

THE HOUSTON INDEPENDENT SCHOOL DISTRICT



AGENDA

**Board of Education
Meeting**

November 11, 2021

THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Index

- | | |
|--------------------------------------|---------------------------------------|
| A. Superintendent's Priority Items | G. Talent |
| B. Trustee Items | H. Business Operations |
| C. Closed Session (Closed to Public) | I. Finance |
| D. Deputy Superintendent | J. Other |
| E. School Offices | K. Policy |
| F. Academics | L. Superintendent's Information Items |

MEMBERS OF THE BOARD OF EDUCATION

Dr. Patricia K. Allen, *President*
Holly Maria Flynn Vilaseca, *First Vice President*
Judith Cruz, *Second Vice President*
Kathy Blueford-Daniels, *Secretary*
Dani Hernandez, *Assistant Secretary*
Sue Deigaard
Myrna Guidry
Elizabeth Santos
Anne Sung

Millard House II, *Superintendent of Schools*

BOARD OF EDUCATION AGENDA

November 11, 2021

2:00 p.m.

- **CALL TO ORDER**
- **ADJOURN TO CLOSED OR EXECUTIVE SESSION UNDER SECTIONS 551.004, 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.083, 551.084, AND 551.089, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE FOR THE PURPOSES LISTED UNDER SECTION C**
- **RECESS**

5:00 p.m.

- **REGULAR BOARD MEETING RECONVENES FOR OPEN SESSION**
- **MEDITATION AND PLEDGE OF ALLEGIANCE**
- **RECOGNITIONS**
- **SPEAKERS TO AGENDA ITEMS**

BUSINESS AGENDA

- **CONSIDERATION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED OR EXECUTIVE SESSION**
- **CONSIDERATION AND APPROVAL OF MINUTES FROM OCTOBER 14, 2021**

Table of Contents

A. SUPERINTENDENT'S PRIORITY ITEMS

- A-1. Approval Of Personal Services Performed By The Superintendent, Including Speaking Engagements, Panel Discussions, Workshops, Etc., In Accordance With Texas Education Code Section 11.201(E)
- A-2. Acceptance Of Board Monitoring Update: Presentation Of Goal 3 Progress Measure 1
 - November 2021 GPM Update - *New*
 - November 2021 GPM Report - *New*

B. TRUSTEE ITEMS

- B-1. Adoption Of Resolution To Appoint Kathy Blueford-Daniels To The Board Of Directors Of The Harris County Appraisal District
 - Resolution Regarding HCAD Appointment
- B-2. Approval Of Amended Resolution Ordering November 2, 2021, General Election For Houston Independent School District Single-Member Districts I, V, VI, VII, And IX
 - Resolution - *Revised*

C. CLOSED SESSION

C-1. Personnel

- a. Deliberate the duties of the superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and board members; evaluations of the superintendent and chief audit executive, consideration of compensation, and contractual provisions.
- b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, including resignation agreements and full and final release for chief officers, assistant superintendents, executive officers, and other administrators, and, if necessary, approve waiver and release and compromise agreements.
- c. Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.

C-2. Legal Matters

- a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice.
- b. Pending or contemplated litigation matters and status report.
- c. Update on federal law enforcement activity on February 27, 2020.
- d. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options.
- e. Legal discussion concerning Houston ISD v. Texas Education Agency, et al., in the 459th Judicial District Court, Travis County, Texas, Cause No. D-1-GN-19-003695.
- f. Legal Update on Special Education Accreditation Investigation.
- g. Consideration And Authority To Settle In The Matter Of Mario Cortez v. HISD, Et Al., In The County Court At Law No. 4, Harris County, Texas; Cause No. 1148858.
- h. Consideration And Authority To Settle In The Matter Of Madeleine O. B/N/F Krista & Robert O. v. HISD; Before The Texas Education Agency; TEA Docket No. 245-SE-0821.

C-3. Real Estate

- a. Sale
- b. Purchase
- c. Exchange
- d. Other

1. Authority To Negotiate, Execute, And Amend All Documents Pertaining To A Release Of Use Restrictions Related To A Privately-Owned Property In The Niels Esperson Industrial District And Vicinity Of David Burnet Elementary School And Ninfa Lorenzo Early Childhood Center, For The Purpose Of Constructing An Expansion Of East End Maker Hub, A Mixed-Use Property.

2. Update On Cage Elementary Amendment To Deed.

D. DEPUTY SUPERINTENDENT

D-1. Approval Of Fall 2021 Class-Size Waiver Requests

- Explanatory Sheet

D-2. Approval Of Remote Conferencing Waiver Requests

- Explanatory Sheet

D-3. Approval Of The Executive Summaries Of School Improvement Plans For The 2021–2022 School Year

- Executive Summary

E. SCHOOL OFFICES

F. ACADEMICS

G. TALENT

H. BUSINESS OPERATIONS

I. FINANCE

I-1. Approval Of Vendor Awards For Purchases Over \$100,000 And Ratification Of Vendor Awards For Purchases Under \$100,000

- Purchasing Requests - *Revised*

- I-2. Approval Of Current And Anticipated Donations For Districtwide And School-Specific Programs And Authorization To Negotiate, Execute, And Amend Necessary Contracts Associated With These Donations
- Attachment For Approval Of Donations - *Revised*
- I-3. Acceptance Of Grant Funds In Support Of Districtwide And School-Specific Programs And Authorization To Negotiate And Execute Contracts Required Under The Grants
- Attachment For Acceptance Of Grants
- I-4. Approval Of The November General Fund Budget Amendment
- Executive Summary
 - November 2021 Budget Amendment - *Revised*
- I-5. Approval Of The Comprehensive Annual Financial Report For The Fiscal Year Ending June 30, 2021
- J. OTHER**
- K. POLICY**
- K-1. Approval Of Proposed Revisions To Board Policy BED(LOCAL), Board Meetings: Public Participation—Second Reading - *Revised*
- Explanatory Sheet - *Revised*
 - BED(LOCAL), Second Reading - *Revised*
 - BED(LOCAL) With Changes Accepted (Sample For Review) - *Revised*
- K-2. Approval Of Proposed Revisions To Board Policy CE(LOCAL), Annual Operating Budget—Second Reading
- Explanatory Sheet
 - CE(LOCAL), Second Reading
- K-3. Approval Of Proposed Revisions To Board Policy CAA(LOCAL), *Fiscal Management Goals And Objectives: Financial Ethics*—Second Reading - *New*
- Explanatory Sheet - *New*
 - CAA(LOCAL), Second Reading - *New*
- K-4. Approval Of Proposed Revisions To Board Policy CLB(LOCAL), *Buildings, Grounds, And Equipment Management: Maintenance*—Second Reading - *New*
- CLB(LOCAL), Second Reading - *New*

- K-5. Approval Of Proposed Revisions To Board Policy EEH(LOCAL), *Instructional Arrangements: Homebound Instruction*—Second Reading - *New*
- Explanatory Sheet - *New*
 - EEH(LOCAL), Second Reading - *New*
- K-6. Approval Of Proposed Revisions To Board Policy FDE(LOCAL), *Admissions: School Safety Transfers*—Second Reading - *New*
- Explanatory Sheet - *New*
 - FDE(LOCAL), Second Reading - *New*
- K-7. Approval Of Proposed Revisions To Board Policy FEA(LOCAL), *Attendance: Compulsory Attendance*—Second Reading - *New*
- Explanatory Sheet - *New*
 - FEA(LOCAL), Second Reading - *New*
- K-8. Approval Of Proposed Revisions To Board Policy FNF(LOCAL), *Student Rights And Responsibilities: Interrogations And Searches*—Second Reading - *New*
- Explanatory Sheet - *New*
 - FNF(LOCAL), Second Reading - *New*
- K-9. Approval Of Proposed Revisions To Board Policy GKA(LOCAL), *Community Relations: Conduct On School Premises*—Second Reading - *New*
- Explanatory Sheet - *New*
 - GKA(LOCAL), Second Reading - *New*

L. SUPERINTENDENT'S INFORMATION ITEMS

HEARING OF THE COMMUNITY

TRUSTEE REPORTS AND COMMENTS

Reports and comments from the board president and board members regarding meetings and conferences attended, including board committee meetings, schools visited, community and district activities, new initiatives, education programs, and continuing education. The items may be discussed, but no final action will be taken on these items at this meeting.

REPORTS FROM THE SUPERINTENDENT

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, and education programs, on which there will be no action. The items may be discussed, but no final action will be taken on these items at this meeting.

ADJOURN

REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

**SUBJECT: ACCEPTANCE OF BOARD MONITORING UPDATE: PRESENTATION
OF GOAL 3 PROGRESS MEASURE 1**

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, the HISD Board of Education monitors progress towards the district's goals and compliance with certain goals and constraints.

Attached to this update are a presentation and report regarding goals and goal progress measures (GPMs). The following measure has new data this month:

Goal 3: The percentage of graduates that meet the criteria for college, career, and military readiness (CCMR) as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63 percent for 2017–2018 graduates to 71 percent for 2022–2023 graduates reported in 2024.

- GPM 3.1—The percentage of students who by the end of grade 11 have demonstrated college readiness by satisfying the Texas Success Initiative (TSI) requirements via SAT, ACT, or Texas Success Initiative Assessment (TSIA) will increase eight percentage points from 24 percent in 2019 to 32 percent in 2024.

HOUSTON INDEPENDENT SCHOOL DISTRICT

Goal 3 Progress Measure 1 Graduation and Dropout Report Postsecondary Enrollment Report

Date: 11/12/2021



Goal 3

Progress Monitoring Timeline

- Tonight: GPM 3.1 for 10th and 12th Graders
Graduation/Dropout Report
Postsecondary Enrollment Report
- January: Students AP/IB/DC/DE (3.2)
- February: Students Meeting IBCs (3.3)

Goal 3

The percentage of graduates that meet the criteria for CCMR as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63% for 2017–18 graduates to 71% for 2022–2023 graduates reported in 2024.

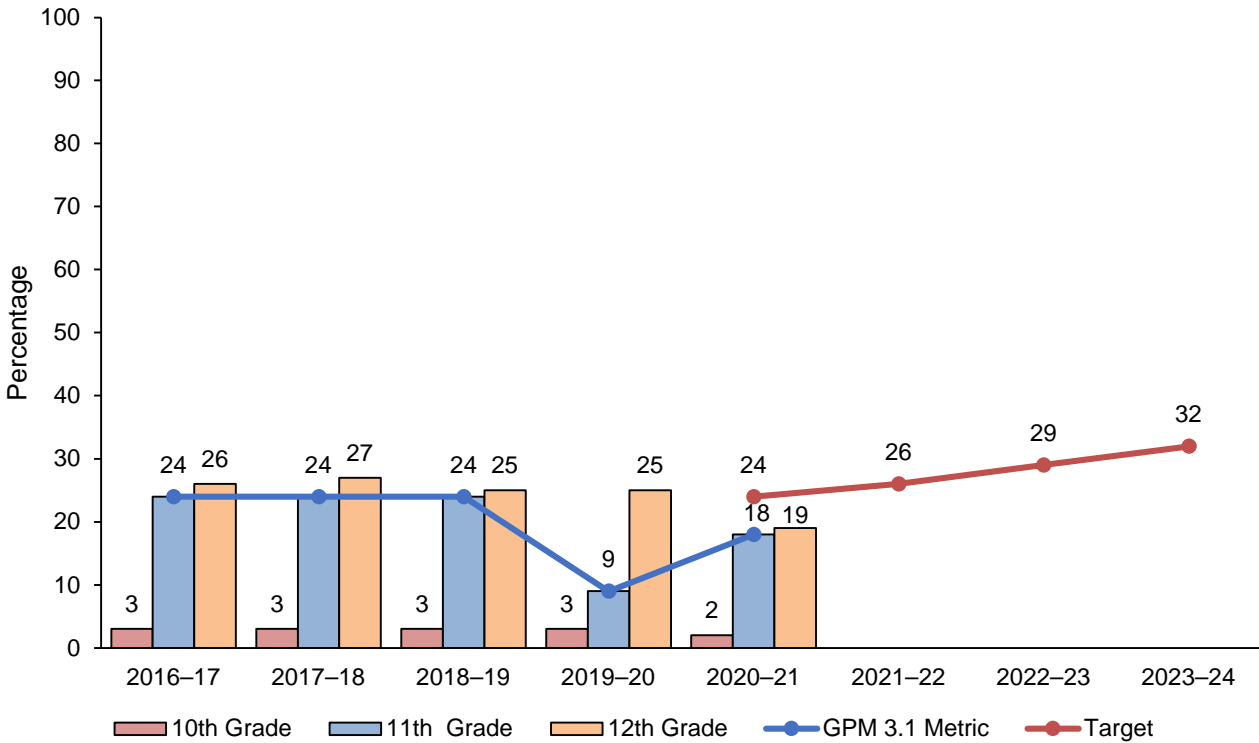
Goal Progress Measure 3.1

The percentage of students who by the end of 11th grade have demonstrated college readiness by satisfying the Texas Success Initiative (TSI) requirements via SAT, ACT, or Texas Success Initiative Assessment (TSIA) will increase eight percentage points from 24 in 2019 to 32 in 2024.

Assessment Participation Rates

		2016–17	2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
10th Grade	Total Students	12,951	13,024	13,012	13,033	13,705			
	Participation Rate								
	ACT	0%	0%	0%	0%	0%			
	SAT	3%	2%	2%	0%	0%			
	TSIA Reading	5%	9%	9%	8%	7%			
	TSIA Math	4%	5%	5%	4%	4%			
11th Grade	Total Students	11,478	11,240	11,096	11,458	11,687			
	Participation Rate								
	ACT	5%	6%	0%	2%	3%			
	SAT	82%	85%	85%	6%	48%			
	TSIA Reading	8%	6%	11%	9%	11%			
	TSIA Math	7%	5%	6%	6%	7%			
12th Grade	Total Students	11,130	11,673	11,719	11,830	12,163			
	Participation Rate								
	ACT	17%	15%	14%	6%	4%			
	SAT	78%	81%	80%	83%	57%			
	TSIA Reading	21%	22%	16%	12%	10%			
	TSIA Math	13%	13%	5%	6%	8%			

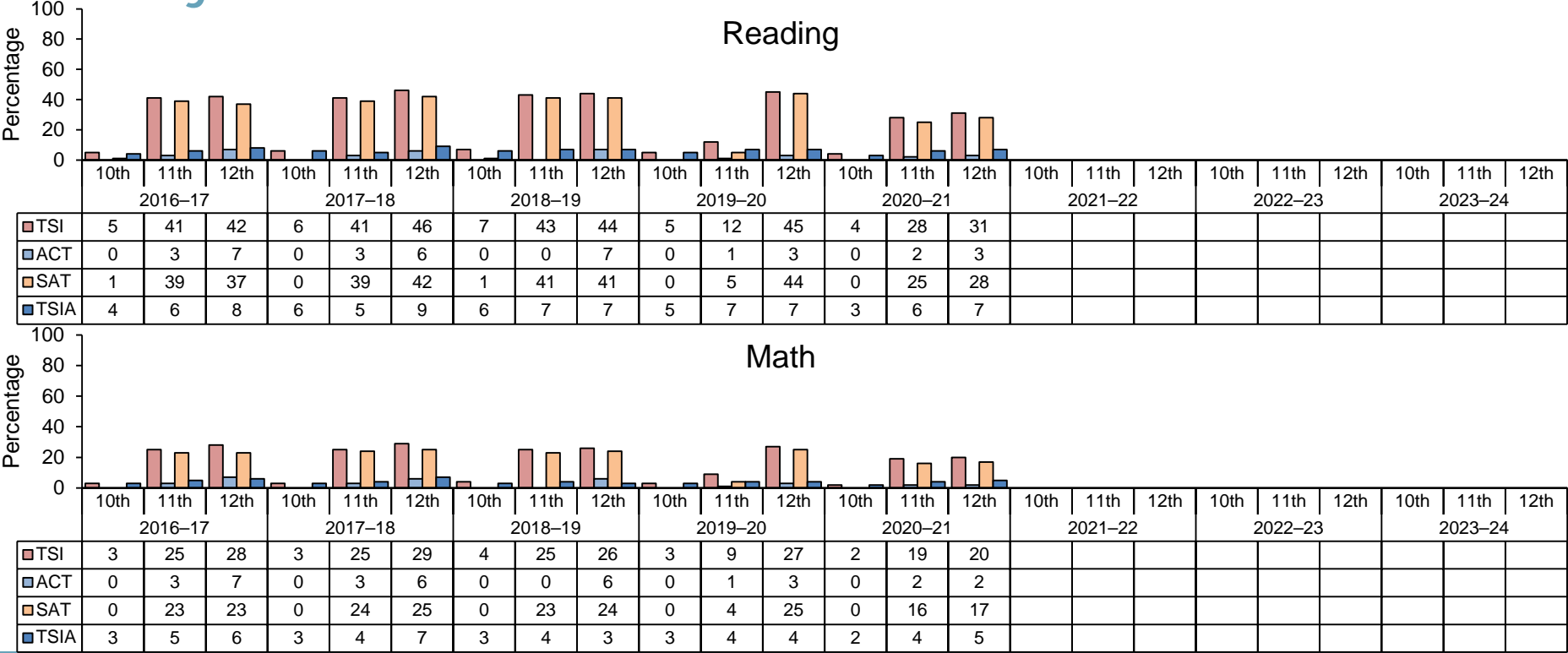
Percentage of Students Meeting TSI Reading and Math by Grade Level



