

SDMC MEETING MINUTES

September 20, 2023

1. Welcome new members: Introductions of all members (staff, parents, business members, etc.) and explanations of positions & elections!
2. Roles and duties:
 - a. Chairperson: Y. Khaliq
 - b. Minutes: K. Daramsis
 - c. Timekeeper: B. Dominguez
 - d. Attendance: K. Peña
3. Dates for upcoming meetings – voting in agreeance for meeting schedule for 2023-2024 SY.
 - a. Sept 20, 2023
 - b. Nov 15, 2023
 - c. Feb 7, 2024
 - d. May 15, 2024
4. SDMC Training:
 - a. Advisory Board to the Principal
 - b. Review Campus Action Plan
 - i. Increase student achievement by targeting special populations: GT, SPED & EB
 - ii. High quality tier 1 instruction: implementing Eureka Math, Amplify Reading
 - iii. Instructional coaching and strategic PLC implementation to improve instruction.
 - iv. Inclusive environment
 - c. Review of school policies – code of conduct change, awaiting printing & distribution
 - d. Additional Roles: Faculty Advisory Committee
5. Budget – State of the School
 - a. Enrollment – 841
 - b. Kinder – 2nd grade caps
 - c. Projection – 785
 - d. Attendance trends/attendance plan
6. TEA Report Card – Delay
 - a. Forecasted rating:
 - b. Vote to set another meeting upon TEA ratings release in October (5 votes yes, 7 votes tentative no/‘wait and see’)
7. Instruction
 - a. Eureka
 - b. Amplify
 - c. T-TESS & Spot Observation – some changes happening/expected.
 - d. 1:1 technology
 - i. Expectations
 - e. Instructional focus for Fall
 - i. See action plan!
 - ii. Tier 1 instruction
 - iii. SEL Circle MWF

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8. Action plan – further discussion
 - a. Action 1
 - b. Action 2
 - c. Action 3
 - d. Action 4
9. Vote
10. HB 1416 Fall plan – goal to complete tutorial requirements by November (will be readdressed at following meeting).
11. Other events/concerns
 - a. Traffic improvement from dismissal
 - i. Community messaging – ClassDojo
 1. Encourage parents to use hazards while waiting on Briar Forest
 2. Friendly reminder RE official school times – dismissal begins at 3pm.
 - ii. Discussion about procedures RE car riders at end of the day. May be worth a staff email.
 - b. Crossing guard shortage
 - c. After hours HISD PD support on Enclave and Briar Forest – voted yes.
 - d. Health and safety – addressing Family Lunch Friday
 - e. Community newsletter – to be released monthly.