



13719 White Heather Drive
Houston, TX 77045 – 4421

Carlotta O. Brown, Principal
Tel: 713-433-9801
Fax: 713-434-5242

SDMC Agenda

September 21, 2020

4:30pm

- **Call to Order**
 - **Persons Present**
 - **Carlotta Brown, Principal**
 - **Mario Cantu, Associate Principal**
 - **Linda Scurlock, Community Member**
 - **Shawn Rushing, Community Member**
 - **Vernice Seriale, Business Partner**
 - **Lakeisha Ogbor, Assistant Principal**
 - **Dana Marchand, Assistant Principal**
 - **Anetra Hunt, Assistant Principal**
 - **Allen Williams, Teacher**
 - **Jeffrey Plastrik, Teacher**
 - **Laura Del Rio, Specialist**
- **Introductions**
- **Vacancies**
 - At this time, we are fully staffed!
 - We are awaiting to two teachers in the English Department to be cleared through HR but we have hired for all positions.
- **Virtual Open House**
 - Virtual Open House was a success. Turnout was at about 120 people.



JAMES MADISON HIGH SCHOOL

LEADING THROUGH EXCELLENCE AND EFFICIENCY



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- We held a general session that included Title I information
 - Grading, Uniforms, COVID - 19, Virtual schedules etc.
- Once the general session completed parents were encouraged to visit departmental pages of the Madison website. There all teacher information was there as well as welcome letters for the teachers
- **School Wide Fundraiser**
 - Madison is selling “Poppin Popcorn.” Information is on our website. Everything is done electronically
- **Current Enrollment**

○ 9 th grade	587
○ 10 th	500
○ 11 th	445
○ 12 th	385
○ Total	1918
- **Budget**
 - Ms. Hamilton to scan and e-mail to Principal Brown.
- **Parent Commitments**



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- HISD's Parent Commitment process has started. This week HISD is asking parents to log into the parent portal to indicate if they wish for their child to attend Virtual or FTF.
- If parents do not have access to the parent portal they can notify the school by calling the school or informing a teacher
- Because the parent portal is new Madison is being proactive in attempting to get that information.
- Wellness Check are currently going on now. Each homeroom/advocacy teacher is calling every student enrolled. To enquire about the following:
 - If the child needs services
 - If the student has proper technology and access to internet
 - If the student will attend FTF or Virtual
- **SIP (School Improvement Plan)**
 - Committee was provided a copy. Mr. Cantu reviewed.
- **Athletics/Student Activities**
 - Volleyball/Football has started practicing on designated days Mon-Fri from 5-8pm
 - Administrator is on campus
 - HISD COVID -19 guidelines are being followed
 - Temp check, COVID-19 questionnaire, no shared water, limited access to building
- **Re Opening Plan**
 - Continuity Plan
 - We are in phase 3 of the continuity plan



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- We are adjusting based on the latest information from HISD
 - Medical app from employees
 - 12-1 ratio
- We are currently tightening up the Phase 3
 - Strongly dependent on enrollment for FTF
 - We will have a better gage after wellness checks
 - Identified areas of need:
 - Staff needed
 - Teacher responsibilities of cleaning room
 - Student entry
 - Axiom App
 - FTF plan A/B day
- **Faculty Meeting – September 22, 2020 @ 4:15pm**
- **Next Parent Meeting October 7, 2020 @6:30pm**