

THE HOUSTON INDEPENDENT SCHOOL DISTRICT



AGENDA

**Board of Education
Meeting**

October 14, 2021

THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Index

- | | |
|--------------------------------------|---------------------------------------|
| A. Superintendent's Priority Items | G. Talent |
| B. Trustee Items | H. Business Operations |
| C. Closed Session (Closed to Public) | I. Finance |
| D. Deputy Superintendent | J. Other |
| E. School Offices | K. Policy |
| F. Academics | L. Superintendent's Information Items |

MEMBERS OF THE BOARD OF EDUCATION

Dr. Patricia K. Allen, *President*
Holly Maria Flynn Vilaseca, *First Vice President*
Judith Cruz, *Second Vice President*
Kathy Blueford-Daniels, *Secretary*
Dani Hernandez, *Assistant Secretary*
Sue Deigaard
Myrna Guidry
Elizabeth Santos
Anne Sung

Millard House II, *Superintendent of Schools*

BOARD OF EDUCATION AGENDA

October 14, 2021

2:00 p.m.

- **CALL TO ORDER**
- **ADJOURN TO CLOSED OR EXECUTIVE SESSION UNDER SECTIONS 551.004, 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.083, 551.084, AND 551.089, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE FOR THE PURPOSES LISTED UNDER SECTION C**
- **RECESS**

5:00 p.m.

- **REGULAR BOARD MEETING RECONVENES FOR OPEN SESSION**
- **MEDITATION AND PLEDGE OF ALLEGIANCE**
- **RECOGNITIONS**
- **INTRODUCTION OF SPECIAL EDUCATION CONSERVATOR**
- **SPEAKERS TO AGENDA ITEMS**

BUSINESS AGENDA

- **CONSIDERATION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED OR EXECUTIVE SESSION**
- **CONSIDERATION AND APPROVAL OF MINUTES FROM SEPTEMBER 9 AND 30, 2021**

Table of Contents

A. SUPERINTENDENT'S PRIORITY ITEMS

- A-1. Approval Of Personal Services Performed By The Superintendent, Including Speaking Engagements, Panel Discussions, Workshops, Etc., In Accordance With Texas Education Code Section 11.201(E)
- A-2. Acceptance Of Board Monitoring Update: Presentation Of Goal 3 Progress Measures 1, 2, And 3 - *Revised*
 - October 2021 GPM Update - *New*
 - October 2021 GPM Report - *New*

B. TRUSTEE ITEMS

- B-1. Approval Of Amended Resolution Ordering November 2, 2021, General Election For Houston Independent School District Single-Member Districts I, V, VI, VII, And IX - *Revised*
 - Resolution - *Revised*
- B-2. Announcement Of Required Board Member Continuing Education
 - Explanatory Sheet

C. CLOSED SESSION

C-1. Personnel

- a. Deliberate the duties of the superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and board members; evaluations of the superintendent and chief audit executive, consideration of compensation, and contractual provisions.
- b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, including resignation agreements and full and final release for chief officers, assistant superintendents, executive officers, and other administrators, and, if necessary, approve waiver and release and compromise agreements.
- c. Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.

C-2. Legal Matters

- a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice.
- b. Pending or contemplated litigation matters and status report.
- c. Update on federal law enforcement activity on February 27, 2020.
- d. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options.
- e. Legal discussion concerning *Houston ISD v. Texas Education Agency, et al.*, in the 459th Judicial District Court, Travis County, Texas, Cause No. D-1-GN-19-003695.
- f. Legal Update on Special Education Accreditation Investigation.
- g. Consideration and authority to settle in the matter of *Madeleine O., b/n/f Kris & Robert O. v. HISD*; before the Texas Education Agency; TEA Docket No. 245-SE-0821.
- h. Receive legal advice regarding statutorily-required consideration of redistricting of Trustee districts and possible authorization to negotiate and execute a contract with outside counsel.

- i. Update regarding delinquent tax collection agreement.
- j. Consideration and approval to settle in the matter of Miguel Antonio Lopez v. Houston ISD; in the 55th Judicial District Court of Harris County, Texas; Cause No. 2021-15264.

C-3. Real Estate

- a. Sale
- b. Purchase
- c. Exchange
- d. Other
 - 1. Discussion and update on legal obligations related to Public Facility Corporation payments.
 - 2. Discussion regarding removal of land use restrictions and reversionary interest related to previously conveyed property to the City of Houston, the former Rufus Cage School site, located at 1409 and 1417 Telephone Road, Houston, Texas 77023.

D. DEPUTY SUPERINTENDENT

- D-1. Approval Of District Improvement Plan For 2021–2022
- Executive Summary

E. SCHOOL OFFICES

F. ACADEMICS

- F-1. Authority To Negotiate And Execute An Interlocal Agreement With The College Of Education And Human Development At Texas A&M University And Houston Community College To Offer Dual Credit Courses For High Schools Offering Career And Technical Education Programs In Education
- Explanatory Sheet
- F-2. Authority To Negotiate And Execute An Interlocal Agreement With The Texas A&M AgriLife Extension Service To Recognize Harris County 4-H For Eligible Extracurricular Status Under The Texas Administrative Code And To Approve The Adjunct Faculty Agreement
- Explanatory Sheet

- F-3. Authority To Negotiate And Execute An Interlocal Agreement With Texas Southern University For College Level Course Offerings To Sterling Aviation Early College High School
- Explanatory Sheet
- F-4. Authority To Negotiate And Execute An Interlocal Agreement With The University Of Houston-Downtown College Of Public Service To Provide Internships And Field Practicum Opportunities
- Explanatory Sheet
- F-5. Authority To Negotiate And Execute An Interlocal Agreement With Workforce Solutions To Provide Career Planning, Training, And Tools To Houston Independent School District Students
- Explanatory Sheet
- F-6. Authority To Negotiate And Execute An Interlocal Agreement With The Texas Health And Human Services Department To Provide Training And Employment Services To Houston Independent School District Students Through The Texas Works Path To Success Program
- Explanatory Sheet
- F-7. Authority To Negotiate And Execute An Interlocal Agreement With The University Of Texas Health Science Center At Houston School Of Dentistry To Provide Educational Services To Houston Independent School District Students
- Explanatory Sheet

G. TALENT

- G-1. Adoption Of Resolution To Waive Work Day Missed And To Pay Employees As A Result Of The September 14, 2021, District Closure
- Resolution

H. BUSINESS OPERATIONS

- H-1. Approval Of A Budget Increase And Authority To Negotiate, Execute, And Amend A Contract For Facilities Assessment And Capital Planning Services - *Revised*
- Executive Summary - *Revised*
- H-2. Approval To Negotiate, Execute, And Amend A Construction Contract For Weatherproofing And Exterior Repairs For Northside High School - *Revised*
- Executive Summary

- H-3. Authority To Negotiate, Execute, And Amend An Agreement With The SPARK School Park Program For The Improvement And Construction Of SPARK Parks At Various Campuses

- Executive Summary

I. FINANCE

- I-1. Approval Of Vendor Awards For Purchases Over \$100,000 And Ratification Of Vendor Awards For Purchases Under \$100,000

- Purchase Requests - *Revised*

- I-2. Approval Of Current And Anticipated Donations For Districtwide And School-Specific Programs And Authorization To Negotiate, Execute, And Amend Necessary Contracts Associated With These Donations

- Attachment For Approval Of Donations

- I-3. Acceptance Of Grant Funds In Support Of Districtwide And School-Specific Programs And Authorization To Negotiate And Execute Contracts Required Under The Grants

- Attachment For Acceptance Of Grants

- I-4. Approval Of The October General Fund Budget Amendment

- Executive Summary
- October 2021 Budget Amendment

- I-5. Approval Of Funding For Implementation Of Time And Attendance System

- Executive Summary

- I-6. Approval Of Contract With Coaching Facilitators For Support Of F-Rated And Comprehensive Campuses For The 2020–2021 School Year

- Executive Summary

J. OTHER

- J-1. Approval Of 2021–2022 Internal Audit Goals

- Explanatory Sheet
- Department Goals For The 2021–2022 Performance Period

K. POLICY

- K-1. Approval To Amend Board Policy DGB(LOCAL), Employee Rights And Privileges: Personnel Management Relations—Second Reading

- DGB(LOCAL), Second Reading - *Revised*

- K-2. Approval Of Proposed Deletion Of Board Policy AIC(LOCAL), *Accountability: Investigations And Sanctions*—Second Reading - *New*
- Explanatory Sheet - *New*
 - AIC(LOCAL), Second Reading - *New*
- K-3. Approval Of Proposed Deletion Of Board Policy BDAF(LOCAL), *Officers And Officials: Selection And Duties Of Chief Tax Officials*—Second Reading - *New*
- Explanatory Sheet - *New*
 - BDAF(LOCAL), Second Reading - *New*
- K-4. Approval Of Proposed Revisions To Board Policy BP(LOCAL), *Administrative Regulations*—Second Reading - *New*
- Explanatory Sheet - *New*
 - BP(LOCAL), Second Reading - *New*
- K-5. Approval Of Proposed Revisions To Board Policy CCG(LOCAL), *Local Revenue Sources: Ad Valorem Taxes*—Second Reading - *New*
- Explanatory Sheet - *New*
 - CCG(LOCAL), Second Reading - *New*
- K-6. Approval Of Proposed Deletion Of Board Policy CG(LOCAL), *Bonded Employees And Officers*—Second Reading - *New*
- Explanatory Sheet - *New*
 - CG(LOCAL), Second Reading - *New*
- K-7. Approval Of Proposed Revisions To Board Policy DH(LOCAL), *Employee Standards Of Conduct*—Second Reading - *New*
- Explanatory Sheet - *New*
 - DH(LOCAL), Second Reading - *New*
- K-8. Approval Of Proposed Revisions To Board Policy DI(LOCAL), *Employee Welfare*—Second Reading - *New*
- Explanatory Sheet - *New*
 - DI(LOCAL), Second Reading - *New*
- K-9. Approval Of Proposed Revisions To Board Policy FD(LOCAL), *Admissions*—Second Reading - *New*
- Explanatory Sheet - *New*
 - FD(LOCAL), Second Reading - *New*

- K-10. Approval Of Proposed Revisions To Board Policy FJ(LOCAL), *Gifts and Solicitations*—Second Reading - *New*
- Explanatory Sheet - *New*
 - FJ(LOCAL), Second Reading - *New*
- K-11. Approval Of Proposed Revisions To Board Policy GE(LOCAL), *Relations With Parent Organizations*—Second Reading - *New*
- Explanatory Sheet - *New*
 - GE(LOCAL), Second Reading - *New*

L. SUPERINTENDENT'S INFORMATION ITEMS

HEARING OF THE COMMUNITY

TRUSTEE REPORTS AND COMMENTS

Reports and comments from the board president and board members regarding meetings and conferences attended, including board committee meetings, schools visited, community and district activities, new initiatives, education programs, and continuing education. The items may be discussed, but no final action will be taken on these items at this meeting.

REPORTS FROM THE SUPERINTENDENT

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, and education programs, on which there will be no action. The items may be discussed, but no final action will be taken on these items at this meeting.

ADJOURN

REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

**SUBJECT: ACCEPTANCE OF BOARD MONITORING UPDATE: PRESENTATION
OF GOAL 3 PROGRESS MEASURES 1, 2, AND 3**

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, the HISD Board of Education monitors progress towards the district's goals and compliance with certain goals and constraints.

Attached to this update are a presentation and report regarding goals and goal progress measures (GPMs). The following measures have new data this month:

Goal 3: The percentage of graduates that meet the criteria for college, career, and military readiness (CCMR) as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63 percent for 2017–2018 graduates to 71 percent for 2022–2023 graduates reported in 2024.

- GPM 3.1—The percentage of students who by the end of grade 11 have demonstrated college readiness by satisfying the Texas Success Initiative (TSI) requirements via SAT, ACT, or Texas Success Initiative Assessment (TSIA) will increase eight percentage points from 24 percent in 2019 to 32 percent in 2024
- GPM 3.2—The percentage of students who by the end of grade 11 have demonstrated college readiness via Advanced Placement/International Baccalaureate (AP/IB) examinations, dual credit coursework, or dual-enrollment credit eligibility will increase eight percentage points from 26 percent in 2019 to 34 percent in 2024.
- GPM 3.3—The percentage of students who by the end of grade 11 have demonstrated career readiness via an industry-based certification will increase 18 percentage points from 0 percent in 2019 to 18 percent in 2024.

HOUSTON INDEPENDENT SCHOOL DISTRICT

Goal 3 and Goal Progress Measures 3.1 and 3.3

Date: 10/14/2021



Progress Monitoring Timeline

- Tonight: Finalize Goal 3 and GPMs 3.1 and 3.3 for 11th Graders
- November: Students Meeting TSI (3.1)
- January: Students AP/IB/DC/DE (3.2)
- February: Students Meeting IBCs (3.3)

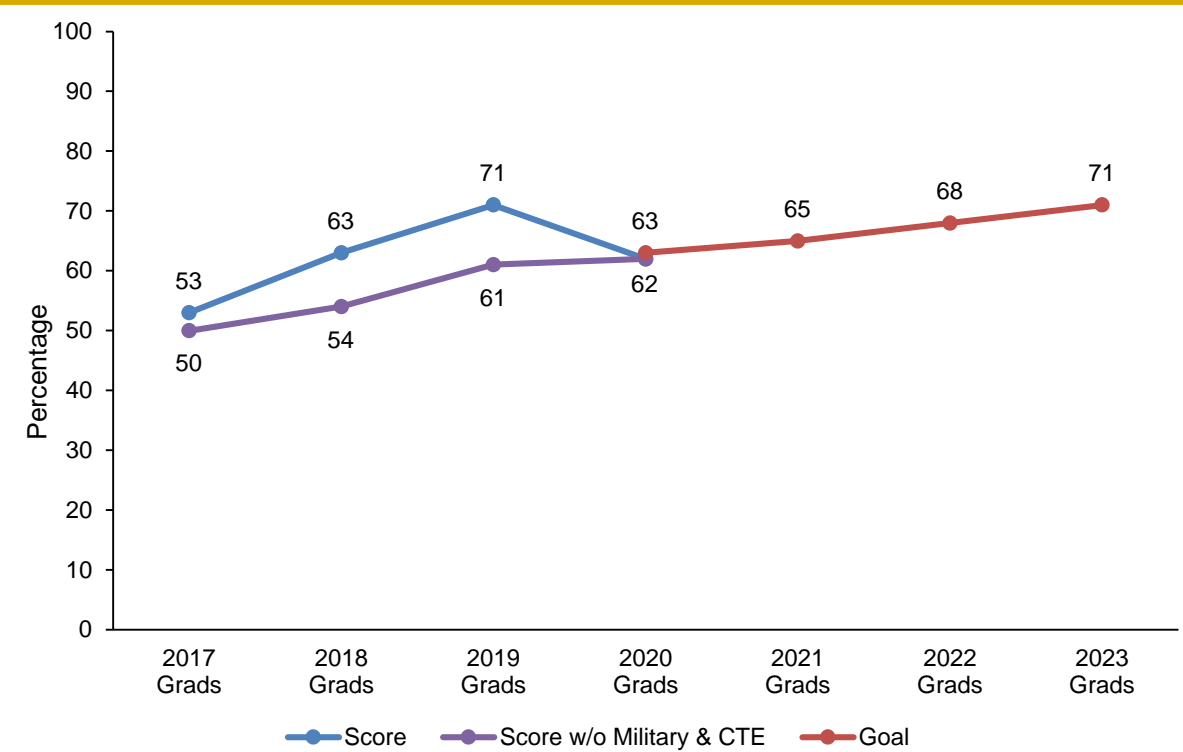
Goal 3

The percentage of graduates that meet the criteria for CCMR as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63% for 2017–18 graduates to 71% for 2022–2023 graduates reported in 2024.

Assessment Participation Rates

		2016–17	2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
11th Grade	Total Students	11,478	11,240	11,096	11,458	11,687			
	Participation Rate								
	ACT	5%	6%	0%	2%	3%			
	SAT	82%	85%	85%	6%	48%			
	TSIA Reading	8%	6%	11%	9%	11%			
	TSIA Math	7%	5%	6%	6%	7%			

Percent of Graduates That Met CCMR



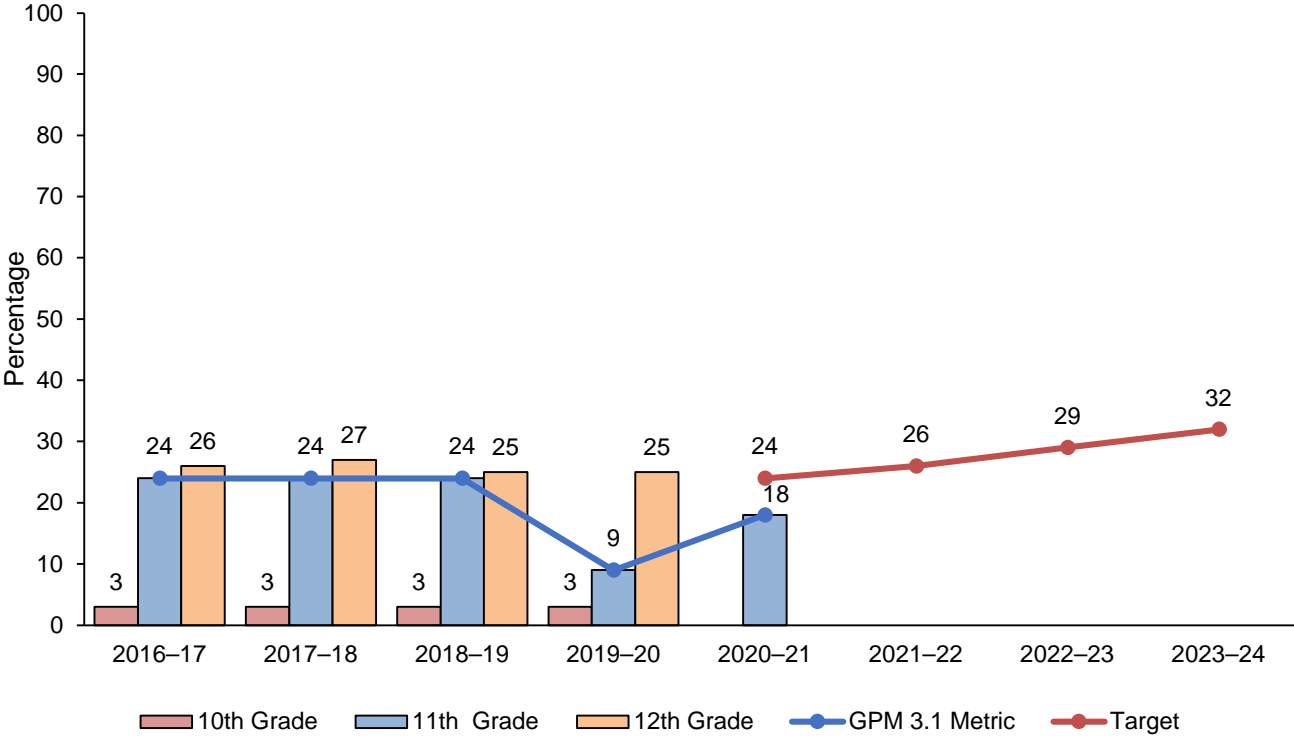
Did Not Meet

- Military self-reporting and 0.5 credit for CTE stopped counting starting with the 2020 Graduates.
- Nearly all student groups showed improvement when compared to 2019 grads w/o military and CTE.

Goal Progress Measure 3.1

The percentage of students who by the end of 11th grade have demonstrated college readiness by satisfying the Texas Success Initiative (TSI) requirements via SAT, ACT, or Texas Success Initiative Assessment (TSIA) will increase eight percentage points from 24 in 2019 to 32 in 2024.

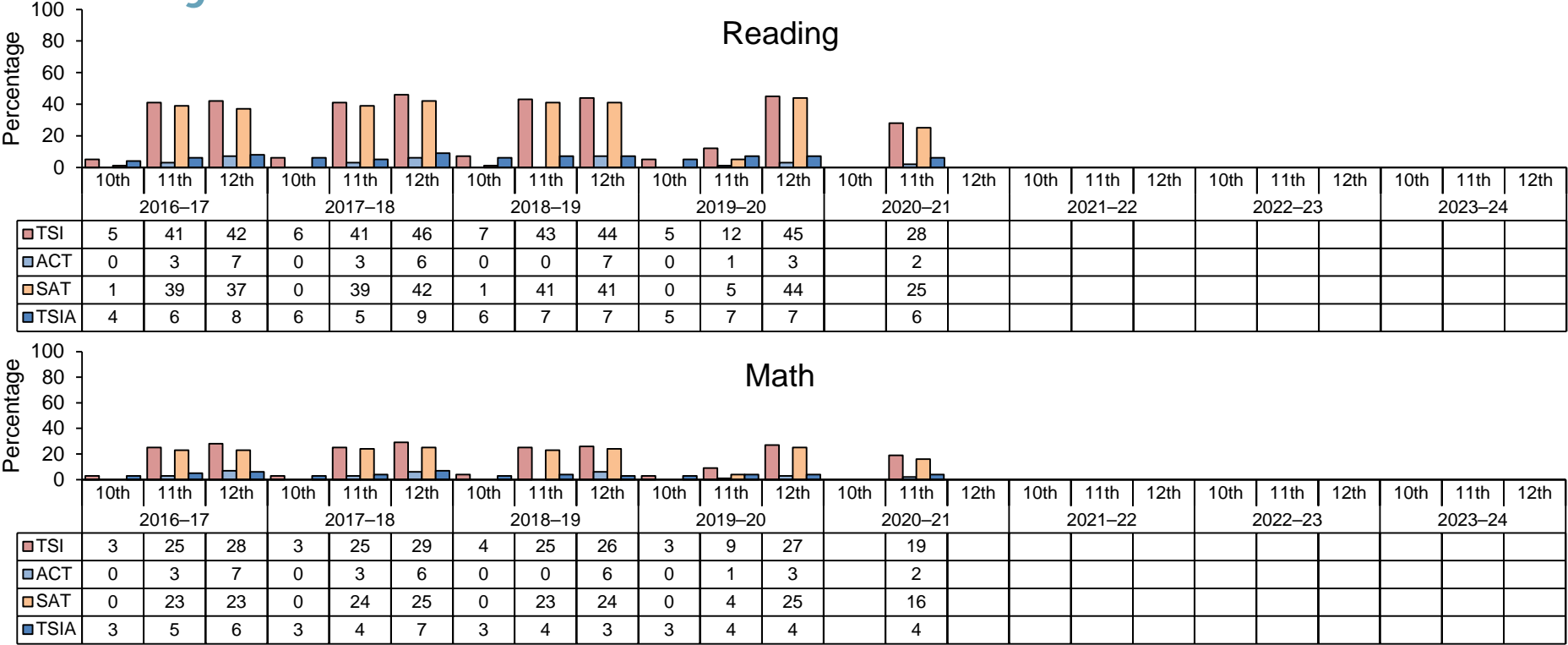
Percentage of Students Meeting TSI Reading and Math by Grade Level



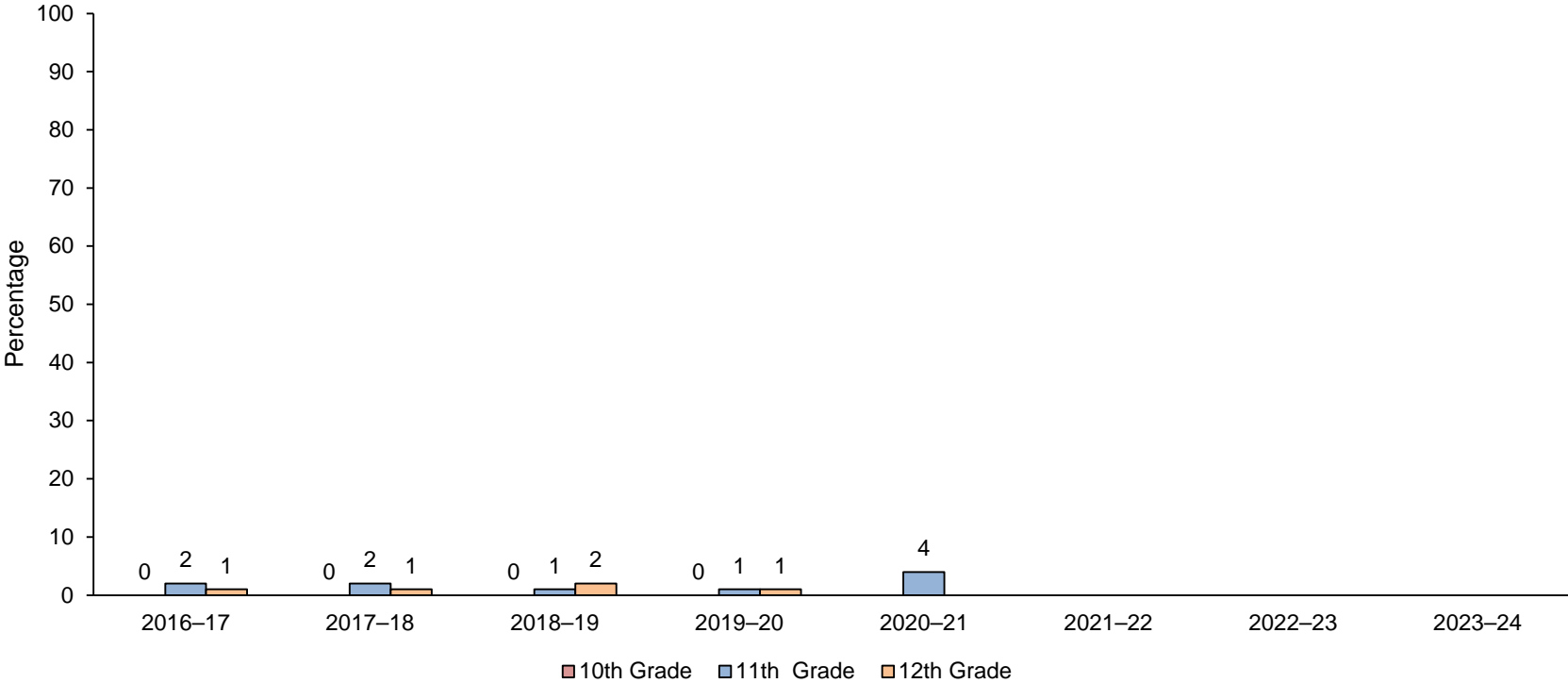
Did Not Meet

- Large decrease in PSAT/NMSQT participation from prior school years due to COVID.

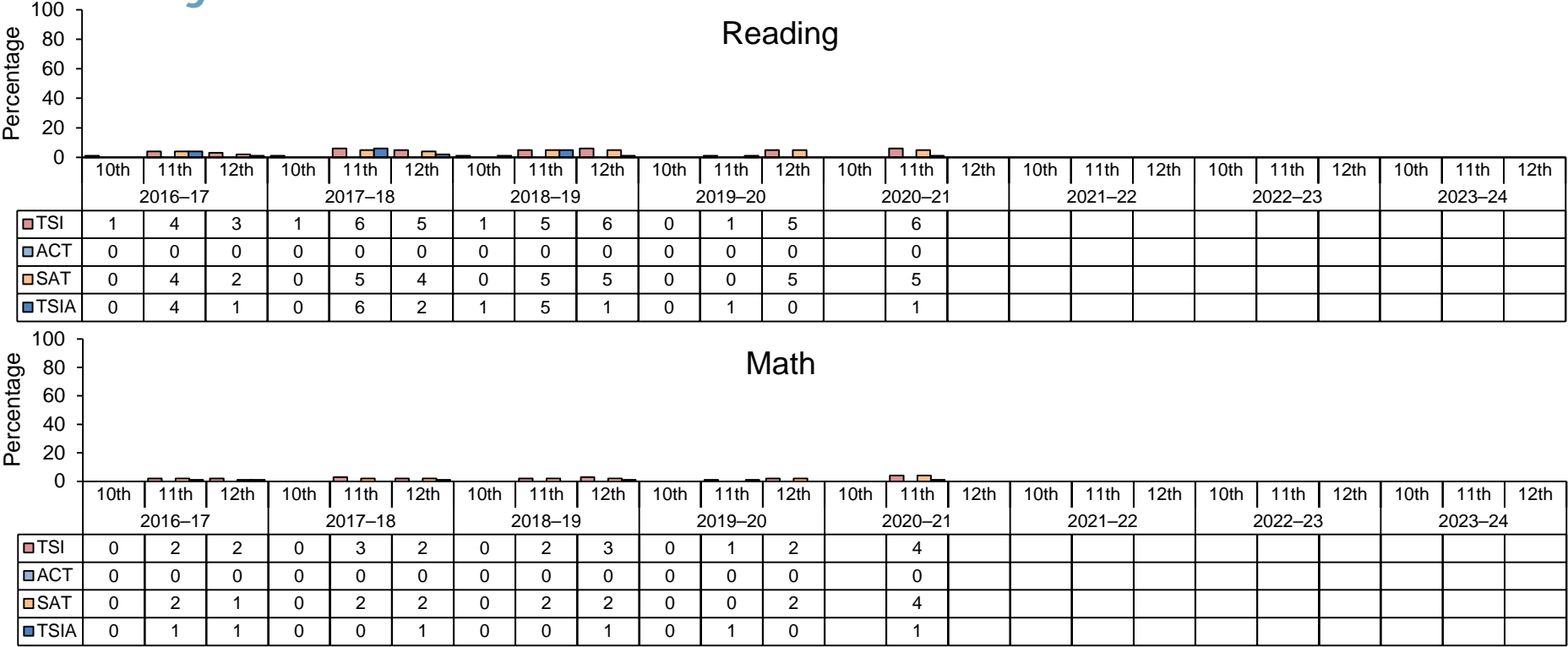
Percentage of Students Meeting TSI by Subject and Grade Level



Percentage of SWDs Meeting TSI Reading and Math by Grade Level



Percentage of SWDs Meeting TSI by Subject and Grade Level



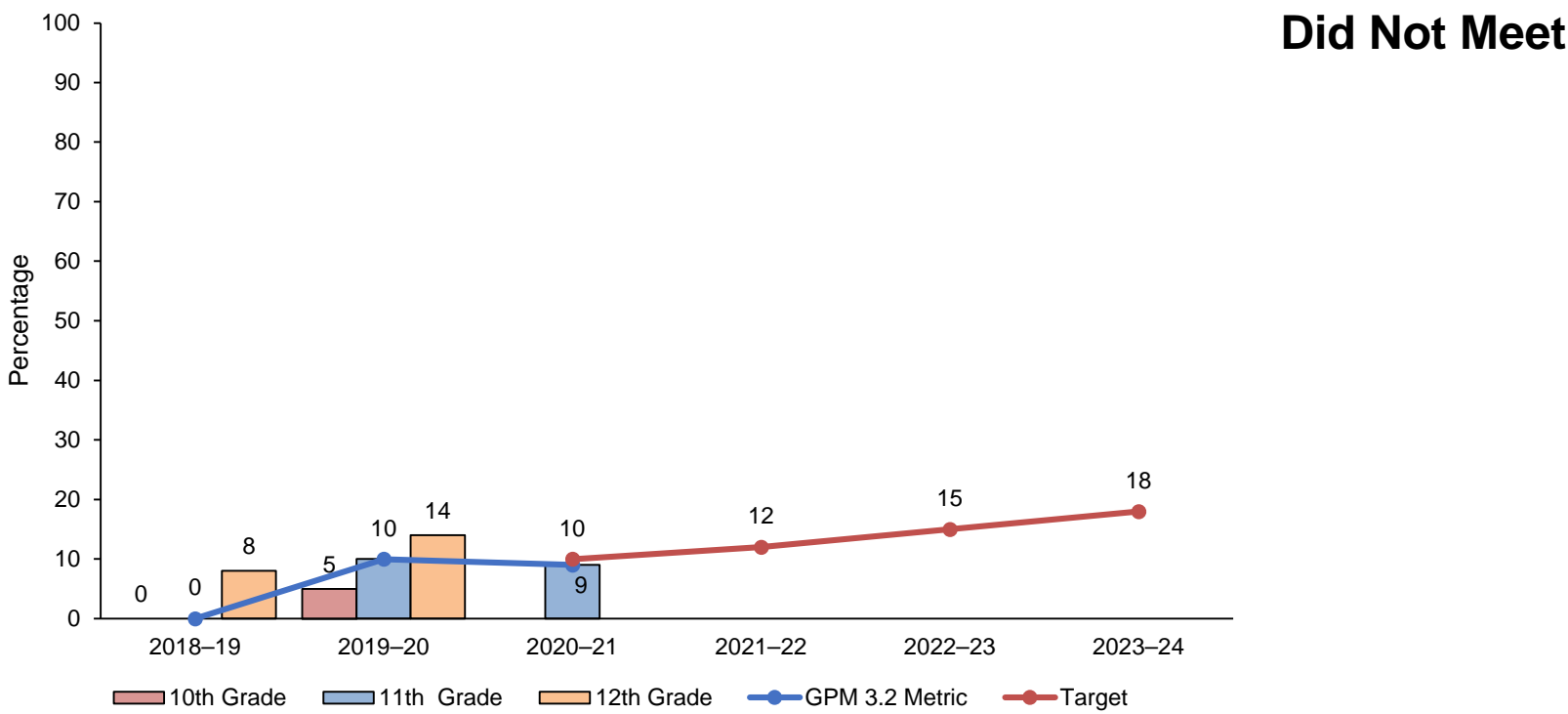
Next Steps

- Khan Academy Dashboard
- Link curriculum to skills necessary for TSIA success
- Address COVID impact

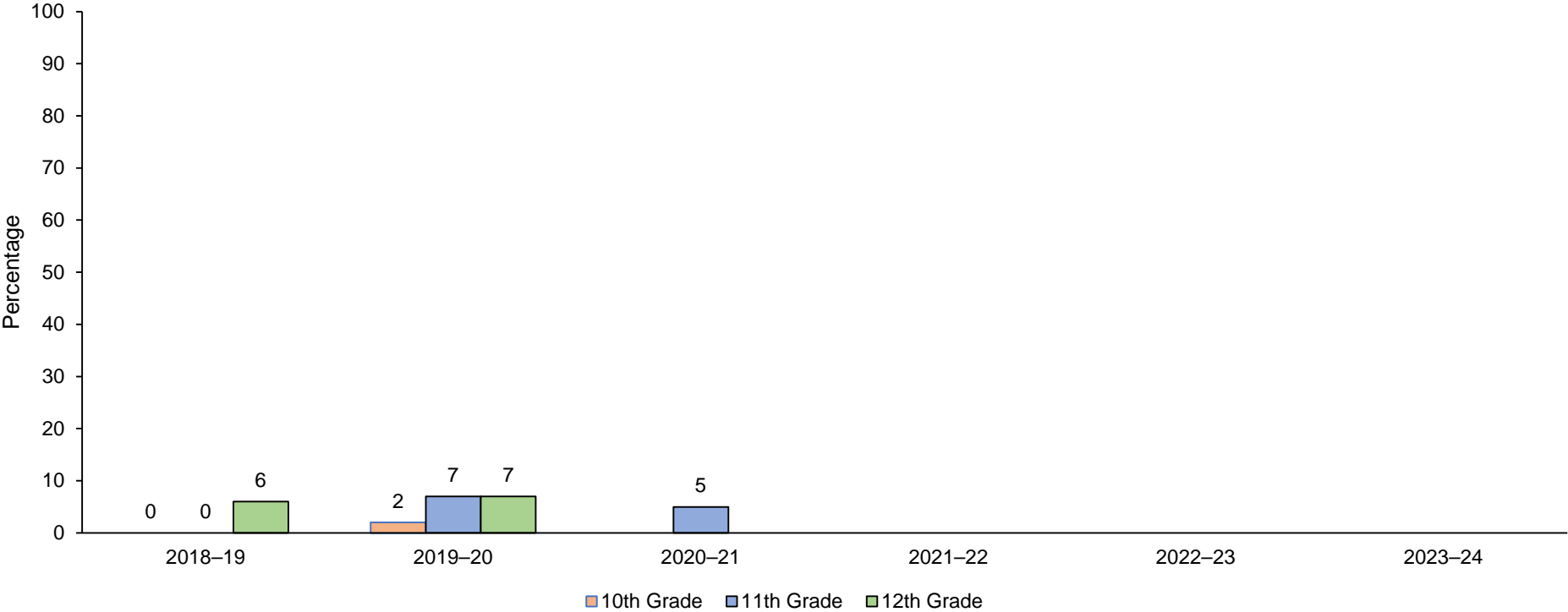
Goal Progress Measure 3.3

The percentage of students who by the end of grade 11 have demonstrated career readiness via an industry-based certification will increase 18 percentage points from 0 percent in 2019 to 18 percent in 2024.

