THE HOUSTON INDEPENDENT SCHOOL DISTRICT

AGENDA

Board of Education Meeting

May 10, 2018

THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Index

A. Superintendent's Priority Items
B. Trustee Items
C. Closed Session (Closed to Public)
D. Academic Services
E. School Offices
F. Student Support
G. Human Resources
H. Business Operations
I. Finance
J. Other
K. Policy
L. Superintendent's Information Items

MEMBERS OF THE BOARD OF EDUCATION

Rhonda Skillern-Jones, *President*
Jolanda Jones, *First Vice President*
Anne Sung, *Second Vice President*
Sergio Lira, *Secretary*
Holly Maria Flynn Vilaseca, *Assistant Secretary*
Wanda Adams
Diana Dávila
Sue Deigaard
Elizabeth Santos

Grenita Lathan, Ph.D., *Interim Superintendent of Schools*

2:00 p.m. – BOARD SERVICES CONFERENCE ROOM

- **CALL TO ORDER**
- **ADJOURN TO CLOSED OR EXECUTIVE SESSION UNDER SECTIONS 551.004, 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.083, AND 551.084, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE FOR THE PURPOSES LISTED UNDER SECTION C**
- **RECESS**

5:00 p.m. – BOARD AUDITORIUM

- **REGULAR BOARD MEETING RECONVENES FOR OPEN SESSION**
- **MEDITATION AND PLEDGE OF ALLEGIANCE**
- **RECOGNITIONS**
- **SPEAKERS TO AGENDA ITEMS**

BUSINESS AGENDA

- **CONSIDERATION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED OR EXECUTIVE SESSION**
- **CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

Table of Contents

A. SUPERINTENDENT'S PRIORITY ITEMS

A-1. Approval Of Personal Services Performed By The Superintendent, Including Speaking Engagements, Panel Discussions, Workshops, Etc., In Accordance With Texas Education Code Section 11.201(E)

A-2. Board Monitoring Update: Presentation Of Goal 2 Progress Measures 2.1, 2.2, and 2.3

- May 2018 GPM And CPM Update (Presentation)
- Goal Monitoring Report - May 2018
- Constraint Monitoring Report - May 2018

A-3. Capital Improvement Plan

A-4. 2018 STAAR Results Grades 5 And 8 *- New*

- STAAR 5 & 8 Reading and Math Board Presentation *- New*

B. TRUSTEE ITEMS

B-1. Approval Of Expenditure For The Runoff Election On December 9, 2017, For Houston Independent School District Single-Member Districts I And III

B-2. Approval Of Director Appointments To The Houston Independent School District Public Facility Corporation Board Of Directors

B-3. Receive And Act On Report And Recommendations From Board Audit Committee

B-4. Consideration Of Twice Monthly Board Workshops Concerning Achieve 180 Schools *- New*

B-5. Consideration To Schedule Board Workshops On Community Engagement, Public Safety, Literacy (Including Literacy By 3 And Literacy Empowered), College Readiness And Success, Wraparound Services, Dyslexia, Special Education, And Multilingual *- New*

C. CLOSED SESSION

C-1. Personnel

a. Deliberate the duties of the interim superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and board members; evaluations of the interim superintendent and chief audit executive, consideration of compensation, and contractual provisions.

b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, chief officers, assistant superintendents, and other administrators, and, if necessary, approve waiver and release and compromise agreements. Consider and approve resignation agreements and full and final release for Samuel D. Sarabia, Deputy Superintendent; Shirley Rose Gilliam, Former Principal, Wheatley High School; Mark L. Smith, Chief Student Support Officer; and, Adam Stephens, Officer, Innovation, Curriculum and Development.

c. Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.

d. Consider appointment of interim/permanent superintendent

C-2. Legal Matters

a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice

b. Pending or contemplated litigation matters and status report

c. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options

d. Receive legal advice concerning the process for selecting an interim/permanent superintendent

e. Consideration and authority to settle in the matter of *Laconya Ericka Davis, individually and a/n/f a minor v. Ramon Edgardo Sandoval, et al.*; in the 164th Judicial District Court of Harris County, TX; Cause No. 2018-15104

f. Consideration and authority to settle in the matter of *Cesar Perez v. Houston Independent School District*; in the 125th Judicial District Court of Harris County, TX; Cause No. 2017-41992

g. Consideration and authority to settle in the matter of *Dynastudy, Inc. v. Houston Independent School District*; in the U. S. District Court for the Southern District of Texas, Houston Division; C. A. No. 4:16-CV-01442

h. Consideration and authority to settle in the matter of *Springboards to Education, Inc. v. Houston Independent School District*; in the U. S. District Court for the Southern District of Texas, Houston Division; C. A. No. 4:16-CV-02625

i. Consideration and authority to settle in the matters of *Christian D., b/n/f Albert D., v. Houston Independent School District*, TEA Docket No. 293-SE-0817; and, *Albert Durrell, Individually and as Next Friend of Minor Child, C.B.D.*, Cause No. 2016-61502; currently pending in the 14th Judicial District Court of Harris County, Texas; *Houston Independent School District v. Albert Durrell, Individually and as Next Friend of Minor Child, C.B.D.*, C.A. No. 14:16-CV-00091

C-3. Real Estate

a. Sale

1. Approval of sale of surplus property at 3300 Russell Street, Houston, Texas 77026

b. Purchase

c. Exchange

d. Other

1. Authority to negotiate and execute early termination of lease with 6400 Southwest Freeway, LTD, for classroom space for Liberty High School

D. ACADEMIC SERVICES

D-1. Approval Of Current And Anticipated Donations For Districtwide And School-Specific Programs And Authorization To Negotiate, Execute, And Amend Necessary Contracts Associated With These Donations

- Attachment For Approval Of Donations

D-2. Acceptance Of Grant Funds In Support Of Districtwide And School-Specific Programs And Authorization To Negotiate And Execute Contracts Required Under The Grants

- Attachment For Acceptance Of Grants
- Detailed Budget For Carl D. Perkins Basic Formula Grant

D-3. Approval Of The Proposed 2018–2019 Local Calendar For The Teacher Appraisal And Development System

D-4. Approval Of The Proposed 2018–2019 Local Calendar For The Central Office And Campus Based Non-Teacher Appraisal System

D-5. Approval Of The Proposed 2018–2019 Local Calendar For The School Leader Appraisal System

E. SCHOOL OFFICES

E-1. Approval To Rename The J.R. Reynolds Elementary School Library The Willie Bell Boone Library

F. STUDENT SUPPORT

F-1. Approval Of Attendance Boundary Option For Students Zoned To Edward Blackshear Elementary School, Lucian Lockhart Elementary School, And Henry MacGregor Elementary School To Attend Baylor College Of Medicine Academy At Ryan

F-2. Authority To Negotiate And Execute A Contract With Camp Cho-Yeh For Outdoor Education Program *- Revised*

F-3. Approval To Modify Grade-Level Configuration For Carter Woodson School And Make Associated Attendance Boundary Changes For Albert Thomas Middle School

- Woodson and Thomas Boundaries

G. HUMAN RESOURCES

H. BUSINESS OPERATIONS

H-1. Authority To Negotiate, Execute, And Amend Construction Contract For The Reconstruction Of The Athletic Track At Cowart Stadium

H-2. Authority To Negotiate, Execute, And Amend A Staging Area Site Agreement With CenterPoint Energy Houston Electric, LLC, For Use Of Stadium Sites

I. FINANCE

I-1. Approval Of Vendor Awards For Purchases Over $100,000 And Ratification Of Vendor Awards For Purchases Under $100,000

- Purchase Requests

I-2. Approval Of 2018–2019 *Resource Allocation Handbook*

I-3. Approval Of Resolution Designating Employees Of The District To Act As Authorized Representatives For Financial Transactions At Texpool And Lone Star Pools

I-4. Approval Of Resolution And Interlocal Agreement To Participate In The Texas Public Energy Alliance And Authorization To Negotiate, Execute, And Amend Future Contracts For Electricity Through The Texas Public Energy Alliance Program

J. OTHER

J-1. Acceptance Of Grant From BBVA Compass For The Fine Arts Initiative In Geographic District III Of The Houston Independent School District

K. POLICY

K-1. Proposed Revisions To Board Policy DBB(LOCAL), *Employment Requirements And Restrictions: Medical Examinations And Communicable Diseases*—Second Reading

- DBB(LOCAL), Second Reading

K-2. Proposed Revisions To Board Policy DC(LOCAL), *Employment Practices*—Second Reading

- DC(LOCAL), Second Reading

L. SUPERINTENDENT'S INFORMATION ITEMS

HEARING OF CITIZENS

TRUSTEE REPORTS AND COMMENTS

Reports and comments from the board president and board members regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, education programs, and continuing education. There will be no action concerning these items.

REPORTS FROM THE SUPERINTENDENT

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, and education programs, on which there will be no action. The items may be discussed, but no final action will be taken on these items at this meeting.

ADJOURN

REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

SUBJECT: **BOARD MONITORING UPDATE: PRESENTATION OF GOAL 2 PROGRESS MEASURES 2.1, 2.2, AND 2.3**

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, the HISD Board of Education monitors progress towards the district's goals and compliance with certain constraints.

Attached to this update are a presentation and reports regarding goal progress measures (GPMs) and constraint progress measures (CPMs). The following measures have new data this month.

Goal 2: The percentage of graduates meeting the Global Graduate standards will increase three percentage points annually per year from 2017 baseline up to 85% by 2022.

- GPM 2.1—The number and percentage of students completing (earning a 70 or better) a career and technical education (CTE) course who are coded as a student taking a coherent sequence (CTE2 or CTE3) will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.
- GPM 2.2—The number and percentage of students completing (earning a 70 or better) an Advanced Placement (AP) or International Baccalaureate (IB) course will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.
- GPM 2.3—The number and percentage of students completing (earning a 70 or better) a dual-credit course will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.

HOUSTON INDEPENDENT SCHOOL DISTRICT

Goal Progress Measures 2.1, 2.2, and 2.3

Date: 5/10/2018
Presenter:
Carla Stevens
Assistant Superintendent,
Research and Accountability

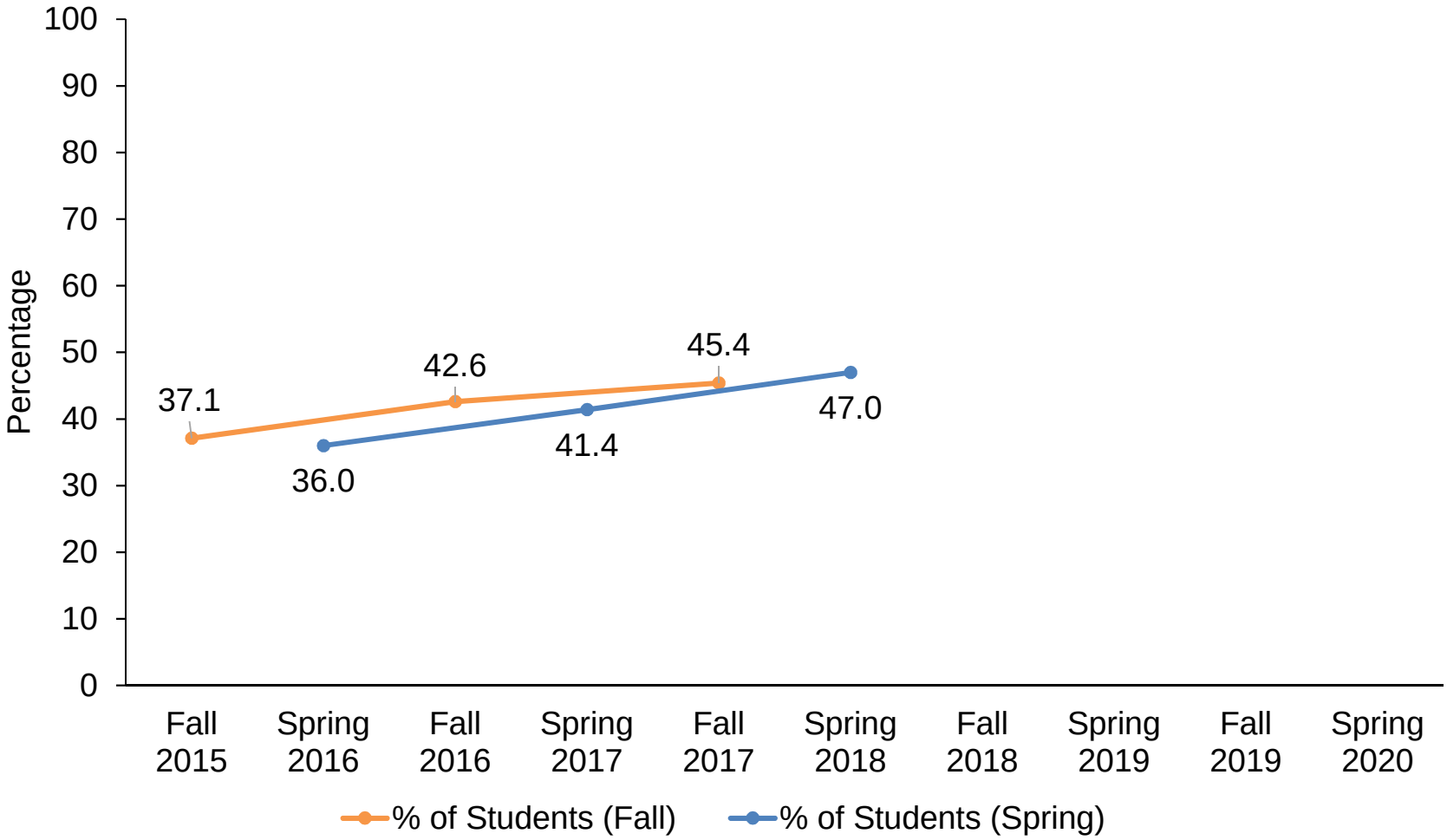
Goal 2

- The percentage of graduates meeting the Global Graduate standards will increase three percentage points annually per year from 2017 baseline up to 85% by 2022.

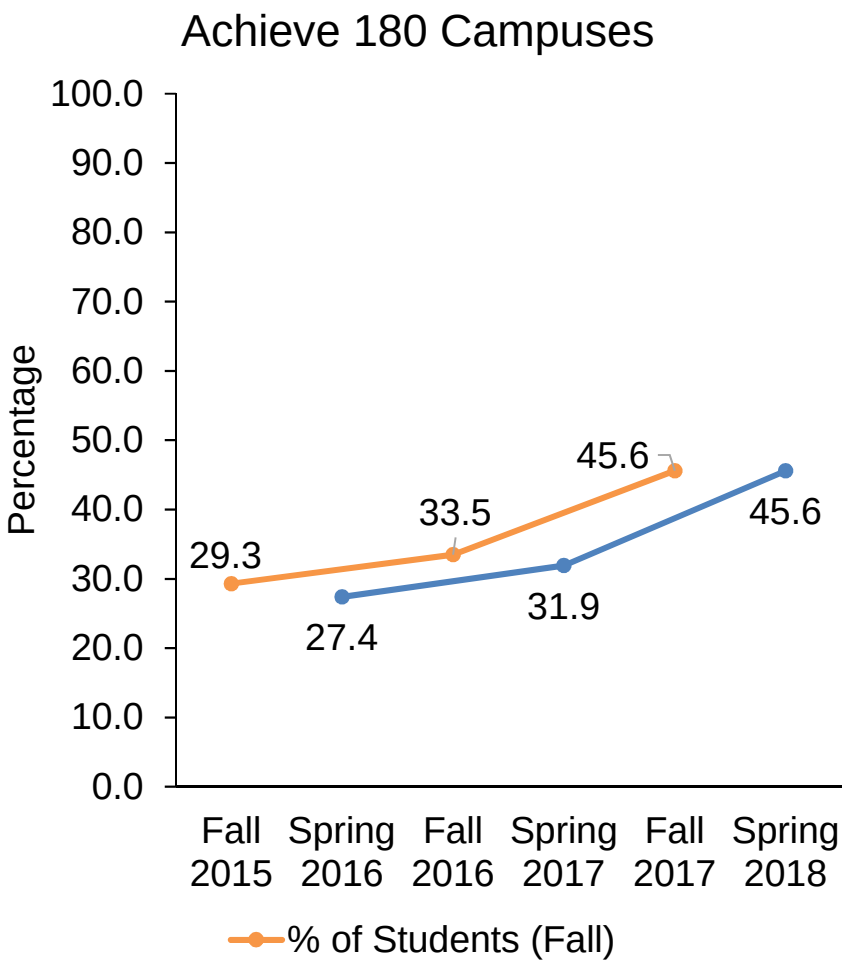
Goal Progress Measure 2.1

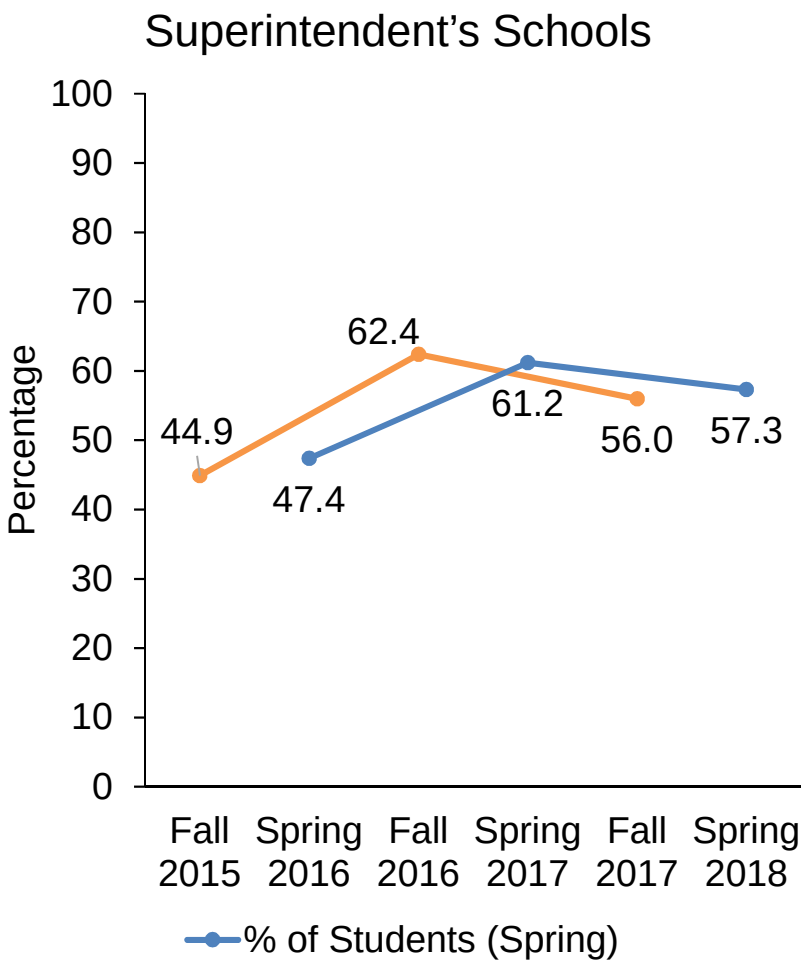
- The number and percentage of students completing (earning a 70 or better) a CTE course who are coded as a student taking a coherent sequence (CTE2 or CTE3) will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.

Percentage of Students Enrolled in a CTE Course

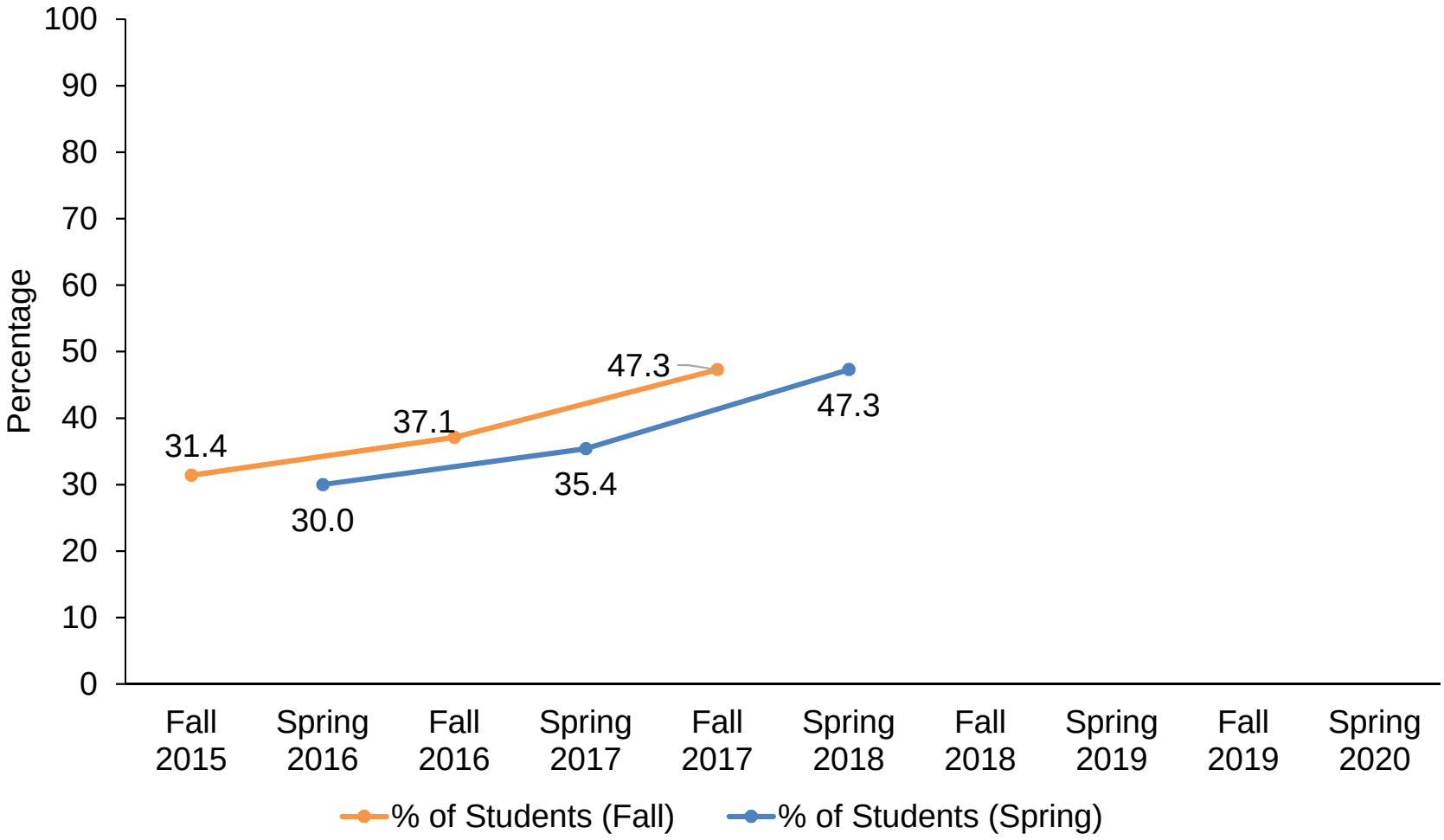


Percentage of Students Enrolled in a CTE Course Achieve 180 and Superintendent's Schools





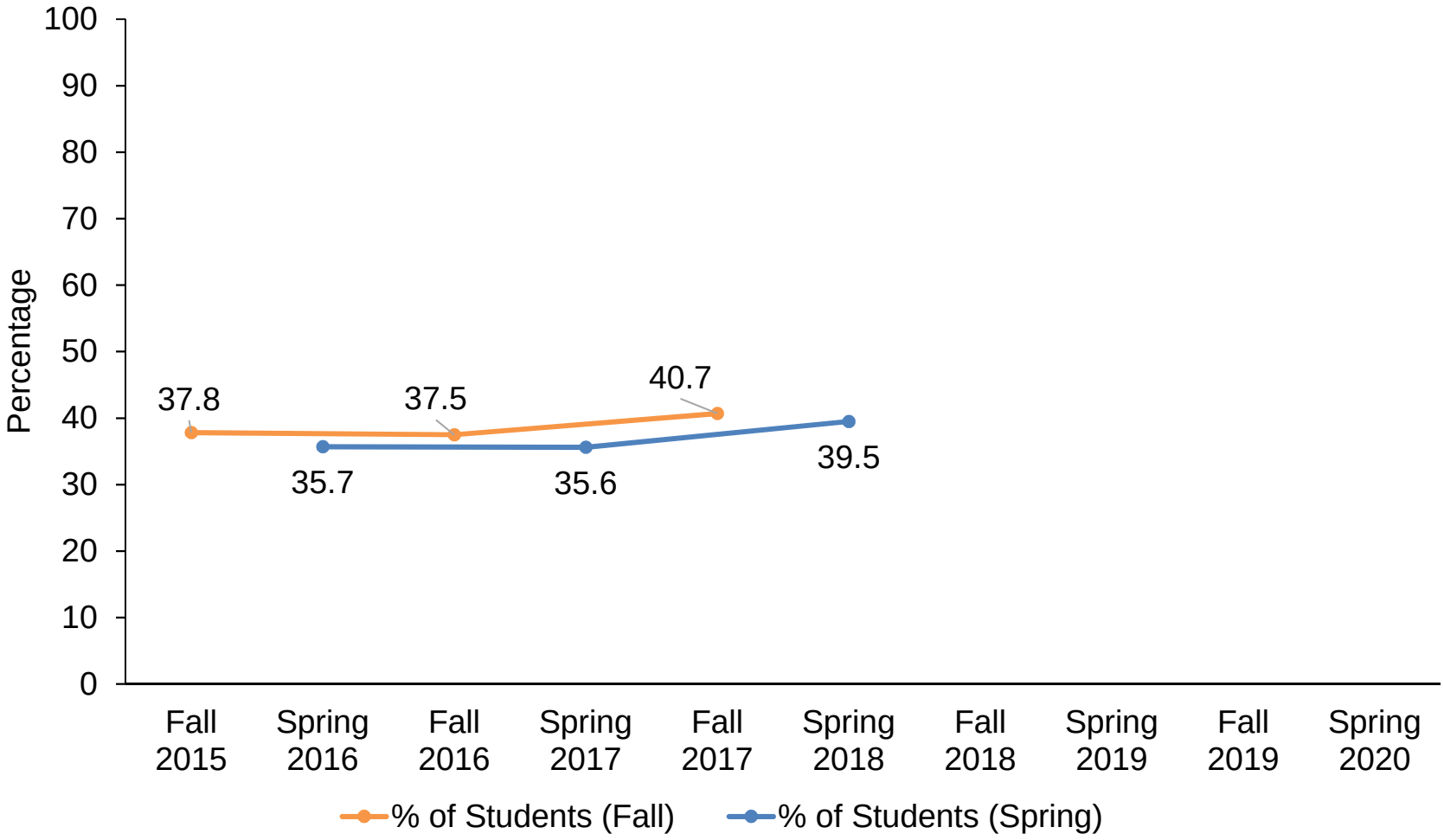
Percentage of Students Enrolled in a CTE Course Achieve 180 Program



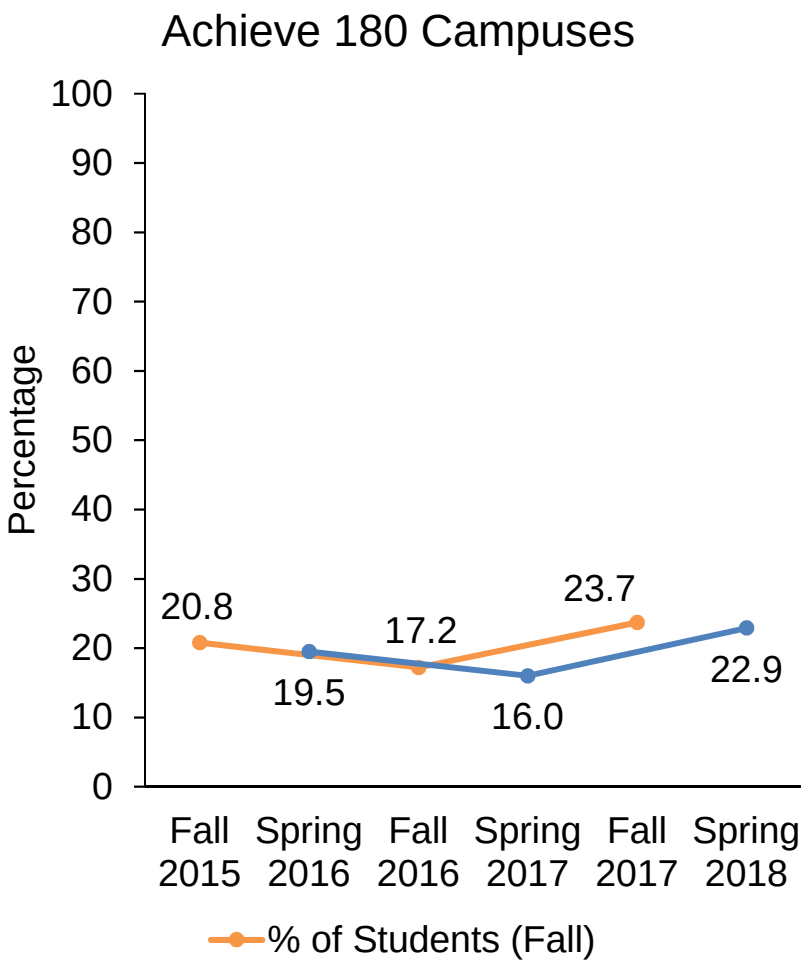
Goal Progress Measure 2.2

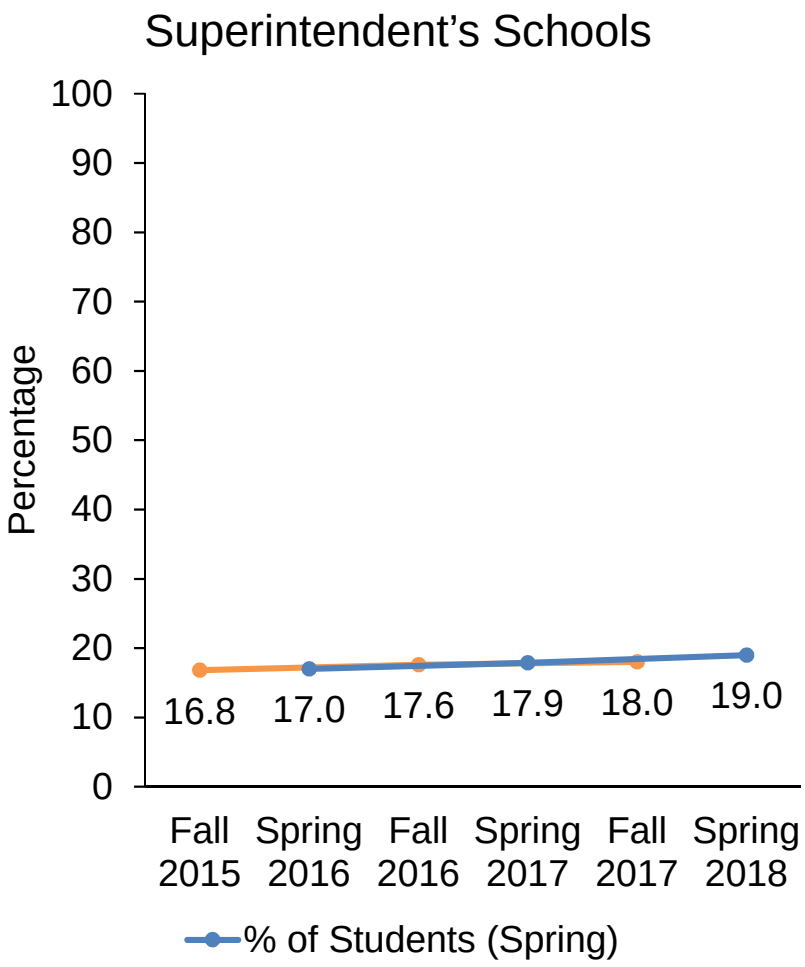
- The number and percentage of students completing (earning a 70 or better) an Advanced Placement (AP) or International Baccalaureate (IB) course will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.

