

## Meeting Minutes - May 23, 2023

1. Welcome
2. Updates
  - a. Kudos to our fine arts department on a fantastic fine arts night. This is the first year that we brought fine arts to our campus, and the performance was great.
  - b. Dr. Klotman from Baylor College of Medicine recently visited our campus. He learned about some of the great things happening at our school, and filmed his weekly update video in the NUC on our campus.
3. Safety:
  - a. Have already completed our May fire drill. We will need to hold an intruder drill and inclement weather drill this week. Grade level chairs should inform their teams.
  - b. Cell phone policies: The team discussed possible changes to our current cell phone policy to address some of the safety concerns.
  - c. 6th, 7th, and 8th grade ceremonies were discussed. We looked into procedures to increase the safety of these events as we bring additional guests onto the campus. Ideas discussed included:
    - i. Ticketing for families (2 per student)
    - ii. Overflow room in the NUC.
    - iii. Maintaining hallway safety as parents moved throughout the campus.
  - d. Incident from 5/22/23 was discussed.
4. Next year's planning:
  - a. New policies updates including dress code, cell phones, technology, etc.
  - b. Next year's Master Schedule was discussed.
  - c. Dean of Instruction position has been advertised. Looking to select an interview committee.
  - d. Three science positions and a counselor position are open. BCM Stem specialist position has been opened.