

SDMC Team Meeting Agenda

Date: 09/26/2023

Location: Via Email

Purpose: *The PBIS Team meets to guide selection, integration, and implementation of the best evidence-based academic and behavioral practices for improving important academic and behavior outcomes for all students and to oversee the implementation with fidelity.*

Item or Issue	Time	Action Needed *	Person Responsible
Norms	2 min		
Celebrations:	2 min		
Announcements:	1 min		
Review past meeting notes, process observations	5 min		
Action Reports			
Issue 1: LEAD Evaluation Materials	10 min		E. Hancock
Issue 2: Next Steps	20 min		E. Hancock
Issue 3:	10 min		
Issue 4:	min		
Issue 5:	min		
Prioritize Items			
<i>Newly Identified Items (arising from Celebrations, Announcements, Notes Review, Action Reports, or Issue Discussions, to be discussed today)</i>			
Newly Identified Item 1:			
Newly Identified Item 2:			
Total Amount of Time Needed:			

***Key to Action Needed**

- I = for Information only
- R = for Reflection
- R/D = for Reflection and Decision
- D = for Decision

Members:

Present	Member	Role
	Hancock	Coach
	Hancock	Reporter - Admin
	Hancock	Facilitator o Create Agenda
	Baldwin-Williams	Data
	Hilton	Recorder
	Williams, G	Reporter – Classified work group

Norms
✚ Speak your truth
✚ 24-hour rule: <ul style="list-style-type: none"> o 24 hours to resolve conflict from session or “let it go”
✚ Watch air time <ul style="list-style-type: none"> o Speak no more than two minutes o Allow two others to speak prior to speaking again
✚ Offer original ideas
✚ Be open to new ideas
✚ Maintain confidentiality