

Shared Decision-Making Committee (SDMC)

Meeting Minutes

December 13, 2023

The meeting was called to order at 3:19 p.m. on December 13, 2023

Members in Attendance: David Church, Karen Duffy, Stephanie McGraw, Rachael Cahan, Andrea French, Sarah Bailey, Emily Conner, Brianna Campos, Kristian Borden, Katelyn Brooks, and Rachelle Varnon

Member Absent: Barbara Smith and Marcy Kirk

A motion to approve the minutes from September 27, 2023 was approved.

Travis School Improvement Plan (SIP): The school's SIP was discussed, including the initial Needs Assessment, which determined that mastery-level scores on the STAAR test for grades 3-5 had declined last year for the following reasons: Students were not sufficiently comfortable with online testing and the constructed, typed responses; students struggled overall with multi-step word problems; and SPED students' goals need to track more closely with grade-level curriculum expectations. Key actions to address these needs include the four goals from the school's Action Plan, which focus on student engagement, daily mastery checks, expanding thinking student thinking capacity, and a review of SPED students' goals.

At the conclusion of the committee's discussion, a vote was held where the **School Improvement Plan was unanimously approved by the SDMC.**

2023-24 Budget and Enrollment Updates: On state snapshot day (10/27), Travis had 724 students, which was two students below our projection. Our budget should not be impacted by this shortfall.

Travis Playground Updates: We anticipate that the new play structure will be installed ahead of schedule and very likely completed before students return on January 8th. Installation could begin as early as December 21st. The new fence for the front of the school has been ordered by HISD, and installation will likely occur in the new year.

Committee Member Items: It was asked when next school year's calendar might be available reflecting any changes made as the district becomes a district of innovation. The school calendar is being drafted now, and a draft should be available after the first of the year. It's anticipated that the district will schedule 180 days for students instead of the current 172.

The next SDMC meeting is scheduled for March 27, 2024.