Not On Track

- Decrease in SAT/ACT Participation
- COVID Academic Impact
- Decrease across all demographics for 12th graders except ELs
- 11th graders: Saw significant increases but not back to pre-COVID

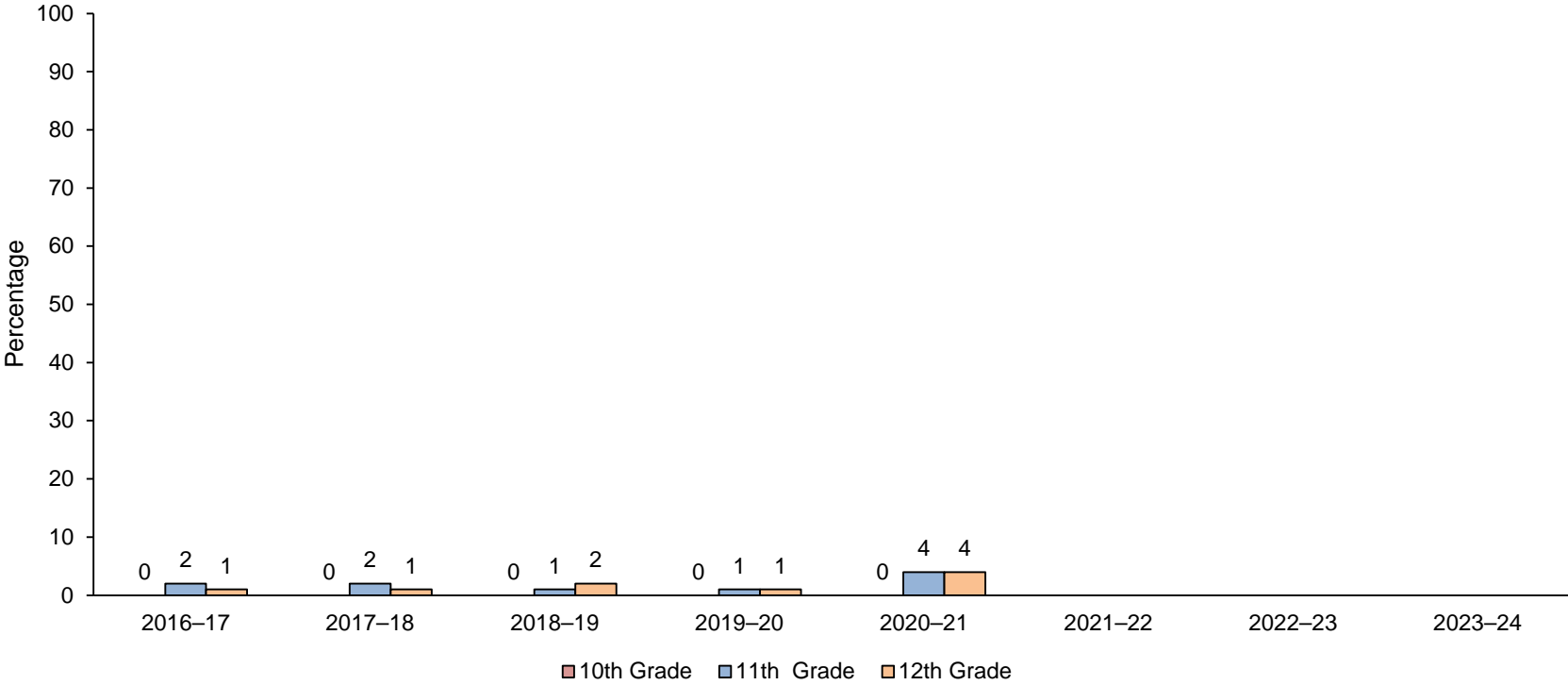
Percentage of Students Meeting TSI by Subject and Grade Level



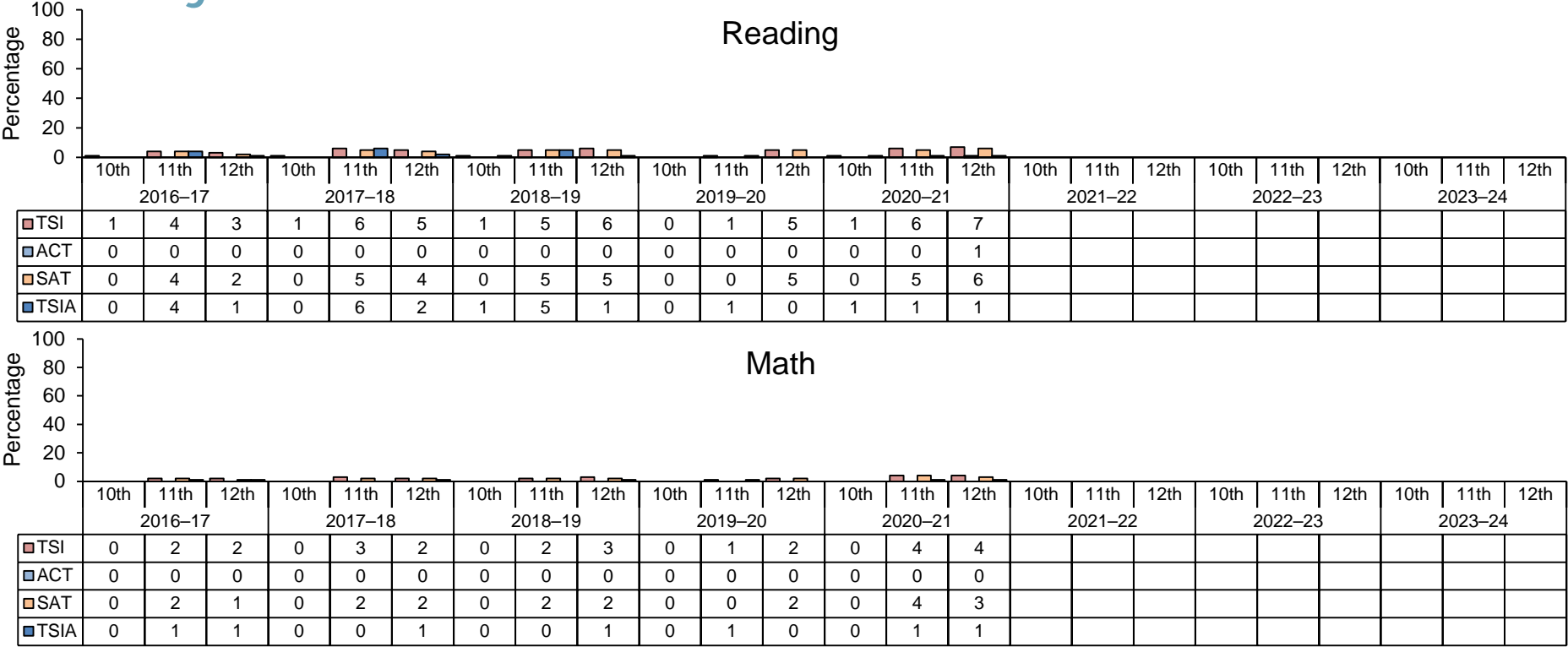
SWDs Assessment Participation Rates

		2016–17	2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
10th Grade	Total SWDs	1,029	1,077	1,083	1,089	1,307			
	Participation Rate								
	ACT	0%	0%	0%	0%	0%			
	SAT	4%	3%	4%	0%	0%			
	TSIA Reading	1%	2%	2%	1%	3%			
	TSIA Math	1%	1%	1%	0%	1%			
11th Grade	Total SWDs	958	819	829	874	1,025			
	Participation Rate								
	ACT	1%	1%	0%	0%	0%			
	SAT	51%	59%	61%	1%	32%			
	TSIA Reading	1%	3%	2%	2%	5%			
	TSIA Math	1%	1%	1%	1%	2%			
12th Grade	Total SWDs	1,255	1,053	1,068	1,112	1,366			
	Participation Rate								
	ACT	2%	3%	3%	2%	1%			
	SAT	40%	44%	46%	49%	30%			
	TSIA Reading	11%	14%	11%	3%	4%			
	TSIA Math	6%	7%	1%	1%	2%			

Percentage of SWDs Meeting TSI Reading and Math by Grade Level



Percentage of SWDs Meeting TSI by Subject and Grade Level



October's Next Steps

- Khan Academy Dashboard
- Link curriculum to skills necessary for TSIA success
- Address COVID impact

Next Steps

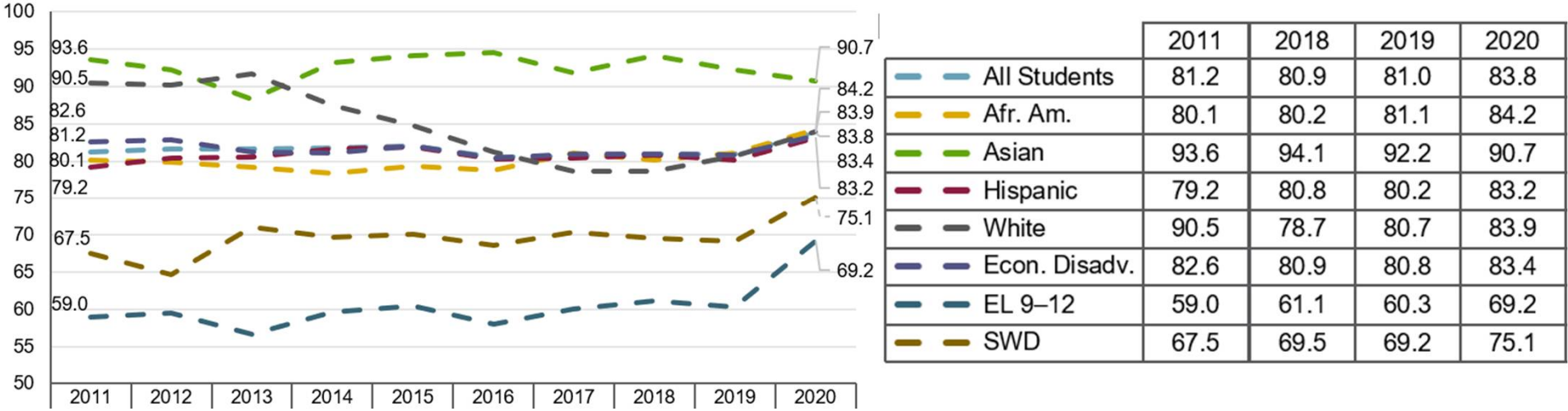
- Identifying Overlap/unique curriculum of SAT and ACT
- Developing Cross-Functional CCMR Action Committee
- Investigate PSAT/NMSQT & TSI Alignment

HOUSTON INDEPENDENT SCHOOL DISTRICT

Graduation and Dropout Report



HISD Four-Year Longitudinal Graduation Rates by Student Group: Grades 9–12 With Exclusions: 2011–2020

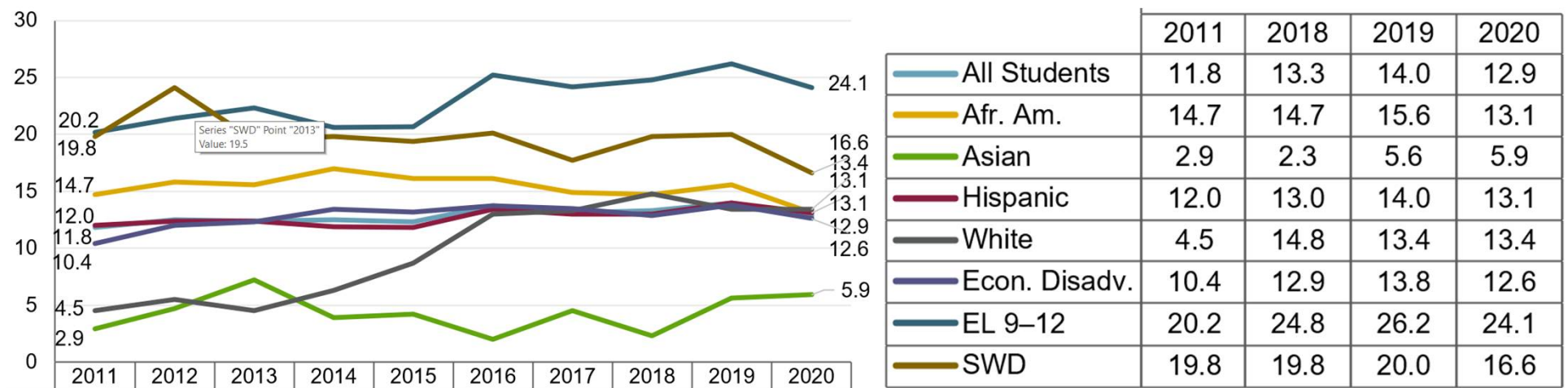


State Four-Year Longitudinal Graduation Rates by Student Group: Grades 9–12 With Exclusions: 2011–2020

	2018	2019	2020
All Students	90.0	90.0	90.3
Afr. Am.	86.5	86.2	87.0
Asian	96.4	96.4	94.0
Hispanic	88.2	88.2	88.6
White	93.6	93.7	94.0
Econ. Disadv.	87.3	87.2	87.5
EL 9–12	77.2	78.0	79.3
SWD	77.9	77.9	78.9

- State higher than HISD for each group
- HISD showed higher one- and two-year growth for all student groups excluding Asian students where both decreased.
- HISD had a smaller one-year decrease than Asian students.

