

# Daniel Ortiz, Jr. Middle School



**SDMC Meeting**  
**December 15, 2021**  
**4:15 p.m.**  
**Ortiz Library**



## Minutes

### **Members Present:**

Crystal Dube, Teacher  
Caitlin Gilkey, Teacher  
Daniel Garcia, Business Partner  
Yasmeen Khaliq, School Staff  
Rewa Booher, School Staff  
Tina Garcia, Chairperson

Ms. T. Garcia opened the meeting at approximately 4:20 pm. Ms. Garcia welcomed the committee members and began the PowerPoint presentation.

### **Campus Overview**

Ms. Garcia shared general campus information with the committee members including current enrollment, attendance, discipline, programs offered, and a breakdown of our student population by ethnicity and special population.

### **House Bill 4545 Tutoring**

Ms. Garcia provided an overview of the number of students currently participating in reading tutorials (approximately 350 students) as well as the number of students who have completed their 30 hours of tutorials (approximately 50). Ms. Garcia explained that students will begin math tutorials in January.

### **Budget Overview**

Ms. Garcia shared a budget snapshot provided by our campus business manager. Ms. Garcia informed the committee that, due to low enrollment this year, we will be required to return approximately \$204,478 to the district, which will negatively impact our budget. An overview of our use of the ESSER funds was also presented. We will be using most of those funds for tutoring services, teacher extra duty pay for tutorials, and academic tutors.

### **IB Verification Update**

Next item discussed was an update on the IB programme and upcoming evaluation process. Ms. Garcia shared with the committee that 12 teachers from 7 of the 8 subject groups attended the IB Conference in Austin. A campus goal is to continue to send teachers to this conference for IB training in their specific subject area. The 8<sup>th</sup> Grade IB Projects have been completed and

students presented them to their teachers for a grade. Ms. Garcia reviewed the verification process which include submitting unit plans and programme documentation by December 2023 in preparation for the evaluation visit that will take place during the 2023-24 school year.

### **Magnet Application Status**

Ms. Khaliq provided information about our Magnet Program, updating the committee on the recent December auditions. We have 120 approved auditions for Phase I. We are one of 3 top school choices for the performing and visual arts programs. We are increasing our internal recruitment and on target to reach our goal of having 40% magnet.

### **Other Issues/Concerns**

A concern was raised about restroom passes. Teachers are not consistent in signing them. There is also a concern that students are asking to leave the classroom to get water but seem to be leaving class more for water than to use the restroom. Ms. Khaliq mentioned that admin will remind teachers to sign the passes and to perhaps limit the number of times students are permitted to leave for water.

The meeting adjourned at 5:00 p.m.