Percentage of Students Demonstrating Career Readiness Through IBC by Grade Level



Percentage of SWDs Demonstrating Career Readiness Through IBC by Grade Level



Next Steps

- K-12 CCMR alignment
- Connect certifications to employment opportunities

HOUSTON INDEPENDENT SCHOOL DISTRICT

Thank you

Date: 10/14/2021



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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: October 2021

Goal 3, October 2021 CCMR

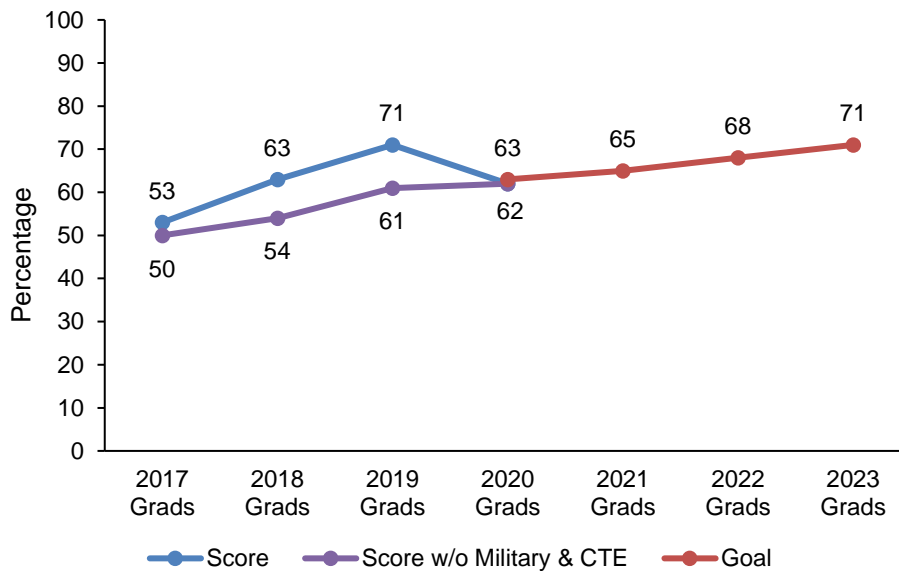
Goal Measure 3

The percentage of graduates that meet the criteria for CCMR as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63% for 2017–18 graduates to 71% for 2022–2023 graduates reported in 2024.

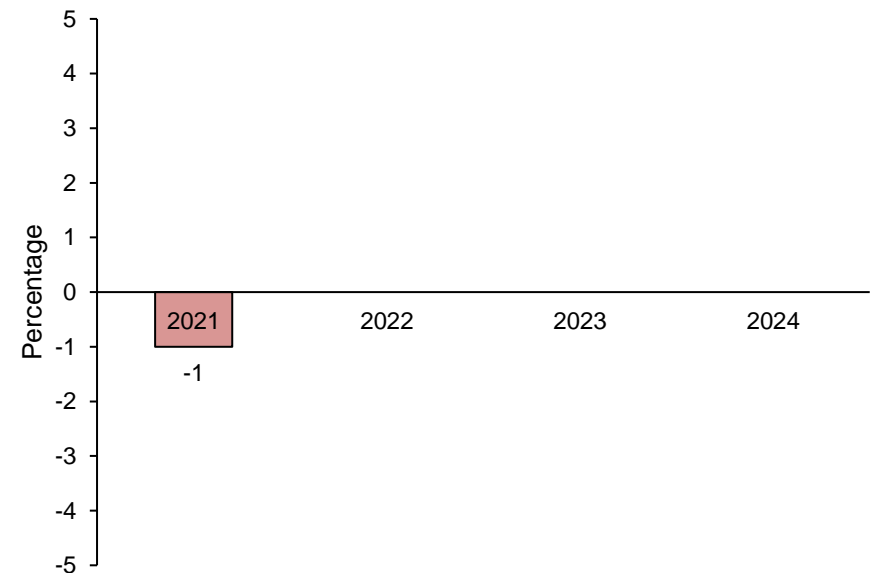
Evaluation

Did Not Meet

Percent of Graduates That Met CCMR



Percentage Points Above or Below Goal



Data Source

- TEA student-level CCMR data files
- Military self-reporting and 0.5 credit for CTE stopped counting starting with the 2020 Graduates.

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: October 2021

Goal Measure 3 (CCMR) Support Data

Houston ISD			Graduate Year						
			2017	2018	2019	2020	2021	2022	2023
All Students		Actual	53%	63%	71%	62%			
		Target				63%	65%	68%	71%
Econ. Dis.		Actual	50%	60%	70%	61%			
		Target				60%	63%	66%	69%
Race/Ethnicity	African American	Actual	38%	52%	66%	53%			
		Target				52%	56%	60%	64%
	Hispanic	Actual	54%	63%	72%	63%			
		Target				63%	65%	68%	71%
	White	Actual	67%	73%	69%	67%			
		Target				73%	74%	75%	76%
	American Indian	Actual	46%	50%	58%	56%			
		Target				50%	54%	58%	62%
	Asian	Actual	85%	90%	88%	88%			
		Target				90%	91%	92%	93%
	Pacific Islander	Actual	---	---	---	---			
		Target				---	---	---	---
	Two or More	Actual	66%	67%	80%	60%			
		Target				67%	68%	69%	71%
Special Pops.	Special Ed.	Actual	37%	67%	66%	65%			
		Target				67%	68%	69%	71%
	Special Ed. (Former)	Actual	31%	44%	44%	42%			
		Target				44%	48%	53%	58%
	ELs*	Actual	42%	46%	60%	47%			
		Target				46%	50%	55%	60%
Mobility	Cont. Enrolled	Actual	58%	67%	76%	67%			
		Target				67%	68%	69%	71%
	Non-Cont. Enrolled	Actual	33%	45%	50%	40%			
		Target				45%	49%	54%	59%

--- <25 students tested; *Includes Current and Monitored

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: October 2021

Goal Measure 3 (CCMR without Military Enrollment and CTE) Support Data

Houston ISD			Graduate Year						
			2017	2018	2019	2020	2021	2022	2023
All Students		Actual	50%	54%	61%	62%			
		Target				63%	65%	68%	71%
Econ. Dis.		Actual	47%	50%	59%	61%			
		Target				60%	63%	66%	69%
Race/Ethnicity	African American	Actual	34%	41%	50%	53%			
		Target				52%	56%	60%	64%
	Hispanic	Actual	51%	54%	62%	63%			
		Target				63%	65%	68%	71%
	White	Actual	65%	70%	66%	67%			
		Target				73%	74%	75%	76%
	American Indian	Actual	44%	43%	42%	56%			
		Target				50%	54%	58%	62%
	Asian	Actual	83%	87%	85%	88%			
		Target				90%	91%	92%	93%
	Pacific Islander	Actual	---	---	---	---			
		Target				---	---	---	---
	Two or More	Actual	63%	63%	74%	60%			
		Target				67%	68%	69%	71%
Special Pops.	Special Ed.	Actual	34%	61%	57%	65%			
		Target				67%	68%	69%	71%
	Special Ed. (Former)	Actual	23%	32%	31%	42%			
		Target				44%	48%	53%	58%
	ELs*	Actual	38%	39%	47%	47%			
		Target				46%	50%	55%	60%
Mobility	Cont. Enrolled	Actual	55%	58%	66%	67%			
		Target				67%	68%	69%	71%
	Non-Cont. Enrolled	Actual	30%	37%	40%	40%			
		Target				45%	49%	54%	59%

--- <25 students tested; *Includes Current and Monitored

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: October 2021

Goal Progress Measure 3.1 – September 2021	Evaluation																																																						
The percentage of students who by the end of 11th grade have demonstrated college readiness by satisfying the Texas Success Initiative (TSI) requirements via SAT, ACT, or Texas Success Initiative Assessment (TSIA) will increase eight percentage points from 24 in 2019 to 32 in 2024.	Did Not Meet																																																						
<div>Percentage of Students Meeting TSI Reading and Math by Grade Level</div> <table><caption>Percentage of Students Meeting TSI Reading and Math by Grade Level</caption><thead><tr><th>School Year</th><th>10th Grade</th><th>11th Grade</th><th>12th Grade</th><th>GPM 3.1 Metric</th><th>Target</th></tr></thead><tbody><tr><td>2016-17</td><td>3</td><td>24</td><td>26</td><td>24</td><td></td></tr><tr><td>2017-18</td><td>3</td><td>24</td><td>27</td><td>24</td><td></td></tr><tr><td>2018-19</td><td>3</td><td>24</td><td>25</td><td>24</td><td></td></tr><tr><td>2019-20</td><td>3</td><td>9</td><td>25</td><td>9</td><td></td></tr><tr><td>2020-21</td><td></td><td>18</td><td></td><td>18</td><td>24</td></tr><tr><td>2021-22</td><td></td><td></td><td></td><td></td><td>26</td></tr><tr><td>2022-23</td><td></td><td></td><td></td><td></td><td>29</td></tr><tr><td>2023-24</td><td></td><td></td><td></td><td></td><td>32</td></tr></tbody></table> <p>Legend: 10th Grade (orange bar), 11th Grade (blue bar), 12th Grade (green bar), GPM 3.1 Metric (blue line with dots), Target (red line with dots).</p>		School Year	10th Grade	11th Grade	12th Grade	GPM 3.1 Metric	Target	2016-17	3	24	26	24		2017-18	3	24	27	24		2018-19	3	24	25	24		2019-20	3	9	25	9		2020-21		18		18	24	2021-22					26	2022-23					29	2023-24					32
School Year	10th Grade	11th Grade	12th Grade	GPM 3.1 Metric	Target																																																		
2016-17	3	24	26	24																																																			
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2023-24					32																																																		
<div>Data Source</div> <ul style="list-style-type: none">• Summer PEIMS, SAT student data files, TSIA student data files, ACT student data files• Students must have been enrolled on the last day of the school year.• TSI data captured through July of each year.• Note: The 2019–2020 results does not include the 2019–2020 SAT school day due to the administration being postponed from April 2020 to October 2020.																																																							

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: October 2021

Goal Progress Measure 3.1 Results by Student Groups

Houston ISD		School Year							
		2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
All Students	10 th	3%	3%	3%	3%				
	11 th	24%	24%	24%	9%	18%			
	12 th	26%	27%	25%	25%				
Econ. Dis.	10 th	3%	3%	3%	3%				
	11 th	18%	18%	17%	6%	11%			
	12 th	20%	22%	18%	19%				
Special Ed.	10 th	0%	0%	0%	0%				
	11 th	2%	2%	1%	1%	4%			
	12 th	1%	1%	2%	1%				
ELs**	10 th	0%	1%	1%	1%				
	11 th	2%	4%	5%	2%	7%			
	12 th	2%	4%	4%	6%				

* <25 graduates; **Includes Current and Monitored

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: October 2021

Goal Progress Measure 3.1 Results by Race/Ethn.

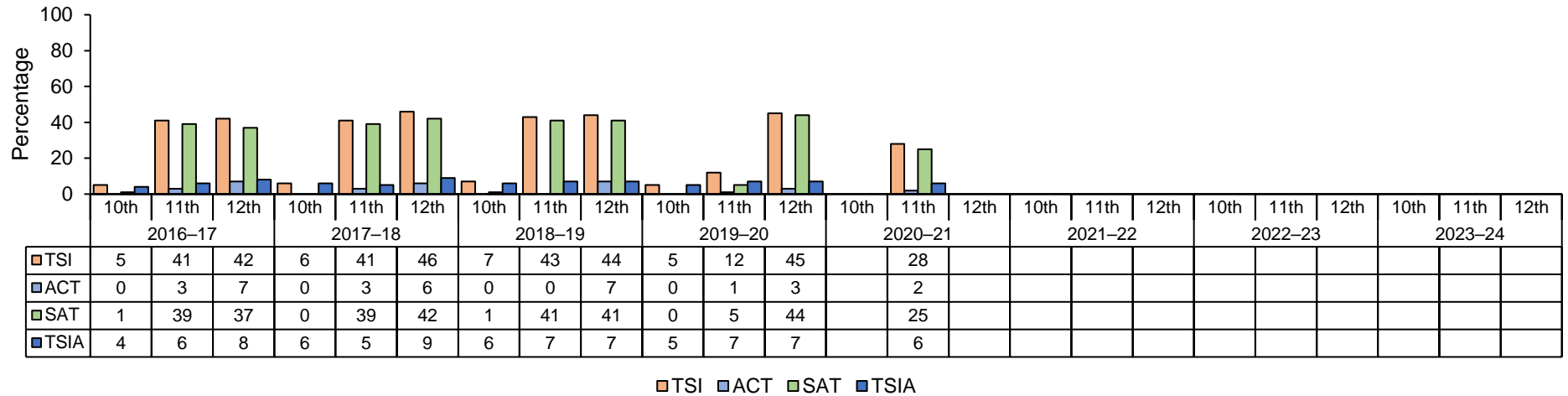
Houston ISD		School Year							
		2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
African American	10 th	3%	2%	3%	2%				
	11 th	14%	15%	15%	5%	10%			
	12 th	17%	18%	17%	16%				
Hispanic	10 th	3%	3%	4%	3%				
	11 th	20%	19%	20%	7%	14%			
	12 th	21%	23%	20%	21%				
White	10 th	2%	2%	2%	1%				
	11 th	44%	47%	45%	15%	39%			
	12 th	52%	53%	51%	51%				
American Indian	10 th	0%	10%	*	4%				
	11 th	20%	*	*	*	*			
	12 th	28%	*	*	*				
Asian	10 th	5%	4%	6%	3%				
	11 th	67%	69%	68%	32%	64%			
	12 th	68%	72%	69%	73%				
Pacific Islander	10 th	*	*	*	*				
	11 th	*	*	*	*	*			
	12 th	*	*	*	*				
Two or More	10 th	2%	3%	1%	1%				
	11 th	45%	50%	38%	10%	26%			
	12 th	47%	53%	54%	41%				

* <25 graduates

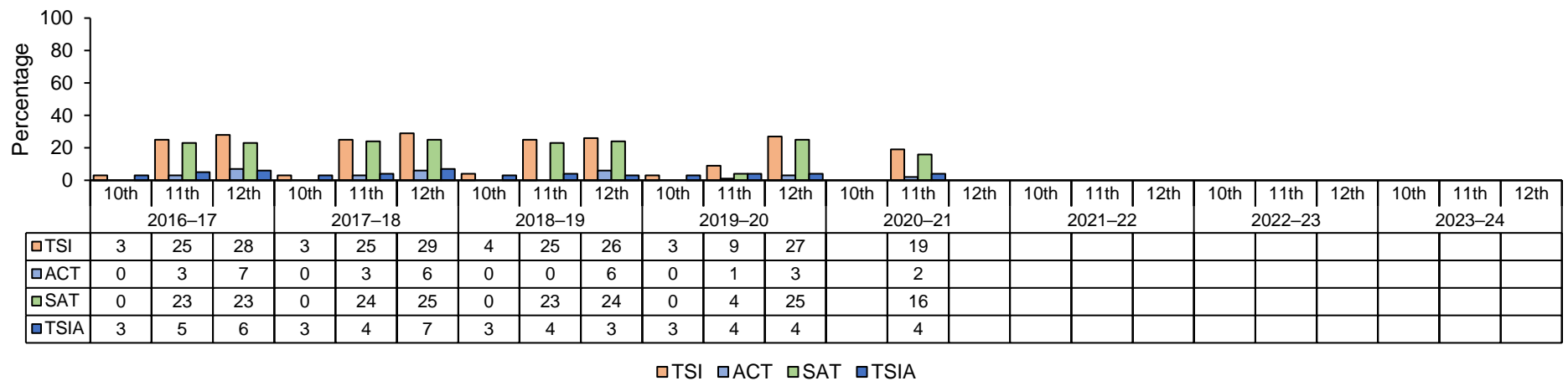
Goal Monitoring Report: October 2021

Goal Progress Measure 3.1 Support Data

Percentage of Students Meeting TSI Reading by Grade Level



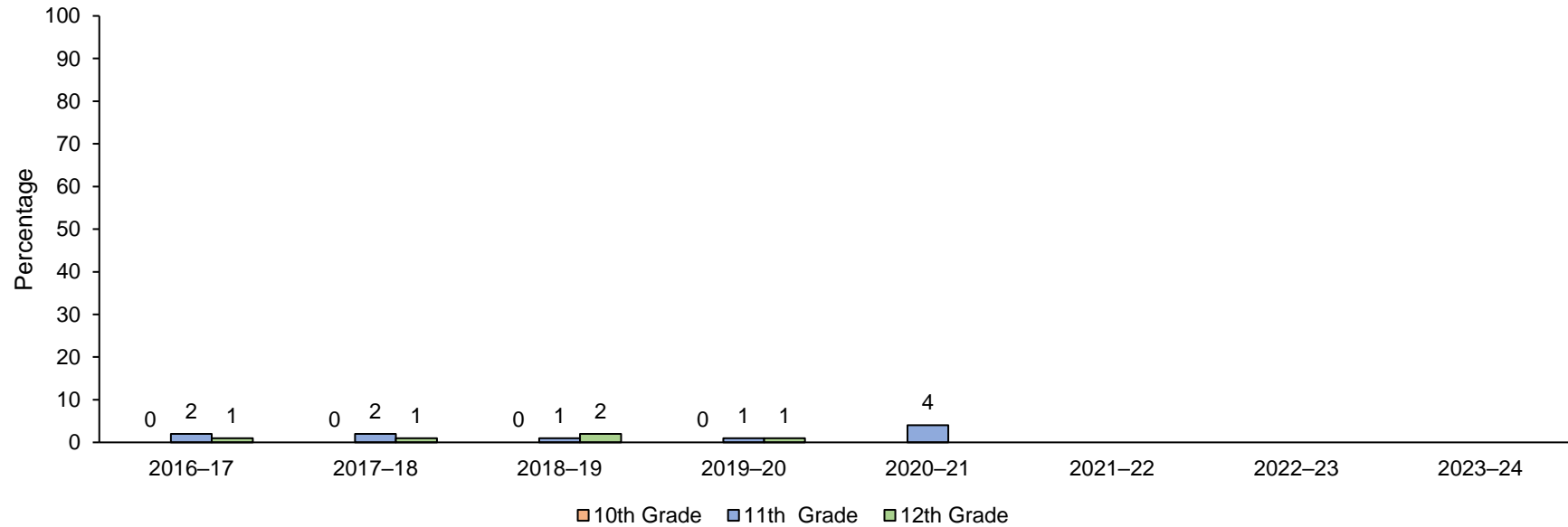
Percentage of Students Meeting TSI Math by Grade Level



Goal Monitoring Report: October 2021

Goal Progress Measure 3.1 Support Data – SWDs

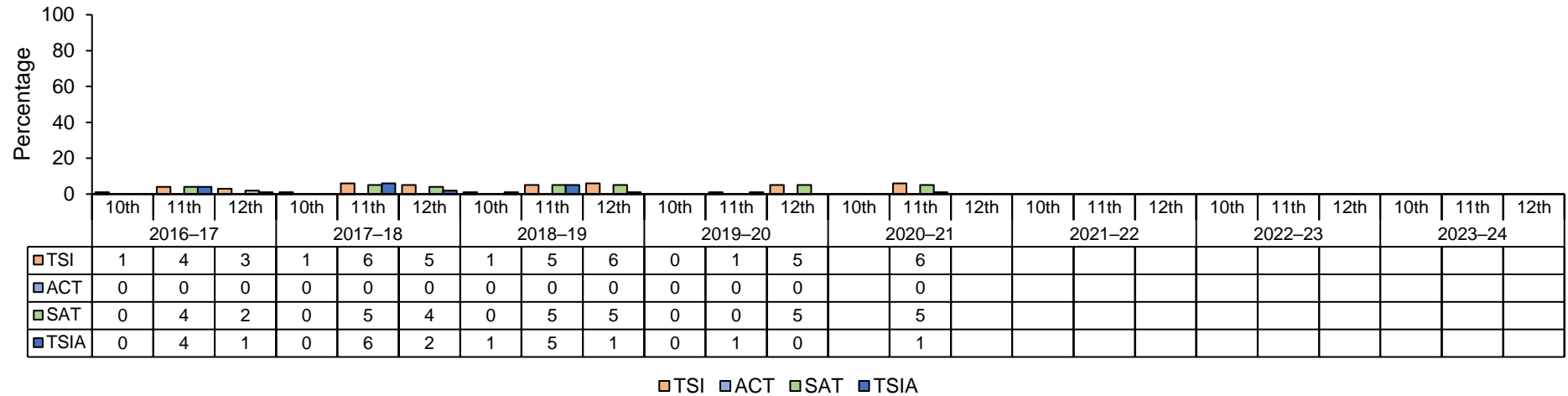
Percentage of SWDs Meeting TSI Reading and Math by Grade Level



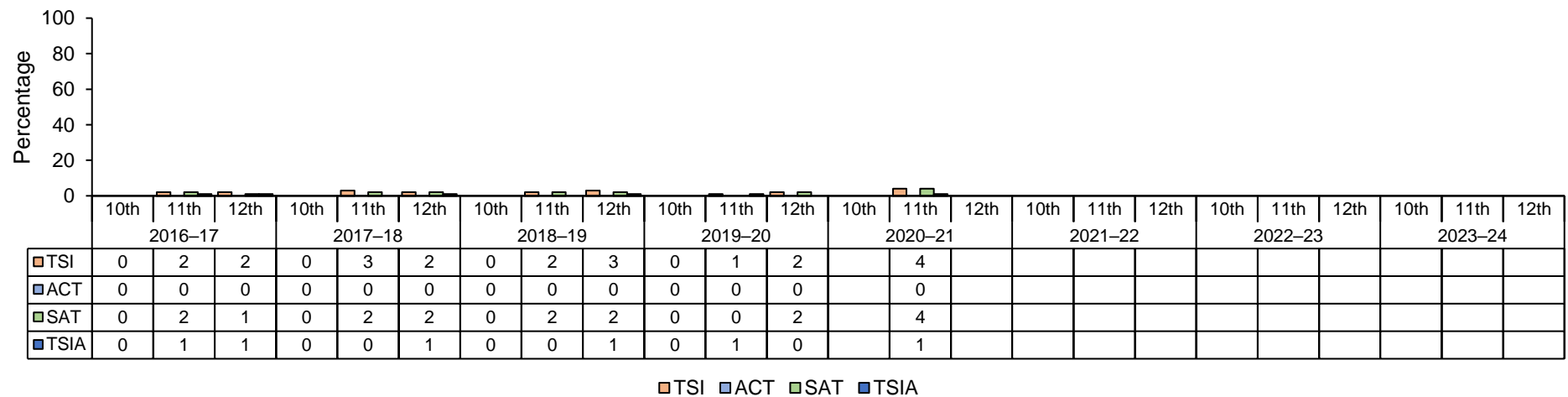
Goal Monitoring Report: October 2021

Goal Progress Measure 3.1 Support Data – SWDs (Cont.)

Percentage of SWDs Meeting TSI Reading by Grade Level



Percentage of SWDs Meeting TSI Math by Grade Level



HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: October 2021

Goal Progress Measure 3.1 Support Data – Assessment Participation Rates

		2016–17	2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
10th Grade	Total Students	12,951	13,024	13,012	13,033				
	Participation Rate								
	ACT	0%	0%	0%	0%				
	SAT	3%	2%	2%	0%				
	TSIA Reading	5%	9%	9%	8%				
	TSIA Math	4%	5%	5%	4%				
11th Grade	Total Students	11,478	11,240	11,096	11,458	11,687			
	Participation Rate								
	ACT	5%	6%	0%	2%	3%			
	SAT	82%	85%	85%	6%	48%			
	TSIA Reading	8%	6%	11%	9%	11%			
	TSIA Math	7%	5%	6%	6%	7%			
12th Grade	Total Students	11,130	11,673	11,719	11,830				
	Participation Rate								
	ACT	17%	15%	14%	6%				
	SAT	78%	81%	80%	83%				
	TSIA Reading	21%	22%	16%	12%				
	TSIA Math	13%	13%	5%	6%				

HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: October 2021

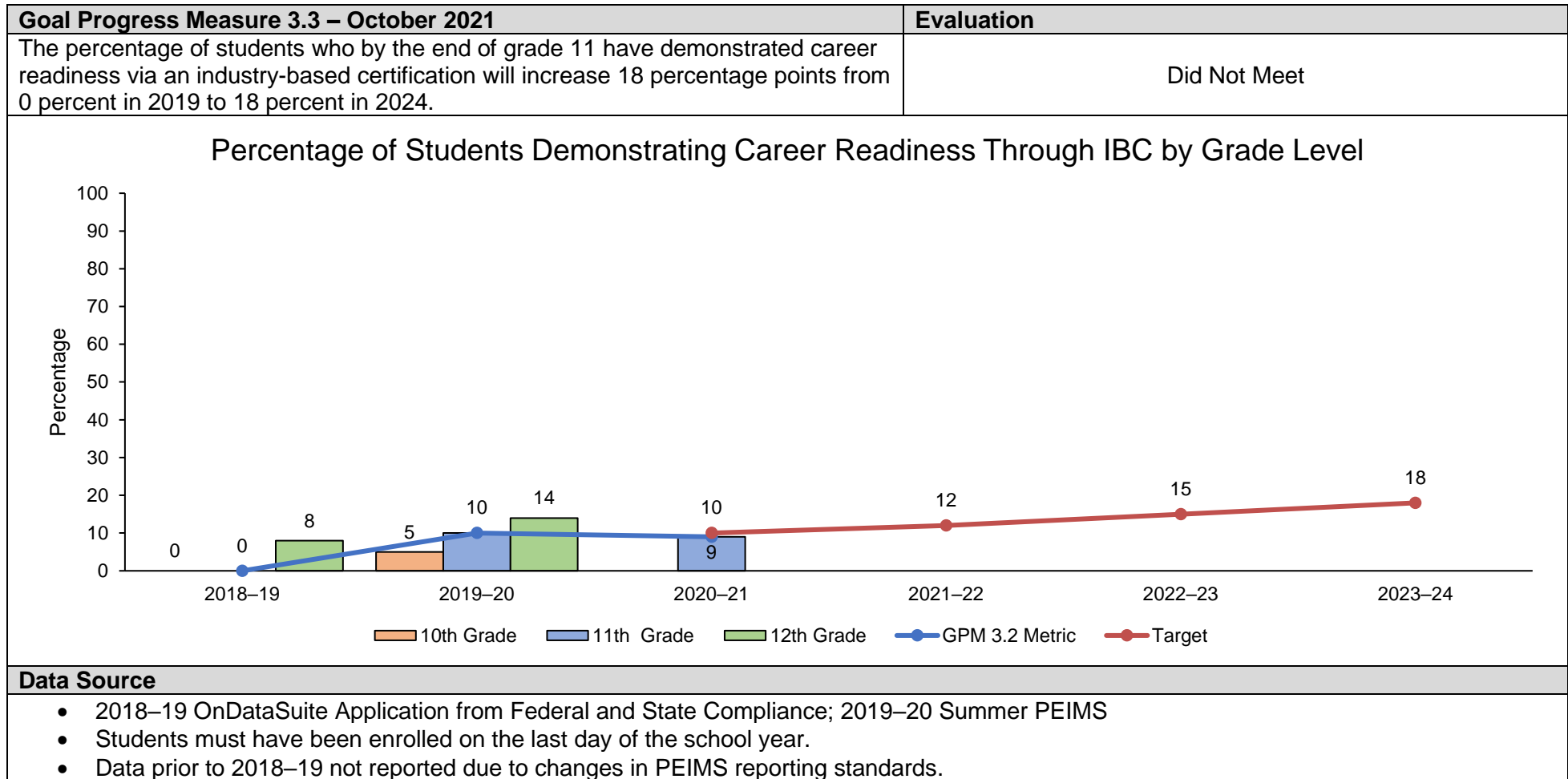
Goal Progress Measure 3.1 Support Data – SWDs Assessment Participation Rates

		2016–17	2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
10th Grade	Total SWDs	1,029	1,077	1,083	1,089				
	Participation Rate								
	ACT	0%	0%	0%	0%				
	SAT	4%	3%	4%	0%				
	TSIA Reading	1%	2%	2%	1%				
	TSIA Math	1%	1%	1%	0%				
11th Grade	Total SWDs	958	819	829	874	1,025			
	Participation Rate								
	ACT	1%	1%	0%	0%	0%			
	SAT	51%	59%	61%	1%	32%			
	TSIA Reading	1%	3%	2%	2%	5%			
	TSIA Math	1%	1%	1%	1%	2%			
12th Grade	Total SWDs	1,255	1,053	1,068	1,112				
	Participation Rate								
	ACT	2%	3%	3%	2%				
	SAT	40%	44%	46%	49%				
	TSIA Reading	11%	14%	11%	3%				
	TSIA Math	6%	7%	1%	1%				

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: October 2021



HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: October 2021

Goal Progress Measure 3.3 Results by Student Groups

Houston ISD		School Year							
		2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
All Students	10 th			0%	5%				
	11 th			0%	10%	9%			
	12 th			8%	14%				
Econ. Dis.	10 th			0%	6%				
	11 th			0%	12%	10%			
	12 th			10%	16%				
Special Ed.	10 th			0%	2%				
	11 th			0%	7%	5%			
	12 th			6%	7%				
ELs**	10 th			0%	5%				
	11 th			0%	12%	10%			
	12 th			9%	15%				

* <25 students; ** Includes Current and Monitored

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: October 2021

Goal Progress Measure 3.3 Results by Race/Ethn.

