

Jean Hines Caldwell Elementary School
SDMC Minutes
October 7, 2021

The meeting was called to order at 3:35 p.m. by Ms. Darcele Lofton, Principal. Present were: Ms. Darcele Lofton, Ms. Shawn Chatman, Mrs. Lillian Banks, Mrs. Perla Maldonado, Mrs. Andrea Spears, Ms. Diana Reyes (parent), Ms. Lillie Lacy (community member), and Ms. Davis.

I. Welcome and Introductions

- Ms. Lofton welcomed Ms. Davis and thanked her for logging in to our SDMC meeting.
- Ms. Lofton thanked committee members who are finishing their 2-year tenure this year. Elections for SDMC members for the 2022-2023 school year will be held toward the end of the school year.

II. Budget Updates

- Ms. Lofton explained that we are fortunate to have met enrollment. Money will be added at the budget at the end of the month.
 - Current Enrollment: 728 students
 - Projection: 708 students
 - ESSER Funds: \$57,188.54
 - Title I: \$40,520.60

III. Attendance

- ADA (Average Daily Attendance): 91%
 - Ms. Lofton encouraged members to continue to push attendance.
 - Hines Caldwell Elementary School received a “shout-out” at the January Principal’s Meeting for the most improved attendance.
- When students are quarantined, please communicate to parents that the student must log into MS Teams during the designated times for classes to be marked present. A callout will be sent to parents to remind them.
- If a teacher is not sure if the student is on quarantine, please check with Nurse Baisey.
- YTD estimated loss due to student absences: **-\$135,457,36.**
- Attendance money will be lost and will impact the 2022-2023 budget.

IV. COVID-19 Updates

- The CDC has updated the quarantine period to 5 days.
- Ms. Lofton and Nurse Baisey are in contact with students and staff after the 5 days quarantine period.
- Students confirmed or exposed are receiving attendance through T.O.L. (Temporary Online Learning)
- Contract spot cleaners have been discontinued by HISD. Nightly disinfecting continues.

- Classrooms are deep cleaned and reported to the District office when there is a confirmed COVID-19 case on campus.

V. Spring Testing / STAAR Countdown

- Circle MOY – Pre-K
 - Testing window – January 5th – February 9th
 - Excited to see our student growth
- TX KEA – MOY – Kindergarten
 - Testing window – January 10th – February 11th
- RL 360 MOY – 1st – 5th Gr.
 - Testing window – January 10th – 28th
 - 1st Grade RL 360 MOY serves as a dyslexia screener
- STAAR Countdown begins March 7th
 - Teachers will have an opportunity to come to campus and plan prior to the start of countdown.
 - Ms. Lofton gave a special “Shout-Out” to teachers in testing grades and those who support them.

VI. Questions / Concerns

- Mrs. Spears asked about T.O.L. grade reporting as a parent and teacher.
 - Ms. Zapata receives grades from T.O.L.
 - Mrs. Garcia is the T.O.L. Liaison and can communicate to get the grades for the teachers.
 - Teachers have the option to have work for parent pick-up. This is NOT required. Strictly optional.
- Mrs. Banks requested a stop sign be purchased to use during dismissal to stop traffic. Some cars will go around parked cars when teachers are escorting students to their car or van.

The meeting adjourned at 3:52 p.m.

Respectfully submitted,

Notrie Scott