



## VERIFICATION OF ENROLLMENT

**PLEASE COMPLETE AND EMAIL OR FAX BACK UPON RECEIPT**

Our records indicate that the following student withdrew from our school to enroll at your school, or your school has requested records from our school. We do not have records confirming this information. For PEIMS purposes PLEASE indicate if the student is enrolled at your campus. Any information will be greatly appreciated.

Student Legal Name: \_\_\_\_\_

Student Date of Birth: \_\_\_\_\_ Gender:  Female  Male

### **RECEIVING SCHOOL ----- PLEASE FILL IN THE INFORMATION BELOW**

**This is to verify that the above named student has enrolled AT THIS SCHOOL**

Campus Name: \_\_\_\_\_ School District Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

School Phone: \_\_\_\_\_ School Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Yes, the student enrolled at this school on \_\_\_\_\_ and is active.  
(month, day, year)

Yes, the student was enrolled at this school but has withdrawn.

Date of enrollment \_\_\_\_\_ Date of withdrawal \_\_\_\_\_  
(month, day, year) (month, day, year)

Student **is NOT enrolled** at this school/institution

School Official  
(Print Name): \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

If you have any questions or concerns, please contact at HoustonISD:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_