HISD Four-Year Longitudinal Dropout Rates by Student Group: Grades 9–12 Without Exclusions: 2011–2020



State Four-Year Longitudinal Dropout Rates by Student Group: Grades 9–12 Without Exclusions: 2011–2020

	2018	2019	2020
All Students	5.7	5.9	5.4
Afr. Am.	8.3	8.8	7.8
Asian	1.4	1.7	1.4
Hispanic	6.9	7.1	6.5
White	3.3	3.3	3.1
Econ. Disadv.	7.6	7.9	7.3
EL 9–12	13.7	13.7	12.9
SWD	9.4	9.4	8.2

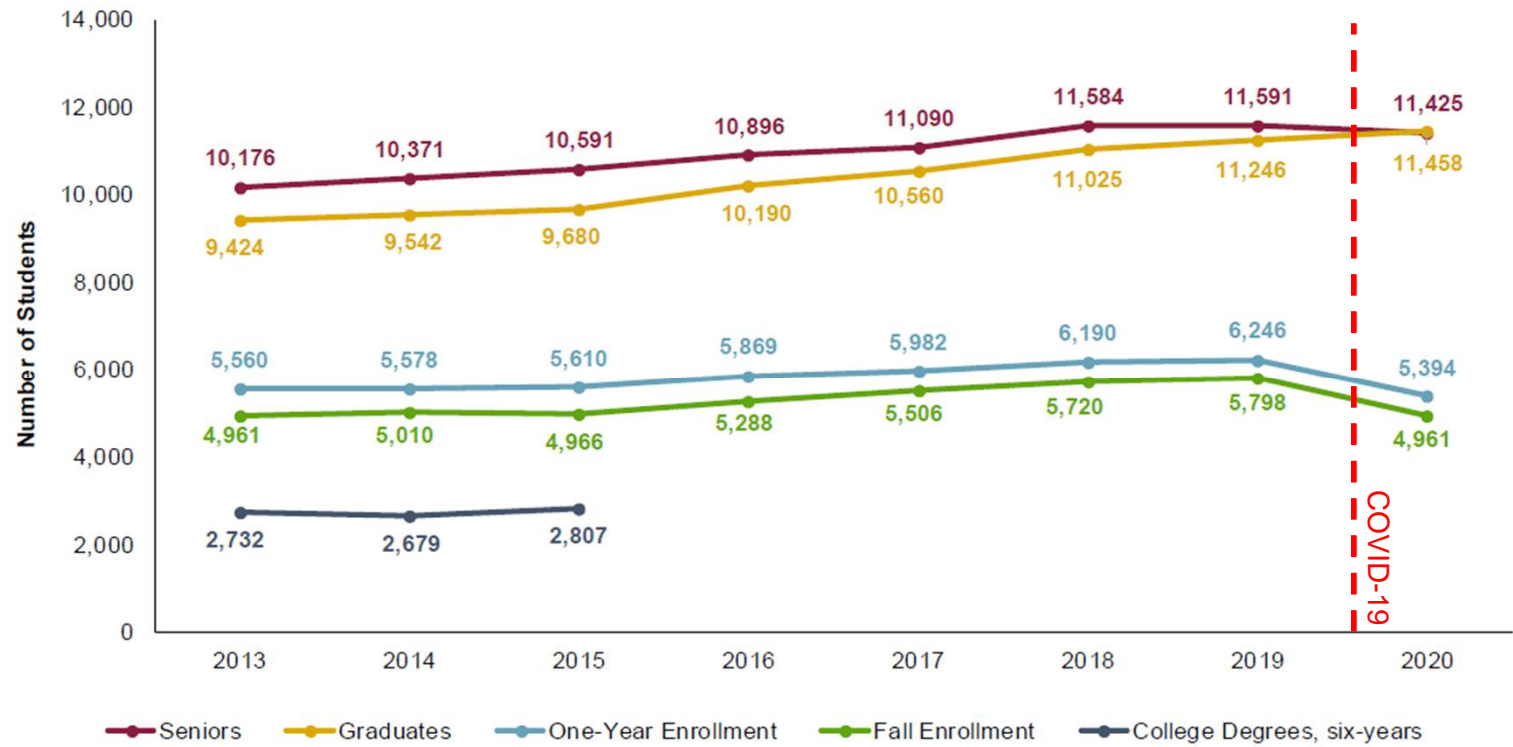
- HISD higher than state for each group
- HISD had higher decreases than the state for all, Afr. Amer., Hisp., econ. dis., EL 9–12, and SWDs.

HOUSTON INDEPENDENT SCHOOL DISTRICT

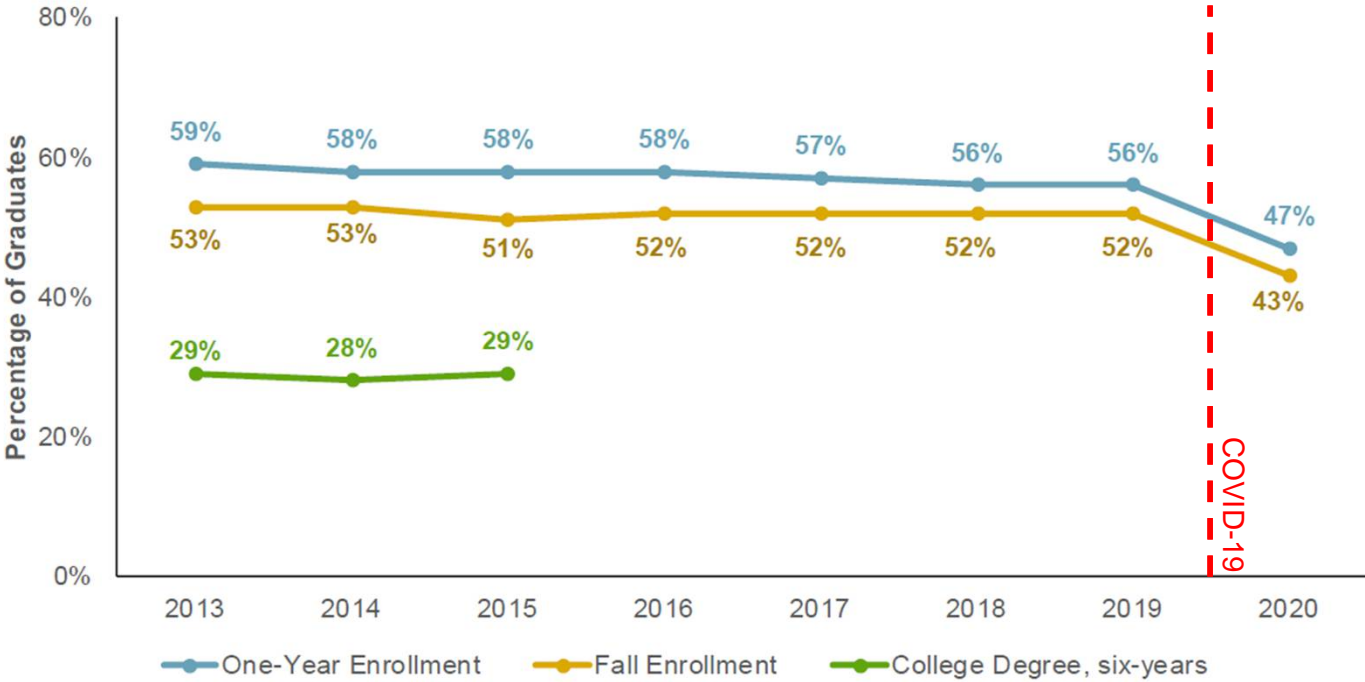
Postsecondary Enrollment Report



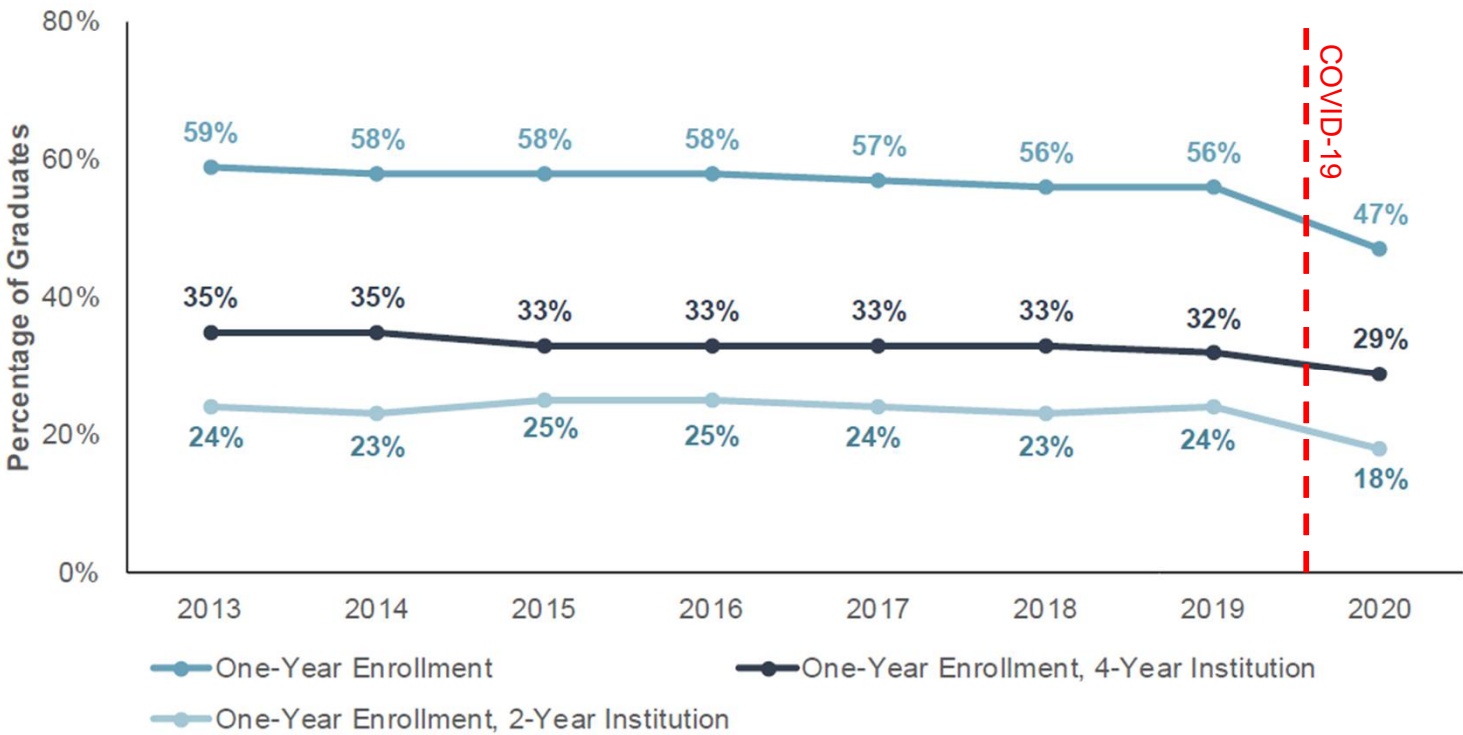
Number of HISD Seniors, Graduates, College Enrollees in the Fall and Within One Year of High School Graduation, and Degree-Earners
Classes of 2013–2020



Percentage of HISD Graduates Enrolled in College in the Fall and Within One Year After Graduation and Earning College Degrees Within Six Years After High School Graduation, Classes of 2013–2020



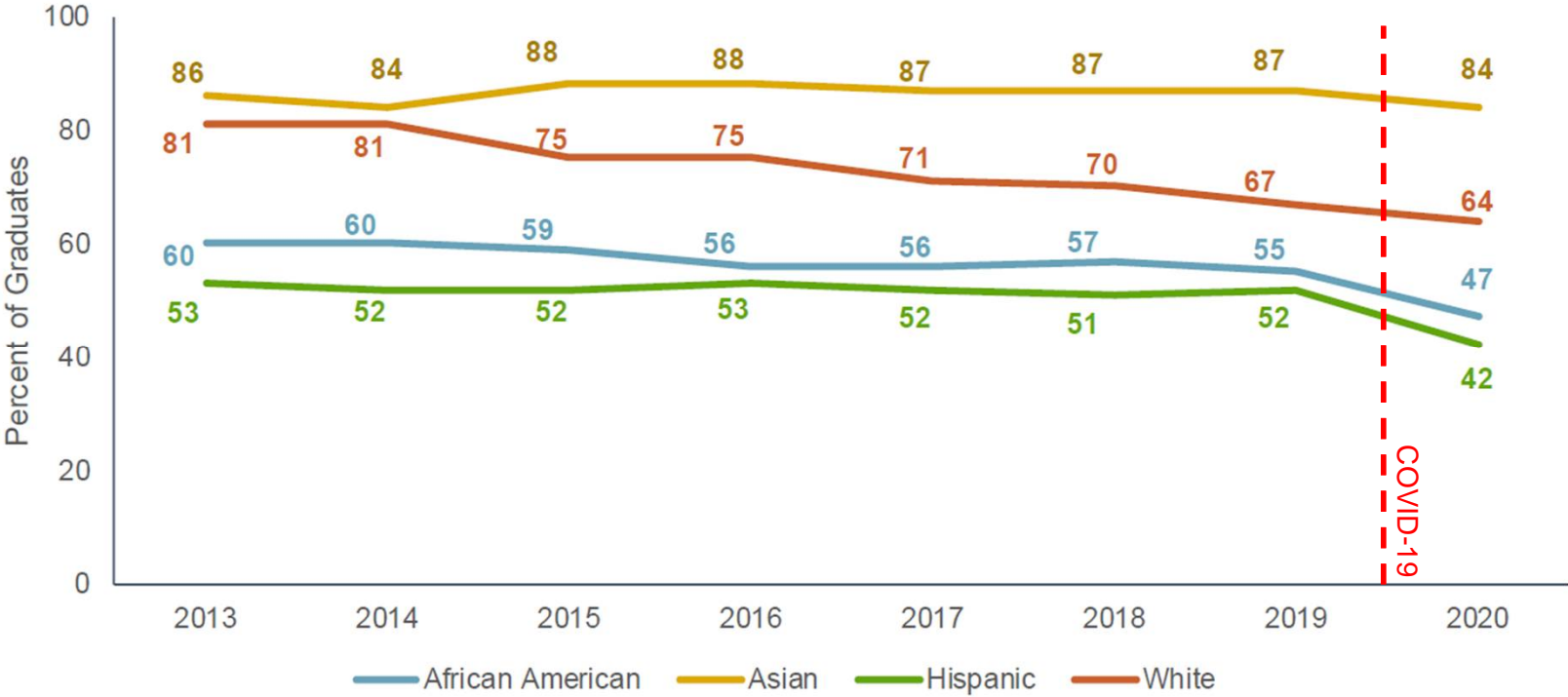
Percentage of HISD Graduates Enrolled in College Within One Year of High School Graduation by Institution, Classes of 2013–2020



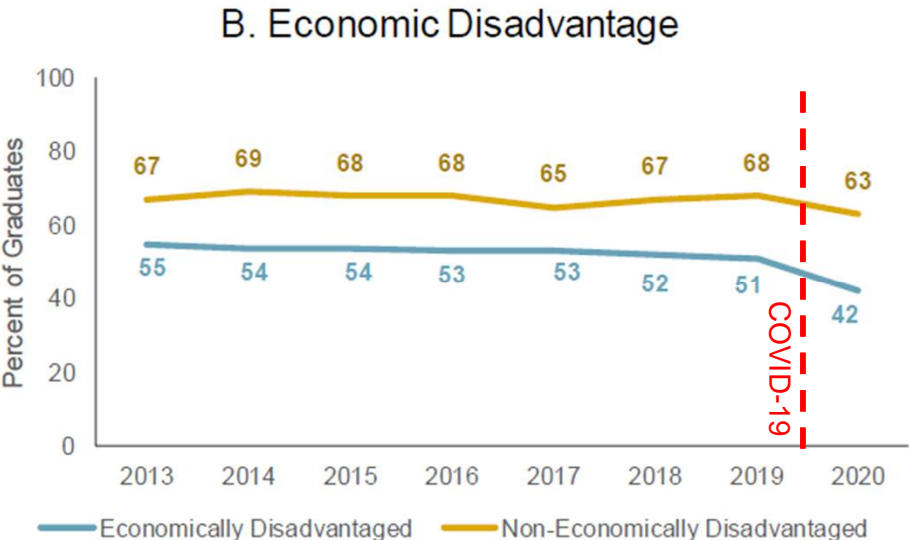
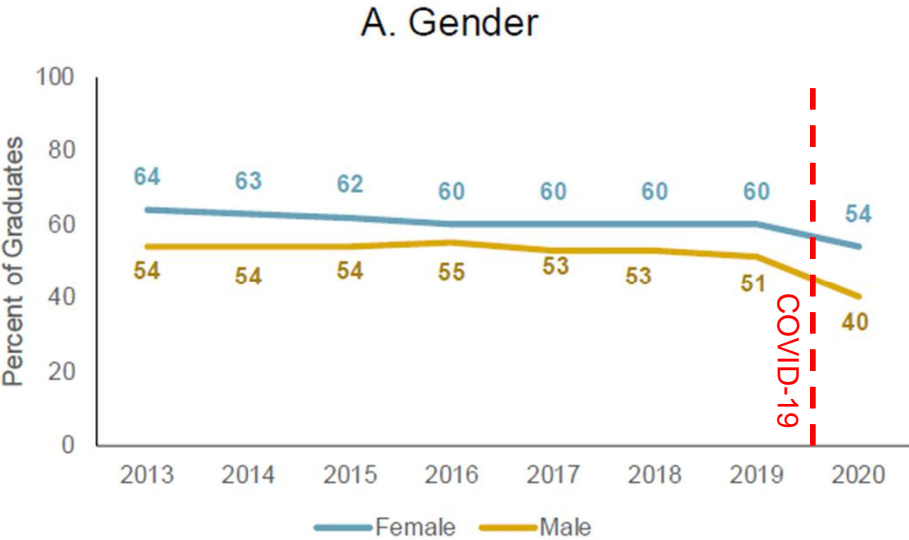
Top 10 Postsecondary Institutions of HISD Class of 2020, Based on Enrollment

