



**SDMC Meeting Minutes April 19, 2023**

**Time: 3:15PM-4:15PM Venue: School Library**

**Members Present**

Beatrice Akala -Principal

Mirna Carreon- Teacher

Pfaffenbach Caitlin – SPED Representative

Veronica Ruiz – Teacher

Anthu Do – Teacher

Henry Benavidez – Non-Instructional Aide

Marci Pambe – Community Representative

Martha Molina – LPAC Administrator

**1. Welcome Remarks:**

- a. Principal welcomed members to the meeting and thanked them for the role they play on the SDMC.
- b. This was 3<sup>rd</sup> SDMC meeting of the year.

**2. 2023-2024 Budget Allocation**

- a. Review of the budget proposed in February and Updated in April
  - i. Initial budget provided in February has undergone recent changes.
  - ii. Attendance has gone down in every school across the district after COVID. Currently our campus is at 94%, but it is not where it was before the pandemic (96%).
- b. As of 4/19, there are changes to the budget because Board denied February's budget proposal. Our regular budget has increased from 4, 637,052 to 4, 786920.
  - i. HISD Board restored ADA hold harmless
  - ii. SY23-24 budget will be based on ADA calculation of SY18-19.
  - iii. Review of proposed 2023-2024 budget.
    - PUA Regular Program 4,786920
    - PUA GT 3,382
    - PUA State Comp ED. 263, 872

PUA Bilingual 110, 539  
PUA-Special ED. 39, 038  
Campus Capital 10, 010  
Title 1 Basic Prog 351, 838  
Title 1 Parent Involvement 7, 988  
ESSER II Fund 48, 600 (Salary for 2 PK-Teacher Assistants)  
HB 4545 Tutorials 111, 706

1. Two new positions opened for ESL 3<sup>rd</sup> grade (to team teacher)
  2. No ESSER funds for Wraparound services
  3. School Marquee – Needs to be purchased
  4. Renew Communities in Schools contract to be funded under Title 1 Funds
- iv. June 1<sup>st</sup>, TEA take-over starts – May impact final budget.

### **3. Technology Update**

- a. Grades 3-5 are 1:1
- b. Clever Touches in 4<sup>th</sup> and 5<sup>th</sup>, 3<sup>rd</sup> grade order is in process. SY23-24 plan to move to PK-2<sup>nd</sup>
- c. Computer mice
- d. All computers have headphones
- e. Charging stations- Order in process.

### **4. Staffing for SY 2023-2024:**

- a. Retirements – Mr. Smith and Ms. Yasin
- b. Resignations – Ms. Adams, Mr. Menera
- c. Closed positions – Non-Instructional Aide, At Risk Program Administrator (ESSER Funded and no longer available), Two Teacher Assistants.
- d. Filled Positions – Theatre Arts (Ms. Vigil) and 4<sup>th</sup> Grade Math (Mr. Ascencio). Both are HISD transfers.
- e. Open positions – 2 3<sup>rd</sup> Grade ESL

### **5. Bilingual Program**

- a. Presented by Martha Molina. Campus program is Transitional Bilingual. Students transition to all English Instruction at 5<sup>th</sup> grade. However, Pre-Exit classes offered at 3<sup>rd</sup> and 4<sup>th</sup> grade.
- b. Bilingual Program Concerns – Students in bilingual classes are not making a year's growth. Students in Grade 5 who do not speak or write in English, yet they have been at Sutton since PK.
- c. Changing the Sutton program in SY24-25 from Transitional Bilingual Late Exit to Transitional Bilingual Program Early -Exit not possible.
- d. Feedback from Bilingual Walkthrough by Multilingual Department
  - i. Need to have a daily schedule posted that includes ESL time and followed with fidelity to ensure English is explicitly taught.
  - ii. Need for adequate resources in English for bilingual teachers.

**e. Next Steps**

- (i) Training for teachers during pre-service on effective implementation of ESL time.
- (ii) Follow up session with Bilingual teachers in May to prepare for next school year.
- (iii) Need to celebrate bilingualism

**6. Special Education**

- a. Inclusion for 4<sup>th</sup> and 5<sup>th</sup> for SY 23-24
- b. Opening a new class for SLC-ALT, but there is no room in the school for it.
- c. TEA Take Over Exit Criteria – HISD must meet SPED Compliance requirements.

**7. Any other Business**

Fourth Quarter meeting will be held on May 17, 2023.