



2700 Berkley St., Houston, Texas 77012
713-845-7472 Fax: 713-847-4755

Claudia Montoya, Principal
Alicia Gray, Assistant Principal

SDMC Minutes

Tuesday, December 5, 2023



1. Opening Remarks/Introductions

Quarterly Meetings

- Q1-September 26, 2023
- Q2- December 5, 2023
- Q3- March 26, 2024
- Q4- May 20, 2024

2. School Improvement Plan / Campus Improvement Plan Approval

SIP At-A-Glance **APPROVED**

3. Attendance - Goal 98%

- Goal is 98%, currently at 94.3% (12/01)
- Incentives by class- Pizza party ...*seeing a decrease here*
- Incentives by 6 weeks (PTO) & certificate
- Calls every day, documented
- Home visits as needed
- Other incentives- Raffles (Currently doing Monday Fall Challenge, 2 Ss who are present on Mondays will be in a raffle for a \$10 gift card) ... Need more sponsors for the Spring or a different incentive.

4. Campus Safety

- No early drop offs (7:05 school opens)



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- Raptor training → Faculty Meeting on 12/7
- Active Shooter Drill (12/5)- discuss feedback during Faculty Meeting

5. Staffing

- Coverage for teachers on Leave, luckily we have been able to use our teachers to make this work
- Have hired a TA for PreK, start date TBD
- Working on hiring an Hourly Lecturer to support bilingual teachers
- Vasquez (SIR) retiring, moving Ms. Gonzales into that position

6. Events

- **CWP / FACE Walkthrough 12/14 @ TBD**
- **Winter Program - during ancillary 8:30-9:30 and 1pm-2pm**
- **Winter Activities - select date, school-wide**
- Students return January 8, 2024
- **K-5th MOY MAP Testing January 16-26**
- **EAFK Jan. 18th**
- **STAAR Parent Meeting @ CWP Jan. 25th and in the afternoon**
- Counselor Week Feb. 5-9
- (STAFF Appreciation) Love Week **Feb. 12-16 / Kindness Week for all**
- **Vision Field Trip (select students) Feb. 14th *Letter from Nurse Moon**

7. Questions, Comments, Concerns **None**

8. Review and Approval of Minutes **Yes**

9. Closing Remarks