Percentage of Students Enrolled in an AP or IB Course

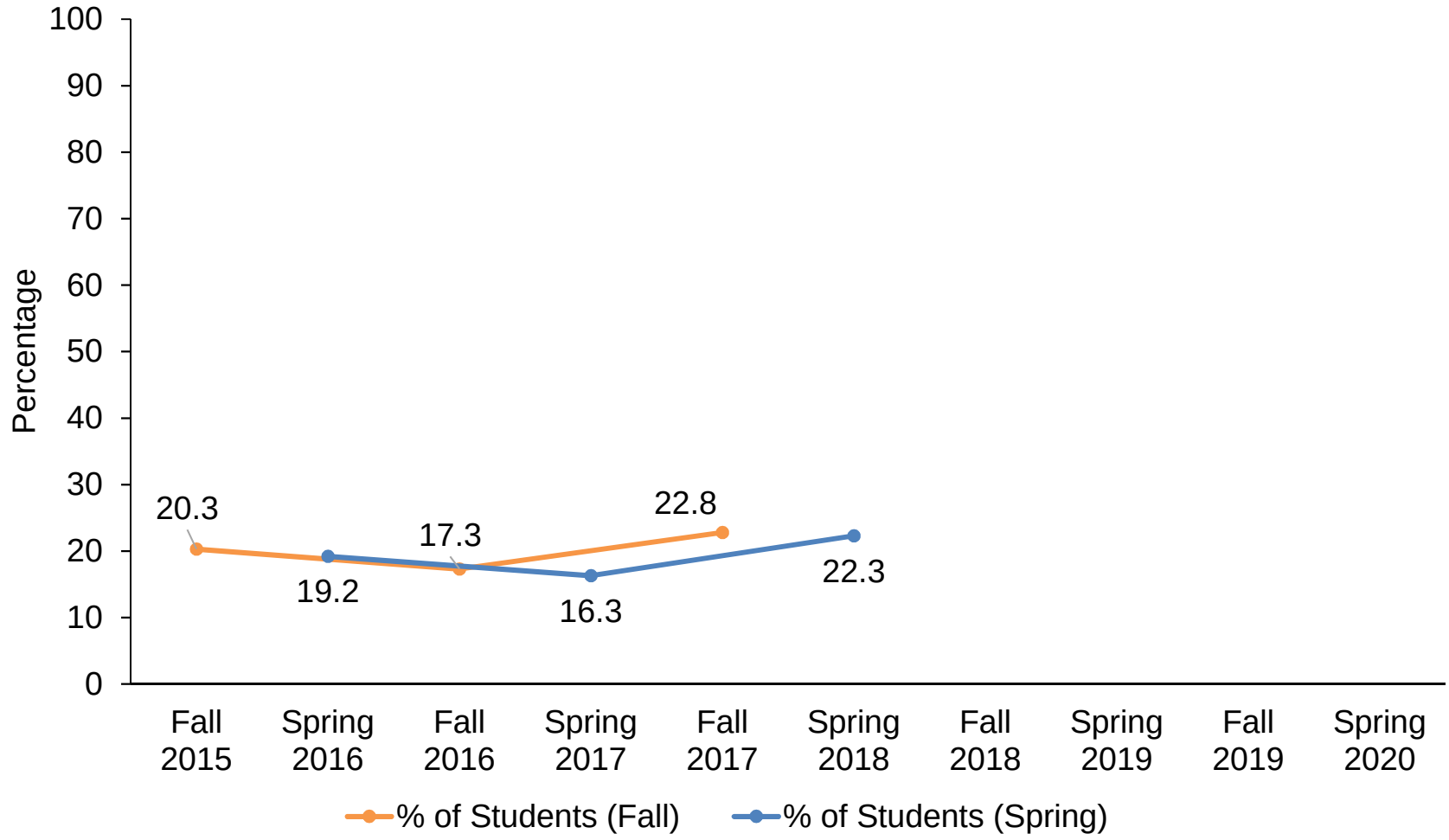


Percentage of Students Enrolled in an AP or IB Course Achieve 180 and Superintendent's Schools





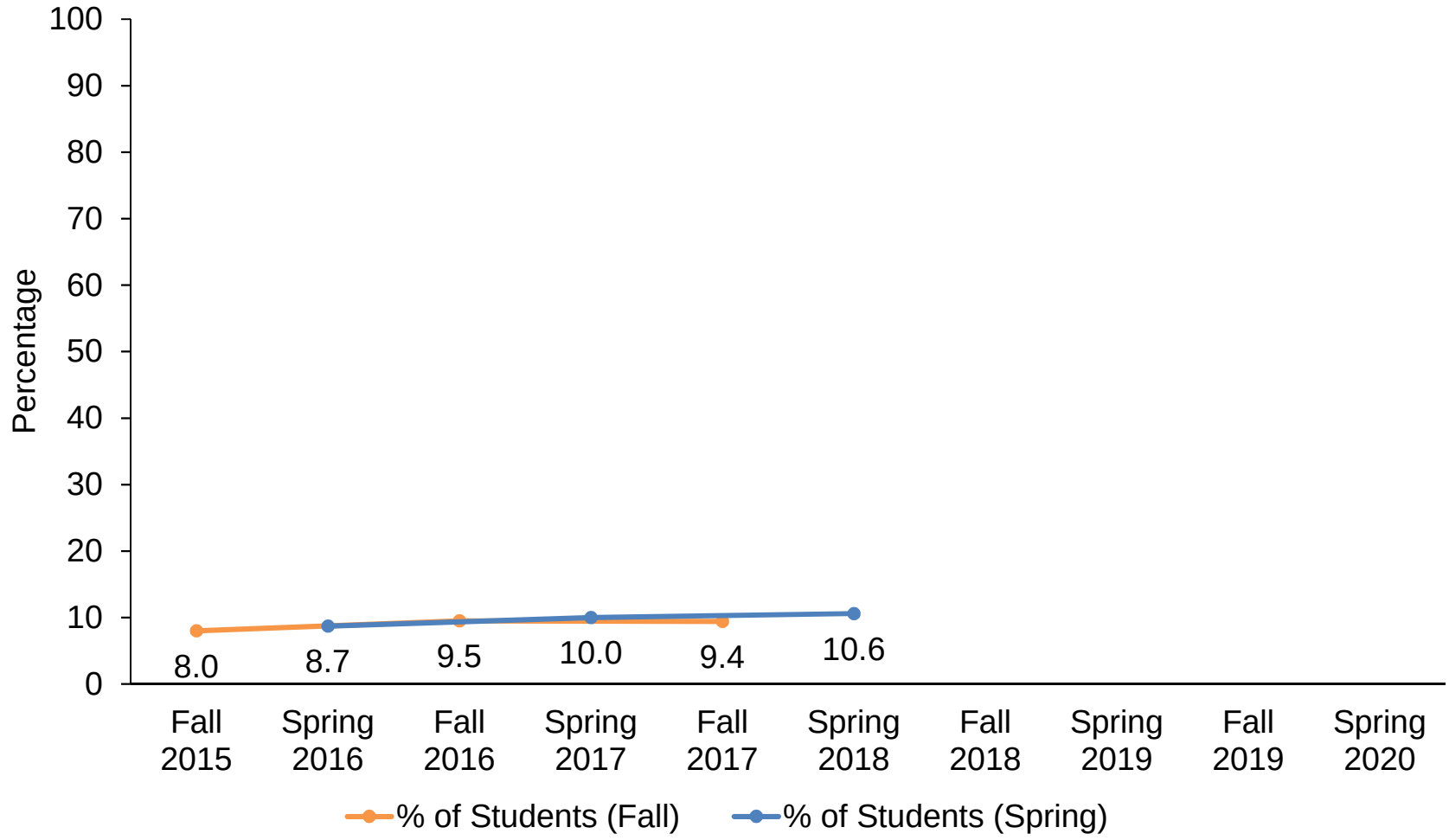
Percentage of Students Enrolled in an AP or IB Course Achieve 180 Program



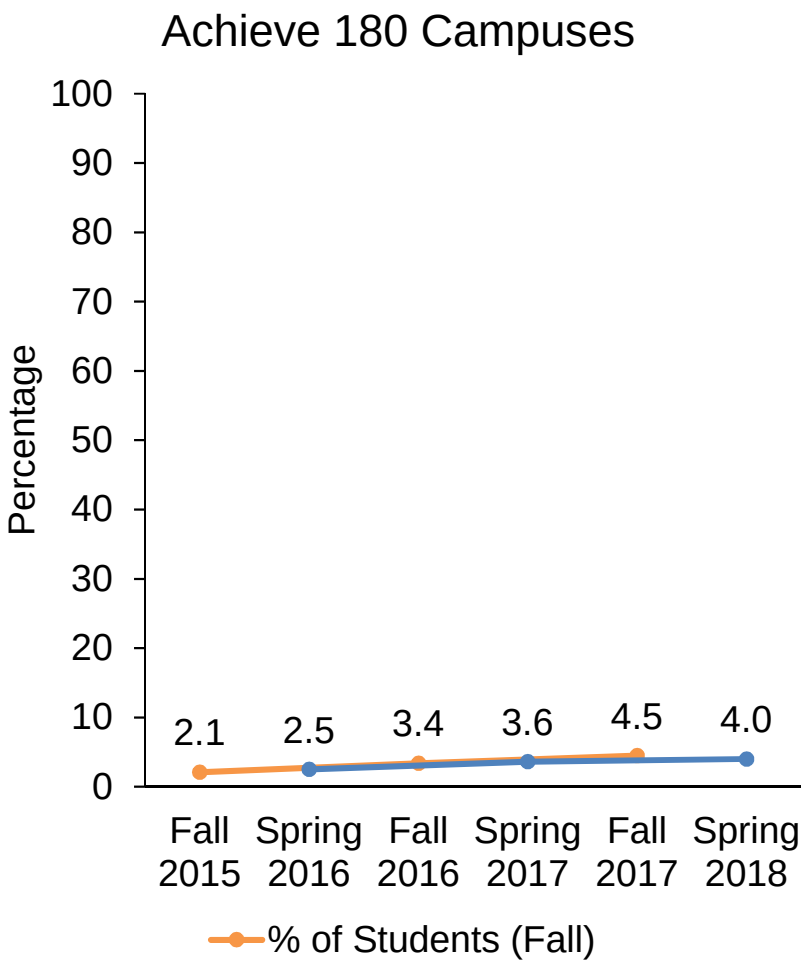
Goal Progress Measure 2.3

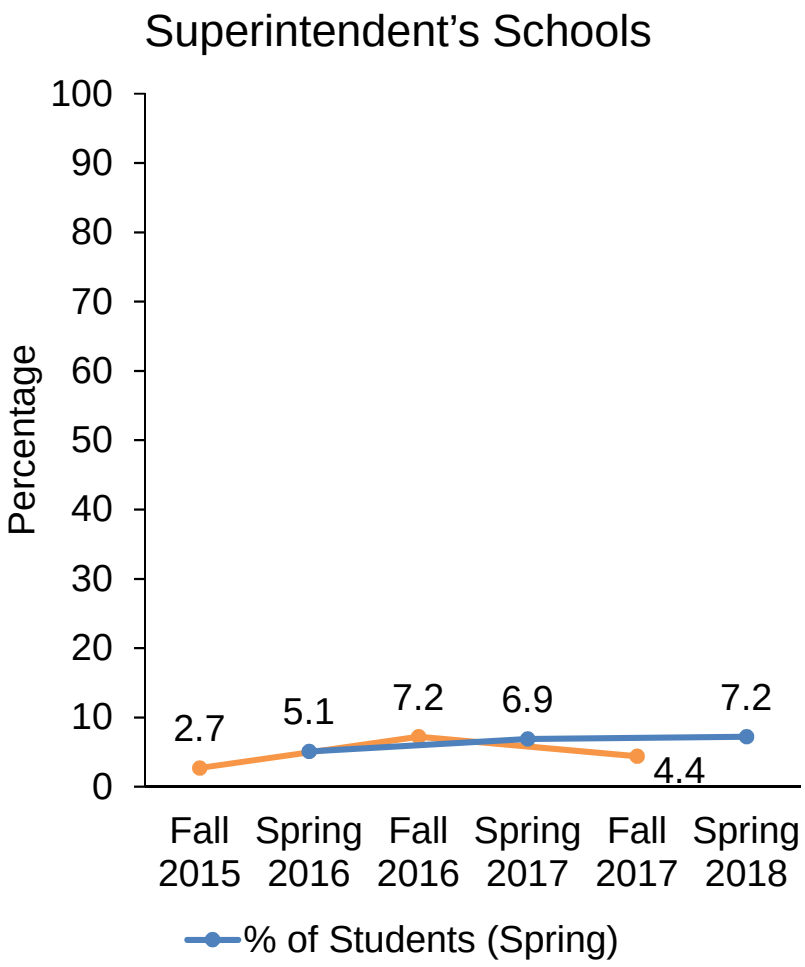
- The number and percentage of students completing (earning a 70 or better) a dual credit course will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.

Percentage of Students Enrolled in a Dual Credit Course

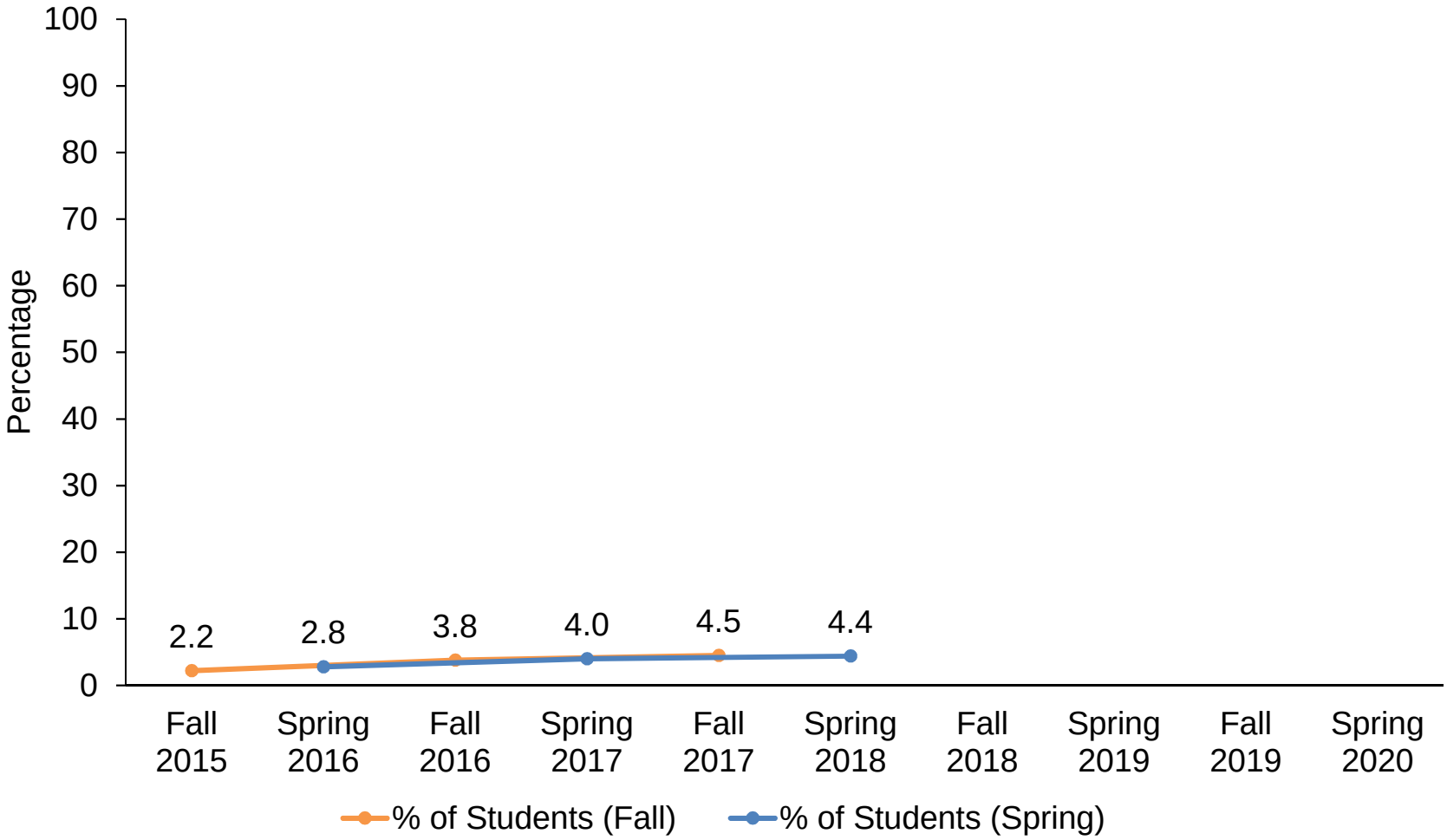


Percentage of Students Enrolled in a Dual Credit Course Achieve 180 and Superintendent's Schools





Percentage of Students Enrolled in a Dual Credit Course Achieve 180 Program

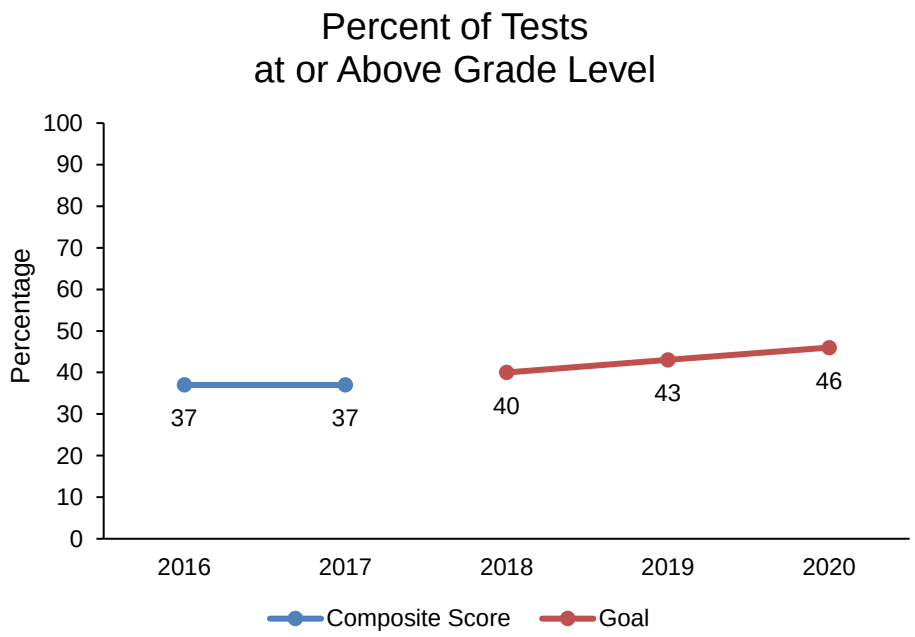


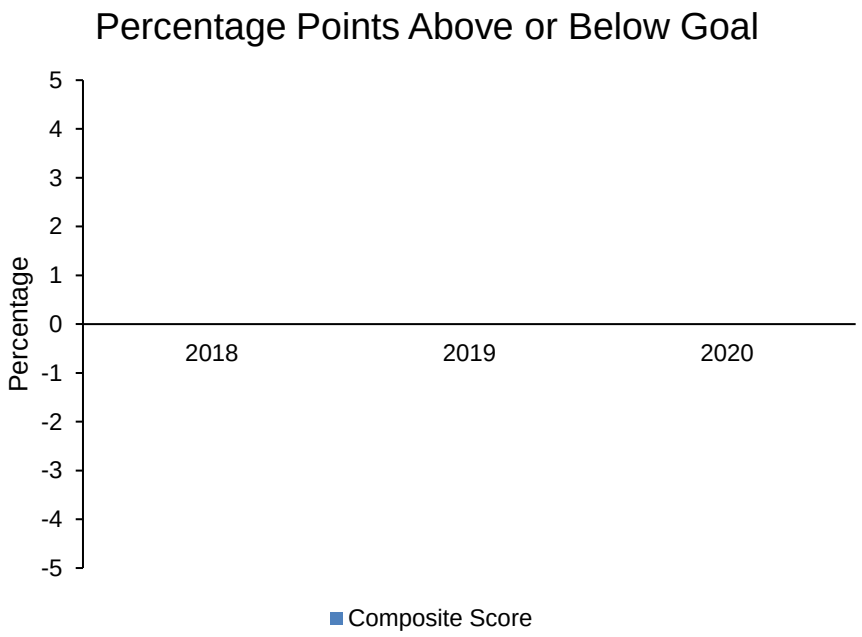
HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal 1, April 2018
Reading and Writing at or Above Grade Level

Goal Measure 1	Evaluation
Percent of students reading and writing at or above grade level for grades 3 through English II will increase by three percentage points annually between Spring 2017 and Spring 2020.	Approaching goal





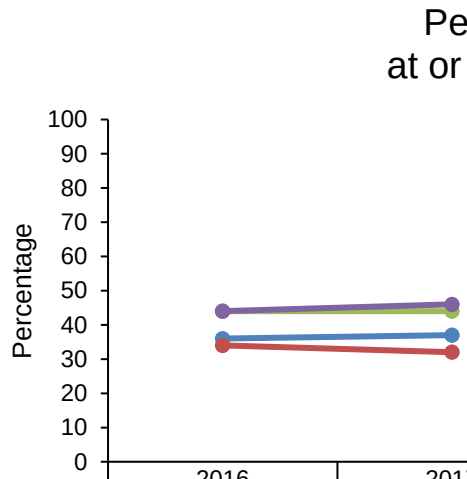
Support Data

- English I and II data will not be received from ETS until June 2, 2018. Goal Measure 1 will be updated after the data is verified and analyzed.
- Reading and Writing data will not be received from ETS until June 13, 2018. Goal Measure 1 will be updated after the data is verified and analyzed.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal Measure 1 Support Data (Cont.)



	2016	2017	2018	2019	2020
Reading	36	37			
Writing	34	32			
English I	44	44			
English II	44	46			

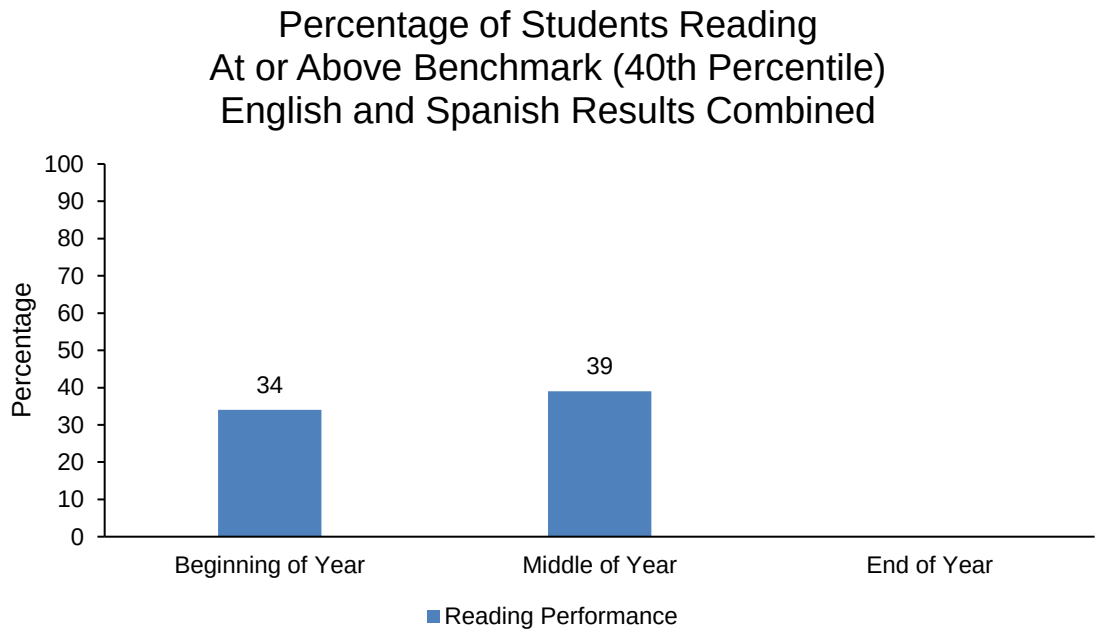
Data Sources

- Results come from the TEA-ETS student data files for the first administration STAAR 3–8 and spring administration EOC exams.
- Data includes all test version except the STAAR Alt. 2 testers.
- EOC results include first-time testers only.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal Progress Measure 1.1 – March 2018	Evaluation
Baseline reading data collected in September on the districtwide screener for students in grades K-12 will show improvement in the percentage of students reading on grade level at the middle and end of year testing windows by a minimum of 1.5 percentage points.	Approaching goal



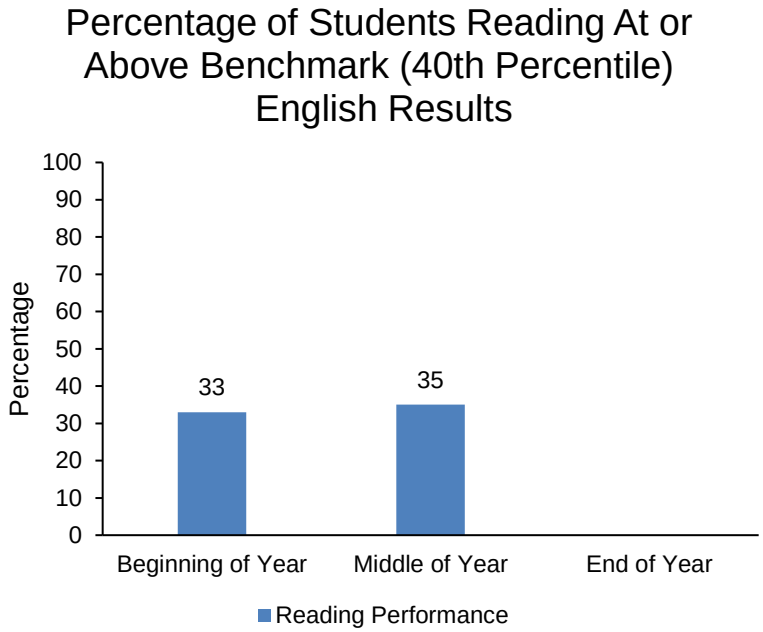
Support Data

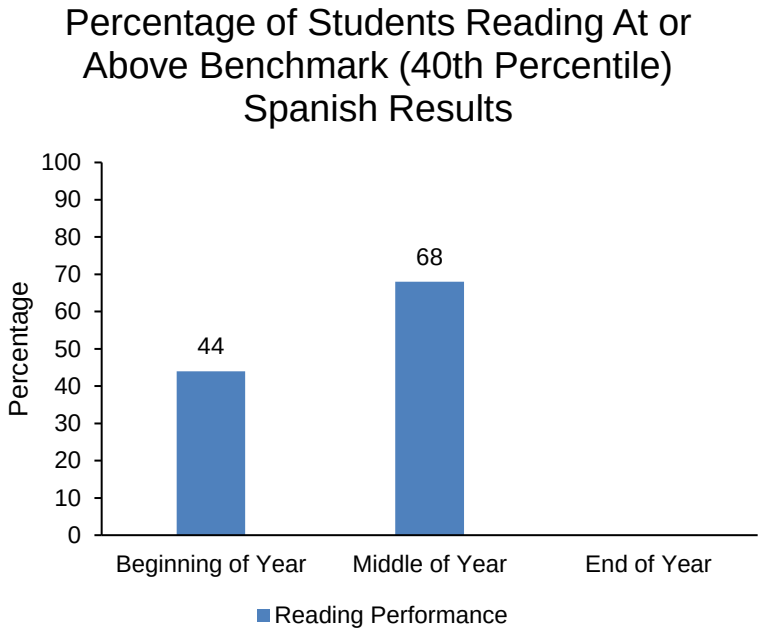
- The Beginning of Year Benchmark testing window ended on October 13.
- The Middle of Year Benchmark testing window was from January 8 through 31.
- The End of Year Benchmark testing window will be May 1 through 25. An update will be provided during the June board meeting.
- Reading on grade level is defined as students meeting At/Above Benchmark (≥ 40th Percentile) on the Universal Screener.
- For students who took multiple exams, in English and/or Spanish, the highest performing assessment was used.
- Early Literacy results were not included in the Reading analysis.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal Progress Measure 1.1 Support Data (Cont.)