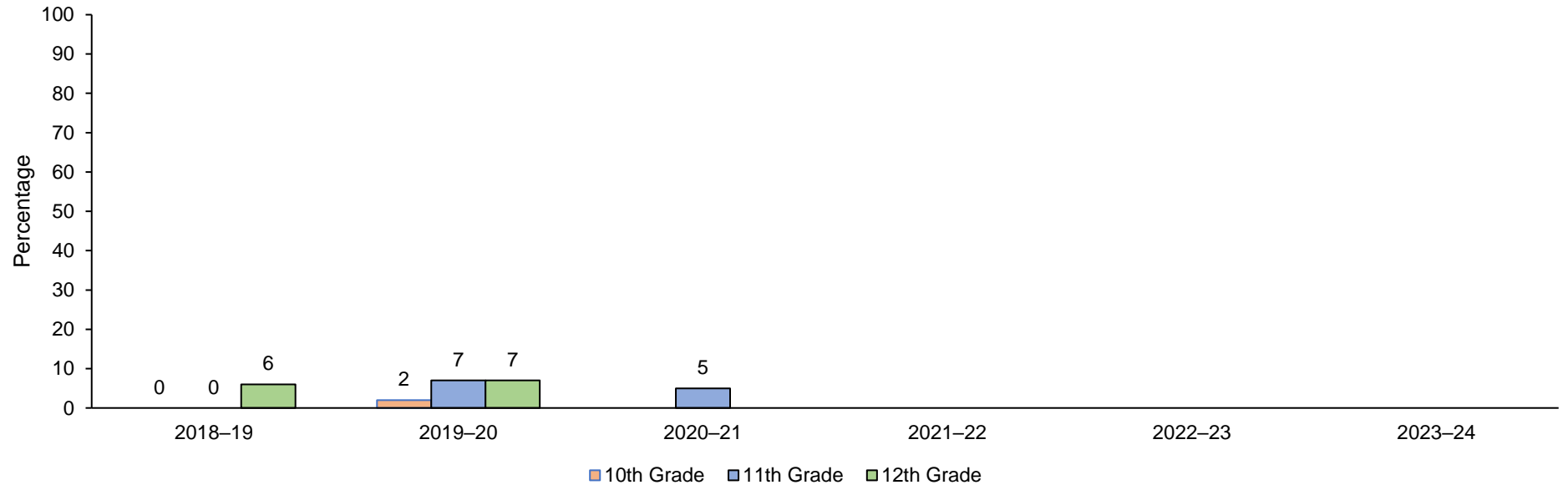
Houston ISD		School Year							
		2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
African American	10 th			0%	5%				
	11 th			0%	8%	7%			
	12 th			5%	11%				
Hispanic	10 th			0%	6%				
	11 th			0%	13%	10%			
	12 th			11%	18%				
White	10 th			0%	3%				
	11 th			0%	5%	5%			
	12 th			4%	5%				
American Indian	10 th			*	11%				
	11 th			*	*	*			
	12 th			*	*				
Asian	10 th			0%	2%				
	11 th			0%	5%	4%			
	12 th			3%	7%				
Pacific Islander	10 th			*	*				
	11 th			*	*	*			
	12 th			*	*				
Two or More	10 th			0%	3%				
	11 th			0%	4%	4%			
	12 th			3%	7%				

* <25 students

Goal Monitoring Report: October 2021

Goal Progress Measure 3.3 Support Data

Percentage of SWDs Demonstrating Career Readiness Through IBC by Grade Level



Goal Monitoring Report: October 2021

Goal 3 Superintendent's Response Summary – GPM 3.1

The SAT and ACT assessments have a long history as a barrier to entry for post-secondary education opportunities including college acceptance and minimum criterion for scholarships. I am directing my staff to research and implement pedagogical strategies and resources to address and close the inequitable outcomes traditionally seen on these assessments in our district, state, and nation. Continued access to the PSAT 8/9, PSAT/NMSQT, SAT tutorials, and applications such as Khan Academy allow students to experience the testing environment, explore common test questions, and learn testing strategies which have traditionally been inaccessible to our students. I also would like to continue the SAT school day, where all 11th grade students are able to take the SAT assessment on their home campus without the additional stress and burden of transportation and testing on a Saturday.

We are in the process of providing campuses the Khan District Dashboard, which allows campuses to monitor student outputs and incentivize Khan usage. The office of C&CR along with the School Offices are monitoring these outputs and providing support where needed.

The scope and sequence of our ELA and mathematics curriculum must also be explored. There is a disconnect between the knowledge and skills required by the state of Texas to those tested on the SAT and ACT. A comparison of EOC assessments shows that HISD along with other districts in the state of Texas have higher performance on math assessments when compared to ELA. The opposite is seen when looking at the percent of students meeting the Texas Success Initiative on the SAT and ACT assessments. Aligning the skills of our scholars to both the Texas Essential Knowledge and Skills and those necessary for post-secondary success are vital to improving student outcomes.

To minimize unnecessary testing, I have directed my staff to continue only using the TSI Assessment to meet the prerequisite for dual credit coursework or the Spring of the senior year for students who have not yet reached the college readiness benchmark but intend to enroll in college. I am putting an emphasis on ensuring that students not intending to enroll in college should demonstrate College, Career, and Military Readiness (CCMR) through a career pathway.

Goal Monitoring Report: October 2021

Goal 3 Superintendent's Response Summary – GPM 3.3

Along with continuing to work on expanding Career & Technical (CTE) aligned with Industry-Based Certifications (IBCs), I am focusing on ensuring middle school students are equipped with the skills and knowledge to engage in CTE coursework as they enter high school. While the impact of this strategy on student outcomes may not be fully realized until after this progress measure has ended, this focus on continuous high-quality curriculum across all grade levels is critical for creating global graduates. The Texas Education Agency has placed IBCs in a central role with the state accountability system. This has resulted in classroom rigor and student performance expectations to become as important as core academic courses.

Beyond ensuring that our students have the opportunity to obtain IBCs, I plan to put emphasis on creating and expanding our business partnerships to ensure that these certifications are connected to employment opportunities upon graduation.

Office of the Board of Education
Board of Education Meeting of October 14, 2021

Patricia Allen, District IV Trustee and President

SUBJECT: APPROVAL OF AMENDED RESOLUTION ORDERING NOVEMBER 2, 2021, GENERAL ELECTION FOR HOUSTON INDEPENDENT SCHOOL DISTRICT SINGLE-MEMBER DISTRICTS I, V, VI, VII, AND IX

State election law requires that the Houston Independent School District (HISD) Board of Education approves polling locations for the election of trustees.

At the August 12, 2021, regular HISD board meeting, the Board of Education approved a resolution ordering a general election for HISD Board of Education single-member districts I, V, VI, VII, and IX, to be administered by Harris County on November 2, 2021. This order of election did not include polling locations because they had not yet been determined by Harris County in coordination with the district.

Since August 12, 2021, Harris County in coordination with the district has presented ~~tentative~~ early voting locations and election-day voting locations. The board must approve these locations as required by state law. Polling locations are subject to change up until election day and are posted and updated on HarrisVotes.com.

The document amending the order of election is attached.

COST/FUNDING SOURCE(S): The total cost for this program is not expected to exceed \$XXX,XXX and will be funded by districtwide funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1999000001	1090800003	41990000000000	6439000000	N/A	\$XXX,XXX

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the amended resolution ordering a November 2, 2021, general election for HISD Board of Education single-member districts I, V, VI, VII, and IX, effective October 15, 2021.



NOTICE OF SCHOOL BOARD TRUSTEE ELECTION
FOR THE
HOUSTON INDEPENDENT SCHOOL DISTRICT

Notice is hereby given that an election will be held in geographic districts I, V, VI, VII, and IX of the Houston Independent School District on the second day of November, 2021, for the purpose of electing a trustee from each of the following five districts:

- Geographic District I held by Elizabeth Santos
- Geographic District V held by Sue Deigaard
- Geographic District VI held by Holly Flynn Vilaseca
- Geographic District VII held by Anne Sung
- Geographic District IX held by Myrna Guidry

The following candidates have filed for candidacy in the HISD 2021 Board of Education election, scheduled for Tuesday, November 2, 2021. The ballot order is as follows:

District I

- Elizabeth Santos
- Matias Kopinsky
- Janette Garza Lindner

District V

- Maria Benzon
- Sue Deigaard
- Caroline Walter

District VI

- Kendall Baker
- Holly Flynn Vilaseca
- Greg Degeyter

District VII

- Lee Walker (name on ballot);
Mac Walker (preferred name)
- Bridget Wade
- Dwight Jefferson
- Anne Sung

District IX

- Gerry Monroe
- Joshua Ryan Rosales
- Myrna Guidry

**AMENDED ORDER FOR GENERAL TRUSTEE ELECTION
HOUSTON INDEPENDENT SCHOOL DISTRICT**

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

1. Pursuant to the Special Act of 1923 passed by the 38th Legislature of the State of Texas, creating and incorporating the Houston Independent School District; Article 2774b, as amended; and in accordance with Sections 11.055, 11.056, 11.0581, and 11.061 of the Texas Education Code, and the Texas Election Code, the Board of Education for the Houston Independent School District hereby calls and orders a general election to be held on the 2nd day of November, 2021, for the purpose of electing five trustees, for regular terms, to Geographic Districts I, V, VI, VII, and IX.

2. The election shall be administered by Harris County and conducted as a joint election with the City of Houston, and other participating entities, in precincts that can be served by common polling places pursuant to Chapter 271 of the Texas Election Code. Only qualified voters of the Houston Independent School District residing within Geographic Districts I, V, VI, VII, and IX shall be eligible to vote at the election.

3. The Superintendent, or designee, is hereby authorized to make all necessary arrangements for the holding of said election, to execute all necessary contracts for election services, and to serve as the District representative to coordinate with Harris County in conducting the election in accordance with, and subject to, the laws of this State. Harris County shall furnish all necessary election equipment, programming, ballots, and other election supplies necessary for a lawful election.

4. All election judges, alternate judges, clerks, members of the early voting ballot board, central counting station officials, and other personnel designated by Harris County to conduct the election in the precincts covered by this Order, are hereby appointed and confirmed.

5. Any person residing in Geographic Districts I, V, VI, VII, and IX desiring election to the Board must submit a request in writing to have his, her, or their name placed on the ballot as a candidate for the geographic district in which he, she, or they resides. The request must be filed with the District's Office of Board Services located at the Hattie Mae White Educational Support Center, 4400 West 18th Street, Houston, Texas 77092-8501, along with any other information required by law. Applications for the general election (Geographic Districts I, V, VI, VII, and IX) may be filed on or after July 17, 2021, through August 16, 2021, at 5:00 p.m.

6. No person shall have a vote counted for him, her, or them as a write-in candidate for the general election (Geographic Districts I, V, VI, VII, and IX) unless that person has filed a written declaration of write-in candidacy by 5:00 p.m. on August 20, 2021, with the District's Office of Board Services.

7. The order in which the names of the candidates are to be printed on the ballot shall be determined by lot through a drawing or drawings held at the District's Office of Board Services, as provided by Section 52.094 of the Texas Election Code. The District shall post a notice of the

date, hour, and place of the drawing(s) on the bulletin board used for the notices of meetings of the Board of Education of the District. The notice shall remain posted continuously for seventy-two (72) hours immediately preceding the scheduled time of the drawing. The District shall also mail notice of the date, hour, and place of the drawing to each candidate, at the address stated on the candidate's application for a place on the ballot, not later than the fourth (4th) day before the day of the drawing. Each candidate involved in the drawing, or a representative designated by him, her, or them, shall have a right to be present at the drawing and to draw for a position on the ballot.

8. The official ballots for the election shall be prepared in accordance with the Texas Election Code and Article 2774b. All candidates shall be designated on the official ballot according to the number of the geographic district in which the candidate resides. The official ballot shall have printed on it the following:

Official Ballot for the Purpose of Electing Trustees

Houston Independent School District

9. The polling places for this election shall be open for voting from 7:00 a.m. to 7:00 p.m. on November 2, 2021.

10. ~~The following regular county polling places~~Registered voters in Harris County election precincts that contain territory lying may vote at any Harris County election-day polling location. Please go to HarrisVotes.com for a complete listing of Harris County election-day polling locations. Polling locations within HISD Geographic Districts I, V, VI, VII, and IX ~~or parts thereof~~ are hereby designated as polling places for the election follows:

District I						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0001	Crockett Elementary School	2112 Crockett Street	at Hemphill Street	Library in front of school	Houston	77007-3923
0003	Hogg Middle School	1100 Merrill Street	at Norhill Boulevard	Auditorium	Houston	77009-6009
0004	Travis Elementary School HISD	3311 Beauchamp Street	at Pecore Street	Library	Houston	77009-6613
0005						
0046	John Marshall Middle School	1115 Noble Street	at Cochran Street	Library	Houston	77009-8437
0053						
0057	Heights High School	560 East 14th Street	at Columbia	Bulldog Practice Gym	Houston	77008-7021
0058	Love Park Community Center	1000 West 12th Street	at North Shepherd	Gymnasium	Houston	77008-6619
0059	Field Elementary School	703 East 17th Street	at Studewood Street	Library	Houston	77008-4414
0073						
0075	Helms Community Learning Center	503 West 21st Street	at Lawrence Street	Cafeteria	Houston	77008-3641
0077	De Chaumes Elementary School	155 Cooper Road			Houston	77076
0078	Harris County Department of Education	6300 Irvington Boulevard	at Caplin Street	100C	Houston	77022-5618

District I						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0086	Sheraton Houston Brookhollow Hotel	3000 North Loop West Freeway	at Directors Row	Jasmine I & II	Houston	77092- 8810
0105	Houston Community College Northline	8001 Fulton Street		Room 115	Houston	77022
0117	Oyo Townhouse	12439 Northwest Freeway	near Bingle Road	Meeting Room	Houston	77092
0153	Janowski Elementary School	7500 Bauman Road	at Van Molan Street	Annex building	Houston	77022- 6125
0166	Saint Anne de Beaupre Catholic Church	2810 Link Road	at East 29th Street	The Big Hall. Building 1	Houston	77009- 1196
0167						
0179						
0184	Independence Hall Apartments Community Room	6 Burress Street	at Airline Drive	Activities Room	Houston	77022- 1944
0196						
0206	Montie Beach Park Community Center	915 Northwood Street	at Coronado Street	Main MultiPurpose Room	Houston	77009- 3703
0207	CDA Internacional Church	5203 Fulton Street	at Link Road	Fellowship Hall	Houston	77009
0261	American Legion Post No 586	708 East Parker Road	at Guse Street	Stage	Houston	77076- 3413
0270	Clifton Middle School	6001 Golden Forest Drive	at Lost Forest Drive	Multipurpose Room	Houston	77092- 2359
0313						
0321	Melrose Park Community Center	1001 Canino Road	at Downey Street	Gym	Houston	77076- 1218
0323						
0324	Harper Alternative School	4425 North Shepherd Drive	between 43rd Street and Curtin Street	Computer Room	Houston	77018
0326						
0339	Looscan Elementary School	3800 Robertson Street	at Shelby Street	Library	Houston	77009- 4959
0341	Burbank Middle School	315 Berry Road	at Bauman Road	Auditorium	Houston	77022
0367	B T Washington High School	119 East 39th Street		Auditorium	Houston	77018- 6545
0424	Housman Elementary School	6705 Housman Street	at Silber Road	Gymnasium	Houston	77055- 2221
0446						
0448	Black Middle School	1575 Chantilly Lane	at West 43rd Street	Auditorium	Houston	77018- 4150
0498	Northwest Church of Christ	6720 West Tidwell Road	Near Bingle Road	Fellowship Center	Houston	77092- 1436
0501	Mount Sinai Baptist Church Family Life Center	902 West 8th Street	at Herkimer Street	Gym	Houston	77007- 1408
0505	Wainwright Elementary School	5330 Milwee Street	at Costa Rica Road	Cafeteria	Houston	77092- 6655
0543	Herrera Elementary School	525 Bennington Street	at Helmers Street	Gym	Houston	77022- 4911

District I						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0579	Sendero de la Cruz	513 West Rittenhouse Road	at Stuebner Airline Road	Sanctuary	Houston	77091-2404
0637	William Booth Garden Apartments	808 Frawley Street	at Irvington Street	Activity Room	Houston	77009-3353
0663	Waltrip High School	1900 West 34th Street	at Ella Boulevard	ISS Room	Houston	77018-6186
0677	El Mesias United Methodist Church	406 East Rittenhouse Street	at Werner Street	Cafeteria	Houston	77076
0683						
0736						
0778						
0779	Hardy Street Senior Citizens Center	11901 West Hardy Road	at Canino Road	Auditorium	Houston	77076-1220
0787						
0795						
0809						
0833						
0835						
0844						
0846						
0909						
0910						
0917						
0927						
0928						
0953						
0978						

District V						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0008	Bayland Park Community Center	6400 Bissonnet Street	near Hillcroft	Auditorium	Houston	77074
0015	Saint Andrews Presbyterian Church	5308 Buffalo Speedway	at Bissonnet Street	Warren Family Center	Houston	77005-2122
0018	Longfellow Elementary School	3617 Norris Drive	at Timberside Drive	Library	Houston	77025-3600
0040						
0087						
0089	Southside Place Park Clubhouse	3743 Garnet Street	at Chilos Street	Clubhouse	Houston	77005-3715
0123	Montrose Branch Houston Public Library	4100 Montrose Boulevard	at Colquitt Street	Meeting Room	Houston	77006-4938
0128	Bellaire Civic Center	7008 South Rice Avenue		Auditorium	Bellaire	77401
0133	West University Elementary School	3756 University Boulevard	at Edloe Street	Multipurpose Room	Houston	77005
0146	Platou Community Center	11655 Chimney Rock Road	at Burdine Street	Main MultiPurpose Room	Houston	77035-2807
0148	Michael E DeBakey High School for Health Professions	2545 Pressler Street	at West Holcombe Boulevard	Room 148	Houston	77030

District V						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0175						
0176	Lovett Elementary School	8814 South Rice Avenue	at Jason Street	Data Room 317	Houston	77096-2622
0182						
0183	West University Place City Hall	3800 University Boulevard				77005
0214	Cunningham Elementary School	5100 Gulfton Street	near South Rice Avenue	Cafeteria	Houston	77081
0215	Faith American Lutheran Church	4600 Bellaire Boulevard	at White Drive	Faith Center Gym	Bellaire	77401-4296
0222	West Houston Church of Christ	17100 West Road	at Queenston Boulevard	Gym	Houston	77095
0224	Linkwood Park Community Center	3699 Norris Drive	at Ilena Lane	Main MultiPurpose Room	Houston	77025-3600
0232	Pershing Middle School	3838 Blue Bonnet Boulevard	at Braes Boulevard	Skyline Hallway	Houston	77025-1230
0256						
0268						
0281	Godwin Park Community Center	5101 Rutherglenn Drive	at Balmforth Lane	Main MultiPurpose Room	Houston	77096
0284	Bonham Elementary School	8302 Braes River Drive	at Carew Street	Main Entrance Foyer	Houston	77074-4212
0304	Herod Elementary School	5627 Jason Street	at Mullins Drive	Multipurpose Room	Houston	77096-2110
0315	Elrod Elementary School	6230 Dumfries Drive	At Bob White Drive	Cafeteria	Houston	77096-4603
0316	Evelyn Rubenstein Jewish Community Center	5601 South Braeswood Boulevard	at Atwell Drive	Kehillah Room 103	Houston	77096
0317						
0335	BakerRipley Gulfton Sharpstown Campus	6500 Rookin Street			Houston	77074
0345						
0350	The Rice School	7550 Seuss Drive	at North Braeswood Boulevard	Hallway/Auditorium	Houston	77025-2271
0360	Courtyard by Marriott West University	2929 Westpark Drive	near Buffalo Speedway	Meeting Room	Houston	77005
0361	Rice University Welcome Center	6100 Main Street		Seawall Hall	Houston	77005
0403	Westbury Baptist Church	10425 Hillcroft Street	at Willowbend Boulevard	Game Room in Family Life Center	Houston	77096-4798
0430	Jane Long Academy Middle School	6501 Bellaire Boulevard	at Rookin Street	Auditorium	Houston	77074-6428
0431	Burnett Bayland Community Center	6000 Chimney Rock Drive	at Gulfton Street	Gymnasium	Houston	77081-4001
0432	Pilgrim Academy	6302 Skyline Drive	at West Greenridge Drive	Library	Houston	77057-6902
0472	Residence Garage Underwood	2347 Underwood Street	at Kelving Street	Garage	Houston	77030-3627
0570	Pin Oak Middle School	4601 Glenmont Drive	at W Loop S	Library	Bellaire	77401-2328

District V						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0685						
0802						
0819						
0826						
0829						
0837						
0869						
0891						
0895	Poe Elementary School	5100 Hazard Street	at South Boulevard	Front Hallway	Houston	77098-5330
0896	Emanu El	1500 Sunset Boulevard		Feld Hall	Houston	77005
0906						
0931						
0932						
0933						
0952						
0956						
0974						

District VI						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0095	Econolodge West Energy Corridor	715 Highway 6 South	at Memorial Drive	Conference Room	Houston	77079-4003
0130	Houston Marriott Westchase	2900 Briarpark Drive	at Meadowglen Lane	Westchase Rooms 1-4	Houston	77042
0284	Bonham Elementary School	8302 Braes River Drive	at Carew Street	Main Entrance Foyer	Houston	77074-4212
0296						
0297	Sharpstown Park Community Center	6600 Harbor Town Drive	at Bellaire Boulevard	MultiPurpose Room 2	Houston	77036-4052
0298	Waldo Emerson Elementary School	9533 Skyline Drive	at Tanglewilde Street	Dance Room	Houston	77063-5215
0311	Ed White Elementary School	9001 Triola Lane	at Jorine Drive	Foyer	Houston	77036-6147
0356	Paul Revere Middle School	10502 Briar Forest Drive	at West Sam Houston Parkway	Hallway/Auditorium	Houston	77042-2338
0359	Betty Roberts Best Elementary School	10000 Centre Parkway	at Sugar Branch Drive	Music Room# 271	Houston	77036-8200
0395	Ashford Elementary School	1815 Shannon Valley Drive	at Whittington Drive	Gym	Houston	77077-4901
0425	Raindrop Turkish House	9301 West Bellfort Boulevard		Ballroom	Houston	77031
0426	Sharpstown International School	8330 Triola Lane	at Mary Bates Boulevard	Library	Houston	77036-6310
0427	Winford Funerals	8514 Tybor Drive	at Wednesbury Lane	Back Building	Houston	77074
0433	Piney Point Elementary School	8921 Pagewood Lane	at Fondren Road	Gym	Houston	77063-5543
0461						

District VI						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0462	Kate Bell Elementary School	12323 Shaftsbury Drive	at Ravensworth Street	PE Room	Houston	77031-3123
0489	India House	8888 West Bellfort Street	at Westbrae Parkway	Room 122	Houston	77031-2406
0490	Valley West Elementary School	10707 South Gessner Road	at Allen Lane	Cafeteria	Houston	77071
0492						
0499	Grace Presbyterian Church	10221 Ella Lee Lane	at West Sam Houston Parkway	Massey Tucker Hall ABC	Houston	77042-2999
0504	Country Village Clubhouse	12042 Riverview Drive	at Cedar Pass Drive	Main Club House room	Houston	77077-3036
0507	Chinese Community Center	9800 Town Park Drive		Rec Center	Houston	77036
0510	Ray K Daily Elementary School	12909 Briar Forest Dr	near Westhurst Lane	Gym	Houston	77077
0525	Milne Elementary School	7800 Portal Drive	at Kittybrook Drive	Cafeteria/Gymnasium	Houston	77071-1700
0555	Marian Park Community Center	11101 South Gessner Road	at Fighting Colt Street	Community Center	Houston	77071
0566	Sneed Elementary School	9855 Pagewood Lane	at Wood Chase Drive	Room 305	Houston	77042-5523
0572	Masjid El Farooq	1207 Conrad Sauer	near Georgibelle Drive	Community Room	Houston	77043
0625	Ashford United Methodist Church	2201 South Dairy Ashford Road	at Piping Rock Drive	Fellowship Hall	Houston	77077
0626	Christ the Servant Lutheran Church	2400 Wilcrest Drive		Fellowship Hall	Houston	77042-2736
0645	Barbara Bush Elementary School	13800 Westerloch Dr	at Parkway Plaza Drive	Multi-Purpose Room	Houston	77077
0686	Tracy Gee Community Center	3599 Westcenter Drive		Art Rooms 1 & 2	Houston	77042
0711	Westside High School	14201 Briar Forest Drive	at Highway 6	Library	Houston	77077-1806
0727	Shadowbriar Elementary School	2650 Shadowbriar Drive	at Westheimer Road	Multipurpose Room	Houston	77077-6000
0807	Sunset Shadows Apartments Clubhouse	9850 Meadowglen Lane	near Briarpark Drive	Business Center	Houston	77042-4303
0839	San Mateo Episcopal Church	6635 Alder Drive #2			Houston	77081
0938						
0944						
0985						
0986						
1002	Judy Bush Elementary School	9730 Stroud Drive	at Corporate Street	Library	Houston	77036-5105
0095	Econolodge West Energy Corridor	715 Highway 6 South		Conference Room	Houston	77079-4003
0130	Houston Marriott Westchase	2900 Briarpark Drive		Westchase Rooms 1-4	Houston	77042

District VII						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0037						
0038	Woodrow Wilson Elementary School	2100 Yupon Street	at Indiana Street	Gym	Houston	77006-1830
0054	SPJST Lodge Num 88	1435 Beall Street	at 15th Street	Annex in back of main building	Houston	77008-3441
0070	Memorial Elementary School	6401 Arnot Street	at Pickens Street	Room 103	Houston	77007-2007
0086	Sheraton Houston Brookhollow Hotel	3000 North Loop West Freeway	at Directors Row	Jasmine I & II	Houston	77092-8810
0129	Briargrove Elementary School	6145 San Felipe Street	at Briarmead Drive	Library	Houston	77057-2801
0135	River Oaks Recreation Center	3600 Locke Lane	at Timber Lane	Main MultiPurpose Room	Houston	77027-4003
0139	Lamar High School	3325 Westheimer Road	at Eastside Street	Performance Hall	Houston	77027
0177						
0178	HCC West Loop South	5601 West Loop South		Auditorium	Houston	77081
0200	Metropolitan MultiService Center	1475 West Gray Street	at Metropolitan Street	MMSL AR 2 3	Houston	77019-4926
0204	Lazybrook Baptist Church	1822 West 18th Street	near Ella Boulevard	Fellowship Hall	Houston	77008-1204
0213	First Congregational Church	10840 Beinhorn Road		Assembly Room	Houston	77024-3098
0217	Saint Anne Catholic Church	2140 Westheimer Road		Saint Basil Hall	Houston	77098
0227						
0233	Girl Scouts of San Jacinto Council	3000 Southwest Freeway	near Wakeforest Avenue	Performance Area plus other areas	Houston	77098
0234	Houston Marriott West Loop by The Galleria	1750 W Loop S			Houston	77027
0269	Hunters Creek Elementary School	10650 Beinhorn Road			Houston	77024
0272	Unity of Houston Annex	2819 Hillcroft Street	at Hillcroft Street	Annex	Houston	77057
0282	Briarmeadow Clubhouse	3203 Freshmeadows Drive	at Richmond Avenue	Clubhouse	Houston	77063-6231
0299	Treasure Forest Elementary School	7635 Amelia Road	at Counter Point Drive	Cafeteria	Houston	77055-1737
0303						
0312	Terrance Banquet Hall	2424 South Voss Road	Corner of Voss Road and Burgoyne Drive	Hall	Houston	77057
0431	Burnett Bayland Community Center	6000 Chimney Rock Drive	at Gulfton Street	Gymnasium	Houston	77081-4001
0432	Pikgrim Academy	6302 Skyline Drive	at West Greenridge Drive	Library	Houston	77057-6902
0434	Hampton Inn Galleria	4500 Post Oak Parkway	at West Loop	Uptown Room	Houston	77027-3419
0435	T H Rogers School	5840 San Felipe Street	at Bering Drive		Houston	77057
0436	Tanglewood Middle School	5215 San Felipe Street	at Sage Road	Gym	Houston	77056

District VII						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0491	Mandarin Immersion Magnet School	5445 West Alabama Street	at Yorktown Street	Library	Houston	77056
0567	Vietnamese Community Center	7100 Clarewood Drive	at Southwest Freeway	Main Hall	Houston	77036-4402
0569						
0710						
0730	The Forum at Memorial Woods	777 North Post Oak Road	at Memorial Woods Drive	Multi-Purpose	Houston	77024
0902	Resurrection Metropolitan Community Church	2025 West 11th Street	near T C Jester Boulevard	Activities Building	Houston	77008-6320

District IX						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0014	Parker Elementary School	10626 Atwell Drive	at Willowbend Boulevard	Auditorium	Houston	77096-4925
0022	Foerster Elementary School	14200 Fonmeadow Drive	at Haviland Street	Cafeteria	Houston	77035-5218
0131	Abiding Faith United Methodist Church	14300 Alameda School Road	at Fellows Road	Fellowship Hall	Houston	77047-7102
0158	Reynolds Elementary School	9601 Rosehaven Drive	at Sunbeam Street	Multi Purpose	Houston	77051-3132
0216	Montgomery Elementary School	4000 Simsbrook Drive	at Bathurst Drive	Cafeteria	Houston	77045-5628
0243						
0271	Cloverland Park Bessie Swindle Community Center	11800 Scott Street	at Hickok Lane	Main MultiPurpose Room	Houston	77047-1508
0286	Windsor Village Community Center	14441 Croquet Lane	at Grapevine Street	Main MultiPurpose Room	Houston	77085-3352
0291						
0292	Audrey H Lawson Middle School	14000 Stancliff Street	at Simsbrook Drive	Internet Cafe Hall	Houston	77045-5328
0293	Andy Anderson Elementary School	5727 Ludington Drive	at Landsdown Drive	Annex	Houston	77035-4305
0294	Woodson Elementary School	10720 Southview	at South Acres Drive	Cafeteria	Houston	77047
0318	Hobby Elementary School	4021 Woodmont Drive	at White Heather Drive	Cafeteria	Houston	77045-3515
0319	Hiram Clarke Multi Service Center	3810 West Fuqua Street	near Buffalo Speedway	Auditorium	Houston	77045-6402
0332	Jean Hines Caldwell Elementary School	5515 West Orem Drive	at Croquet Lane	Community Room	Houston	77085
0336	South Early College High School	1930 Airport Boulevard	near South Freeway	Multi Purpose Room	Houston	77051
0337	Fondren Elementary School	12405 Carlsbad Street	at West Orem Drive	Cafeteria	Houston	77085-1224
0355	James H Law Elementary School	12401 South Coast Drive	at Orem Drive	Cafeteria	Houston	77047-2736
0372	Gross Elementary School	12583 S Gessner Road	near Beltway 8	Cafeteria	Houston	77071

District IX						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0384	Riceville Mount Olive Baptist Church	11539 South Gessner Road	near McGee Lane	Room 2	Houston	77071-2209
0392	Living Faith Baptist Church	4310 Holloway Drive	at Rubin Street	Living Faith Fellowship Hall	Houston	77047-1119
0402	Robert L Frost Elementary School	5002 Almeda Genoa Road	at Hendrickson Street	Cafeteria	Houston	77048-4725
0453	Westbury Senior High School	11911 Chimney Rock Road	near Dryad Drive	Library	Houston	77035
0458	The Power Center	12401 South Post Oak Road	at South Main Street	Green Room	Houston	77045-2020
0506	Fondren Park Community Building	11802 McClain Boulevard	at Gregory Boulevard	Meeting Room	Missouri City	77071-3334
0525	Milne Elementary School	7800 Portal Drive	at Kittybrook Drive	Cafeteria/Gymnasium	Houston	77071-1700
0542	The Crossing Community Church	3225 West Orem Drive	at Waterloo Street	Crossing Life Center	Houston	77045-4603
0554	Braeswood Assembly of God	10611 Fondren Road	at Creekbend Drive	Foyer	Houston	77096-5497
0630	Tom Bass Park Community Center Section Three	15108 Cullen Boulevard	at Kilnar Street	Auditorium	Houston	77047-6714
0638	West Orem YMCA	5801 West Orem Drive		Community Room	Houston	77085
0652						
0693						
0722	Mount Moriah Missionary Baptist Church	15500 Vandalia Way	at Glenridge	Fellowship Hall	Houston	77053-2128
0754	Bethels Place Community Empowerment Center	12660 Sandpiper Drive	at Fonmeadow Street	Auditorium	Houston	77035-5382
0893	Greater Saint Matthew Church Southwest Campus	14919 South Main			Houston	77035
0969						
0995	James Madison High School	13719 White Heather Drive	at West Orem Drive		Houston	77045

Polling locations are subject to change by Harris County and are posted and updated on [HarrisVotes.com](https://harrisvotes.com).

