

# HOUSTON INDEPENDENT SCHOOL DISTRICT

## Tanglewood MS

5215 San Felipe

Date: November 15, 2023

TO: Parents/Guardians of Students enrolled in- Science

SUBJECT: **NOTIFICATION TO PARENTS – TEACHER CERTIFICATION**

In accordance with the Every Student Succeeds Act (ESSA)/PARENTS' RIGHT-TO-KNOW [P.L. 114-95, Section 1112(e)(1)(B)(ii)], as a parent of a student at Tanglewood MS, you have the right to know if your child has been assigned to or has been taught for four or more consecutive weeks by a teacher who does not hold an appropriate state teaching certificate in the area in which the teacher has been assigned.

This notice is to inform you that your child has been assigned to or taught by the following teacher(s) who does not currently have the appropriate state teaching certificate or permit:

Teacher Name: **MCLEMORE, AMBER MARSHA**

While your child's teacher currently does not have the required state teaching certificate, we are committed to actively supporting them throughout their certification journey. In pursuit of this commitment, we are pleased to offer the following supports:

1. **Campus Leadership Enhancement:** Campus leadership teams will collaborate with your child's teacher to enhance their instructional capacity through professional learning community planning with grade level/content teams, just-in-time coaching, and various instructional alignment supports.
2. **Professional Development:** Your child's teacher will have access to professional development training sessions facilitated by central district departments, such as Curriculum and Professional Development, covering both content and pedagogy. Additionally, we will provide interactive toolboxes and an electronic repository of instructional resources to enrich instructional practices.
3. **Content Preparation/Review:** Teachers will have the opportunity to attend content preparation and review sessions offered by the district's Alternative Certification Program (ACP), ensuring they are well-prepared in their subject areas.
4. **Certification Route Information:** The Talent Office will provide valuable information regarding the available certification routes specific to the area(s) your child's teacher is instructing, ensuring transparency and guidance throughout the certification process.

In addition, the campus administrator will be evaluating each teacher's performance in the classroom to ensure that your child receives quality instruction.

If you have any questions regarding this information, please contact Monica Narvaez (713-625-1411, [mnarvae1@houstonisd.org](mailto:mnarvae1@houstonisd.org)).

Sincerely,

Gretchen Kasper-Hoffman, Principal