	Postsecondary Institution	Type	Number Enrolled	Percent of all enrolled	Percent of in-state enrolled
1	Houston Community College	Two-Year	1,477	29%	33%
2	University of Houston	Four-Year	551	11%	12%
3	University of Houston - Downtown	Four-Year	458	9%	10%
4	San Jacinto College	Two-Year	226	4%	5%
5	University of Texas at Austin	Four-Year	213	4%	5%
6	Texas A&M University	Four-Year	172	3%	4%
7	Lone Star College System District	Two-Year	158	3%	4%
8	Prarie View A&M University	Four-Year	134	3%	3%
9	Sam Houston State University	Four-Year	91	2%	2%
10	Texas State University - San Marcos	Four-Year	79	2%	2%
HISD Top 10 Totals			3,559	70%	79%

Percentage of HISD Graduates Enrolled in Higher Education Within One Year of Graduation by Race/Ethnicity, Classes of 2013–2020

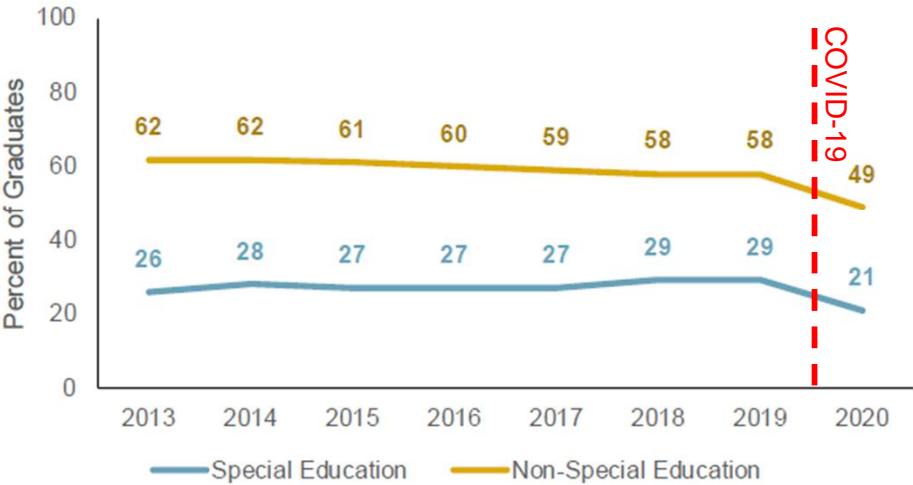


Percentage of HISD Graduates Enrolled in Higher Education Within One Year of Graduation, Classes of 2013–2020, by:

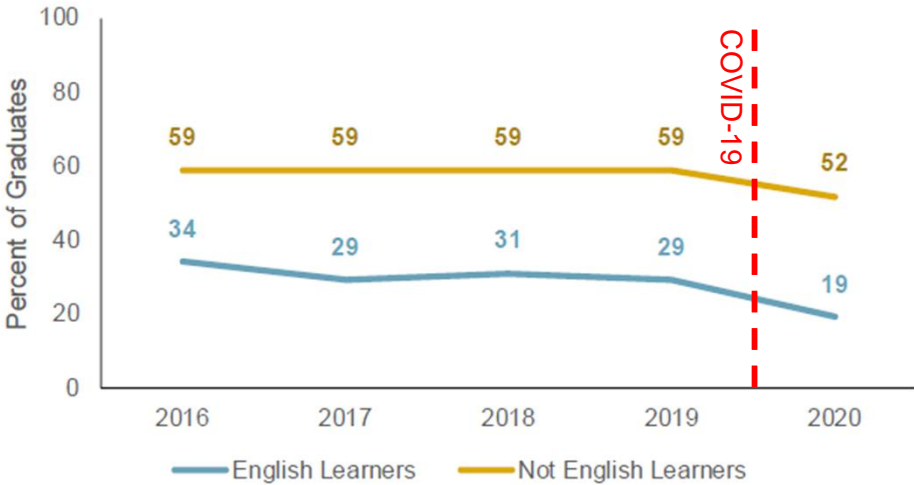


Percentage of HISD Graduates Enrolled in Higher Education Within One Year of Graduation, Classes of 2013–2020, by:

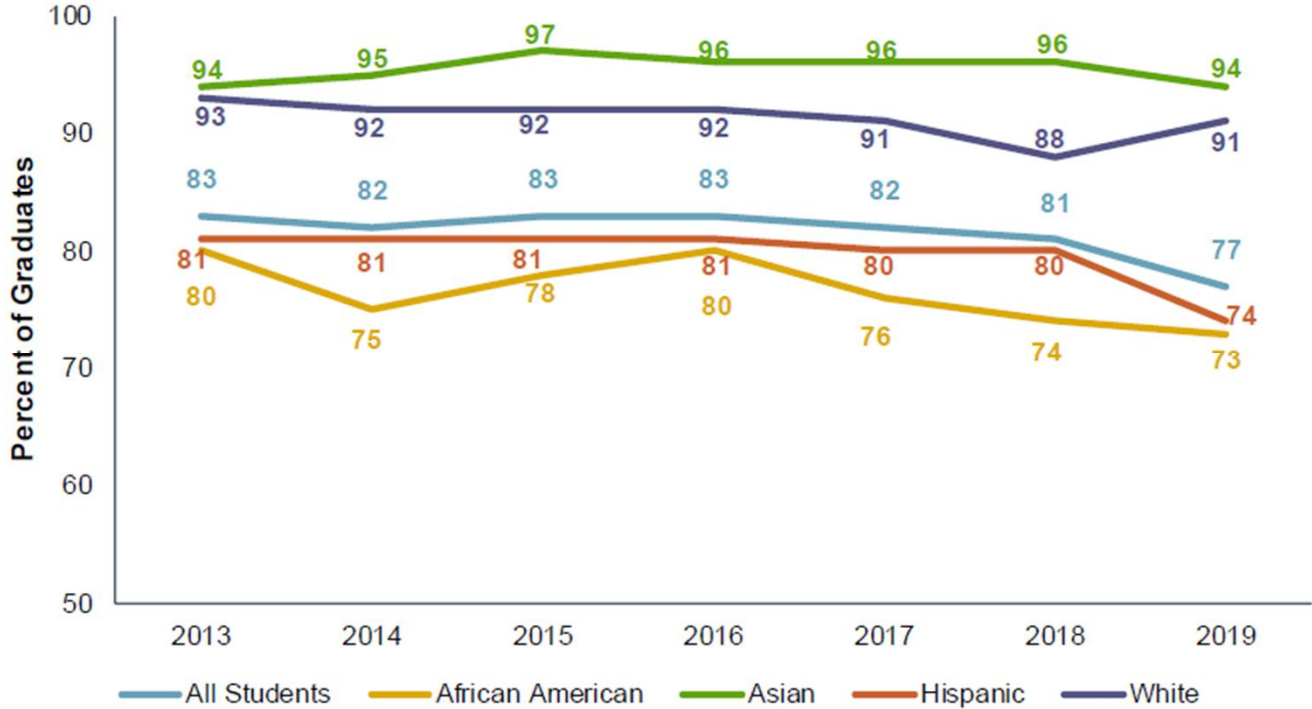
C. Special Education



D. English Learner Status



Percentage of HISD Graduates Enrolled in Higher Education Within One Year of Graduation Who Returned for a Second Year
All Students and by Race/Ethnicity, Classes of 2013–2019



HOUSTON INDEPENDENT SCHOOL DISTRICT

Thank you



HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: November 2021

Goal 3, November 2021 CCMR

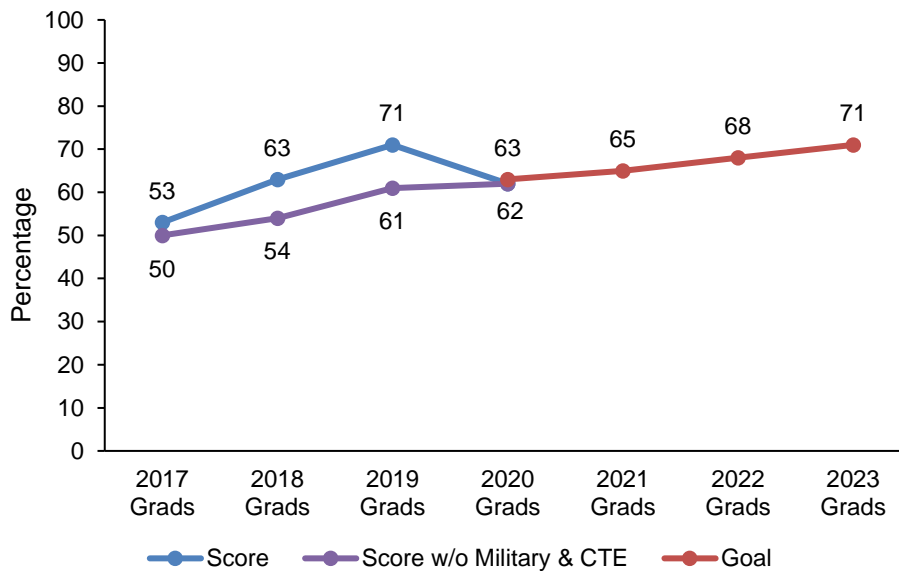
Goal Measure 3

The percentage of graduates that meet the criteria for CCMR as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63% for 2017–18 graduates to 71% for 2022–2023 graduates reported in 2024.

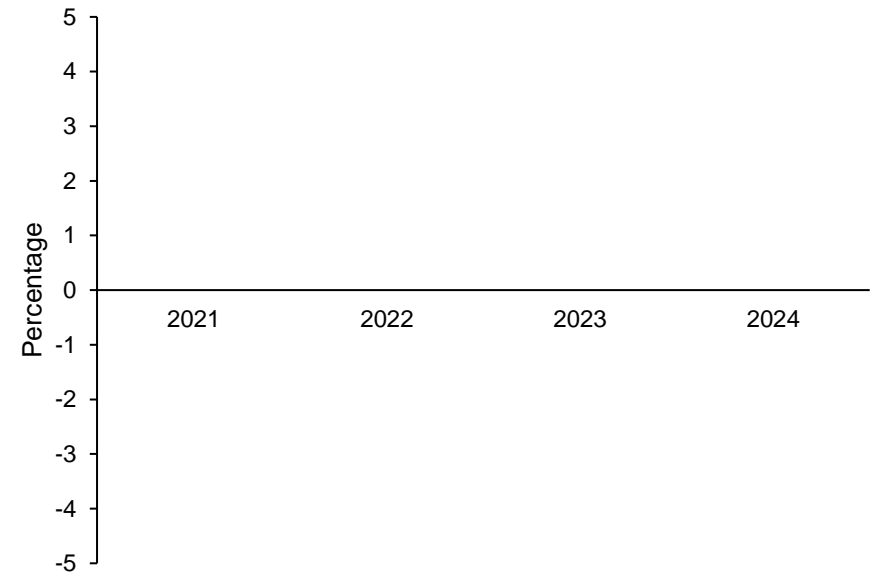
Evaluation

Did Not Meet

Percent of Graduates That Met CCMR



Percentage Points Above or Below Goal



Data Source

- TEA student-level CCMR data files
- Military self-reporting and 0.5 credit for CTE will not count starting with the 2020 Graduates.

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: November 2021

Goal Measure 3 (CCMR) Support Data

Houston ISD		Graduate Year						
		2017	2018	2019	2020	2021	2022	2023
All Students	Actual	53%	63%	71%	62%			
	Target				63%	65%	68%	71%
Econ. Dis.	Actual	50%	60%	70%	61%			
	Target				60%	63%	66%	69%
Race/Ethnicity	African American	Actual	38%	52%	66%	53%		
		Target			52%	56%	60%	64%
	Hispanic	Actual	54%	63%	72%	63%		
		Target			63%	65%	68%	71%
	White	Actual	67%	73%	69%	67%		
		Target			73%	74%	75%	76%
	American Indian	Actual	46%	50%	58%	56%		
		Target			50%	54%	58%	62%
	Asian	Actual	85%	90%	88%	88%		
		Target			90%	91%	92%	93%
	Pacific Islander	Actual	---	---	---	---		
		Target			---	---	---	---
	Two or More	Actual	66%	67%	80%	60%		
		Target			67%	68%	69%	71%
Special Pops.	Special Ed.	Actual	37%	67%	66%	65%		
		Target			67%	68%	69%	71%
	Special Ed. (Former)	Actual	31%	44%	44%	42%		
		Target			44%	48%	53%	58%
	ELs*	Actual	42%	46%	60%	47%		
		Target			46%	50%	55%	60%
Mobility	Cont. Enrolled	Actual	58%	67%	76%	67%		
		Target			67%	68%	69%	71%
	Non-Cont. Enrolled	Actual	33%	45%	50%	40%		
		Target			45%	49%	54%	59%

--- <25 students tested; *Includes Current and Monitored

HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: November 2021

Goal Measure 3 (CCMR without Military Enrollment and CTE) Support Data

Houston ISD			Graduate Year						
			2017	2018	2019	2020	2021	2022	2023
All Students		Actual	50%	54%	61%	62%			
		Target				63%	65%	68%	71%
Econ. Dis.		Actual	47%	50%	59%	61%			
		Target				60%	63%	66%	69%
Race/Ethnicity	African American	Actual	34%	41%	50%	53%			
		Target				52%	56%	60%	64%
	Hispanic	Actual	51%	54%	62%	63%			
		Target				63%	65%	68%	71%
	White	Actual	65%	70%	66%	67%			
		Target				73%	74%	75%	76%
	American Indian	Actual	44%	43%	42%	56%			
		Target				50%	54%	58%	62%
	Asian	Actual	83%	87%	85%	88%			
		Target				90%	91%	92%	93%
	Pacific Islander	Actual	---	---	---	---			
		Target				---	---	---	---
	Two or More	Actual	63%	63%	74%	60%			
		Target				67%	68%	69%	71%
Special Pops.	Special Ed.	Actual	34%	61%	57%	65%			
		Target				67%	68%	69%	71%
	Special Ed. (Former)	Actual	23%	32%	31%	42%			
		Target				44%	48%	53%	58%
	ELs*	Actual	38%	39%	47%	47%			
		Target				46%	50%	55%	60%
Mobility	Cont. Enrolled	Actual	55%	58%	66%	67%			
		Target				67%	68%	69%	71%
	Non-Cont. Enrolled	Actual	30%	37%	40%	40%			
		Target				45%	49%	54%	59%