11. The Harris County Administration Building, 1001 Preston Street, ~~Fourth Floor, #440-Northeast Sub Foyer, 1st Floor~~, Houston, Texas 77002 is designated as the main early voting place, and Isabel Longoria, Harris County Elections Administrator (telephone number: 713-755-6965), is hereby appointed clerk for early voting in the election. Applications for ballots by mail should be directed in writing to Isabel Longoria, Harris County Elections Administrator, Attn: Elections Division, P.O. Box 1148, Houston, Texas 77251-1148 by regular mail; to Isabel Longoria, Harris County Elections Administrator, 1001 Preston Street, Fourth Floor, Houston, Texas 77002 by common or contract carrier; by telephonic facsimile machine at 713-755-4983 or 713-437-8683; or by electronic transmission of a scanned application containing an original signature to the following email address: vbm@HarrisVotes.com. The application form may be downloaded from the County's website at <https://harrisvotes.com/VotingInfo#VoteByMail>. An application must be received by the Clerk for Early Voting by 5:00 o'clock p.m. on October 22,

2021. Additionally, if an application for ballot by mail (ABBM) is faxed or emailed, or if a federal postcard application (FPCA) is faxed, then the applicant must submit the original application to the Early Voting Clerk by mail so that the Clerk receives the original not later than the fourth (4th) business day after receiving the emailed or faxed ABBM or faxed FPCA. If the Early Voting Clerk does not receive the original ABBM or FPCA by this deadline, then the emailed or faxed ABBM or faxed FPCA is incomplete, and the Clerk cannot send the applicant a ballot. Early voting by personal appearance will be held Monday, October 18, 2021, through Friday, October 29, 2021. Dates and times for early voting by personal appearance shall generally be as follows: October 18 - October 22, 2021, 7 a.m. – 7 p.m.; October 23, 2021, 7 a.m. – 7 p.m.; October 24, 2021, 12 p.m. – 7 p.m.; October 25 – October 27, 2021, 7 a.m. – 7 p.m.; October 28, 2021, 7 a.m. – 10 p.m., and some locations will be open 24 hours; and October 29, 2021, 7 a.m. – 7 p.m.; some locations may offer extended hours and/or drive-thru voting. Early voting will be conducted at the following established Harris County early voting locations:

Location	Address	City	Zip
<u>Above and Beyond Fellowship</u>	<u>20498 Rhodes Road</u> <u>Foyer</u>	<u>Spring</u>	<u>77388</u>
<u>Acres Homes Multi Service Center</u>	<u>6719 West Montgomery Road</u> <u>Auditorium</u>	<u>Houston</u>	<u>77091</u>
<u>Alief ISD Administration Building</u>	<u>4250 Cook Road</u> <u>Room 750</u>	<u>Houston</u>	<u>77072</u>
<u>Alief ISD Center for Talent Development</u>	<u>14411 Westheimer Road</u> <u>Room 200A</u>	<u>Houston</u>	<u>77082</u>
<u>Alvin D Baggett Community Center</u>	<u>1302 Keene Street</u> <u>Conference Room</u>	<u>Galena Park</u>	<u>77547</u>
<u>American Legion Post No. 586</u>	<u>708 East Parker Road</u> <u>Stage</u>	<u>Houston</u>	<u>77076-3413</u>
<u>Anclamar's W Reception Hall A</u>	<u>10330 Eastex Freeway</u> <u>Hall A</u>	<u>Houston</u>	<u>77093</u>
<u>Anclamar's W Reception Hall B</u>	<u>10330 Eastex Freeway</u> <u>Hall B Tent</u>	<u>Houston</u>	<u>77093</u>
<u>Andy Anderson ES</u>	<u>5727 Ludington Drive</u> <u>Annex</u>	<u>Houston</u>	<u>77035-4305</u>
<u>Ashford ES</u>	<u>1815 Shannon Valley Drive</u> <u>Gym</u>	<u>Houston</u>	<u>77077-4901</u>
<u>Ashford United Methodist Church</u>	<u>2201 South Dairy Ashford Road</u> <u>Fellowship Hall</u>	<u>Houston</u>	<u>77077</u>
<u>B. T. Washington High School (HS)</u>	<u>119 East 39th Street</u> <u>Auditorium</u>	<u>Houston</u>	<u>77018-6545</u>
<u>BakerRipley East Aldine Campus</u>	<u>3000 Aldine Mail Route Road</u> <u>Reunion Hall</u>	<u>Houston</u>	<u>77039</u>

Location	Address	City	Zip
BakerRipley Gulfton Sharpstown Campus	6500 Rookin Street	Houston	77074
Barbara Bush ES	13800 Westerloch Drive Multipurpose Room	Houston	77077
Bayland Park Community Center	6400 Bissonnet Street Auditorium	Houston	77074
Baytown Community Center	2407 Market Street Tejas Room	Baytown	77520
Bellaire Civic Center	7008 South Rice Avenue Auditorium	Bellaire	77401
Bethels Place Community Empowerment Center	12660 Sandpiper Drive Auditorium	Houston	77035-5382
Big Stone Lodge	709 Riley Fuzzel Road Community Center	Spring	77373
Black MS	1575 Chantilly Lane Auditorium	Houston	77018-4150
Bonham ES	8302 Braes River Drive Main Entrance Foyer	Houston	77074-4212
Braeswood Assembly of God	10611 Fondren Road Foyer	Houston	77096-5497
Briargrove ES	6145 San Felipe Street Library	Houston	77057-2801
Burnett Bayland Community Center	6000 Chimney Rock Drive Gymnasium	Houston	77081-4001
CDA Internacional Church	5203 Fulton Street Fellowship Hall	Houston	77009
City Jersey Village Municipal Government Center	16327 Lakeview Drive Civic Center in Municipal Meeting Room	Houston	77040-2029
City of South Houston Municipal Court	1019 Dallas Street	South Houston	77587
Clear Creek ISD Central Support Facility	2145 West Nasa Boulevard	Webster	77598
Clear Lake Islamic Center	17511 El Camino Real Community Hall	Houston	77058
Cleveland Ripley Neighborhood Center	720 Fairmont Parkway Gym	Pasadena	77504
Clifton MS	6001 Golden Forest Drive Multipurpose Room	Houston	77092-2359
Cloverland Park Bessie Swindle Community Center	11800 Scott Street Main Multipurpose Room	Houston	77047-1508
Courtyard by Marriott West University	2929 Westpark Drive Meeting Room	Houston	77005
Crockett Elementary School (ES)	2112 Crockett Street Library in front of school	Houston	77007-3923

Location	Address	City	Zip
<u>Crosby Community Center</u>	409 Hare Road Large Assembly Room	<u>Crosby</u>	<u>77532</u>
<u>Econolodge West Energy Corridor</u>	715 Highway 6 South Conference Room	<u>Houston</u>	<u>77079-4003</u>
<u>East Harris County Activity Center</u>	7340 Spencer Highway Big Room	<u>Pasadena</u>	<u>77505</u>
<u>Ed White ES</u>	9001 Triola Lane Foyer	<u>Houston</u>	<u>77036-6147</u>
<u>El Franco Lee Community Center</u>	9500 Hall Road Auditorium	<u>Houston</u>	<u>77089</u>
<u>Elrod ES</u>	6230 Dumfries Drive Cafeteria	<u>Houston</u>	<u>77096-4603</u>
<u>Emanu El</u>	1500 Sunset Boulevard Feld Hall	<u>Houston</u>	<u>77005</u>
<u>Evelyn Rubenstein Jewish Community Center</u>	5601 South Braeswood Boulevard Kehillah Room 103	<u>Houston</u>	<u>77096</u>
<u>Fairfield Inn and Suites Houston NW Willowbrook</u>	10825 North Gessner Fairfield Ranch Meeting Room	<u>Houston</u>	<u>77064</u>
Faith American Lutheran Church	4600 Bellaire Boulevard Faith Center Gym	Bellaire	77401-4296
<u>Fallbrook Church</u>	12512 Walters Road Brooks Sports Gym	<u>Houston</u>	<u>77014</u>
<u>Fallbrook Church</u>	12512 Walters Road Tent	<u>Houston</u>	<u>77014</u>
First Congregational Church	10840 Beinhorn Road Assembly Room	Houston	77024-3098
<u>First Cumberland Presbyterian Church</u>	2119 Avalon Place Fellowship Hall	<u>Houston</u>	<u>77019</u>
<u>Foerster ES</u>	14200 Fonmeadow Drive Cafeteria	<u>Houston</u>	<u>77035-5218</u>
<u>Fondren Park Community Building</u>	11802 Melain Boulevard Meeting Room	<u>Missouri City</u>	<u>77071-3334</u>
<u>The Forum at Memorial Woods</u>	777 North Post Oak Road Multipurpose	<u>Houston</u>	<u>77024</u>
Girl Scouts of San Jacinto Council	3000 Southwest Freeway Performance Area plus other areas	Houston	77098
<u>Grace Presbyterian Church</u>	10221 Ella Lee Lane Massey Tucker Hall ABC	<u>Houston</u>	<u>77042-2999</u>
<u>The Grand Tuscany Hotel</u>	12801 Northwest Freeway The Plaza	<u>Houston</u>	<u>77040</u>
<u>Greater Saint Matthew Church Southwest Campus</u>	14919 South Main	<u>Houston</u>	<u>77035</u>

Location	Address	City	Zip
<u>Green House International Church</u>	<u>200 West Greens Road Church</u>	<u>Houston</u>	<u>77067</u>
<u>Gross ES</u>	<u>12583 S Gessner Road Cafeteria</u>	<u>Houston</u>	<u>77071</u>
<u>HCC Alief Center</u>	<u>13803 Bissonnet Street Room 157</u>	<u>Houston</u>	<u>77083</u>
<u>HCC Alief Center</u>	<u>13803 Bissonnet Street Tent</u>	<u>Houston</u>	<u>77083</u>
<u>HCC North Forest Campus</u>	<u>6010 Little York Road Community Room</u>	<u>Houston</u>	<u>77016</u>
<u>HCC Northline Campus</u>	<u>8001 Fulton Street Room 115</u>	<u>Houston</u>	<u>77022</u>
<u>HCC Southeast College Building D</u>	<u>6815 Rustic Street Room 108</u>	<u>Houston</u>	<u>77087</u>
<u>HCC West Loop South</u>	<u>5601 West Loop South Auditorium</u>	<u>Houston</u>	<u>77081</u>
<u>HCC West Loop South</u>	<u>5601 West Loop South Tent</u>	<u>Houston</u>	<u>77081</u>
<u>Hampton Inn and Suites Houston/Atascocita</u>	<u>19108 Moon Trail Drive Meeting Room</u>	<u>Humble</u>	<u>77346</u>
<u>Hampton Inn and Suites Houston Katy</u>	<u>22055 Katy Freeway Empire Room</u>	<u>Katy</u>	<u>77450</u>
<u>Hampton Inn Galleria</u>	<u>4500 Post Oak Parkway Uptown Room</u>	<u>Houston</u>	<u>77027-3419</u>
<u>Hardy Street Senior Citizens Center</u>	<u>11901 West Hardy Road Auditorium</u>	<u>Houston</u>	<u>77076-1220</u>
<u>Harris County Public Library Katy Branch</u>	<u>5414 Franz Road Meeting Room</u>	<u>Katy</u>	<u>77493-1717</u>
<u>Harris County Public Library Barbara Bush Branch</u>	<u>6817 Cypresswood Drive Elliot Room</u>	<u>Spring</u>	<u>77379-7705</u>
<u>Harris County Scarsdale Annex</u>	<u>10851 Scarsdale Boulevard Room D-110</u>	<u>Houston</u>	<u>77089</u>
<u>Helms Community Learning Center</u>	<u>503 West 21st Street T Building</u>	<u>Houston</u>	<u>77008-3641</u>
<u>Herod ES</u>	<u>5627 Jason Street Multipurpose Room</u>	<u>Houston</u>	<u>77096-2110</u>
<u>Herrera ES</u>	<u>525 Bennington Street Gym</u>	<u>Houston</u>	<u>77022-4911</u>
<u>Hiram Clarke Multi Service Center</u>	<u>3810 West Fuqua Street Auditorium</u>	<u>Houston</u>	<u>77045-6402</u>
<u>Hobby ES</u>	<u>4021 Woodmont Drive Cafeteria</u>	<u>Houston</u>	<u>77045-3515</u>
<u>Hockley Community Center</u>	<u>28515 Old Washington Road Room ABC</u>	<u>Hockley</u>	<u>77447</u>

Location	Address	City	Zip
Hogg Middle School (MS)	1100 Merrill Street Auditorium	Houston	77009-6009
Holiday Inn Express & Suites Atascocita - Humble - Kingwood	5619 Farm to Market 1960 Road East	Humble	77346
Holiday Inn Houston NRG/Med Center	8111 Kirby Drive Royal Oaks Ballroom	Houston	77054-1705
Hosanna Lutheran Church	16526 Ella Boulevard Fellowship Hall	Houston	77090
Housman ES	6705 Housman Street Gymnasium	Houston	77055-2221
Houston Food Bank	535 Portwall Street Community Room	Houston	77029
Houston Food Bank	535 Portwall Street Tent	Houston	77029
Houston Marriott Westchase	2900 Briarpark Drive Westchase Rooms 1-4	Houston	77042
Houston Texans YMCA	5202 Griggs Road	Houston	77021
Humble City Hall	114 West Higgins Street Council Chambers	Humble	77338
ISGH Bear Creek Community Center	17250 Coventry Park Drive Community Center	Houston	77084
ISGH Bear Creek Community Center	17250 Coventry Park Drive Tent	Houston	77084
Iglesia Una Luz en Tu Camino	9045 Howard Drive Hall # A	Houston	77017
Independence Hall Apartments	6 Burress Street Activities Room	Houston	77022-1944
India House	8888 West Bellfort Street Room 146	Houston	77031-2406
J D Walker Community Center	7613 Wade Road Large MultiPurpose Room	Baytown	77521-8338
James H Law ES	12401 South Coast Drive Cafeteria	Houston	77047-2736
James Madison HS	13719 White Heather Drive	Houston	77045
Jane Long Academy MS	6501 Bellaire Boulevard Auditorium	Houston	77074-6428
Jean Hines Caldwell ES	5515 West Orem Drive	Houston	77085
John Marshall MS	1115 Noble Street Library	Houston	77009-8437
John P McGovern Texas Medical Center Commons	6550 Bertner Avenue 2 nd Floor Food Court	Houston	77030
John Phelps Courthouse	101 South Richey Street Tent	Pasadena	77506
John Phelps Courthouse	101 South Richey Street Training Room	Pasadena	77506

Location	Address	City	Zip
Juergens Hall Community Center	26026 Hempstead Highway Dance Hall	Cypress	77429-7321
Kashmere MultiService Center	4802 Lockwood Drive Conference Room	Houston	77026-2941
Kashmere MultiService Center	4802 Lockwood Drive Tent	Houston	77026-2941
Kate Bell ES	12323 Shaftsbury Drive PE Room	Houston	77031-3123
Kingwood Community Center	4102 Rustic Woods Drive Auditorium	Kingwood	77345-1350
Kingwood Community Center	4102 Rustic Woods Drive Tent	Kingwood	77345-1350
Klein Multipurpose Center	7500 FM 2920 Room 402	Spring	77379-2204
La Porte Recreation and Fitness Center	1322 South Broadway Senior Center	La Porte	77571
Lazybrook Baptist Church	1822 West 18th Street Fellowship Hall	Houston	77008-1204
Linkwood Park Community Center	3699 Norris Drive Main Multipurpose Room	Houston	77025-3600
Living Faith Baptist Church	4310 Holloway Drive Living Faith Fellowship Hall	Houston	77047-1119
Lone Star College Creekside	8747 West New Harmony Trail Room 116	Tomball	77375
Lone Star College North Harris	2700 WW Thorne Drive YMCA Building	Houston	77073
Lone Star College Victory Center	4141 Victory Drive Room 102	Houston	77088
Longfellow ES	3617 Norris Drive Library	Houston	77025-3600
Love Park Community Center	1000 West 12th Street Gymnasium	Houston	77008-6619
Mandarin Immersion Magnet School	5445 West Alabama Street Library	Houston	77056
Margaret Collins ES	9829 Town Park Drive Library	Houston	77036-2315
Marian Park Community Center	11101 South Gessner Road Community Center	Houston	77071
Mark White ES	2515 Old Farm Road Hallway	Houston	77063
Martin Flukinger Community Center	16003 Lorenzo Street Large Assembly Room	Channelview	77530

Location	Address	City	Zip
<u>Martin Flukinger Community Center</u>	<u>16003 Lorenzo Street</u> <u>Tent</u>	<u>Channelview</u>	<u>77530</u>
<u>Masjid AlSalam</u>	<u>16700 Old Louetta Road</u> <u>Gym</u>	<u>Spring</u>	<u>77379</u>
Masjid El Farooq	1207 Conrad Sauer <u>Community Room</u>	Houston	77043
<u>Melrose Park Community Center</u>	<u>1001 Canino Road</u> <u>Gym</u>	<u>Houston</u>	<u>77076-1218</u>
<u>Memorial ES</u>	<u>6401 Arnot Street</u> <u>Room 103</u>	<u>Houston</u>	<u>77007-2007</u>
Metropolitan MultiService Center	1475 West Gray Street MMSL AR 2 3 (gym)	Houston	77019-4926
<u>Michael E DeBakey HS for Health Professions</u>	<u>2545 Pressler Street</u> <u>Room 148</u>	<u>Houston</u>	<u>77030</u>
<u>Mission Bend Islamic Center</u>	<u>6233 Tres Lagunas</u> <u>Large Room</u>	<u>Houston</u>	<u>77083</u>
<u>Montie Beach Park Community Center</u>	<u>915 Northwood Street</u> <u>Main Multipurpose Room</u>	<u>Houston</u>	<u>77009-3703</u>
<u>Moody Park Community Center</u>	<u>3725 Fulton Street</u> <u>Gym</u>	<u>Houston</u>	<u>77009</u>
<u>Moody Park Community Center</u>	<u>3725 Fulton Street</u>	<u>Houston</u>	<u>77009</u>
<u>Mount Moriah Missionary Baptist Church</u>	<u>15500 Vandalia Way</u> <u>Fellowship Hall</u>	<u>Houston</u>	<u>77053-2128</u>
<u>MultiCultural Center</u>	<u>951 Tristar Drive</u> <u>Right Lobby</u>	<u>Webster</u>	<u>77598</u>
<u>MultiCultural Center</u>	<u>951 Tristar Drive</u> <u>Tent</u>	<u>Webster</u>	<u>77598</u>
<u>Neighborhood Centers Inc Ripley House Campus</u>	<u>4410 Navigation Boulevard</u> <u>Gym</u>	<u>Houston</u>	<u>77011-1036</u>
<u>North Channel Branch Library</u>	<u>15741 Wallisville Road</u> <u>Meeting Room</u>	<u>Houston</u>	<u>77049-4607</u>
<u>Northwest Church of Christ</u>	<u>6720 West Tidwell Road</u> <u>Fellowship Center</u>	<u>Houston</u>	<u>77092-1436</u>
<u>Nottingham Park Building</u>	<u>926 Country Place Drive</u> <u>Meeting Room</u>	<u>Houston</u>	<u>77079</u>
<u>Oyo Townhouse</u>	<u>12439 Northwest Freeway</u> <u>Meeting Room</u>	<u>Houston</u>	<u>77092</u>
<u>Parker ES</u>	<u>10626 Atwell Drive</u> <u>Auditorium</u>	<u>Houston</u>	<u>77096-4925</u>
<u>Paul Revere MS</u>	<u>10502 Briar Forest Drive</u> <u>Hallway/Auditorium</u>	<u>Houston</u>	<u>77042-2338</u>
<u>The Pavilion HISD</u>	<u>7525 Tidwell Street</u> <u>Mark Anthony Wilkins Pavilion</u>	<u>Houston</u>	<u>77016</u>

Location	Address	City	Zip
Pilgrim Academy	6302 Skyline Drive Library	Houston	77057-6902
Platou Community Center	11655 Chimney Rock Road Main Multipurpose Room	Houston	77035-2807
Poe ES	5100 Hazard Street Front Hallway	Houston	77098-5330
The Power Center	12401 South Post Oak Road Green Room	Houston	77045-2020
The Power Center	12401 South Post Oak Road Tent	Houston	77045-2020
Prairie View A&M University Northwest	9449 Grant Road Rooms 114 and 115	Houston	77070
Prairie View A&M University Northwest	9449 Grant Road Tent	Houston	77070
Raindrop Turkish House	9301 West Bellfort Boulevard Ballroom	Houston	77031
Ray K Daily ES	12909 Briar Forest Drive Gym	Houston	77077
Residence Garage Underwood	2347 Underwood Street Garage	Houston	77030-3627
Reynolds ES	9601 Rosehaven Drive Multipurpose	Houston	77051-3132
Rice University Welcome Center	6100 Main Street Seawall Hall	Houston	77005
Riceville Mount Olive Baptist Church	11539 South Gessner Road Room 2	Houston	77071-2209
Richard and Meg Weekley Community Center	8440 Greenhouse Road Room 300	Cypress	77433-5135
River Oaks Recreation Center	3600 Locke Lane Main Multipurpose Room	Houston	77027-4003
Robert L Frost ES	5002 Almeda-Genoa Road Cafeteria	Houston	77048-4725
Roberts ES	6000 Greenbriar Drive	Houston	77030
SPJST Lodge Num. 88	1435 Beall Street Annex in back of main building	Houston	77008-3441
Saint Andrews Presbyterian Church	5308 Buffalo Speedway Warren Family Center	Houston	77005-2122
Saint Anne de Beaupre Catholic Church	2810 Link Road The Big Hall, Building 1	Houston	77009-1196

Location	Address	City	Zip
<u>Saint John Lutheran Church and School</u>	<u>15235 Spring Cypress Road</u> <u>Gym</u>	<u>Cypress</u>	<u>77429</u>
<u>Saint Philip Neri Catholic Church</u>	<u>10960 Martin Luther King Boulevard</u> <u>Parish Hall</u>	<u>Houston</u>	<u>77048-1896</u>
<u>Saint Philip Neri Catholic Church</u>	<u>10960 Martin Luther King Boulevard</u> <u>Tent</u>	<u>Houston</u>	<u>77048-1896</u>
<u>San Jacinto Community Center</u>	<u>604 Highland Woods Drive</u> <u>Meeting Room</u>	<u>Highlands</u>	<u>77562-4546</u>
<u>Sendero de la Cruz</u>	<u>513 West Rittenhouse Road</u> <u>Sanctuary</u>	<u>Houston</u>	<u>77091-2404</u>
<u>Shadowbriar ES</u>	<u>2650 Shadowbriar Drive</u> <u>Multipurpose Room</u>	<u>Houston</u>	<u>77077-6000</u>
<u>Sharpstown International School</u>	<u>8330 Triola Lane</u> <u>Library</u>	<u>Houston</u>	<u>77036-6310</u>
<u>Sharpstown Park Community Center</u>	<u>6600 Harbor Town Drive</u> <u>Multipurpose Room 2</u>	<u>Houston</u>	<u>77036-4052</u>
<u>Sheldon Education and Community Center</u>	<u>8530 C E King Parkway</u> <u>Room 307</u>	<u>Houston</u>	<u>77044</u>
<u>Sheldon Education and Community Center</u>	<u>8530 C E King Parkway</u> <u>Tent</u>	<u>Houston</u>	<u>77044</u>
<u>Sheraton Houston Brookhollow Hotel</u>	<u>3000 North Loop West Freeway</u> <u>Magnolia Room-Jasmine I & II</u>	<u>Houston</u>	<u>77092-8810</u>
<u>Shrine of the Black Madonna Cultural and Event Center</u>	<u>5309 Martin Luther King Boulevard</u> <u>Main Room</u>	<u>Houston</u>	<u>77021</u>
<u>South Early College HS</u>	<u>1930 Airport Boulevard</u> <u>Multipurpose Room</u>	<u>Houston</u>	<u>77051</u>
<u>Steve Radack Community Center</u>	<u>18650 Clay Road</u>	<u>Houston</u>	<u>77084</u>
<u>Sunnyside Multi Service Center</u>	<u>9314 Cullen Boulevard</u> <u>Auditorium 189</u>	<u>Houston</u>	<u>77051</u>
<u>Tanglewood MS</u>	<u>5215 San Felipe Street</u> <u>Gym</u>	<u>Houston</u>	<u>77056</u>
<u>Texas Southern University</u>	<u>3100 Cleburne Street</u> <u>West Parking-GarageTerry Library</u>	<u>Houston</u>	<u>77004</u>
<u>Tom Bass Park Community Center Section Three</u>	<u>15108 Cullen Boulevard</u> <u>Auditorium</u>	<u>Houston</u>	<u>77047-6714</u>
<u>Tomball Public Works Building</u>	<u>501B James Street</u> <u>Training Room</u>	<u>Tomball</u>	<u>77375</u>

Location	Address	City	Zip
Tracy Gee Community Center	3599 Westcenter Drive Auditorium Art Rooms 1 & 2	Houston	77042
Travis ES	3311 Beauchamp Street Library	Houston	77009-6613
Trini Mendenhall Community Center	1414 Wirt Road Auditorium	Houston	77055-4917
Unity of Houston Annex	2819 Hillcroft Street Annex	Houston	77057
University of Houston Clear Lake	2700 Bay Area Boulevard Garden Room	Houston	77058
University of Houston Student Center	4455 University Drive Room 214 Space City	Houston	77004
Valley West ES	10707 South Gessner Road Cafeteria	Houston	77071
Victory Houston	809 West Road Event Center	Houston	77038
Vietnamese Community Center	7100 Clarewood Drive Main Hall	Houston	77036-4402
Wainwright ES	5330 Milwee Street Cafeteria	Houston	77092-6655
Waldo Emerson ES	9533 Skyline Drive Dance Room	Houston	77063-5215
West End Multi Service Center	170 Heights Boulevard Auditorium Building 3	Houston	77007
West Orem YMCA	5801 West Orem Drive Community Room	Houston	77085
West University Place City Hall	3800 University Boulevard	West University Place	77005
Westbury Baptist Church	10425 Hillcroft Street Game Room in Family Life Center	Houston	77096-4798
Westbury Senior HS	11911 Chimney Rock Road Library	Houston	77035
Westside HS	14201 Briar Forest Drive Library	Houston	77077-1806
Wheeler Avenue Baptist Church	3810 Ruth Street Gymnasium	Houston	77004-2604
William Booth Garden Apartments	808 Frawley Street Activity Room	Houston	77009-3353
Windsor Village Community Center	14441 Croquet Lane Main Multipurpose Room	Houston	77085-3352

Location	Address	City	Zip
Woodrow Wilson ES	2100 Yupon Street Gym	Houston	77006-1830
Woodson ES	10720 Southview Cafeteria	Houston	77047

Registered voters in Harris County may vote at any Harris County election-day polling location. Please go to [HarrisVotes.com](https://www.harrisvotes.com) for updates to early voting locations by Harris County and for additional details concerning which locations offer 24-hour and/or drive-thru voting. Polling locations are subject to change by Harris County.

12. All voting at the election shall be by the method provided by the Commissioners' Court of Harris County, Texas, for use in elections held in Harris County, Texas, under the conditions provided for by contract between Harris County and the Houston Independent School District.

13. The candidate receiving the majority of the votes cast for the position shall be deemed to be elected and be entitled to serve as trustee.

14. The results of the election shall be canvassed by the Board not earlier than November 5, 2021, or later than November 15, 2021, at a meeting called by the Board in accordance with the requirements of the Texas Open Meetings Act. In the event that no person is elected by majority vote, the Board shall order a special run-off election to be held on a date specified by law and shall cause the names of the two (2) candidates receiving the highest number of votes in the election to be placed on the ballot as candidates for the run-off election. The special run-off election shall be held and conducted in the manner prescribed by law for regular elections. In setting the date for the special run-off election, the Board may take into consideration any other election to be held at or around the date of the special election.

15. The candidates elected to office in Geographic Districts I, V, VI, VII, and IX shall assume office on January 1, 2022, continuing until December 31, 2025.

16. All election materials including the notice of election, ballots, instruction cards, affidavits, and other forms which the voter may be requested to sign, and all early voting materials, shall be printed in English, Spanish, Chinese, and Vietnamese, or Spanish, Chinese and Vietnamese translations thereof shall be made available in the circumstances permitted and the manner required by law.

17. Pursuant to Section 63.0013 of the Texas Election Code, an election officer may give voting order priority to individuals with a mobility problem that substantially impairs the person's ability to move around. A person assisting an individual with a mobility problem may also, at the individual's request, be given voting order priority. Disabilities and conditions that may qualify for voting order priority include paralysis, lung disease, the use of portable oxygen, cardiac deficiency, severe limitation in the ability to walk due to arthritic, neurological, or orthopedic condition, wheelchair confinement, arthritis, foot disorder, the inability to walk 200 feet without stopping to rest, or use of a brace, cane, crutch, or other assistive device.

18. A substantial copy of this order shall serve as proper notice of the election. The notice, including a Spanish, Chinese and Vietnamese translation, shall be published at least one time not more than thirty (30) days or less than ten (10) days before the day of the election in a newspaper of general circulation in the District and posted not later than the 21st day before the election and remain posted continuously through election day on the bulletin board used for notices of meetings of the Board of Education, and also on the District's website. The District shall deliver notice of this election to the Harris County Clerk not later than the 60th day before the election.

19. To the extent not contained within the District's official election notice, the District shall also post on its website not later than October 12, 2021, the following information: (1) the election date; (2) the location of each polling place; (3) the name of each candidate for an elected office on the ballot; and (4) to the extent applicable, each measure on the ballot.

20. Additionally, the District shall post the following information on its website as soon as practicable after the election: (1) the results of the election; (2) total number of votes cast; (3) total number of votes cast for each candidate or for or against each measure; (4) total number of votes cast by personal appearance on election day; (5) total number of votes cast by personal appearance or mail during the early voting period; and (6) total number of counted and uncounted provisional ballots cast.

21. This Order shall take effect immediately upon its approval.

PASSED AND APPROVED, this fourteenth day of October 2021.

Kathy Blueford-Daniels, Secretary
Board of Education
Houston Independent School District

Dr. Patricia K. Allen, President
Board of Education
Houston Independent School District

(District Seal)

Office of the Board of Education
Board of Education Meeting of October 14, 2021

Patricia Allen, District IV Trustee and President

SUBJECT: ANNOUNCEMENT OF REQUIRED BOARD MEMBER CONTINUING EDUCATION

In accordance with Texas Administrative Code Chapter 61, Subchapter A, §61.1, an announcement as to the status of board members' continuing education must be made by the board president at the last regular board meeting before an election of trustees. Board Policy BBD(LOCAL), *Board Members: Training and Orientation*, states that the board president will annually announce the status of each board member's continuing education at the last meeting before the district's regular uniform election date, even if an election is not scheduled or held.

The annual continuing education assessment is on file in Board Services.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education announces the required board member continuing education, effective October 15, 2021.

BOARD AGENDA ITEM EXPLANATORY SHEET

AGENDA ITEM	TITLE (SUBJECT)	SCHEDULED MEETING
B-2	Announcement Of Required Board Member Continuing Education	10-14-21
INITIATED BY: Dr. Patricia K. Allen, President and District IV Trustee		
BACKGROUND: Per Texas Administrative Code Chapter 61, Subchapter A, §61.1, the Board of Education president must announce the status of board members' continuing education at the last meeting before a board election. Policy BBD(LOCAL) adds that the announcement will be made at the last meeting before the district's regular uniform election date, even if an election is not scheduled or held.		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: None		

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of the Deputy Superintendent
Rick Cruz, Deputy Superintendent

SUBJECT: APPROVAL OF DISTRICT IMPROVEMENT PLAN FOR 2021–2022

Texas Education Code (TEC) §11.252 requires that each school district have a District Improvement Plan (DIP) that is developed, evaluated, revised, and approved by the Board of Education annually. The purpose of the DIP is to guide district and campus staff members in the improvement of student performance for all student groups in order to attain state standards in respect to the academic excellence indicators and the performance index framework.

The 2021–2022 DIP is a one-year plan aligned to the information from relevant research reports and data. It is inclusive of department strategies and objectives for improvement that can be updated and modified throughout the year based on district need. The DIP is also utilized for federal and state reporting purposes and includes strategies to increase student achievement.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the 2021–2022 District Improvement Plan, effective October 15, 2021.

