

Atherton Elementary School

SDMC & Campus Safety Meeting

Date: December 16, 2022

Time: 3:15 p.m.

Members present:

Mrs. Alynthia Curtis, Principal	Mrs. Jacqueline Linsey	Mr. Eric Caldwell
Mrs. Keiray Finley	Ms. Thelma Taylor	Ms. Tamara Rivers
Dr. Fredrick Gillum	Ms. Fidella Thompson	Ms. Angelette Allen

Agenda: Mrs. Curtis opened the meeting with a welcome to all members present. The following discussions were had during the meeting:

Safety Concerns: Mrs. Curtis opened the discussion with asking the members if there were any health or safety concerns that needed to be addressed. Mrs. Curtis discussed the results of an inspection done by Risk Management. In order to provide protection for our students, all doors are to remain locked at all times.

I-Ready: Mrs. Curtis reminded the committee that I-Ready will begin in January 2023. Students can access the app on the Clever Portal.

Discipline: Mrs. Finley discussed with the committee the need for all faculty and staff to remain visual with students. She expressed concern with the growing number of inappropriate conversations being had among the third through fifth grade students. Disciplinary forms are available in her office to immediately address all behavior issues.

Testing: Ms. Charles informed the committee that 3<sup>rd</sup>-5<sup>th</sup> Grade students are taking the STAAR Interim Assessment. Most of the students have completed this assessment. Ms. Charles will test those students who have not taken the assessment. Grades 1<sup>st</sup>-5<sup>th</sup>, are also taking the Teacher-Made End of the Cycle Assessments.

Technology: Ms. Steptoe informed the committee that she will conduct a “Device Check” before the teachers and students leave for the Winter Break. She asked that all devices are locked/placed away from sight during the break. Also, please makes sure that all devices are completely “shut down” for the break including teacher’s desktops.

Christmas Program: Mr. Caldwell informed the committee that the Christmas Program will be held on December 16, 2022 @ 9:00 am. The theme for this year’s program will be Old Man Winter’s ICICLE FOLLIES. All grade levels will be performing a song in the program, as well as, performances by the cheerleaders, drumline, praise dancers and choir.

Secret Santa: Ms. Hartwell informed the committee that the names have been pulled for those teachers who are participating in the Secret Santa exchange. The exchange will take place on December 19, 2022, through December 22, 2022.

Survey Results: Mrs. Finely discussed with the committee that she will attend a training session upon returning from break to view and give an analysis of the Student Surveys. She will meet with 3<sup>rd</sup>-5<sup>th</sup> Grade teachers to discuss their individual results.

Winter Closeout: The committee discussed that the Christmas Break will run from December 22, 2022, through January 6, 2023. As with the Thanksgiving Break, any packets will be at the teacher’s discretion to assign to their classroom. Ms. Curtis asked that the faculty and staff make sure that their area are free from any food.

Compliance Transcripts: Mrs. Perez discussed with the committee that she will need all the faculty and staff to submit their Professional Development Transcripts to ensure that they will be off January 6, 2023.

Athletic/ Extra Curricular Activity Banquet: Ms. Steptoe discussed with the committee that she will need the names for all Athletic/ Extra Curricular Activity of those students who have participated in Basketball, Cheerleading, Praise Dance, Booster Club, and Drumline for this school year. The date of the banquet is February 10, 2023.

Spring Bling Festival: Ms. Curtis rediscussed with the committee the decision to hold an end-of-year festival. The festival will be held on May 19, 2023. All proceeds will go towards the school’s PTO fund. More information will be provided as it becomes available.

Campus Issues/Concerns: The committee opened the floor for any issues or concerns at this time.

Questions/Answers: Mrs. Curtis opened the floor for any questions from the committee.

Closing: The SDMC meeting concluded at 3:50 p.m.