--- <25 students tested; *Includes Current and Monitored

HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: November 2021

Goal Progress Measure 3.1 – September 2021	Evaluation																																																						
The percentage of students who by the end of 11th grade have demonstrated college readiness by satisfying the Texas Success Initiative (TSI) requirements via SAT, ACT, or Texas Success Initiative Assessment (TSIA) will increase eight percentage points from 24 in 2019 to 32 in 2024.	Not On Track																																																						
<div>Percentage of Students Meeting TSI Reading and Math by Grade Level</div> <table><caption>Percentage of Students Meeting TSI Reading and Math by Grade Level</caption><thead><tr><th>School Year</th><th>10th Grade</th><th>11th Grade</th><th>12th Grade</th><th>GPM 3.1 Metric</th><th>Target</th></tr></thead><tbody><tr><td>2016-17</td><td>3</td><td>24</td><td>26</td><td>24</td><td></td></tr><tr><td>2017-18</td><td>3</td><td>24</td><td>27</td><td>24</td><td></td></tr><tr><td>2018-19</td><td>3</td><td>24</td><td>25</td><td>24</td><td></td></tr><tr><td>2019-20</td><td>3</td><td>9</td><td>25</td><td>9</td><td></td></tr><tr><td>2020-21</td><td>2</td><td>18</td><td>19</td><td>18</td><td>24</td></tr><tr><td>2021-22</td><td></td><td></td><td></td><td></td><td>26</td></tr><tr><td>2022-23</td><td></td><td></td><td></td><td></td><td>29</td></tr><tr><td>2023-24</td><td></td><td></td><td></td><td></td><td>32</td></tr></tbody></table> <p>■ 10th Grade ■ 11th Grade ■ 12th Grade ● GPM 3.1 Metric ● Target</p>		School Year	10th Grade	11th Grade	12th Grade	GPM 3.1 Metric	Target	2016-17	3	24	26	24		2017-18	3	24	27	24		2018-19	3	24	25	24		2019-20	3	9	25	9		2020-21	2	18	19	18	24	2021-22					26	2022-23					29	2023-24					32
School Year	10th Grade	11th Grade	12th Grade	GPM 3.1 Metric	Target																																																		
2016-17	3	24	26	24																																																			
2017-18	3	24	27	24																																																			
2018-19	3	24	25	24																																																			
2019-20	3	9	25	9																																																			
2020-21	2	18	19	18	24																																																		
2021-22					26																																																		
2022-23					29																																																		
2023-24					32																																																		
<div>Data Source</div> <ul style="list-style-type: none">• Summer PEIMS, SAT student data files, TSIA student data files, ACT student data files• Students must have been enrolled on the last day of the school year.• TSI data captured through July of each year.• Note: The 2019–2020 results does not include the 2019–2020 SAT school day due to the administration being postponed from April 2020 to October 2020.																																																							

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: November 2021

Goal Progress Measure 3.1 Results by Student Groups

Houston ISD		School Year							
		2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
All Students	10 th	3%	3%	3%	3%	2%			
	11 th	24%	24%	24%	9%	18%			
	12 th	26%	27%	25%	25%	19%			
Econ. Dis.	10 th	3%	3%	3%	3%	2%			
	11 th	18%	18%	17%	6%	11%			
	12 th	20%	22%	18%	19%	13%			
Special Ed.	10 th	0%	0%	0%	0%	0%			
	11 th	2%	2%	1%	1%	4%			
	12 th	1%	1%	2%	1%	4%			
ELs**	10 th	0%	1%	1%	1%	1%			
	11 th	2%	4%	5%	2%	7%			
	12 th	2%	4%	4%	6%	8%			

* <25 graduates; **Includes Current and Monitored

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: November 2021

Goal Progress Measure 3.1 Results by Race/Ethn.

Houston ISD		School Year							
		2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
African American	10 th	3%	2%	3%	2%	1%			
	11 th	14%	15%	15%	5%	10%			
	12 th	17%	18%	17%	16%	12%			
Hispanic	10 th	3%	3%	4%	3%	2%			
	11 th	20%	19%	20%	7%	14%			
	12 th	21%	23%	20%	21%	15%			
White	10 th	2%	2%	2%	1%	1%			
	11 th	44%	47%	45%	15%	39%			
	12 th	52%	53%	51%	51%	37%			
American Indian	10 th	0%	10%	*	4%	3%			
	11 th	20%	*	*	*	*			
	12 th	28%	*	*	*	*			
Asian	10 th	5%	4%	6%	3%	3%			
	11 th	67%	69%	68%	32%	64%			
	12 th	68%	72%	69%	73%	64%			
Pacific Islander	10 th	*	*	*	*	*			
	11 th	*	*	*	*	*			
	12 th	*	*	*	*	*			
Two or More	10 th	2%	3%	1%	1%	0%			
	11 th	45%	50%	38%	10%	26%			
	12 th	47%	53%	54%	41%	30%			

* <25 graduates

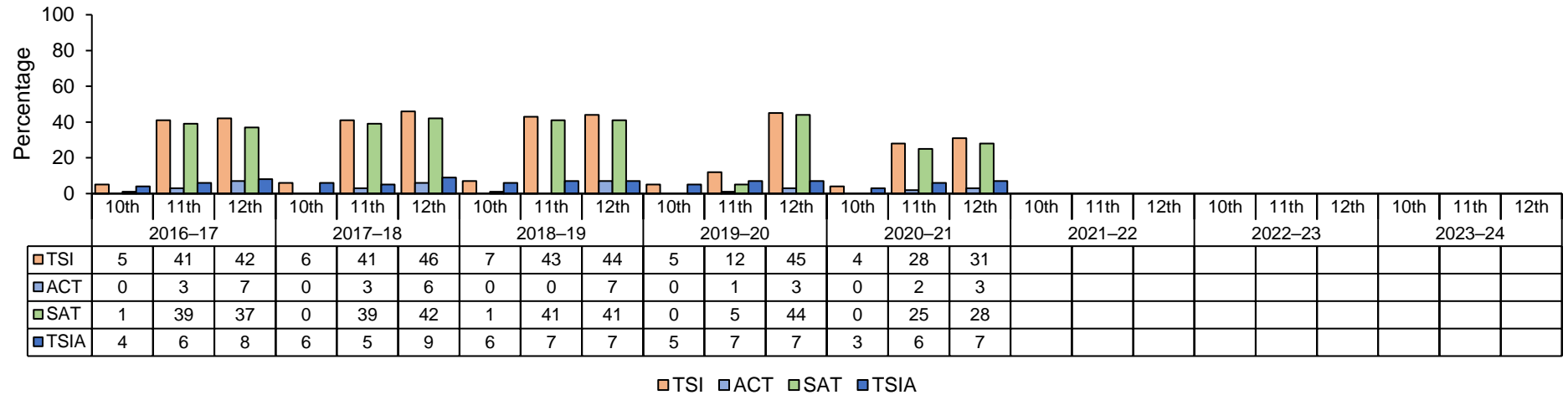
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ANALYZING DATA, MEASURING PERFORMANCE.

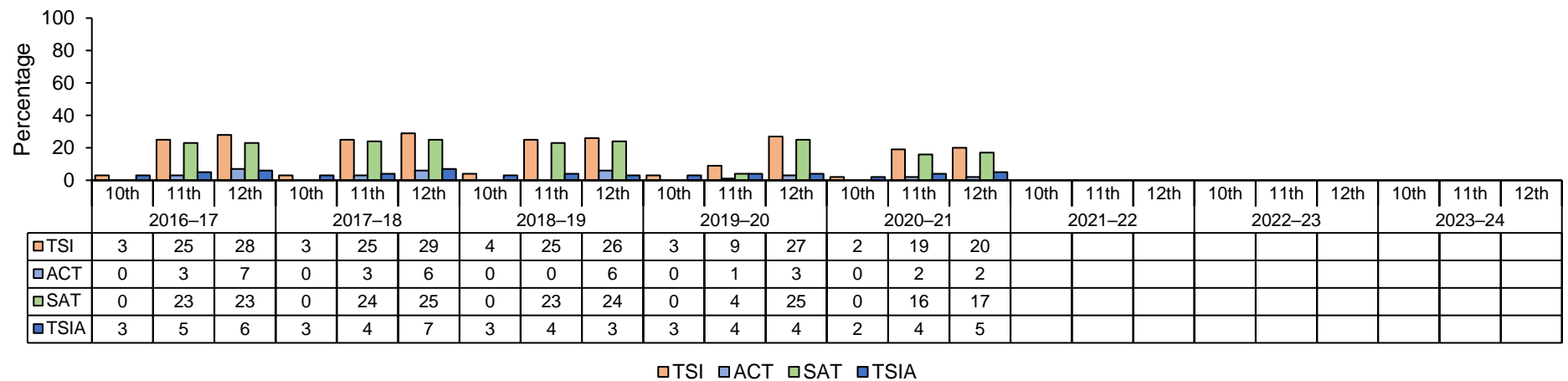
Goal Monitoring Report: November 2021

Goal Progress Measure 3.1 Support Data

Percentage of Students Meeting TSI Reading by Grade Level



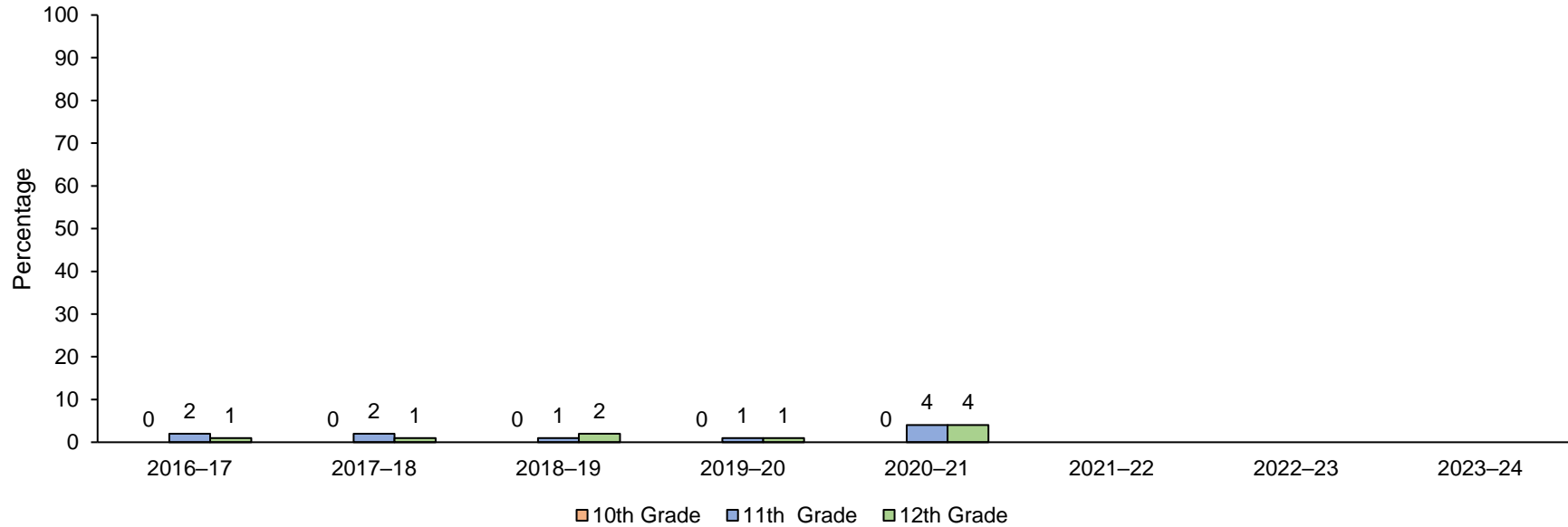
Percentage of Students Meeting TSI Math by Grade Level



Goal Monitoring Report: November 2021

Goal Progress Measure 3.1 Support Data – SWDs

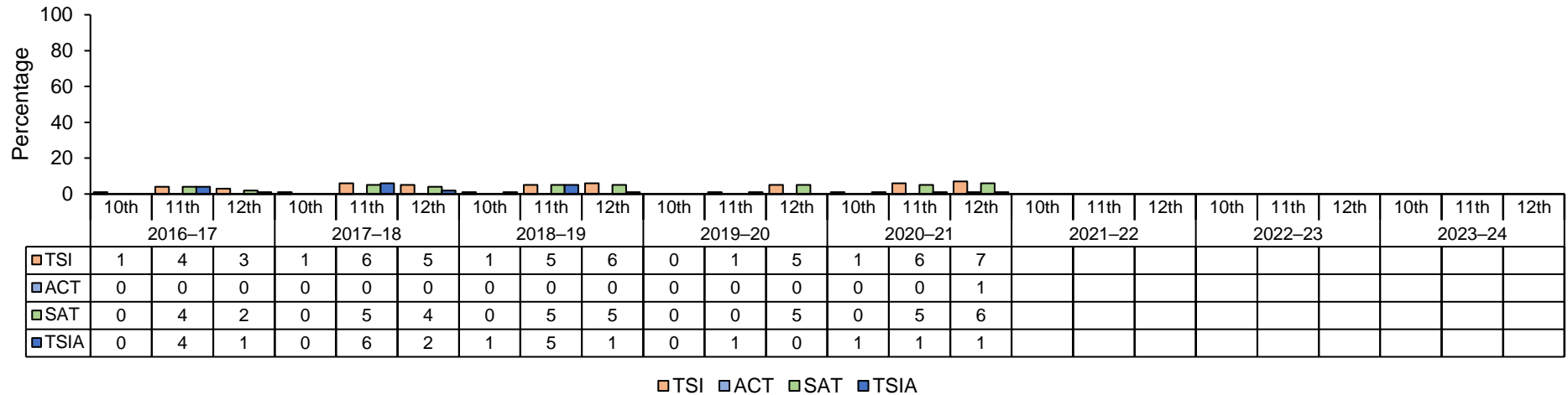
Percentage of SWDs Meeting TSI Reading and Math by Grade Level



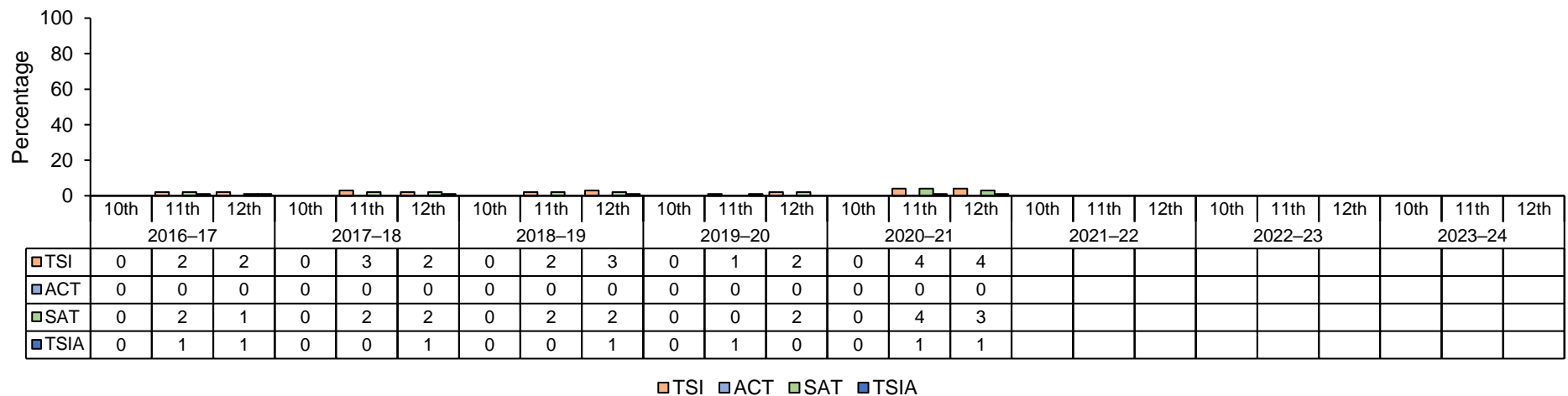
Goal Monitoring Report: November 2021

Goal Progress Measure 3.1 Support Data – SWDs (Cont.)