BOARD AGENDA ITEM EXECUTIVE SUMMARY

AGENDA ITEM	TITLE (SUBJECT)	SCHEDULED MEETING
D-1	APPROVAL OF THE DISTRICT IMPROVEMENT PLAN FOR 2021 - 2022	October 14, 2021
INITIATED BY: Dr. Rick Cruz, Deputy Superintendent		
<p>Under provisions of the Texas Education Code (TEC), every school district is required to develop a district plan to improve student performance. The Houston Independent School District (HISD) utilizes a collaborative planning process including the District Advisory Committee (DAC) and staff input to develop the district's plan. District and campus plans are developed annually to be mutually supportive of the state goals and objectives under Chapter 4 of the TEC. The district's improvement plan is a compilation of sections authored by administrators responsible for oversight of the areas outlined in the plan's table of contents. Each section's author met with the DAC to gain their feedback and input. Each author indicated the monitoring activities associated with each strategy. A district's plan for the improvement of student performance is not filed with the Texas Education Agency (TEA), but the district must make the plan available to TEA on request, per Education Code 11.252(b).</p> <p>Per Education Code 19.010, the district shall propose, and the board shall adopt with any modification the board finds necessary, a strategic plan that includes:</p> <ul style="list-style-type: none"> (1) a mission statement relating to the goals and duties of the district under this chapter; (2) goals to be met by the district in carrying out the mission stated, and (3) specific educational, vocational training, and counseling programs to be conducted by the district to meet the goals stated in the plan. <p>In addition, the district shall prepare a report for each fiscal year documenting district activities under the strategic plan. Not later than January 31 of each year, the district shall file the report for the preceding fiscal year with the board, the governor, the lieutenant governor, the speaker of the house of representatives, and the agency.</p> <p>Under the leadership of our new superintendent, HISD will develop and deliver an updated strategic plan in spring of 2022 that cements a path of innovation and excellence in the district, laying a foundation to deliver excellence in public education that supports the whole child. It is the charge of the superintendent that the District Improvement Plan for next school year be aligned tightly to the district's strategic plan.</p> <p>Cost and Funding Source: Not applicable</p> <p>Other District Resources or Programs Affected/Needed, If Any: Not applicable</p> <p>Administrative Procedures Required: Not applicable</p>		

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Academics
Rick Cruz, Deputy Superintendent

SUBJECT: AUTHORITY TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH THE COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT AT TEXAS A&M UNIVERSITY AND HOUSTON COMMUNITY COLLEGE TO OFFER DUAL CREDIT COURSES FOR HIGH SCHOOLS OFFERING CAREER AND TECHNICAL EDUCATION PROGRAMS IN EDUCATION

The Houston Independent School District (HISD) requests that the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with the College of Education and Human Development at Texas A&M University and Houston Community College (HCC) to offer dual credit courses to high schools offering Career & Technical Education (CTE) programs in education for grades 9–12. These college-level courses articulate to the public postsecondary institution partner and count for both high-school and college credit. Students receive college credit upon successful completion of each course.

This partnership is connected to a broader district initiative to provide high-school students with more opportunities to earn college credit by completing courses at a postsecondary institution close to their community.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 3: The percentage of graduates that meet the criteria for college, career, and military readiness (CCMR) as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63 percent for 2017–2018 graduates to 71 percent for 2022–2023 graduates reported in 2024, and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with the College of Education and Human Development at Texas A&M University and HCC, effective October 15, 2021.

Authority to Negotiate and Execute an Interlocal Agreement with the College of Education and Human Development at Texas A&M University and Houston Community College for Dual Credit to High School Students Enrolled in Career & Technical Education Programs in Education

BACKGROUND:

The district is seeking to establish a partnership with the College of Education and Human Development at Texas A&M University and Houston Community College (HCC) to allow high-school students enrolled in Career and Technical Education (CTE) programs of study in the education field the opportunity to simultaneously earn high-school and college credit upon successful completion of the postsecondary course.

This partnership will expand the university-level exposure and rigor related to the education career field for high-school students. In addition, the matriculation of students from the Houston Independent School District (HISD) interested in the education field will be strengthened based on this formal partnership.

This partnership is connected to a broader district initiative to provide a greater number of students across Texas with the opportunity to complete college-level courses at a postsecondary institution.

OBJECTIVES:

- Increase access to rigorous college-level coursework.
- Increase opportunities for students to earn college credit while in high school.
- Increase district-level performance on the College, Career, and Military Readiness (CCMR) indicator as measured in Domain 1 of the State Accountability System.
- Provide students with experiential learning opportunities in a high-wage, high-demand career field.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Academics
Rick Cruz, Deputy Superintendent

SUBJECT: AUTHORITY TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH THE TEXAS A&M AGRILIFE EXTENSION SERVICE TO RECOGNIZE HARRIS COUNTY 4-H FOR ELIGIBLE EXTRACURRICULAR STATUS UNDER THE TEXAS ADMINISTRATIVE CODE AND TO APPROVE THE ADJUNCT FACULTY AGREEMENT

The Houston Independent School District (HISD) requests that the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with Texas A&M AgriLife Extension Service to recognize Harris County 4-H for eligible extracurricular status under the Texas Administrative Code and to approve the adjunct faculty agreement.

High-school students enrolled in agriculture Career and Technical Education (CTE) programs will be able to participate in project-based learning and practicum experiences developed by the Texas A&M AgriLife Extension Service as a result of this interlocal agreement.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 3: The percentage of graduates that meet the criteria for college, career, and military readiness (CCMR) as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63 percent for 2017–2018 graduates to 71 percent for 2022–2023 graduates reported in 2024, and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with Texas A&M AgriLife Extension Service to recognize Harris County 4-H for eligible extracurricular status under the Texas Administrative Code, and to approve the adjunct faculty agreement, effective October 15, 2021.

Authority to Negotiate and Execute an Interlocal Agreement with the Texas A&M AgriLife Extension Service to Recognize Harris County 4-H for Eligible Extracurricular Status under the Texas Administrative Code and to Approve the Adjunct Faculty Agreement

BACKGROUND:

The Texas A&M AgriLife Extension Service provides a statewide network of professional educators, trained volunteers, and county offices across the state of Texas which support local agricultural priority needs. Some of their major efforts include mitigating drought impacts; conserving water use in homes, landscapes, and production agriculture; improving emergency management; enhancing food security; and protecting human health through education about diet, exercise, and disease prevention and management.

This interlocal agreement would provide specialized adjunct faculty to support the expansion of project-based instruction at campuses with agriculture Career and Technical Education (CTE) programs of study. The high-school campuses included in this program are:

- Bellaire High School (HS)
- Chavez HS
- Furr HS
- Harper Alternative School
- Lamar HS
- Madison HS
- North Forest HS
- Sharpstown HS
- Washington
- Westside HS
- Worthing HS

This agreement also ensures that the Houston Independent School District is following Texas Administrative Code (TAC) 19 Chapter 76.1, which approves Harris County 4-H for extracurricular status consideration under the TAC referenced above.

OBJECTIVES:

- Increase the number of students graduating with industry-based certifications, specifically in the Agriculture CTE pathway.
- Increase postsecondary educational and employment opportunities for students in Agriculture CTE programs.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Academics
Rick Cruz, Deputy Superintendent

SUBJECT: AUTHORITY TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH TEXAS SOUTHERN UNIVERSITY FOR COLLEGE LEVEL COURSE OFFERINGS TO STERLING AVIATION EARLY COLLEGE HIGH SCHOOL

The Houston Independent School District (HISD) requests that the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with Texas Southern University (TSU) to offer college level courses to Sterling Aviation Early College High School (SAECHS) students in grades 11 and 12. These college level courses articulate to public postsecondary institutions in Texas and count for both high-school and college credit. Students receive college credit upon successful completion of each course.

This partnership is connected to a broader district initiative to provide students with a greater number of college credit earning opportunities to complete courses at a postsecondary institution close to their local community.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 3: The percentage of graduates that meet the criteria for college, career, and military readiness (CCMR) as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63 percent for 2017–2018 graduates to 71 percent for 2022–2023 graduates reported in 2024, and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with TSU for college level course offerings to SAECHS, effective October 15, 2021.

Authority to Negotiate and Execute an Interlocal Agreement with Texas Southern University for College Level Course Offerings to Sterling Aviation Early College High School Students

BACKGROUND:

The district is seeking to establish a partnership with Texas Southern University (TSU) to allow Sterling Aviation Early College High School (SAECHS) students the opportunity to simultaneously earn high-school and college credit upon successful completion of college level course offerings.

This partnership will expand the university level exposure and rigor related to the aviation industry for SAECHS students. In addition, the matriculation of students from the Houston Independent School District interested in the aviation industry will be strengthened based on this formal partnership.

This partnership is connected to a broader district initiative to provide a greater number of students across Texas the opportunity to complete college level courses for both high-school and college credit at a postsecondary institution.

OBJECTIVES:

- Increase access to rigorous college-level coursework.
- Increase opportunities for students to earn college credit while in high school.
- Increase district-level performance on the College, Career, and Military Readiness (CCMR) indicator as measured in Domain 1 of the State Accountability System.
- Provide students with experiential learning opportunities in a high-wage, high-demand career field.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Academics
Rick Cruz, Deputy Superintendent

SUBJECT: AUTHORITY TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH THE UNIVERSITY OF HOUSTON-DOWNTOWN COLLEGE OF PUBLIC SERVICE TO PROVIDE INTERNSHIPS AND FIELD PRACTICUM OPPORTUNITIES

The Houston Independent School District (HISD) requests that the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with the University of Houston-Downtown (UHD) College of Public Service to provide internships and field practicum opportunities with the HISD Wraparound Services Department.

This partnership would provide an opportunity for a cohort of HISD students interested in pursuing a career as an HISD Wraparound Specialist to enroll at UHD, earn their degree, complete their field practicum at an HISD campus, and pursue career placement opportunities within HISD upon graduation from the cohort.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with UHD College of Public Service to provide internships and field practicum opportunities with the HISD Wraparound Services Department, effective October 15, 2021.

Authority to Negotiate and Execute an Interlocal Agreement with the University of Houston-Downtown College of Public Service to Provide Internships and Field Practicum Opportunities

BACKGROUND:

In an effort to increase the pipeline for future Houston Independent School District (HISD) wraparound resource specialists, HISD seeks to partner with the University of Houston – Downtown (UHD) College of Public Service, Department of Criminal Justice and Social Work, to include an internship or field practicum with HISD's Wraparound Services Department.

UHD would support the recruitment of HISD students into the academic programs in the Department of Criminal Justice and Social Work and would provide advising and specified cohort support for qualified students from HISD throughout their educational experience at UHD. Participating students would leverage the current UHD social work curriculum to prepare for paid field practicums or internships with the HISD Wraparound Services Department through the Community Work-Study and Internship program, which is a branch of the Federal College Work-Study Program. All participating students would be under the supervision of a qualified, licensed supervisor.

OBJECTIVES:

- Develop, implement, and evaluate creative ways and means to develop a talent pipeline for future careers as school based HISD wraparound resource specialists.
- Increase the number of HISD students matriculating into postsecondary institutions and graduating with a degree and work opportunities.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Academics
Rick Cruz, Deputy Superintendent

SUBJECT: AUTHORITY TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH WORKFORCE SOLUTIONS TO PROVIDE CAREER PLANNING, TRAINING, AND TOOLS TO HOUSTON INDEPENDENT SCHOOL DISTRICT STUDENTS

The Houston Independent School District (HISD) requests that the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with Workforce Solutions to provide career planning, training, and tools to HISD students.

Workforce Solutions, which is the operating affiliate for the Gulf Coast Workforce Board, will provide virtual and face-to-face training, labor market resources, curriculum, and job fairs to HISD students in kindergarten–12th grade (K–12). Workforce Solutions will provide four trained specialists to collaborate with HISD campuses to engage students in classroom presentations and with opportunities to establish partnerships and connect with industry and postsecondary training providers.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 3: The percentage of graduates that meet the criteria for college, career, and military readiness (CCMR) as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63 percent for 2017–2018 graduates to 71 percent for 2022–2023 graduates reported in 2024, and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with Workforce Solutions to provide career training and resources to K–12 students, effective October 15, 2021.

Authority to Negotiate and Execute an Interlocal Agreement with Workforce Solutions to Provide Career Planning, Training, and Tools to Houston Independent School District Students

BACKGROUND:

Workforce Solutions (WFS) is the public workforce system in the 13-county Houston-Galveston region of Texas. It helps employers meet resource needs, individuals build careers, and students and school districts focus on high-skill, high-growth career opportunities. WFS will provide trained specialists to work with Houston Independent School District (HISD) students to provide labor market information, tools, resources, and specialized lessons. The specialists will conduct in-person and virtual classroom presentations and engage in opportunities to establish partnerships and postsecondary training providers for campuses and teacher classrooms. WFS will also work with partners to offer HISD students industry tours, job shadowing opportunities, and internship/apprenticeship opportunities. Finally, WFS will support the district in organizing job fairs, career days, and professional development days for both students and HISD staff.

OBJECTIVES:

- Increase opportunities for students to gain access to career readiness resources and internship/apprenticeship opportunities.
- Increase the number of students successfully completing their Career and Technical Education (CTE) pathway of study and earning industry-based certifications.
- Expand partnerships with industry, providing additional professional development opportunities and training for district CTE staff.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Academics
Rick Cruz, Deputy Superintendent

SUBJECT: AUTHORITY TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH THE TEXAS HEALTH AND HUMAN SERVICES DEPARTMENT TO PROVIDE TRAINING AND EMPLOYMENT SERVICES TO HOUSTON INDEPENDENT SCHOOL DISTRICT STUDENTS THROUGH THE TEXAS WORKS PATH TO SUCCESS PROGRAM

The Houston Independent School District (HISD) requests that the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with the State of Texas Health and Human Services Department to provide training and employment services to 60 HISD seniors through the *Texas Works Path to Success* program.

The concept of this program is to create sustainable employment opportunities through a multi-pronged approach, including targeted skill assessments, training, job market assessments, and job placement for students.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 3: The percentage of graduates that meet the criteria for college, career, and military readiness (CCMR) as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63 percent for 2017–2018 graduates to 71 percent for 2022–2023 graduates reported in 2024, and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with the Texas Health and Human Services Department to provide training and employment services to students through the *Texas Works Path to Success* program, effective October 15, 2021.

Authority to Negotiate and Execute an Interlocal Agreement with the Texas Health and Human Services Department to Provide Training and Employment Services to Houston Independent School District Students through the Texas Works Path to Success Program

BACKGROUND:

The *Texas Works Path to Success* (TWPS) program is a partnership through the State of Texas Health and Human Services Department aiming to reduce situational and generational impacts of poverty among young adults in low-income areas in Harris County. TWPS will provide comprehensive career training and employment opportunities to Houston Independent School District (HISD) high-school seniors to prepare them for employment as a Texas Works advisor in a local Health and Human Services Commission (HHSC) eligibility office. Students will learn skills and policy knowledge to enter employment with HHSC, with the potential for advancement after one year. This is the second year of this partnership, which was initiated during the 2020–2021 academic year.

Currently, each of the following campuses, which were selected by the Texas Health and Human Services Department, receive 20 slots each for seniors:

- Sterling Aviation Early College High School (HS)
- Wheatley HS
- Worthing HS

OBJECTIVES:

- Provide 60 HISD seniors with workforce-based experiences that prepare them for employment post-graduation.
- Reduce poverty within HISD boundaries by allowing more families to obtain or sustain housing stability and improve their quality of life through increased access to state resources.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Academics
Rick Cruz, Deputy Superintendent

SUBJECT: AUTHORITY TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON SCHOOL OF DENTISTRY TO PROVIDE EDUCATIONAL SERVICES TO HOUSTON INDEPENDENT SCHOOL DISTRICT STUDENTS

The Houston Independent School District (HISD) requests that the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with the University of Texas Health Science Center at Houston (UTHSC-H) School of Dentistry to provide educational experiences in a health-care setting to HISD students.

The purpose is to provide students with the ability to observe firsthand health-care training and skills necessary to be employed in a health-care setting.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 3: The percentage of graduates that meet the criteria for college, career, and military readiness (CCMR) as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63 percent for 2017–2018 graduates to 71 percent for 2022–2023 graduates reported in 2024, and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with the UTHSC-H School of Dentistry to provide educational experiences in a health-care setting to HISD students, effective October 15, 2021.

Authority to Negotiate and Execute an Interlocal Agreement with the University of Texas Health Science Center at Houston School of Dentistry to Provide Educational Services to Houston Independent School District Students

BACKGROUND:

The Houston Independent School District (HISD) requests that the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with the University of Texas (UT) Health Science Center at Houston School of Dentistry to provide educational experiences in a health-care setting to HISD students.

Currently, students enrolled in the Dental Health Science program at DeBakey High School for the Health Professions participate in the partnership and gain essential skills that help to prepare them for the Registered Dental Assistant industry certification.

OBJECTIVE:

- Increase the number of students earning industry-based certifications in high-growth, high-demand career fields.
- Increase the number of practicum experiences via direct observation for students enrolled in the Dental Health Science career and technical education (CTE) programs in HISD.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Talent
Rick Cruz, Deputy Superintendent

SUBJECT: ADOPTION OF RESOLUTION TO WAIVE WORK DAY MISSED AND TO PAY EMPLOYEES AS A RESULT OF THE SEPTEMBER 14, 2021, DISTRICT CLOSURE

The Board of Education is asked to consider adoption of a resolution authorizing payment of all impacted district employees for September 14, 2021. On this date, the Houston Independent School District (HISD) was officially closed due to the expected impact of inclement weather conditions, specifically unusually heavy rain related to Hurricane Nicholas. The greater Houston area was in the cone of uncertainty during the 48-hour period prior to the decision to close the district. Out of utmost concern for the safety of staff, and to allow employees and their families time to prepare for the onset of potential severe rainstorms, the district was ordered closed. Forecasts calling for potential heavy rain made closure of the district on September 14, 2021, a prudent decision.

The administration recommends that district staff receive compensation for the September 14, 2021, missed workday for storm-related closure. The administration further recommends that instructional and non-instructional staff be paid in accordance with CKC8(REGULATION) and other guidelines implemented by the chief talent officer.

The resolution recites that the board finds a public purpose exists to pay employees for the workday missed as a result of anticipated inclement weather forecasts for the greater Houston area. The regulation and other applicable guidelines give details on who is eligible to be paid and how the payment is determined. With respect to HISD employees who did not report to work because of storm closures, the resolution follows the regulation which provides that because HISD was “required to close schools, facilities, and the Hattie Mae White Educational Support Center and cease all normal operations, employees will be released from duty with no requirement to make up time that is missed while HISD is officially closed.”

HISD employees required to work to maintain emergency operations and/or to facilitate report of facilities, will also be paid pursuant to CKC8(REGULATION).

The resolution recites that the board finds that a public purpose and a benefit to HISD exists to excuse and/or forgive the absences.

A copy of the above-referenced resolution is attached to this item.

COST/FUNDING SOURCE(S): Funds are budgeted in the 2021–2022 operating budget.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves adoption of the resolution authorizing payment to district employees for the missed workday on September 14, 2021, effective October 15, 2021.

RESOLUTION

WHEREAS inclement weather conditions, such as severe flooding and dangerous storms in and around the greater Houston area, were forecast in connection with Hurricane Nicholas, resulting in the decision to close all schools and facilities in the Houston Independent School District ("HISD" or "district") on September 14, 2021; acting in the best interests of, and to protect the safety of, its staff and the community; and

WHEREAS HISD employees and facilities were predicted to be impacted by flooding, and safe travel to and from district job sites would have placed employees and potentially others on the roads in danger, absent closure of district schools and facilities; and

WHEREAS HISD salaried employees, including teachers, school-based administrators, and central office staff will be paid as normal without having to work a make-up day; and

WHEREAS HISD scheduled hourly employees who are paid for hours actually worked will not have the opportunity to work a make-up day to compensate for the one (1) day that the district was closed for September 14, 2021; and

WHEREAS there is a public purpose served and a benefit to HISD to demonstrate support of its employees, enhance employee morale, and support the retention of employees by paying scheduled hourly employees for the one day that the district was closed; and

WHEREAS the HISD 2021–2022 calendar and related duty schedules have been affected for some employees by these events; and

WHEREAS the Board of Education ("Board") believes it is in the best interest of HISD for the remainder of the 2021–2022, 12-month calendar and duty schedule to remain in effect as designated by the administration, and originally adopted by the Board; and

WHEREAS the Board has determined that the one day missed due to a districtwide closure should not be made up by impacted HISD employees, and that payment should be made to employees in accordance with CKC8(REGULATION); and

WHEREAS the Board believes that a public purpose exists to compensate these employees who did not work due to the inclement weather forecasts, predictions of potentially severe flooding, and other dangerous conditions; and

WHEREAS this resolution is not meant to excuse the failure to report to duty on September 14, 2021, by any employees who were instructed by the administration to do so, or who were required by contract or job description to report for duty, and who are emergency services personnel or whose presence is necessary to provide for the safety and well-being of the general public.

NOW THEREFORE, be it resolved by the Board that:

1. All the above-referenced paragraphs are incorporated into and made a part of this resolution; and
2. The Board determines that the workday missed on Tuesday, September 14, 2021, by district employees due to a districtwide closure resulting from forecasts of the potential for severe weather conditions in the Houston area on that day, need not be made up by impacted HISD employees;

3. The Board finds that a public purpose and a benefit to HISD, and therefore a public benefit exists, to excuse and/or forgive the absence by district employees due to school and work location closure and that payment for such days is necessary for both salaried and scheduled hourly employees, in the operation of the public schools as provided by Texas Education Code §45.105; and

4. The Board hereby authorizes the Superintendent of Schools to pay employees for the one day of absence and work location closure necessitated by the anticipated inclement weather forecasts predicting severe flooding and dangerous conditions; and

5. The Board hereby ratifies and approves, to the extent permitted by law, all actions taken by the Superintendent in the exercise of his discretion to protect and preserve the public property and assets of HISD, and to protect the safety and welfare of the employees, students, parents, taxpayers, and others in the HISD community, to the extent necessary, as a result of inclement weather forecasts, predicting the potential for severe flooding and other dangerous conditions, through the effective date of the Resolution.

Approved this _____ day of October, 2021.

By: _____
Dr. Patricia K. Allen
HISD Board President

Attest:

By: _____
Kathy Blueford-Daniels
HISD Board Secretary

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Business Operations
Wanda Paul, Chief Operating Officer

SUBJECT: APPROVAL OF A BUDGET INCREASE AND AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND A CONTRACT FOR FACILITIES ASSESSMENT AND CAPITAL PLANNING SERVICES

The Houston Independent School District (HISD) Board of Education approved a comprehensive districtwide assessment of facilities in 2006. Additional assessments in 2012 and 2015 consolidated and updated previous evaluation data and reassessed district facilities. On January 15, 2020, the HISD Board of Education authorized Rice & Gardner Consultants, Inc., (RCGI) to conduct the most recent comprehensive facilities assessment. Since the start of that assessment, a nationwide health pandemic has impacted this project, and additional needs have been identified. The project timeline has been extended and enrollment across the district has changed. Additional services from RCGI are required to address these additional needs and changes, and to support the efforts to complete a long-term capital plan as recommended by the Legislative Budget Board.

COST/FUNDING SOURCE(S): The total cost is not expected to exceed \$1,139,944.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
Bond Funds	6990000600 6990000300	1090800003	AD51990000000000	6219000000	4000000000952	\$889,944
ESSER Funds	2820000000	1060934000	AD31990000000000	6299000000	N/A	\$250,000

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves a budget increase and authorizes the superintendent of schools or a designee to negotiate, execute, and amend a contract with Rice & Gardner Consultants, Inc., for facilities assessment and capital planning services, effective October 15, 2021.

**HOUSTON INDEPENDENT SCHOOL DISTRICT**

Construction Services

3200 Center Street • Houston, Texas 77007

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www.twitter.com/HoustonISD

September 27, 2021

TO: Wanda Paul, M.Ed., MBA
Chief Operating Officer

FROM: Andreas Peeples, CCM, CPC
Officer, Construction Services

SUBJECT: EXECUTIVE SUMMARY

The Construction Services department requests approval of a budget increase in the amount of \$1,139,944 and authority to amend the contract with Rice & Gardner Consultants, Inc., for facilities condition assessment and capital planning services.

OVERVIEW:

Rice & Gardner Consulting, Inc., (RGCI) has been conducting a districtwide facilities condition assessment, updating the facilities database, and developing long-range capital planning recommendations which address the physical campus needs of the district. Their work to date includes, but is not limited to:

- Updating of the Houston Independent School District (HISD) MOCA Plan facilities database, and incorporation of real estate and enrollment data
- Completion of the facilities condition assessments and assignment of a Facilities Condition Index (FCI) rating to each campus
- Completion of the educational adequacy assessments and assignment of an Education Adequacy Index (EAI) rating to each campus
- Completion of a comprehensive demographic study for current and projected enrollment
- Updating of the district design standards and educational specifications
- Preparation of budget estimates
- Preparation of school capacity information for physical distancing

Since RGCI began the assessment and planning work in early 2020, the COVID-19 pandemic has impacted this project, and other needs have been identified. The project timeline has been extended and enrollment across the district has changed. Additional services from RGCI will be required to address these supplemental needs and changes, and to support the efforts to complete the long-term capital plan.

PROGRAM BACKGROUND:

Periodically, HISD conducts comprehensive facilities assessments followed in subsequent years by updates to those assessments. Specifically, the following studies have been undertaken:

- **1997** — This evaluation performed by CRSS-3D/I included an assessment of existing conditions to identify necessary repairs, an educational suitability study to recommend renovations, and a space inventory to assist the district in determining the best utilization of space and the need for space due to increasing enrollment.
- **2001** — The previous assessment completed in 1998 was updated by Jacobs + 3D/I. It focused on determining accelerated facility degradation issues, additional facility and education deficiencies, and corrected deficiencies.
- **2006** — Another assessment consolidated and validated previous evaluation data and reassessed all facilities. The study conducted by Magellan Consulting, Inc., was completed in June 2007. The 2007 Facilities Capital Program has addressed prioritized needs identified by the assessments.
- **2012** — In March 2012, the board authorized a facilities assessment update. The scope of this study included the evaluation of existing conditions to identify necessary repairs and recommended renovations and/or replacements. The assessment of district facilities was conducted in multiple phases and performed by the Parsons Commercial Technology Group.
- **2015** — The latest assessment was completed in 2016 by RGCI. It encompassed providing professional services to assess existing HISD schools; furnishing a database to collect, contain, and manage the information gathered from the assessments, district records, and other departments; and assisting HISD in its development of a long-range capital facilities improvement plan with a 10-year planning horizon.

The average time between assessments was four to five years—it is time for HISD to update its existing facilities assessment.

Legislative Budget Board (LBB) Recommendation No. 48: Develop a comprehensive Long-Range Facility Master Plan.

The condition/needs of HISD facilities:

- 43 percent of HISD's gross campus square footage **has not been replaced or renovated in at least 50 years.**
- Middle schools: **50 percent** have an FCI of poor or critical.
- Elementary schools: **33 percent** have an FCI of poor or critical.
- Long Range Capital Improvement Master Plan: **Four bond programs implemented over 20 years.**
- Minimal tax increase
- Facilities for new programs throughout district, magnet program expansion, and support facilities replacements
- Strong focus on safety and security
- Building automation system upgrades
- District technology
- Replacements for transportation

COST / FUNDING SOURCES:

The total cost shall not exceed \$1,139,944 and will be funded by the general fund.

FUNDING SOURCES:

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	6990000600	1090800003	AD51990000000000	6219000000	400000000952	\$889,944
Bond Funds	6990000300					
ESSER Funds	2820000000	1060934000	AD31990000000000	6299000000	N/A	\$250,000

PROGRAM REQUIREMENTS:

N/A

STAFFING IMPLICATIONS:

N/A

ORGANIZATIONAL GOALS:

This agenda item supports all four district goals and is aligned to Core initiative 4: Data Driven Accountability.

CONSULTATION:

This item does not require consultation.

RECOMMENDATIONS:

That the Board of Education approves a budget increase in the amount of \$1,139,944 and authorizes the superintendent of schools or a designee to negotiate, execute, and amend a contract with RCGI for facilities assessment and capital planning services, effective October 15, 2021.

OTHER RESOURCES AND TOOLS:

N/A

MAINTENANCE RESPONSIBILITY:

After December 31, 2021, the maintenance and updating subscription services for the HISD facilities database, MOCA Plan, will expire and HISD Facilities must continue to maintain and update the database. HISD will receive training, guidelines, and customer support to facilitate the transition.

SITE SELECTION:

N/A

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Business Operations
Wanda Paul, Chief Operating Officer

**SUBJECT: APPROVAL TO NEGOTIATE, EXECUTE, AND AMEND A
CONSTRUCTION CONTRACT FOR WEATHERPROOFING AND
EXTERIOR REPAIRS FOR NORTHSIDE HIGH SCHOOL**

An assessment of Northside High School (HS) identified the need for repairs and renovations to portions of the building to eliminate air and water infiltration, and to maintain a safe working and learning environment.

The Houston Independent School District (HISD) sought competitive sealed proposals (CSPs) from contractors for the Northside HS partial re-roofing, exterior wall weatherproofing, and exterior masonry repairs. This project was advertised on July 10 and July 17, 2021. A pre-proposal meeting was conducted on July 20, 2021. There were two addenda issued prior to receiving proposals. On August 10, 2021, HISD received two CSPs from the following responsive contractors:

DT Construction, LP
Jamail & Smith Construction

After evaluation in accordance with the procedures approved by the HISD Board of Education, DT Construction, LP, was determined to be the highest-ranked, best-value proposer. Therefore, it is recommended this contractor be awarded a contract for the partial re-roofing, exterior wall weatherproofing, and exterior masonry repairs at Northside HS.

Approval of this item will authorize the superintendent of schools or a designee to negotiate, execute, and amend a contract not to exceed the identified cost and allowance.

The requested amount is as follows:

<u>Fund Source</u> <u>CSP Proposer</u>	Base Proposal	Construction Contingency Amount	Total Contract Not to Exceed	M/WBE Participation
DT Construction, LP	\$637,615	\$266,385	\$904,000	1%

COST/FUNDING SOURCE(S): The total cost for this program is not expected to exceed \$904,000.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
Northside HS Pay-As-You-Go Funds	1993010011	1040807000	AD51990000000000	6629160000	N/A	\$904,000

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend a construction contract for weatherproofing and exterior repairs at Northside HS with DT Construction, LP, effective October 15, 2021.

September 20, 2021

TO: Wanda Paul
Chief Operating Officer

FROM: Andreas Peebles
Officer, Construction Services Department

**SUBJECT: EXECUTIVE SUMMARY — NORTHSIDE HIGH SCHOOL
WEATHERPROOFING AND EXTERIOR REPAIRS**

Approval is being requested that the Houston Independent School District (HISD) Board of Education authorize the superintendent of schools or a designee to negotiate, execute, and amend a construction contract for weatherproofing and exterior repairs at Northside High School (HS) with DT Construction, LP.

PROJECT BACKGROUND:

The Houston Independent School District (HISD) 2012 bond election approved an addition and renovations for Northside HS. The existing academic building was built in 1928, and recently received a new addition, major interior renovations of the original portions of the historic academic building, and a new roof system in 2018. Minor repairs were performed on the masonry façade of the existing building. After completion of that project, isolated classrooms and areas of the roof system experienced water infiltration.

OVERVIEW:

An engineering consultant, Terracon, was asked to perform an assessment and investigation of the water infiltration. That work included a limited visual façade assessment with localized exploratory openings to observe and document the façade conditions, and to perform diagnostic field testing to identify potential causes for the reported water infiltration. As part of the assessment, Terracon also performed a limited roof assessment with localized exploratory openings to observe and document conditions at the surface of and within the roof system. Construction documents were prepared for the repairs and renovations based on the recommendations outlined in the engineering consultant's report and issued for competitive sealed proposals (CSPs) in July 2021. A total of three competitive sealed proposals were received on August 10, 2021. However, one submission was deemed incomplete and unresponsive. The two responsive proposals were submitted by:

DT Construction, LP
Jamail & Smith Construction

After evaluation in accordance with the procedures approved by the HISD Board of Education, DT Construction, LP, was determined to be the highest-ranked, best-value proposer. The scope of work will include the partial re-roofing, exterior wall weatherproofing, and exterior masonry repairs of the existing 1928 academic building at Northside HS. Some of the planned work will be disruptive to the operations

and academic activities of the school. For this reason, it is strongly recommended that several of these tasks be accomplished during the 2021 winter break, the 2022 spring break, and the 2022 summer break. The contractor's proposed schedule for this project is 367 days.

COST / FUNDING SOURCES:

Funding sources for the Northside HS weatherproofing and exterior repairs project is being provided from Pay-As-You-Go Funds.

