

HOUSTON INDEPENDENT SCHOOL DISTRICT
TITLE I, PART A, PARENT & FAMILY ENGAGEMENT PROGRAM



Date: _____

TO: Parents of Students Attending _____

SUBJECT: TITLE I TEACHER AND PARAPROFESSIONAL QUALIFICATIONS

As a parent of a student attending _____, you have the right to know the professional qualifications of your child's classroom teacher(s), and federal law requires the Houston Independent School District (HISD) to provide this information to you in a timely manner, **if you request it**. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- The teacher's certification in Texas for the grades and subjects he or she teaches.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- The teacher's certification status, such as emergency or provisional status because of special circumstances.
- Paraprofessionals' (teacher aides) qualifications if they provide services to your child.

If you would like to receive any of this information, please contact _____ at _____ for the Title I contact person at your campus.

Sincerely,

Principal