Percentage of SWDs Meeting TSI Reading by Grade Level



Percentage of Students Meeting TSI Math by Grade Level



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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: November 2021

Goal Progress Measure 3.1 Support Data – Assessment Participation Rates

		2016–17	2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
10th Grade	Total Students	12,951	13,024	13,012	13,033	13,705			
	Participation Rate								
	ACT	0%	0%	0%	0%	0%			
	SAT	3%	2%	2%	0%	0%			
	TSIA Reading	5%	9%	9%	8%	7%			
	TSIA Math	4%	5%	5%	4%	4%			
11th Grade	Total Students	11,478	11,240	11,096	11,458	11,687			
	Participation Rate								
	ACT	5%	6%	0%	2%	3%			
	SAT	82%	85%	85%	6%	48%			
	TSIA Reading	8%	6%	11%	9%	11%			
	TSIA Math	7%	5%	6%	6%	7%			
12th Grade	Total Students	11,130	11,673	11,719	11,830	12,163			
	Participation Rate								
	ACT	17%	15%	14%	6%	4%			
	SAT	78%	81%	80%	83%	57%			
	TSIA Reading	21%	22%	16%	12%	10%			
	TSIA Math	13%	13%	5%	6%	8%			

Note: Does not reflect the 2019–2020 SAT school day. The administration was postponed from April 2020 to October 2020.

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: November 2021

Goal Progress Measure 3.1 Support Data – SWDs Assessment Participation Rates

		2016–17	2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
10th Grade	Total SWDs	1,029	1,077	1,083	1,089	1,307			
	Participation Rate								
	ACT	0%	0%	0%	0%	0%			
	SAT	4%	3%	4%	0%	0%			
	TSIA Reading	1%	2%	2%	1%	3%			
	TSIA Math	1%	1%	1%	0%	1%			
11th Grade	Total SWDs	958	819	829	874	1,025			
	Participation Rate								
	ACT	1%	1%	0%	0%	0%			
	SAT	51%	59%	61%	1%	32%			
	TSIA Reading	1%	3%	2%	2%	5%			
	TSIA Math	1%	1%	1%	1%	2%			
12th Grade	Total SWDs	1,255	1,053	1,068	1,112	1,366			
	Participation Rate								
	ACT	2%	3%	3%	2%	1%			
	SAT	40%	44%	46%	49%	30%			
	TSIA Reading	11%	14%	11%	3%	4%			
	TSIA Math	6%	7%	1%	1%	2%			

Note: Does not reflect the 2019–2020 SAT school day. The administration was postponed from April 2020 to October 2020.

Goal Monitoring Report: November 2021

Goal Progress Measure 3.1 Superintendent's Response

I have provided a copy of my response from October below. Since that meeting, the College and Career Readiness department has begun to identify the overlapping and uniquely tested curriculum on the SAT assessment. I have also ordered the development of a cross-functional CCMR action committee consisting of the School's Office, College and Career Readiness, Secondary Curriculum and Development, and Research and Accountability. The purpose of this committee is to align district communication regarding CCMR strategies and classroom best practices. I have also charged this cross-functional team to investigate the alignment of PSAT/NMSQT performance in 10th grade to meeting TSI on the SAT in 11th grade. If possible, I feel this metric would better progress monitor this measure.

October Superintendent's Response

The SAT and ACT assessments have a long history as a barrier to entry for post-secondary education opportunities including college acceptance and minimum criterion for scholarships. I am directing my staff to research and implement pedagogical strategies and resources to address and close the inequitable outcomes traditionally seen on these assessments in our district, state, and nation. Continued access to the PSAT 8/9, PSAT/NMSQT, SAT tutorials, and applications such as Khan Academy allow students to experience the testing environment, explore common test questions, and learn testing strategies which have traditionally been inaccessible to our students. I also would like to continue the SAT school day, where all 11th grade students are able to take the SAT assessment on their home campus without the additional stress and burden of transportation and testing on a Saturday.

We are in the process of providing campuses the Khan District Dashboard, which allows campuses to monitor student outputs and incentivize Khan usage. The office of C&CR along with the School Offices are monitoring these outputs and providing support where needed.

The scope and sequence of our ELA and mathematics curriculum must also be explored. There is a disconnect between the knowledge and skills required by the state of Texas to those tested on the SAT and ACT. A comparison of EOC assessments shows that HISD along with other districts in the state of Texas have higher performance on math assessments when compared to ELA. The opposite is seen when looking at the percent of students meeting the Texas Success Initiative on the SAT and ACT assessments. Aligning the skills of our scholars to both the Texas Essential Knowledge and Skills and those necessary for post-secondary success are vital to improving student outcomes.

To minimize unnecessary testing, I have directed my staff to continue only using the TSI Assessment to meet the prerequisite for dual credit coursework or the Spring of the senior year for students who have not yet reached the college readiness benchmark but intend to enroll in college. I am putting an emphasis on ensuring that students not intending to enroll in college should demonstrate College, Career, and Military Readiness (CCMR) through a career pathway.

Office of the Board of Education
Board of Education Meeting of November 11, 2021

Patricia Allen, District IV Trustee and President

SUBJECT: ADOPTION OF RESOLUTION TO APPOINT KATHY BLUEFORD-DANIELS TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT

The Houston Independent School District (HISD) appoints one member to the six-member board of directors of the Harris County Appraisal District (HCAD). The board member is appointed for a two-year term and the current term of Elizabeth Santos will expire on December 31, 2021. It is recommended that Kathy Blueford-Daniels be appointed as the HISD member on the HCAD board of directors for a two-year term beginning January 1, 2022.

The proposed resolution appointing Kathy Blueford-Daniels as the Board of Education member for the HCAD board of directors is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education adopts the resolution to appoint Kathy Blueford-Daniels to the board of directors of the Harris County Appraisal District, effective November 12, 2021.

**RESOLUTION OF THE BOARD OF EDUCATION OF
THE HOUSTON INDEPENDENT SCHOOL DISTRICT
APPOINTING A CANDIDATE FOR A POSITION ON THE BOARD OF DIRECTORS
OF THE HARRIS COUNTY APPRAISAL DISTRICT**

WHEREAS the Houston Independent School District has the right and responsibility to elect one person to the Board of Directors of the Harris County Appraisal District for a term of office commencing on January 1, 2022, and extending through December 31, 2023; and

WHEREAS the Board of Education of the Houston Independent School District desires to appoint a member on said board of directors; now therefore,

BE IT RESOLVED by the Board of Education of the Houston Independent School District that the facts and recitations set forth above be and are hereby adopted, ratified, and confirmed; and be it

RESOLVED that Kathy Blueford-Daniels, a resident of Harris County, Texas, whose mailing address is 4400 West 18th Street, Houston, Texas 77092, be and is hereby appointed as director of the position to be filled by the Houston Independent School District on the Board of Directors of the Harris County Appraisal District for a two-year term of office commencing on January 1, 2022; and be it

RESOLVED that the President and Secretary of the Board of Education of the Houston Independent School District are authorized to sign this resolution and to deliver or cause to be delivered a certified copy of this resolution to the Chief Appraiser of the Harris County Appraisal District.

PASSED AND APPROVED this 11th day of November, 2021.

Dr. Patricia K. Allen, President
Board of Education
Houston Independent School District

Attest:

Kathy Blueford-Daniels, Secretary
Board of Education
Houston Independent School District

Office of the Board of Education
Board of Education Meeting of November 11, 2021

Patricia Allen, District IV Trustee and President

SUBJECT: APPROVAL OF AMENDED RESOLUTION ORDERING NOVEMBER 2, 2021, GENERAL ELECTION FOR HOUSTON INDEPENDENT SCHOOL DISTRICT SINGLE-MEMBER DISTRICTS I, V, VI, VII, AND IX

State election law requires that the Houston Independent School District (HISD) Board of Education approves polling locations for the election of trustees.

At the August 12, 2021, regular HISD board meeting, the Board of Education approved a resolution ordering a general election for HISD Board of Education single-member districts I, V, VI, VII, and IX, to be administered by Harris County on November 2, 2021. This order of election did not include polling locations because they had not yet been determined by Harris County in coordination with the district.

On October 14, 2021, the Board of Education approved an amended resolution ordering the election on November 2, 2021. This resolution included early voting and election-day polling locations.

Since October 14, 2021, and before the election of November 2, 2021, Harris County in coordination with the district revised the list of polling locations. The board must approve this amended list as required by state law.

The document amending the order of election is attached.

COST/FUNDING SOURCE(S): The total cost for this program is not expected to exceed \$XXX,XXX and will be funded by districtwide funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1999000001	1090800003	41990000000000	6439000000	N/A	\$XXX,XXX

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the amended resolution ordering a November 2, 2021, general election for HISD Board of Education single-member districts I, V, VI, VII, and IX, effective November 12, 2021.



**NOTICE OF SCHOOL BOARD TRUSTEE ELECTION
FOR THE
HOUSTON INDEPENDENT SCHOOL DISTRICT**

Notice is hereby given that an election will be held in geographic districts I, V, VI, VII, and IX of the Houston Independent School District on the second day of November, 2021, for the purpose of electing a trustee from each of the following five districts:

- Geographic District I held by Elizabeth Santos
- Geographic District V held by Sue Deigaard
- Geographic District VI held by Holly Flynn Vilaseca
- Geographic District VII held by Anne Sung
- Geographic District IX held by Myrna Guidry

The following candidates have filed for candidacy in the HISD 2021 Board of Education election, scheduled for Tuesday, November 2, 2021. The ballot order is as follows:

District I

- Elizabeth Santos
- Matias Kopinsky
- Janette Garza Lindner

District V

- Maria Benzon
- Sue Deigaard
- Caroline Walter

District VI

- Kendall Baker
- Holly Flynn Vilaseca
- Greg Degeyter

District VII

- Lee Walker (name on ballot);
Mac Walker (preferred name)
- Bridget Wade
- Dwight Jefferson
- Anne Sung

District IX

- Gerry Monroe
- Joshua Ryan Rosales
- Myrna Guidry

**AMENDED ORDER FOR GENERAL TRUSTEE ELECTION
HOUSTON INDEPENDENT SCHOOL DISTRICT**

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

1. Pursuant to the Special Act of 1923 passed by the 38th Legislature of the State of Texas, creating and incorporating the Houston Independent School District; Article 2774b, as amended; and in accordance with Sections 11.055, 11.056, 11.0581, and 11.061 of the Texas Education Code, and the Texas Election Code, the Board of Education for the Houston Independent School District hereby calls and orders a general election to be held on the 2nd day of November, 2021, for the purpose of electing five trustees, for regular terms, to Geographic Districts I, V, VI, VII, and IX.

2. The election shall be administered by Harris County and conducted as a joint election with the City of Houston, and other participating entities, in precincts that can be served by common polling places pursuant to Chapter 271 of the Texas Election Code. Only qualified voters of the Houston Independent School District residing within Geographic Districts I, V, VI, VII, and IX shall be eligible to vote at the election.

3. The Superintendent, or designee, is hereby authorized to make all necessary arrangements for the holding of said election, to execute all necessary contracts for election services, and to serve as the District representative to coordinate with Harris County in conducting the election in accordance with, and subject to, the laws of this State. Harris County shall furnish all necessary election equipment, programming, ballots, and other election supplies necessary for a lawful election.

4. All election judges, alternate judges, clerks, members of the early voting ballot board, central counting station officials, and other personnel designated by Harris County to conduct the election in the precincts covered by this Order, are hereby appointed and confirmed.

5. Any person residing in Geographic Districts I, V, VI, VII, and IX desiring election to the Board must submit a request in writing to have his, her, or their name placed on the ballot as a candidate for the geographic district in which he, she, or they resides. The request must be filed with the District's Office of Board Services located at the Hattie Mae White Educational Support Center, 4400 West 18th Street, Houston, Texas 77092-8501, along with any other information required by law. Applications for the general election (Geographic Districts I, V, VI, VII, and IX) may be filed on or after July 17, 2021, through August 16, 2021, at 5:00 p.m.

6. No person shall have a vote counted for him, her, or them as a write-in candidate for the general election (Geographic Districts I, V, VI, VII, and IX) unless that person has filed a written declaration of write-in candidacy by 5:00 p.m. on August 20, 2021, with the District's Office of Board Services.

7. The order in which the names of the candidates are to be printed on the ballot shall be determined by lot through a drawing or drawings held at the District's Office of Board Services, as provided by Section 52.094 of the Texas Election Code. The District shall post a notice of the

date, hour, and place of the drawing(s) on the bulletin board used for the notices of meetings of the Board of Education of the District. The notice shall remain posted continuously for seventy-two (72) hours immediately preceding the scheduled time of the drawing. The District shall also mail notice of the date, hour, and place of the drawing to each candidate, at the address stated on the candidate's application for a place on the ballot, not later than the fourth (4th) day before the day of the drawing. Each candidate involved in the drawing, or a representative designated by him, her, or them, shall have a right to be present at the drawing and to draw for a position on the ballot.

8. The official ballots for the election shall be prepared in accordance with the Texas Election Code and Article 2774b. All candidates shall be designated on the official ballot according to the number of the geographic district in which the candidate resides. The official ballot shall have printed on it the following:

Official Ballot for the Purpose of Electing Trustees

Houston Independent School District

9. The polling places for this election shall be open for voting from 7:00 a.m. to 7:00 p.m. on November 2, 2021.

10. Registered voters in Harris County may vote at any Harris County election-day polling location. Please go to HarrisVotes.com for a complete listing of Harris County election-day polling locations. Polling locations within HISD Geographic Districts I, V, VI, VII, and IX are as follows:

District I						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0001	Crockett Elementary School	2112 Crockett Street	at Hemphill Street	Library in front of school	Houston	77007-3923
0003	Hogg Middle School	1100 Merrill Street	at Norhill Boulevard	Auditorium	Houston	77009-6009
0004	Travis Elementary School HISD	3311 Beauchamp Street	at Pecore Street	Library	Houston	77009-6613
0005						
0046	John Marshall Middle School	1115 Noble Street	at Cochran Street	Library	Houston	77009-8437
0053						
0057	Heights High School	560 East 14th Street	at Columbia	Bulldog Practice Gym	Houston	77008-7021
0058	Love Park Community Center	1000 West 12th Street	at North Shepherd	Gymnasium	Houston	77008-6619
0059	Field Elementary School	703 East 17th Street	at Studewood Street	Library	Houston	77008-4414
0073						
0075	Helms Community Learning Center	503 West 21st Street	at Lawrence Street	Cafeteria	Houston	77008-3641
0077	De Chaumes Elementary School	155 Cooper Road		Library	Houston	77076
0078	Harris County Department of Education	6300 Irvington Boulevard	at Caplin Street	100C	Houston	77022-5618

