

# SDMC Minutes

PBIS Meeting: (Month, Year)			
Date: 09/22/2023		Meeting Time: 1:52 pm	EMail
Meeting called by	Elizabeth Hancock		
Facilitator	Elizabeth Hancock		
Note taker	Elizabeth Hancock		
Timekeeper			
Attendees			
Agenda Topic 1: LEAD Evaluation Materials			
Time allotted	Presenter: Elizabeth Hancock		
Discussion			
Conclusions			
Action Items		Person Responsible	Deadline
Action item 1			
Action item 2			
Agenda Topic 2: Next Steps			
Time allotted	Presenter: Elizabeth Hancock		
Discussion			
Conclusions			
Action Items		Person Responsible	Deadline
Action item 1: Staff read through materials		All Staff	ASAP
Action item 2: Staff complete survey		All Staff	ASAP
Agenda Topic 3			
Time allotted	Presenter:		
Discussion			
Conclusions			
Action Items		Person Responsible	Deadline
Action item 1			
Action item 2			