



Harvard Elementary School

SDMC Q2 Meeting Minutes

Thursday, December 13, 2023
Time: 3:15 pm/Location: Room 102



- **Welcome:** Made introductions started at 3:15pm.
- **Parent Input/Feedback:** Nothing to share/report;
- **Business Partner Report:** Made introductions, nothing to share/report;
- **Community Member Report:** Nothing to share/report;
- **Principal's Report**
 - Review and Approve SIP: provided a copy of the campus improvement plan for review. Feedback and clarification were provided. We will receive last year's accountability in February. The plan was approved by voting members.
 - Current Vacancies
 - Crossing Guards- community effort to find crossing guards;
 - Office Clerk- Ms. DeHoyos has transitioned to SPED TA
- **School Organization**
 - Teacher Leaders' Report
 - Ms. Ruiz – N/A
 - Ms. Narvaez – Field trip fundraising support/ideas and inquiry around guidelines for fundraising. For next year, the Booster/Fun Run funds may be used for field trips. PTA will find out if they can cover the deficit for spring 2024 field trips.
 - Mr. Pacheco – reported making good progress fundraising for Camp Olympia; reported the turf splitting at Harvard Park
 - Ms. Breier – Nothing to report;
 - Ms. Hernandez – Case load is growing
 - Instructional Support Report
 - Dr. Perez, Assistant Principal – Completing GT and STAAR interim testing this week. Shared MOY dates for testing when we return from the break (NWEA, CIRCLE, DIBELS).
 - School Programming Report
 - Ms. Huntley, Magnet & IB Coordinator – requested input on IB family night to increase turnout; ideas: virtual options, having the event right after school, weekend event, summative showcase and activity for the next planner
- **Questions and Concerns**
None – meeting adjourned at 4:06pm.

SDMC VOTING MEMBERS:

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| <input type="checkbox"/> Dr. Calabrese, Principal (Chair) | <input type="checkbox"/> Ms. Anhorn, Business Member | <input type="checkbox"/> Ms. Ruiz, Classroom Teacher#1 |
| <input type="checkbox"/> Dr. Perez, Asst. Principal (Co-Chair) | <input type="checkbox"/> Ms. Tilford, Community Member | <input type="checkbox"/> Mr. Pacheco, Classroom Teacher#2 |
| <input type="checkbox"/> Ms. Garcia, School-Based Staff | <input type="checkbox"/> Mr. Fournier, Community Member | <input type="checkbox"/> Ms. Narvaez, Classroom Teacher#3 |
| <input type="checkbox"/> Mr. Vazquez, Non-Instructional Staff | <input type="checkbox"/> Mr. Abasov, Parent | <input type="checkbox"/> Ms. Breier, Classroom Teacher#4 |
| | <input type="checkbox"/> Ms. Seeburger, Parent | <input type="checkbox"/> Ms. Hernandez, Classroom Teacher#5 |

Need 2/3 voting members present at each meeting.