

**Sylvan Rodriguez Elementary School  
Shared Decision-Making Committee  
Date: November 6, 2020**

Protocol

1. Sign-In
2. Assign secretary to take minutes
3. Call meeting in order
4. Secretary calls roll
5. Agenda item review
6. Committee reports review
7. Deliberations/vote (if necessary)
8. Action to be taken and by whom
9. Next meeting date
10. Call meeting to adjourn
11. Adjourn Meeting

Assign secretary to take minutes	Who? Ms. Villa
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Call to order	Time? 3:30 PM
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**Secretary calls roll- Who is absent? Mark "A"**

Name	Title	Name	Title
Lulu DeAnda	Principal	A Garcia	Teacher
S. Gutierrez "A"	Teacher	M Piralla	School Based-Staff
A Alegria	Teacher	M. Villa	School Based-Staff
J. Espinoza	Teacher	J Fridley "A"	R 4 Success
J. Alcantar	Teacher	Maria Leon "A"	Neighborhood Schools
R. Zamora	Teacher	Chasney McCoy "A"	Neighborhood Schools
E. Troitino	Teacher	Rosa dela Cruz "A"	Parent
L. Moore "A"	Teacher	Cecilia Farciert "A"	Parent
	Visitor	Rocio Zavalia "A"	Parent
	Visitor		Visitor

Agenda items	3:30-3:45	Welcome Public meeting to share: -Read last meeting minutes -Questions and Answers
	3:35-4:15	COVID Plan for Presumed Classes
	4:15-4:30	Grade level & Committees Feedback

**Committee Reports Team Leaders**

Minutes:	<ul style="list-style-type: none"> <li>• COVID plan for confirmed, presumed, or exposed classes               <ul style="list-style-type: none"> <li>○ Symptoms of COVID-19: Temperature of 100 degrees or more, lost of taste or smell, cough, difficult breathing,</li> <li>○ When a students or teacher is showing any of the symptoms the nurse is informed, and she will assess and report the case to the appropriate department to determine next steps...                   <ul style="list-style-type: none"> <li>▪ Confirmed COVID-19 cases, the class will be quarantine for 10 days and return to face to face instruction on day 11.</li> <li>▪ Presumed COVID-19 cases, the class will be quarantine for 10 days and return to face to face instruction on day 11.</li> <li>▪ Exposed to a confirmed COVID-19 cases, the</li> </ul> </li> </ul> </li> </ul>
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	<p>class will be quarantine for 14 days and return to face to face instruction on day 15.</p> <ul style="list-style-type: none"> <li>• Rapid Testing in our campus -TEA pilot program: <ul style="list-style-type: none"> <li>○ The nurse will be testing school personnel that wanted to take the test and students that show symptoms with parent permission.</li> </ul> </li> <li>• Questions and Answers: <ul style="list-style-type: none"> <li>○ Student picture day: Are we inviting virtual students to join the picture?</li> <li>○ Testing: Writing snapshots: F2F will take the paper test and enter answers to OnTrack</li> <li>○ Announcements: Is it possible to shorten the announcements due to disturbing the connectivity of virtual kids... <ul style="list-style-type: none"> <li>▪ Suggestion: Afternoon announcements and continue with national anthem and pledge in the morning.</li> </ul> </li> <li>○ Technology: Additional support with technology on login-in is needed for 1<sup>st</sup> grade.</li> <li>○ Can LSS students follow virtual core enrichment schedule...if students are face to face is best to follow face to face instruction and join the core enrichment class.</li> </ul> </li> </ul>
Deliberations/Vote	<ul style="list-style-type: none"> <li>• Grade 3 members questioned the steps to follow in case of a teacher case confirmed positive with symptoms and unable to continue with virtual class...will the district take over the leave time? Who will be covering instruction? <ul style="list-style-type: none"> <li>○ TA will take the instruction in case of teacher absence due to COVID-19.</li> <li>○ A substitute teacher is also an option if available.</li> </ul> </li> <li>• Rapid Testing in our campus deliberation: <ul style="list-style-type: none"> <li>○ Some members of the SDMC committee consider to be a good idea. Others showed concerns to the tracking and procedures after testing positive.</li> </ul> </li> <li>• Technology Issues: The technology teacher, Mr. Martinez, is supporting teachers on helping students completing the HUB assessments required by the district.</li> </ul>
Action Steps	<ul style="list-style-type: none"> <li>• Minutes from last SDMC Committee meeting were reviewed and approved unanimously.</li> <li>• 7 out of 9 members agreed to adopt the Pilot Rapid Testing Program at our campus. <b>Ms. DeAnda</b></li> <li>• New announcements in the afternoon at 2:30 p.m. and continue with pledge and national anthem in the morning. <b>Ms. Piralla</b></li> <li>• Teacher assistant schedules will be share via email to team leaders in order to fulfill the needs of the grade level support. <b>Ms. DeAnda</b></li> </ul>
Next meeting	Date? January 21, 2021
Call to adjourn	Who? Mrs. Lulu DeAnda
Adjourn meeting	Time? 4:21 p.m.