

Briscoe Elementary School

SDMC Meeting Minutes from Sept. 16, 2020 meeting

Members present: N. Quintero, D. Martinez, G. Lopez, L. Sifuentes, J. Goins, R. Hernandez, G. Maldonado, D. Chavez as admin. designee Others present: S. Ghori (Sp. Ed. representative)

1. Shout-Outs/Celebrations: Briscoe had the highest attendance in the East for the 1st week of virtual learning with 95.2%. A Shout Out was sent to every classroom teacher, to Ms. Arellano (SIR clerk), and to the Briscoe office staff for reaching this accomplishment! Kudos were also given to all classroom teachers for their flexibility and implementation of virtual learning strategies and lessons. Faculty members are helping each other navigate the technology so students can be held accountable for learning levels that would be on par with in-person instruction. The positive collaboration that continues with the U of H WISE partnership (supporting 5th grade reading and writing components) was also mentioned.
2. Staff Update: Teachers new to Briscoe are A. Rubio (PALS), N. Quintero (PALS), P. Salazar (PreK), G. Lopez (4th gr) A. Martinez (4th gr), and K. Coleman (5th gr). A teacher assistant for PALS (Ms. Roy) was recently hired and is undergoing HR processing.
3. Return to In-Person Teaching: An e-mail was sent from Superintendent regarding transitioning back to in-person teaching, emphasizing making the transition as safe and comfortable as possible for all staff. Admin beginning conversations with parents regarding plan for student return in-person vs. continuing online. Parents can be referred to [Houstonisd.org/REOPEN](https://houstonisd.org/REOPEN) for the district's reopening plan. Briscoe custodians have already started the process of preparing classrooms. Empty classrooms are being prepped as overflow rooms. The district is providing PPE (masks, sanitizing stations, etc.) along with acrylic partitions (main office, nurse's office, classrooms) to ensure safety guidelines are being met. Parents will go online to select in-person return OR continue online learning for their child. Letters containing access codes to make selection were mailed to Briscoe parents today. Parents have Sept. 21 – Sept. 25 to enter the HISD Connect Parent Portal to make their selection.
3. School Improvement Plan Review: The district's goals and priorities reviewed, and explanation was given regarding school goals tying in to district goals. It was expressed that Briscoe is not requesting any waivers at this time. Data trends are listed in the SIP based on prior 3 years of data – 3rd grade reading and math; 4th grade reading, math, and writing; 5th grade reading, math, and science. Domain Score Reflections showed student data and demographics, and were utilized to determine the campus' needs assessment/improvement goals. Point of Pride – 70% of all 5th graders scored "approaches" in Science for the past 3 years. Point of Focus – using resources to target skills and interventions needed to see growth in Special Education student population. HB3 Early Literacy and Early Math goals were reviewed (increase of 20% proficiency from BOY to MOY and from MOY to EOY to show one grade level of growth in district assessments). Sheltered Instructional Coach (Ms. Chavez) will provide support for DL student population. Title I (Ms. Sifuentes, coordinator) will support parental engagement, provide funds for additional technology and funds for professional development. It was noted by Ms. Sifuentes that an incorrect meeting date was listed under Title I Parent Meetings. The meeting date will be corrected on the SIP before the SIP is submitted to the East Schools Office for review/approval. Professional development will be obtained through Lead4ward in addition to math, writing, and dual language opportunities for staff. For parent and family engagement, our strength continues to be the support of PTO and FACE. Plans to increase parent input via Coffee with the Principal meetings and increase parent surveys were written into SIP. Ms. Maldonado, PTO President, confirmed conversations held with Principal Hernandez regarding parent engagement plans. SIP goals were discussed. ELAR goal (Area 1) is to have all students from Kinder-5th back on grade level based on Ren360 data. The Math goal (Area 1) is to have STAAR-tested students in grades 3-5 increase their last summative district assessment by 10%. The Attendance goal (Area 2) is to increase ADA yearly percentage by .5%, from 96.5% to 97%. Student of the Week will be selected based on attendance and academics/posted on social media avenues during virtual learning to reflect communication between teachers and students/families during virtual instruction. The Violence Prevention and Safety/Safety Action Plan goal (Area 2) is to decrease school safety issues by 50% using DARE, See Something/Say Something, and Dating Safety

The question arose regarding appropriateness of Dating safety for our elementary-aged students. It was explained that there is no “right” age to speak to students about acceptable behavior and interactions among each other as friends; that the earlier age a student understands this, the better. Students will be given guidance on who among the staff they can approach when needing help, and Ms. Alvarado (Wrap-Around Specialist) was named as an example of a “safe person”. Coach Goins suggested adding HISD’s annual required Cyber-bullying/Online safety course to this section of the SIP. The addition will be placed in the SIP before the SIP is submitted to the East Schools Office for review. Parent and Community Involvement goals (Area 2) were mentioned again as written in this part of the SIP. The goal is to increase parental involvement by 20% through increased number of parents attending Coffee with the Principal meetings and increased number of parents participating in PTO. Social media will also be used to promote communication and parental involvement. Ms. Maldonado mentioned the fact that parents were contacting her regarding lack of communication with their child’s teacher and she reminded the parents that it was not just the responsibility of the teachers to reach out to the parents but that parents had the responsibility of reaching out to the teachers as well. Goals for Special Populations-Special Education (Area 3) were reviewed. Increases in student performance at Approaches Grade Level or Above, and at Meets Grade Level on 2021 STARR assessments are written into SIP. Teachers received/will receive professional development during pre-service and the school year regarding differentiating instruction, reviewing data, determining growth. PLC time every Thursday will review Sp. Ed. and 504 student progress and interventions. Dyslexia intervention by trained provider (Mr. Ghori) was mentioned as resource to improve ELAR scores. Goals for other Special Populations-GT and Dyslexia (Area 3) are for students in these specific programs to demonstrate one year’s growth on ELAR assessments given by the district and state. The Professional Development calendar was created by Dates (Template 1) and by Month (Template 2) to give teachers an overview of training opportunities (format, topic, and resources) scheduled for the school year. The goal area for State Compensatory Education was reviewed with members viewing SCE funding along with a description of how the funds are utilized on our campus (personnel, classroom supplies/resources, contracted services). The goal area for Mandated Health Services was also reviewed with a notation being made that our school nurse is responsible for monitoring immunization requirements, completing Hearing/Vision screenings, Type 2 diabetes screening, Spinal screening, for grade levels determined by the district in addition to medication administration and Automatic Defibrillator (AED) monthly maintenance checks.

The meeting concluded with Ms. Chavez asking SDMC members to vote affirmatively if they were in agreement with the contents of the SIP as reviewed during the meeting so the document could be presented to the faculty and staff for official approval. All members voted in agreement of the SIP.