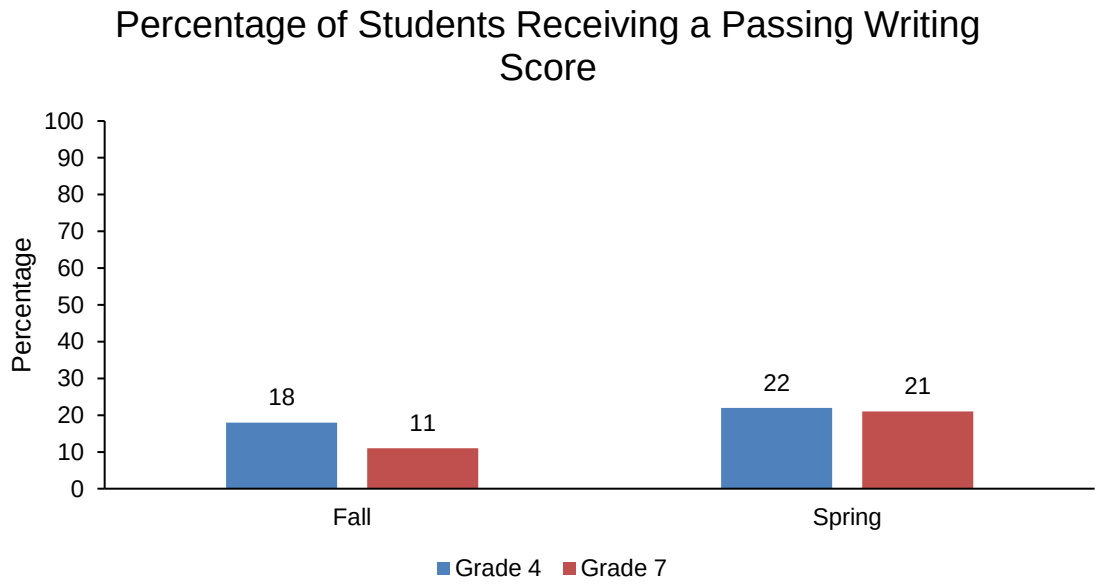
Data Sources

- Reading on grade level is defined as students meeting At/Above Benchmark (≥ 40th Percentile) on the Universal Screener.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal Progress Measure 1.2 – April 2018	Evaluation
Data will be collected from students in grades 4 and 7 in September, December, and February from student portfolios of writing samples based on a district rubric; percent of students receiving a passing score will increase proportionally to 90% in February from the September baseline.	Approaching goal



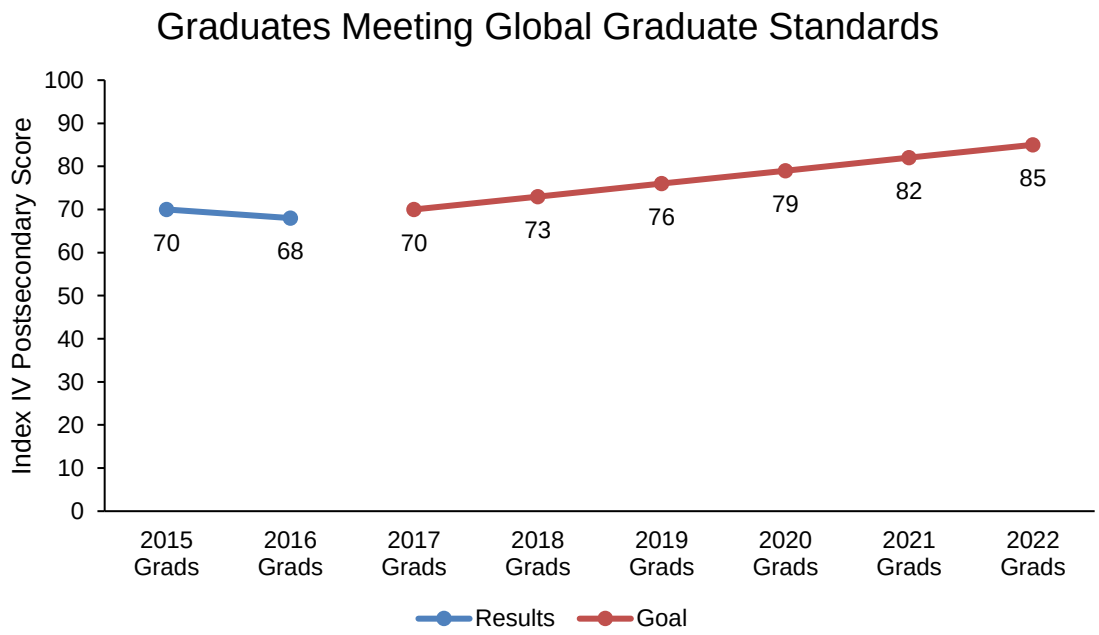
Support Data

- Benchmark Results are based on the District Level Assessment for grade 4 (administered between December 4 and 8) and Snapshot 1 (administered between October 30 and November 8) for grade 7.
  - 96% of grade 4 students who completed the multiple-choice section of the District Level Assessment received a grade for the composition component for a total of 14,080 students tested.
  - 83% of grade 7 students who completed the multiple-choice section of Snapshot 1 received a grade for the composition component for a total of 7,953 students tested.
  - A passing writing score was classified as the percent of students who received at least 70% of possible points.
- The released STAAR testing window was February 19 through 23 for grade 4 and February 19 through 26 for grade 7.
  - A passing writing score was classified as the percent of students performing at or above the Meets Grade Level standard.
- Note: Due to the impact of Hurricane Harvey on the instructional calendar, only two formative writing assessments will be administered in the 2017-2018 school year to increase the amount of instructional time between assessments.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal 2, May 2018 Global Graduate Students	
Goal 2	**Evaluation**
The percentage of graduates meeting the Global Graduate standards will increase three percentage points annually per year from 2017 baseline up to 85% by 2022.	Approaching Goal



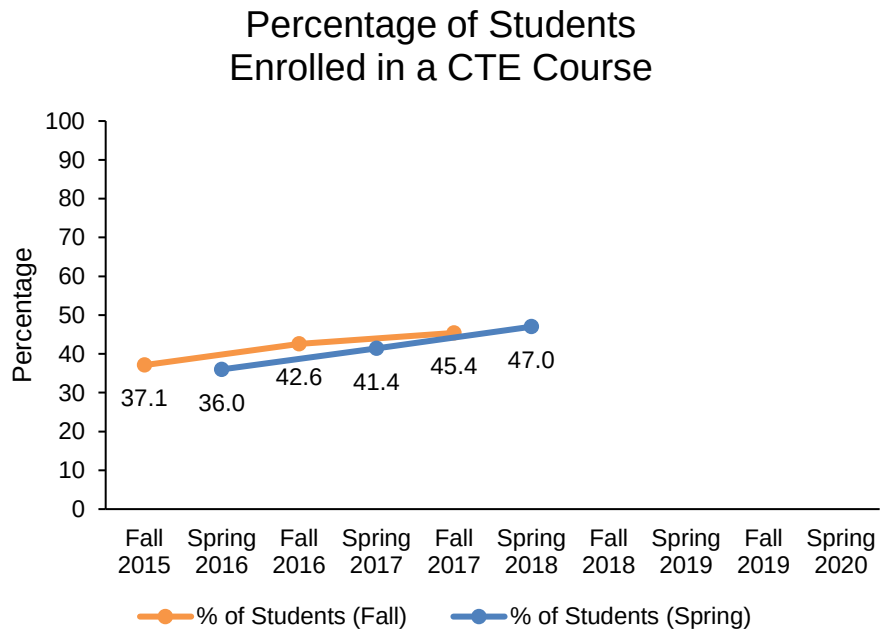
Support Data

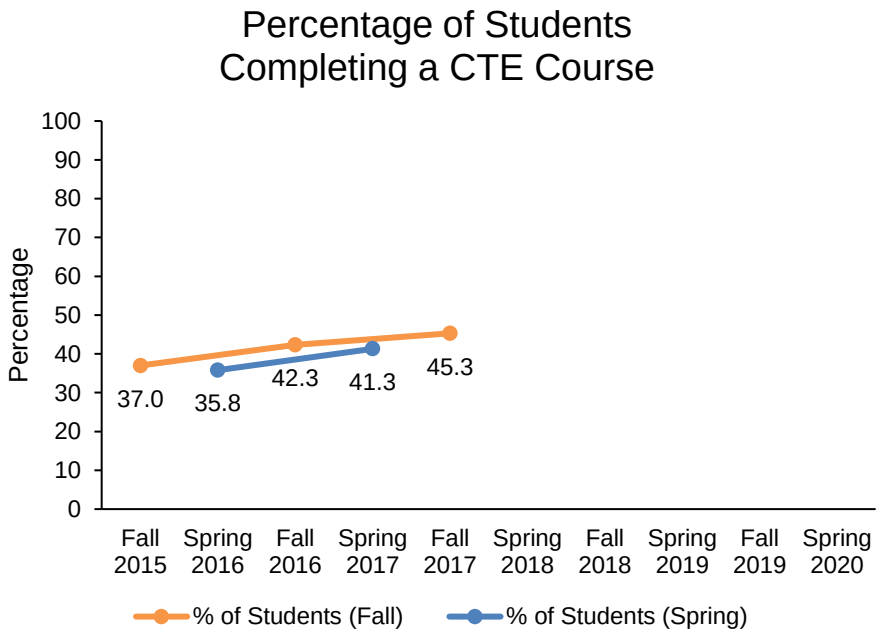
- Goal 2 will be updated when the TEA releases the accountability results in August 2018.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal Progress Measure 2.1 – May 2018	Evaluation
The number and percentage of students completing (earning a 70 or better) a CTE course who are coded as a student taking a coherent sequence (CTE2 or CTE3) will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.	Approaching Goal





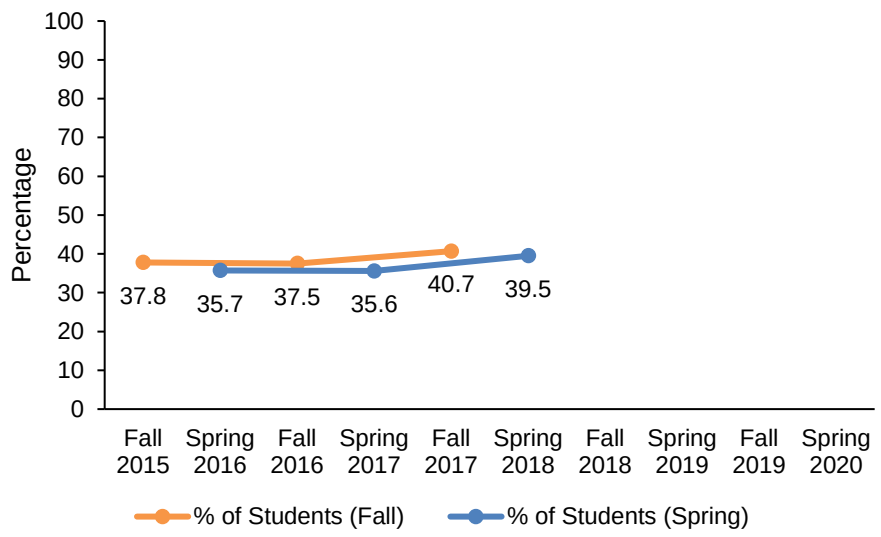
Support Data

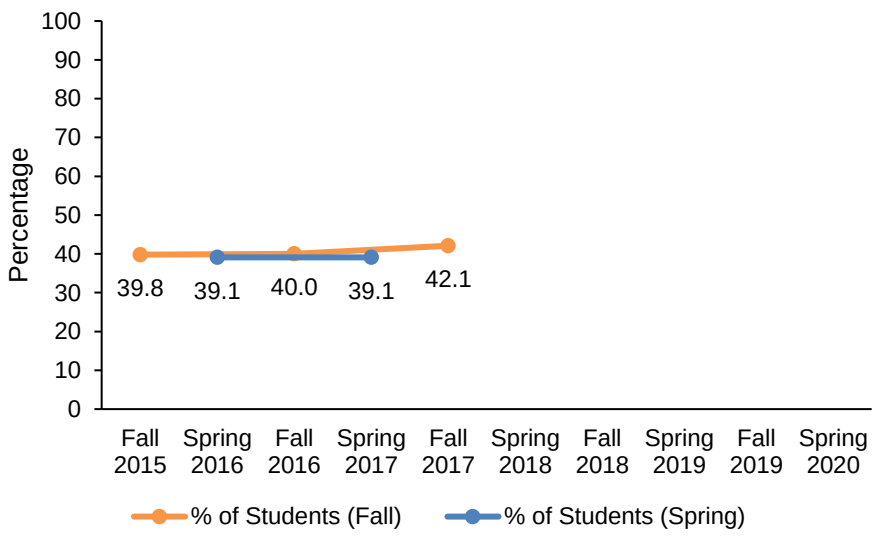
- Enrolled results will be updated during the November and April board meetings for the Fall and Spring semesters respectively
- Completion results will be updated during the February and June board meetings for the Fall and Spring semesters respectively.
- The percentage of students enrolled in a CTE course is based on the total number of students enrolled in the district during the semester, while the percentage of students completing a CTE course is based on students who received a semester average in at least one class.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal Progress Measure 2.2 – May 2018	Evaluation
The number and percentage of students completing (earning a 70 or better) an Advanced Placement (AP) or International Baccalaureate (IB) course will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.	Approaching Goal





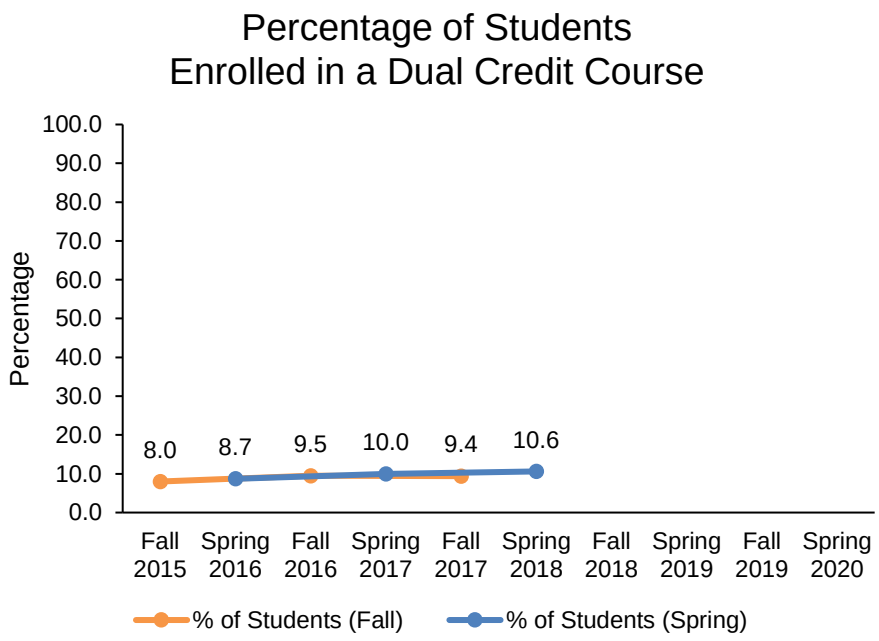
Support Data

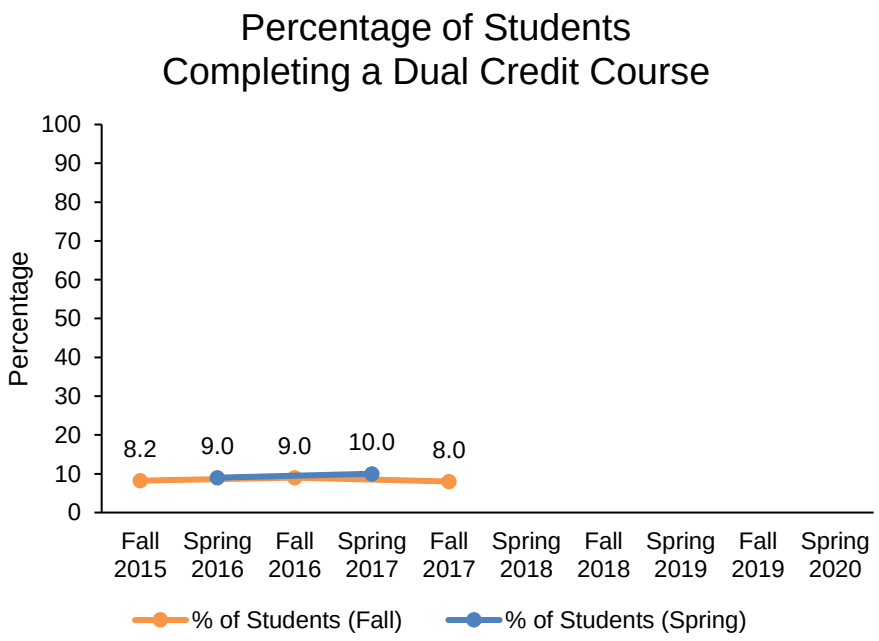
- Enrolled results will be updated during the November and April board meetings for the Fall and Spring semesters respectively
- Completion results will be updated during the February and June board meetings for the Fall and Spring semesters respectively.
- The percentage of students enrolled in a AP or IB course is based on the total number of students enrolled in the district during the semester, while the percentage of students completing a AP or IB course is based on students who received a semester average in at least one class.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal Progress Measure 2.3 – May 2018	Evaluation
The number and percentage of students completing (earning a 70 or better) a dual credit course will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.	Approaching Goal





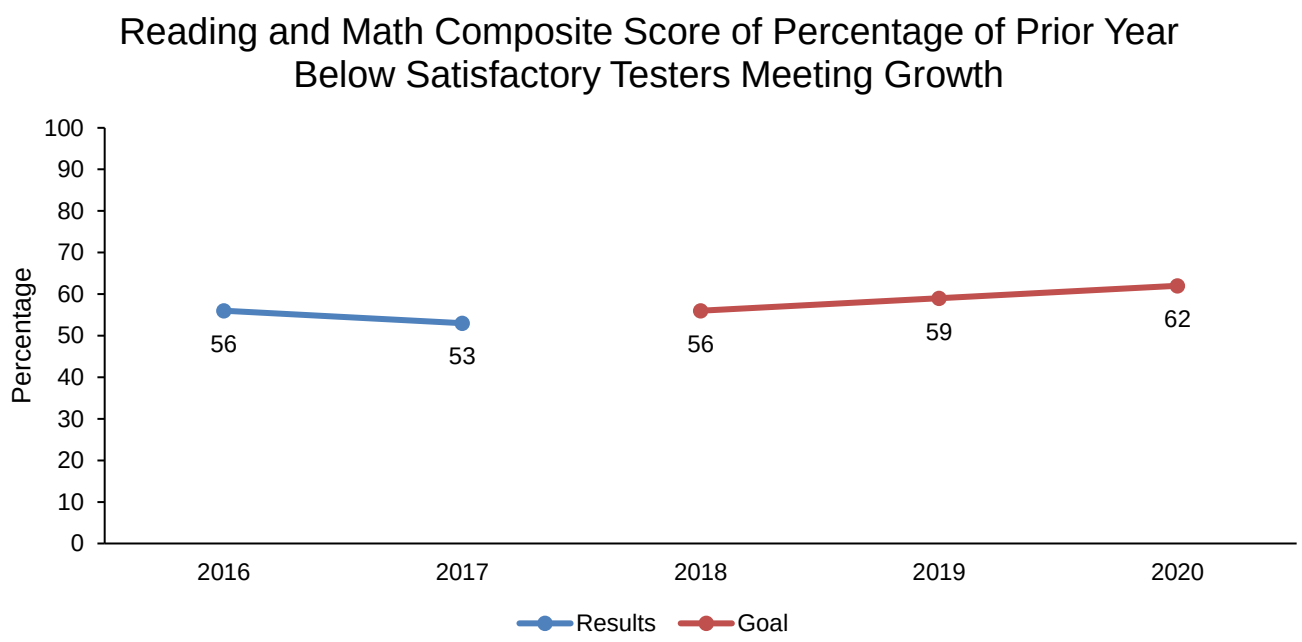
Support Data

- Enrolled results will be updated during the December and April board meetings for the Fall and Spring semesters respectively
- Completion results will be updated during the February and June board meetings for the Fall and Spring semesters respectively.
- The percentage of students enrolled in a Dual Credit course is based on the total number of students enrolled in the district during the semester, while the percentage of students completing a Dual Credit course is based on students who received a semester average in at least one class.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal 3, April 2018 Academic Growth	
Goal 3	**Evaluation**
Among students who exhibit below satisfactory performance on state assessments, the percentage who demonstrate at least one year of academic growth will increase three percentage points annually in reading and math between Spring 2017 and Spring 2020.	Approaching Goal



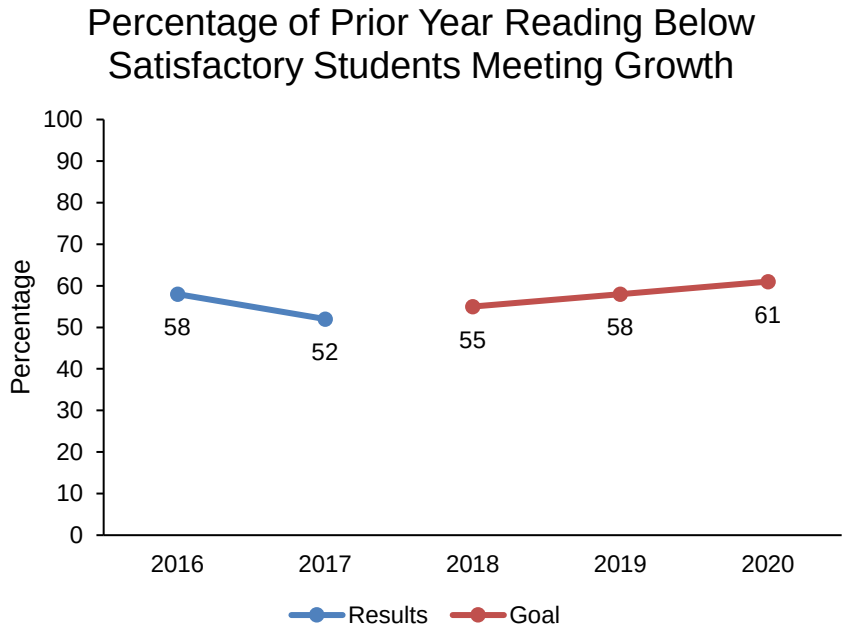
Support Data

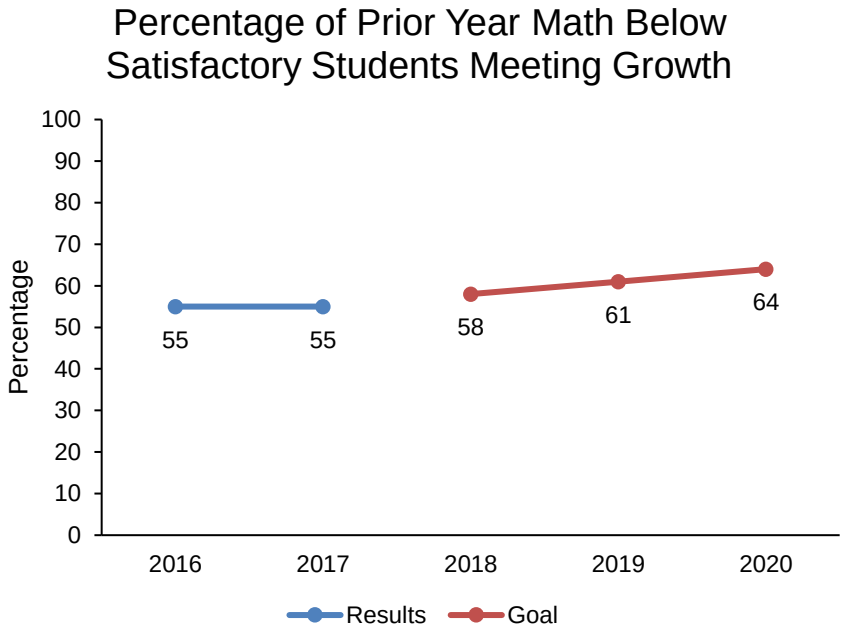
- Goal 3 will be updated in August 2018 after the STAAR 3–8 and EOC is received from the TEA.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal Measure 3 Support Data (Cont.)





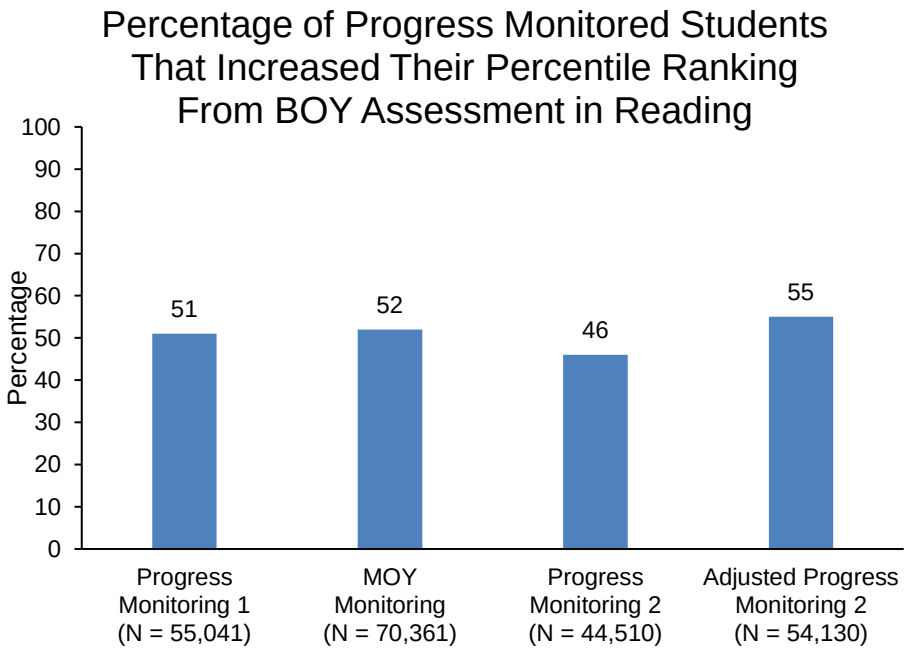
Data Sources

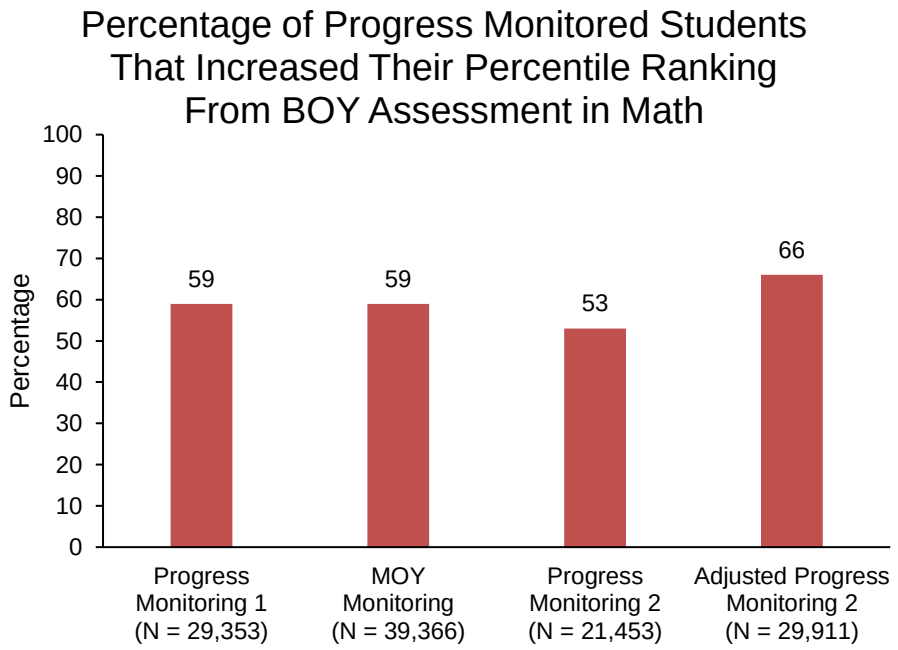
- Results come from the TEA-ETS student data files for the first administration STAAR 3–8 and spring administration EOC exams.
- Results include students who did not meet the approaches grade level standard on the prior year and received an ELL or STAAR progress measure for the current year.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – May 2018

Goal Progress Measure 3.1 – April 2018	Evaluation
Monthly progress monitoring of students in grades K-12 identified as being below grade level in reading and/or math on the district's screener will demonstrate a minimum of one month's growth each month through to the End of Year (EOY) test.	Approaching Goal





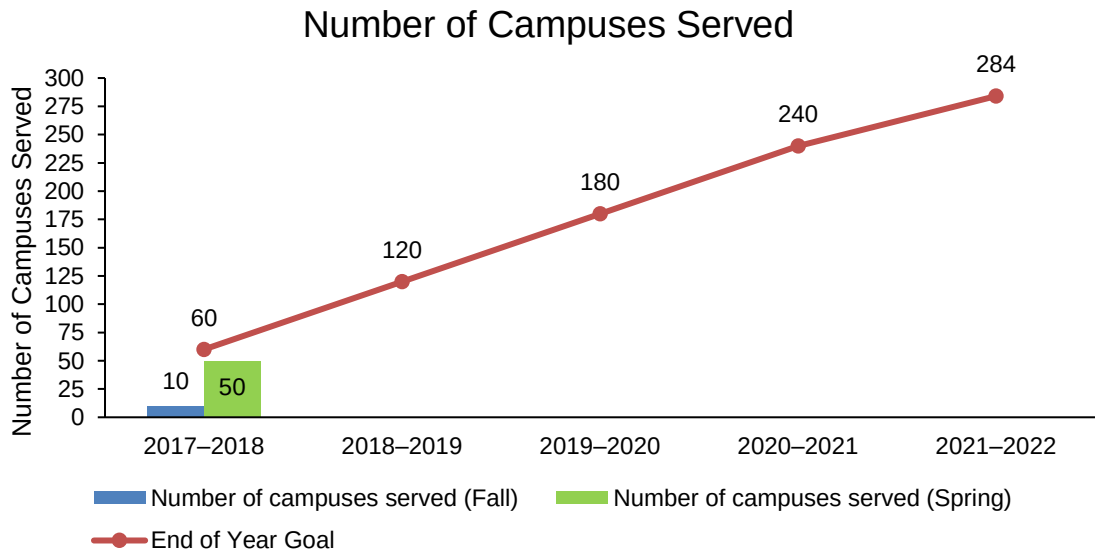
Support Data

- Data reflects the results from February 26 through March 20, 2018.
- Adjusted Progress Monitoring 2 includes the MOY results of students who tested out of progress monitoring status during the MOY testing window and didn't test during the Progress Monitoring 2 window.
- Percent of progress monitored students tested: Reading: 57% Math: 46%
- Percent of adjusted progress monitored students tested: Reading: 69% Math: 65%
- Percent of progress monitored students reaching the next benchmark level: Reading: 40% Math: 34%
- Percent of adjusted progress monitored students reaching the next benchmark level: Reading: 51% Math: 52%

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint 1, January 2018 Community School and Feeder Pattern Framework	
Constraint 1	
The superintendent shall not permit the district to operate without a community school and feeder pattern framework, including a definition, processes, and goals.	
Constraint Progress Measure 1.1 – January 2018	**Evaluation**
The district will launch cohort one of Every Community, Every School with a minimum of 15 schools by the end of the 2017–2018 school year and will increase annually until all schools are served in 2022.	Met



Support Data

In October 2017, the board approved the establishment of a new policy, FFC (Local), that codifies the district's commitment to provide a community school and feeder pattern framework. The new policy, was adopted by the board on the second reading in November 2017 and it directed the Superintendent to write a regulation reflecting the framework by which wraparound services are delivered to students; the framework includes a definition of community schools as well as supporting processes and goals.

