

SDMC Meeting

12/15/20

4:00 pm

Virtual Meeting @ Cunningham

**Members Present:** Karen Harris, principal; Tracey Maguire, teacher specialist; Jewel Nwokeocha, counselor; Nicolette Balogh, teacher; Ruth Wilson, teacher; Ana Doulati, teacher; Rolonda Clements-Martin, Sati Babitzke, teacher

**Meeting began at 4:05 pm.**

Agenda Items:

**Welcome / Celebrations:** Ms. Harris thanked everyone for attending. Ms. Harris thanked teachers for being flexible, and for working together as a family. Ms. Martin was thankful for having found a digital platform in which to work. Ms. Wilson celebrated the 3<sup>rd</sup> grade team and the parents of their students.

**Enrollment / Budget:** There are 592 students with 100% participation on the socioeconomic school form. 96.5% of the Cunningham students are considered economically disadvantaged. Enrollment projection was 690. We are 100 students under enrollment, mostly in kinder and pre-k. Because of that, Cunningham had to give back \$430,000 (pre-loaded in the budget). By moving teachers and not adding any positions, Cunningham was able to avoid losing any teachers.

Ms. Harris is requesting a large budget item, a new marquee. Repairs to the current marquee would cost around \$10,000 or more. In order to purchase the marquee, we are required to get quotes from three different companies to be reviewed by the west office, and then approved. A new marquee would give us another method of communication with families and the community.

**Staffing Updates:** HISD is in a hiring freeze. There are deliberations concerning moving instruction virtually, but that would require sending some funds back to TEA. We currently have a clerk position and a nurse position open. The nurse position will be filled in a couple of weeks because it is an essential position, and a qualified candidate has been identified by the admin team. Ms. Patrisia Gonzales is our new front office clerk (hired prior to the open clerk position).

**Safety Update:** Our campus has been following safety protocols. This week, we will have a fire drill. We have a system in which students are assigned to a specific desk or chair in the classroom and the cafeteria; students have structured play with social distancing. Cunningham is currently 70% Virtual and 30% face to face. Some students have moved back and forth between online and face to face instruction.

**Instructional Update:** 70% of our campus are ELs, and we are focusing on English Learners as a campus instructional focus. Cunningham staff are also focusing on teacher capacity to analyze data and plan, as

a professional development focus. Ms. Doulati asked about the possibility of Neuhaus training, and Ms. Harris needs to see what happens at the school budget meeting before making a decision, and then get district approval. Ms. Jewel asked about replacing student desktops for testing purposes. Ms. Harris agreed, and would also like to purchase headphones, enough for every student in the school. She would also like to purchase tripods for teachers, so that cameras could be mounted.

**Fundraising:** Ms. Doulati reported that the minimum order of cards (mentioned during previous SDMC meeting) purchased would have to be at least 300. The profit depends on the number of cards sold. Cards cost \$5 per card if 300 are bought; if 500 cards are purchased, cards cost \$3.75; if 1000 are purchased, cards cost \$2.50. Ms. Harris was concerned about trying to sell the cards, which provide discounts to businesses, during Covid.

Ms. Harris thanked everyone for attending. The next SDMC meeting will be scheduled for February 16, 2021. Ms. Harris will send out any fundraising or budget updates.

Meeting adjourned @ 4:34 pm.