

PTECH Planning Meeting- Jones Futures Academy

Virtual Visit #1

October 14, 2021

Budget review—timeline for purchases for the program?

Roadmap to Opening August and September Checklist/Products/Website

Benchmark 2 Target Population
Recruitment Planning—timeline, goals UPDATE

Benchmark 3 Strategic Alliances
Business Partnerships—Update on partnerships and MOUS 3.1 and
Advisory Board formation 3.3

Advisory Board-

- Purpose
- Focus
- Formation

IHE Partnership—Identify key elements and MOU 3.2

Leadership Team meetings for August-September
Dates of meetings
Agendas posted to website under B3

Workforce High Demand List-Status?

Website formation—Take a look

Finalize College and Career Pathways

- Curriculum alignment documents
- Courses of study examples (pathways from high school to Associate Degrees to work credentials and beyond)

Next Steps:

30 Day Goal-

60 Day Goal

90 Day Goal

Leadership Coach

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"Empowering the leaders of today, shaping the leaders of tomorrow"

P-TECH Leadership Team Meeting – Jones Futures Academy
Meeting Highlights
October 14, 2021

Introductions

- Julia Gentry, Leadership Coach
- Nirmol Lim, Principal
- Vickie Johnson, JFA, At-Risk Program Administrator
- Tanika Johnson, JFA, Registrar/Dual Credit Coordinator
- Alma Webber, Dual Credit/Dual Enrollment, Curriculum Specialist
- Jodie Khan, HCC Liaison
- Dana Carmouche, Career Readiness, Sr. Manager
- M. Benson, Career Readiness, Sr. Program Specialist
- M. Mendoza, JFA, Wraparound Specialist
- B. Thomas, JFA, Counselor
- D. Carpe, JFA, CTE Department Chair

Discussion

- IHE and Business Partners' MOU Letter of Commitment to be submitted with Designation Application
- Complete Designation Application which will be due Late January
- Need signed MOU by the first day of school
- Plan to spend material dollars by the end of May
- Find out if the District is drawing down the grant
- Discussed role of Advisory Board (reference Benchmark 3.3) – include Community Economic Partners (i.e., Chapter of LULAC, Rotary Club, Lions Club, Unions that deal with HVAC, City Council, Greater St. Matthews Church, Knights of Columbus, Civic Organizations, Police Department,
- Review Products – work-based plans (needs to be specific with calendar by grade level and expertise)
- Build work-based pipeline for students (need community contribution)
- Website - make sure meetings are linked to appropriate benchmarks; make sure products are there as well
- Invite Business Partners to Leadership Meetings
- Ideas to recruit Target Population
 - By October/November have a recruitment plan and events for recruitment
 - HVAC & Magnet Recruiting

- Add 2 or 3 quotes (English and Spanish) on flyers, postcards, or brochures advertising the HVAC program
- Plan A – HVAC/P-TECH needs to be listed as a choice through the Office of School Choice
- Plan B – Recruit to JFA feeder pattern
- Contact Project Explorer
- Follow up with D. Carmouche for recruiting through Middle Schools
- Good opportunity for Business Partners' video
- Use virtual job shadowing for HVAC
- Use TikTok for Business Partners – what you can expect from HVAC credentials
- Need to review pathways for certifications - next Phase in developing Early College
- How will we communicate to the Faculty that HVAC P-TECH is a school within a school
- How are we going to organize this (school with a school) for the 9th grade
- What will be the entry level of work for this line of work
- What is the work of the 9th grade; need to tag the 9th graders in the system as HVAC students; will identify students with specific teachers
- Need clarification – is there money for a summer bridge program and if they will need to attend summer school for HCC Degree
- Need High Demands Jobs List – Webber and Benson
- Dec – Jan Focus
 - Look at WBL and developing a calendar for 9th grade WBL
 - How will we plan to meet the Outcome Base Measures for students
 - Look at Crosswalk with J. Khan and Business Partners

30 Day Goals

- Review CTE match
- Review website and link calendar for Professional Development
- Plan Advisory Board meeting – work together to create an agenda; use Blueprint Benchmark to guide planning agenda

60 ay Goals (Dec- Jan)

- Look at WBL and developing a calendar for 9th grade WBL
- How will we plan to meet the Outcome Base Measures for students
- Look at Crosswalk with J. Khan and Business Partners

Next Meeting Dates

- January 20, 2022 9:00 – 11:00
- March 10, 2022 9:00 – 11:00
- May 4, 2022 9:00 – 11:00