



Shared Decision-Making Committee (SDMC) Meeting

Meeting Minutes Tuesday, September 10, 2024

Meeting Called to Order at 3:45

Board appointed Julie Dickinson and Amanda Miller to serve as recording co-secretaries

- a. Budget-
 - a. *General Fund (GF1)*
 - b. *Per Unit Allocation (PUA)*
 1. Questions from committee- none
 2. Budget is based on enrollment (PUA) and projected number of students
 - a. PUA is the same as last school year
 - i. PK-5 \$4163 per kid
 - b. PEIMS projections
 - i. 844 in 2023
 - ii. 876 in 2024
 - iii. 883 for 2025
 - iv. 920 (actual) for 2025
 3. Room for 938 students (according to district)
 - a. Do students get absorbed because there won't be another class created?
 - b. Yes, there is currently no cap established.

ANTRAVIAN D. CARTER, PRINCIPAL

10626 ATWELL DR, HOUSTON, TX 77096 TEL:713-726-3634



HOUSTONISD.ORG/PARKERELEM



713-726-3616



@PARKERMUSIC_HISD



@PARKERES_MUSIC



- c. District of innovation means no caps?
 - i. It means we have no waivers but there can be a cap
 - ii. When will we know about the cap?
 - 1. End of the month
 - 2. Building capacity is 939 bodies
 - 3. We don't have room for another classroom or add t-buildings (landlocked)
 - 4. 3rd grade hallway has space to expand but we had reached the square footage during construction
 - a. Several hundred thousand dollars to finish this renovation
 - 5. How is it legal to be over capacity for the fire marshal?
 - a. Carter is addressing this with the district
 - 6. The cap will not be lower than the classroom with the most students (27)
 - 7. Where do students go if the school is full?
 - a. Red or Anderson
 - 8. Waiting list of 270 students for magnet
 - 9. Hardships- Special application for siblings, special circumstances, etc
 - 10. We only get new students with hardships (only siblings) and zoned students
 - 11. We are expecting at least 4 new students entering in September

ANTRAVIAN D. CARTER, PRINCIPAL

10626 ATWELL DR, HOUSTON, TX 77096 TEL:713-726-3634



HOUSTONISD.ORG/PARKERELEM



713-726-3616



@PARKERMUSIC_HISD



@PARKERES_MUSIC



4. Staffing-

- a. Allocation error (because ADA was taken from 22/23) led to an increase in our budget
- b. Reorganizing staff based on campus need
 - i. 2 TA positions still open
 - 1. 1 will be TA (for PK)
 - 2. 1 will be another role (clerk)
 - ii. Student Worker position open
- c. All Assistant Principals across the district are now 12 month employees
 - i. Does the school or district pay the difference?
 - 1. We have not heard from the district yet
- d. Is there room for TA per group grade (3-5 combined) level?
 - i. This has been considered and we are working to balance the adults vs. children.

5. Technology-

- a. Budget - \$8k in Capital Outlay
 - i. Submitted a quote for a Chromebook cart
 - ii. Submitted a quote for (13) Chromebooks
- b. Campus inventory-
 - i. Harrison and Carlock have done an inventory for 24/25 SY
 - 1. Biggest need is iPads
 - ii. Trying to figure out how to support students who need to bring a laptop home to complete work

ANTRAVIAN D. CARTER, PRINCIPAL

10626 ATWELL DR, HOUSTON, TX 77096 TEL:713-726-3634



HOUSTONISD.ORG/PARKERELEM



713-726-3616



@PARKERMUSIC_HISD



@PARKERES_MUSIC



- iii. Trying to become 1 to 1 using PTO money (in Donation Fund)
- iv. Updating classroom screens from smartboard to ViewSonic Screens
 - 1. Math teachers are top priority for touchscreens
 - a. ViewSonic Screens
 - i. 5 year service plan allows us to upkeep the screens
 - 2. Smartboards from those math classes will be used to swap out if there are ones that not working properly
 - 3. Goal is for all classrooms to be swapped to ViewSonic screens
- v. All Donation Fund money needs to be used by EOY or we will lose this money
 - 1. All of this money will go to technology
- vi. Voice Amplifiers in classrooms are not all working
 - 1. We have tried to have it fixed however there has not been anyone able to fix them
- vii. Curriculum and Resources have been inventoried and allocations have been made for technology related to curriculum (ex. STAAR Prep)

