



# James D. Burrus Fine Arts Magnet School

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Houston Independent School District

## SDMC Minutes – September 17, 2020

Meeting called to order at 12:00 p.m. Held virtually via Microsoft Teams app.

This meeting addressed the highly important topic of COVID-19, its effects on the campus functionality, and next steps for face to face, virtual and hybrid learning environments. Mr. Woods, Burrus Principal, welcomed all the participants including Ms. Tonya Debose, Independent Heights Community Liaison; Rev. Ray Mackey, Community Action Liaison for the Independent Heights Ministerial Alliance; Pastor Billy Williams, President of the Independent Heights Ministerial Alliance. All other members were campus based and can be found on the sign in sheet. Mr. Woods continued by thanking all members for their untiring devotion to HISD and Burrus Elementary School. Finally, the SDMC reviewed the SIP and Executive Summary for approval.

The first agenda topic was to discuss the varied instruction as prescribed by HISD, and how we communicate the implementation of the learning environment to our parents. Our biggest challenges to date have been getting parent buy-in on sending students to campus for face to face instruction or will they remain at home on in the virtual setting. Rev. Mackey asked many questions in this area, to which Mr. Woods explained that our school had a clear implementation plan approved by the district to be put in place immediately. The committee members reviewed and was very impressed with the systems in place.

The meeting continued with conversation on how to best inform parents to visit the HISD HUB platform. Mr. Woods gave the committee members a quick in-service, showing them where to go into the HUB, and how to navigate the system effectively. The third agenda item was on teacher surveys for virtual applications; Burrus teachers opted to come to campus and address virtual students in a hybrid system. The committee agreed that teachers should be back on campus. The next agenda item discussed was the facility management. Mr. Woods informed the committee that crews came into the building to sanitize and mark off every classroom on the campus for social distancing. He also informed them that no furniture could be moved without special permission from the administration. Mr. Woods also informed the committee about how every student would receive an IPAD or laptop from the district to assist in asynchronous learning .

Mr. Woods also invited all the members to readily be available virtually for the Open House The initial date was for September 24, 2020. Then next agenda items were PPE/CDC guidelines. Mr. Woods assured all committee members that we would do our best to enforce all safety guidelines and instructions for PPE and CDC . He also informed us that we had enough sanitizers, masks and other safety materials that were provided by HISD Maintenance Department.

The SDMC went through each section of the new SIP template, and the Executive Summary. The SDMC approved the 2020/2021 SIP. Due to this being a virtual meeting, the Signature Page was scheduled to be completed on September 24, 2021.

Mr. Woods did mention that the budget looks good for now, but he just wanted to be sure that there are no interruptions due to Covid-19.

The meeting was called to close at 2:00 p.m. All members were optimistic about the outcomes of the meeting and preparation for the safety of the students, faculty/staff, and parents. The next meeting would be announced through e-mail .