Agenda Topics:
School safety
School events
School field trips
Second semester after school tutorials/Saturday Tutorials
Teacher Needs

OTHER BUSINESS DISCUSSION:

INSERVICE TITLE
No Inservice requests were submitted.

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OTHER
1. School safety – Lockdown drills – secure students, visitors, and self ASAP. Make sure doors are locked, windows are covered, and class is quiet.
   a. Concerns addressed – you cannot hear the PA system outside. There has been a work order placed to fix this.
   b. If you are outside during a drill, go to the farthest area on the playground away from the school.
   c. Emergency cards for substitutes have been requested so that they know what to do if there is an emergency.
2. Spring events and ideas – please email Mrs. Lopez, Mrs. Santiago, and Mr. Luna
3. Field trips in the Spring – please email Ms. Prince your top 3 ideas ASAP.
4. After school and Saturday tutorials will begin in January. Teachers will use test results from the Interim STAAR to create tutorial groups. Ms. Covarrubias would also like to do classes for the parents will the students are in tutorials.
5. Teachers – if you need any supplies, please email Ms. Lopez for them. She will do her best to accommodate requests. Also, if you would like to attend a conference, please email the SDMC.