

Northside High School
Shared Decision-Making Committee (Minutes are in red)

Tuesday, January 4th, 2022

Attendance: Mr. Rodriguez, Ms. Baccari, Mr. Leal, Ms. Gonzales, Mrs. Reyna Urbina, Ms. Fox
Meeting Began: 4:25 | Meeting Adjourned: 5:31

Welcome

- **Norms**
 - Start on time
 - “Eye on the prize” / agenda item
 - Seek understanding
 - Generate informed action

Old Business

- **Website**
 - Please continue to make sure everything is current
 - Allow 24 hours for updates
- **School Wide Crisis-Intervention Team (required and recruiting members)**
 - Working on a Crisis and Suicide Team (in process)
 - Colonel Woods and Ms. Rios are taking on these committees
 - Ms. Gonzales received an Academic Service Memo on required committees

Student Management & Discipline

- **Dress Code & ID Badges**
 - What are the current consequences?
 - Students are to be sent to their grade level administrator
 - From there, a phone call is made to bring proper attire. If not, the student is placed in ISS (See the ISS lists that are sent out).
 - Proposed Solutions (administrators have purchased clothing for students)
 - Can we make a one-pager handout for all teachers to have at their door?
 - **Action: Mr. Rodriguez will make the one-pager for teachers to post in their classrooms.**
 - Teachers need to be consistent in enforcing the dress code
 - Ms. Denman, Wraparound Specialist, has a supply of items to help students get into dress code. Admin has also helped out by providing some dress code items. We try to assist and intervene before placing students in ISS.
- **Restroom Graffiti**
 - Concern: Increased restroom graffiti
 - The current plan is to continue cleaning up as much as possible. The issue is the popularity of current TikTok trends/challenges where students are encouraged to vandalize.
- **Fire Alarms**
 - Concern: Lost instructional time

- Question: Formally announcing / addressing the consequences of pulling a fire alarm in a school building. Letter home? Call out?
- Response from Administration: Those who have been caught have received appropriate disciplinary action (DAEP). It is a violation of privacy to announce specific names of students who have received this disciplinary action.
- NOTE: There have been some alarms going off due to faulty alarms. Currently working with the district to get those fixed.
- **Tardies / Detention**
 - Overview: Currently, students are supposed to obtain a tardy slip from the closest office and the teacher is supposed to turn these in... 3 slips=Detention
 - Question: How is it going so far?
 - Procedure: Teachers turn in tardy slips and then students are assigned detention after 3. If they skip detention, they are assigned ISS (See ISS lists that are sent out).
 - Major Concern: 1st Period Absences
 - Clerks and Administrators are calling home. They've identified some of the continuously MIA students.

Strategic Hallway Plan

- Explicitly teaching hallway citizenship during Power Half Hour
 - Power Half Hour is sacred mandated time Mon-Thurs for BIO & US HIST
 - Action: Mr. Rodriguez will send out hallway culture material for the other classes to teach during Power Half Hour next semester. He will also meet with Ms. Meacham to look at the duty schedule.
- Specific hallway stations for first 5 minutes of teachers' planning period

Master Schedule for 2022-2023

- Question: When is the earliest we can begin Course Selection sheets?
 - Ms. Gonzales will speak with Ms. Bolden & the Counselors.
 - Goal: Have schedules complete before summer vacation
- Question: Possibility of Block Scheduling? NO due to budget constraints
 - Consideration: Budget feasibility (Block Scheduling too expensive)
 - Consideration: Teachers' need for additional planning period (No current solutions)

Enrollment & Recruitment (7 minutes)

- Question: How are we on enrollment and how does this compare with previous years?
 - Currently down approximately 200 students from a few years ago
 - Issue beyond NHS: How many high-school aged students are in this neighborhood?
 - Helpful information: A demographer will be sending Ms. Gonzales demographic information about the high-school aged population in this neighborhood.
- Action Responses:
 - What needs to be promoted more on social media? Continue as is. Great social media presence, so far. Consider adding student voice & presence to generate even more buy-in in our campus.

- Which middle schools should we visit? We've visited Marshall & Burbank
- Ms. Gonzales explained the choice system for Magnet Applications. Example: A student selects NHS as their 6th choice, if they get into one of their higher choices, they often go there.
- Currently, we would need to see about the possibility of visiting middle schools given the COVID-19 specifications.
- The Marshall MS and Burbank MS visits were successful and well-received.

Power Half Hour

- What is the focus & vision for this semester?
 - We will roll out the plan on the 19th (More information coming soon)
 - BIO and US HIST are sacred times

Proposal: Communication Committee

- Ms. Bolden's email updates are helpful
- Question: Can we have a consistent method of campus updates?
 - Encourage your teachers and colleagues to check the Monday email
- Ms. Giron is in charge of the school calendar, so remember to send her your events so that we do not overbook or double book on days.
- There have been concerns about teachers not seeing emails, but we also have Remind, TEAMS, etc. Try to invest time in staying informed.

Proposal: Centennial Celebration Committee, 2026

- Campus will turn 100 years old in 2026
- Planning will take a couple of years
 - Action: Mr. Rodriguez will send out an interest sign up Google Form

Budget

- Ms. Gonzales had her budget meeting yesterday. (Remember that we have already lost a few teachers due to the budget earlier this school year.) She explained that the budget is determined a year in advance and that when we fall short in enrollment, we lose staff (\$). Recently, Ms. Garza (receptionist) resigned which helped our shortage. However, this means that clerical staff rotates to cover the reception. The same happens when a teacher position is closed--classes are merged and become larger.
- Takeaway: Increase enrollment

Miscellaneous (5 minutes)

- Vending machine money--Where does it go?
 - NHS receives a portion of the proceeds in the form of a check
- Bottled water vending machines
 - Question: Can we add these on each floor? Ms. Gonzales will have to check on the process of adding vending machines. There is a process involved.
- Days before vacations: No backpacks?
 - Yes--We will prohibit backpacks on the days before vacations/breaks.

- Panic Buttons:
 - Ms. Gonzales will check on the status of repairing the Panic Buttons.

New Ideas/Concerns that came up

- Budget is tight
- We need to increase enrollment
- Please send out the ADA absence list so that faculty and staff can help identify if a student was here on campus.