District I						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0086	Sheraton Houston Brookhollow Hotel	3000 North Loop West Freeway	at Directors Row	Jasmine I & II	Houston	77092-8810
0105	Houston Community College Northline	8001 Fulton Street		Room 115	Houston	77022
0117	Oyo Townhouse	12439 Northwest Freeway	near Bingle Road	Meeting Room	Houston	77092
0153	Janowski Elementary School	7500 Bauman Road	at Van Molan Street	Annex building	Houston	77022-6125
0166	Saint Anne de Beaupre Catholic Church	2810 Link Road	at East 29th Street	The Big Hall, Building 1	Houston	77009-1196
0167						
0179						
0184	Independence Hall Apartments Community Room	6 Burress Street	at Airline Drive	Activities Room	Houston	77022-1944
0196						
0206	Montie Beach Park Community Center	915 Northwood Street	at Coronado Street	Main MultiPurpose Room	Houston	77009-3703
0207	CDA Internacional Church	5203 Fulton Street	at Link Road	Fellowship Hall	Houston	77009
0261	American Legion Post No 586	708 East Parker Road	at Guse Street	Stage	Houston	77076-3413
0270	Clifton Middle School	6001 Golden Forest Drive	at Lost Forest Drive	Multipurpose Room	Houston	77092-2359
0313						
0321	Melrose Park Community Center	1001 Canino Road	at Downey Street	Gym	Houston	77076-1218
0323						
0324	Harper Alternative School	4425 North Shepherd Drive	between 43rd Street and Curtin Street	Computer Room	Houston	77018
0326						
0339	Looscan Elementary School	3800 Robertson Street	at Shelby Street	Library Hallway	Houston	77009-4959
0341	Burbank Middle School	315 Berry Road	at Bauman Road	Auditorium	Houston	77022
0367	B T Washington High School	119 East 39th Street	at Yale Street	Auditorium	Houston	77018-6545
0424	Housman Elementary School	6705 Housman Street	at Silber Road	Gymnasium	Houston	77055-2221
0446						
0448	Black Middle School	1575 Chantilly Lane	at West 43rd Street	Auditorium	Houston	77018-4150
0498	Northwest Church of Christ	6720 West Tidwell Road	Near Bingle Road	Fellowship Center	Houston	77092-1436
0501	Mount Sinai Baptist Church Family Life Center	902 West 8th Street	at Herkimer Street	Gym	Houston	77007-1408
0505	Wainwright Elementary School	5330 Milwee Street	at Costa Rica Road	Cafeteria	Houston	77092-6655
0543	Herrera Elementary School	525 Bennington Street	at Helmers Street	Gym	Houston	77022-4911

District I						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0579	Sendero de la Cruz	513 West Rittenhouse Road	at Stuebner Airline Road	Sanctuary	Houston	77091-2404
0637	William Booth Garden Apartments	808 Frawley Street	at Irvington Street	Activity Room	Houston	77009-3353
0663	Waltrip High School	1900 West 34th Street	at Ella Boulevard	ISS Room	Houston	77018-6186
0677	El Mesias United Methodist Church	406 East Rittenhouse Street	at Werner Street	Cafeteria	Houston	77076
0683						
0736						
0778						
0779	Hardy Street Senior Citizens Center	11901 West Hardy Road	at Canino Road	Auditorium	Houston	77076-1220
0787						
0795						
0809						
0833						
0835						
0844						
0846						
0909						
0910						
0917						
0927						
0928						
0953						
0978						

District V						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0008	Bayland Park Community Center	6400 Bissonnet Street	near Hillcroft	Auditorium	Houston	77074
0015	Saint Andrews Presbyterian Church	5308 Buffalo Speedway	at Bissonnet Street	Warren Family Center	Houston	77005-2122
0018	Longfellow Elementary School	3617 Norris Drive	at Timberside Drive	Library	Houston	77025-3600
0040						
0087						
0089	Southside Place Park Clubhouse	3743 Garnet Street	at Chilos Street	Clubhouse	Houston	77005-3715
0123	Montrose Branch Houston Public Library	4100 Montrose Boulevard	at Colquitt Street	Meeting Room	Houston	77006-4938
0128	Bellaire Civic Center	7008 South Rice Avenue		Auditorium	Bellaire	77401
0133	West University Elementary School	3756 University Boulevard	at Edloe Street	T-1	West University Place	77005
0146	Platou Community Center	11655 Chimney Rock Road	at Burdine Street	Main MultiPurpose Room	Houston	77035-2807

District V						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0148	Michael E DeBakey High School for Health Professions	2545 Pressler Street	at West Holcombe Boulevard	Room 148	Houston	77030
0175						
0176	Lovett Elementary School	8814 South Rice Avenue	at Jason Street	Data Room 317	Houston	77096-2622
0182						
0183	West University Place City Hall	3800 University Boulevard			West University Place	77005
0214	Cunningham Elementary School	5100 Gulfton Street	near South Rice Avenue	Cafeteria	Houston	77081
0215	Faith American Lutheran Church	4600 Bellaire Boulevard	at White Drive	Faith Center Gym	Bellaire	77401-4296
0222	West Houston Church of Christ	17100 West Road	at Queenston Boulevard	Gym	Houston	77095
0224	Linkwood Park Community Center	3699 Norris Drive	at Ilona Lane	Main MultiPurpose Room	Houston	77025-3600
0232	Pershing Middle School	3838 Blue Bonnet Boulevard	at Braes Boulevard	Skyline Hallway	Houston	77025-1230
0256						
0268						
0281	Godwin Park Community Center	5101 Rutherglenn Drive	at Balmforth Lane	Main MultiPurpose Room	Houston	77096
0284	Bonham Elementary School	8302 Braes River Drive	at Carew Street	Main Entrance Foyer	Houston	77074-4212
0304	Herod Elementary School	5627 Jason Street	at Mullins Drive	Library	Houston	77096-2110
0315	Elrod Elementary School	6230 Dumfries Drive	At Bob White Drive	Cafeteria	Houston	77096-4603
0316	Evelyn Rubenstein Jewish Community Center	5601 South Braeswood Boulevard	at Atwell Drive	Kehillah Room 103	Houston	77096
0317						
0335	BakerRipley Gulfton Sharpstown Campus	6500 Rookin Street			Houston	77074
0345						
0350	The Rice School	7550 Seuss Drive	at North Braeswood Boulevard	Hallway/Auditorium	Houston	77025-2271
0360	Residence Inn West University	2939 Westpark Drive	near Buffalo Speedway	Meeting Room	Houston	77005
0361	Rice University Welcome Center	6100 Main Street		Sewall Hall	Houston	77005
0403	Westbury Baptist Church	10425 Hillcroft Street	at Willowbend Boulevard	Game Room in Family Life Center	Houston	77096-4798
0430	Jane Long Academy Middle School	6501 Bellaire Boulevard	at Rookin Street	Auditorium	Houston	77074-6428
0431	Burnett Bayland Community Center	6000 Chimney Rock Drive	at Gulfton Street	Gymnasium	Houston	77081-4001
0432	Pilgrim Academy	6302 Skyline Drive	at West Greenridge Drive	Library	Houston	77057-6902

District V						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0472	Residence Garage Underwood	2347 Underwood Street	at Kelving Street	Garage	Houston	77030-3627
0570	Pin Oak Middle School	4601 Glenmont Drive	at W Loop S	Library	Bellaire	77401-2328
0685						
0802						
0819						
0826						
0829						
0837						
0869						
0891						
0895	Poe Elementary School	5100 Hazard Street	at South Boulevard	Front Hallway	Houston	77098-5330
0896	Emanu El	1500 Sunset Boulevard		Feld Hall	Houston	77005
0906						
0931						
0932						
0933						
0952						
0956						
0974						

District VI						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0095	Econolodge West Energy Corridor	715 Highway 6 South	at Memorial Drive	Conference Room	Houston	77079-4003
0130	Houston Marriott Westchase	2900 Briarpark Drive	at Meadowglen Lane	Westchase Rooms 1-4	Houston	77042
0284	Bonham Elementary School	8302 Braes River Drive	at Carew Street	Main Entrance Foyer	Houston	77074-4212
0296						
0297	Sharpstown Park Community Center	6600 Harbor Town Drive	at Bellaire Boulevard	MultiPurpose Room 2	Houston	77036-4052
0298	Waldo Emerson Elementary School	9533 Skyline Drive	at Tanglewilde Street	Dance Room	Houston	77063-5215
0311	Ed White Elementary School	9001 Triola Lane	at Jorine Drive	Foyer	Houston	77036-6147
0356	Paul Revere Middle School	10502 Briar Forest Drive	at West Sam Houston Parkway	Hallway/Auditorium	Houston	77042-2338
0359	Betty Roberts Best Elementary School	10000 Centre Parkway	at Sugar Branch Drive	Music Room# 271	Houston	77036-8200
0395	Ashford Elementary School	1815 Shannon Valley Drive	at Whittington Drive	Gym	Houston	77077-4901
0425	Raindrop Turkish House	9301 West Bellfort Boulevard		Ballroom	Houston	77031
0426	Sharpstown International School	8330 Triola Lane	at Mary Bates Boulevard	Library	Houston	77036-6310
0427	Winford Funerals	8514 Tybor Drive	at Wednesbury Lane	Back Building	Houston	77074

District VI						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0433	Piney Point Elementary School	8921 Pagewood Lane	at Fondren Road	Gym	Houston	77063-5543
0461						
0462	Kate Bell Elementary School	12323 Shaftsbury Drive	at Ravensworth Street	PE Room	Houston	77031-3123
0489	India House	8888 West Bellfort Street	at Westbrae Parkway	Room 122	Houston	77031-2406
0490	Valley West Elementary School	10707 South Gessner Road	at Allen Lane	Cafeteria	Houston	77071
0492						
0499	Grace Presbyterian Church	10221 Ella Lee Lane	at West Sam Houston Parkway	Massey Tucker Hall ABC	Houston	77042-2999
0504	Country Village Clubhouse	12042 Riverview Drive	at Cedar Pass Drive	Main Club House room	Houston	77077-3036
0507	Chinese Community Center	9800 Town Park Drive		Rec Center	Houston	77036
0510	Ray K Daily Elementary School	12909 Briar Forest Dr	near Westhurst Lane	Gym	Houston	77077
0525	Milne Elementary School	7800 Portal Drive	at Kittybrook Drive	Cafeteria/Gymnasium	Houston	77071-1700
0555	Marian Park Community Center	11101 South Gessner Road	at Fighting Colt Street	Community Center	Houston	77071
0566	Sneed Elementary School	9855 Pagewood Lane	at Wood Chase Drive	Room 305	Houston	77042-5523
0572	Masjid El Farooq	1207 Conrad Sauer	near Georgibelle Drive	Community Room	Houston	77043
0625	Ashford United Methodist Church	2201 South Dairy Ashford Road	at Piping Rock Drive	Fellowship Hall	Houston	77077
0626	Christ the Servant Lutheran Church	2400 Wilcrest Drive		Fellowship Hall	Houston	77042-2736
0645	Barbara Bush Elementary School	13800 Westerloch Dr	at Parkway Plaza Drive	Multi-Purpose Room	Houston	77077
0686	Tracy Gee Community Center	3599 Westcenter Drive		Art Rooms 1 & 2	Houston	77042
0711	Westside High School	14201 Briar Forest Drive	at Highway 6	Library	Houston	77077-1806
0727	Shadowbriar Elementary School	2650 Shadowbriar Drive	at Westheimer Road	Multipurpose Room	Houston	77077-6000
0807	Sunset Shadows Apartments Clubhouse	9850 Meadowglen Lane	near Briarpark Drive	Business Center	Houston	77042-4303
0839	San Mateo Episcopal Church	6635 Alder Drive #2			Houston	77081
0938						
0944						
0985						
0986						
1002	Judy Bush Elementary School	9730 Stroud Drive	at Corporate Street	Library	Houston	77036-5105

District VII						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0037						
0038	Woodrow Wilson Elementary School	2100 Yupon Street	at Indiana Street	Gym	Houston	77006-1830
0054	SPJST Lodge Num 88	1435 Beall Street	at 15th Street	Annex in back of main building	Houston	77008-3441
0070	Memorial Elementary School	6401 Arnot Street	at Pickens Street	Room 103	Houston	77007-2007
0086	Sheraton Houston Brookhollow Hotel	3000 North Loop West Freeway	at Directors Row	Jasmine I & II	Houston	77092-8810
0129	Briargrove Elementary School	6145 San Felipe Street	at Briarmead Drive	Library	Houston	77057-2801
0135	River Oaks Recreation Center	3600 Locke Lane	at Timber Lane	Main MultiPurpose Room	Houston	77027-4003
0139	Lamar High School	3325 Westheimer Road	at Eastside Street	Performance Hall	Houston	77027
0177						
0178	HCC West Loop South	5601 West Loop South		Auditorium	Houston	77081
0200	Metropolitan MultiService Center	1475 West Gray Street	at Metropolitan Street	Gym	Houston	77019-4926
0204	Lazybrook Baptist Church	1822 West 18th Street	near Ella Boulevard	Fellowship Hall	Houston	77008-1204
0213	First Congregational Church	10840 Beinhorn Road		Assembly Room	Houston	77024-3098
0217	Saint Anne Catholic Church	2140 Westheimer Road		Saint Basil Hall	Houston	77098
0227						
0233	Girl Scouts of San Jacinto Council	3000 Southwest Freeway	near Wakeforest Avenue	Performance Area plus other areas	Houston	77098
0234	Houston Marriott West Loop by The Galleria	1750 W Loop S			Houston	77027
0269	Hunters Creek Elementary School	10650 Beinhorn Road			Houston	77024
0272	Unity of Houston	2929 Unity Drive	at Hillcroft Street	Sanctuary	Houston	77057
0282	Briarmeadow Clubhouse	3203 Freshmeadows Drive	at Richmond Avenue	Clubhouse	Houston	77063-6231
0299	Treasure Forest Elementary School	7635 Amelia Road	at Counter Point Drive	Cafeteria	Houston	77055-1737
0303						
0312	Terrance Banquet Hall	2424 South Voss Road	Corner of Voss Road and Burgoyne Drive	Hall	Houston	77057
0431	Burnett Bayland Community Center	6000 Chimney Rock Drive	at Gulfton Street	Gymnasium	Houston	77081-4001
0432	Pilgrim Academy	6302 Skyline Drive	at West Greenridge Drive	Library	Houston	77057-6902
0434	Hampton Inn Galleria	4500 Post Oak Parkway	at West Loop	Uptown Room	Houston	77027-3419
0435	T H Rogers School	5840 San Felipe Street	at Bering Drive	Cafeteria	Houston	77057
0436	Tanglewood Middle School	5215 San Felipe Street	at Sage Road	Gym	Houston	77056

District VII						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0491	Mandarin Immersion Magnet School	5445 West Alabama Street	at Yorktown Street	Library	Houston	77056
0567	Vietnamese Community Center	7100 Clarewood Drive	at Southwest Freeway	Main Hall	Houston	77036-4402
0569 0710						
0730	The Forum at Memorial Woods	777 North Post Oak Road	at Memorial Woods Drive	Multi-Purpose	Houston	77024
0902	Resurrection Metropolitan Community Church	2025 West 11th Street	near T C Jester Boulevard	Activities Building	Houston	77008-6320

District IX						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0014	Parker Elementary School	10626 Atwell Drive	at Willowbend Boulevard	Auditorium	Houston	77096-4925
0022	Foerster Elementary School	14200 Fonmeadow Drive	at Haviland Street	Cafeteria	Houston	77035-5218
0131	Abiding Faith United Methodist Church	14300 Almeda School Road	at Fellows Road	Fellowship Hall	Houston	77047-7102
0158	Reynolds Elementary School	9601 Rosehaven Drive	at Sunbeam Street	Multi Purpose	Houston	77051-3132
0216	Montgomery Elementary School	4000 Simsbrook Drive	at Bathurst Drive	Cafeteria	Houston	77045-5628
0243						
0271	Cloverland Park Bessie Swindle Community Center	11800 Scott Street	at Hickok Lane	Main MultiPurpose Room	Houston	77047-1508
0286	Windsor Village Community Center	14441 Croquet Lane	at Grapevine Street	Main MultiPurpose Room	Houston	77085-3352
0291						
0292	Audrey H Lawson Middle School	14000 Stancliff Street	at Simsbrook Drive	Internet Cafe Hall	Houston	77045-5328
0293	Andy Anderson Elementary School	5727 Ludington Drive	at Landsdown Drive	Annex	Houston	77035-4305
0294	Woodson Elementary School	10720 Southview	at South Acres Drive	Cafeteria	Houston	77047
0318	Hobby Elementary School	4021 Woodmont Drive	at White Heather Drive	Cafeteria	Houston	77045-3515
0319	Hiram Clarke Multi Service Center	3810 West Fuqua Street	near Buffalo Speedway	Auditorium	Houston	77045-6402
0332	Jean Hines Caldwell Elementary School	5515 West Orem Drive	at Croquet Lane	Community Room	Houston	77085
0336	South Early College High School	1930 Airport Boulevard	near South Freeway	Multi Purpose Room	Houston	77051
0337	Fondren Elementary School	12405 Carlsbad Street	at West Orem Drive	Cafeteria	Houston	77085-1224
0355	James H Law Elementary School	12401 South Coast Drive	at Orem Drive	Cafeteria	Houston	77047-2736

