

	Houston Independent School District Police Department Directives	DIRECTIVE: 450-023
	SUBJECT: National Incident Management System and Incident Command System	EFFECTIVE DATE: September 16, 2013 REVISED DATE: February 12, 2022

PURPOSE

This directive aims to establish HISD Police Department policies for Incident Command Systems. This directive applies to all Houston Independent School District Police Personnel.

POLICY

The Houston Independent School District and its communities periodically experience natural and manufactured disasters that require close cooperation of public safety, public utility, and state and federal agencies.

The HISD Police Department, in conjunction with HISD Emergency Management, shall participate, as necessary in major incidents or disasters, as a component of the ICS when authorized by the Superintendent of Schools or designee.

While involved in multi-agency situations, the HISD Police Department employs ICS policies and procedures consistent with the standard national model taught by the Federal Emergency Management Administration. Agency personnel shall receive formal training in the ICS structure.

HISD-affected agency personnel shall receive annual training on the agency All Hazard Plan and HISD Emergency Procedures. All supervisors must complete all components of the

The HISD Police Department shall participate in annual training exercises to include but not be limited to tabletop exercises for area resources when requested. Following activations or exercises, an after-action report shall be generated and forwarded to the Chief of Police.

NATIONAL INCIDENT MANAGEMENT SYSTEM

The National Incident Management System (NIMS) guides all government, nongovernmental organizations, and the private sector to work together to prevent, protect against, mitigate, respond to and recover from incidents.

NIMS provides stakeholders across the community with the shared vocabulary, systems, and processes to deliver the capabilities described in the National Preparedness System successfully. NIMS defines operational systems that guide how personnel works together during incidents.

All classified supervisors and civilian managers will receive NIMS training commensurate with their position.

Sergeants/Civilian Managers

- a) ICS-100 Introduction to the Incident Command System
- b) ICS-200 ICS for Single Resources and Initial Action Incidents

- c) ICS-300 Intermediate ICS for Expanding Incidents

Commanders

All the classes mentioned above and;

- a) ICS 400 Advanced ICS for Command and General Staff

Assistant Chief and Above

All classes mentioned under supervisors and Commanders and;

- a) IS 700 National Incident Management System: An Introduction
- b) IS-703: NIMS Resource Management
- c) IS-706: NIMS Intrastate Mutual Aid – An Introduction
- d) IS-800: National Response Framework, An Introduction
- e) G-191: Incident Command System/ Emergency Operations Center Interface
- f) G-402 Incident Command System (ICS) Overview for Executives/Senior Officials

INCIDENT COMMAND SYSTEM (ICS)

Most incidents in HISD will require the components of ICS. ICS is a standardized on-scene emergency management concept designed to allow its user(s) to adopt an integrated organizational structure equal to the complexity and demands of single or multiple incidents without being hindered by jurisdictional boundaries. Use of the ICS is not required for minor incidents handled solely by the HISD Police Department.

Approved By



Pedro Lopez Jr., Chief of Police