

SDMC Meeting Minutes from June 1, 2021

Members Present: R. Hernandez, L. Sifuentes, D. Martinez, G. Lopez, Y. Alvarado, D. Hernandez

Others Present: D. Chavez, A. Escobar

1. Shout Outs/Celebrations: Mr. Hernandez wanted to celebrate and thank all staff “from the custodians on up” for their commitment and flexibility this year. He stated that we would continue to improve due to everyone’s support.
2. Staff Updates: Some staff members will be leaving our school for a variety of reasons. As soon as the list of staff updates is finalized, it will be shared with the faculty. At this time, we do know that Briscoe will have a new Sp. Ed. department chairperson. Ms. Alvear (Vasquez) is a transfer from another HISD campus and comes to us with experience as both Sp. Ed. department chairperson and Resource teacher.
3. SDMC Survey Completion: Members were asked to take the survey as soon as possible. A link to the survey was shared with members through the “chat” meeting feature. The link can be shared as needed/if needed. Feedback requested via the survey pertains to SDMC needs such as Professional Development, etc. and members were encouraged to participate in the survey.
4. Title I Survey Completion: The link for the Title I survey is on the HISD website in addition to our school website. While general questions are asked in the survey, the first question is specific as it asks parents for the name of their child/children’s school. Faculty and staff may complete the survey as well. Questions directly tie in with how Title I funds should be utilized by the district, with survey participants asked to prioritize various categories based on campus needs.
5. Summer School Information: A summer school meeting will be scheduled in the afternoon on Thursday, June 3rd, to discuss logistics for summer school. Classroom assignments, student rosters, summer school hours will be among the topics discussed during the meeting. Ms. Chavez is our summer school coordinator and will facilitate the meeting.
6. Online Date/District Date/Data Driven Decisions: Thursday’s PLC meeting will focus on data. The number of students qualifying for summer school will be determined and more information on those students will be given to teachers supporting us for summer school. STAAR scores are not in yet but are expected soon, possibly by the end of the day tomorrow. (Scores will be first shared with teachers that are directly impacted and then compiled to be distributed to all staff.) Additional data can be analyzed in the meantime including snapshot and EOY test results. Teachers use “check for understanding” and have other systems in place to gather data, including anecdotal data, which can be utilized. Teachers need to refer to/revisit current data as much as possible when deciding on appropriate student interventions.
7. Grade Deadlines: There are specific deadlines regarding grades. Grades are due and need to be input this week so verification reports can be taken care of next week. All teachers must complete the tasks as scheduled. There are no exceptions to deadline dates for grades or verification score sheets!
8. EOY Activities: One grade level has already submitted their activity list and their plans have been approved. All requests for activities are to be sent to Mr. Hernandez for review and approval. If needed, requests will be sent for review to the Health and Medical Services department. Activities are to be scheduled with the least contact possible in a well-supervised area where factors can be controlled. Proposed activities need to be shared with administration as soon as possible as parents are already calling the main office with questions regarding EOY.

9. Other: *Attendance counts each and every day. If teachers have any changes/corrections to make after checking student engagement online or by making calls to speak to student, turn in your attendance correction form to Ms. Arellano as soon as possible. We need updated information to ensure EOY report card information is accurate. *Three SDMC members are completing the second year of their 2-year term. Nominations to fill their seats on SDMC are being accepted through Friday, June 11th. SDMC voting will take place on Monday, June 14th. *PPE update – HISD is following the governor’s mandate of not requiring masks to be worn after June 4th. However, the wearing of masks will be HIGHLY RECOMMENDED as we have one more week of class before the end of the regular school year. More guidance may be given tomorrow during the districtwide Principal’s Meeting. If Mr. Hernandez receives more information, he will share it with the staff. *Ms. Alvarado was invited to share her current activities with SDMC. She spoke of meeting with as many students as possible before the end of the school year, and that she was concentrating on 5th graders to check on their needs as they are transitioning to middle school. Mr. Hernandez mentioned her efforts with phone calls and home visits targeted to help our attendance and also assistance with having parents complete the Title I survey. *The PTA t-shirt fundraiser was mentioned as well. Money raised from the t-shirt sale will be used to support the campus with school supplies, incentives, and instructional materials.