The district launched *Every Community, Every School* ahead of schedule and met the initial goal of piloting a cohort of 15 schools by the end of the 2017–2018 school year. The launch began with the ten Superintendent Schools and it included Achieve 180 campuses as well as feeder schools within those complete communities.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint Progress Measure 1.1 Support Data (Continued)

- November 2017: Identified and hired all ten Wraparound Resource Specialists.
- December 2017: Conducted Student Welfare Surveys in all ten Superintendent Schools in partnership with Rice University, the City of Houston, and the Houston Endowment.
- January 2018: Students enrolled at the ten Superintendent Schools began to receive wraparound services.
- January 2018: A total of 38 Wraparound Specialists and an additional 6 of our Pro Unitas partners were onboarded and fully trained to begin to deliver services to their communities.
- January 2018: A total of 42 schools have posted a Wraparound Specialist under the District's Wraparound Services Department and the six Kashmere Feeder Pattern schools continue to deliver services through our partnership with Pro Unitas.

Schools with wraparound resource specialists are providing services to one high school, one middle school, and one or two elementary schools within each of these feeder patterns detailed above.

- 42 Wraparound Resource Specialist and Managers positions were posted on Applitrack
- 38 Wraparound Resource Specialists have been identified and hired.
- 38 Wraparound Resource Specialists have received proper training.
- A total of 50 schools will have a Wraparound Resource Specialist by the end of February. The total number includes 42 Specialists, 6 Pro Unitas partners, and a specialist at the Momentum Academies and one at our Secondary DAEP.

List of schools in which *Every Community, Every School* launched Wraparound Services in the 2017-2018 school year are listed on the next page.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint Progress Measure 1.1 Support Data (Continued)

List of schools in which *Every Community, Every School* launched Wraparound Services in the 2017-2018 school year:

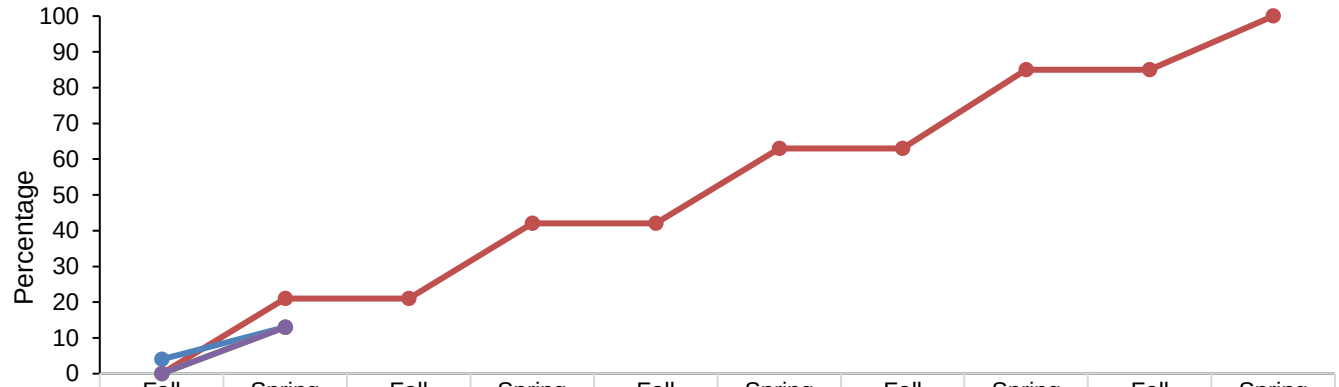
School	School
Attucks Middle School	Lawson Middle School
Austin High School	Lewis Elementary School
Benavidez Elementary School	Looscan Elementary School
Blackshear Elementary School	Mading Elementary School
Cook Elementary School *	Madison High School
Burnet Elementary School	Marshall Middle School
Cullen Middle School	Martinez C Elementary School
DAEP	Milby High School
Deady Middle School	Momentum Academy
Dogan Elementary School	McGowen Elementary School*
Durkee Elementary School	Navarro Middle School
Edison Middle School	Northside High School
Fleming Middle School	North Forest High School
Fondren Middle School	Paige Elementary School*
Forest Brook Middle School	Sharpstown High School
Franklin Elementary School	Washington BT High School
Gallegos Elementary School	Wesley Elementary School
Gregory-Lincoln Education Center	Westbury High School
Grissom Elementary School	Wheatley High School
Henry Middle School	Williams Middle School
Highland Heights Elementary School	Wisdom High School
Houston MSTC	Woodson School
Kashmere High School*	Worthing High School
Kashmere Gardens*	Yates High School
Key Middle School*	Young Elementary School

*****Pro Unitas Partnership

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint Progress Measure 1.2 – January 2018	Evaluation
The district will develop tools for campuses to conduct a needs assessment, to access a provider database, a data tracker, and professional development in 2017–2018, and will increase usage annually until all campuses access the tools and training by 2022.	Approaching goal



	Fall 2017	Spring 2018	Fall 2018	Spring 2019	Fall 2019	Spring 2020	Fall 2020	Spring 2021	Fall 2021	Spring 2022
End of Year Goal	0	21	21	42	42	63	63	85	85	100
Professional Development	4	13								
Data Tracker	0	13								
Provider Database	0	13								

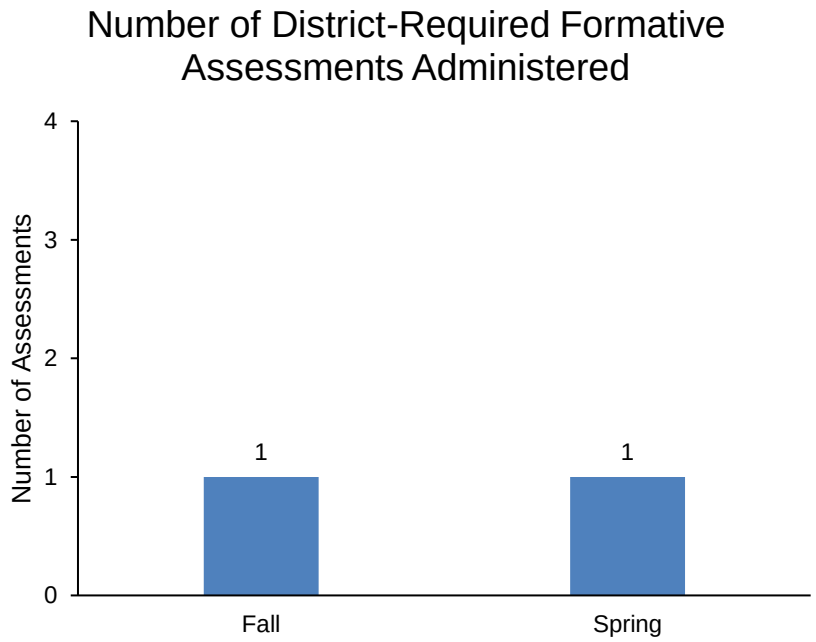
Support Data

- 38 schools have hired their Wraparound Specialist.
- Professional development plans have been developed and delivered to 38 Wraparound Specialist (13%).
- An IT solution has been developed.
- A Data Tracking and Provider Database have been developed. Thirty-eight (13%) wraparound specialists have access and trained on the Data Tracker and Provider Database.
- The partnership with Pro Unitas has been approved to provide a data support infrastructure.
- All 50 Wraparound Specialists will receive the tools, training, and data resources to fully implement the board policy adopted in November 2017.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint 2, April 2018 District Required Formative Assessments	
Constraint 2	
The superintendent shall not require teachers to administer more than two district-created assessments per semester.	
Constraint Progress Measure 2.1 – April 2018	**Evaluation**
The number of district-required, district-created assessments will not exceed two per semester starting with Fall 2017.	Approaching goal



Support Data

- The Fall assessment is the District-Level Assessment. It will be administered between Dec. 4–8 for Elementary (Grades 3–5 only) and Nov. 27–Dec. 6 for Middle and High Schools (EOC core courses only).
- The Spring assessment is the STAAR Released Test. It was be administered between Feb. 19–23 for Elementary (Grades 3–5 only) and Feb. 19–26 for Middle and High Schools (EOC core courses only). Eighth grade STAAR Social Studies and the US History EOC released tests will be administered between Apr. 16–20.
- An update for the number of tests administered will be provided in December for the Fall semester and April for the Spring.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

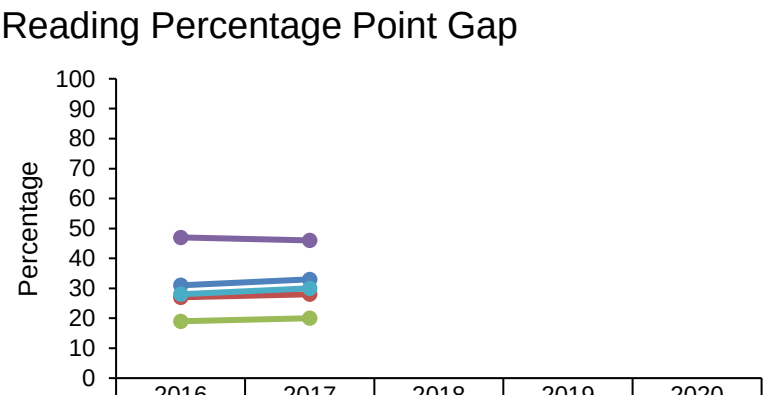
Constraint Monitoring Report – May 2018

Constraint 3, April 2018
Student Group Achievement Gaps

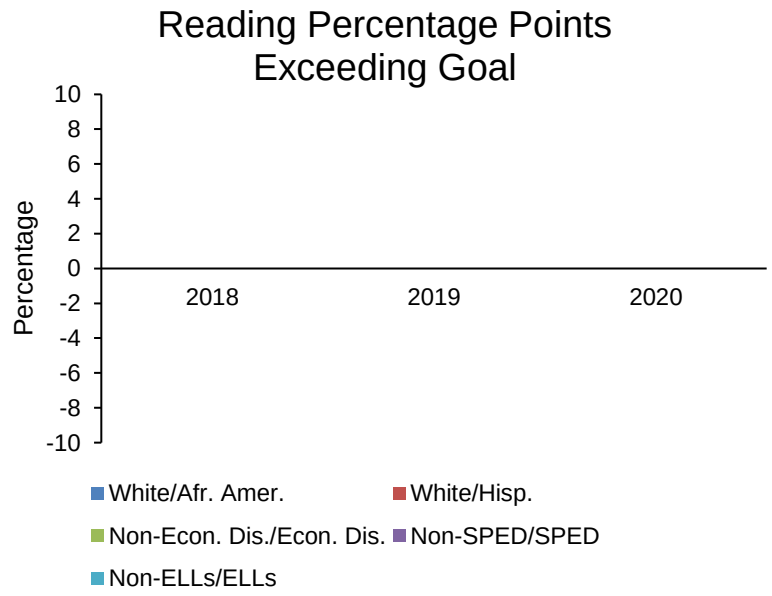
Constraint 3

The superintendent shall not allow achievement gaps for student groups, including African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLs), to increase in reading, writing, and mathematics

Constraint Progress Measure 3.1 – March 2018	Evaluation
The reading performance gap will decrease by 1 percentage point annually for African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLs) through 2020.	Approaching Goal



	2016	2017	2018	2019	2020
White/Afr. Amer.	31	33			
White/Hisp.	27	28			
Non-Econ. Dis./Econ. Dis	19	20			
Non-SPED/SPED	47	46			
Non-ELLs/ELLs	28	30			



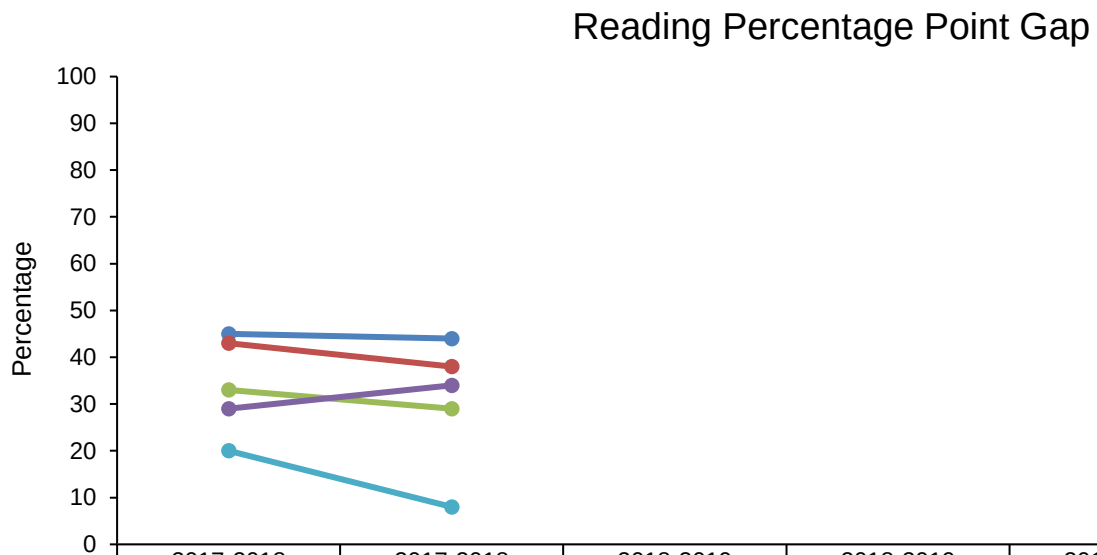
Support Data

- CPM 3.1 will be updated after STAAR results have been received from ETS in June 2018.
- Additional support data is provided on the next page based on the Beginning-of-Year and Middle-of-Year snapshots. This update will be provided during the March board meeting.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint Progress Measure 3.1 Support Data (Cont.)



	2017-2018 BOY	2017-2018 MOY	2018-2019 BOY	2018-2019 MOY	2019-2020 BOY	2019-2020 MOY
White/Afr. Amer.	45	44				
White/Hisp.	43	38				
Non-Econ. Dis./Econ. Dis	33	29				
Non-SPED/SPED	29	34				
Non-ELLs/ELLs	20	8				

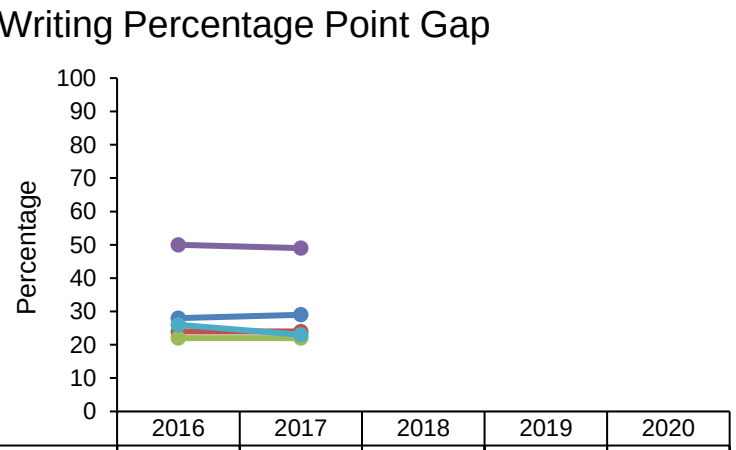
Data Sources

- 2017–2018 supporting data is based on The Beginning-of-Year (BOY) and Middle-of-Year (MOY) Universal Screener results.

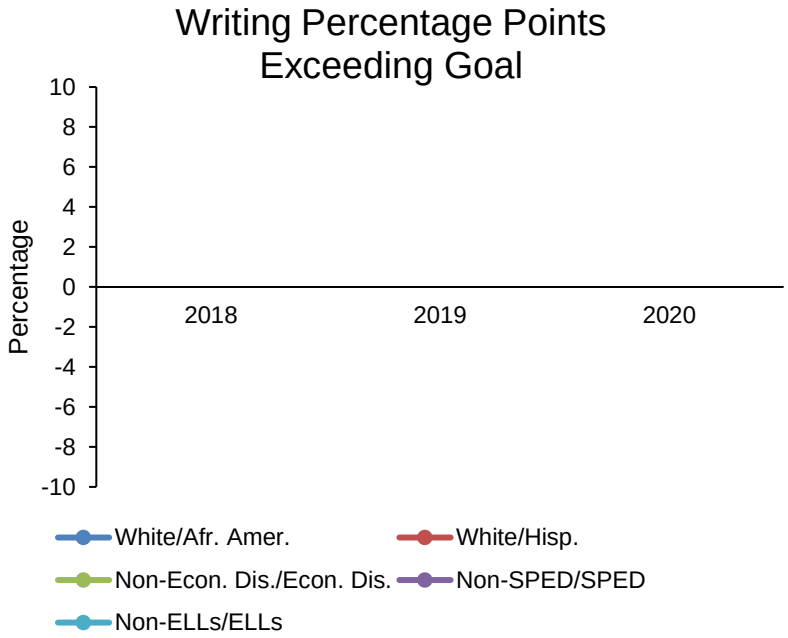
HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint Progress Measure 3.2 – April 2018	Evaluation
The writing performance gap will decrease by 1 percentage point annually for African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLs) through 2020.	Approaching Goal



	2016	2017	2018	2019	2020
White/Afr. Amer.	28	29			
White/Hisp.	24	24			
Non-Econ. Dis./Econ. Dis	22	22			
Non-SPED/SPED	50	49			
Non-ELLs/ELLs	26	23			



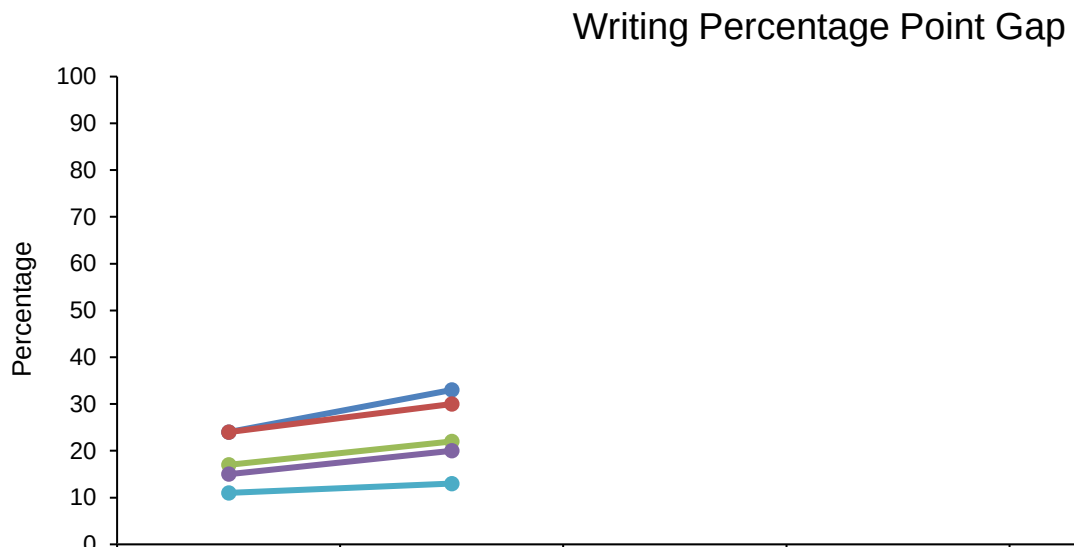
Support Data

- CPM 3.2 will be updated after STAAR results have been received from ETS in June 2018.
- Additional support data is provided on the next page based on the Beginning-of-Year and Middle-of-Year snapshots. This update will be provided during the April board meeting.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint Progress Measure 3.2 Support Data (Cont.)



	2017-2018 DLA/Snapshot 1	2017-2018 Released STAAR	2018-2019 BOY	2018-2019 MOY	2019-2020 BOY	2019-2020 MOY
White/Afr. Amer.	24	33				
White/Hisp.	24	30				
Non-Econ. Dis./Econ. Dis	17	22				
Non-SPED/SPED	15	20				
Non-ELLs/ELLs	11	13				

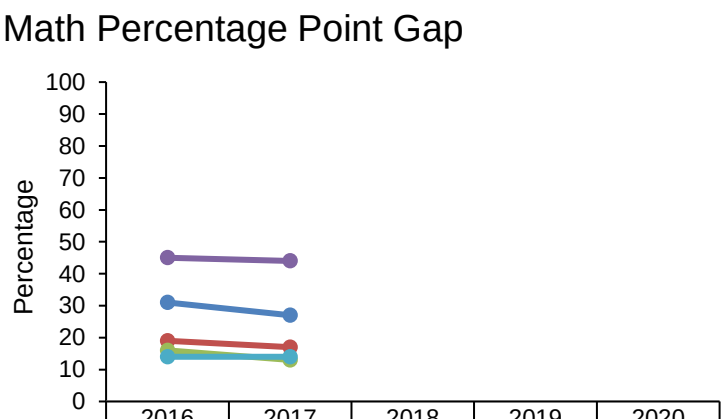
Data Sources

- Due to the instructional interference of Hurricane Harvey, 2017–2018 supporting data is based on Snapshot 1 and the released STAAR administration.

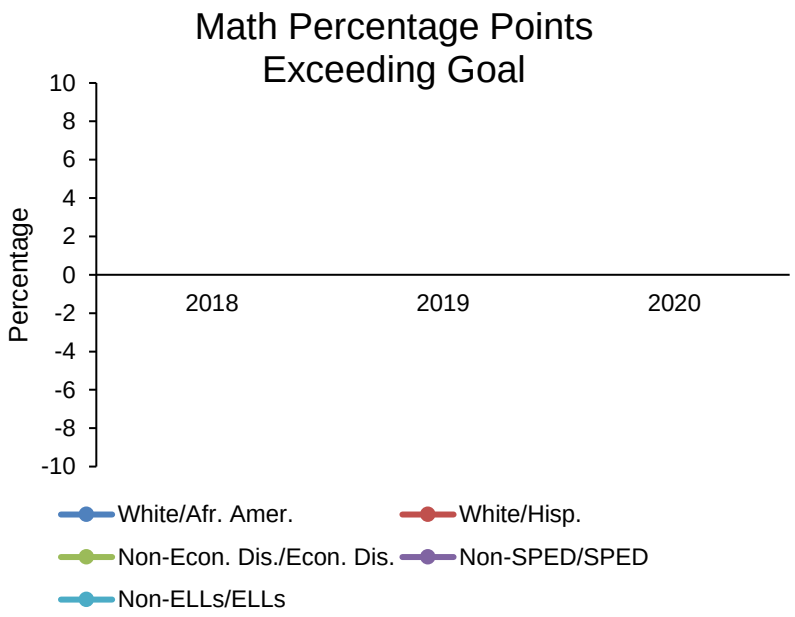
HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint Progress Measure 3.3 – March 2018	Evaluation
The mathematics performance gap will decrease by 1 percentage point annually for African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLs) through 2020.	Approaching Goal



	2016	2017	2018	2019	2020
White/Afr. Amer.	31	27			
White/Hisp.	19	17			
Non-Econ. Dis./Econ. Dis	16	13			
Non-SPED/SPED	45	44			
Non-ELLs/ELLs	14	14			



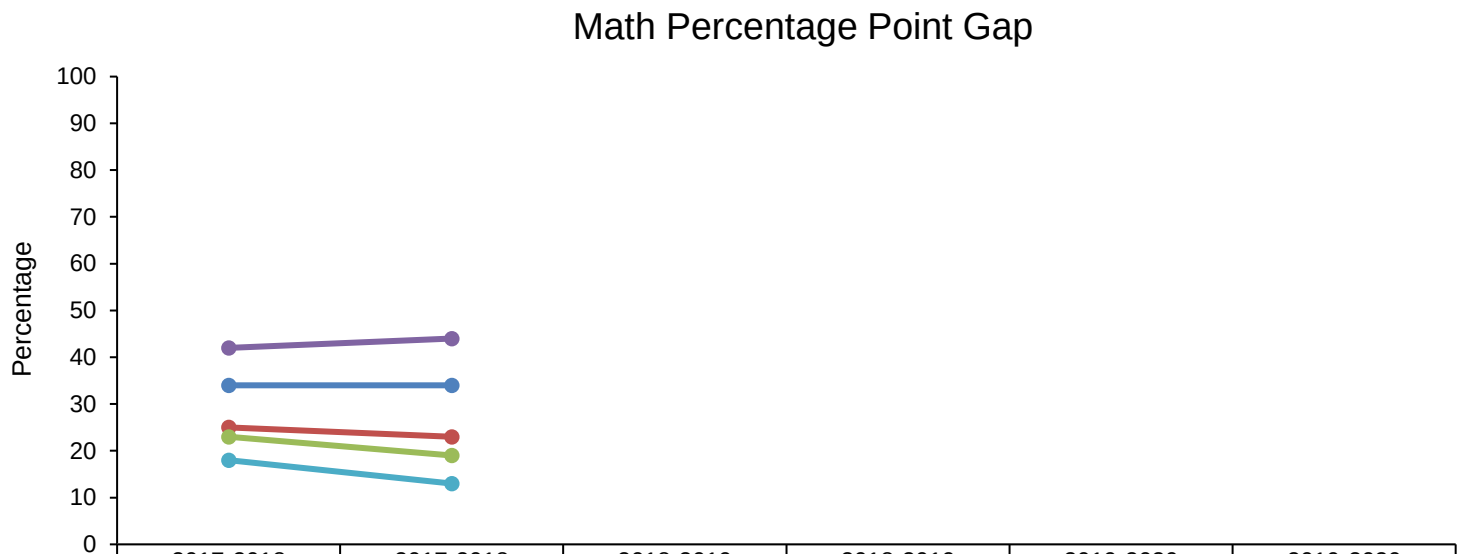
Support Data

- CPM 3.1 will be updated after STAAR results have been received from ETS in June 2018.
- Additional support data is provided on the next page based on the Beginning-of-Year and Middle-of-Year snapshots. This update will be provided during the March board meeting.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint Progress Measure 3.3 Support Data (Cont.)



