



Port Houston Elementary School

Houston ISD

Persevere ♦ Progress ♦ Prevail



Victor M. García, Principal

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Shared Decision-Making Committee (SDMC) Quarter 3 Meeting April 28, 2022 1:00 p.m.

MINUTES

The meeting began at 1:07 p.m. SDMC met in the conference room.

Welcome. Mr. García welcomed and thanked everyone for their participation. The meeting agenda was shared.

Calendar. A copy of the calendar for May-June 2022 was given to everyone. Some dates were highlighted: Teacher Appreciation, STAAR, Book Fair, EoY Testing, EoY Ceremonies, Summer School.

Budget. The process for ordering supplies has been a challenge. It almost takes twice the time to order and receive. We have been able to order some **General Supplies** for summer school and start-up supplies for the 2022-2023 school year. **Summer School** will be held Monday-Thursday, from June 13-July, 2022. An email will be sent to teachers and staff Monday to identify interest in having a position for summer school. **Staffing.** Port Houston has gotten approval to post a position for a Librarian. Mrs. Brent is an applicant for the position. We are seeking to get approval for social worker and full-time nurse positions.

Testing. EoY Testing (CIRCLE, HFWE, Ren360, Running Records) begins Monday, May 2, 2022. All students will be completing assessments to measure student growth, and to identify areas for improvement. **Test Security Trainings (STAAR, STAAR-Alt).** Mr. Tinoco met with teachers in March. A refresher is scheduled for Thursday, May 5th @ 3:15 p.m. in the library. Teachers and test administrators will receive the **test schedule and test groups** along with accommodations where applicable.

Health & Safety. Our campus continues to offer free COVID-19 PCR testing on Thursdays. Students and staff can sign-up online. The district has relaxed its mask mandated. Port Houston offers students, parents, visitors, and staff masks when entering the building. The Ready, Set, Go Plan has been updated and is available online for reference. Accidents are becoming more frequent during recess. The recess schedule will be reviewed to ensure that no more than 2 classes are out on the playground at a time. Teachers and staff need to monitor, monitor, monitor.



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Q & A. Questions were asked and answered throughout the meeting. No other questions or concerns at the time. However, Mr. García encouraged members to reach out should they think of anything afterwards.

Meeting was adjourned at 2:21 p.m.