PROGRAM REQUIREMENTS:

NONE

STAFFING IMPLICATIONS:

NONE

ORGANIZATIONAL GOALS:

This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

CONSULTATION:

NONE

RECOMMENDATIONS:

It is recommended that the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend a construction contract for weatherproofing and exterior repairs at Northside HS with DT Construction, LP, effective October 15, 2021.

OTHER RESOURCES AND TOOLS:

NONE

MAINTENANCE RESPONSIBILITY:

Northside HS will be maintained by the HISD Maintenance Department.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Business Operations
Wanda Paul, Chief Operating Officer

SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND AN AGREEMENT WITH THE SPARK SCHOOL PARK PROGRAM FOR THE IMPROVEMENT AND CONSTRUCTION OF SPARK PARKS AT VARIOUS CAMPUSES

The Houston Independent School District (HISD) entered an interlocal agreement with the City of Houston and SPARK School Park Program, a Texas non-profit corporation formed in 1983, to develop public school grounds into neighborhood parks. The original 10-year agreement with the city was executed on March 18, 1986. A second 10-year agreement was executed on May 24, 2006, and multiple subsequent amendments/agreements have extended the SPARK partnership.

Each year, SPARK selects various schools from around the Houston area to receive a new SPARK Park or a re-SPARK improvement of an existing SPARK park. SPARK combines the resources of the city, Houston Parks and Recreation Department, HISD, Harris County, the private sector, neighborhood groups, Parent-Teacher Association/Parent-Teacher Organization groups, and concerned citizens to fund the SPARK construction and/or re-SPARK improvements.

It is recommended that HISD enters into a new agreement with SPARK to continue the development of public school grounds into neighborhood parks. As part of this agreement, SPARK parks will be made accessible to the public during times not used by the schools, such as after-school hours and on the weekends, for a 10-year restrictive-use period.

For the 2021–2022 academic year, SPARK has secured funding for the proposed development of projects at the following campuses:

- Anderson Elementary School (ES)
- Golfcrest ES
- Harvard ES
- Herrera ES
- Kashmere Garden ES
- Mandarin Immersion Magnet School
- Poe ES
- Reynolds ES
- Sinclair ES
- West University ES
- Wharton ES

COST/FUNDING SOURCE(S): HISD contributions to the SPARK program will be dependent on annual availability of funds, but in no case shall the total HISD costs exceed \$200,000 per academic year. The approved amount will be funded by General Funds. Other funding will be provided by the SPARK Program, the city, Harris County, the private sector, the neighborhood community, and in-kind donations or services.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend agreements with the SPARK School Park Program for the improvement and construction of SPARK Parks at various campuses, effective October 15, 2021.



HOUSTON INDEPENDENT SCHOOL DISTRICT

Construction Services

3200 Center Street • Houston, Texas 77007

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www.twitter.com/HoustonISD

September 15, 2021

TO: Wanda Paul
 Chief Operating Officer

FROM: Andreas Peeples
 Officer, Construction Services

SUBJECT: EXECUTIVE SUMMARY – THE SPARK SCHOOL PARK PROGRAM

Approval is being requested that the Houston Independent School District (HISD) Board of Education authorizes the superintendent of schools or a designee to enter into a primary agreement between HISD and the SPARK School Park Program (SPARK) in order to continue to operate the overall SPARK program and expedite the use of multiple external special funding sources that carry fixed deadlines.

OVERVIEW:

Each year SPARK identifies four to five schools that are slated to receive a new SPARK park or a re-SPARK improvement of their existing SPARK park. As a result of special funding sources, SPARK and HISD will need to enter into a new agreement to identify the restrictive 10-year use period and to name proposed SPARK parks selected by SPARK to receive special funding. In addition, an agreement between HISD and SPARK will allow the overall SPARK Park Program to continue to operate within HISD.

PROGRAM BACKGROUND:

Former Houston City Council member Eleanor Tinsley founded SPARK in 1983. The SPARK program increases park space within the city by transforming school grounds into SPARK playgrounds where the playground is shared with its neighboring community. The original agreement between the city, HISD, and SPARK (a Texas nonprofit corporation) was executed in 1986. More than 80 SPARK parks have since been created on HISD campuses across the greater Houston area. Subsequent agreements and amendments have extended the SPARK partnership through 2021.

COST / FUNDING SOURCES:

Funding for SPARK projects is provided from multiple external sources along with HISD's \$5,000 contribution for each park. Sources and their range of contributions include but are not limited to: Community Development Block Grant (CDBG) federal funds (\$100,000–\$300,000); Harris County funds (\$25,000–\$50,000); Kinder Foundation funds (\$100,000–\$175,000), city funds (\$100,000–\$200,000) and SPARK funds (\$100,000–\$150,000).

PROGRAM REQUIREMENTS:

A restrictive 10-year use period for selected SPARK parks allows parks to be accessible by the community during the times schools are not using them, such as after-school hours and on the weekends, for a 10-year restrictive-use period.

**HOUSTON INDEPENDENT SCHOOL DISTRICT**

Construction Services

3200 Center Street • Houston, Texas 77007

www.HoustonISD.org
www.twitter.com/HoustonISD**STAFFING IMPLICATIONS:**

NONE

ORGANIZATIONAL GOALS:

This agenda item supports all four HISD goals and is aligned to Core Initiative 4: Data-Driven Accountability.

CONSULTATION:

NONE

RECOMMENDATIONS:

It is recommended that the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend agreements with the SPARK School Park Program for the improvement and construction of SPARK Parks at various campuses, effective October 15, 2021.

OTHER RESOURCES AND TOOLS:

NONE

MAINTENANCE RESPONSIBILITY:

SPARK Parks are maintained by the HISD Maintenance Department.

SITE SELECTIONS:

- Anderson Elementary School (ES)
- Golfcrest ES
- Harvard ES
- Herrera ES
- Kashmere Garden ES
- Mandarin Immersion Magnet School
- Poe ES
- Reynolds K–8
- Sinclair ES
- West University ES
- Wharton ES

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF VENDOR AWARDS FOR PURCHASES OVER \$100,000 AND RATIFICATION OF VENDOR AWARDS FOR PURCHASES UNDER \$100,000

The purpose of this item is to authorize vendor awards for purchases over \$100,000 and ratify vendor awards for purchases under \$100,000. Pursuant to Board of Education policy, contracts for purchases over \$100,000 are submitted to the Houston Independent School District (HISD) Board of Education for approval prior to the issuance of purchase orders and/or agreement letters. Procurement Services, authorized by board policy, enters into purchase agreements for bid projects less than \$100,000, subject to ratification by the Board of Education.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids are in compliance with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders, the budgets to be charged, and a description of the items to be purchased. A copy of each tabulation is on file in Board Services.

COST/FUNDING SOURCE(S): Funds for these recommended actions will be necessary only one time.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives of the district.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves vendor awards for purchases over \$100,000 and ratifies vendor awards for purchases under \$100,000, effective October 15, 2021.

Approval of Purchase Over \$100,000
Recommended for 10/14/2021 Board Agenda

Project Information	20-10-04-C RFP / Rentals – Venues, Products, and Related Services - (Svitek) – (CFO)
Project Description	This project was originally approved by the Board of Education on January 16, 2020. The purpose of this supplemental project is to award additional vendors, with no additional increase in funding, to obtain venue rental space and related event services for graduation ceremonies, professional development, and other districtwide events. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	56/3
Project Term	The project term will be October 15, 2021, through January 16, 2022, with three annual renewals, not to extend beyond January 16, 2025.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/ or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Event Catering Houston, LLC	C-D	H
Priscilla Jenkins-Roberts dba The Balloon Diva	A-100%	H

Approval of Purchase Over \$100,000
Recommended for 10/14/2021 Board Agenda

Project Information	21-04-02 – RFP / Districtwide Time and Attendance System - (Isom) - (CFO)
Project Description	The purpose of this project is to obtain and implement a standardized districtwide time and attendance solution. Based on annual appropriations, the projected expenditure is not to exceed \$6,250,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	69/8
Project Term	The project term is from October 15, 2021, through October 14, 2022, with four annual renewals, not to extend beyond October 14, 2026.
Amount not to Exceed (Project Term)	\$6,250,000

Budget Information			
Fund	1993900002	Fund	Various Schools and/or Departments
Cost Center	1070801005	Cost Center	
Functional Area	AD41990000000000	Functional Area	
General Ledger	6291000000	General Ledger	
I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
TimeClock Plus, LLC	C-D	T

**Approval of Cooperative Purchases Under \$100,000
Recommended for 10/14/2021 Board Agenda**

Project Information	22-08-05-02 - Cooperative / Records Management Software, Hardware, and Related Goods & Services - (Teer) - (CIO)
Project Description	The purpose of this cooperative project is to provide software, hardware, and related goods and services for records management. Based on annual appropriations, the projected expenditure is not to exceed \$40,000 for the duration of the project. This is a cooperative agreement with the Texas Department of Information Resources (DIR) utilizing cooperative project number DIR-TSO-4362 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/Received	N/A
Project Term	The project term is from October 15, 2021, through October 15, 2023, with one two-year renewal, if DIR executes its project renewal option, not to extend beyond October 15, 2025.
Amount not to Exceed (Project Term)	\$40,000

Budget Information					
Fund	1993000000	Fund	1993000000	Fund	
Cost Center	1050808000	Cost Center	1050820030	Cost Center	
Functional Area	AD5399000000000000	Functional Area	AD5399000000000000	Functional Area	
General Ledger	6249000000	General Ledger	6299000000	General Ledger	
I/O		I/O		I/O	

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
iBridge Group, Inc.	-	T

**Approval of Cooperative Purchase Over \$100,000
Recommended for 10/14/2021 Board Agenda**

Project Information	21-06-10-53 - Cooperative / Substitute Management System - (Isom) - (DS)
Project Description	The purpose of this cooperative project is to obtain a substitute personnel management system for use districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$650,000 for the duration of the project. This is a cooperative agreement with Allied States Cooperative utilizing cooperative project number 17-7247 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	N/A
Project Term	The project term is from October 15, 2021, through July 31, 2022, with two annual renewals, if Allied States Cooperative executes its project renewal options, not to extend beyond July 31, 2024.
Amount not to Exceed (Project Term)	\$650,000

Budget Information			
Fund	1993000000	Fund	Fund
Cost Center	1030801000	Cost Center	Cost Center
Functional Area	AD41990000000000	Functional Area	Functional Area
General Ledger	6299000000	General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Frontline Technologies Group, LLC dba Frontline Education	-	OT

**Approval of Cooperative Purchase Over \$100,000
Recommended for 10/14/2021 Board Agenda**

Project Information	22-08-06-01 – Cooperative / Police Tools and Accessories – (Isom) – (COP)
Project Description	The purpose of this cooperative project is to obtain uniforms, equipment, supplies, and related items. Based on annual appropriations, the projected expenditure is not to exceed \$250,000 for the duration of the project. This is a cooperative agreement with BuyBoard, utilizing cooperative project number 587-19 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	N/A
Project Term	The project term is from October 15, 2021, through May 31, 2022, with no remaining renewals.
Amount not to Exceed (Project Term)	\$250,000

Budget Information			
Fund	Various Schools/ or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Impact Promotional Services, LLC dba Got You Covered Work Wear and Uniforms	-	T

Approval of Cooperative Purchase Over \$100,000
Recommended for 10/14/2021 Board Agenda

Project Information	22-09-05-02 - Cooperative / Board Services Software - (Hill) - (COS)
Project Description	The purpose of this cooperative project is to obtain software for Board Services. Based on annual appropriations, the projected expenditure is not to exceed \$73,000 \$166,000 for the duration of the project. This is a cooperative agreement with the Texas Department of Information Resources (DIR) utilizing project number DIR-TSO-4288 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	N/A
Project Term	The project term is from October 15, 2021, through February 21, 2023, with one two-year annual renewal, if DIR executes its project renewal options, not to extend beyond February 21, 2025.
Amount not to Exceed (Project Term)	\$73,000 \$166,000

Budget Information			
<u>Fund</u>	<u>Various Schools and/or Departments</u>	<u>Fund</u>	<u>Fund</u>
<u>Cost Center</u>		<u>Cost Center</u>	<u>Cost Center</u>
<u>Functional Area</u>		<u>Functional Area</u>	<u>Functional Area</u>
<u>General Ledger</u>		<u>General Ledger</u>	<u>General Ledger</u>
<u>I/O</u>		<u>I/O</u>	<u>I/O</u>

Recommended Vendor(s) for Approval		
<u>Name</u>	<u>M/WBE Commitment</u>	<u>Location</u>
Carahsoft Technology Corporation	-	O

**Approval of Interlocal Purchases Over \$100,000
Recommended for 10/14/2021 Board Agenda**

Project Information	21-06-12-46 - Interlocal / Credit By Exam - (Svitek) - (DS)
Project Description	The purpose of this interlocal project is to obtain Credit by Examination (CBE) tests from a state-approved vendor in accordance with the Texas Education Agency (TEA). CBE tests are aligned to Texas Essential Knowledge and Skills (TEKS) and allows students to take exams for credit recovery or acceleration for early graduation. Based on annual appropriations, the projected expenditure is not to exceed \$500,000 for the duration of the project. This is an interlocal agreement with the Texas Education Agency (TEA) in accordance with Title 19, Chapter 74, §74.24 of the Texas Administrative Code, Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/Received	2/1
Project Term	The project term is from October 15, 2021, through October 14, 2022, with four annual renewals, if TEA executes its project renewal options, not to extend beyond October 14, 2026.
Amount not to Exceed (Project Term)	\$500,000

Budget Information			
Fund	1993000000	Fund	Various Schools and/or Departments
Cost Center	1060930000	Cost Center	
Functional Area	PS3199000000000000	Functional Area	
General Ledger	6299000000	General Ledger	
I/O		I/O	

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
University of Texas at Austin	-	T

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 10/14/2021 Board Agenda**

Project Information	19-01-07-48 - Interlocal / Technology Equipment, Supplies and Software - (Ly) - (CIO) - NTE Increase and Term Correction
Project Description	This project was originally approved by the Board of Education on May 9, 2019. The purpose of this project amendment is to request a term correction and an increase to the spending limit authorization to obtain technology equipment, badging supplies, and software districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$1,150,000 for the duration of the project. This is an interlocal agreement with the Central Texas Purchasing Alliance (CTPA) / Alief Independent School District (ISD) utilizing interlocal project number RFP-MA 1830 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	N/A
Project Term	The project term is from May 10, 2019, through April 30, 2020, with three annual renewals, if Alief ISD executes its project renewal options, not to extend beyond April 30, 2023.
Amount not to Exceed (Project Term)	\$1,150,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Newbart Products, Inc.	-	H

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 10/14/2021 Board Agenda**

Project Information	16-03-49-03 – Cooperative / MotioCL Levels I & II and MotioCAP - (Garcia) - (CIO) - NTE Increase
Project Description	This project was originally approved by the Board of Education on April 14, 2016. The purpose of this project amendment is to request an increase to the spending limit authorization and ratify expenditures beginning November 3, 2020, for annual maintenance on tools used by the Information Technology Department in order to provide version control, stress testing, user authentication, and user authorization for the IBM Cognos environment. Based on annual appropriations, the projected expenditure is not to exceed \$155,000 for the duration of the project. This is a cooperative agreement with the General Services Administration (GSA) utilizing Schedule 70 project GS-35F-059AA in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	N/A
Project Term	The project term is from April 15, 2016, through November 6, 2017, with five annual renewals, if GSA executes its project renewal options, not to extend beyond November 6, 2022.
Amount not to Exceed (Project Term)	\$155,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
Motio, Inc.	-	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 10/14/2021 Board Agenda**

Project Information	20-10-05-01 - Cooperative / Light-emitting Diode (LED) Marquee Signs and Scoreboards - (Castaneda) - (COO) - NTE Increase
Project Description	This project was originally approved by the Board of Education on November 14, 2019. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain LED marquee signs and scoreboards districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$750,000 for the duration of the project. This is a cooperative agreement with BuyBoard utilizing cooperative project number 592-19 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	N/A
Project Term	The project term is from November 15, 2019, through September 30, 2020, with two annual renewals, if BuyBoard executes its project renewal options, not to extend beyond September 30, 2022.
Amount not to Exceed (Project Term)	\$750,000

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Atlas Sign Services Inc	-	H
Daktronics, Inc.	-	O
James T. Stephens dba Redmont Sign LLC dba Stewart Signs	-	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 10/14/2021 Board Agenda**

Project Information	20-09-07-02 – Cooperative / Technology Based Recording Equipment - (Isom) - (COP) - Term Extension
Project Description	This project was originally approved by the Board of Education on October 10, 2019. The purpose of this project amendment is to ratify expenditures beginning July 26, 2021, and modify the project term, with no additional increase in funding, to obtain dispatching equipment, software, and services districtwide. This is a cooperative agreement with the Texas Department of Information Resources (DIR) utilizing cooperative project number DIR-TSO-3873 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	N/A
Project Term	The project term is from October 11, 2019, through July 25, 2020, with one annual renewal, if DIR executes its project renewal option, not to extend beyond May 31, 2022.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Voice Products, Inc.	-	OT

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 10/14/2021 Board Agenda**

Project Information	16-10-53-C – RFP / College and Career Readiness – (Scherer) - (DS) - Vendor Name Change
Project Description	This project was originally approved by the Board of Education on August 13, 2020. The purpose of this project amendment is to change the name of an awarded vendor, with no additional increase in funding, to obtain college and career readiness materials, services, software, and supplies districtwide. EDL HOLD CO ULC dba eDynamic Learning ULC has changed its business name to EDYNAMIC HOLDINGS LP dba eDynamic Learning ULC. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	N/A
Project Term	The project term is from August 14, 2020, through June 30, 2021, with one annual renewal, not to extend beyond September 30, 2022.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
EDYNAMIC HOLDINGS LP dba eDynamic Learning ULC	-	T

Code Legend**M/WBE - Minority and Women Business Enterprise Notations**

- (A) - Certified M/WBE firm; if listed as A-100% indicates an M/WBE firm; if listed as A->100% the awardee will subcontract with an M/WBE firm(s).
- (B) - Non-M/WBE firm; who will subcontract the indicated percentage with an M/WBE firm(s) to meet or exceed the District's goal.
- (C) - Non-M/WBE firm; if listed as C-<%, the awardee will subcontract with an M/WBE firm(s) for a percentage less than the District's goal. If listed as, C-D, the awardee made a good faith effort.

Other Status Options

(NP-0%) - Non-profit

LOC – Location

Houston (H); Texas (T); Out of State (O); Out of State with Local Office (OT).

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF CURRENT AND ANTICIPATED DONATIONS FOR DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE, EXECUTE, AND AMEND NECESSARY CONTRACTS ASSOCIATED WITH THESE DONATIONS

In accordance with board policy, all donations in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of proposed donations.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed donations for districtwide and school-specific programs and authorizes the superintendent or a designee to negotiate, execute, and amend necessary contracts, effective October 15, 2021.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
alliantgroup®	Gregory-Lincoln Education Center	School Supply Kits	\$7,400.00 In-kind
alliantgroup® has donated backpacks, school supply kits, and uniforms with an in-kind value of \$7,400 to Gregory-Lincoln Education Center. These items were collected through a back-to-school event held on August 19, 2021, to benefit students in need of school supplies. alliantgroup® is a corporation that promotes high-quality science, technology, engineering, and math (STEM) education and has a history of supporting STEM in the Houston Independent School District (HISD). This donation may only be used for the intended purpose.			
Avenue Community Development Corporation (CDC)	Durkee Elementary School (ES); Herrera ES; Janowski ES; Lyons ES; Northline ES; Burbank Middle School (MS); Fonville MS; Sam Houston Math, Science, and Technology Center (MSTC); North Houston Early College High School (HS); and Farias Early Childhood Center (ECC)	School Supplies	\$5,000.00
Avenue CDC has donated a total of \$5,000 to provide \$500 each to 10 HISD schools for school supplies to students in need. The funds will provide backpacks, school supplies, and hygiene items, as well as teacher supplies. Avenue CDC has a history of supporting HISD schools in their service area. This donation may only be used for the intended purpose.			
Barbara Bush Houston Literacy Foundation	HISD Elementary Schools	Literacy Support	\$52,200.00 In-kind
The Barbara Bush Houston Literacy Foundation has awarded an in-kind donation valued at \$52,200 to provide HISD librarians at elementary schools Reading Roundup kits containing 22 books for the schools' libraries designed to aid classroom reading comprehension. The Barbara Bush Houston Literacy Foundation has a history of supporting HISD's literacy efforts districtwide. This donation may only be used for the intended purpose.			

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
Cycle Houston	Eliot ES	Literacy Support	\$6,720.00 In-kind
<p>Cycle Houston has awarded an in-kind donation valued at \$6,720 to Eliot ES. The purpose of the donation is to assist Eliot's efforts to increase literacy among second-grade students. The Cycle Houston charity bike program is committed to improving literacy among children and has a history of supporting Eliot ES. Through the Changing Young Children's Lives through Education (CYCLE) bike program, students work with teachers to create personalized literacy goals to help boost their reading skills. Once the reading goal is achieved, they are awarded a brand-new bicycle and helmet. This donation may only be used for the intended purpose.</p>			
Flint Hills Resources via Koch Companies Public Sector	Chavez HS and Milby HS	Scholarships	\$6,000.00
<p>Flint Hills Resources via Koch Companies Public Sector has donated \$6,000 to provide four college scholarships in the amount of \$1,500 each to four outstanding graduating seniors in the class of 2021. Under the auspices of the Flint Hills Resources' 2021 Outstanding Student Scholarship Program, the scholarships have been awarded to recognize two seniors at Chavez HS and two at Milby HS. Flint Hills Resources via Koch Companies Public Sector has a history of donating scholarships to both Chavez and Milby. This donation may only be used for the intended purpose.</p>			
HISD Foundation on Behalf of KHOU 11	Shadowbriar ES	Supplies and Materials	\$11,000.00
<p>The HISD Foundation, on behalf of KHOU 11, has donated \$11,000 to Shadowbriar ES. The funds are to be used for digital devices, school uniforms, and other supplies for students in need during the 2021–2022 school year. This donation may only be used for the intended purpose.</p>			

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
HISD Foundation on Behalf of Green Mountain Energy Sun Club	Mandarin Immersion Magnet School (MIMS)	Upgrades to SPARK Park	\$182,000.00
The HISD Foundation, on behalf of Green Mountain Energy Sun Club, has donated \$182,000 to MIMS. The purpose of the donation is to provide upgrades to MIMS' SPARK Park. The upgrades will include the following: (a) an exercise path; (b) a solar workstation; (c) a water bottle filler station; (d) solar-powered charging stations; and (e) a bamboo grove. This donation may only be used for the intended purpose.			
Meyerland Performing and Visual Arts (MPVA) Parent Teacher Organization (PTO)	MPVA MS	Payroll	\$6,388.58
The MPVA PTO has donated \$6,388.58 to MPVA to assist the school to staff the Before- and After-School Program. Of the \$6,388.58 donation, \$1,488.58 is intended for staff that worked in the 2020–2021 academic year and \$4,900 is intended for staff for the 2021–2022 academic year. This donation may only be used for the intended purpose.			
Phillips Family Foundation	Yates HS	Payroll	\$50,000.00
The Phillips Family Foundation has donated \$50,000 to Yates HS to pay for two hourly lecturer positions to provide instructional services for the OneGoal Program. The OneGoal Program, at Yates HS since 2020–2021, partners with high schools and colleges in low-income communities to ensure post-secondary planning, preparation, and support as students transition from high school to college/post-secondary pathways. This donation may only be used for the intended purpose.			

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
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Reliant, an NRG Company	HISD	School Supplies	\$9,465.28 In-kind
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Reliant, an NRG company, has donated a total of 1,846 school supply packets to HISD. The total in-kind value of these packets is \$9,465.28. The donated school supply packets were delivered to the HISD warehouse, where items were separated and disbursed to school campuses. Recipients of the donation included schools designated by Elementary, Middle School, High School, and Achieve 180 offices. This donation may only be used for the intended purpose.

Texas Southern University (TSU) Institute for Entrepreneurship and Economic Revitalization, Inc. (TIEER)	Blackshear ES and MacGregor ES	Literacy	\$60,000 In-kind
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TIEER Entrepreneur Lending Program will provide books for every student at Blackshear ES and MacGregor ES. Books will be chosen and vetted by the schools. Each scholar will receive one book each month during the 2021–2022 school year. The books have an in-kind value of \$30,000 per school. The selected books will allow scholars to build their own personal libraries at home, encourage daily reading, and strengthen scholars' literacy skills. This donation may only be used for the intended purpose.

Undies For Everyone	Homeless Education Office	New Underwear for Students	\$13,700.00 In-kind
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Undies For Everyone has awarded an in-kind donation valued at \$13,700 to the Homeless Education Office to provide students in need with new underwear garments. The in-kind donation consists of 47,264 pairs of boys' and girls' underwear bundled in 6,752 bags of seven pairs each to be delivered to the Homeless Education Office, so that they can be distributed to students in need by the end of the 2021 calendar year. This donation may only be used for the intended purpose.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
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U.S. Soccer Foundation	Cullen MS	Supplies and Materials	\$100,000.00 In-kind
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The U.S. Soccer Foundation has made an in-kind donation of supplies and materials valued at \$100,000 to Cullen MS through its Safe Places to Play program. The U.S. Soccer Foundation contacted the district regarding this nationwide program that supports every child having a safe place to play soccer located right in their neighborhood. The supplies and materials will include one mini-pitch system structure including a pole for light emitting diode (LED) lighting, game walls, built-in goals, storage, seating, polycarbonate sign boards, Americans with Disabilities Act (ADA)-compliant accessible gates, and an acrylic mini-pitch surface with game lines and agreed-upon colors and school logos. This donation can only be used for the purpose specified.

Vivint Gives Back	Community Partnerships	School Supplies	\$150,000.00 In-kind
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Vivint Gives Back has donated 3,000 backpacks and school supplies with an in-kind value of \$150,000 to HISD Community Partnerships. From the donated items, HISD Community Partnerships will distribute 400 backpacks and school supplies to McGowen ES. The remainder of backpacks and supplies will go to the Wraparound Services Department to be divided among other campuses in highest need. This donation may only be used for the intended purpose.

Total Value of Donations: \$659,873.86

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: ACCEPTANCE OF GRANT FUNDS IN SUPPORT OF DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS REQUIRED UNDER THE GRANTS

In accordance with board policy, all grant funds in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of grants awarded to HISD.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed grant funds for districtwide and school-specific programs and authorizes the superintendent of schools or designee to negotiate and execute contracts required under the grants, effective October 15, 2021.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Dick's Sporting Goods	Athletics	Houston Independent School District (HISD) Stadium Baseball and Softball Facilities	\$70,000.00

Dick's Sporting Goods has awarded a grant to the HISD Athletics Department in the amount of \$70,000 as part of its Sports Matter program. This award will provide a safer environment for student athletes during competition and enhance the baseball and softball programs in HISD. Funds are to be used for field improvement on HISD baseball and softball fields only. The grant funds can only be used for the purpose intended.

Greater Houston Community Foundation	Austin High School (HS)	Payroll	\$89,000.00
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The Greater Houston Community Foundation has awarded a grant to Austin HS in the amount of \$89,000 to support the Hess Learning for Life Partnership program. The funds from this grant will pay the salary and benefits for the existing full-time equivalent (FTE) college access coordinator position during the 2021–2022 school year. This program aims to increase the positive factors in youths' lives and instill a commitment to learning while equipping students with the tools to transition, persevere through graduation, and aspire for success in advanced vocational training or higher education and careers. The grant funds can only be used for the purpose intended.

Greater Houston Community Foundation	Yates HS	Payroll	\$67,250.00
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The Greater Houston Community Foundation has awarded a grant to Yates HS in the amount of \$67,250 to support the Hess Learning for Life Partnership program. The funds from this grant will pay the salary and benefits for the existing FTE college and career readiness advisor position during the 2021–2022 school year. This program aims to increase the positive factors in youths' lives and instill a commitment to learning while equipping students with the tools to transition, persevere through graduation, and aspire for success in advanced vocational training or higher education and careers. The grant funds can only be used for the purpose intended.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Houston Texans Foundation	Austin HS	Supplies and Equipment	\$5,000.00

The Houston Texans Foundation has awarded a Ray Seals School Program Grant to Austin HS. Eligibility to apply for the grant was based on the coach's participation in the 2021 Coaches Academy provided by the Texans. The \$5,000 grant will be used to assist Austin HS's football program in purchasing, certifying, and updating football related equipment for the 2021–2022 school year. The grant funds can only be used for the purpose intended.

Houston Texans Foundation	Sharpstown HS	Supplies and Equipment	\$5,000.00
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The Houston Texans Foundation has awarded a Ray Seals School Program Grant to Sharpstown HS. Eligibility to apply for the grant was based on the coach's participation in the 2021 Coaches Academy provided by the Texans. The \$5,000 grant will be used to provide football equipment, uniforms, and supplies to support the athletic program. The grant funds can only be used for the purpose intended.

National Future Farmers of America (FFA) Organization and National FFA Foundation Inc.	Madison HS	Supplies and Equipment	\$5,598.00
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The National FFA Organization and National FFA Foundation Inc. have awarded two grants to Madison HS, including: (1) a 2021–2022 yearlong grant, in the amount of \$2,600, to provide support for a school garden project; and (2) a 2021 Grants for Growing grant, in the amount of \$2,998, for a total of \$5,598. The grants support a school-based poultry project. The grant period for both is August 1, 2021–August 31, 2022. Madison HS was awarded the two grants through a national competition convened by the National FFA Organization and National FFA Foundation Inc. The grant funds can only be used for the purpose intended.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Region 4 Education Service Center (ESC)	Academics	2021–2022 Region 4 School Support Grant	\$209,226.47

The Region 4 ESC has awarded HISD a 2021–2022 Region 4 School Support Grant in the amount of \$209,226.47. The purpose of the grant is to provide excellence in service for children to school districts within the Region 4 service area. The grant funds must be used for Region 4 ESC training, products, or services. The expenditures may include training fees, training materials, customized contracts, conference registrations, products, or other services from Region 4 ESC. Grant funds must be expended August 1, 2021–July 31, 2022. The grant funds can only be used for the purpose intended.

Texas Department of Family and Protective Services (DFPS)	Elementary Curriculum and Development Department, Home Instruction for Parents of Preschool Youngsters (HIPPY) Program	Texas Home Visiting Program	\$1,037,336.00
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The Texas Home Visiting Program grant was initially awarded in 2015 with a grant period of July 24, 2015–August 31, 2020. The grant agreement was extended to include two additional years. The new project period is July 24, 2015–August 31, 2022. This award is for funding period September 1, 2021–August 31, 2022. Texas DFPS, through prevention and early intervention (PEI) programs, contracts with community-based programs and agencies to expand the available opportunities to maximize the potential of children and families in Texas communities. The program matches eligible parents with a trained home visitor. HISD will provide home visiting services that are required to ensure fidelity to the HIPPY USA model and compliance with state and national standards and requirements for HIPPY program sites. The grant funds may only be used as specified in the grant agreement.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Texas Education Agency (TEA)	Talent Acquisition & Retention	Texas COVID Learning Acceleration Supports (TCLAS)	\$4,176,500.00 Direct
	Career Readiness		\$582,000.00 (Support) In-kind

The TEA has preliminarily awarded the district funds through the TCLAS program in the amount of \$4,758,500. Of the total award amount, \$4,176,500 is monetary and \$582,000 is in-kind. The in-kind portion is not included in the \$4,176,500. TCLAS is a set of targeted supports available to local education agencies (LEAs) to accelerate student learning in the wake of COVID-19 utilizing funds from the state discretionary Elementary and Secondary School Emergency Relief (ESSER) III allocation and general revenue appropriated in the 87th Texas Legislature. The following Decisions were awarded to HISD: (1) Decision 1 for LEA Accelerated Learning Strategic Planning; (2) Decision 4 for Teacher Recruitment Support and Paraprofessional Certification and Education; (3) Decision 5 for Residency Program Support; and (4) Decision 10 for New School Model Planning and Implementation Support, including Whole School Redesign with Blended Learning Model for three campuses: Henry Middle School (MS), Fonville MS, and McReynolds MS. Funding will be finalized in the fall of 2021. The grant funds can only be used for the purpose intended.