	2017-2018 BOY	2017-2018 MOY	2018-2019 BOY	2018-2019 MOY	2019-2020 BOY	2019-2020 MOY
White/Afr. Amer.	34	34				
White/Hisp.	25	23				
Non-Econ. Dis./Econ. Dis	23	19				
Non-SPED/SPED	42	44				
Non-ELLs/ELLs	18	13				

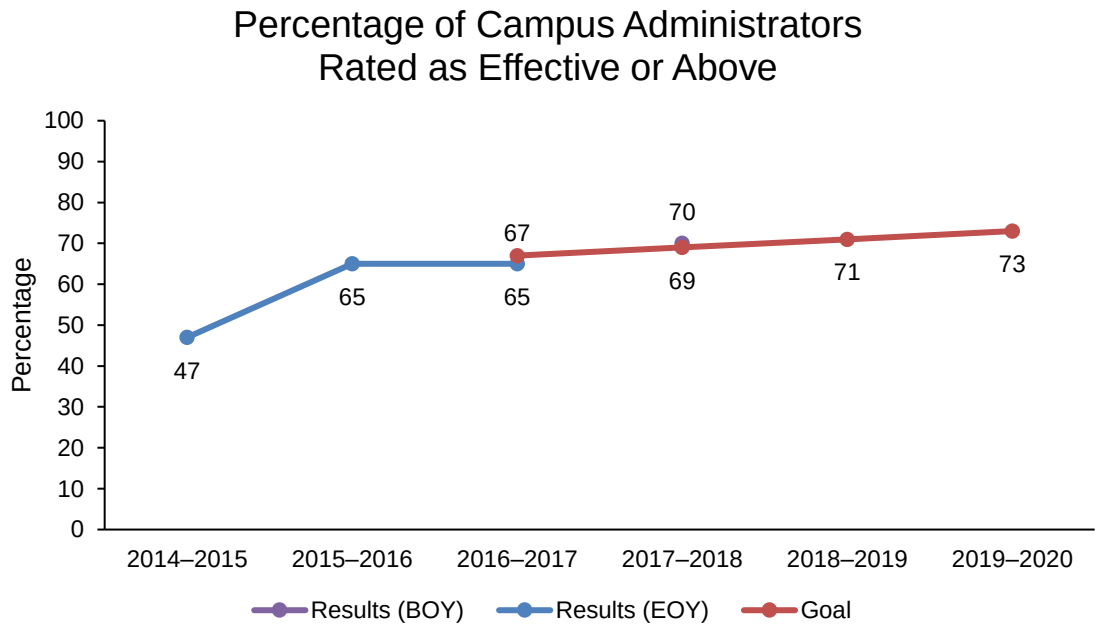
Data Sources

- 2017–2018 supporting data is based on The Beginning-of-Year (BOY) and Middle-of-Year (MOY) Universal Screener results.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint 4, February 2018 Struggling Schools	
Constraint 4	
The superintendent will not allow struggling schools to operate without highly qualified leaders and teachers in core subjects.* *Struggling schools will include Improvement Required (IR) schools, formerly IR schools, and schools in danger of IR. Teacher qualification should consider certification and experience.	
Constraint Progress Measure 4.1 – November 2017	**Evaluation**
The percentage of campus administrators at struggling schools rated as effective or above will increase by two percentage points annually to 73% by 2020.	Approaching Goal



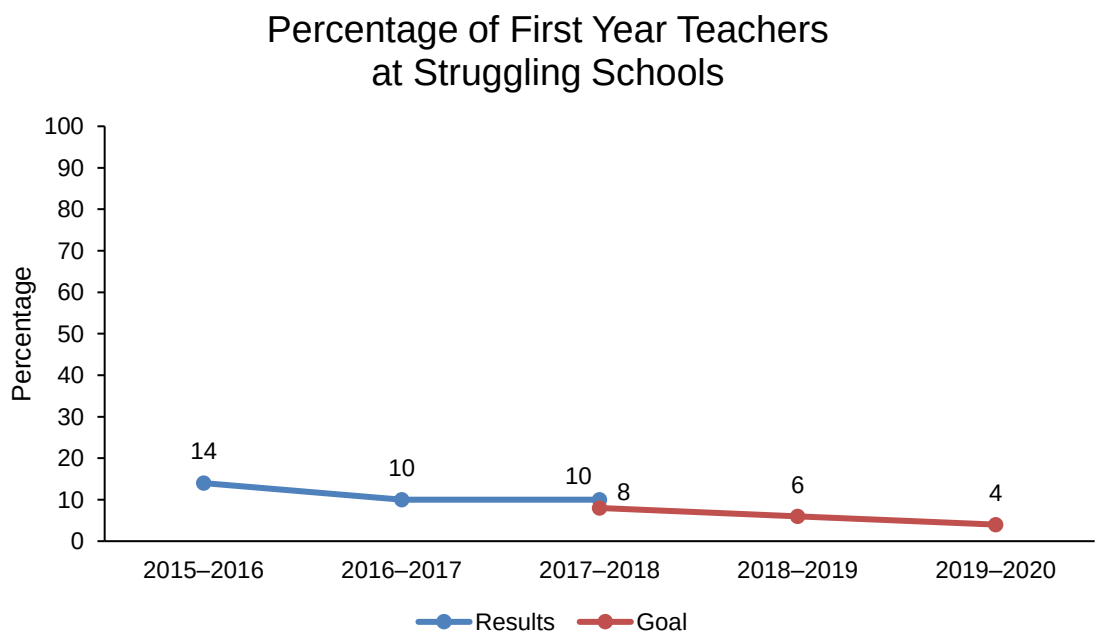
Support Data

- Eighty-five campuses were designated a struggling school for the 2016–2017 school year. Principals not receiving a rating were not included in the denominator for EOY results.
- BOY results show the percentage of campuses with a principal who was rated effective or above in the 2016–2017 school year. Twenty-one campuses have a principal without a 2016–2017 rating, 19 campus principals had a rating below effective, and 45 campus principals were rated as effective or above. Principals not receiving a rating were not included in the denominator for BOY results.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint Progress Measure 4.2 – November 2017	Evaluation
The percentage of first year teachers at struggling schools will decrease by 2 percentage points annually to 4% by 2020.	Approaching Goal



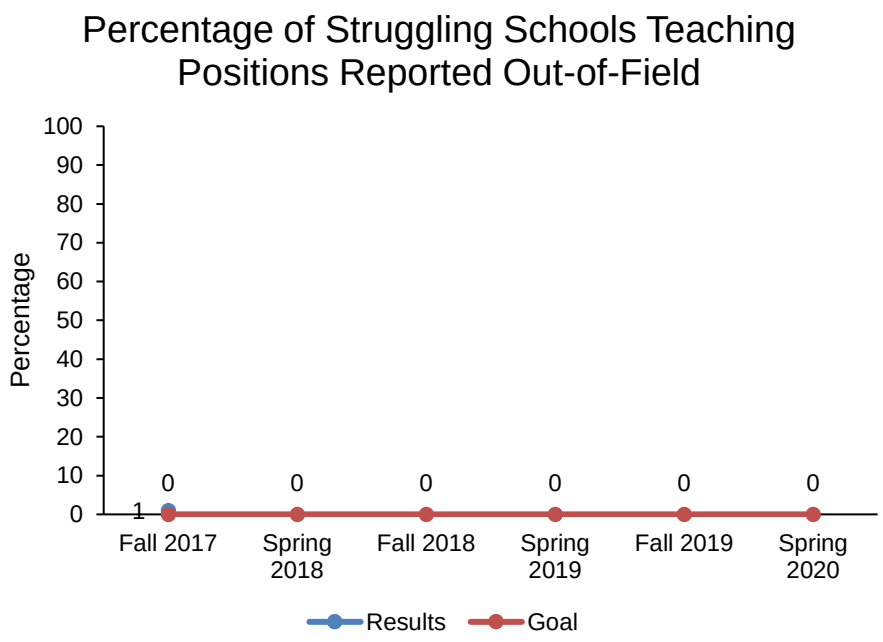
Support Data

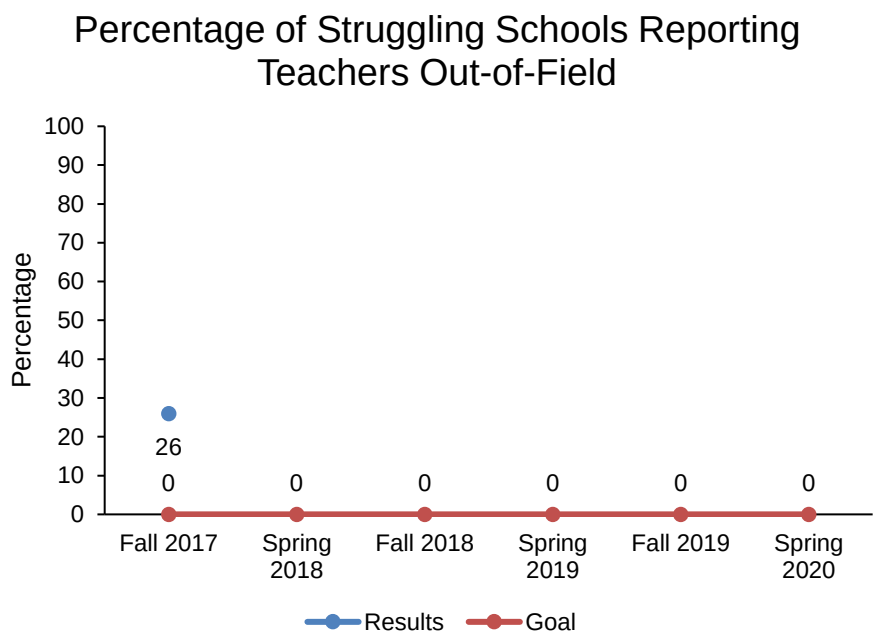
- Eighty-five campuses were designated a struggling school for the 2016–2017 school year. Results for the 2015–2016, 2016–2017, and 2017–2018 schools will be based on these campuses.
- In 2017-2018, out of the 3,548 teachers assigned to the 85 struggling schools, 10 percent (n=357) were new teachers.
- In 2017-2018, out of the 939 new teachers hired in HISD, 38 percent (n=357) were assigned to the 85 struggling schools.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint Progress Measure 4.3 – February 2018	Evaluation
The percent of core courses at struggling schools taught by teachers certified in their assigned subject areas will increase each semester until 100% is reached and maintained through 2020.	Approaching Goal





Support Data

- The Human Resources Department will conduct audits every October and February to verify that 100% of core courses are taught by teachers certified in their assigned subject areas.
- Eighty-five campuses were designated a struggling school for the 2016–2017 school year. Results for the Fall 2017 and Spring 2018 will be based on these campuses. Eight campuses were not required for reporting in CPM 4.3 due to either being a charter campus or having closed.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – May 2018

Constraint Progress Measure 4.3 Support Data (Cont.)

1. **Teaching Positions Reporting Out-of-Field**
   - 1% (36/3,499) of struggling school teaching positions reported out-of-field
     - 13 of the teaching positions were at Elementary Schools
     - 4 of the teaching positions were at Middle Schools
     - 19 of the teaching positions were at High Schools
     - 12 of the teaching positions were at Superintendent Schools
     - 9 of the 36 struggling school teaching positions reported out-of-field were due to vacancies
2. **Schools Reporting Out-of-Field**
   - 26% (20/77) of struggling schools are reported out-of-field
     - 8 of the schools are Elementary Schools
     - 3 of the schools are Middle Schools
     - 9 of the schools are High Schools
   - 7% (20/287) of cumulative HISD schools reported teachers out-of-field

Reason for Out-of-Field Position	Number of Instances
Degreed Hourly Lecturer – No Certification	3
Eligible for Permit / No longer with the district	1
Emergency Permit, Current	7
Emergency Permit Pending, Requested	4
Ineligible for Permit / Certified, teaching out-of-field	12
Vacancy	9

REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

SUBJECT: **CAPITAL IMPROVEMENT PLAN**

The 2012 Bond Program has reached a major milestone—more than half of all bond projects have been completed and opened to students. An additional 20 schools are planned for opening by the end of 2018.

In an effort to ensure that every student has access to modern, state-of-the-art 21st-century learning spaces, district administration has begun working on a capital improvement plan. Preparation has included reviewing student growth data, required facility repairs, facility ages and needs, the number of temporary buildings on site, and the cost of maintaining existing buildings. The data, along with the intention to begin planning for a possible bond referendum this November, will be presented to the board of trustees.

The full presentation will be sent to the board of trustees separately.

REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

SUBJECT: **2018 STAAR RESULTS GRADES 5 AND 8**

The results from the 2018 State of Texas Assessments of Academic Readiness (STAAR) for the first administration of reading and math in grades five and eight have arrived in the district. These results indicate students who need remediation prior to the second administration, which will be on May 14–15, 2018. Due to Hurricane Harvey, the Commissioner of Education has waived the Student Success Initiative (SSI) requirements that students in grades five and eight who have not passed these assessments after the second administration must attend summer school and retake the test in June.

Attached is a presentation with the district's results for this first administration of STAAR grades five and eight reading and math exams. The exams for the remainder of the elementary- and middle-school grades and subjects will be administered May 14–17. High-school end-of-course exams will be administered May 7–11.

HOUSTON INDEPENDENT SCHOOL DISTRICT

2018 SSI 1st Administration Performance Results

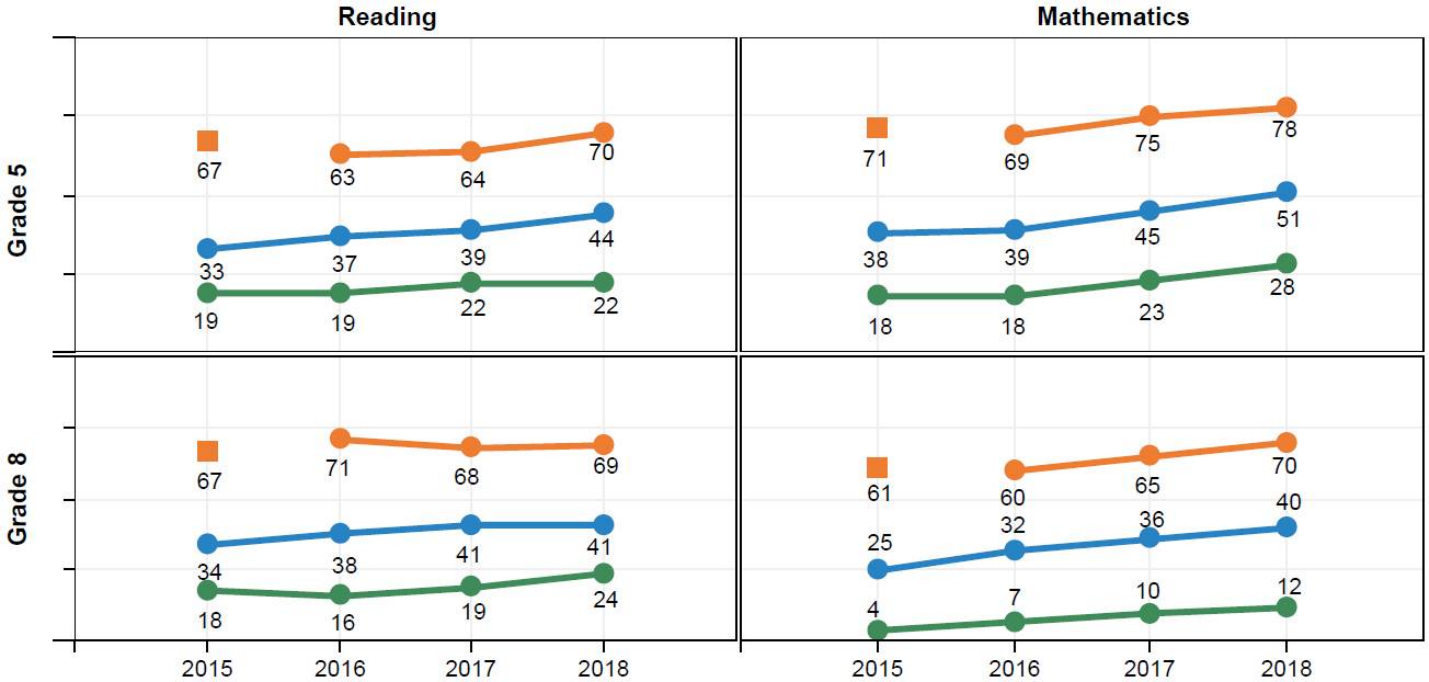
STAAR 5 & 8 Reading and Mathematics

Date: 05/10/2018
Presenter:
Carla Stevens
Assistant Superintendent
Research and Accountability

STAAR 5 & 8
Reading and Mathematics Results

- Results by Performance Level
- Achieve 180 Results
- Results by Race and Ethnicity
- Prior Year Failer Performance

District Results by Performance Level (English and Spanish Combined)



Excludes STAAR Alt. 2

%Phase-in 1 %Approaches %Meets %Masters

Sources: TEA-Pearson-ETS STAAR Student Data Files; various years, Texas Assessment Management System Analytic Portal

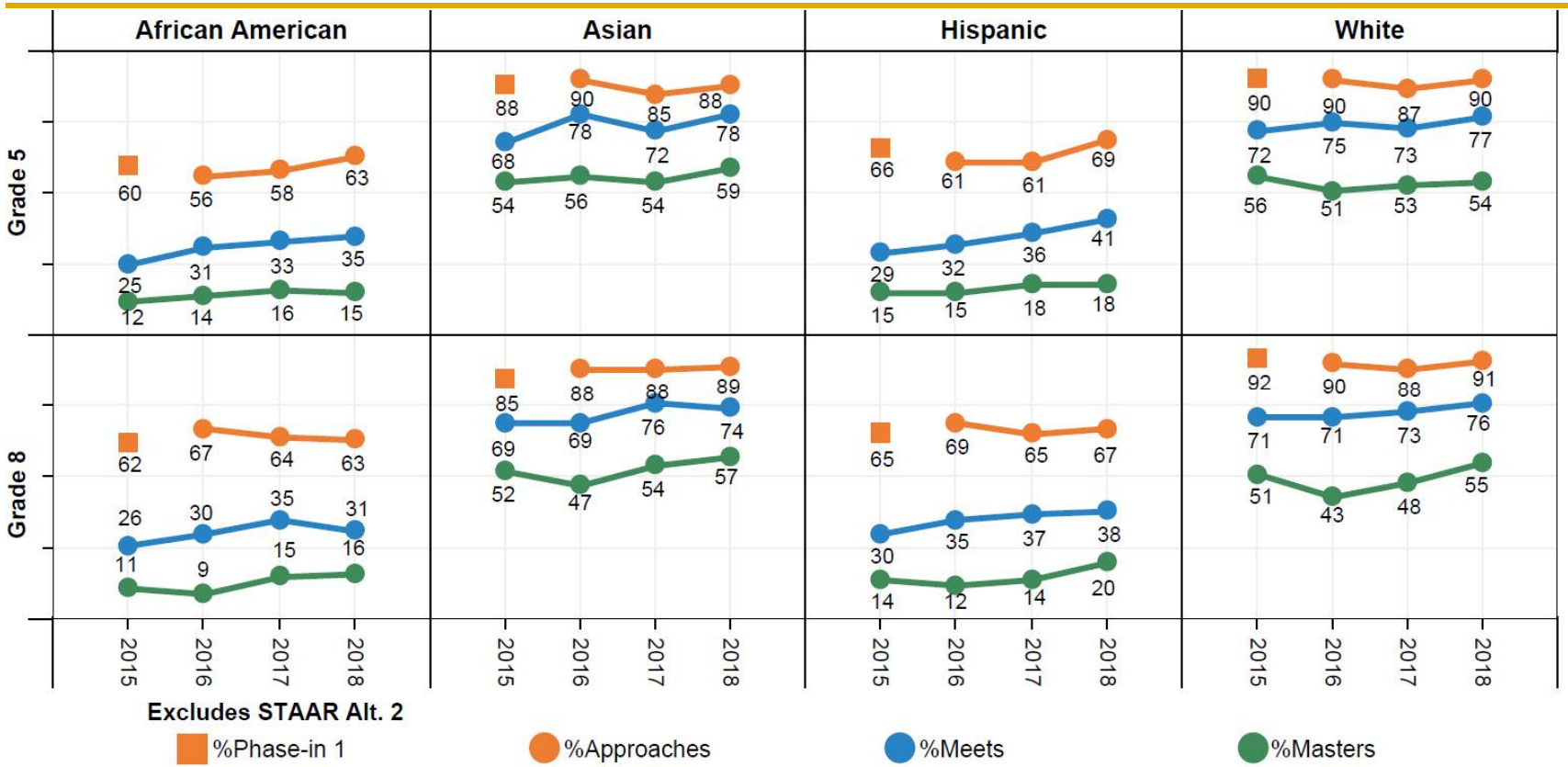
All points reflect the most current data available and may differ slightly from data previously reported. 1st administration results are used.
Note: Due to the removal of STAAR L and A in 2017, 2015 and 2016 results have been updated to include STAAR L and A test versions.
Note: Due to the missing Texas Connections Academy at Houston assessments, district STAAR 5 and 8 results will be updated in the STAAR 3–8 report to reflect the addition of missing tests.

HISD and Achieve 180 STAAR English and Spanish Combined for 2018
All Students Grades 5 and 8 Reading and Mathematics (1st Admin.)
Percent Met Approaches Grade Level Standard

(Number of Campuses)	Spring 2017		Spring 2018		1 year Change
	# Tested	% App.	# Tested	% App.	2017 to 2018
HISD Gr. 5 Reading	16,295	64%	16,613	70%	+6% pt.
Superintendent's Schools (6)	418	36%	420	45%	+9% pt.
Achieve 180 School Office (17)	1,629	52%	1,452	58%	+6% pt.
Achieve 180 Program (23)	2,047	48%	1,872	55%	+7% pt.
HISD Gr. 8 Reading	13,255	68%	12,597	69%	+1% pt.
Superintendent's Schools (2)	370	45%	355	49%	+4% pt.
Achieve 180 School Office (9)	2,131	57%	1,567	52%	-5% pt.
Achieve 180 Program (11)	2,501	55%	1,922	52%	-3% pt.
HISD Gr. 5 Mathematics	16,294	75%	16,624	78%	+3% pt.
Superintendent's Schools (6)	418	45%	420	50%	+5% pt.
Achieve 180 School Office (17)	1,628	60%	1,450	62%	+2% pt.
Achieve 180 Program (23)	2,046	57%	1,870	60%	+3% pt.
HISD Gr. 8 Mathematics	10,744	65%	9,951	70%	+5% pt.
Superintendent's Schools (2)	299	38%	337	47%	+9% pt.
Achieve 180 School Office (9)	1,934	48%	1,331	54%	+6% pt.
Achieve 180 Program (11)	2,233	47%	1,668	53%	+6% pt.

Sources: TEA-Pearson-ETS STAAR Student Data Files; various years, Texas Assessment Management System Analytic Portal
All points reflect the most current data available and may differ slightly from data previously reported. 1st administration results are used.
Note: Due to the missing Texas Connections Academy at Houston assessments, district STAAR 5 and 8 results will be updated in the STAAR 3–8 report to reflect the addition of missing tests.

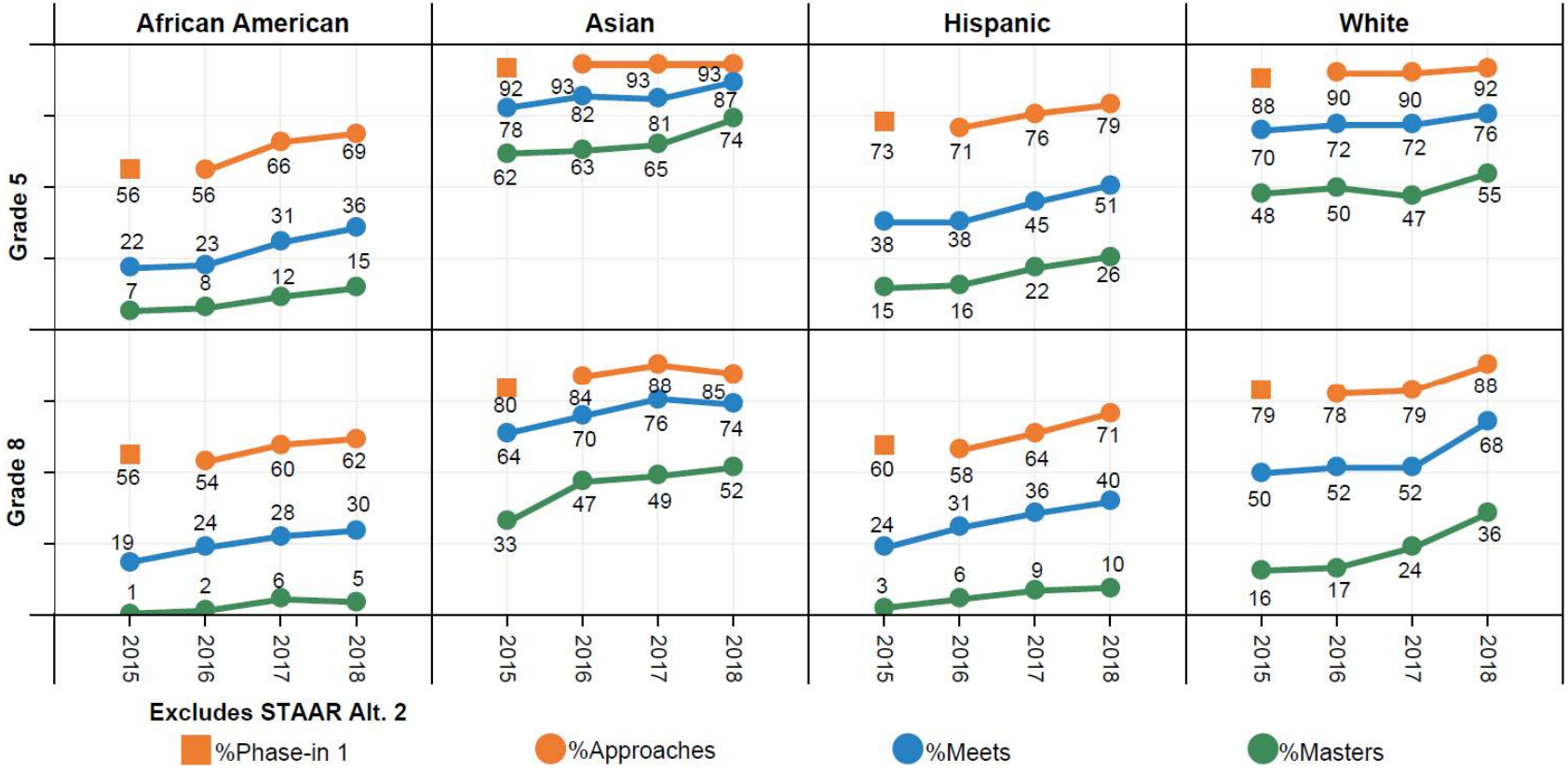
District Reading Results by Race/Ethn. (English and Spanish Combined)



Sources: TEA-Pearson-ETS STAAR Student Data Files; various years, Texas Assessment Management System Analytic Portal

All points reflect the most current data available and may differ slightly from data previously reported. 1st administration results are used.
Note: Due to the removal of STAAR L and A in 2017, 2015 and 2016 results have been updated to include STAAR L and A test versions.
Note: Due to the missing Texas Connections Academy at Houston assessments, district STAAR 5 and 8 results will be updated in the STAAR 3–8 report to reflect the addition of missing tests.

