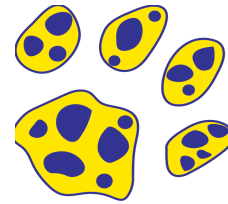


# Longfellow Elementary School

*A Magnet School for the Creative and Performing Fine Arts  
A Leader in Me Lighthouse School*



3617 Norris Drive • Houston, TX 77025 • 713-295-5263 Office, 713-295-5257, Fax • Katherine Keafer, Principal

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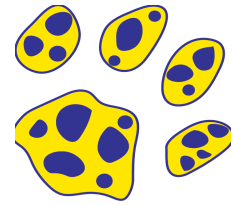
SDMC  
November 16, 2023  
8:30 am - 2:40 pm

Members present: Katie Keafer, Jennifer Howell, Andrea Pennington, Tiffany Akpan, Jessica Evans, Julia Griffin

- Welcome
- Introductions and Norms
- Instruction
  - MAP assessment
  - Engagement - Engagement is growing in the classrooms
  - Professional Development - Teachers are making strong instructional growth. Continued need for teachers to internalize the lesson.
- Attendance
  - Students - 93.5
  - Staff
- Hiring
  - Immediate
    - Band - will work with Houston Young Audiences
    - Principal - Akpan will be administrator in charge until permanent replacement is names
    - Multi-grade (62%) - In progress
  - Anticipated 2024-2025
    - Clerk
    - 1st Grade
- Budget
  - General Funds ≈ 80K - Money can be used to pay band tutor
  - State Comp Ed ≈ 1K
  - Bilingual ≈ 2K
  - Title I ≈ 25K
- Safety
  - Monthly Drills
  - Doors
  - Security Guard - Benitez will reach out to secure the guardian

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## Upcoming Events

- 11/15/2023 - Family Math Night
- 11/16/2023 - Thanksgiving Luncheon and Turkey Bowl
- 11/17/2023 - Report Card Day
- 11/20/2023 -11/24/2023 - Thanksgiving Break
- Committee Questions/Concerns
  - Teacher Retention is concerning to parents
  - Next meeting in January, March, End of May