TEA	Kashmere HS, Wheatley HS, and Worthing HS	Payroll and Professional and Contracted Services	\$597,500.00
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The TEA has awarded the district funds through a 2021–2022 Student Success Initiative (SSI) Community Partnerships Initiatives Implementation Continuation Grant in the amount of \$597,500. The purpose of the grant is to provide implementation support for programming that improves post-secondary outcomes for students at Kashmere HS, Wheatley HS, and Worthing HS. The three high schools are included in the new 2021–2022 grant award because their 2020–2021 funding from TEA ended on August 31, 2021. Through the 2021–2022 grant, the schools are expanding instruction and college exploration programming that improve post-secondary outcomes for students. The grant includes professional and contracted services for SAT test prep and payroll for two teachers and three managers to implement programming at the schools. The grant period is September 1, 2021–August 31, 2022. The grant funds can only be used for the purpose intended.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Texas Commission on the Arts (TCA)	Scarborough Elementary School (ES)	Professional and Contracted Services	\$6,300.00

The TCA has awarded a \$6,300 Performance Support grant to Scarborough ES for its violin/strings program. The funds will be used to contract with a music education/performing arts vendor to enhance the school's music program and fine arts curriculum. Approximately 60 students in grades 2, 3, and 4 will benefit from the project. An orchestra night will be held to introduce the goals and expectations of the project with two culminating events. The two events include a holiday concert and end-of-the-year concert. The second event will be planned to close out the grant period. The grant period coincides with the 2021–2022 academic year. The grant funds can only be used for the purpose intended.

University of North Texas (UNT)	Elementary Curriculum and Development Department, HIPPY Program	Support and Resources for HIPPY Program	\$37,292.00
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UNT has awarded HISD a grant to support the district's HIPPY program. The HIPPY program offers educational enrichment opportunities to parents and children from disadvantaged backgrounds in HISD. HIPPY utilizes a home-based, family-focused model to help parents prepare their children for academic success prior to enrolling in school. The grant funds will be used by the HIPPY program to purchase supplies, curriculum materials, professional development, travel, and parent outreach and meetings. The grant period is September 1, 2021–August 31, 2022. The grant requires a match in the amount of \$129,720 from the district. Title I funds allocated to the HIPPY Office are being used to provide the match. The grant funds can only be used for the purpose intended.

Total Value of Grants: \$6,888,002.47

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF THE OCTOBER GENERAL FUND BUDGET AMENDMENT

A report on the status of the 2021–2022 budget has been completed. This report reflects budget amendments that require approval by the Houston Independent School District (HISD) Board of Education in accordance with state guidelines, as well as budget-neutral adjustments made by schools and departments for ratification by the board. Although this update reflects all known changes and recommendations, additional changes may be needed. This item requests authority to make adjustments, if necessary, for the October Budget Amendment.

COST/FUNDING SOURCE(S): Adjustments to the budget will be appropriated as shown in the October Budget Amendment.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This item supports all four district goals and is aligned to all five core initiatives. In addition, it allows HISD to fulfill its purposes and strategic intent.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the October Budget Amendment reflecting fiscal adjustments to estimated appropriations for fiscal year 2021–2022, effective October 15, 2021.

General Fund:**Revenues:**

No Change

Appropriations:

Carryover from prior year encumbrances includes purchase orders and other obligations carried over from 2020–2021 and re-appropriated in 2021–2022. These obligations do not consume the current year budget as they will be reserved for encumbrances and fund commitments in the 2020–2021 Comprehensive Annual Finance Report. October budget amendment carryover amounts are commitments approved in 2020–2021; for example, Function 33 budget carryover is for Texas Education Agency (TEA) personal protective equipment (PPE) inventory and Function 51 is for Winter Storm Uri contracted maintenance and repairs.

Budget neutral amendments are budget transfers between functions and do not impact the bottom-line district budget. The total for this column is zero. Transfers are a result of positions changes, supplies, contracted services, capital, and other operating expenses with varying reasons specific to each campus and department. October budget transfers included:

- School transferring funds from supplies in function 11 (Instruction) for position changes in function 23 (School Leadership);
- School transferring funds from function 11 (Instruction) supplies to University Interscholastic League (UIL) and athletics function 36 (Co-Curricular Activities);
- Department transferring funds from function 51 (Plant Maintenance and Operations) for Axiom employee check-in application for contact tracing function 33 (Health & Medical Services).

Other Financing Sources (Uses):

No change

HOUSTON INDEPENDENT SCHOOL DISTRICT

STATEMENT OF OPERATIONS BY FUNCTION

GENERAL FUND

BUDGET AMENDMENT FISCAL YEAR 2021-2022 (as adjusted)

FOR OCTOBER 30, 2021

	2021-2022 Adopted Budget July 1, 2021	Approved Budget as of September 30, 2021	Carryover from Prior Year Encumbrances / Budget	Proposed Budget Amendments October 31, 2021	Budget Neutral Amendments October 31, 2021	Proposed Budget as of October 31, 2021
ESTIMATED REVENUES						
Local sources	\$ 1,906,723,497	1,906,723,497	-	-	-	1,906,723,497
State sources	157,174,069	157,174,069	-	-	-	157,174,069
Federal sources	17,230,000	17,230,000	-	-	-	17,230,000
Total estimated revenues	\$ 2,081,127,566	2,081,127,566	-	-	-	2,081,127,566
APPROPRIATIONS						
11 Instruction	\$ 1,135,700,518	1,219,725,489	103,816	-	(1,094,287)	1,218,735,018
12 Instructional resources and media services	8,877,520	9,179,735	-	-	(12,388)	9,167,347
13 Curriculum and Instructional Staff Development	35,962,547	36,607,001	(141)	-	(30,284)	36,576,576
21 Instructional leadership	25,134,311	25,102,169	-	-	(179,773)	24,922,396
23 School leadership	148,669,010	150,508,589	-	-	526,021	151,034,610
31 Guidance, counseling and evaluation services	65,403,532	68,262,243	-	-	(255,560)	68,006,683
32 Social work services	19,275,453	19,533,893	-	-	292,544	19,826,437
33 Health services	22,518,241	24,807,360	5,604,540	-	1,524,250	31,936,149
34 Student transportation	59,893,990	61,402,426	-	-	(84,346)	61,318,080
35 Food services	-	5,000	-	-	(5,000)	-
36 Co-Curricular/extracurricular activities	11,269,840	12,081,671	-	-	361,442	12,443,113
41 General administration	40,251,576	42,086,063	-	-	-	42,086,063
51 Plant maintenance and operations	205,844,817	235,050,888	1,053,498	-	(1,138,893)	234,965,492
52 Security and monitoring services	28,026,356	29,864,123	-	-	53,417	29,917,540
53 Data processing services	62,405,029	117,635,884	(74)	-	21,766	117,657,577
61 Community services	2,794,599	2,751,291	-	-	1,092	2,752,383
71 Debt Service	15,250,000	16,092,017	-	-	-	16,092,017
81 Facilities acquisition and construction	-	3,806,181	-	-	20,000	3,826,181
91 Contracted Instructional Services Between Public Schools	213,265,281	213,265,281	-	-	-	213,265,281
95 Juvenile justice alternative education programs	792,000	792,000	-	-	-	792,000
97 Tax reinvestment zone payments	69,106,766	69,106,766	-	-	-	69,106,766
99 Tax appraisal and collection	16,108,790	16,108,790	-	-	-	16,108,790
Total estimated appropriations	\$ 2,186,550,176	2,373,774,860	6,761,640	-	-	2,380,536,500
Excess (deficiency) of estimated revenues over (under) appropriations	\$ (105,422,610)	(292,647,294)	(6,761,640)	-	-	(299,408,934)
OTHER FINANCING SOURCES (USES)						
Proceeds from the sale of capital leases	\$ 22,366,685	22,366,685	-	-	-	22,366,685
Transfers-in	20,000,000	20,000,000	-	-	-	20,000,000
Transfers-out	(19,020,390)	(19,020,390)	-	-	-	(19,020,390)
Total other financing sources (uses)	\$ 23,346,295	23,346,295	-	-	-	23,346,295
Net excess (deficiency) before adjustments	\$ (82,076,315)	(269,300,999)	(6,761,640)	-	-	(276,062,639)
Assigned Fund Balance	\$ -	153,752,816	6,761,640	-	-	160,514,456
Reserve Adjustments	\$ -	153,752,816	6,761,640	-	-	160,514,456
Estimated Fund Balance, Beginning	\$ 769,293,013	769,293,013				769,293,013
Estimated Fund Balance, Ending	\$ 687,216,698	653,744,830				653,744,830

October Campus and Department Transfers by Function

Function	Function Description	Budget Amendment	Campus Funds	Department Funds
11	Instruction	(\$1,094,287)	(\$1,094,287)	\$0
12	Instructional resources and media services	(\$12,388)	(\$12,320)	(\$68)
13	Curriculum and Instructional Staff Development	(\$30,284)	(\$27,484)	(\$2,800)
21	Instructional leadership	(\$179,773)	\$0	(\$179,773)
23	School leadership	\$526,021	\$526,021	\$0
31	Guidance, counseling and evaluation services	(\$255,560)	(\$198,986)	(\$56,573)
32	Social work services	\$292,544	\$295,296	(\$2,752)
33	Health services	\$1,524,250	\$24,249	\$1,500,000
34	Student transportation	(\$84,346)	\$0	(\$84,346)
35	Food services	(\$5,000)	(\$5,000)	\$0
36	Co-Curricular/extracurricular activities	\$361,442	\$353,442	\$8,000
41	General administration	\$0	\$0	\$0
51	Plant maintenance and operations	(\$1,138,893)	\$70,007	(\$1,208,900)
52	Security and monitoring services	\$53,417	\$53,417	(\$0)
53	Data processing services	\$21,766	\$13,446	\$8,320
61	Community services	\$1,092	\$2,200	(\$1,108)
71	Debt Service	\$0	\$0	\$0
81	Facilities acquisition and construction	\$20,000	\$0	\$20,000
		<u>\$0</u>	<u>\$0</u>	<u>(\$0)</u>

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF FUNDING FOR IMPLEMENTATION OF TIME AND ATTENDANCE SYSTEM

The Houston Independent School District (HISD) does not currently have a districtwide employee time and attendance system. Implementing a time and attendance system would enable the district to address State of Texas Legislative Budget Board (LBB) and Internal Audit recommendations; provide safety, compliance, and operational benefits; as well as increase employee satisfaction as described below.

The LBB and HISD Internal Audit recommendations below highlight the need for a districtwide time and attendance system.

The LBB findings and recommendations from the November 2019 HISD Management and Performance Review will be addressed:

1. **Finding:** HISD does not have an efficient or effective timekeeping system.
Recommendation (43): Establish a districtwide timekeeping system.
Project Value: This time and attendance system implementation will satisfy this LBB recommendation.
2. **Finding:** HISD lacks procedures to ensure consistency and quality control of overtime accountability.
3. **Recommendation (41):** Establish controls to monitor overtime, reassess staffing levels in key departments, and work to decrease overtime costs.
4. **Project Value:** The time and attendance system will enable HISD to better monitor and report overtime and be instrumental in managing overtime costs.
5. **Findings:** HISD campuses award ad hoc stipends and extra-duty pay with limited oversight from the Human Resources Department, resulting in inconsistent implementation across campuses.
Recommendation (42): Strengthen controls over ad hoc stipends and extra-duty pay.
Project Value: The time and attendance system will enable HISD to strengthen controls over ad hoc stipends and extra-duty pay.

Findings and recommendations from several internal audits include:

1. Payroll—Terminated Employees, May 2021
Opportunity 1: The district overpaid a total of \$190,552 to 131 terminated employees for the 2020 school year.
Recommendation #1A: Once the districtwide timekeeping system is implemented, a report will be created that identifies individuals who have not

clocked-in for a designated number of days. The report will be provided to Human Resources so the department can reach out to the respective timekeepers to determine the employee's status and take the appropriate action.

Project Value: The recommended report will be generated from the timekeeping system and be provided to Human Resources. In addition, reports can be directly sent to department and school managers so they can proactively update employee statuses.

2. Unearned Pay for Crossing Guards (CGs), December 17, 2020

Finding: Crossing guard floaters were overpaid an estimated \$168,001 in unearned wages for the 2019 school year.

Recommendation: Establish procedures to ensure that CGs are only paid for the time that they actually worked.

Project Value: The time and attendance system will replace paper timesheets for all departments and campuses with more efficient and accurate processes.

3. Human Resources Operations Associated with Payroll, December 10, 2018

Finding: For the 12 months ending July 16, 2017, an analysis of the Payroll Overpayment report indicated that 406 of the terminated employees were overpaid a total of \$529,542.

Recommendation #5: The chief financial officer should collaborate with the chief of Human Relations to determine the employee classes and situations that require time reporting and provide time reporting and provide a timekeeping system or other time recording method. Districtwide implementation of the Time Clock System (TCS) that is currently used by Food Services and Athletics departments may be an acceptable solution.

Project Value: The time and attendance system will provide reports of employees who have not clocked in. If an employee has not clocked in and an absence request has not been submitted, further investigation will be required to determine the employee's status and any action needed to prevent incorrect payments.

The following financial, safety/compliance, operational, and employee benefits will also be realized when the districtwide time and attendance system is implemented:

Safety/compliance benefits

- Provide correct legal supporting documents and ensure that the Fair Labor Standards Act (FLSA) laws are followed.
- Improve tracking of employee hours to ensure Affordable Care Act (ACA) compliance.
- Family and Medical Leave Act (FMLA) compliance.
- Improve safety by providing a real-time roster of employees at each location at any given time.
- Ensure compliance with HISD compensation rules.

Operational benefits

- Streamline and consolidate districtwide business processes.
- Repurpose time recorder hours currently used to:
 - Process paper timesheets, including time to manually enter time in SAP.
 - Correct time entry errors.
 - Run additional off-cycle payrolls.
- Enable tracking of both travel and on-site time for employees who travel from location to location.
- Enable managers to better monitor overtime for police officers and other business departments and schools' staff.
- Enable managers to better track and monitor employee breaks.
- Enable managers to better monitor employee time based on pay codes, hours, and costs.
- Enable managers to better monitor employee time based on employee work schedules.

Employee satisfaction benefits

- Increase the timeliness of employee pay.
- Improve employee paycheck accuracy.

COST/FUNDING SOURCE(S): General Fund Unassigned Fund Balance in the amount of \$9,328,031.13.

STAFFING IMPLICATIONS: One full-time equivalent (FTE) for payroll time analyst, one FTE for time business systems analyst, and one FTE for end user device specialist.

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability. It also supports the mission, vision, and beliefs of the district established by the Board of Education.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves funding for the implementation of a time and attendance system, effective October 15, 2021.

Executive Summary**Purpose:**

The Houston Independent School District (HISD) does not currently have a districtwide employee time and attendance system. Implementing a time and attendance system would enable the district to address Legislative Budget Board (LBB) and Internal Audit findings and recommendations. In addition, a time and attendance system will provide more accurate data and reporting to ensure compliance with the Fair Labor Standards Act (FLSA), Affordable Care Act (ACA), and Family and Medical Leave Act (FMLA). The system will also enable managers to better track and monitor overtime and work schedules. A time and attendance system would increase timeliness and accuracy of employees' pay. The system is also expected to save the district in overpayments, overtime and extra-duty pay, and use of leave time.

Prerequisites:

None

Board Meeting Requirements:

The board considers and votes on the funds to support the implementation of a districtwide time and attendance system using the district's general fund unassigned fund balance.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF CONTRACT WITH COACHING FACILITATORS FOR
SUPPORT OF F-RATED AND COMPREHENSIVE CAMPUSES FOR
THE 2020–2021 SCHOOL YEAR**

The purpose of this agenda item is to request approval and ratify expenditures from the Houston Independent School District (HISD) Board of Education to contract with six coaching facilitators for service to all HISD campuses designated as f-rated or comprehensive campuses for the 2020–2021 school year.

Coaching facilitators are former principals, superintendents, and district administrators who provide technical assistance to campuses with state-mandated school improvement efforts aligned to the Texas Education Agency (TEA) Effective Schools Framework. In addition, each coaching facilitator served previously as a professional service provider with the TEA, supporting campuses in need of improvement. The coaching facilitator serves as a member of the campus intervention team that is assigned to Texas Title I Priority Schools (TTIPS) campuses as identified under the U.S. Department of Education flexibility waiver and as stipulated in Texas Education Code (TEC) §39.106(a). The coaching facilitators work alongside campus leadership to ensure campus improvement efforts are aligned to the priorities and requirements outlined by the TEA in the Effective Schools Framework and ensure that each campus's state-mandated Targeted Improvement Plan also aligns. A minimum number of support hours has been established and outlined based on each campus's state and federal designation and state-mandated school improvement requirements.

COST/FUNDING SOURCE(S): The total cost for this program is not expected to exceed \$133,488.75.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
Grant	2110000000	1070802004	PS11300000000000	6299000000	5000000009577	\$133,488.75

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four HISD goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves contracts with six coaching facilitators for support of f-rated and comprehensive campuses during the 2020–2021 school year, effective October 15, 2021.

Executive Summary**Purpose:**

The purpose of this agenda item is to request approval and ratification of expenditures from the Houston Independent School District (HISD) Board of Education to contract with six coaching facilitators for service to all HISD campuses designated as f-rated or comprehensive campuses for the 2020–2021 school year.

Prerequisites:

None

Board Meeting Requirements:

Approval of expenditures.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Internal Audit
Garland Blackwell, Chief Audit Executive

SUBJECT: APPROVAL OF 2021–2022 INTERNAL AUDIT GOALS

Pursuant to the Houston Independent School District (HISD) Board Audit Committee and Office of Internal Audit charters, the chief audit executive annually develops goals for the department. Attached to this item are the proposed Office of Internal Audit department goals for the 2021–2022 performance period.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the Office of Internal Audit department goals for 2021–2022, effective October 15, 2021.

EXPLANATORY SHEET

ITEM	TITLE (SUBJECT)	SCHEDULED MEETING
J-1	Approval Of 2021–2022 Internal Audit Goals	October 14, 2021
INITIATED BY: Chief Audit Executive		
BACKGROUND: Each year, the chief audit executive prepares goals for the board to review and approve.		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: NONE KNOWN AT THIS TIME		

Office of Internal Audit

Department Goals for the 2021–2022 Performance Period

The following are the goals that have been chosen by the Chief Audit Executive for the subject performance period for the Office of Internal Audit.

1. Internal Audit

- Complete the board-approved Audit Plan
- Enhance the usage of audit sampling with appropriate training
- Improve the use and application of data analytics
- Install and implement the most advanced version of the department's audit management tool to TeamMate Plus (+) and migrate audit work papers to that software

2. Ethics and Compliance

- Review Houston Independent School District (HISD) policies and regulations that reference E-Rate to ensure compliance requirements are appropriate for HISD and/or required by the Federal Communications Commission or the Universal Service Administrative Company
- Ensure employees involved in E-Rate are identified timely and administer any requirements
- Establish written procedures or process diagrams for the various areas that are managed by the Office of Ethics and Compliance

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Legal Services
Elneita Hutchins-Taylor, General Counsel

SUBJECT: APPROVAL TO AMEND BOARD POLICY DGB(LOCAL), EMPLOYEE RIGHTS AND PRIVILEGES: PERSONNEL MANAGEMENT RELATIONS—SECOND READING

In 2019, the Board of Education approved significant revisions to Board Policy DGB(LOCAL), which governs the formal communications process between employee organizations and district administration known as Consultation. The revisions adopted in 2019 included changes to the employee organization election processes that determine which employee organizations will participate in Consultation. Pursuant to the 2019 policy, elections took place for instructional and noninstructional employee groups in November 2020. Based on the experience with these elections, the administration has met with the employee Consultation organizations and at this time is recommending an amendment to the process.

The current policy provides for mail-in ballots as the primary voting procedure. However, the policy also provides for a five-day in-person voting opportunity at an agreed upon site. Last fall, the Consultation organizations and the administration agreed to Butler Field House as the site for five days of in-person voting. At the conclusion of the election process, it was noted that in both the instructional and noninstructional ranks there was low voter participation. The district could save the cost of staffing the site for a week if this portion of the policy is deleted. The instructional and noninstructional Consultation organizations agree that in-person voting can be eliminated.

This agenda item recommends that the section of the policy requiring five days of on-site voting be deleted.

COST/FUNDING SOURCE(S): This item saves the district money.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
XXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXX	N/A	\$XXX,XXX

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed policy revision to DGB(LOCAL), *Employee Rights and Privileges: Personnel-Management Relations*, on second reading, effective October 15, 2021.

EMPLOYEE RIGHTS AND PRIVILEGES
PERSONNEL-MANAGEMENT RELATIONS

DGB
(LOCAL)

**Consultation with
Employee Groups**

The primary purpose of the consultation process is to establish, maintain, and facilitate communications with employees of the District. It is the desire of the District that the consultation be meaningful both to the District and to the employee's elected representative. While the focus of consultation shall be on problem solving and the initiation of desirable change, the Board shall reserve the right to make final decisions concerning all questions relative to employee-employer relationships, as provided by law. Accordingly, the Board may not negotiate, or otherwise enter into a legally binding agreement with any employee groups regarding wages, hours, and working conditions.

Meetings

Consultation meetings shall be held monthly in accordance with a regular schedule and shall be "meetings of record" for which minutes will be kept and distributed. The Superintendent, or a member of the Superintendent's Cabinet, shall conduct all consultation meetings. Other staff members may be asked by the Superintendent to participate in consultation meetings, as deemed necessary. Minutes of each consultation meeting will be distributed to participants and to the Board prior to the next consultation meeting.

Agenda

Representation at consultation meetings will be a decision of each employee organization. An employee organization shall have sufficient time to present its ideas. By mutual agreement, meetings may be adjourned and reconvened at the earliest possible date in order to complete the agenda. Proposed agenda items shall be submitted in writing at least two days prior to a scheduled meeting, except in extenuating circumstances.

The goal of consultation is to reach consensus. In cases where consensus is not reached, the Superintendent may take a vote to determine the position of the representatives of the employee organization and the Superintendent. The Superintendent is not bound by the outcome of such a vote.

Ad hoc meetings in which nonconsultation employee organizations participate shall not replace or be used to circumvent the consultation process. The consultation process shall be utilized to address all items relating to wages, hours, and conditions of employment.

**Determination of
Appropriate
Employee
Organizations**

There are three broad categories of employees: instructional, non-instructional, and administrative.

An employee organization is eligible to be the elected representative of a category of employees on a consultation committee if its membership consists of the appropriate employee classifications and it has won an election to become the elected representative of a particular employee group.

EMPLOYEE RIGHTS AND PRIVILEGES
PERSONNEL-MANAGEMENT RELATIONS

DGB
(LOCAL)

An appropriate employee organization has the obligation and responsibility to fairly represent the interests of all employees at consultation.

An appropriate employee organization shall be elected by a majority vote of appropriate employees casting ballots in an election.

An appropriate employee organization shall have reasonable use of the District's mail distribution system, electronic mail, bulletin boards, campus cafeterias, teacher lounges, break rooms, and other similar spaces. Reasonable use of District mail, facilities, and spaces shall be defined in DGB(REGULATION).

Instructional

Instructional employees shall be defined as teachers, teachers' aides, paraprofessional and classified non-supervisory personnel and educational office personnel (secretary and clerical), and service (financial, technical, and administrative support) staff. Instructional employees shall participate in consultation as follows.

Selection of instructional consultation representatives shall be the responsibility of the appropriate employee organization elected to be the elected representative of instructional employees.

Noninstructional

Noninstructional employees shall be defined as construction and facilities personnel; food service personnel; warehouse, textbook, and print shop personnel; and transportation personnel. Noninstructional employees shall participate in consultation as follows. Selection of a noninstructional consultation representative shall be the responsibility of the appropriate employee organization elected to be the elected representative of noninstructional employees.

Administrative

The Board assures management and supervisory personnel appropriate consideration of benefits afforded other school personnel without the benefit of consultation. Any person in a position of responsibility who can effectively recommend any employee for employment, termination, assignment, transfer, or promotion or conduct employee evaluations is considered, for these purposes, management or supervisory personnel.

No provision of Board policy pertaining to an item that the Board has delineated as a subject of consultation will be changed or modified before the appropriate employee organization is consulted, unless the Superintendent or Board determines that action without consultation is necessary to the operation of the District. In this case, such action may be taken without prior consultation.

Open communication is vital. To ensure continuous communication, meetings with the Superintendent or designee and the management and supervisory personnel will be established on a regular basis to discuss items of administrative concern.

EMPLOYEE RIGHTS AND PRIVILEGES
PERSONNEL-MANAGEMENT RELATIONS

DGB
(LOCAL)

Dues Deductions

Dues deductions for members of employee organizations will be made at the expense of the District. [See CFEA(LEGAL)]

**Consultation
Election Procedures**

An employee organization desiring to become the elected representative of a category of employees must submit a written request to the Superintendent before October 1 of an odd-numbered year showing that as of September 1 of the year of the consultation election the employee organization's dues-paying membership consists of at least 10 percent of the instructional employee category as defined in this policy or the employee organization's membership consists of at least five percent of the noninstructional employee category as defined in this policy.

Voting By Mail-In
Ballot

The District shall prepare a ballot of all eligible employee organizations desiring to be the elected representative of the employees of that employee group in either instructional or noninstructional consultation, whichever is appropriate; such list shall include a category of "no organization." A ballot shall be mailed to each employee by October 31, and each employee may designate one employee organization or the category "no organization." Any employee organization may obtain an electronic list of eligible voters by making a Texas Public Information Act request through the District Public Information Office. A list shall be provided to the employee organization making the request within the timeframe prescribed by law and include the name, job title, work site, work email address, and home address of eligible voters. Employee organizations may not obtain home addresses of eligible voters who have chosen to keep such information confidential pursuant to the Texas Public Information Act. The ballot shall then be returned to the independent auditors employed by the District or other independent third party postmarked no later than midnight, November 15. The preference ballot will be mailed to the address reflected in the employee's personnel file. If the ballot is returned by U.S. mail to the independent auditors employed by the District or other independent third party prior to being voted, the employee may request that it be forwarded to a new address or may pick it up in the appropriate department.

Onsite Voting
Option

The independent auditors employed by the District or other independent third party shall stage a polling location in a central area of the school district on the five business days between November 1 and November 8. The polling location shall be open during normal business hours and ensure ballot secrecy. Information about the polling location shall be included in the ballot mailed to each employee and be posted prominently on the District website. Employees shall vote either by mail or at the polling location. The independent auditors employed by the District or other independent third party shall have an established system and safeguards to prevent a person from voting more than once.

EMPLOYEE RIGHTS AND PRIVILEGES
PERSONNEL-MANAGEMENT RELATIONS

DGB
(LOCAL)

Online Voting
Option

In the alternative, the superintendent may authorize an online voting process replacing both mail-in ballot voting and onsite voting. Instead, voters cast their votes using a secure, confidential online voting process administered by an independent election services firm. Online voting shall be conducted as follows:

On or before October 31, in a year in which a consultation election[s] is held, the District shall send sample ballots to each eligible voter at the employee's District email address. The sample ballot will contain instructions on how to mark and cast a ballot, in either an instructional and/or non-instructional consultation election, using the online voting process. Each employee may designate one employee organization or the category "no organization" on the online ballot. Employees must cast their ballots on or before November 15. In order to ensure that eligible voters are fully aware that a consultation election[s] is being held, the District will: (1) publicize the election[s] on its website; (2) send out a corresponding e-blast at least twice during the voting period; and (3) employ any other advertising methods deemed necessary and appropriate by the District. In addition, it is expected that employee organizations participating in the consultation election[s] will make a reasonable effort to publicize the consultation election[s] and mobilize their membership to vote online.

The District shall provide all eligible employees access to a computer terminal and an opportunity to vote during the workday. The process must be presented to all Consultation groups with an opportunity to ask questions, not later than October 20 of the year that a consultation[s] are conducted, or the first business day thereafter if October 20 falls on a weekend.

Vote Tally and
Reporting Of
Election Results

By December 1, the independent auditors, or other independent third party, using internal auditing, as needed, shall tally up ballots, whether cast by mail/onsite voting or online, and determine which organization has received a majority of the ballots or if "no organization" has received a majority of ballots cast and shall certify such to the Superintendent and Board. Any and all employee organizations listed on the ballot shall have the right to a maximum of two observers of the vote tally, which shall be accessible remotely by videoconferencing. An employee organization shall be the elected representative of an employee category if it receives a majority of the ballots cast in the election. If an employee organization or the "no organization" category does not receive a majority of votes, a runoff election shall be held between the organization that received the most votes and the "no organization" category.

EMPLOYEE RIGHTS AND PRIVILEGES
PERSONNEL-MANAGEMENT RELATIONS

DGB
(LOCAL)

The employee organization shall remain the elected representative of an employee category until such time as a different employee organization petitions the Superintendent with a sufficient showing of membership and defeats the incumbent elected representative in an election ran in accordance with this policy.

~~All costs of mailing the ballots and determining results~~All election costs, whether by mail in/onsite voting, or by online voting, All costs of mailing the ballots and determining results shall be borne by the District.

**Individual Rights to
Present Grievance**

Nothing herein is intended to prevent an employee from presenting a grievance concerning wages, hours, or conditions of work individually or through a representative who does not claim the right to strike. A grievance is defined as a dispute alleging a violation of the application or misapplication of the policies of the Board as related to wages, hours, or conditions of work. [See DGBA(LEGAL) and (LOCAL)]

Effective Date

This policy shall be effective as of the adoption date, October 15, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of School Offices
Denise Watts, Chief of Schools

**SUBJECT: APPROVAL OF PROPOSED DELETION OF BOARD POLICY
AIC(LOCAL), ACCOUNTABILITY: INVESTIGATIONS AND
SANCTIONS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the proposed deletion of Board Policy AIC(LOCAL), *Accountability: Investigations and Sanctions*. Although the Texas Association of School Boards recommended minor edits, after review by the general counsel and board counsel, the policy is recommended for deletion because the policy is essentially a restatement of AIC(LEGAL) in stating the district will follow the law. There is no need to have a local policy on this.

A copy of Board Policy AIC(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed deletion of Board Policy AIC(LOCAL), *Accountability: Investigations and Sanctions*, on second reading, effective October 15, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
AIC(LOCAL)	Accountability	Investigations and Sanctions
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Deletion		
RATIONALE: TASB recommended changes to this policy; however, the Houston Independent School District (HISD) general counsel and the HISD board's counsel reviewed the policy and determined that this policy is unnecessary and does not add much value. Counsel also checked other districts' policies, including Dallas and several surrounding districts, and observed that these districts do not have an AIC(LOCAL), reinforcing their opinion.		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

ACCOUNTABILITY
INVESTIGATIONS AND SANCTIONS

AIC
(LOCAL)

Mandatory Sanctions

The District's policy and procedures shall abide by the mandatory sanctions prescribed in Education Code 39.1324. The District shall develop local procedures in an administrative regulation stipulating sanctions for all targeted and academically unacceptable campuses not covered by this section.

Targeted Campuses

Targeted campuses are defined as campuses rated as academically acceptable under the Accountability Rating System for Texas public schools for the current school year that would be rated as academically unacceptable if performance standards to be used for the following year were applied to the current school year. Campuses rated academically unacceptable for the current year that were rated as academically unacceptable for the previous year will also be targeted.

Management of
Academically
Unacceptable
Campuses

The Superintendent shall develop procedures in an administrative regulation to require appropriate interventions and/or provide alternative management options for academically unacceptable campuses. Interventions shall become more directive for each consecutive year a campus is rated by the Texas Education Agency (TEA) as academically unacceptable. Options shall include external management entities, in accordance with Education Code 39.1327, and placement of the school under the supervision of the chief academic officer.

School Closure

A campus that fails to meet state accountability standards as established by the TEA shall be monitored and managed according to the guidelines and procedures outlined in AIC(LEGAL).

Effective Date

This policy shall be effective as of the adoption date, June 12, 2015.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of the Chief of Staff
Silvia Trinh, Chief of Staff

SUBJECT: APPROVAL OF PROPOSED DELETION OF BOARD POLICY BDAF(LOCAL), OFFICERS AND OFFICIALS: SELECTION AND DUTIES OF CHIEF TAX OFFICIALS—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the proposed deletion of Board Policy BDAF(LOCAL), *Officers and Officials: Selection and Duties of Chief Tax Officials*, as recommended by the Texas Association of School Boards (TASB).

This deletion is recommended because BDAF is no longer a valid code in the *Policy On Line* system and the content is better placed at CCG(LOCAL), *Local Revenue Sources: Ad Valorem Taxes*.

A copy of Board Policy BDAF(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed deletion of Board Policy BDAF(LOCAL), *Officers and Officials: Selection and Duties of Chief Tax Officials*, on second reading, effective October 15, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
BDAF(LOCAL)	Officers and Officials	Selection and Duties of Chief Tax Officials
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Deletion		
RATIONALE: TASB recommends deleting this policy based on the following rationale: The district's locally developed provisions at this code should be moved to CCG(LOCAL), where the corresponding legal authority is now coded. BDAF is no longer an active code.		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: Proposed changes to CCG(LOCAL) should be approved at the same time.		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

OFFICERS AND OFFICIALS
SELECTION AND DUTIES OF CHIEF TAX OFFICIALS

BDAF
(LOCAL)

Selection

The Harris County Appraisal District shall appraise the taxes for the District.