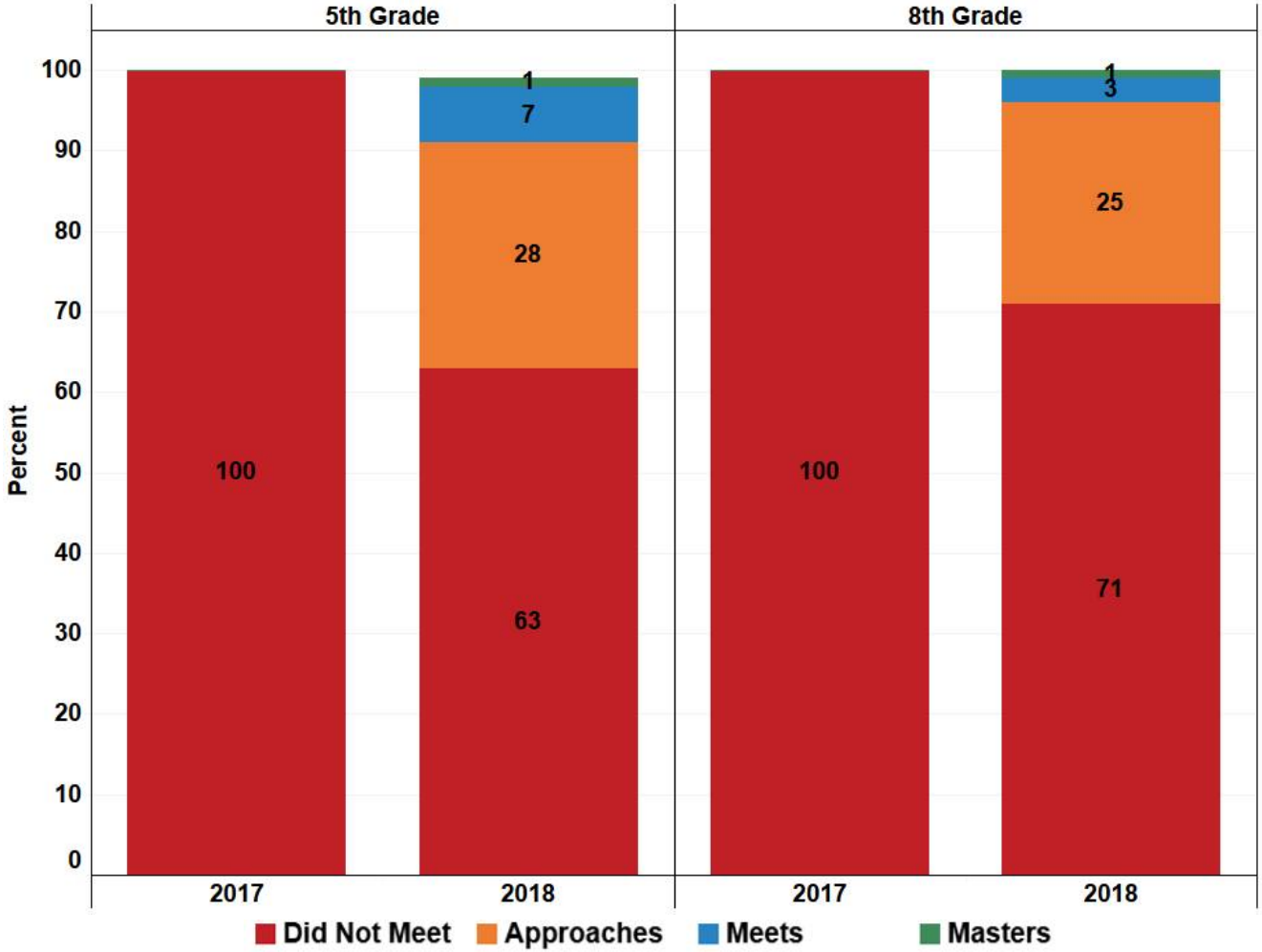
District Mathematics Results by Race/Ethn. (English and Spanish Combined)



Sources: TEA-Pearson-ETS STAAR Student Data Files; various years, Texas Assessment Management System Analytic Portal

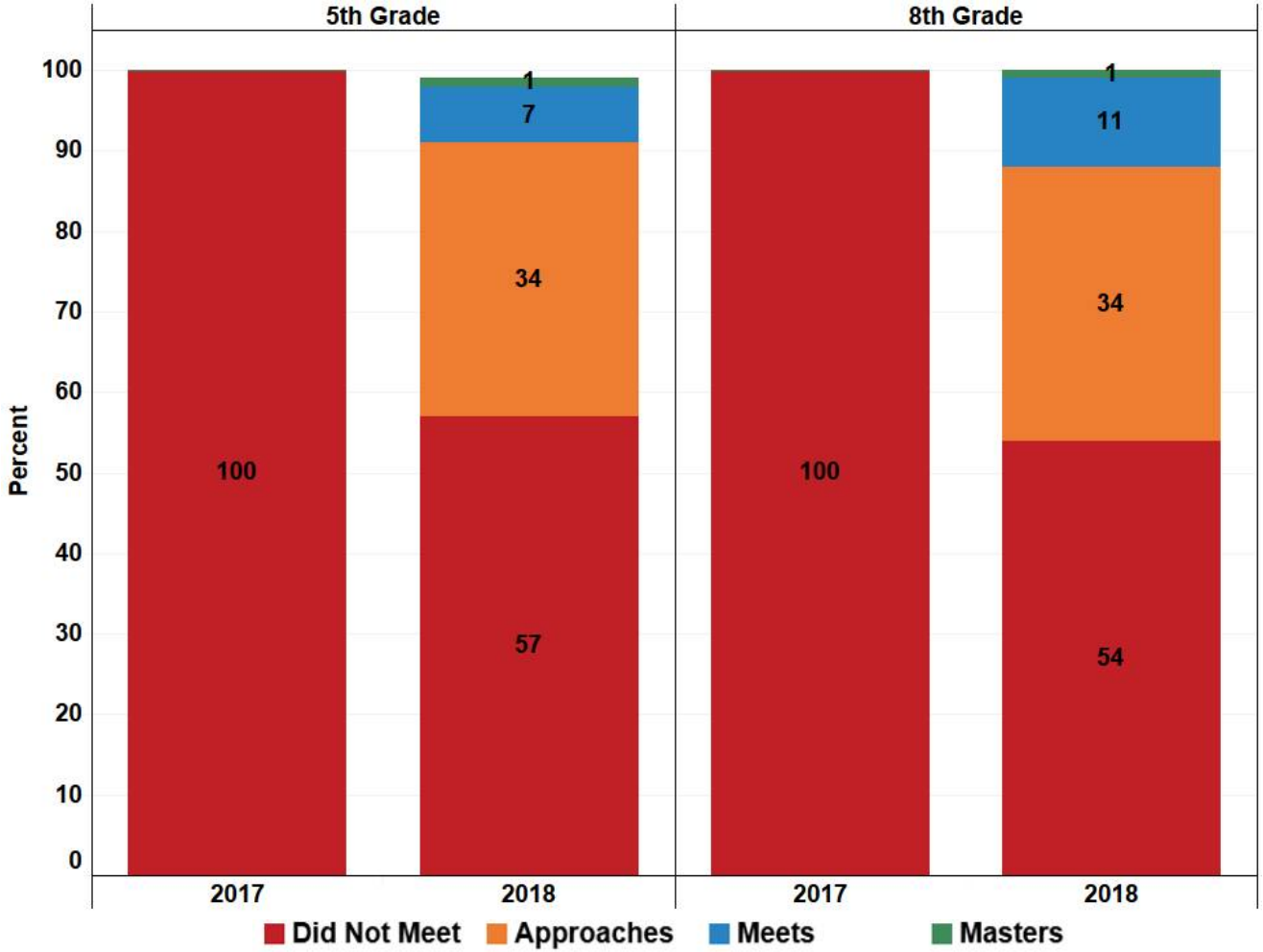
All points reflect the most current data available and may differ slightly from data previously reported. 1st administration results are used.
Note: Due to the removal of STAAR L and A in 2017, 2015 and 2016 results have been updated to include STAAR L and A test versions.
Note: Due to the missing Texas Connections Academy at Houston assessments, district STAAR 5 and 8 results will be updated in the STAAR 3–8 report to reflect the addition of missing tests.

Prior Year Failer Performance Reading (E&S Comb.)



37% of 5th graders and 29% of 8th graders who had previously failed reading passed the exam this year on the first administration.

Prior Year Failer Performance Mathematics (E&S Comb.)



43% of 5th graders and 46% of 8th graders who had previously failed math passed the exam this year on the first administration.

HOUSTON INDEPENDENT SCHOOL DISTRICT

Thank you

Date: 05/10/2018
Presenter:
Carla Stevens
Assistant Superintendent
Research and Accountability

Office of the Board of Education
Board of Education Meeting of May 10, 2018

Rhonda Skillern-Jones, President and District II Trustee

SUBJECT: **APPROVAL OF EXPENDITURE FOR THE RUNOFF ELECTION ON DECEMBER 9, 2017, FOR HOUSTON INDEPENDENT SCHOOL DISTRICT SINGLE-MEMBER DISTRICTS I AND III**

State election law requires that the Houston Independent School District (HISD) Board of Education approves polling locations for the election of trustees, and HISD regulation requires that the board approves contracts for more than $50,000.

At the November 16, 2017, special meeting of the HISD Board of Education, the board approved a resolution ordering a runoff election for HISD Single-Member Districts I and III for a joint election to be administered by Harris County on December 9, 2017, for the purpose of electing one trustee for a regular term to Geographic District I, and one trustee for the unexpired term in Geographic District III.

At the December 14, 2017, regular meeting of the HISD Board of Education, the board approved an amended resolution which included a complete list of polling locations from Harris County.

Since December 14, 2017, Harris County has provided the cost of the runoff election, and this information has been added at COST/FUNDING SOURCE(S). The board must approve this expenditure.

COST/FUNDING SOURCE(S): The total cost of the election is not expected to exceed $244,763.07 and will be funded by districtwide funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1999000001	1090800003	41990000000000	6439000000	N/A	$244,763.07

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the expenditure for the runoff election on December 9, 2017, for HISD Board of Education single-member districts I and III, effective May 11, 2018.

Office of the Board of Education
Board of Education Meeting of May 10, 2018

Rhonda Skillern-Jones, President and District II Trustee

SUBJECT: **APPROVAL OF DIRECTOR APPOINTMENTS TO THE HOUSTON INDEPENDENT SCHOOL DISTRICT PUBLIC FACILITY CORPORATION BOARD OF DIRECTORS**

The Houston Independent School District (HISD) Public Facility Corporation (PFC) was created in 1997 to assist the school district in the financing of public school facilities. The corporation has a board of directors with rotating three-year terms of office. It is recommended that Holly Maria Flynn Vilaseca be reappointed to Position 1 for a term that will expire in 2021, and that Jolanda Jones be appointed to complete the Position 3 term that expires in 2020.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the reappointment of Holly Maria Flynn Vilaseca to Position 1 and the appointment of Jolanda Jones to Position 3 of the PFC Board of Directors, effective May 10, 2018.

Office of the Board of Education
Board of Education Meeting of May 10, 2018

Holly Maria Flynn Vilaseca, District VI Trustee

SUBJECT: **RECEIVE AND ACT ON REPORT AND RECOMMENDATIONS FROM BOARD AUDIT COMMITTEE**

Pursuant to Board Policy BDB(LOCAL), the Audit Committee is tasked by the Houston Independent School District (HISD) Board of Education with, among other things, providing the board and the public with assurances that prescribed systems of internal controls are functioning as intended, recommending audits of activities/areas of the district as needed, and recommending areas to be emphasized in external audits.

In order to ensure that HISD is utilizing scarce resources as efficiently and effectively as possible to inform decision-making and budgeting by the board and administration for the 2019–2020 school year and beyond, and to build public trust by exhibiting good stewardship of public dollars, the Audit Committee recommends that an external performance audit be conducted.

Based on its review of topics suggested by board members and from Legislative Budget Board school district performance reviews, including the 1996 John Sharp HISD review, the committee recommends that the performance audit evaluate the effectiveness, economy, and efficiency of HISD to include but not be limited to the following topics:

1. District organization, leadership, and management including board policies; governance; school-based management; central administration; department relationships; and board member district boundaries.
2. Financial management including procurement operations; all streams of expenditure and revenues; centralized/decentralized budgets; funding models; asset and risk management; Parent-Teacher Association (PTA) contributions; philanthropic contributions including Parent-Teacher Organization (PTO)/PTA, corporate, foundation, and other sources; and external contracts, services, and support.
3. Educational service delivery including equity in dollars, services, and choice; curriculum; student assessments; magnet programs; lottery process; in-district charters; student attendance boundaries; school choice; transfers; career and technical education (CTE) programs; professional development; special education; student coding; student attendance and enrollment, including enrollment strategies; and external contracts, services, and support.
4. Human resources management including personnel (salary, recruitment, retention, benefits, records, appraisals) and external contracts, services, and support.
5. Business services including the print shop and external contracts, services, and support.
6. Facilities including external contracts, services, and support.
7. Transportation including external contracts, services, and support.

8. Computers and information technology management including PowerUp and external contracts, services, and support.
9. Food services including external contracts, services, and support.
10. Community and family engagement including targeted assistance, external contracts, services, and support.
11. Safety and security including external contracts, services, and support.
12. Legal services including external contracts, services, and support.
13. Communications/media including external contracts, services, and support.
14. Non-educational programming including external contracts, services, and support.

The committee recommends that a firm be sought which can conduct this performance audit in accordance with government auditing standards. The selected firm shall submit updated draft reports after each topic is reviewed, and shall present a full draft report no later than April 2019, and a final report no later than July 2019.

The committee recommends that the board direct the superintendent to appropriately and expediently procure a firm to conduct this audit.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the performance of an external audit on the terms and conditions identified in this agenda item, and directs the superintendent to appropriately and expediently procure a firm to conduct the external audit, effective May 11, 2018.

Office of the Board of Education
Board of Education Meeting of May 10, 2018

Anne Sung, District VII Trustee, Diana Davila, District VIII Trustee, Elizabeth Santos, District I Trustee, Holly Maria Flynn Vilaseca, District VI Trustee

SUBJECT: **CONSIDERATION OF TWICE MONTHLY BOARD WORKSHOPS CONCERNING ACHIEVE 180 SCHOOLS**

In order to better address needs of the Achieve 180 schools, it is recommended that the Houston Independent School District Board of Education hold workshops dedicated to these schools twice monthly until such time as the board deems the workshops are no longer needed.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the scheduling of twice-monthly workshops concerning Achieve 180 schools, effective May 11, 2018.

Office of the Board of Education
Board of Education Meeting of May 10, 2018

Anne Sung, District VII Trustee, Diana Davila, District VIII Trustee, Elizabeth Santos, District I Trustee, Holly Maria Flynn Vilaseca, District VI Trustee

SUBJECT: **CONSIDERATION TO SCHEDULE BOARD WORKSHOPS ON COMMUNITY ENGAGEMENT, PUBLIC SAFETY, LITERACY (INCLUDING LITERACY BY 3 AND LITERACY EMPOWERED), COLLEGE READINESS AND SUCCESS, WRAPAROUND SERVICES, DYSLEXIA, SPECIAL EDUCATION, AND MULTILINGUAL**

It is recommended that the Board of Education of the Houston Independent School District schedule workshops in 2018 for the following topics:

- Community engagement
- Public safety
- Literacy (including Literacy by 3 And Literacy Empowered)
- College readiness and success
- Wraparound services
- Dyslexia
- Special education
- Multilingual education

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves scheduling of workshops on community engagement, public safety, literacy (including Literacy by 3 and Literacy Empowered), college readiness and success, wraparound services, dyslexia, special education, and multilingual education, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Academic Services
Noelia Longoria, Interim Chief Academic Officer

SUBJECT: **APPROVAL OF CURRENT AND ANTICIPATED DONATIONS FOR DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE, EXECUTE, AND AMEND NECESSARY CONTRACTS ASSOCIATED WITH THESE DONATIONS**

In accordance with board policy, all donations in aggregate of $5,000 or more must be approved by the Houston Independent School District (HISD) Board of Education.

The attachment reflects a summary of proposed donations.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed donations for districtwide and school-specific programs and authorizes the superintendent or a designee to negotiate, execute, and amend necessary contracts, effective May 11, 2018.

SUMMARY OF DONATIONS GREATER THAN $5,000

Donor	Receiving School/ Department	Donation Disbursement

Port of Houston Authority — Austin High School (HS) — Maritime Studies Program

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$25,000	4990010002	1014001000	PS1111XXXXX	XXXXXXXXXXX	6XXXXXXX2292

The Port of Houston Authority has donated $25,000 to Austin HS to provide support to the school's Maritime Studies Program. The purpose of the donation is to purchase supplies and materials that will be used by students and teachers in Austin's Maritime Studies Program. The donated funds may only be used as specified.

Ray Cammock Shows, Inc. — Heights HS — School Clubs and Sports Teams

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$25,446.50	4990010002	1014012000	PS1111XXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

Ray Cammock Shows, Inc., has donated $25,446.50 to Heights HS to support the following school clubs and sports teams: Gents Club-$8,203.90, Girls' Soccer Team-$3,240.70, Boys' Soccer Team-$800, How to Be a Man (H2BAM) Boys' Club-$9,863.80, and Wrestling Team-$3,338.10. Ray Cammock Shows, Inc., provides carnival entertainment to the Houston Livestock Show and Rodeo. The company hires students to work in the amusement ride booths and donates funds to support schools of the participants after the event closes. The donated funds may only be used as specified.

Ray Cammock Shows, Inc. — North Houston Early College HS — Supplies and Materials

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$7,878.60	4990010002	XXXXXXXXXXX	PS1111XXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

Ray Cammock Shows, Inc., has donated $7,876.60 to North Houston Early College HS for resources, supplies, and materials to support and expand the extracurricular activities provided on the campus. Ray Cammock Shows, Inc., provides carnival entertainment to the Houston Livestock Show and Rodeo. The company hires students to work in the amusement ride booths and donates funds to support schools of the participants after the event closes. The donated funds may only be used as specified.

SUMMARY OF DONATIONS GREATER THAN $5,000

Donor	Receiving School/ Department	Donation Disbursement
Ray Cammock Shows, Inc.	Heights HS	School Clubs and Sports Teams

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$11,057.60	499001002	1014012000	PS1111XXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

Ray Cammock Shows, Inc., has donated $11,057.60 to Heights HS to support the following school clubs and sports teams: ZIA Club-$8,369.60, Track Team-$1,733.90, Heights International Baccalaureate (IB) Program-$794.10, and Girls' Soccer Club-$160. Ray Cammock Shows, Inc., provides carnival entertainment to the Houston Livestock Show and Rodeo. The company hires students to work in the amusement ride booths and donates funds to support schools of the participants after the event closes. The donated funds may only be used as specified.

Total Value of Grants: $69,382.70

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Academic Services
Noelia Longoria, Interim Chief Academic Officer

SUBJECT: **ACCEPTANCE OF GRANT FUNDS IN SUPPORT OF DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS REQUIRED UNDER THE GRANTS**

In accordance with board policy, all grant funds in aggregate of $5,000 or more must be approved by the Houston Independent School District (HISD) Board of Education.

The attachment reflects a summary of grants awarded to HISD.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed grant funds for districtwide and school-specific programs and authorizes the superintendent of schools or designee to negotiate and execute contracts required under the grants, effective May 11, 2018.

SUMMARY OF GRANTS GREATER THAN $5,000

Grantor	Receiving School/ Department	Grant Disbursement
The University of Texas Health Science Center	Health & Medical Services Department	Student Vaccines

Total Value of Grant	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$67,900	499XXXXXXXX	1060845000	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

The University of Texas Health Science Center has awarded a grant to the Houston Independent School District (HISD) to provide students, with parental consent, all recommended and required vaccines to be school-ready. The funding supports hiring a nurse coordinator to assist campus nurses with preparing for the mobile vaccine team visit, identifying students, sending parent packets, and updating data, as well as assisting with organization on vaccination day. The Texas Children's Mobile Clinic will be available on the scheduled campus visit days. Parental vaccine education materials will be sent home in advance of the visit by the Texas Children's Mobile Clinic. Additionally, funded as part of a cancer prevention project (CPRIT), the vaccine delivery will include access to the Human Papilloma Virus (HPV) vaccine, which is currently the only available cancer prevention vaccine.

The State of Texas Comptroller of Public Accounts	HISD Police Department	Law Enforcement Training

Total Value of Grant	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$12,965.89	429XXXXXXXX	1040822000	XXXXXXXXXXX	XXXXXXXXXXX	6XXXXXXXX688

The State of Texas Comptroller of Public Accounts awarded $12,980.04 to the HISD Police Department for training of full-time law enforcement employees. The funds may be used for training and equipment, registration, lodging, training materials, fees, travel, or other expenses. These funds are to enhance and expand, not supplant, police training. Unspent funds must be retained for future use in the same area.

SUMMARY OF GRANTS GREATER THAN $5,000

Grantor	Receiving School/ Department	Grant Disbursement
Raise Your Hand for Texas Education Fund	Austin High School (HS)	Extra-duty Pay, Professional Development, Supplies and Materials

Total Value of Grant	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$10,000	4990010002	1014001000	PS1111XXXXX	XXXXXXXXXXX	6XXXXXXX2353

The Raise Your Hand for Texas Education Fund has awarded $10,000 to Austin HS for Year 2 of the Raising Blended Learners Initiative. The three-year grant period began January 1, 2017, and ends October 31, 2019. The funds will be used to support the competency-based education pilot implementation. The purpose of the grant and of the Raising Blended Learners Initiative is to showcase strategies for using blended learning to improve student achievement across diverse student demographics and geographic regions in the state, particularly among schools and districts with persistent achievement gaps. Costs will include pay for extra time worked on the project, professional development, and materials including, but not limited to, software and assessments.

Texas Education Agency (TEA)	Special Education Department	Individuals with Disabilities Education Act (IDEA)-B Formula

Total Value of Grant	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$99,367	224XXXXXXXX	1060924000	PS1123XXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

The TEA awarded HISD's Special Education Department an additional $99,367 to support the IDEA -B grant. IDEA-B Formula is a federal grant to support special-education programs. IDEA-B Formula provides supplemental resources to help local education agencies (LEA) ensure that eligible students (ages 3–21) with disabilities are provided with a free, appropriate public education as required by federal statute. This grant pays for payroll costs, professional contracted services, and other operating costs. The grant period is July 27, 2017, to September 30, 2019. These funds will be used districtwide and may only be used as specified in the grant.

SUMMARY OF GRANTS GREATER THAN $5,000

Grantor	Receiving School/ Department	Grant Disbursement
TEA	Special Education Agency	IDEA-B Preschool

Total Value of Grant	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$12,764	225000000	1060926000	PS1123XXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

The TEA awarded HISD's Special Education Department an additional $12,764 to support the IDEA-B Preschool, a federal entitlement grant to support special education for preschool children. IDEA-B Preschool provides supplemental resources to help local education agencies ensure that eligible students (ages 3–5) with disabilities are provided with a free, appropriate public education as required by federal statute. This grant pays for payroll costs and professional contracted services. The grant period is July 27, 2017, to September 30, 2019. These funds may only be used as specified in the grant.

TEA	Career Readiness Department	2017–2018 Carl D. Perkins Basic Formula Grant

Total Value of Grant	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$237,407					See attached detail budget

The TEA has awarded HISD an increase, in the amount of $237,407, to the 2017–2018 Carl D. Perkins Basic Formula Grant that was initially awarded to the district. With the increase in the award, the total grant amount awarded to HISD is $2,966,108.The purpose of the grant is to fund career and technical education (CTE) programs to develop more fully the academic and career and technical skills of secondary students who enroll in CTE programs by: (1) assisting CTE students in meeting challenging academic and technical standards, including preparation for high-skill, high-wage, or high-demand occupations; (2) promoting the integration of academic and career and technical instruction that links secondary and postsecondary education for CTE students; (3) increasing flexibility in providing services and activities designed to develop, implement, and improve CTE programs; (4) disseminating information on best practices that improve CTE; (5) supporting partnerships among secondary schools and postsecondary institutions, local workforce boards, and business and industry; and (6) providing professional development that improves the quality of CTE teachers, faculty, administrators, and counselors. The time period for this grant is August 17, 2017, to August 15, 2018. These funds can only be used as specified by the grant and cannot be used for any other purposes. See attached budget for details.

SUMMARY OF GRANTS GREATER THAN $5,000

Grantor	Receiving School/ Department	Grant Disbursement
Greater Houston Community Foundation c/o XQ The Super School Project	Furr HS	Substitute Pay, Capital Outlay, Contracted Services, Other Operating Costs

Total Value of Grant	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$316,000	4990000001	1014004000	PS1111XXXXX	XXXXXXXXXXX	5XXXXXXX3740

The Greater Houston Community Foundation, on behalf of XQ The Super School Project, has awarded Furr HS a $10 million grant to be paid in increments of approximately $2 million per year over the next five years. This $316,000 allotment is for substitute pay for XQ Human Capital positions (two teachers); three vans to support each career pathway/field; three storage sheds to store supplies for maintenance and/or operations; contracted services or stipends for three non-traditional instructors to teach Zumba classes during Power Period; Freshman Camp/Developing College Ambassadors; three additional storage sheds; and other operating costs, and travel expenses for students and teachers (El Salvador Fruit Tree Planting Foundation/Guatemala Culture Summer Student Project, and Partnership for Youth: Shaping Vision 2030 Trip in New Zealand). The XQ Super School Project grant awarded to Furr HS will enable students to become environmental-change agents, accelerate their academic growth, and transform the comprehensive American high school. Grant funds may only be spent as specified.

Children's Learning Institute (CLI) through the U. S. Department of Education	Elementary Curriculum Department	Literacy By 3 supports

Total Value of Grant	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$16,140.63	499XXXXXXXX	XXXXXXXXXXX	PS1111XXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

As part of the Literacy By 3 initiative, HISD has been included as a partner in the i3 grant with the CLI. In partnership with CLI, the American Institutes for Research (AIR) randomly selected 14 HISD campuses for a three-year comparative program. AIR randomly chose seven schools to serve as treatment schools and seven schools to serve as control schools. Participating treatment schools will receive multiple forms of support: classroom literacy materials, professional development, and one-on-one and small-group literacy coaching aligned to the HISD Literacy By 3 approach. The treatment schools are Briarmeadow Kindergarten–8, De Zavala Elementary School (ES), DeAnda ES, Durkee ES, Franklin ES, Grissom ES, and Mitchell ES. The control campuses will receive book collections but no professional development or other support. The control schools are Benbrook ES, Coop ES, Crespo ES, De Chaumes ES, Gallegos ES, Hobby ES, and Sanchez ES. This three-year program will compare the results of the implementation of these strategies at the treatment schools with the control schools. These funds will be used to pay for substitute teachers.

Total Value of Grants: $772,544.52

Detailed Budget
Texas Education Agency (TEA)
2017–2018 Carl D. Perkins Formula Grant
Career Readiness Department

Grantor	Budget String Object Description	Budget String					Amount
		Fund	Cost Center	Functional Area	GL	Internal Order	
TEA	Payroll	244XXXXXXX	1060908007	PS1122XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	$621,150
TEA	Professional and Contracted Services	244XXXXXXX	1060908007	PS1122XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	$350,000
TEA	Supplies and Materials	244XXXXXXX	1060908007	PS1122XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	$587,407
TEA	Other Operating Costs	244XXXXXXX	1060908007	PS1122XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	$25,000
TEA	Capital Outlay	244XXXXXXX	1060908007	PS1122XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	$1,315,244
						Direct Costs	$2,898,801
						Indirect Costs	$67,307
						Total Costs	$2,966,108

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Academic Services
Noelia Longoria, Interim Chief Academic Officer

SUBJECT: **APPROVAL OF THE PROPOSED 2018–2019 LOCAL CALENDAR FOR THE TEACHER APPRAISAL AND DEVELOPMENT SYSTEM**

Teachers in the Houston Independent School District (HISD) shall participate in the teacher appraisal and development process on an annual basis and follow the local calendar adopted annually by the Board of Education as follows:

Deadlines	**Activity**
September 17, 2018	Formal appraisal period begins
September 21, 2018	Teacher Individual Professional Development Plan (IPDP) submitted to appraiser for review
September 21, 2018	Student Performance Measures submitted to teacher
September 28, 2018	Student Performance Measures acknowledged by teacher
TBA	2017–2018 Student Performance Closeout
October 12, 2018	All* Student Performance Goals Worksheets and Appraiser-Approved Assessments/Rubrics completed and approved through online tool (*except Semester B)
October 19, 2018	Teacher IPDP acknowledged by appraiser
October 19, 2018	Goal-Setting Conferences completed
November 30, 2018	Fall Staff Review sessions completed
December 21, 2018	Semester A courses Results Worksheets from pre-approved and appraiser-approved assessments due to appraisers through online tool
January 18, 2019	Semester B courses and Student Performance Goals Worksheets and Appraiser-Approved Assessments/Rubrics completed and approved through online tool
January 25, 2019	Final date for Progress Conferences
February 1, 2019	Late hire date
February 8, 2019	Final day to submit requests for Progress Conference Second Appraisal to School Support Officer (SSO)
February 22, 2019	Spring check-ins (as needed) completed
April 12, 2019	All required Observations and Walkthroughs completed
April 18, 2019	Final end-of-year (EOY) ratings determined and submitted to teacher in online tool (Teachers have five days to review EOY ratings prior to their EOY Conference)
April 26, 2019	EOY Conferences completed in online tool
May 10, 2019	Final day to submit requests for EOY Conference Second Appraisal to SSO

May 24, 2019	Second appraisals/additional EOY Conferences completed
May 31, 2019	Formal appraisal and informal coaching development period ends
June 3, 2019	All Appraiser-Approved Results Worksheets completed with appraisers' acknowledgements in online tool; all Walkthroughs, Observations, and IPDPs completed in online tool

Restrictions:
Formal 30-minute Observations and/or 10-minute Walkthroughs shall not be conducted on the following days:

- **Any day outside of the appraisal period:** The appraisal period begins on September 17, 2018, and ends on May 31, 2019.
- **The instructional day prior to or during the administration of the following standardized tests:**
  - State of Texas Assessment of Academic Readiness (STAAR)
  - Texas English Language Proficient Assessment System (TELPAS) Reading
  - End of Course (EOC) Exams, International Baccalaureate (IB) Exams, and Advanced Placement (AP) Exams

  This applies only to those teachers directly involved in the specific testing; however, teachers are expected to resume classroom instruction once testing has ended for the day.
- **The last instructional day before or immediately after Thanksgiving break, Winter break, and Spring break:** The dates that are excluded are November 16, 2018; November 26, 2018; December 21, 2018; January 7, 2019; March 8, 2019; and March 18, 2019.

Fall Staff Review:
Sessions are scheduled with each principal through his/her School Support Officer (SSO) and will occur between November 1 and November 30, 2018, excluding the week of November 19–23, 2018, when the district is closed for Thanksgiving break.

Spring Check-ins:
Spring Check-ins are scheduled with each principal through his/her SSO and will occur between February 11 and February 22, 2019, as needed.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 1: Effective Teacher in Every Classroom and Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed 2018–2019 local calendar for the Teacher Appraisal and Development System, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Academic Services
Noelia Longoria, Interim Chief Academic Officer

SUBJECT: **APPROVAL OF THE PROPOSED 2018–2019 LOCAL CALENDAR FOR THE CENTRAL OFFICE AND CAMPUS BASED NON-TEACHER APPRAISAL SYSTEM**

Central office and campus-based non-teachers in the Houston Independent School District (HISD) shall participate in the non-teacher appraisal process on an annual basis and follow the local calendar adopted annually by the Board of Education.

A summary of deadlines for all appraisal activities is as follows:

Appraisal Training:
All appraisers of non-teacher employees and all non-teacher employees shall participate in an initial appraisal training and in an annual update appraisal training if available thereafter.

Goal-Setting Conferences:
Goal-Setting Conferences shall be completed according to the central office or campus-based non-teacher's duty schedule.

Duty Schedule	Goal-Setting Conference Deadline
12-month employees	October 19, 2018
All other duty schedules: 9, 10, 10.5, 11, 11.5-month employees Teacher Development Specialists (TDS), Police, Custodians	November 2, 2018

Progress Conferences (optional):
Progress Conferences are optional. If held, Progress Conferences shall be conducted according to the central office or campus-based non-teacher's duty schedule.

