



Patterson Elementary

5302 Allendale Rd., Houston, TX. 77017
Office: (713) 943-5750 Fax: (713) 943-5755
Luis Saenz, Principal



Cameron Nicklaus, Assistant Principal
Evelyn Quinones, Instructional Coordinator

Chonita Ruiz, Assistant Principal
Anietra Bradford, Counselor

Megan Chavez, IB Magnet Coordinator

SDMC Meeting Minutes November 6, 2023 3:30 PM

Members Present:

Ms. Adams, Ms. Bosch, Ms. Locke, Ms. Ortega, Mr. Saenz, Mr. Smoot, Ms. Vazquez, Ms. Anne Garcia, Ms. Vicente, Ms. Flores, Mr. Cervantes, Ms. Chavez, Mr. Nicklaus

Agenda Items:

1. Celebrations - positive feedback from Fall Festival from several grade levels
2. Safety Update – Raptor Alert update – training and test run on Friday.
3. School Action Plan review/Approval
 - a. Mr. Saenz reviewed the School Action Plan that was submitted to the district (Campus Improvement Plan). Committee approved.
4. I-Ready Platform – contract was renewed for this year. Teacher toolbox and assessment components are available.
5. Curriculum
 - a. flexibility – Because we are not NES, we have the flexibility to customize our lessons as needed (modify the slides, etc). Lessons can be supplemented with resources of your choosing; IB components included. LO and DOL must be in place.
 - b. Tutoring will conclude before Thanksgiving break and will start again in January.
 - c. Data Trackers – must be in place for teachers and students and used every day.
 - d. Friday PD – agenda will include backwards planning as well as identifying at least 50 students who are two grades behind in math and reading and plan intense intervention to support these students.
 - e. IB – We are in the Self Study process; time to reflect on how we are implementing the components of IB and the ability to implement changes to improve. Self-reflection completes October of 2024 and reauthorization is in 2025.
 - f. Attendance – we are averaging 93% ADA. We are down from 96% in September. If students have 4 or more absences students need to be placed on an attendance contract. Last week we celebrated the good attendance of students during the first six weeks of school. Teachers, please continue to





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monitor and participate in the attendance incentives and continue office/admin of daily absences by 8:00 AM.

6. Budget

- a. Tutor – we are able to secure an outside tutor to assist with third grade students.
- b. Clever Touch boards are in the process of being installed throughout the building; second grade is finished, and we are now working on first grade.
- c. Teacher reimbursement is due at the end of this week, up to \$150.
- d. Grade level needs/wants –
 - i. PK – Software for the i-Pads; they only have Raz+ for reading. They would like something like Imagination Learning or other apps that would facilitate online learning.
 - ii. Third and Fourth grade – requesting paper
 - iii. Fifth Grade requesting chapter books.

7. Staffing

- a. Two PK positions are open and have been filled by long term subs since school began.
- b. Kindergarten DL position is also open currently.
- c. Mr. Montemayor will be teaching fourth grade SLAR until Ms. Lopez returns.
- d. Another SPED Co-Teacher is in the works, we plan to fill that position after the first of the year.

8. Any other concerns/Questions

- a. Concerns about completing the requirements for completing Zearn.

Meeting minutes were reviewed, approved and meeting was adjourned at 4:26 PM.

