



05/25/2023

The Houston Independent School District (HISD) Board of Education established and approved the campus-level planning and decision-making process in 1992. This process includes the creation and maintenance of a Shared Decision-Making Committee (SDMC) at each school to review the district's educational goals, objectives, and major district wide classroom instructional programs. Each committee shall be designed to involve professional and non-professional staff, parents, community members, and business representatives in establishing academic and other performance objectives of the school for each academic excellence indicator adopted in the Texas Education Code (TEC).

**Responsibilities**

The SDMC must be involved in decisions related to areas specified by the TEC. See References (e) and (f). The areas that require involvement of the SDMC are:

- Implementing all pertinent campus-level planning processes;
- Developing recommendations for the school budget;
- Submitting recommendations for the school curriculum;
- Recommending changes in the school's staffing patterns;
- Developing and approving the campus staff development plans;
- Developing, reviewing, and revising the School Improvement Plan (SIP) for the purpose of improving student performance for all student populations. After the principal approves the SIP, the SDMC will present the plan to the school-based professional staff for a vote of approval. See Reference (d);
- Reviewing and making recommendations regarding the school's organizational structure; and
- Establishing procedures to periodically obtain broad-based community, parent, and staff input.

# May 25, 2023

## SDMC Meeting Minutes

- Introductions [Claudia Montoya, Alicia Gray, Guadalupe Banda, Reina Monroy, Anthony Infante, Mary Benavidez, Imelda DeAlba](#)
- Fundraising
  - [Think about the fundraisers we would like to have for next year. We need to go ahead and start planning so we can let the community know and ask for help as needed.](#)
- Recent expenses:
  - [Grade Level Funds for EOY activities: Grade level funds were used to fund EOY activities. Fall and Spring Festivals are important in funding grade level activities.](#)
- Next year's budget impact
  - ADA to date 93.2% = -\$76k
    - Projected loss -\$125k
  - Sunsetting funds & Small School Subsidy
    - Tiered Title funds (varies)- [100k](#)
    - ESSER funds (~\$100,000)
    - Small School Subsidy- depending on enrollment\*

### Enrollment projections- [351](#)

- 321students [How can we increase enrollment? What programs and services can we offer that will help with enrollment?](#)
- PreK **2 teachers** Jayne, Alvarado
- Kinder **2 teachers** Solis, Way
- 1st **2 teachers** Arguelles, VACANT
- 2nd **3 teachers (+1 teacher)** Hurwick, Deras, Gonzalez
- 3rd **2 teachers (-1 teacher)** Rodriguez, Ali [Depending on enrollment we may need to keep the third teacher position open.](#)
- 4th **3 teachers (+1 teacher)** Monroy, Matehuala, VACANT [4th will need to have 3 teachers due to 3 classes moving from 3rd grade](#)
- 5th **2 teachers (-1 teacher)** Lopez, Infante [Two homeroom classes are moving from 4th to 5th grade.](#)
- Ancillary Team- **3 teachers** Garcia, Maloney, Quintero
  - **PE, ART, STEAM**
- Tech (media specialist) Perez
- SPED: SLC- Padilla, Co-Teacher- McGee
- Reading Interventionist- Banda

### Programming:

- 21st Century After-School Program grant is no longer available (reached 6 year maximum)
- Applied for CASE Grant for an alternative after-school program - Waiting on response
- School-wide tutorials continues [K-2 Discuss when to start tutorials](#)

- STEAM roll-out with new teacher & consultant Ben will continue as the consultant for 5th Science and the STEAM Lab. He is very hands-on and helps with experiments as needed. He provides all the resources needed to be successful with instruction
- Robotics Club - Quintero
- Boys Baseball (Wraparound) Need ppl who are willing to be sponsors and have an interest in being a coach.
- Girls Club (Wraparound)
- GOTR (Wraparound funded)\*pending

#### Staffing: Posted Positions

- 1st Dual Language SLA
- 4th Dual Language SLA

#### New positions:

- Reading Interventionist - Ms. Banda
- STEAM - Mrs. Quintero
- SLC teacher - Ms. Padilla
- SpEd Co-teacher - Ms. McGee
- 5th Math/Science - Mr. Infante
- 2nd Dual Language - Ms. Gonzalez

#### Safety

- All entry points to the main building will require key card access (pending District rollout) We need classroom doors that lock from the inside.
- Waiting on quotes for electric gate: \$30, 000
- Will continue paying HISD Officer for extra duty service (about 2-4 hours, started in April) We will need him for arrival and dismissal for the 2023-2024 SY depending on the budget.

#### What's Next at Pugh?

- Promotion Ceremonies- May, 26th (PreK, 1st, 2nd, 3rd, 4th) and May 30th (Kinder and 5th)
- Field Day, May 31, 2023
- Next Year:
  - Uniforms
  - Continue clear/mesh backpacks
  - Popsicles with the principal will take place during the summer. This gives parents an opportunity to ask questions and address concerns as needed.