Duty Schedule	Progress Conference Window
12-month employees	December 7, 2018–April 5, 2019
11 and 11.5-month employees	December 7, 2018–April 5, 2019
10 and 10.5-month employees 11-month TDS, Alternative Police, and Custodians	December 7, 2018–March 22, 2019
9-month employees	December 7, 2018–February 15, 2019

End-of-Year (EOY)Conference:
EOY Conferences shall be conducted according to the central office or campus-based non-teacher's duty schedule. Note: The EOY Conference window opens when the employee's optional Self-Assessment window closes.

Duty Schedule	Final date to submit annual appraisal to employee for review	Final date to complete End-of-Year Conferences
12-month employees	June 14, 2019	June 21, 2019
11 and 11.5-month employees	June 14, 2019	June 21, 2019
10 and 10.5-month employees 11-month TDS, Alternative Police, and Custodians	May 17, 2019	May 24, 2019
9-month employees	April 5, 2019	April 12, 2019

Late hires and protected leaves:
Central office and campus-based non-teachers hired one week before the Goal-Setting Conference date or one week after the Goal-Setting Conference date, based on the respective duty schedule, and returning central office and campus-based non-teachers who take a protected leave as defined by DECA(REGULATION) and DECB(LEGAL) shall:

- Receive appraisal training and complete an Individual Professional Development Plan within 15 working days from the start or return-to-duty date and
- Participate in a Goal-Setting Conference within 25 working days from the start or return-to-duty date.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed 2018–2019 local calendar for the Central Office and Campus-Based Non-Teacher Appraisal System, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Academic Services
Noelia Longoria, Interim Chief Academic Officer

SUBJECT: **APPROVAL OF THE PROPOSED 2018–2019 LOCAL CALENDAR FOR THE SCHOOL LEADER APPRAISAL SYSTEM**

School leaders in the Houston Independent School District (HISD) shall participate in the school leader appraisal process on an annual basis and follow the local calendar adopted annually by the Board of Education.

A summary of deadlines for all appraisal activities is as follows:

Deadlines	**Activity**
August 6, 2018	Campus observations begin
October 12, 2018	Appraisal training/updates for school leaders completed
October 19, 2018	Goal-Setting Conferences completed
February 1, 2019	Optional Progress Conferences completed
May 24, 2019	Campus observations completed
June 21, 2019	End-of-year Conferences completed

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 2: Effective Principal in Every School.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed 2018–2019 local calendar for the School Leader Appraisal System, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of School Offices
Noelia Longoria, Interim Chief Academic Officer

SUBJECT: **APPROVAL TO RENAME THE J.R. REYNOLDS ELEMENTARY SCHOOL LIBRARY THE WILLIE BELL BOONE LIBRARY**

The purpose of this agenda item is to request the Houston Independent School District (HISD) Board of Education's ratification of the decision to rename the J.R. Reynolds Elementary School (ES) Library as The Willie Bell Boone Library.

Willie Bell Boone has countless hours of political involvement and civic service in community leadership in District 146 and the Sunnyside community. She serves as a Sunnyside community liaison and volunteer, and provides resources and supplies to the elementary schools in the Sunnyside community. In addition, Willie Bell Boone serves or has served in the following roles:

- A part of the Transition Committee for Houston City Councilman Dwight Boykins
- Community outreach activist for Houston City Councilman Rodney Ellis
- A part of the Community Exchange Committee to improve civic engagement
- Precinct chairperson and election judge for 30 years
- Treasurer of Harris County Democratic Party for six years
- Treasurer of the State Democratic Party for four years
- Member of the State Democratic Executive Committee for Senate District 13 for six years
- Representative for Texas Silver-Haired Legislature
- Founder and president of the Southeast Precinct Judges Council 28 years ago

In accordance with Board Policy CW(LOCAL), *Naming Facilities*, a naming committee, which consisted of the Shared Decision-Making Committee (SDMC), met on April 20, 2018, to recommend a new name for the J.R. Reynolds Library. The committee recommended that the facility be renamed The Willie Bell Boone Library.

COST/FUNDING SOURCE(S): The total cost for this action is not expected to exceed $4,000.00

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Supplies	1991010001	1012225000	PS11110000000000	6399000000	N/A	$4,000.00

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves renaming the J.R. Reynolds ES Library as The Willie Bell Boone Library, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Student Support
Mark Smith, Chief Student Support Officer

SUBJECT: **APPROVAL OF ATTENDANCE BOUNDARY OPTION FOR STUDENTS ZONED TO EDWARD BLACKSHEAR ELEMENTARY SCHOOL, LUCIAN LOCKHART ELEMENTARY SCHOOL, AND HENRY MACGREGOR ELEMENTARY SCHOOL TO ATTEND BAYLOR COLLEGE OF MEDICINE ACADEMY AT RYAN**

The purpose of this agenda item is to request approval from the Houston Independent School District (HISD) Board of Education to establish an optional attendance boundary for Baylor College of Medicine Academy at Ryan (BCMAR) for middle-school students who reside in the Edward Blackshear Elementary School (ES), Lucian Lockhart ES, and Henry MacGregor ES attendance boundaries. The boundary option is for students entering sixth grade, beginning with the 2018–2019 school year.

Middle schools to which students in this area are currently zoned may be affected by the boundary option. Currently, middle-school students who reside within these elementary attendance boundaries are zoned to Cullen Middle School; MacGregor's zone also overlaps with the attendance boundary for Gregory-Lincoln Education Center.

The addition of an optional attendance boundary for BCMAR provides direct enrollment access to BCMAR for neighborhood middle-school students who are interested in pursuing a health/medical pathway.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves an optional attendance boundary for Baylor College of Medicine Academy at Ryan for sixth-grade students who reside in the Edward Blackshear ES, Lucian Lockhart ES, and Henry MacGregor ES attendance boundaries, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Student Support
Mark Smith, Chief Student Support Officer

SUBJECT: **AUTHORITY TO NEGOTIATE AND EXECUTE A CONTRACT WITH CAMP CHO-YEH FOR OUTDOOR EDUCATION PROGRAM**

The Houston Independent School District (HISD) has been providing its students with outdoor learning experiences since 1975, most recently at Camp Olympia and Camp Forest Glen. Contracts with those camps expire this school year, so a Request for Proposals (RFP) was issued to seek competitive bids in order to continue providing HISD students in fifth grade with outdoor learning experiences. After reviewing and scoring proposals from three vendors, the RFP committee recommends awarding a contract for outdoor education programming to Camp Cho-Yeh.

The contract will provide access for all HISD fifth-graders to spend two nights and three days at camp to participate in hands-on activities in the areas of ecology, geology, environmental science, nature studies, math, language arts, and social studies. The Texas Essential Knowledge and Skills objectives are integrated into camp activities.

The term of the contract will be for a period of five years with annual renewals and one renewal option for another five years.

COST/FUNDING SOURCE(S): The total cost of this contract will not exceed $~~2.45~~10.5 million and will be funded by departmental funds. First year costs shall not exceed $2.5 million and ~~Annual~~ annual renewals will not exceed $~~2.2~~ 2.0 million. The total costs include set-aside early termination amounts and relocation costs. Contract renewals may vary annually due to changes in the number of students and slight fluctuations in the consumer price index (CPI).

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1991020003	1060842000	PS11110000000000	6299000000	N/A	$~~2,450,000.00~~ 10,500,000.00

STAFFING IMPLICATIONS: None. HISD staff members who currently support the outdoor education programs at Camp Olympia and Camp Forest Glen will continue their work at Camp Cho-Yeh.

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or designee to negotiate and execute a contract with Camp Cho-Yeh for outdoor education programming, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Student Support
Mark Smith, Chief Student Support Officer

SUBJECT: **APPROVAL TO MODIFY GRADE-LEVEL CONFIGURATION FOR CARTER WOODSON SCHOOL AND MAKE ASSOCIATED ATTENDANCE BOUNDARY CHANGES FOR ALBERT THOMAS MIDDLE SCHOOL**

The purpose of this agenda item is to request approval from the Houston Independent School District (HISD) Board of Education to make two important changes that impact communities served by the Carter Woodson School (Woodson) and Albert Thomas Middle School (MS). If approved, these changes would take effect for the 2018–2019 school year.

In an effort to implement required improvements at Woodson, currently an Improvement Required (IR) school, it is recommended that Woodson change its current PK–8 grade-level configuration to an elementary campus that serves students in grades prekindergarten through grade five. By focusing on excellence as an elementary school, Woodson is poised for success to meet state accountability standards.

It is recommended that Woodson's zoned cohort of rising sixth-, seventh-, and eighth-grade students be rezoned to Thomas MS, according to the attendance boundary described below. The attendance boundary for Woodson would remain the same.

Maps of the current and proposed attendance boundaries for Thomas MS are attached.

The proposed attendance boundary for Thomas MS is described below.

> The point of beginning (POB) being the intersection of the center line (CL) of Cullen Blvd. and the CL of Reed Rd.; north on the CL of Cullen Blvd. to the CL of an imaginary line that extends from property at 8935 Cullen Blvd.; east on the property line from 8935 Cullen Blvd. following property lots to the CL of Jutland Rd., north then northeast on the CL of Jutland Rd. to the CL of Bellfort St.; southeast then east on the CL of Bellfort St. to the CL of imaginary line that extends from the property at 8013 St. Lo Rd.; south on the CL of property line at 8013 St. Lo Rd. following property lots to the CL of imaginary line at 8134 Sharondale Dr.; east on the CL of the property line at 8134 Sharondale Rd. following property lots to the CL of Bellcrest St.; east on the CL of Bellcrest St. to the CL of South Wayside Dr.; North on the Cl of South Wayside Dr. to the CL of Bellfort St.; southeast then east on the CL of Bellfort St. to the CL of the Burlington Northern Santa Fe Railroad; southeast on the CL of the Burlington Northern Santa Fe Railroad to the CL of imaginary line that extends from the westernmost parcel of 800 Brisbane St.; northeast on the property line of the

westernmost parcel at 800 Brisbane St. following property lots to the CL of an imaginary line that extends from property at 8702 Villa Dr.; northwest on the CL of the property line from 8702 Villa Dr. to the CL of Brisbane St.; northeast on the CL of Brisbane St. to the CL of Villa Dr.; south on the CL of Villa Dr. to the CL of Brisbane Rd.; east on the CL of Brisbane Rd. to the CL of Telephone Rd.; southeast on the CL of Telephone Rd. to the CL of Braniff St.; east then southeast on the CL of Braniff St. to the CL of Cub Ln.; south on the CL of Cub Ln. to the CL of Monroe Rd.; south on the CL of Monroe Rd. to the CL of property line at 0 Hall Rd. which intersects the shared boundary line between Pearland Independent School District (PISD) and HISD; west on all of its meanders along the shared boundary line between PISD and HISD to the CL of 288 (South Fwy.); north on the CL of 288 (South Fwy.) to the CL of Simms Bayou; east and northeast on the CL of Simms Bayou and all of its meanders to the CL of an imaginary line that extends from the property at 3402 Airport Blvd.; north along the property line at 3402 Airport Blvd. following property lots to an imaginary line that extends from the property at 3426 Sunbeam St.; east on the property at 3426 Sunbeam St. following property lots to the Cl of Scott St.; north on the CL of Scott St. to the intersection of the CL of Scott St. and imaginary line that extends south from the CL of Culver St.; north on the CL of the imaginary line that extends from Culver St. following property lots to the CL of Culver St.; north on the CL of Culvert St. to the CL of Reed Rd., the POB.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: The administration will attempt to place term- and continuing-contract employees from Woodson based on their certifications. Non-contract employees will be encouraged to apply for available positions within the district.

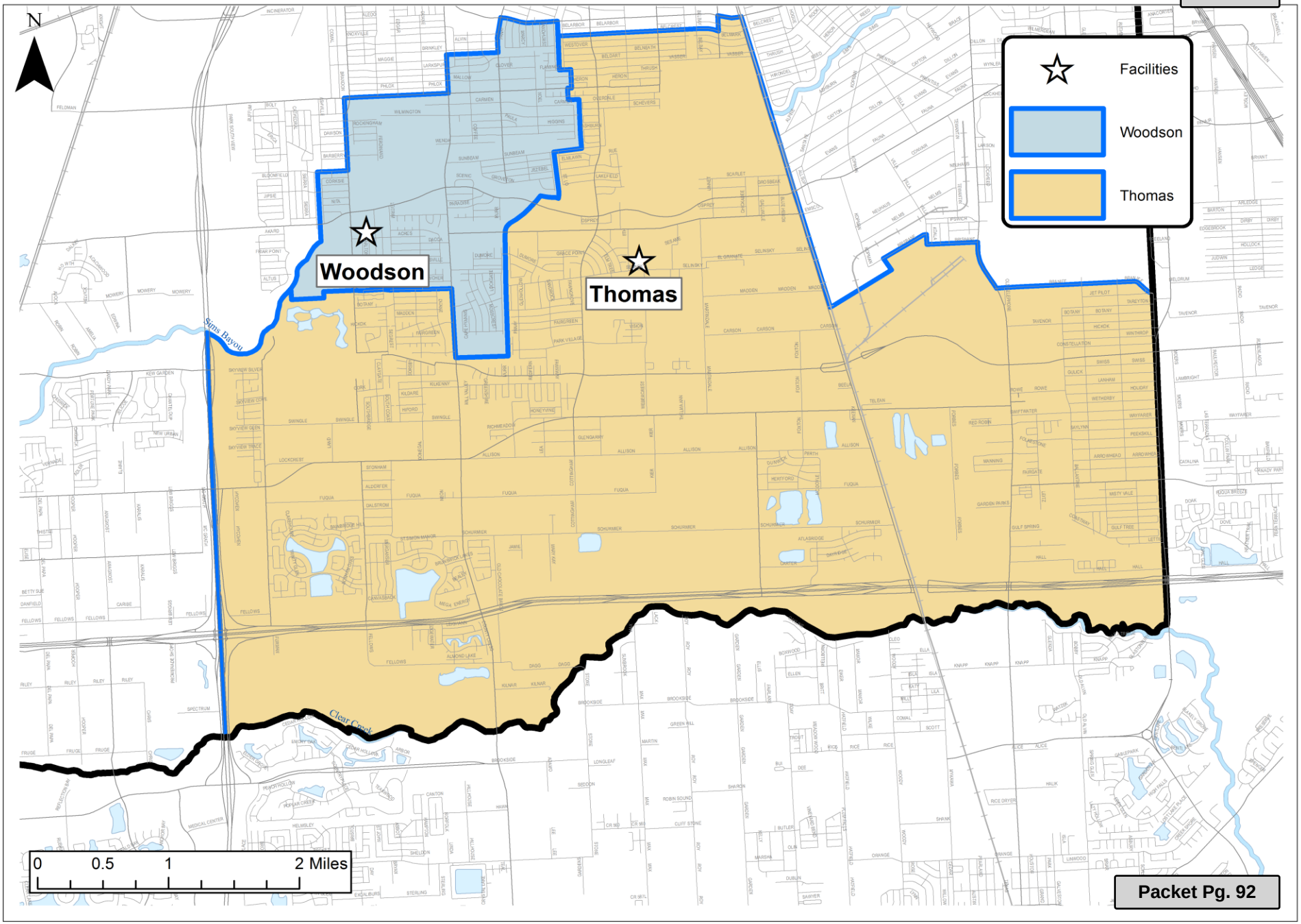
ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES REQUIRE CONSULTATION.

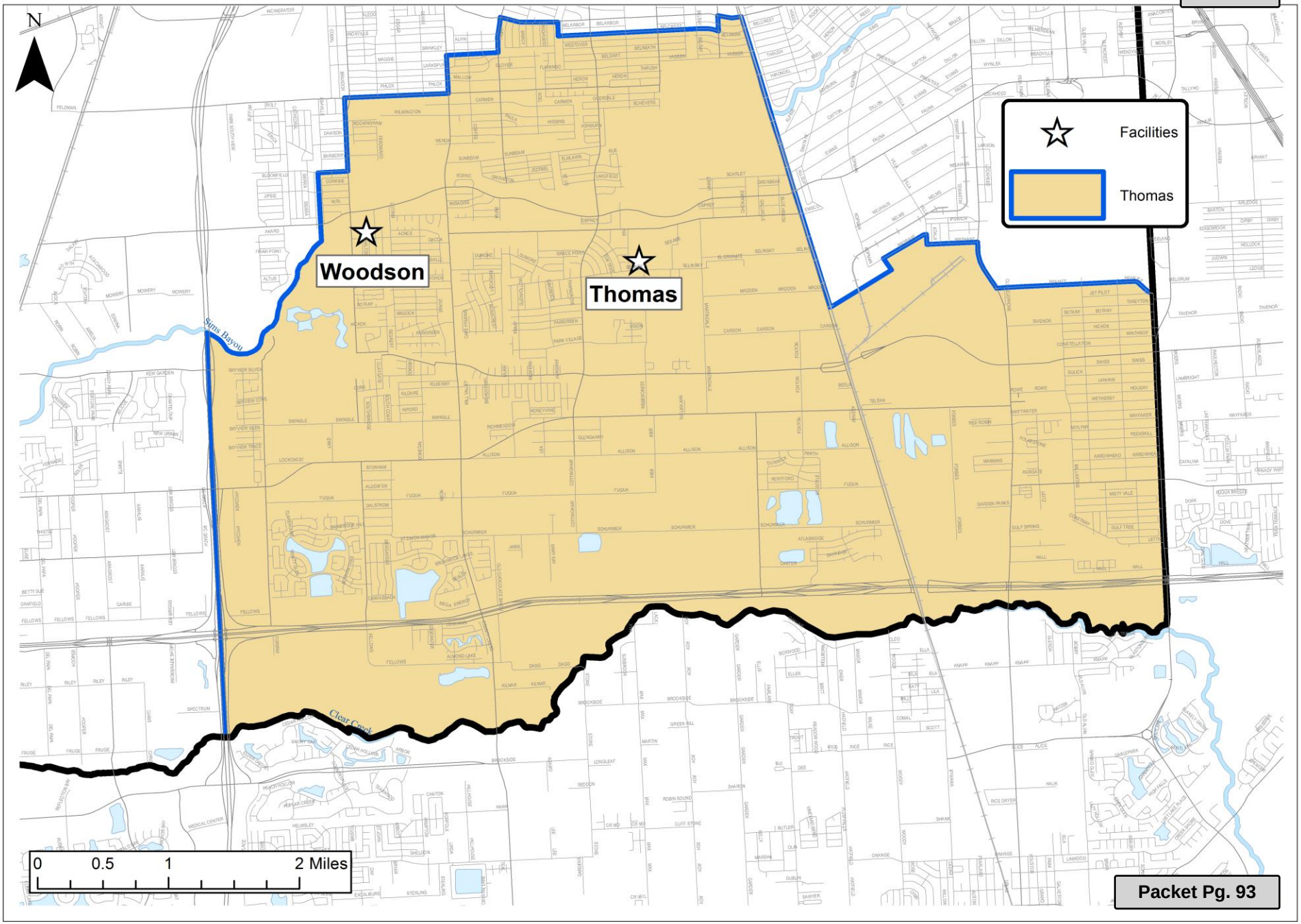
THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves modifications to the grade-level configuration at Carter Woodson School and makes associated attendance boundary changes for Albert Thomas MS, effective May 11, 2018.

Current Woodson K-8 and Thomas Middle School Boundaries



Proposed Thomas Middle School Boundaries



Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Business Operations
Brian Busby, Chief Operating Officer

SUBJECT: **AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND CONSTRUCTION CONTRACT FOR THE RECONSTRUCTION OF THE ATHLETIC TRACK AT COWART STADIUM**

An assessment of the track at Cowart Stadium identified the need to reconstruct the existing running track. The scope of work for this project will also include resurfacing existing high-jump, long-jump, and pole vault facilities for districtwide field events.

This project was advertised on March 10 and March 17, 2018. On April 10, 2018, the district received six competitive sealed proposals from the following responsive contractors:

DT Construction
Hellas Construction
IKLO Construction
Paragon Sports Construction
Vibra Whirl Sports
Hayden Paving

After an evaluation in accordance with the procedures approved by the Houston Independent School District (HISD) Board of Education, Hayden Paving was determined to be the highest-ranked, best-value proposer. Therefore, it is recommended that this contractor be awarded the contract for the reconstruction of the athletic track.

Approval of this item will authorize the superintendent of schools or a designee to negotiate and execute a contract in an amount not to exceed the identified cost and amend the contract within the established allowance.

The requested amount is as follows:

Highest- Ranked Firm	Base Bid	Construction Contingency Amount	Total Project Amount Not to Exceed	M/WBE Participation
Hayden Paving	$820,512	$25,000	$845,512	10%

COST/FUNDING SOURCE(S): The total cost for the recommended actions will not exceed $845,512.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
Athletic Service Funds	7710000000	3360870230	PS81990000000000	6629180000	N/A	$845,512

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend a construction contract with Hayden Paving for the athletic track reconstruction project at Cowart Stadium, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Business Operations
Brian Busby, Chief Operating Officer

SUBJECT: **AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND A STAGING AREA SITE AGREEMENT WITH CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC, FOR USE OF STADIUM SITES**

CenterPoint Energy Houston Electric, LLC (CenterPoint Energy), is in need of staging areas for materials and equipment during emergencies such as hurricanes and other natural disasters. During such emergencies, it is important to the public welfare for CenterPoint Energy to have staging areas throughout the City of Houston in order to maximize the efficient distribution of its equipment and materials for restoration of service to its customers. CenterPoint Energy entered into a lease agreement with the Houston Independent School District (HISD) for the use of a portion of the parking areas of all district-owned stadium sites for this purpose on July 27, 2009. The lease agreement has since been extended, and the current term expired March 31, 2018. CenterPoint Energy has requested an additional two-year extension of that agreement.

The lease would be extended until March 31, 2020, and it would continue to be subject to a 90-day cancellation by HISD. CenterPoint Energy will be required to provide liability insurance and to indemnify HISD against any claims or damages that may occur as a result of its use of the sites.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or designee to negotiate, execute, and amend a staging area site agreement with CenterPoint Energy for use of stadium sites, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: **APPROVAL OF VENDOR AWARDS FOR PURCHASES OVER $100,000 AND RATIFICATION OF VENDOR AWARDS FOR PURCHASES UNDER $100,000**

The purpose of this item is to authorize vendor awards for purchases over $100,000 and ratify vendor awards for purchases under $100,000. Pursuant to Board of Education policy, contracts for purchases over $100,000 are submitted to the Houston Independent School District (HISD) Board of Education for approval prior to the issuance of purchase orders and/or agreement letters. Procurement Services, authorized by board policy, enters into purchase agreements for bid projects less than $100,000, subject to ratification by the Board of Education.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids are in compliance with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders, the budgets to be charged, and a description of the items to be purchased. A copy of each tabulation is on file in Board Services.

COST/FUNDING SOURCE(S): Funds for these recommended actions will be necessary only one time.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to all five core initiatives of the district.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves vendor awards for purchases over $100,000 and ratifies vendor awards for purchases under $100,000, effective May 11, 2018.

APPROVAL OF PURCHASES OVER $100,000

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFPs VIEWED	BIDS REC'D	** LOC	AWARDED TO
18-12-01 (Giacaman) (Busby)	RFP /Fresh Produce and Related Items	B-20%		25	2	OT	Hardies Fresh Foods DBA Hardies Fruit & Vegetables Co

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
7010010000	5140832000	AD35990000000000	6399000000		
7010010000	5140833000	AD35990000000000	6341000100		
Various Schools and/or Departments					$40,000,000

The purpose of this contract is to obtain fresh fruits, vegetables, and related items for Nutrition Services. The contract term is July 1, 2018, through June 30, 2019, and for an additional three annual renewal periods after the initial contract term, not to extend beyond September 30, 2022. Over the last three fiscal years, the average expenditure has been $3,800,000. The districtwide annual expenditure is anticipated to be $10,000,000 to accommodate market fluctuations. The total projected expenditure for the term of this project is anticipated to be $40,000,000. The district applied the "Best Value" process in selecting the supplier to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF PURCHASES OVER $100,000

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFPs VIEWED	BIDS REC'D	** LOC	AWARDED TO
18-12-04 (Giacaman) (Busby)	RFP/ Bakery Products	C-D		74	1	H	Kurz & Co.

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
7010010000	5140832000	AD35990000000000	6399000000		
7010010000	5140833000	AD35990000000000	6341000100		
Various Schools and/or Departments					$ 12,000,000

The purpose of this contract is to obtain fresh baked goods for Nutrition Services. The contract term is July 1, 2018, through June 30, 2019, and for an additional three annual renewal periods after the initial contract term, not to extend beyond September 30, 2022. Over the last three fiscal years, the average expenditure has been $2,500,000. The districtwide annual expenditure is anticipated to be $3,000,000. The projected expenditure for the term of this project is anticipated to be $12,000,000. The district applied the "Best Value" process in selecting the supplier to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF PURCHASES OVER $100,000

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFPs VIEWED	BIDS REC'D	** LOC	AWARDED TO
18-12-03 (Tesoro) (Busby)	RFP/ Dairy, Juice, Water, & Related Products	C-D		147	8	O	Country Pure Foods/Cal-Tex Citrus Juice, LP
		C-D				H	Oak Farms Dairy/Southern Foods Group, LLC
		C-5%				O	SunCup/Gregory Packaging, Inc
		C-D				H	The Masters Distribution Systems

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
7010010000	5140832000	AD35990000000000	6399000000		
7490000020	5440840000	AD35990000000000	6649000000		
Various Schools and/or Departments					$ 10,000,000

The purpose of this contract is to provide dairy, juice, water, and other related products to Nutrition Services, various schools, and departments. This contract replaces previous contracts: #15-01-05 Dairy Products, and #15-01-11 Fresh Juice. The contract term is from July 1, 2018, through June 30, 2019, with an option to renew for three additional one-year terms, not to extend beyond September 30, 2022. The average historical expenditure for these services has been $2,120,000. Based on the historical annual usage and the current needs of the district, the proposed annual expenditure is $2,500,000 or $10,000,000 for the entire contract term. The district applied the "Best Value" process in selecting the supplier to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF PURCHASES OVER $100,000

RECOMMENDED AWARD MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFPs VIEWED	BIDS REC'D	** LOC	AWARDED TO
18-12-02 (Giacaman) (Busby)	RFP/ Beverages, Snacks and Related Products	C-D		25	5	T	The Masters Distribution Systems

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
7010010000	5140832000	AD35990000000000	6399000000		
7010010000	5140832000	AD35990000000000	6341000000		
Various Schools and/or Departments					$ 16,000,000

The purpose of this contract is to obtain snacks, beverages and related items for Nutrition Services. The contract term is from July 1, 2018, through June 30, 2019, and for an additional three annual renewal periods after the initial contract term, not to extend beyond September 30, 2022. Over the last three fiscal years, the average expenditure has been $4,000,000. The districtwide annual expenditure is anticipated to be $4,000,000. The projected expenditure for the term of this project is anticipated to be $16,000,000. The district applied the "Best Value" process in selecting the supplier to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF PURCHASES OVER $100,000

RECOMMENDED AWARD MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFPs VIEWED	BIDS REC'D	** LOC	AWARDED TO
18-12-14 (Emeka) (Smith)	RFP/ Magnet Lottery and Online Application System	C-D		63	2	O	Firefly Digital Inc

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
1993900001	1050801005	AD35990000000000	6299000000		
Various Schools and/or Departments					$269,310

The purpose of this contract is to obtain an online application system for the district magnet program for the Office of School Choice. The contract term is from June 1, 2018, through May 31, 2019, and for an additional four annual renewal periods after the initial contract term, not to extend beyond August 30, 2023. Over the last three fiscal years, the average expenditure has been $53,862. The projected expenditure for the term of this project is anticipated to be approximately $269,310. The district applied the "Best Value" process in selecting the supplier to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF PURCHASES OVER $100,000

RECOMMENDED AWARD MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFPS VIEWED	BIDS REC'D	** LOC	AWARDED TO
18-12-15 (Alford) (Blackwell)	RFQ/ Audits, Investigations, Consulting Engagements, and Similar Services	RFQ-25%		178	10	H	Whitley Penn, LPP
		RFQ-25%				O	Stout Risius Ross, LLC
		RFQ-25%				H	BDO USA, LLP
		RFQ-25%				H	Weaver and Tidwell, LLP
		RFQ-25%				O	Baker Tilly Vichow Krause, LLP
		RFQ-25%				O	Plante & Moran, PLLC
		N/A				H	McConnell & Jones LLP
		N/A				O	Moss Adams LLP
		RFQ-25%				O	Visual Risk IQ, LLC
		RFQ-25%				O	Postlethwaite & Netterville, APAC

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					$500,000

The purpose of this contract is to obtain outside audit, investigative, and consulting firms to help the Office of Internal Audit complete special projects and execute audits of the Board of Education approved audit plan that cannot be completed with available resources. The contract term is from May 11, 2018, through May 10, 2019, with four one-year renewal options, not to extend beyond August 10, 2023. The projected expenditure will not exceed $500,000. The district applied the “Best Value” process in selecting the supplier to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFP'S ISSUED	BIDS REC'D	** LOC	AWARDED TO
15-11-03 (Alford) (Longoria)	Career and Technical Education (Budget Increase)					T	Ace Mart Restaurant Supply Company
						O	Bridge Transitions Company
						H	Brooks Duplicator Co.
						O	Cengage Learning dba National Geographic Learning
						T	CLS Technology
						O	CompuScholar
						H	Data Projections, Inc.
						T	Eduthings, LLC
						O	Fueleducation K-12 Virtual School
						O	Globaloria, LLC
						H	Johnston Supply
						O	Knowledge Matters
						T	Lab Resources Inc.
						T	Latavco Consulting Group, LLC
						O	LearnKey
						O	LEGO Education
						O	McGraw-Hill School Education
						H	NAO Global Supply
						O	Nasco International
						T	Nepris, Inc.
						H	PetroEd Multimedia Inc dba Strategic IP Licensing
						O	Pocket Nurse Enterprises, Inc.

