

# Young Women's College Preparatory Academy

## SDMC Meeting Minutes

*September 5, 2024 at 4:30 pm | Meeting called to order by Dr. Tabitha Davis*

### In Attendance

Dr. Tabitha Davis	Dorothy Birmingham	Shontel Roberts
Letyne Kelly	Deandria Miller	Nichole Douglas
Nelva Williamson	Hernita Johnson	Deondra Jackson
Cristina Fleeks	Danielle Johnson	

### Absent

Tiphany Burrell

### Meeting Structure

#### SDMC Meeting Dates:

Four (4) per year, meeting will begin at 4:30pm.

Thursday, September 5, 2024

Friday, November 8, 2024

Monday, January 6, 2025

Friday, May 2, 2025

### Bell School

- Discussed the changes made to the 24-25 Bell Schedule.

### Instructional Resources

- Discussed the Math Sequence and On Ramp programs that are being implemented throughout the district for the following content areas.
  - **ELA**
  - **Math**
  - **Science**
  - **Social Studies**
  - **Electives**

### Counseling/SEL

- Discussed the time frame that the Wellness Wednesday initiative will start for the 24-25 school year with the Houston Health Department. Students will be rotating and meeting with the Houston Health Department every Wednesday to discuss a variety of mental health skills.
- Also, this year we will have the Hazel initiative on campus. The Hazel organization will allow students to see a mental health professional while they are on campus.

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## Panther Safety

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- **Fire Drills**
  - A fire drill was conducted on campus on the afternoon of August 23, 2024.
  - **Exit Time:** The drill was completed in 5 minutes.
  - **Goal:** The target time for exit was 4 minutes.
  - **Outcome:** Although the goal was not met, the drill ran smoothly, and there were no incidents reported.
  - **Next Steps:** The team aims to meet the 4-minute goal in the next fire drill.
- Campus Safety Council Update
  - Formation of the Council: The Campus Safety Council has been officially created to oversee safety protocols and drills.
  - August Meeting: The council held its August meeting during which the first fire drill and general campus safety were discussed.
- Campus Safety Quick Guide
  - The team also discussed the creation of a Campus Safety Quick Guide to provide easy to access safety information for staff and students.
  - Next Step: The guide is in the development phase, with further updates to be provided at the next council meeting.

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## Clubs Schedule/Interest Survey

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- Discussed the data collected from the club survey. Ms. Kelly analyzed the responses and finalized club assignments and rosters. However, there are approximately 65 students who did not complete the survey; they will be placed in any available club.
- Some clubs had significant interest, while others had fewer participants. As a result, adjustments have been made regarding which club teachers will oversee.
- Dean Roberts and Dean Birmingham will be updating schedules. The new advocacy schedule will shift to Monday, Tuesday, and Wednesday, with a new advocacy group on Thursdays designated for “Club Day”
- Barring any unforeseen circumstances, we plan to start clubs this Thursday.

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## Upcoming Events

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- PTO Parent Meeting – Tuesday, October 1<sup>st</sup> at 5:30 p.m.
- ROSE Ceremony – Tuesday, October 8<sup>th</sup> at 6:00 p.m.

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## Next Meeting

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Friday, November 8<sup>th</sup> at 4:30 pm in the Halliburton Room.

Meeting adjourned at 5:45 p.m.