

TITLE I, PART A PARENT & FAMILY ENGAGEMENT PROGRAM



School's name and address:

J.C. Mitchell Elementary
8050 Springtime Lane
Houston, Texas 77075

Date: 10/05/2023

TO: Parents of Students Attending J.C. Mitchell Elementary

SUBJECT: **TITLE I TEACHER AND PARAPROFESSIONAL QUALIFICATIONS**

As a parent of a student attending J.C. Mitchell Elementary, you have the right to know the professional qualifications of your child's classroom teacher(s), and federal law requires the Houston Independent School District (HISD) to provide this information to you in a timely manner, **if you request it**. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- The teacher's certification in Texas for the grades and subjects he or she teaches.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- The teacher's certification status, such as emergency or provisional status because of special circumstances.
- Paraprofessionals' (teacher aides) qualifications if they provide services to your child.

To receive any of this information, please contact Yshatiz Hayden

at yshatiz.hayden@houstonisd.org or 713-991-8190 for the Title I contact person at your campus.

Sincerely,

A handwritten signature in black ink that reads "E. Castillo-Guajardo".
Dr. Elizabeth Castillo-Guajardo

Principal