

Agenda

October 4, 2021

School Decision Making Committee

Meeting time: 3:00– 4:00 p.m.

Location: Microsoft Teams

I School goals – School Improvement and Targeted Improvement Plans

II School Safety and Work in Progress

Notes _____

SDMC Minutes

October 4, 2021

1. CIP
 - a. Percentages for progress from the last accountability year were presented along with the goals for this school year
2. TIP
 - a. The accountability framework was presented as well as the information that the goals have not been met.
 - i. Essential area: Essential Action 1.1 develop the campus instructional leaders' skills
 1. They would be better informed and better able to support staff
 - ii. Essential area #2: Essential Action 4.1
 1. Instructional calendars, PD, etc.
 2. Provides information to parents, teachers, and students
 - b. Funding of \$43,000 is available to:
 - i. support the two essential areas
 - ii. Support tutorials
 - iii. Improve attendance
3. During the 9th week of school, implementation of these plans and essential areas will be evaluated
4. Student Improvement Plan was shared with data from past years
5. Safety
 - a. Additional cameras have been installed
 - b. Exterior lights are now functional
 - c. Under construction: a fence between the parking lot and the street
 - i. 6 feet tall with sliding doors
 - d. Interactions between Middle College students and Liberty HS students
 - i. Some overlap has occurred with regard to the restrooms (those facilities are not meant to be shared)
 - ii. Concern: Middle College students are using the space near Mr. Sandhe's room to avoid their classes and/or to talk on their phones.
 1. Notify the administration immediately and allow them to address that
 - iii. Question: Is there a microphone by the Middle College entrance?
 1. Individuals are arriving at that door; either they are at the wrong door.
 2. Visitors are entering the offices of Mr. Reyna and Ms. Alvarez, looking for the Liberty main office or looking for Middle College
 - iv. Concern: We don't know which Middle College students are finished with classes and are hanging out downstairs, waiting for a ride, or just skipping
 1. Possible solution: exchange one office upstairs with one office downstairs, so Middle College has a presence near their entrance
 2. Possible solution: have a MC staff member posted downstairs during high traffic times.
3. Students from upstairs are being dismissed, unsupervised, during lunch and after school

SDMC CAMPUS COMMITTEE REPRESENTATIVES

School Name: Liberty High School

Committee Representatives	Name	Address	Contact Number	email
Chairperson	Monico Rivas	5407 Gulfton St. Houston Texas 77081	713-458-5555	mrivas@houstonisd.org
Parent	Jose Rodriguez	6111 Glenmont St #219	281-573-7474	NA
Parent	Martha Noriega	8102 Bellaire Blvd.	832-228-5990	marthanorislal@gmail.com
Community Member	Jose Murillo	7200 Clarewood Dr. 1200	832-495-5886	NA
Community Member	TBD			
Business Representative	Alfredo Gomez (El Imperial Hall)	6400 Southwest Freeway	713-298-3962	NA
Professional Staff – Teachers	Tonya Fraga	5407 Gulfton St. Houston Texas 77081	713-458-5555	tfraga@houstonisd.org
Professional Staff – Teachers	TBD			
Non-instructional employee	Joe Reyna	5407 Gulfton St. Houston Texas 77081	713-458-5555	Jreyna3@houstonisd.org
Professional Staff - Other	Eileen McGowan	5407 Gulfton St. Houston Texas 77081	713-458-5555	Emcgowa1@houstonisd.org

Liberty High School

SHARED DECISION-MAKING COMMITTEE

Organization Structure

Our campus Shared Decision-Making Model (SDM) is designed to establish, monitor, and evaluate goals for budgeting, staffing, curriculum, planning, school organization, staffing patterns, and staff development. This model is aligned to state legislation and HISD board policy. The intention of the SDMC is to pull together our community in a constructive, organized, and unified body to enhance the education of all students.

The SDMC is the shared decision-making body. Professional staff representatives are elected by the faculty. Principal determines number of classroom teachers; then, assigns half that number to school-based staff. This complies with 2/3 - 1/3 rule for professional staff. In addition, the committee must have one non-instructional staff, one business member, at least two parents and at least two community members. Parents are elected by the PTO, PTA or PACS membership.

The Council meets monthly or as needed (at least once every quarter) to discuss issues brought forth by the administration, staff, parents, or community. It is supported by standing committees that address budgeting, staffing, curriculum, planning, school organization, staffing patterns, and staff development. Standing committees meet as needed. Parents are encouraged to serve on standing committees.

The SDMC functions under the direction of the Principal. Members of the SDMC attend SDMC meetings for the term of his/her office, monitor the implementation of the School Improvement Plan, address issues presented by the principal, present issues for discussion and recommend resolutions to the SDMC, create ad hoc committees by consensus of the SDMC, chair standing committees and ad hoc committees, submit minutes to the principal for committee meetings, and report the recommendations to the SDMC.

The Principal coordinates the process of shared decision making, facilitates communication for all stakeholders, considers issues and recommendations from the community, SDMC, and standing committees, and makes decisions based on those recommendations.

Shared Decision Making Process

Consensus is the ultimate goal of the SDMC. Agreement by all participants is not always possible or necessary for consensus. Consensus is a collective process that provides a forum for full dialogue on appropriate/applicable responses to issues.

Members of the committees discuss and make recommendations to the SDMC. The SDMC reviews recommendations and reaches consensus. Sufficient consensus is defined as a willingness to settle an issue in favor of the majority. All points of view will be considered and general agreement must be reached before decisions will be implemented. If general agreement is not reached, further study of the issue will occur and alternatives will be presented until agreement is reached. After all alternatives have been explored, a deadlock can be broken by a majority vote. As issues come up for discussion, the chairperson is responsible for ensuring that all present have a legitimate opportunity to state their case. The principal retains the authority to exercise a veto over decisions made by the SDMC.

Method of Communications

Members of the school community may submit non-personnel issues for consideration through the shared decision-making process. Written issues or concerns are submitted to any SDMC member or placed in the SDMC box located in the main office. A school community member may attend a meeting of any committee to discuss or present an issue. All meetings will be scheduled in the master calendar. The SDMC delivers issues to appropriate standing committees for action. Communications from all committees is transmitted to faculty, staff, and parents.



LIBERTY HIGH SCHOOL

SDMC Meeting Schedule 2021-22

Quarter 1	October 4, 2021
Quarter 2	January 26, 2022
Quarter 3	February 7, 2022
Quarter 4	April 11, 2022