ANTRAVIAN D. CARTER, PRINCIPAL

10626 ATWELL DR, HOUSTON, TX 77096 TEL:713-726-3634



HOUSTONISD.ORG/PARKERELEM



713-726-3616



@PARKERMUSIC_HISD



@PARKERES_MUSIC



6. Action Plan-

- a. This was drafted by Mr. Mitchell prior to moving to MPVA
- b. Mr. Carter has revised based on current needs at our campus
 - i. Submitted - Sept 3
 - ii. District will be auditing the plans - Sept 4-12
 - iii. Feedback to principals - Sept 13
 1. Key Action 4 will be adjusted to focus on closing the gaps (this is a district goal)
 2. 6 indicators are chosen to base Mr. Carter's appraisal
 - iv. Final plans due - Sept 20
- c. <<ACTION ITEM>> Committee was asked to look through this plan and give any feedback

7. PTO-

- a. Master Schedule Change worries from the community including changing magnet
 - i. Considerations-
 1. Instruction is set for 7:30am – 3:00pm
 2. State requires 420mins of instruction.
 3. Teachers are not getting full state required 450 mins of planning every 10 days (45mins a day) and 30 min lunch
 - a. Time is being cut short due to no transition times included in the master schedule

ANTRAVIAN D. CARTER, PRINCIPAL

10626 ATWELL DR, HOUSTON, TX 77096 TEL:713-726-3634



HOUSTONISD.ORG/PARKERELEM



713-726-3616



@PARKERMUSIC_HISD



@PARKERES_MUSIC



4. Master Schedule needs to include structured instructional focuses during the day and indicate time allotted to each subject
 5. Instructional Minutes to be increased by moving breakfast from 7:30am to 7:00am-7:25am
 6. Instructional minutes - Math and Reading have required number of minutes
- ii. Magnet
1. Will students be able to have both magnet and intervention including pullouts?
 - a. Yes, students will have their magnet days and any days they do not have magnet they will have intervention
 - i. Students that need intervention will not lose any magnet time or vise versa
 - b. Music teachers have reviewed their schedules to accommodate for the added time. This could reduce the number of days a student has magnet with the added hours in one day during the school day.
 2. There are concerns about losing music program from our school.
 - a. Mr. Carter says that incorporating magnet will integrate the program into our school to ensure its longevity.
 - b. Ensures students are not skipping magnet because it is "after" school.
 - c. Music teachers are in favor of this switch.

ANTRAVIAN D. CARTER, PRINCIPAL

10626 ATWELL DR, HOUSTON, TX 77096 TEL:713-726-3634



HOUSTONISD.ORG/PARKERELEM



713-726-3616



@PARKERMUSIC_HISD



@PARKERES_MUSIC



iii. Plans going forward-

1. Teachers are sending classroom agendas to Mr. Carter by TBD
2. Schedules will be reviewed and adjustments will be made after these have been received
 - a. Admin as well as district personnel needs to know when they are able to come in for appraisals during direct instruction
3. PTO would like Mr. Carter to reach out to the community for input on master schedule change- he has ensured that this will happen.
4. The magnet change will not happen this year - it is being considered for 25/26

b. Parent Considerations-

- i. Coffee with the Principal - community would like to know when these will happen?
 1. Mr. Carter will be scheduling meetings soon
- ii. Crossing Guard Training - Is there any training?
 1. They are only responsible for pedestrians
 2. They have been instructed to wait for groups instead of having one student cross at a time
 3. Admin will continue directing traffic
 - a. Mr. Carter would like an officer to help and it is being considered.

ANTRAVIAN D. CARTER, PRINCIPAL

10626 ATWELL DR, HOUSTON, TX 77096 TEL:713-726-3634



HOUSTONISD.ORG/PARKERELEM



713-726-3616



@PARKERMUSIC_HISD



@PARKERES_MUSIC



8. Mural -

- a. PTO, Mr. Carter and Tara Bradley (artist) sat down to discuss mural concepts for three locations around the school primarily focusing on the front entrance to incorporate more visual cues that we are a music magnet
- b. <<ACTION ITEM>> Draft sketches were provided for committee members to vote on by EOD 9/11/24
- c. The plan is to get the selections narrowed down to about 2 designs. Then to get community input (staff, students, parents)

Adjourned 5:15pm

Members Present:

Antravian D. Carter
Bryan Berry
Jennifer Mills
Gina Garcia
Danielle McCormick
Marcia Jones
Julie Dickinson
Ashley Sotelo
Catherine Quinn
Amanda Miller
Lisa Vosdoganes
Carla Bennett
Jodi Buck
Allison Sendejas

ANTRAVIAN D. CARTER, PRINCIPAL

10626 ATWELL DR, HOUSTON, TX 77096 TEL:713-726-3634



HOUSTONISD.ORG/PARKERELEM



713-726-3616



@PARKERMUSIC_HISD



@PARKERES_MUSIC