Halpin Early Childhood Center  
Shared Decision-Making Committee  
March 27, 2022

<table>
<thead>
<tr>
<th>Task</th>
<th>Person</th>
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</thead>
<tbody>
<tr>
<td>Assign secretary to take minutes</td>
<td>L. Yoel</td>
</tr>
<tr>
<td>Call to order</td>
<td>8:45 am</td>
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<tr>
<td>Secretary calls roll- Who is absent?</td>
<td>Mark “A”</td>
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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Constance Lathan</td>
<td>Principal</td>
<td>H. Alencar</td>
<td>Paraprofessional</td>
</tr>
<tr>
<td>Lori Yoel</td>
<td>Teacher</td>
<td>Jessica Walker</td>
<td>Support</td>
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<tr>
<td>Maria Alfonzo</td>
<td>Support</td>
<td>Kevin Campbell</td>
<td>Business</td>
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<tr>
<td>Juan Rosario</td>
<td>Head Start</td>
<td>Hugo Garcia</td>
<td>Community</td>
</tr>
<tr>
<td>Ana Palalon</td>
<td>Teacher, SPED</td>
<td>Lina Guadil</td>
<td>Parent</td>
</tr>
<tr>
<td>L. Hays</td>
<td>Teacher</td>
<td>Alexis Nichols</td>
<td>Wraparound Specialist</td>
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**Agenda items- Principal**

- Attendance
- Safety
- Head Start Enrollment
- Wraparound Services

**Committee Reports**

- **Attendance**
  - Weekly incentives for Perfect Attendance
  - Daily announcement for class with Perfect Attendance
- **SIP**
  - MOY Data Review
  - Programs for next year: Project CLASS, Prelude Music
  - Intentional Small Group activities for next year, professional development in fall
  - Budget concerns
  - 2-3 Smart Boards needed
- **Enrollment Drive**
  - April 5th Kick-Off
  - Daily Enrollment
- **Safety**
  - Continue with safety walk-throughs
  - Shelter In Place schedule this week
- **Activities Needing Parent Support**
  - Week of the Young Child, April 17-21
  - Miller Outdoor Theater, April 5 (all classes)
  - Egg Hunt, April 6
  - Military Week, April 3-5
  - EOY Programs (PreK 23/24, K 25/26)
- **Garden Project**
  - Ask parents to donate a bag or mulch or soil
- **Head Start**
  - Continue with collaboration, add one additional class
  - HS Teachers are off campus in the PM on 4/26
  - Will assist with PreK enrollment

**Deliberations/Vote**

None Needed

**Next meeting**

April 27

**Call to adjourn**

9:45pm