

## Shared Decision Making Committee Meeting October 26, 2021

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The meeting was called to order by Principal and SDMC Chairman, Michael Niggli. Mr. Niggli welcomed two new members and all members in attendance introduced themselves with a brief description of their role and why SDMC was important to them.

Ms. Hickman was present as the 12<sup>th</sup> grade administrator to let us know she is working with Ms. Gatica regarding senior dues, pictures, Senior Breakfast, ranking ceremony, etc. The website will be updated as items are finalized.

Mr. Niggli stated that HISD is not allowing any facility rentals for events (i.e., banquets, prom, etc.) This is budget related so even outdoor venues are not being approved.

### The newly formed CCC Round Table

The first meeting was held on Wednesday, October 20. Items discussed included the following:

- Food Sales / Fundraising
  - Mr. Niggli is looking into what items on-campus organizations can sell. Our organizations have only been selling within the nutritional guidelines established by HISD. A false statement was reported that we were not following these guidelines. All on-campus organizations must complete paperwork to prove compliance.
  - Title I requires that cafeteria sales quotas must be met
  - Cafeteria Food Quality – taste, quantity and availability of food choices are below standard.
  - Beginning November 1, Dinner will be available to all students.
- October 12 Lockdown – Mr. Niggli assured the decision was made to ensure the safety of all students and staff.
- Girls' restroom – there is an old-style restroom with low walls that is being updated with new, higher walls to ensure more privacy.

SDMC comments to the CCC items included:

- Only 1 food line is open, and students spend the majority of their 30 minute lunch waiting to get food.
- Mr. Niggli will suggest to the cafeteria staff that they post a weekly/monthly menu. Also, food quality will be discussed.
- He will also ask that the cafeteria manager, Ms. Earnetta Qualls, to notify administration as soon as she realizes her staff is short-handed for the day. This may help with the long longs.

Committees:

- ✓ **Attendance Committee** – (Dr. Anderson) It was noted by Ms. Witherspoon that “perfect attendance” awards could no longer be given as it encourages students to come to school ill. Alternative awards suggested were Most improved and Teacher’s Pick. Student of the Week is now in place; but there was a question of how to nominate a student and what is the criteria.
- ✓ **Graduation Support Committee**
- ✓ **Discipline Committee** (guided by the Code of Student Conduct) They develop ideas to see what works and what does not work in regards to discipline.

- ✓ **Safety Committee** meets monthly. Darcy Ruffino and Adrienne Bykowicz are the leaders; they can answer any questions regarding dates and location of meetings.
- ✓ **Student Advisory Committee** – (question as to if this is in place and how this differs from grade-level class officers)

### **Discipline Update**

Since the October 12 incident, there are 20 students that are no longer on campus. Definitions for OSS (Out of School Suspension), ISS (In School Suspension) were discussed. It was noted that counselors are involved in ISS on a rotating basis.

Grade level Assemblies will begin next week. Assemblies will include topics of Empathy, De-escalation Strategies, Social Media, Social Emotional Lessons and Cyber Bullying. The assembly schedule is as follows;

10 <sup>th</sup> grade	October 29
9 <sup>th</sup> grade	November 5
11 <sup>th</sup> grade	November 12
12 <sup>th</sup> grade	December (date TBD)

- Mr. Niggli and Ms. Barley is working with facilities to ensure our camera system is effective and the cameras are in the correct locations. Our camera system has been helpful, but identities of those involved in incidents has been through videos provided by students.
- There is better monitoring of hallways and there is an DAEP transition plan.
- We will be hiring 3 hall monitors
- Parents on Patrol will be reactivated
- Katie Tomkins suggested having “tardy stations”
- Mr. Gerhard and Ms. Ruffino are looking into getting portable ID badge machines to put at entry points.
- 3 designated employees check for IDs beginning at 7:20 AM
- QUESTION: “Could Sgt. White’s position be re-opened?”
- 100% participation in teachers at the threshold has improved hallway behaviors
- Mentor program (is this in place?)
- SEL Materials will be made available on the HUB in advance of the lesson day so teachers can plan a lesson around the program.
- Phone pockets have been purchased for each classroom (Q: What is the liability for stolen phones. Do the pockets lock?)
  - Ms. Duffy currently takes up phones and it has worked well. Each class ends with a 5-minute technology break so students can retrieve their phones and leave as soon as the bell rings.)
- Mr. Niggli is working on getting a permanent officer at the school so they can build relationships with students.

Mr. Niggli shared a publication, “Oak Forest Living” which features a few Waltrip students. Verizon Wireless is working with the schools to provide hot spots to students without internet.

### **OLD BUSINESS**

Water Bottle Fillers – Mr. Niggli has gotten some estimates, but the cost of installation is very costly.