The District's tax assessor-collector shall be the Finance Attorney or other employee designated by the Board.

The tax assessor-collector, along with Finance and Business Services, shall deliver to the Board the total amount of authorized valuation within the District at the earliest possible time each year. The Board shall then determine the taxes to be levied within the legal limits as necessary to maintain and operate the District's public free schools for the current fiscal year, as well as to meet the required payment of principal and interest on all outstanding bonds.

The Board may contract with private entities for the collection of taxes or the District may do its own collection.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of the Chief of Staff
Silvia Trinh, Chief of Staff

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
BP(LOCAL), ADMINISTRATIVE REGULATIONS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves proposed revisions to Board Policy BP(LOCAL), *Administrative Regulations*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

Changes are recommended to allow for greater flexibility in maintaining official copies of regulations and clarify that the superintendent, who is responsible for developing and enforcing district procedures, will resolve any discrepancies among conflicting regulations.

The proposed update to Board Policy BP(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy BP(LOCAL), *Administrative Regulations*, on second reading, effective October 15, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
BP(LOCAL)	Administrative Regulations	
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Update		
RATIONALE: <p>TASB recommended changes based on the following rationale:</p> <p>Updates to allow for greater flexibility in maintaining official copies of regulations and clarify that the superintendent, who is responsible for developing and enforcing district procedures, will resolve any discrepancies among conflicting regulations.</p> <p>In addition, the administration is specifying that only designated guidelines, handbooks, manuals, forms, and other documents shall be considered administrative regulations; clarifying the approval and distribution information; and updating the access information.</p>		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

ADMINISTRATIVE REGULATIONS

BP
(LOCAL)

**Administrative
Regulation**

Development

The Superintendent and other appropriate administrative staff shall be responsible for developing and enforcing procedures for the operation of the District. These procedures shall constitute the administrative regulations ("regulations") of the District and shall include designated guidelines, handbooks, manuals, forms, and any other documents defining standard operating procedures.

The Superintendent or designee shall ensure that administrative regulations are kept up to date and are consistent with law and Board policies. The Superintendent or designee shall resolve any discrepancies among conflicting administrative regulations. In case of conflict between administrative regulations and policy, policy shall prevail. Regulations shall provide detailed guidelines, descriptions, practices, and procedures for the operation of the District, and shall be designed to implement Board policies.

Employee Input

Prior to the Superintendent's final approval, all proposed regulations concerning wages, hours, and working conditions shall be presented to employee organizations for input through the District's consultation process.

**Approval and
Distribution**

The Superintendent shall be responsible for approving Administrative regulations prior to distribution are available for Board review but shall not be adopted by the Board.

All regulations shall be kept up to date and shall be made accessible to staff members and the public as required by the Public Information Act. [See GBA(LEGAL)]

Access

Regulations may be accessed electronically via *Policy On Line*, a service provided by the Texas Association of School Boards (<http://pol.tasb.org/Home/Index/592>) and shall be regarded as authoritative.

Regulations may be accessed in hardcopy format by visiting the Policy Administration Department.

Effective Date

This policy shall be effective as of the adoption date, October 15, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
CCG(LOCAL), LOCAL REVENUE SOURCES: AD VALOREM TAXES—
SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy CCG(LOCAL), *Local Revenue Sources: Ad Valorem Taxes*. This local policy is recommended for update, deleting locally developed text regarding maintenance taxes. This information is addressed in CCG(LEGAL) and it is not necessary to repeat in local policy. Additionally, information is included regarding the district's tax assessor-collector. This proposal also recommends amending the policy for the board to "adopt the tax rate" in lieu of "determine the taxes" to be levied.

The proposed update to Board Policy CCG(LOCAL), *Local Revenue Sources: Ad Valorem Taxes*, is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives. It also allows HISD to fulfill its purposes and strategic intent.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to CCG(LOCAL), *Local Revenue Sources: Ad Valorem Taxes*, on second reading, effective October 15, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
CCG(LOCAL)	LOCAL REVENUE SOURCES	AD VALOREM TAXES
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Update		
APPLICABILITY: This policy update applies to all board members and all district personnel.		
BACKGROUND: TASB-recommended changes are based on the following rationale: This local policy is recommended for update, deleting locally developed text regarding maintenance taxes. This information is addressed in CCG(LEGAL) and it is not necessary to repeat in local policy. Information from BDAF(LOCAL), regarding the district's tax assessor-collector, is added because BDAF is no longer an active code. In addition, the administration recommends amending the policy for the board to "adopt the tax rate" rather than "determine the taxes" to be levied.		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

LOCAL REVENUE SOURCES
AD VALOREM TAXES

CCG
(LOCAL)

Maintenance Tax

The Board may levy, assess, and collect annual ad valorem taxes for the maintenance of the District schools, as provided by law.

A majority of qualified voters of the District, voting in an election held for that purpose, has authorized a maintenance tax rate not to exceed \$1.70 on the \$100 valuation of taxable property. [See CCG(LEGAL)]

The designated tax assessor-collector, in coordination with Finance and Business Services, shall deliver to the Board the total amount of authorized valuation within the District at the earliest possible time each year.

The Board shall then adopt determine the taxes rate to be levied within the legal limits as necessary to maintain and operate the District's public free schools for the current fiscal year, as well as to meet the required payment of principal and interest on all outstanding bonds.

The Board may contract with private entities for the collection of taxes, or the District may do its own collection.

Effective Date

This policy shall be effective as of the adoption date, October 15, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF PROPOSED DELETION OF BOARD POLICY
CG(LOCAL), BONDED EMPLOYEES AND OFFICERS—SECOND
READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the deletion of Board Policy CG(LOCAL), *Bonded Employees and Officers*. Since the law requires certain employees to be bonded and the district can determine on an individualized basis whether to bond other employees, this locally developed policy is recommended for deletion.

A copy of Board Policy CG(LOCAL), *Bonded Employees and Officers*, is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives. It also allows HISD to fulfill its purposes and strategic intent.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed deletion of CG(LOCAL), *Bonded Employees and Officers*, on second reading, effective October 15, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
CG(LOCAL)	BONDED EMPLOYEES AND OFFICERS	
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Deletion		
APPLICABILITY: This policy update applies to all district personnel.		
BACKGROUND: TASB-recommended changes are based on the following rationale: Since the law requires certain employees to be bonded and the district can determine on an individualized basis whether to bond other employees, this locally developed policy is recommended for deletion.		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

~~BONDED EMPLOYEES AND OFFICERS~~

~~CG
(LOCAL)~~

~~In addition to the bonding required by law for employees in specific positions, the District requires a faithful performance bond and/or employee honesty bond, on a blanket basis, for all employees. Such bonds will ensure faithful performance of duty and the proper accounting for all monies and property under every employee's jurisdiction, as applicable.~~

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Talent
Rick Cruz, Deputy Superintendent

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
DH(LOCAL), EMPLOYEE STANDARDS OF CONDUCT—SECOND
READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves proposed revisions to Board Policy DH(LOCAL), *Employee Standards of Conduct*, recommended by the Texas Association of School Boards (TASB) and the HISD administration.

The proposed update to Board Policy DH(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy DH(LOCAL), *Employee Standards of Conduct*, on second reading, effective October 15, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
DH(LOCAL)	Employee Standards of Conduct	
INITIATED BY: Office of Talent		
TYPE OF REVISION: Update		
<p>RATIONALE:</p> <p>So as not to deter reports of discrimination, harassment, and retaliation, the Texas Association of School Boards (TASB) recommends moving to DH(LOCAL) a provision previously at DIA(LOCAL) subjecting employees to discipline for making false claims of discrimination, harassment, and retaliation or refusing to participate in an investigation.</p> <p>The additional revisions within this item address Employee Standards of Conduct, relationships and electronic communications, and revisions to the drug-free workplace policy.</p>		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
<p>ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy. This item requires consultation.</p>		

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Definitions

For purposes of defining prohibited conduct, the following shall apply:

- “Immorality” is conduct that the Board determines is not in conformity with the accepted principles of right and wrong behavior or that the Board determines is contrary to the moral standards that are accepted within the District.
- “Moral turpitude” is an act of baseness, vileness, or depravity in the private or social duties that a person owes another member of society in general and that is contrary to the accepted rule of right and duty between persons. Examples include but shall not be limited to: theft, attempted theft, swindling, forgery, indecency with a minor, prostitution, and the like.
- “Workplace” is defined as the site for performance of work done in connection with all assignments or duties of one’s employment with the District, including any District building or premise; any District-owned or District-approved vehicle, including any vehicle used to transport students to and from school or school activities; or any off-school property during any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event where students are under the jurisdiction of the District.
- “Electronic media” includes all forms of digital media, such as text messaging, instant messaging, electronic mail (e-mail), and the Internet and social media. Electronic media also includes all forms of telecommunications, such as landlines, cell phones, and web-based applications.
- “Electronic communication” means any communication facilitated by the use of any wired or wireless technology via the Internet or any other electronic media. The term includes communication facilitated by the use of a telephone, electronic mail, instant messaging, videoconferencing, or webcam.
- “Social media” covers web-based, interactive communication between individuals, organizations, or communities, which includes but is not limited to web logs (e.g., blogs, electronic forums such as chat rooms, video-sharing websites (e.g., YouTube, Vimeo), editorial comments posted on the Internet, and social networking sites including, but not limited to Facebook, Twitter, Google+, Instagram, LinkedIn, Wikispace, and Edmodo.

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- “User” is defined as a District employee or District contractor using computers, Internet and social media, e-mail, chat rooms, text messaging, instant messaging, and other forms of electronic communications or equipment for which the District has administrative responsibility. It also applies to any equipment that uses the District’s network to access online resources.

General Guidelines

Employees shall be courteous to one another and the public, working together in a cooperative spirit to serve the best interests of the District. All District employees shall be expected to adhere to the standards of conduct set out in the *Educators’ Code of Ethics*. [See DH(EXHIBIT)]

All District employees shall attend ethics training at least once every two years. The Office of Ethics and Compliance shall monitor participation in the training and maintain certification of successful completion for all employees in accordance with the District’s records retention policy.

Employees wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA(LOCAL)]

E-Rate Matters

In the case of E-Rate matters, refer to governance provided at CAA.

Employee Responsibilities

Every employee shall be responsible for:

1. Arriving at work on time every day and following attendance procedures;
2. Satisfactorily completing the duties as specified by the job description and/or contract, if any;
3. Relating to colleagues and supervisors with respect, courtesy, and in a professional manner;
4. Spending the workday on work-related activities to the exclusion of personal business;
5. Dressing in a manner that is appropriate for the job assignment, that reflects positively on the District, and that includes the use of all issued safety equipment;
6. Recognizing that employment with the District is not guaranteed, but is dependent on employee performance, budget, and need;
7. Following the established rules of behavior for the District and society in general as defined by local, state, and federal laws;

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8. Conducting their duties in a safe manner, following the District's general safety policies and department rules regarding proper use of approved safety equipment and apparel; and
9. Following the directives of the supervisor.

**Violations of
Standards of
Conduct**

Employees shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to their status as District employees. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

**Discrimination,
Harassment, or
Abuse**

District employees shall work, supervise others, or be supervised in a work environment free of discrimination, harassment, and abuse. Accordingly, the use of discriminatory remarks and/or epithets regarding an employee's race, sex, age, color, religion, ancestry, handicap or disability, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or national origin shall not be permitted. Employees shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees, as defined at DIA.
2. Students, as defined at FFH. [See FFG regarding child abuse and neglect.]

While acting in the course of their employment, employees shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Workplace Bullying

The District considers workplace bullying to be unacceptable and will not tolerate it under any circumstances.

Workplace bullying is defined as engaging in written or verbal expression, expression through electronic means, or physical conduct that occurs in the workplace that:

1. Has the effect or will have the effect of physically harming another employee, damaging the employee's property, or placing the employee in reasonable fear of harm to the employee's person or of damage to the employee's property;

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2. Is sufficiently severe, persistent, and pervasive that the action or threat creates an intimidating, threatening, or abusive work environment for the employee;
3. Exploits an imbalance of power between the employee perpetrator and the employee victim through written or verbal expression or physical conduct; or
4. Interferes with the victim's employment or substantially disrupts the operation of the work location.

Workplace bullying does not include the legitimate exercise of employee management, including task assignment, employee coaching, and work-related employee discipline.

Allegations of workplace bullying shall be handled in accordance with DIA3(REGULATION).

Relationships with Students

An Employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See DIA and FFH]

As required by law, the District shall notify the parent(s)/guardian(s) of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

Freedom of Speech

The First Amendment of the United States Constitution prohibits the government from creating law that abridges the freedom of speech. Under Article 1, Section 8 of the Texas Constitution, every person shall be at liberty to speak, write, or publish his or her opinions on any subject, being responsible for the abuse of that privilege; and no law shall ever pass curtailing the liberty of speech. This policy is not intended to abrogate any individual's state and federal constitutional right to free speech on matters of public concern or to inhibit an employee's right to participate in political affairs in the employee's community, state, or nation as provided under Education Code 21.407(b). These rights must be exercised responsibly and within the context of the District's right to maintain and secure an effective and efficient workplace and school operations free from disruptions that detract from the District's objective of educating children.

Social Media
Electronic Communication

The District recognizes the powerful impact that electronic communication and social media can have on education. The user participation and sharing of information inherent in these media can be beneficial to students and teachers; and when used responsibly and safely, they may be effectively integrated into the educational environment to support traditional instruction.

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~~Social Media Use~~
with Students

In accordance with administrative regulations, a certified or licensed employee, or any other employee designated in writing by the Superintendent or designee, may use ~~social media to communicate electronic communication~~ with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, All other employees are prohibited from using ~~social media to communicate~~ electronic communication directly with students who are currently enrolled in the District. For specific procedures on the following, see the administrative regulation [see DH5(REGULATION)]:

1. Exceptions for family and social relationships; and
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
- 1-3. Hours of the day during which electronic communication is discouraged or prohibited; and
- 2-4. Procedures for establishing professional media sites, limitations to communicating with students, content restrictions, administrative monitoring and review, privacy issues, adherence to applicable laws and policies, and site accessibility to parents and administrators.

Each employee shall continue to comply with the applicable state and federal laws, local policies, administrative regulations, and the Code of Ethics and Standards for Texas Educators including:

- Compliance with the Public Information Act and the Family Educational Rights and Privacy Act (FERPA), including retention and confidentiality of student records; [See CPC and FL]
- Copyright law; and [See CY]
- Technology resources. [See CQ]

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects

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the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

**Personal Use of
Social Media**

An Each employee shall be held to the same professional standards in his or her their public use of social media electronic communication as for any other public conduct. If an employee's use of social media electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

**Reporting Improper
Communication**

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

**Disclosing Personal
Information**

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

Safety Requirements

All employees shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, ~~illegal~~ location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action. [See CKE]
2. A District employee who holds a Texas handgun license stores a handgun, or other firearm, or ammunition in a locked, privately owned or leased motor vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun, or other firearm, or ammunition is ~~not~~ loaded and not in plain view; or
- 2.3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

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**Tobacco and
E-Cigarettes**

An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]

**Alcohol and Drugs/
Notice of Drug-Free
Workplace**

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing within ten days if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Responsibility to Report Charges below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

NoticeSanctions

Each An employee shall be given a copy of the District's notice regarding who violates these drug-free schools. [See DI(EX-HIBIT)]workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;

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2. Referral to employee assistance programs;

3. Termination from employment with the District; and

4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy, a purpose of which is to eliminate drug abuse from the workplace, shall be provided to each employee at the beginning of each year or upon employment.

Drug Testing

All employees are subject to reasonable suspicion testing for alcohol and/or drug use. [See DHE(LOCAL)]

An employee who tests positive for prohibited drugs and/or alcohol shall be subject to termination, except when an employee voluntarily admits to alcohol or illegal drug use and commences counseling or rehabilitation prior to an event that leads to the initiation of any alcohol or drug testing. Such an employee must thereafter refrain from using alcohol and/or illegal drugs.

[See also DI(EXHIBIT) for Drug-Free Workplace Requirements and DHE(LOCAL) for alcohol and drug testing]

**Unauthorized
Persons on District
Premises**

A District employee shall not bring his or her own relative, personal aide, or hired helper to assist the employee in the performance of duties on District premises or at school-sponsored activities without prior approval from the principal/work location supervisor and/or Human Resources Department. [See also DC(LOCAL) and GKG(LOCAL)]

Dress and Grooming

The An employee's dress and grooming of District employees shall be clean, neat, in a manner appropriate for their-his or her assignments, and in accordance with any additional standards established by their-his or her supervisors and approved by the Superintendent.

Money Lending

The District prohibits loans made by one employee to another with the intent of collecting interest.

**Annual Criminal
History Record
Check**

An annual criminal background check shall be conducted on all active personnel who do not have electronic fingerprints on file with the Texas Department of Public Safety.

Review Committee

A review committee will assess the records of employees found to have criminal records that may bar them from continued employment in the District. The committee shall use the standards for reviewing employees and applicants as set out in DC16(REGULATION).

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**Criminal History
Record Check Prior
to Promotion or
Transfer**

A criminal background check shall be conducted on all employees prior to any promotion or transfer to an administrator position, on a campus or within the central office, or as determined by the Superintendent's direct report.

Employees shall disclose a prior record when requested to do so at the time of employment. Failure to do so shall result in termination of employment.

**Responsibility to
Report Charges**

Employees are required to notify the District within ten days should they be charged with, convicted of, granted deferred adjudication for, or entered a plea of nolo contendere to any felony or any misdemeanor involving moral turpitude. This notification must be made in writing to the custodian of records in the Human Resources Department. Failure to do so could result in termination of employment.

**Reassignment
Pending Final
Disposition**

An employee shall be subject to being temporarily reassigned when the District becomes aware of any pending charge, previous conviction, or deferred adjudication. The decision to reassign an employee shall be made by the appropriate direct report to the Superintendent or designee.

**Determination Upon
Final Disposition**

A determination regarding what action, if any, to take will be made after the final disposition of the pending charge(s) or, in the case of a conviction or deferred adjudication, after a recommendation is made to the senior manager, Human Resources (HR) Operations, by the criminal history review committee. In the case of an employee, final disposition of pending charges means a conviction, deferred adjudication, or dismissal of the charges. An employee's completion of probation or other sentencing is not required for a final disposition by the District.

**Reports of
Misconduct**

In its Declaration of Beliefs and Visions, the Board expressed its strong confidence in and appreciation for District personnel. The Board desires to provide a uniform system that adequately addresses the needs and concerns of all District employees. The Board therefore encourages employees and others connected with the District to bring forward reports in the form of complaints, comments, and suggestions in order to maintain effective and efficient operations, free from disruptions that detract from the District's main objective of educating children.

This policy applies not only to District employees but is also available to parents, students, patrons of the District, and the general public.

The Board recognizes that there are existing resources through which reports can be made and resolved. These resources include

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the Employee Hotline, the Employee Assistance Program, the Equal Employment Opportunity, Professional Standards, District Police, and Internal Affairs Departments, as well as other appropriate law enforcement authorities. The Board has designated the senior manager, HR Employee Relations, as the clearinghouse for all reports of wrongdoing and for the coordination of resolutions.

Effective Date

This policy shall be effective as of the adoption date, ~~August 11, 2017~~ October 15, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Talent
Rick Cruz, Deputy Superintendent

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
DI(LOCAL), EMPLOYEE WELFARE—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves proposed revisions to Board Policy DI(LOCAL), *Employee Welfare*, recommended by the Texas Association of School Boards (TASB).

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy DI(LOCAL), *Employee Welfare*, on second reading, effective October 15, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
DI(LOCAL)	Employee Welfare	
INITIATED BY: Office of Human Resources		
TYPE OF REVISION: Update		
RATIONALE: This revision is recommended by the Texas Association of School Boards (TASB) as the provisions addressing drug-free awareness programs are adequately covered through the district's DH(LEGAL) and DH(LOCAL) policies.		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy. This item requires consultation.		

EMPLOYEE WELFARE

DI
(LOCAL)

**Values and
Expectations**

The District recognizes that promoting a safe and positive work environment contributes to the fulfillment of the District's mission and provides for the intellectual, social, emotional, and physical growth of students.

An employee can expect:

1. A supervisor who follows District policy in relation to wages, hours, and conditions of work;
2. A procedure for resolving employment disputes;
3. Respect from colleagues and supervisors;
4. A safe and healthy work environment;
5. Assistance, as needed, from the Employee Assistance Program; and
6. Training or staff development to be available.

**Protection from
Physical Assaults**

The District shall take reasonable steps to provide a safe environment for its students and employees. An employee may use reasonable force as is necessary to protect himself or herself from an attack, to protect another person or property, to quell a disturbance threatening physical injury to others, or to obtain possession of weapons or other dangerous objects upon the aggressor or within control of a student or other person. [See also DEC(LEGAL) on Assault Leave]

**Drug-Free
Awareness Program**

~~As part of the Employee Assistance Program, the District shall establish a drug-free awareness program to inform employees about:~~

- ~~1. The dangers of drug use and abuse in the workplace.~~
- ~~2. The District's policy of maintaining a drug-free environment. [See DH(LOCAL)]~~
- ~~3. Drug counseling, rehabilitation, and employee assistance programs that are available in the community, if any.~~
- ~~4. The penalties that may be imposed on employees for violation of drug use and abuse prohibitions. [See DH(LOCAL)]~~

Effective Date

This policy shall be effective as of the adoption date, October 15, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Academics
Rick Cruz, Deputy Superintendent

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
FD(LOCAL), ADMISSIONS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy FD(LOCAL), *Admissions*, as recommended by the Texas Association of School Boards (TASB).

This policy revision addresses transition assistance for highly mobile students who are homeless or in substitute care, and revises the policy to bring it into alignment with state law regarding the age of admission to schools for the purpose of completing the requirements for a high-school diploma.

The proposed Board Policy FD(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to FD(LOCAL), *Admissions*, on second reading, effective October 15, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
FD(LOCAL)	Admissions	
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Update		
<p>BACKGROUND:</p> <p>TASB-recommended changes are based on the following rationale:</p> <p>New Administrative Code rules, effective March 30, 2020, address transition assistance for highly mobile students who are homeless or in substitute care and require districts to adopt local policy to assist with awarding credit to a student who is homeless or in substitute care for a course that was earned prior to the student enrolling in or transferring to the district.</p> <p>State law permits districts to admit persons who are at least 21 and under 26 for the purpose of completing the requirements for a high-school diploma. A small revision to the district's existing provision is to better match statutory language for clarity.</p>		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

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Persons Age 21 and Over

An approved dropout recovery program in the District shall admit a person who is at least age 21 and ~~younger than~~ under age 26 years of age for the purpose of completing the requirements for a high school diploma provided that:

1. The student is a District resident;
2. The student may reasonably be expected to complete all requirements for high school graduation prior to his or her 26th birthday; and
3. Space is available in the program.

Registration Forms

Before a student may officially be admitted to District schools, the student's parent, legal guardian, or other person having lawful control shall annually complete and sign registration forms. A student who has reached age 18 shall be permitted to complete and sign these forms.

Proof of Residency

At the time of registration, the parent, guardian, or other person having lawful control of the student under a court order must present proof of residence in the District in the form of one or more of the following:

1. A recently paid rent receipt.
2. A current lease agreement.
3. The most recent tax receipt indicating home ownership.
4. A current utility bill indicating the address and the adult's name.

For a student living separate and apart from his or her parent, guardian, or other person having lawful control under a court order, the adult District resident with whom the student resides must provide proof of residence in the same manner as described in this policy.

For a nonresident student whose resident grandparent provides a substantial amount of after-school care, the grandparent must provide proof of residence in the same manner as a parent.

Verification of
Residence
Information

District staff in charge of enrollment procedures may require additional documentation when a student's residence status is in question. The Superintendent or designee may verify a student's residence information by:

1. Requiring additional mail addressed to the person enrolling the student;
2. Visually inspecting the residence for evidence that the student indeed lives there; or

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	3. Applying the criteria outlined in the UIL Constitution and Contest Rules.
Exceptions	Proof of a student's residency shall be waived when the student is homeless as defined by law.
Minor Living Apart	A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the District shall present a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code assigning responsibility for the student in all school-related matters to an adult resident of the District.
Person Standing in Parental Relation	
Misconduct	A minor student living apart who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school.
Exceptions	Based on an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a power of attorney or authorization agreement and to the exclusion for misconduct. [See FD(EXHIBIT)–A, D, and E]
Extracurricular Activities	The Superintendent shall determine whether a minor student living apart is present in the District for the primary purpose of participating in extracurricular activities.
Nonresident Student in Grandparent's After-School Care	<p>The parent and grandparent of a nonresident student requesting admission under Education Code 25.001(b)(9) shall provide to the Superintendent the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.</p> <p>The Superintendent or designee shall have authority to approve or deny such admissions requests in accordance with this policy.</p>
Substantial After-School Care	<p>For purposes of this policy, a substantial amount of after-school care shall consist of at least:</p> <ol style="list-style-type: none">1. Two hours after the regular school day; and2. Four days during the regular school week. <p>The age of the student and any special needs or circumstances shall also be considered. The student may continue in enrollment as long as the grandparent provides this level of care.</p>
Placement	
Accredited Schools	The parent, guardian, or other person having lawful control of a student enrolling in a District school from an accredited public, private, or parochial school shall provide evidence of the prior schooling outside the District. The student shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis

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of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

For the purposes of this policy, "accredited" shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the commissioner.

**Nonaccredited
Schools**

A student enrolling in a District school from a nonaccredited public, private, or parochial school, including a homeschool, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement tests, which may be administered by appropriate District personnel.
2. Recommendation of the sending school.
3. Prior academic record.
4. Chronological age and social and emotional development of the student.
5. Other criteria deemed appropriate by the principal.

Transfer Credit

Before granting course credit, the District shall validate, by testing or other evidence, that any course taken by a student at a nonaccredited public, private, or parochial school meets State Board requirements. [See EHDB]

Foreign Students

A student from a foreign country whose transcripts cannot be accurately evaluated or for whom no transcript can be obtained shall be referred immediately for grade placement testing to determine in which grade level he or she shall be enrolled. The student may be assigned to the grade level he or she has requested until the student's test results are available.

Transition
Assistance

In accordance with law, when a student who is identified as homeless or in substitute care enrolls in the District, the District shall assess the student's available records and other relevant information to determine transfer of credit for subjects and courses taken prior to enrollment.

[See E]

Withdrawal

A parent or guardian wishing to withdraw a minor student shall present a signed request stating the reason for the withdrawal. A student who is 18 or older may request withdrawal without a parent's or guardian's signature.

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[For District withdrawal of students no longer in attendance, see
FEA(LOCAL)]

Effective Date

This policy shall be effective as of the adoption date, October 15,
2021.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
FJ(LOCAL), GIFTS AND SOLICITATIONS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy FJ(LOCAL), *Gifts and Solicitations*. This local policy is recommended for update with significant revisions to simplify and streamline it, as well as to retitle it *Student Fundraising* to better reflect the content and to be consistent with FJ(LEGAL). Extensive administrative details are recommended for deletion from the policy. As reflected in the introductory sentence to the policy, details on fundraising plans, approval of activities, and reporting are typically addressed in administrative regulations and need not be included in board-adopted policy. Provisions on fundraising by outside organizations should be moved to GE.

Remaining policy statements include provisions that address student participation in approved activities that benefit the district or a non-school, charitable organization. Those activities must relate to the district's educational mission and participation must be voluntary.

In accordance with law, no fundraising is permitted during class time.

The final paragraph includes a reminder that fundraisers involving the sale of food and beverages that can be consumed during the school day must comply with federal competitive food standards, unless it is an exempted fundraiser as permitted by state and federal law.

The proposed update to Board Policy FJ(LOCAL), *Gifts and Solicitations*, is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives. It also allows HISD to fulfill its purposes and strategic intent.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to FJ(LOCAL), *Gifts and Solicitations*, on second reading, effective October 15, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
FJ(LOCAL)	Gifts and Solicitations	
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Update		
APPLICABILITY: This policy update applies to all board members and all district personnel.		
<p>BACKGROUND:</p> <p>TASB-recommended changes are based on the following rationale:</p> <p>Significant revisions are recommended to simplify and streamline this local policy, which has been retitled <i>Student Fundraising</i> to better reflect the content. Extensive administrative details are recommended for deletion from the policy. As reflected in the introductory sentence to the policy, details on fundraising plans, approval of activities, and reporting are typically addressed in administrative regulations and need not be included in board-adopted policy. Provisions on fundraising by outside organizations should be moved to GE.</p> <p>Remaining policy statements include provisions that address student participation in approved activities that benefit the district or a non-school, charitable organization. Those activities must relate to the district's educational mission and participation must be voluntary.</p> <p>In accordance with law, no fundraising is permitted during class time.</p> <p>The final paragraph includes a reminder that fundraisers involving the sale of food and beverages that can be consumed during the school day must comply with federal competitive food standards, unless it is an exempted fundraiser as permitted by state and federal law.</p>		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY:		None
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

GIFTS AND SOLICITATIONS STUDENT FUNDRAISING

FJ
(LOCAL)

School-Sponsored

Administrative regulations shall address student fund-raising plans, activities by student groups and/or for school-sponsored projects shall be allowed, with prior administrative approval and under the supervision of the project sponsor, for students in all grades fundraising activities, and any required reporting on fund-raisers by campus administrators.

With at least one employee managing each project, students representing their school or the District may participate in approved fundraising to benefit the District or a nonschool, charitable organization. Participation shall be voluntary and shall be approved only when the fundraising activity relates to the District's educational mission. [See the *Finance Procedures Manual*]

All fund-raising projects shall not be subject to the approval of the principal, district superintendent, and Board, as appropriate permitted during class time. [See EC]

Student participation in approved fund-raising activities shall not interfere with the regular instructional program. [See EC] Funds raised shall be received, deposited, and disbursed in accordance with CFD(LOCAL) Fundraising through sales of foods and beverages that could be consumed during the school day shall meet the requirements for competitive foods unless the District allows an exception from the competitive food requirement, as permitted by state and federal law. [See CO and FFA also the *Finance Procedures Manual*]

Effective Date

This policy shall be effective as of the adoption date, October 15, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of October 14, 2021

Office of the Deputy Superintendent
Rick Cruz, Deputy Superintendent

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
GE(LOCAL), RELATIONS WITH PARENT ORGANIZATIONS—
SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy GE(LOCAL), *Relations with Parent Organizations* recommended by the Texas Association of School Boards (TASB). This update includes information about fundraising by outside organizations, which has been in FJ(LOCAL), and adds a reference to CDC(LOCAL), *Other Revenues: Gifts and Solicitations*.

The proposed update to Board Policy GE(LOCAL), *Relations with Parent Organizations*, is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to GE(LOCAL), *Relations with Parent Organizations*, on second reading, effective October 15, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
GE(LOCAL)	Relations with Parent Organizations	
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Update		
RATIONALE: <p>These TASB-recommended changes are based on the following rationale:</p> <p>As part of the review of solicitation and fundraising provisions throughout the policy manual, changes are recommended to this local policy, which focuses on activities by district-affiliated school-support or booster organizations and other parent groups. The new provisions clarify that when such groups fundraise or solicit donations, those activities must be consistent with the district's philosophy and objectives, board policies, and administrative regulations and be conducted in accordance with University Interscholastic League (UIL) or other applicable governing association guidelines. In addition, the organization or group must notify the principal or other administrator before engaging in fundraising or soliciting donations. A cross-reference to Board Policy CDC(LOCAL) for district acceptance of gifts and donations was also added.</p>		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

RELATIONS WITH PARENT ORGANIZATIONS

GE
(LOCAL)

Fundraising

District-affiliated school-support organizations and booster organizations, and other parent groups, shall organize, fundraise or solicit donations, and function in a way that is consistent with the District's philosophy and objectives, Board policies, District administrative regulations, applicable UIL or other governing association guidelines, and financial and audit regulations. [See also CDC and CFC]

Before engaging in fundraising or soliciting gifts, an organization or group shall notify the principal or other appropriate administrator identified in administrative regulations. [See CDC(LOCAL) for District acceptance of gifts and solicitations]

Parental Involvement

The District shall provide a program of parental involvement and engagement to enable parents to assume a major supporting role in the education of their children. [See BQ(LOCAL)]

Every school shall have a Parent Community Participation Team (PCPT) responsible for designing activities that identify, organize, train, support, and supervise parental participation at all levels of school life.

Parents at the individual school level shall be given every opportunity to work in a parent-teacher relationship that will promote goodwill and understanding so as to strengthen the educational program.

Use of District Facilities

District-affiliated PTA and PTO organizations may use District facilities with prior approval of the appropriate administrator in accordance with Section 1405 of the *Finance Procedures Manual*. School-support, booster organizations and other parent groups may use District facilities in accordance with Section 1403 of the *Finance Procedures Manual* and Board policy GKD(LOCAL).

Effective Date

This policy shall be effective as of the adoption date, October 15, 2021.