



# Halpin Early Childhood Center

## Shared Decision-Making Committee

### Minutes

### September 2, 2021

Assign secretary to take minutes	L. Yoel
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Call to order	1:00pm
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Secretary calls roll- Who is absent? Mark "A"

Name	Title	Name	Title
Constance Lathan	Principal	Hilda Alencar	Paraprofessional
Lori Yoel	Teacher	Jessica N. Walker	Teacher Specialist
Maria Alfonzo	Support	Kevin Campbell	Business A
Lucretia Fariza	Head Start	Hugo Garcia	Community A
Ana Palalon	Teacher, SPED	Shuntae Golden	Parent
Cania Russell	Nurse	Alexis Nichols	Wraparound Specialist

Agenda items- Principal	<ul style="list-style-type: none"> <li>Attendance</li> <li>2021-2022 Enrollment</li> <li>Safety</li> <li>COVID-19 Binder</li> <li>Head Start Enrollment</li> <li>Wraparound Specialist</li> <li>Backpack Buddy</li> <li>Title 1, Part A- Parent and Family Engagement Policy Review/Edit</li> </ul>
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<p>Committee Reports</p>	<p><b>Attendance:</b></p> <ul style="list-style-type: none"> <li>• 2021-2022 enrollment is on target for Pre-Kindergarten classes.</li> <li>• We will have to begin a waiting list for additional Pre-Kindergarten students that come to enroll.</li> <li>• We will continue to enroll. Kindergarten students because it is low.</li> <li>• If students enroll and are on quarantine, they will receive iPads and hotspots as needed.</li> <li>• No emphasis on perfect attendance. We are encouraging students to come to school healthy.</li> </ul> <p><b>Safety:</b></p> <ul style="list-style-type: none"> <li>• Staff will receive Yearly HISD Safety training completed on Wednesday, September 15<sup>th</sup>.</li> <li>• Shelter in Place is first drill.</li> <li>• Cavness and Alfonso undated routes for Fire Drills.</li> <li>• Hazardous Material Inventory to be completed with the nurse and Ms. Cavness.</li> <li>• COVID-19 Binder located in principal's office. Binder contain updates and information about COVID-19 protocols.</li> </ul> <p><b>Head Start Enrollment:</b></p> <ul style="list-style-type: none"> <li>• Our Pre-Kindergarten Head start students are a max capacity.</li> <li>• Last year was our 3<sup>rd</sup> and final year of having Brighter Bites.</li> <li>• Baker Ripley is in the process of adding another collaborative here at Halpin ECC.</li> </ul>
	<ul style="list-style-type: none"> <li>• Wraparound Specialist will encourage parents to complete a SAF to receive free food.</li> </ul> <p><b>Wrap Around Specialist:</b></p> <ul style="list-style-type: none"> <li>• We welcome, Alexis Nichols. She is at Halpin full time.</li> <li>• She will assist parents with food, rent, jobs and other parenting resources.</li> <li>• Parents and teachers will use the QR code provided.</li> <li>• Teachers and parents can submit a SAF when needing resources.</li> </ul> <p><b>Backpack Buddy:</b></p> <ul style="list-style-type: none"> <li>• The Houston Food Bank's Backpack Buddy program works to fill the weekend gap for chronically hungry children by providing nutritious, child-friendly food for children to take home over the weekend during the school year and during summer.</li> <li>• Parents will be able to contact Ms. Nichols to sign up and register for free meals.</li> </ul> <p><b>Title 1, Part A: Parent and Family Engagement Policy Review/Edit</b></p> <ul style="list-style-type: none"> <li>• The Title 1, Part A funding, programs and activities were explained.</li> <li>• The SDMC committee members each received a copy of the Campus Improvement Plan to review.</li> <li>• The committee members also received a copy of the</li> </ul>

	<p>Parent/ Family Engagement Policy to review before allowing all parents at our Fall Annual September Title 1 meetings to edit and make changes as needed that best fits our parents and the school.</p> <ul style="list-style-type: none"> <li>• The committee members received a copy of the Written School/Parent/Family Compact <ul style="list-style-type: none"> <li>• There was a review of the information on programs- including previous years' evaluation results and to obtain parent and/or family input</li> <li>• Explain ways/rights of parents and family to be involved</li> <li>• We scheduled our October Title 1 Parent Meeting and October SDMC meeting.</li> <li>• October AM Parent Meeting- 10/01/21</li> <li>• October PM Parent Meeting- 10/06/21</li> <li>• October SDMC Meeting- 10/07/21</li> </ul> </li> </ul>
Deliberations/Vote	None needed
Action Steps	
Next meeting	
Call to adjourn	2:15pm
Adjourn meeting	2:15pm