



2700 Berkley St., Houston, Texas 77012
713-845-7472 Fax: 713-847-4755

Claudia Montoya, Principal
Alicia Gray, Assistant Principal

SDMC Minutes Tuesday, September 26, 2023



1. Opening Remarks/Introductions [Mrs. Montoya](#), [Mrs. Gray](#), [Ms. Curvey](#), [Mrs. Esquibel](#), [Mrs. Burgos](#), [Mr. Martinec](#), [Mrs. Saenz](#), [Nurse Moon](#), [M. Flores](#)

2. Roles and Responsibilities of SDMC: *Each committee will be designed to involve professional and nonprofessional staff members, parents, community members, and business representatives in establishing academic and other performance objectives of the school for each academic excellence indicator adopted in the Texas Education Code (TEC). [See AE(LOCAL), BQB(LEGAL), BQB(LOCAL), TEC Section 11.251 Planning and Decision-Making Process, and TEC Section 39.051 Academic Excellence Indicators.*

The SDMC must be involved in decisions related to areas specified by the TEC. [See TEC Section 11.251 Planning and Decision-Making Process and TEC Section 11.253 Campus Planning and Site-Based Decision-Making.]

The areas that require involvement of the SDMC are:

- *Implementing all pertinent campus-level planning processes; ELECTION RESPONSIBILITIES Houston ISD 101912 PLANNING AND DECISION-MAKING PROCESS BQB2 CAMPUS-LEVEL (REGULATION) DATE ISSUED: 5/10/2017 3 of 4 LDU 2017.01 BQB2(REGULATION)-X*
- *Developing recommendations for the school budget;*
- *Submitting recommendations for the school curriculum;*
- *Recommending changes in the school's staffing patterns;*
- *Developing and approving the campus staff development plans;*
- *Developing, reviewing, and revising the School Improvement Plan (SIP) for the purpose of improving student performance for all student populations. After the principal approves the*



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SIP, the SDMC will present the plan to the school-based professional staff for a vote of approval. [See BQB1(REGULATION)]

- *Reviewing and making recommendations regarding the school's organizational structure; and*
- *Establishing procedures to periodically obtain broad based community, parent, and staff input.*

Quarterly Meetings

- *Q1-September 26, 2023*
- *Q2- December 11, 2023*
- *Q3- March 26, 2024*
- *Q4- May 20, 2024*

3. Principal Evaluation System (LEAD) video [No questions](#)

4. Campus Safety

- [Enforcing clear/mesh backpacks](#)
- [Cell phone policy](#)
- [No bullying](#)
- [Talking to students about safety drills so that students will not be alarmed](#)
 - [Secure Drill conducted today around 12:15, 2nd grade recess](#)

5. Attendance

- [Goal is 98%, currently at 96% \(9/19\)](#)
- [Incentives by class- Pizza party](#)
- [Incentives by 6 weeks \(PTO\) & certificate](#)
- [Calls every day, documented.](#)
- [Home visits as needed.](#)
- [Other incentives- Raffles \(donations with WRS assistance, weekly dress pass if perfect attendance for the week\)](#)



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6. Curriculum & Instruction

- Amplify Reading
- Eureka Math
 - District will now provide training as requested by the campus. We will request support for planning.

7. TEA Rating - TBA October 2023 (Potential rating based on Domain I could be a C or a D)

8. Action Plan

- Review together, no questions

9. Budget

- Enrollment Projection-411
- Current Enrollment-427 (*5 students have withdrawn since the start of the year*)
- Campus Fundraisers
 - T-shirt sales to fund incentives (attendance/ honor roll)
 - Festivals (Fall 10/27 and Spring TBD) to fund grade level activities

10. Campus Events

CWP & Title I Meeting 10/12

Literacy Night 10/19

Red Ribbon Week (10/23 - 10/31)

Fall Festival 10/27

11. Questions, Comments, Concerns - None

12. Review and Approval of Minutes - Approved

13. Closing Remarks