



Tijerina Parent Engagement Policy 2022-2023

Felix Tijerina Elementary encourages parents/guardians to be actively engaged in their child's education. Tijerina Elementary distributed information in English and Spanish to give parents the opportunity to give suggestions and assist in the development of this Policy and School Compact. The policy was updated September 9, 2022, and was distributed September 30, 2022. This policy was created to assist parents with helping their children achieve in school. We want to ensure that all parents, including parents with limited English proficiency or disabilities, can also participate in their children's education. We held our annual Title 1 meeting on September 9, 2022. The following school personnel assisted updating the policy:

Principal
Assistant Principal
Title I Coordinator
Teacher Specialist
Special Education Staff
Instructional Assistants
Wraparound Specialist
Teachers
Parent Volunteers
IAT
HISD School Support Officer (SSO)

Policy Involvement

Tijerina shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part and the right of parents to be involved.

Tijerina Elementary will hold an Annual Title I meeting by mid-September each school year to review Title I requirements, ESSA, Title I Budget, and how Title I dollars are spent. In addition, parents will be informed about the district-wide progress monitoring tools and the frequency in which it is tested, Beginning of the Year (BOY), Middle of the Year (MOY), and End of the Year (EOY).

Offer a number of flexible meetings (at least 4 meetings), such as meetings in the morning or evening, and may provide, with funds provided under this part, services related to parent and family engagement.



Parents are encouraged to participate in a variety of meetings and activities over the course of the school year. “Meet the Teacher” is held the week prior to the students returning to school. This gives the parents an opportunity to greet and meet their child’s teacher and learn about teacher, school and district expectations, their child’s first days of school, academic expectations, and learn about the arrival and dismissal process. Parents also learn about VIPS, parent involvement and other programs to assist our parents with specialized training in order to meet the needs of our diverse group of parents, training on a multiple of topics are obtainable year-round between the hours of 8:00 a.m. and 7:00 p.m.

Parents will be invited to participate in Parent/Teacher Conference at least three times a year to discuss their child’s progress. Teachers may receive parents during their planning times.

Parents will be invited to parenting classes involving academics, anti-bullying, finance, health, and any other needs. Classes will be done by HISD FACE.

Involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including planning, review, and improvement of the school parental involvement policy;

Tijerina Elementary invites parents to participate in the review and revision meetings to discuss our School Improvement Plan and the Parent Involvement Policy. An organized PTA had been established in our school to create a forum for parental input and involvement. Our PTA affiliation connects our school to parental involvement resources at the Title I Annual meeting.

Provide parents of participating children timely information about programs under this part; descriptions and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress and the proficiency levels students are expect to meet; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any suggestions as soon as practically possible.

Our Wraparound Resource Specialist is not only connected to students with non-academic needs but also supports Family and Community Engagement efforts. Her office will serve as a Resource Center and welcome parents to obtain information about different resources such as: ESL classes, parenting support, SNAP, Medicaid, Gold Card, low-cost clinics etc. We also have several initiatives that include parenting classes, cooking classes and financial education that we would like to bring into the campus. This year we will also be having a monthly food mobile, through a collaboration with the



Houston Food Bank, that will service not only our parents but the whole East End community.

Tijerina communicates with parents regularly to cover state curricular and assessment expectations, school-wide requirements in relation to the delivery of instruction, the techniques utilized to evaluate student work, and individual classroom rituals and routines.

Shared Responsibilities for High Student Academic Achievement

Jointly develop with and distribute to parents of participating children a written parent and family engagement policy and a school-parent compact which outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Tijerina Elementary agrees that a student's education is not solely the responsibility of the teacher, but also the responsibility of the parent. A Parent/Teacher/Student Compact has been developed by our staff and parents and is utilized in our school. The document serves as an agreement between all parties that they will adhere to certain duties and responsibilities to ensure the success of the student. It is reviewed by all parents at registration every year. The signed compact is held in the student's permanent record folder. A copy of the Compact is held by the classroom teacher to use during a parent/teacher conference.