Continue next page

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFP'S ISSUED	BIDS REC'D	** LOC	AWARDED TO
15-11-03 (Alford) (Longoria)	Career and Technical Education (Budget Increase)					O	Project Lead The Way
						H	Technical Laboratory Systems, Inc.
						T	The Histrionics Company
						H	TNT Electrical Contractors
						H	Total Seminars
						T	Troxell Communication, Inc.
						H	Virtual Intelligence Providers
						O	VWR International LLC
						O	White Box Learning

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					$5,000,000

The purpose of this amendment is to increase the budget authority by $1,000,000, due to the increase in district participation. The increase is for Career and Technical Education (CTE) Pathways equipment and supplies for campuses including software, curriculum, industry certification curriculum, and contracted services. The Board of Education approved this contract on March 10, 2016, for $4,000,000, not to extend beyond March 10, 2021. The historical expenditure for this project has been $3,209,608. The district applied the "Best Value" process in selecting the supplier to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFPS VIEWED	BIDS REC'D	** LOC	AWARDED TO
15-01-04 (Giacaman) (Busby)	Fresh Fruits & Vegetables (Budget Increase)						Hardie's Fruit & Vegetable Co., LLC

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					$11,500,000

The Board of Education approved this contract on April 9, 2015. The purpose of this contract amendment is to request an increase in funding authority for fresh fruit and vegetables for Nutrition Services. The contract term is from July 1, 2016, through June 30, 2018. The project was approved for $9,000,000 for the entire three-year term. The total expenditure is estimated not to exceed $11,500,000; an increase of $2,500,00 is due to an increased demand for fresh products. HISD will continue to provide fresh fruits and vegetables for all schools within the district. The district applied the "Best Value" process in selecting the supplier to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFPS VIEWED	BIDS REC'D	** LOC	AWARDED TO
16-08-07 (Thomas) (Abdul-Razzaaq)	RFP/ OEM & Heavy-Duty Vehicle Parts & Services (Name Change)					H	Kyrish Truck Centers of Houston

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					N/A

The Board of Education approved this contract on November 10, 2016. The purpose of this contract amendment is to update the name of the awarded vendor. Rush Truck Centers of Texas, L.P. dba Rush Bus Center, Houston, has legally changed its business name to Kyrish Truck Centers of Houston. The purpose of this contract is to provide original equipment manufacturer (OEM) vehicle parts and services for the Transportation Department. This project enables the Transportation Department to maintain/repair all vehicles districtwide for various brands, types, and classes. The district applied the "Best Value" process in selecting the suppliers to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFPS VIEWED	BIDS REC'D	** LOC	AWARDED TO
17-02-02 (Alford) (Abdul-Razzaaq)	RFP/ Supplemental Curriculum and Materials (Name Change)						Asteria Education, Inc.

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					N/A

The Board of Education approved this contract on August 10, 2017. The purpose of this contract amendment is to update the name of the awarded vendor. ECS Learning System was acquired by Asteria Education, Inc. The vendor will provide supplemental curriculum materials. The district applied the "Best Value" process in selecting the suppliers to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFPS VIEWED	BIDS REC'D	** LOC	AWARDED TO
HCDE 16-03-50-04 (March) (Busby)	Storage Containers (Budget Increase)					H	Mobile Modular Management Corporation
						T	Palomar Modular Buildings, LLC

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					$175,000

The purpose of this amendment is to increase the funding authority for storage containers by an additional $125,000 due to the recent unexpected increase in expenditure for storage container rentals for various schools. This contract was approved by the Board of Education on April 14, 2016, for $50,000. The current project term is through May 18, 2018, and for two additional years, if HCDE executes its options to renew, not to extend beyond May 18, 2020. The increase is anticipated to be sufficient for the storage container services through the term of the contract. The project is utilizing HCDE cooperative contract 15/025JN-04 and 15/025JN-05 per Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFP'S ISSUED	BIDS REC'D	** LOC	AWARDED TO
BuyBoard 18-10-02-01 (Emeka) (Longoria)	Musical Instruments, Equipment Supplies, and Repairs (Budget Increase)					T	Alamo Music Center, Inc.
						O	Band Shoppe
						T	Bandstar Musical Instrument, LLC
						T	Bocal Majority Bassoon Camp,
						H	Brook Mays Music/H & H Music
						T	Collins Music Center
						O	DF Music Enterprise, Inc.
						T	Fishburn Violin Shop, LLC
						H	Fleming Instrument Repair
						H	Fort Bend Music Center
						T	Hermes Music
						T	High School Music Service
						T	Hillje Music Center
						O	Ironwood Manufacturing, Inc.
						T	Jarvis Industries
						O	MakeMusic, Inc.
						T	Melhart Music Center
						T	Montgomery County Music Center
						T	Music & Art Center
						T	Music In Motion, Inc.
						O	Music is Elementary
						T	N Tune Music and Sound, Inc.
						T	Olivas Music
						T	Pender's Music Company
						H	Percussion Center
						O	Periopole
						T	RBC Music Company, Inc.
						T	RhythmBee, Inc.
						T	Romeo Music, LLC
						T	Sam Gibbs Music
						O	Shar Products Company.
						O	SICO America, Inc.

Continue next page

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFP'S ISSUED	BIDS REC'D	** LOC	AWARDED TO
BuyBoard 18-10-02-01 (Emeka) (Longoria)	Musical Instruments, Equipment Supplies, and Repairs (Budget Increase)					T	South Texas Band & Formal
						O	Southwest Strings
						O	StageRight Corporation
						O	Steve Weiss Music, Inc.
						T	Tarpley Music Company
						O	Taylor Music, Inc.
						T	Tempest Musical
						T	Instruments, Inc.
						T	Texas Band and Orchestra
						T	The Band Room
						T	The Clavier Group, Inc.
						T	The Director Assistant
						O	The String and Horn Shop, Inc.
						T	The Tuba Exchange
						O	Thorn Music Center
						O	Washington Music Sales Center,
						O	Wenger Corporation
						T	West Music
						O	Williamson Music Company
						T	Woodwind and Brasswind Worldwide Piano

Continue next page

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFP'S ISSUED	BIDS REC'D	** LOC	AWARDED TO
BuyBoard 18-10-02-01 (Emeka) (Longoria)	Musical Instruments, Equipment Supplies, and Repairs (Budget Increase)						

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					$6,000,000

The purpose of this amendment is to request an increase in funding authority by $5,000,000 for musical instruments, equipment, supplies, and repairs to support the Fine Arts Department due to an increase in districtwide student participation. The Board of Education approved this contract on November 9, 2017. The contract term is from November 10, 2017, through August 31, 2018, and for two one-year renewals, if BuyBoard executes its options to renew, not to extend beyond August 31, 2020. The annual historical expenditure for these products has been $1,487,777 over the last three years. The projected expenditure for the term of this project is anticipated to be $6,000,000. This is a cooperative agreement with BuyBoard utilizing contracts 539-17 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF COOPERATIVE PURCHASES OVER $100,000

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	YEAR 2 OF 3	YEAR 3 OF 3	** LOC	AWARDED TO
BuyBoard 18-04-05-01 (Thomas) (Busby)	Zonar GPS Systems						SHI Government Solutions, Inc.

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
6990000300	1090800003	AD81990000000000	6649010000	400000000126	
6990000300	1090800003	AD81990000000000	6639010000	400000000126	
Various Schools and/or Departments					$3,525,830

The purpose of this contract is to purchase Zonar Systems GPS Kit, cable, activation, solutions, installation, training, and other related items and services for the Transportation Department. Zonar provides real-time school bus fleet tracking for instant reports on the location of each bus and the students onboard. Zonar enables you to chart calculable improvements, showing where you increased efficiency and reduced costs. Dispatch and administration can review data through real-time reports and dashboards, or receive a text or email notification if drivers are idling, speeding, or are in the wrong place. The remaining BuyBoard contract term is from May 11, 2018, through December 31, 2018. The average annual historical expenditure for transportation GPS systems has been $814,127. The projected expenditure is $3,525,830 due to required GPS system upgrades. This is an agreement with BuyBoard utilizing contract 498-15 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF COOPERATIVE PURCHASES OVER $100,000

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	YEAR 2 OF 3	YEAR 3 OF 3	** LOC	AWARDED TO
BuyBoard 18-04-11-01 (Pleasant) (Busby)	Job Order Contracting (JOC) General Contractors - RS Means						Jamail & Smith Construction, LP Brown & Root Industrial Services, LLC

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					$12,000,000

The purpose of this contract is to obtain minor construction services through JOC General Construction, cooperative vendors. The contract term is from May 11, 2018, through November 30, 2018, and for an additional three years after the initial contract term, if BuyBoard executes its options, not to extend beyond November 30, 2021. The average two-year historical expenditure for all JOC vendors has been $7,313,073. However, the projected expenditure for the term of this project is anticipated to be $12,000,000. This is a cooperative contract with BuyBoard utilizing contract number 520-16 (Core,) in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF COOPERATIVE PURCHASES OVER $100,000

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	YEAR 2 OF 3	YEAR 3 OF 3	** LOC	AWARDED TO
HCDE 18-04-12-04 (Pleasant) (Busby)	Job Order Contracting (JOC) General Contractors - RS Means						Dura Pier Facilities Services, LTD, dba Facilities Sources Westco Ventures, LLC

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					$12,000,000

The purpose of this contract is to obtain minor construction services through JOC General Construction, cooperative vendors. The contract term is from May 11, 2018, through August 17, 2018, and for an additional two years after the initial contract term, if HCDE executes its options, not to extend beyond August 15, 2021. The average two-year historical expenditure for all JOC vendors has been $7,313,073. However, the projected expenditure for the term of this project is anticipated to be $12,000,000. This is a cooperative contract with HCDE utilizing contract number 15/041JN and 16/054JN in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF COOPERATIVE PURCHASES OVER $100,000

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	YEAR 2 OF 3	YEAR 3 OF 3	** LOC	AWARDED TO
HCDE 18-04-15-04 (Pleasant) (Busby)	Job Order Contracting II (JOC) General Contractors – RS Means						JR Thomas Group, Inc. (fka The Thomas Group)

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					$12,000,000

The purpose of this contract is to obtain minor construction services through JOC General Construction, cooperative vendors. The contract term is from May 11, 2018, through February 27, 2020, and for an additional three years after the initial contract term, if HCDE executes its renewal options, not to extend beyond February 27, 2023. The average two-year historical expenditure for all JOC vendors has been $7,313,073. However, the projected expenditure for the term of this project is anticipated to be $12,000,000. This is a cooperative contract with HCDE utilizing contract number 18/029JN in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF COOPERATIVE PURCHASES OVER $100,000

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	YEAR 2 OF 3	YEAR 3 OF 3	** LOC	AWARDED TO
HCDE 18-04-06-04 (Emeka) (Smith)	Audiovisual Services-Graduation Ceremony						Southern Sound Systems, Inc.

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
1999000002	1090800002	PS11110000000000	6299000000		
Various Schools and/or Departments					$225,000

The purpose of this contract is to obtain audiovisual services needed for all HISD graduation ceremonies for Student Support Services. The contract term is from May 11, 2018, through April 17, 2019, with all renewal/extension options executed by the HCDE Cooperative not to extend beyond April 17, 2022. The average historical expenditure has been $44,113. The projected expenditure for the term of this project is anticipated to be $225,000. This is an agreement with HCDE utilizing contract number 17/028KC-02, in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF COOPERATIVE PURCHASES OVER $100,000

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	YEAR 2 OF 3	YEAR 3 OF 3	** LOC	AWARDED TO
DIR 18-04-18-02 (Alford) (Schad)	Records Management Services						EMC Corporation dba System Peripherals, Inc.

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
1993000000	1050820030	AD5399000000	6249000000000		
Various Schools and/or Departments					$72,000

The purpose of this contract is to obtain software and software maintenance for records management. The contract term is from May 11, 2018, through September 10, 2018, with all renewal/extension options executed by the DIR Cooperative. The anticipated expenditure for the term of the contract is $72,000. This is an agreement with DIR utilizing contract DIR-TSO-2634 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF COOPERATIVE PURCHASES OVER $100,000

RECOMMENDED AWARD FOR MAY 10, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	YEAR 2 OF 3	YEAR 3 OF 3	** LOC	AWARDED TO
GSA 18-03-05-03 (Tesoro) (Busby)	Automated Data Collection Application						Shipcom Wireless, Inc.

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
7010010000	5140832000	AD35990000000000	6399000000		
Various Schools and/or Departments					$2,850,000

The purpose of this contract is to obtain products and services to enhance logistic processes for warehouse and production. This contract is intended to be used by the district's Nutrition Services Department, and various other departments and budgets. The initial contract term is from May 11, 2018, through August 31, 2018, and for three additional one-year terms not to extend beyond August 31, 2021. The proposed annual expenditure is $1,500,000 for the initial term, plus $450,000 annually; or $2,850,000 for the entire contract term. In accordance with Chapter 44, Chapter 791 of the TEC, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL), this project will utilize an interlocal agreement with the Federal General Services Administration and Schedule 70 (GSA) under contract GS-35F-464DA.

Code Legend

M/WBE - Minority and Women Business Enterprises Percentage Notations

Option A - Certified M/WBE firm; Percentages greater than 100% indicates the M/WBE firm will also subcontract with other M/WBE firms.

Option B - Non M/WBE firm who will subcontract the indicated percentage with an M/WBE firm(s) to meet or exceed the District's goal.

Option C – Non M/WBE firm. If listed with percentage greater than 0%, the awardee will sub-contract with an M/WBE firm for a percentage less than the District's goal. If listed as C/I/X%, the awardee will participate under an indirect program for the percentage indicated. If listed as C/D, the awardee made direct contact with M/WBE firms regarding subcontracting opportunities but has no costs attributable as either indirect or direct costs with M/WBE suppliers.

Other Status Options

NC) - Non-compliant; NE) - Not evaluated; NP) - Non-profit; P) - Pending Certification

LOC – Location

Houston (H); Texas (T); Out of State (O); Out of State with Local Office (OT).

BB	**The BuyBoard Cooperative**
DIR	**Texas Department of Information Resources**
GSA	**Federal General Services Administration Schedule 70**
HCDE	**Harris County Department of Education**
HGAC	**Houston-Galveston Area Council**
REGION IV	**Region IV Education Service Center**
TASB	**Texas Association of School Boards**
TBPC	**Texas Building and Procurement Commission**
TIPS	**TIPS/TAPS Region 8 Interlocal Cooperative**
TCPN	**The Cooperative Purchasing Network**
TPASS	**Texas Procurement and Support Services**
TXMAS	**Texas Multiple Award Schedules**
USC	**U. S. Communities**
PACE	**Pace Purchasing Cooperative-Regions 13 & 20**
TIPS/TAPS	**The Interlocal Purchasing System/Texas-Arkansas Purchasing System**
REGION 5	**Region 5 Texas Educational Service Center**
NCPA	**National Cooperative Purchasing Alliance**
REGION X	**Region X**
PCA	**Region 3 Purchasing Cooperative of America**
REGION 14	**Region 14 Education Service Center**

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: **APPROVAL OF 2018–2019 RESOURCE ALLOCATION HANDBOOK**

The Houston Independent School District (HISD) uses a resource allocation system (RAS) to fund campus budgets. The main driver of funding is the per-unit allocation (PUA). Weights are also used in the RAS and closely resemble those used by the state for categorical funding of students in various instructional arrangements.

The major components of the formula include:

GRADE-LEVEL UNITS

All grade levels are calculated by multiplying the number of students enrolled in each grade level by the Average Daily Attendance (ADA) percentage for the campus.

SPECIAL POPULATION UNITS

State Compensatory Education (SCE) units are determined by 50 percent economically disadvantaged students and 50 percent at-risk students. The weight is 0.15.

Special Education—the number of Special Education students identified and served determines the Special Education units. The weight is 0.15.

Gifted and Talented—the number of Gifted and Talented (G/T) students identified and served determines the G/T units. The weight is 0.12.

Career and Technology—the number of Career and Technology Education (CATE) full-time equivalents generated determines the CATE units by high schools. The weight is 0.35.

English Language Learners—the number of English Language Learners (ELL) students identified and served determines the ELL units. The weight is 0.10.

Homeless—the number of students who lack a fixed, regular, and adequate nighttime residence, as defined in the McKinney-Vento Act, Subtitle VII-B (per Title IX, Part A of the Elementary and Secondary Education Act, as amended by ESSA). The weight is 0.05.

Refugee—indicates whether a student's initial enrollment in a school in the United States in grades 7 through 12 was as an unschooled asylee or refugee per Texas Education Code (TEC) Section 39.027(a-1). The weight is 0.05.

After adding the Grade-Level Units and the Special Population, the Total Refined Units are multiplied by the PUA.

The recommended PUA is needed to calculate the preliminary budget for the upcoming school year. In the event additional funds become available after Board of Education adoption of the *Resource Allocation Handbook*, the Office of Budgeting and Financial Planning will bring forth any adjustments to the board for approval.

	2017–2018 PUA	2017-2018 Salary Increase	2018–2019 Budget Reduction	2018–2019 PUA
Elementary	$3,522	$107	($197)	$3,432
Middle	$3,558	$107	($197)	$3,468
High	$3,522	$107	($197)	$3,432

SMALL SCHOOL SUBSIDY

For 2018–2019, the *Resource Allocation Handbook* has a change to the small-school subsidy calculation.

The per-student subsidy increases from $850 to $2,100 for elementary, middle, and high schools with enrollments over 300 but under the threshold set in the handbook.

For campuses with enrollments under 300, the per-student subsidy decreases to $1,500 per student.

Some caps in the small-school subsidy will be put in place for campuses designed to be small campuses.

OTHER FUNDING

In addition to the PUA:

- High-school campuses receive $170 PUA for the High-School Allotment.
- All campuses receive $10 per student for capital outlay.

The proposed 2018–2019 *Resource Allocation Handbook* will be transmitted to members of the Board of Education under separate cover.

COST/FUNDING SOURCE(S): Funds for school budgets based on the weighted formulas and the provision for the small-school subsidy units will be included in the 2018–2019 budget.

STAFFING IMPLICATIONS: The Office of Budget and Financial Planning handles all aspects of the preparation of the 2018–2019 district budget.

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals, and is aligned to Core Initiative 5: Culture of Trust through Action. Approval of this item supports the district's ongoing budgeting and decentralization initiatives.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the 2018–2019 *Resource Allocation Handbook*, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: **APPROVAL OF RESOLUTION DESIGNATING EMPLOYEES OF THE DISTRICT TO ACT AS AUTHORIZED REPRESENTATIVES FOR FINANCIAL TRANSACTIONS AT TEXPOOL AND LONE STAR POOLS**

The Board of Education has previously approved and the district currently utilizes local government investment pools. Two of these pools, TexPool and Lone Star, as part of their operating guidelines, require that a board resolution be approved to add individuals authorized to transmit funds on behalf of the district.

Authorized representatives include the investment officers and certain staff of the district. The authorizations currently in place need to be replaced due to changes in district personnel.

A copy of the resolution is on file in Board Services.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action. Approval of the resolution designates authorized representatives to transact business on behalf of the district.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the resolution designating employees of the district to act as authorized representatives for financial transactions at TexPool and Lone Star Pools, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Finance
Brian Busby, Chief Operating Officer

SUBJECT: **APPROVAL OF RESOLUTION AND INTERLOCAL AGREEMENT TO PARTICIPATE IN THE TEXAS PUBLIC ENERGY ALLIANCE AND AUTHORIZATION TO NEGOTIATE, EXECUTE, AND AMEND FUTURE CONTRACTS FOR ELECTRICITY THROUGH THE TEXAS PUBLIC ENERGY ALLIANCE PROGRAM**

Chapter 44, section 44.031(a)(4) of the Texas Education Code, and Chapter 791, Subchapter B, Section 791.011 of the Government Code allow the use of interlocal agreements for the acquisition of goods and services, while still complying with the Education Department General Administrative Regulations 2 Code of Federal Regulations 200.

The Texas Public Energy Alliance (TPEA) is a political subdivision corporation of Texas and is an allowable procurement source for electricity as provided for in Senate Bill 7. The Houston Independent School District Board of Education has authorized the administration to enter into other cooperative agreements with other agencies which provide services that benefit the District in obtaining various goods and services per Board Policy CH(LOCAL). Utilization of this type of purchasing ensures that all bidding requirements have been met by the cooperative and that the products offered meet required standards.

A copy of the Interlocal Agreement is on file in Board Services.

COST/FUNDING SOURCE(S):	Services rendered under the agreement will be paid from the awarded electricity price.
STAFFING IMPLICATIONS:	None
ORGANIZATIONAL GOALS/IMPACT:	This agenda item supports all three district goals and is aligned to all five core initiatives of the district.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the resolution and interlocal agreement to participate in the TPEA and authorizes the superintendent of schools or a designee to negotiate, execute, and amend future contracts for electricity with the TPEA, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Development
Ann Best Scott, Chief Development Officer

SUBJECT: **ACCEPTANCE OF GRANT FROM BBVA COMPASS FOR THE FINE ARTS INITIATIVE IN GEOGRAPHIC DISTRICT III OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT**

In accordance with board policy, all grant funds in aggregate of $5,000 or more must be approved by the Houston Independent School District (HISD) Board of Education.

BBVA Compass has approved a grant of $20,000 for the Fine Arts Initiative in HISD Geographic District III to support the growth and enhancement of fine-arts instruction. The funds will be provided to and distributed through the HISD Foundation.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed grant funds for the HISD District III Fine Arts Initiative and authorizes the superintendent of schools or a designee to negotiate and execute contracts required under the grant, effective May 11, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Human Resources
Gloria Cavazos, Chief Human Resources Officer

SUBJECT: **PROPOSED REVISIONS TO BOARD POLICY DBB(LOCAL), EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES—SECOND READING**

Revisions to this local policy on medical examinations and communicable diseases are recommended as a result of the Texas Department of State Health Services (TDSHS) guidelines on tuberculin (TB) skin test and district practice and to update requirements regarding temporary disability leave.

The TDSHS does not require or recommend that districts routinely require teachers or other school employees to have a TB skin test. TDSHS bases this advice on information from the Centers for Disease Control and Prevention, which discourages the use of a TB skin test for persons who have no risk factors for TB exposure. Based on this information and the fact that the district no longer requires TB tests, the district's provisions requiring new employees to provide the results of a TB test or a chest X-ray are recommended for deletion.

Under Texas law, the Houston Independent School District Board of Education is authorized to adopt a policy to place an educator on temporary disability leave (TDL) if the educator's condition interferes with the performance of regular duties. However, any such policy must allow the educator the right to present testimony or other information relevant to the educator's fitness to continue the performance of regular duties. To comply with this policy requirement, a recommended change at PLACEMENT ON TEMPORARY DISABILITY, BY BOARD AUTHORITY permits an employee whom the board has placed on TDL to follow the existing DGBA complaint process to present relevant testimony or other information to the board. Since the district defines which employees are eligible for temporary disability at DEC(LOCAL), a cross reference to that policy has been added, along with policy language to clarify that only eligible employees may be placed on TDL.

The proposed changes are noted in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy DBB(LOCAL), *Employment Requirements and Restrictions: Medical Examinations and Communicable Diseases*, on second reading, effective May 11, 2018.

~~TB TESTING REQUIREMENTS~~

~~Employees new to the District shall provide to the District the results of a tuberculosis test administered, or X-ray results recorded, before employment with the District. A person who gives evidence of having received a TB test within the previous 12 months shall not be required to take another test.~~

~~The District shall comply with screening recommendations made by local health authorities.~~

EXAMINATIONS DURING EMPLOYMENT

The Superintendent or designee may require an employee to undergo a medical examination if information received from the employee, the employee's supervisor, or other sources indicates the employee has a physical or mental impairment that~~:~~:

1. Interferes with the employee's ability to perform essential job functions; or

2. Poses a direct threat to the health or safety of the employee or others. A communicable or other infectious disease may constitute a direct threat.

The District may designate the physician to perform the examination. If the District designates the physician, the District shall pay the cost of the examination. The District may place the employee on paid administrative leave while awaiting results of the examination and evaluating the results.

Based on the results of the examination, the Superintendent or designee shall determine whether the employee has an impairment. If so, the Superintendent or designee shall determine whether the impairment interferes with the employee's ability to perform essential job functions or poses a direct threat. If not, the employee shall be returned to his or her job position.

If the impairment does interfere with the employee's ability to perform essential job functions or poses a direct threat, the Superintendent or designee shall determine whether the employee has a disability and, if so, whether the disability requires reasonable accommodation, including the use of available leave. The granting of additional unpaid leave may be a reasonable accommodation in some circumstances. If the employee does not have a disability, the Superintendent or designee shall evaluate the employee's eligibility for leave. [See DEC(LOCAL)]

[See DAA for information on disabilities and reasonable accommodation]

PLACEMENT ON TEMPORARY DISABILITY

AT EMPLOYEE'S REQUEST

The Superintendent or designee shall have authority to place an eligible employee on temporary disability leave at the employee's request, as appropriate, when the employee's condition interferes with the performance of regular duties.

BY BOARD AUTHORITY

Based on the Superintendent's recommendation that an eligible employee be involuntarily placed on temporary disability leave, the Board shall place an employee on temporary disability leave if the Board determines, in consultation with the physician who performed the medical examination, that the ~~educator's~~employee's condition interferes with the performance of regular duties. [For employees who are eligible for temporary disability leave, see DEC(LOCAL)]

~~[See DEC(LEGAL)]~~

In accordance with DGBA, an employee may file a complaint disputing placement on temporary disability leave. As part of the complaint process, the employee may present testimony or other relevant information to the Board regarding the employee's fitness to perform regular duties.

OTHER REQUIREMENTS

Employees with communicable diseases shall follow recommendations of public health officials regarding contact with students and other employees. Food service workers shall comply with health requirements established by city, county, and state health authorities. Bus drivers shall comply with legal requirements. [See DBA]

EFFECTIVE DATE

This policy shall be effective as of the adoption date,.

Office of the Superintendent of Schools
Board of Education Meeting of May 10, 2018

Office of Human Resources
Gloria Cavazos, Chief Human Resources Officer

SUBJECT: **PROPOSED REVISIONS TO BOARD POLICY DC(LOCAL), EMPLOYMENT PRACTICES—SECOND READING**

Board Policy DC(LOCAL), regarding the district's employment practices, was reviewed to bring the provisions in line with current district practices and to satisfy policy requirements from the Every Student Succeeds Act (ESSA), described at DC(LEGAL). This agenda item is being submitted to request board approval to update the policy as recommended below:

- At APPLICATIONS, the policy has been changed to reflect that all candidates must complete the online application on the Houston Independent School District careers home page. The text now clarifies that when applicants are equally qualified for a position, veterans who are honorably discharged from active duty shall be extended an interview and if equally qualified will receive a hiring preference. Information on applications shall be confirmed before hiring an individual.
- The section addressing EXIT INTERVIEWS AND TERMINATION REPORTS has been revised. Additional information will be available in administrative regulations.
- In compliance with ESSA, text is included prohibiting employment assistance to school employees who are believed to have engaged in sexual misconduct regarding a minor or student. The local policy provisions prohibit an employee from assisting an employee of the district or of another school district in obtaining a new job if the employee knows or has probable cause to believe that the other employee engaged in such behavior.

The proposed changes are noted in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy DC(LOCAL), Employment Practices, on second reading, effective May 11, 2018.

PERSONNEL DUTIES

The Superintendent or designee shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

POSTING VACANCIES

The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

EMPLOYMENT OF ALL PERSONNEL

The Board delegates to the Superintendent final authority to hire contractual and noncontractual personnel. [See also BJA(LOCAL)]

APPLICATIONS

All applicants shall complete the online application ~~form~~ by accessing the District's careers home page (www.houstonisd.org/careers). ~~supplied by the District.~~

When applicants are equally qualified for a position, veterans who are discharged from active duty under an honorable discharge ~~retiring and/or exiting from military service and who are honorably discharged~~ shall be extended an interview and if equally qualified will receive a hiring preference.

Information on applications shall be confirmed ~~before a contract is offered for a contractual position and~~ before hiring ~~of~~ an individual ~~or as soon as possible thereafter for a noncontractual position~~.

[For information related to the evaluation of criminal history records, see DBAA.]

EMPLOYMENT REQUIREMENTS

All employees shall meet the requirements specified by the District for the positions for which they are hired. Exceptions to this provision may be made only by the Superintendent.

POLYGRAPH TESTS

Applicants for certain positions may be requested to take a polygraph examination after a tentative offer of employment is made by the District.

UNAUTHORIZED PERSONS ON DISTRICT PREMISES

No person independently hired by a District employee shall be allowed to perform any tasks or volunteer any duties on District premises without prior approval of the principal, work location supervisor, and/or the Human Resources Department. [See also DH(LOCAL), GKG(LOCAL)]

EXIT INTERVIEWS ~~AND TERMINATION REPORTS~~

Employees resigning or retiring from the District may be asked to participate in exit interviews~~to garner information pertaining to salaries, benefits, and working conditions. A personnel action notice shall be prepared, with appropriate documentation, for every employee who leaves employment with the District~~.

RESIGNATION OR RETIREMENT IN LIEU OF TERMINATION	An employee who retired or resigned in order to avoid termination shall not be eligible for reemployment with the District. [See also DFE(LOCAL)]
EMPLOYMENT ASSISTANCE PROHIBITED	No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT) for the Educators' Code of Ethics]
EFFECTIVE DATE	This policy shall be effective as of the adoption date,.