



# Port Houston Elementary School

Houston ISD

Persevere ♦ Progress ♦ Prevail



Victor M. García, Principal

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## Shared Decision-Making Committee (SDMC) Quarter 2 Meeting January 27, 2022 1:00 p.m.

### MINUTES

The meeting began at 1:05 p.m. SDMC met via TEAMS.

**Welcome.** Mr. García welcomed and thanked everyone for their participation. The meeting agenda was shared.

**Calendar.** A copy of the calendar for January – May 2022 was given to everyone. Some dates were highlighted; Multilingual Summit, Saturday tutorials, after school and club dates, 100<sup>th</sup> days of school, Teacher Service, testing, etc.

**Health & Safety.** Port Houston will continue to follow the health and safety protocols set by the District in the Ready, Set, Go Plan, as well as local health recommendations. PHES will continue to monitor Covid-19 exposure and contact cases and make decisions as warranted. For the time being, families will be referred to Neighbors in Action for Covid testing.

**School Improvement Plan Progress Monitoring/Formative Review.** The SDMC reviewed the Campus Improvement Plan and indicated progress of identified goals and strategies to determine whether student outcomes are being met or not.

**Budget.** Title I funds are being used for extra duty pay for after school tutorials and clubs. Title I funds have also been used to purchase Focused Math Intervention, Focused Reading Intervention, and STEMscopes. **Staffing.** Ms. Collins has a permanent position as the first-grade regular teacher. Ms. Gilbert is providing intervention/pull-out support for the remainder of the school year. **Camp SPARK: March 14-16, 2022,** funding will be allocated based on 25% of campus enrollment as of 2020-2021 PEIMS snapshot date with a 15:1 student/teacher ratio. Identified students will have the option to attend the in-person reinforcement sessions delivered by the identified campus-based teachers.

**Instructional Material Annual Order: March 4, 2022.** The number of students in each grade level for the 2022-2023 school year will be reviewed and a consumable form reflecting the number of textbooks will be completed and returned to Textbook Operations Department in a timely manner to ensure arrival in time for the first day of school.



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**Testing.** The assessment calendar for the Spring 2022 semester was reviewed. PK MoY CIRCLES, K-5 Ren360, Kinder MoY TX KEA, 1<sup>st</sup> Ren360 Dyslexia Screener, and K-5 Running records should be completed no later than February 4<sup>th</sup>. Upcoming assessments 1<sup>st</sup>/2<sup>nd</sup> HFWE, 1<sup>st</sup>-5<sup>th</sup> Snapshot #2/#3, 4<sup>th</sup> NAEP, and K-5 TELPAS. Training for TELPAS will be scheduled during PLCs the week of January 31, 2022.

**Other dates:** The **100<sup>th</sup> Day** of school is **February 8, 2022**. Teachers are encouraged to engage in activities to celebrate the 100<sup>th</sup> day of school. **Teacher Service Day** is scheduled for **February 21, 2022**. It will be a full day campus-based planned professional learning day. PHES will focus on small group intervention and differentiated instruction; Really Great Reading implementation courses.

**Q & A.** Questions were asked and answered throughout the meeting. No other questions or concerns at the time. However, Mr. García encouraged members to reach out should they think of anything afterwards.

Meeting ended at 2:10 p.m.