Invite parents to a variety of virtual meetings, training and programs which can help parents become involved in their children's education. Presentations are done to help parents: (1) know if a child is doing well, (2) work with educators to help their children, and (3) become involved in decision-making about the education of their children. FACE virtual parent trainings, PTA-related information, Parent Literacy Virtual classes (ESL through HCC) and Health Fair and other information provided from outside agencies are provided. We will integrate parental involvement programs and activities with other programs. Parenting classes are provided for parents to learn about child rearing issues. Upon parents' request, materials will be given to help them practice skills and work with their children at home.

Complete a school parent survey each year to help us to plan and design our parental involvement program. The input received from this survey will help us tailor our meetings and activities to meet the needs of our community. Results from this survey will also be available for review by parents. Every meeting will be scheduled two times at different times of day to ensure that all parents have an opportunity to participate.

Provide all parents with timely information on school programs and activities throughout the year through newsletters, bulletin boards, flyers, calendars, and parent meetings. A



folder will be sent home every day to enhance communication between parent and school. We will describe and explain our curriculum and expectations for students, as well as, how the district measures student performance. We will explain how each child and the school as a whole is doing on state and district tests (STAAR, STAAR-Alternate 2, etc.). We offer opportunities for parents to participate in decisions concerning our school wide programs. Parents will be invited to parent conferences and sent progress reports to help monitor student progress. Information related to student achievement, school performance, school and parent programs, meetings and other opportunities for participation is sent home in the parent's home language. Some of the standard information sent home in Spanish and English includes this policy, School-Parent compact, announcements, and newsletters. Translators are available at our campus to help parents whenever needed.

Building Capacity for Involvement

The Title I Coordinator conducts several meetings to assist parents in finding ways they can help their children at home. Tijerina had a Title I Annual Meeting September 9, 2022, Meet the Teacher – August 19, 2022, Open House – September 14, 2022, and Parent – Teacher Conference on October 14, 2022. At Title I meetings (September 9, 2022, December 9, 2022, February 10, 2023, and April 14, 2023) the Title I Coordinator goes over promotion standards, explains HISD Curriculum, the TEKS (Texas Essential Knowledge and Skills) and the STAAR test (State of Texas Assessments of Academic Readiness). HFWE (High – Frequency Word Evaluation) List of words and the standards for passing the evaluation are also provided an explanation, by the Title I Coordinator about how teachers collaborate during PLC meetings, helps parents acquire an understanding of the different ways teachers plan for instruction. Tijerina staff, with the assistance of parents, is working hard to attain their yearly goals.

It is important to keep the parents informed about these standards and our goals so they can assist us at home with our endeavor to help children succeed.

During Title I meetings the Title I Coordinator invites parents to participate in “Make and Take” workshops. In these workshops, parents get to create hands-on activities to take home to work with their children on specific objectives and to play learning games. At other meetings, the coordinator presents strategies for Reading and Math and also trains parents on how to use Take – Home Reading Packs. After analyzing current data, the Title I Coordinator reaches out to parents whose children are at risk. Classroom teachers also provide training in all academic areas. This helps build bonds between teacher, parent and student.



Tijerina Elementary School

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Parent Accessibility

It is very important for Tijerina Elementary to have parent involvement and participation. Information related to student achievement, school performance, parent programs, meetings, and other opportunities for participation is sent home in English and Spanish. Parents are trained to use The HUB to check on their student's progress. Parents can check their child's weekly grades online 24 hours a day. The school principal sends home a monthly calendar informing parents of important dates. The principal uses HISD Ed Connect for immediate dissemination of pertinent information and reminders. Interpreters are provided for parent conferences. The school marquee informs parents of school events. Parents will also have information sent home via social media and Class Dojo. We also ensure that parents with disabilities have opportunities to participate. Ramps are located at every entry of the school. The school has an elevator and handicap restrooms are available.