

Beginning freshman year of high school, students will receive a class rank based on their grade-point average (GPA). Each year, class rank of graduating senior students shall be calculated on the basis of their grade point average (GPA) at the end of the first semester preceding graduation. Effective for incoming grade 9 students as of the 2017–18 school year, the GPA shall only include semester averages of courses taken and completed in grades 9–12 for credit, except for some special education courses that may not be used in calculating class rank. [See the *School Guidelines*.]

Students are ranked based on their current grade level at the time of the ranking. The semester and cumulative GPA for freshmen, sophomores, and juniors will be calculated at the end of each semester and will appear on students' report cards and transcripts at the end of each respective semester. Preliminary student rankings shall be calculated at the end of each spring semester and will be inclusive of all eligible coursework completed and posted on transcripts up until that point. The most recently generated preliminary rankings shall appear on students' report cards and transcripts.

Seniors will have their GPA and preliminary rankings recalculated to include all coursework completed since the junior preliminary ranking no later than the first Friday in October, which will also be included on their report cards and transcripts beginning this date.

Mid-year reports requested by colleges as part of students' college applications shall be submitted to college institutions no later than the third Friday of January. These mid-year reports will include grades for all courses completed and posted to transcripts through the prior semester and shall include the ranking generated in October. Each year, the final class rank of graduating senior students shall be calculated and made available on students' transcripts at the end of the first semester preceding graduation and no later than February 15.

**Weighted-Course
Type**

All Pre-Advanced Placement (Pre-AP) and International Baccalaureate Middle Years Program (IBMYP) high school level courses, and all AP, IB, dual enrollment, and dual credit courses that have been approved by their respective accrediting organizations shall receive weighted-course credit.

The only other high school courses that shall be considered to receive weighted credit shall be in content areas for which there are no Pre-AP, IBMYP, AP, IB, or dual credit course titles and that are requested by and approved for specific campuses and have received Board approval.

Dual credit courses, having not received weighted-course credit in the past, shall begin receiving weighted-course credit in the fall se-

mester of 2015. No weighted-course credit shall be given retroactively.

In the event that a course is offered under multiple categories as Pre-AP, IBMYP, AP, IB, dual enrollment, and dual credit at the same school, the categorization best aligned to the student's endorsements and diploma program shall be the deciding factor.

Weights

Grades received in courses shall be weighted as follows:

Grade	Regular Courses	Weighted Courses
A (90–100)	4	5
B (80–89)	3	4
C (75–79)	2	3
D (70–74)	1	2
F (to 69)	0	0

**Ranking,
Valedictorian, and
Salutatorian
Requirements**

Percentile ranks shall be established for each school by dividing the total number of students in the regular graduating class by the appropriate percentile. Effective for incoming grade 9 and grade 10 students as of the 2019–2020 school year, to be ranked within the top 15%, a student must be enrolled in the school from which he or she is graduating from the first day of the junior academic year, with the exception of students classified as migrant or homeless, in foster care, or with a parent who was relocated due to military service after the first day of the junior academic year. Students who do not fall in these categories but with exceptional circumstances may appeal to the District registrar for consideration no later than 10 calendar days after the rankings have been issued. The decision of the Registrar's Office is final.

The student with the highest GPA, whether in the regular or magnet program, shall receive valedictorian honors; the student with the second-highest GPA shall be salutatorian. To be eligible for the valedictorian or salutatorian honors or the Highest Ranking Senior Certificate beginning in the 2016–2017 academic year at a particular school, a student must have been enrolled in the school from the first day of the junior academic school year per this policy, effective as of August 11, 2017. Determination of which student is named "highest ranking graduate" at each high school is a decision which rests strictly with the District. All incoming juniors are required to meet the *School Guidelines*' requirement to qualify for valedictorian or salutatorian honors.

To be eligible for such recognition, a student must:

- Have been enrolled in the same District high school from which he/she the student is graduating from the first day of school in his/her their junior academic year;
- Be scheduled to graduate in May or June at the end of his/her regular academic year;
- Graduate on the Distinguished Level of Achievement Program

The above rules do not apply to students classified as migrant, homeless, in foster care, or with a parent who was relocated due to military service after the first day of the junior academic year. Students in those exceptional circumstances shall be eligible for valedictorian and salutatorian honors without any term of enrollment or residency requirements. Students completing all graduation requirements and state assessments (no opportunity for Individual Graduation Committee) in three years are eligible to receive Valedictorian or Salutatorian honors. Students who do not fall in these categories but with exceptional circumstances may appeal to the District registrar for consideration no later than 10 calendar days after the rankings have been issued. The decision of the Registrar's Office is final.

these honors, the student shall have been enrolled in the school from which he or she is graduating from the first day of the junior academic year, with the exception of students classified as migrant, homeless, in foster care, or with a parent in the military. Students in those exceptional circumstances shall be eligible for valedictorian and salutatorian honors without any term of enrollment or residency requirements.

Honor Students

To be eligible for academic honors, a student shall have maintained an average of at least "B" and earned his or her their last 5 credits at the school in which the awards are presented.

The top five percent of the graduating class shall be designated as graduating with Highest Honors.

The next highest ten percent of the graduating class shall be designated as graduating with Honors.

Effective Date

This policy shall be effective as of , August 11, 2017.