

Westbury High School

SDMC Meeting Agenda

October 27, 2022

4:15 – 5:15 pm in Community Center

The Houston Independent School District (HISD) Board of Education established and approved the campus-level planning and decision-making process in 1992. This process includes the creation and maintenance of a Shared Decision-Making Committee (SDMC) at each school to review the district's educational goals, objectives, and major district wide classroom instructional programs. The SDMC must be *involved in decisions related to areas specified by the Texas Education Code*. The code states that the SDMC will be involved in decisions in the areas of *planning, budgeting, curriculum, staffing patterns, staff development, and school organization*.

Areas SDMC we will discuss as an advisory to the Principal... but not limited to....

Category	Minutes
<p>Budget (JN)</p> <ul style="list-style-type: none"> • Enrollment 2242 (-133) • Projection 2375 • Loss of \$580K (\$322K) • Concerns/Questions/Ideas 	<p>Ms. Nixon shared that we are about 130 students under our projection of 2375. Our projected loss in GF1 is \$580K. So far, closing positions has covered about \$260K. We will be covering the rest of the loss of \$322K by moving 1 position \$80K into Comp Ed budget and allowing rest to be deducted from GF1. We will have about \$542K. To compensate, we are maximizing the use of other budgets by tagging substitute costs to other budgets. Bottom line – we need to economize and be more mindful of spending and overtime costs. Ms. Gustartis pointed out that coaching stipends</p>
<p>Staffing Patterns (JN)</p> <ul style="list-style-type: none"> • Current Vacancies • Semester 2 Vacancies 	<p>Current vacancies: 1 World Geography that is truly vacant. Four other positions that are staffed by employees who will be fully certified by the end of the semester. For Semester 2, we have 4 retirements: 1 ELA; 1 SS; 1 is LOTE; 1 is Teacher Specialist.</p>
<p>Attendance (LM)</p> <ul style="list-style-type: none"> • ADA – 93% • Leavers: <ul style="list-style-type: none"> ○ 80 for 21-22 ○ 29 (9) for Current 	<p>Westbury overall is about 93% for week of 10/17 to 10/21 we were at 92.5%. HISD has given us great feedback. For current year, we have 29 Leavers with 9 of those pending verification. We have had strong referrals this year to Premier HS and HISD OGA (12 students). We also had 8 of Class of 2022 transfer to Marion HS. They are using attendance contracts successfully. DRIP meeting was held today.</p>
<p>School Organization (SS)</p> <ul style="list-style-type: none"> • Student Survey • Virtual Meeting on Nov 1 • Surveys @ 3rd on Nov 3 • Concerns/Questions/Ideas 	<p>Ms. Suire shared the district video and a slide presentation of District materials. The goal is to capture holistic feedback for students around teacher instruction. Surveys for secondary are 25 questions and will take approximately 8 minutes to complete. Students must be in attendance for at least 75% of the days and also be able to respond in one of the languages of the survey. Survey windows in November 2022 and May 2023. Ms. Suire is our Student Survey Lead. Feedback will be shared with teachers from their classes. Surveys will be a part of 2023-2024 Appraisal system. Ms. Suire showed additional details. Aldine ISD and Alief ISD are already using the survey. This year is for a pilot. Questions are on a Likert scale about relationships, checks for understanding, learning level, and class management. Ms. White stated that students' responses will likely be impacted by whether they like a teacher. Ms. White suggested we explain how the scale works. Students will self-select their language. Students will be randomly selected to rate 2 teachers. Students must take at least 3 seconds per question or at least 63 seconds overall. If they just randomly click, those surveys will be tossed out. Teachers with the smallest classes will be matched first to ensure they can be rated. Panorama will be sending us responses as compared to other school. We can also break it down by demographics. They will also provide a playbook of strategies/intervention. Ms. Nixon shared that we will be giving an overview to Faculty on Tuesday via Teams. We will administer as a</p>

	campus on Thursday, Nov. We will do it at the start of the period and give a schoolwide overview via TEAMS.
Curriculum	N/A
Planning	N/A
Professional Development	N/A
Members	K. Vargas, C. Jones, K. Brooks, M. Verdone, L. Gustartis, D. Cross, MN White, L. Mosley, V. Hunter-Johnson, B. Edmondson, H. Sacks, and J. Henry
In Attendance	
Meetings for 2021-2022	Q1: Oct 27, 2022; Q2: Dec 1, 2022; Q3: Feb 16, 2023; Q4: May 11, 2023