District IX						
PCT	Location	Address 1	Address 2	Voting Rm	City	Zip
0372	Gross Elementary School	12583 S Gessner Road	near Beltway 8	Cafeteria	Houston	77071
0384	Riceville Mount Olive Baptist Church Multi Purpose Building	11231 South Gessner Road	At South Breeze Drive	Multi Purpose	Houston	77071-2209
0392	Living Faith Baptist Church	4310 Holloway Drive	at Rubin Street	Living Faith Fellowship Hall	Houston	77047-1119
0402	Robert L Frost Elementary School	5002 Almeda Genoa Road	at Hendrickson Street	Cafeteria	Houston	77048-4725
0453	Westbury Senior High School	11911 Chimney Rock Road	near Dryad Drive	Library	Houston	77035
0458	The Power Center	12401 South Post Oak Road	at South Main Street	Green Room	Houston	77045-2020
0506	Fondren Park Community Building	11802 McClain Boulevard	at Gregory Boulevard	Meeting Room	Missouri City	77071-3334
0525	Milne Elementary School	7800 Portal Drive	at Kittybrook Drive	Cafeteria/Gymnasium	Houston	77071-1700
0542	The Crossing Community Church	3225 West Orem Drive	at Waterloo Street	Crossing Life Center	Houston	77045-4603
0554	Braeswood Assembly of God	10611 Fondren Road	at Creekbend Drive	Foyer	Houston	77096-5497
0630	Tom Bass Park Community Center Section Three	15108 Cullen Boulevard	at Kilnar Street	Auditorium	Houston	77047-6714
0638	West Orem YMCA	5801 West Orem Drive		Community Room	Houston	77085
0652						
0693						
0722	Mount Moriah Missionary Baptist Church	15500 Vandalia Way	at Glenridge	Fellowship Hall	Houston	77053-2128
0754	Bethels Place Community Empowerment Center	12660 Sandpiper Drive	at Fonmeadow Street	Auditorium	Houston	77035-5382
0893	Greater Saint Matthew Church Southwest Campus	14919 South Main			Houston	77035
0969						
0995	James Madison High School	13719 White Heather Drive	at West Orem Drive	Auditorium	Houston	77045

Polling locations are subject to change by Harris County and are posted and updated on HarrisVotes.com.

11. The Harris County Administration Building, 1001 Preston Street, Northeast Sub Foyer, 1st Floor, Houston, Texas 77002 is designated as the main early voting place, and Isabel Longoria, Harris County Elections Administrator (telephone number: 713-755-6965), is hereby appointed clerk for early voting in the election. Applications for ballots by mail should be directed in writing to Isabel Longoria, Harris County Elections Administrator, Attn: Elections Division, P.O. Box 1148, Houston, Texas 77251-1148 by regular mail; to Isabel Longoria, Harris County Elections Administrator, 1001 Preston Street, Fourth Floor, Houston, Texas 77002 by common or contract carrier; by telephonic facsimile machine at 713-755-4983 or 713-437-8683; or by electronic transmission of a scanned application containing an original signature to the following email address: vbm@HarrisVotes.com. The application form may be downloaded from the

County's website at <https://harrisvotes.com/VotingInfo#VoteByMail>. An application must be received by the Clerk for Early Voting by 5:00 o'clock p.m. on October 22, 2021. Additionally, if an application for ballot by mail (ABBM) is faxed or emailed, or if a federal postcard application (FPCA) is faxed, then the applicant must submit the original application to the Early Voting Clerk by mail so that the Clerk receives the original not later than the fourth (4th) business day after receiving the emailed or faxed ABBM or faxed FPCA. If the Early Voting Clerk does not receive the original ABBM or FPCA by this deadline, then the emailed or faxed ABBM or faxed FPCA is incomplete, and the Clerk cannot send the applicant a ballot. Early voting by personal appearance will be held Monday, October 18, 2021, through Friday, October 29, 2021. Dates and times for early voting by personal appearance shall generally be as follows: October 18 - October 22, 2021, 7 a.m. – 7 p.m.; October 23, 2021, 7 a.m. – 7 p.m.; October 24, 2021, 12 p.m. – 7 p.m.; October 25 – October 27, 2021, 7 a.m. – 7 p.m.; October 28, 2021, 7 a.m. – 10 p.m.; and October 29, 2021, 7 a.m. – 7 p.m.; some locations may offer extended hours and/or drive-thru voting. Early voting will be conducted at the following locations:

Location	Address	City	Zip
Above and Beyond Fellowship	20498 Rhodes Road Foyer	Spring	77388
Acres Homes Multi Service Center	6719 West Montgomery Road Auditorium	Houston	77091
Alief ISD Administration Building	4250 Cook Road Room 750	Houston	77072
Alief ISD Center for Talent Development	14411 Westheimer Road Room 200A	Houston	77082
Alvin D Baggett Community Center	1302 Keene Street Conference Room	Galena Park	77547
Anclamar's W Reception Hall A	10330 Eastex Freeway Hall A	Houston	77093
Anclamar's W Reception Hall B	10330 Eastex Freeway DTV	Houston	77093
BakerRipley East Aldine Campus	3000 Aldine Mail Route Road Reunion Hall	Houston	77039
Bayland Park Community Center	6400 Bissonnet Street Auditorium	Houston	77074
Baytown Community Center	2407 Market Street Tejas Room	Baytown	77520
Big Stone Lodge	709 Riley Fuzzel Road Community Center	Spring	77373
City Jersey Village Municipal Government Center	16327 Lakeview Drive Civic Center in Municipal Meeting Room	Houston	77040-2029
City of South Houston Municipal Court	1019 Dallas Street Court Room	South Houston	77587

Location	Address	City	Zip
Clear Creek ISD Central Support Facility	2145 West Nasa Boulevard	Webster	77598
Clear Lake Islamic Center	17511 El Camino Real Community Hall	Houston	77058
Cleveland Ripley Neighborhood Center	720 Fairmont Parkway Gym	Pasadena	77504
Crosby Community Center	409 Hare Road Large Assembly Room	Crosby	77532
East Harris County Activity Center	7340 Spencer Highway Big Room	Pasadena	77505
El Franco Lee Community Center	9500 Hall Road Auditorium	Houston	77089
Fairfield Inn and Suites Houston NW Willowbrook	10825 North Gessner Fairfield Ranch Meeting Room	Houston	77064
Fallbrook Church	12512 Walters Road Brooks Sports Gym	Houston	77014
Fallbrook Church	12512 Walters Road DTV	Houston	77014
First Congregational Church	10840 Beinhorn Road Assembly Room	Houston	77024-3098
Forest Brook Middle School	7525 Tidwell Street Auditorium	Houston	77016
The Grand Tuscany Hotel	12801 Northwest Freeway The Plaza	Houston	77040
Green House International Church	200 West Greens Road Church	Houston	77067
HCC Alief Center	13803 Bissonnet Street Room 157	Houston	77083
HCC Alief Center	13803 Bissonnet Street DTV	Houston	77083
HCC North Forest Campus	6010 Little York Road Community Room	Houston	77016
HCC Northline Campus	8001 Fulton Street Room 115	Houston	77022
HCC Southeast College Building D	6815 Rustic Street Room 108	Houston	77087
HCC West Loop South	5601 West Loop South Auditorium	Houston	77081
HCC West Loop South	5601 West Loop South DTV	Houston	77081
Hampton Inn and Suites Houston/Atascocita	19108 Moon Trail Drive Meeting Room	Humble	77346

Location	Address	City	Zip
Hampton Inn and Suites Houston Katy	22055 Katy Freeway Empire Room	Katy	77450
Hampton Inn Galleria	4500 Post Oak Parkway Uptown Room	Houston	77027-3419
Hardy Street Senior Citizens Center	11901 West Hardy Road Auditorium	Houston	77076-1220
Harris County Public Library Katy Branch	5414 Franz Road Meeting Room	Katy	77493-1717
Harris County Public Library Barbara Bush Branch	6817 Cypresswood Drive Elliot Room	Spring	77379-7705
Harris County Scarsdale Annex	10851 Scarsdale Boulevard Room D-110	Houston	77089
Hiram Clarke Multi Service Center	3810 West Fuqua Street Auditorium	Houston	77045-6402
Hockley Community Center	28515 Old Washington Road Room ABC	Hockley	77447
Holiday Inn Houston NRG/Med Center	8111 Kirby Drive Royal Oaks Ballroom	Houston	77054-1705
Hosanna Lutheran Church	16526 Ella Boulevard Fellowship Hall	Houston	77090
Houston Food Bank	535 Portwall Street Community Room	Houston	77029
Houston Food Bank	535 Portwall Street DTV	Houston	77029
Humble City Hall	114 West Higgins Street Council Chambers	Humble	77338
ISGH Bear Creek Community Center	17250 Coventry Park Drive Community Center	Houston	77084
ISGH Bear Creek Community Center	17250 Coventry Park Drive DTV	Houston	77084
Iglesia Una Luz en Tu Camino	9045 Howard Drive Hall # A	Houston	77017
J D Walker Community Center	7613 Wade Road Large MultiPurpose Room	Baytown	77521-8338
John P McGovern Texas Medical Center Commons	6550 Bertner Avenue 2 nd Floor Food Court	Houston	77030
John Phelps Courthouse	101 South Richey Street Training Room	Pasadena	77506
John Phelps Courthouse	101 South Richey Street DTV	Pasadena	77506

Location	Address	City	Zip
Juergens Hall Community Center	26026 Hempstead Highway Dance Hall	Cypress	77429-7321
Kashmere MultiService Center	4802 Lockwood Drive Conference Room	Houston	77026-2941
Kashmere MultiService Center	4802 Lockwood Drive DTV	Houston	77026-2941
Kingwood Community Center	4102 Rustic Woods Drive Auditorium	Kingwood	77345-1350
Kingwood Community Center	4102 Rustic Woods Drive DTV	Kingwood	77345-1350
Klein Multipurpose Center	7500 FM 2920 Room 402	Spring	77379-2204
La Porte Recreation and Fitness Center	1322 South Broadway Senior Center	La Porte	77571
Lone Star College Creekside	8747 West New Harmony Trail Room 116	Tomball	77375
Lone Star College North Harris	2700 WW Thorne Drive YMCA Building	Houston	77073
Lone Star College Victory Center	4141 Victory Drive Room 102	Houston	77088
Martin Flukinger Community Center	16003 Lorenzo Street Large Assembly Room	Channelview	77530
Martin Flukinger Community Center	16003 Lorenzo Street DTV	Channelview	77530
Masjid AlSalam	16700 Old Louetta Road Gym	Spring	77379
Masjid El Farooq	1207 Conrad Sauer Community Room	Houston	77043
Metropolitan MultiService Center	1475 West Gray Street Gym	Houston	77019-4926
Mission Bend Islamic Center	6233 Tres Lagunas Large Room	Houston	77083
Moody Park Community Center	3725 Fulton Street Gym	Houston	77009
Moody Park Community Center	3725 Fulton Street DTV	Houston	77009
MultiCultural Center	951 Tristar Drive Right Lobby	Webster	77598
MultiCultural Center	951 Tristar Drive DTV	Webster	77598
Neighborhood Centers Inc Ripley House Campus	4410 Navigation Boulevard Gym	Houston	77011-1036

Location	Address	City	Zip
North Channel Branch Library	15741 Wallisville Road Meeting Room	Houston	77049-4607
Nottingham Park Building	926 Country Place Drive Meeting Room	Houston	77079
The Power Center	12401 South Post Oak Road Green Room	Houston	77045-2020
The Power Center	12401 South Post Oak Road DTV	Houston	77045-2020
Prairie View A&M University Northwest	9449 Grant Road Rooms 114 and 115	Houston	77070
Prairie View A&M University Northwest	9449 Grant Road DTV	Houston	77070
Raindrop Turkish House	9301 West Bellfort Boulevard Ballroom	Houston	77031
Richard and Meg Weekley Community Center	8440 Greenhouse Road Room 300	Cypress	77433-5135
SPJST Lodge Num 88	1435 Beall Street Annex in back of main building	Houston	77008-3441
Saint John Lutheran Church and School	15235 Spring Cypress Road Gym	Cypress	77429
Saint Philip Neri Catholic Church	10960 Martin Luther King Boulevard Hospitality room	Houston	77048-1896
Saint Philip Neri Catholic Church	10960 Martin Luther King Boulevard DTV	Houston	77048-1896
San Jacinto Community Center	604 Highland Woods Drive Meeting Room	Highlands	77562-4546
Sheldon Education and Community Center	8530 C E King Parkway Room 307	Houston	77044
Sheldon Education and Community Center	8530 C E King Parkway DTV	Houston	77044
Sheraton Houston Brookhollow Hotel	3000 North Loop West Freeway Jasmine I & II	Houston	77092-8810
Shrine of the Black Madonna Cultural and Event Center	5309 Martin Luther King Boulevard Main Room	Houston	77021

Location	Address	City	Zip
Steve Radack Community Center	18650 Clay Road Conference Room	Houston	77084
Sunnyside Multi Service Center	9314 Cullen Boulevard Auditorium 189	Houston	77051
Texas Southern University	3100 Cleburne Street Terry Library	Houston	77004
Tomball Public Works Building	501B James Street Training Room	Tomball	77375
Tracy Gee Community Center	3599 Westcenter Drive Art Rooms 1 & 2	Houston	77042
Trini Mendenhall Community Center	1414 Wirt Road Auditorium	Houston	77055-4917
University of Houston Clear Lake	2700 Bay Area Boulevard Garden Room	Houston	77058
University of Houston Student Center	4455 University Drive Room 214 Space City	Houston	77004
Victory Houston	809 West Road Event Center	Houston	77038
West End Multi Service Center	170 Heights Boulevard Auditorium Building 3	Houston	77007
West Orem YMCA	5801 West Orem Drive Community Room	Houston	77085
Wheeler Avenue Baptist Church	3810 Ruth Street Gymnasium	Houston	77004-2604

Registered voters in Harris County may vote at any Harris County election-day polling location. Please go to [HarrisVotes.com](https://www.harrisvotes.com) for updates to early voting locations by Harris County and for additional details concerning which locations offer 24-hour and/or drive-thru voting. Polling locations are subject to change by Harris County.

12. All voting at the election shall be by the method provided by the Commissioners' Court of Harris County, Texas, for use in elections held in Harris County, Texas, under the conditions provided for by contract between Harris County and the Houston Independent School District.

13. The candidate receiving the majority of the votes cast for the position shall be deemed to be elected and be entitled to serve as trustee.

14. The results of the election shall be canvassed by the Board not earlier than November 5, 2021, or later than November 15, 2021, at a meeting called by the Board in accordance with the requirements of the Texas Open Meetings Act. In the event that no person is elected by majority vote, the Board shall order a special run-off election to be held on a date specified by law and shall cause the names of the two (2) candidates receiving the highest number of votes in the election to be placed on the ballot as candidates for the run-off election. The special

run-off election shall be held and conducted in the manner prescribed by law for regular elections. In setting the date for the special run-off election, the Board may take into consideration any other election to be held at or around the date of the special election.

15. The candidates elected to office in Geographic Districts I, V, VI, VII, and IX shall assume office on January 1, 2022, continuing until December 31, 2025.

16. All election materials including the notice of election, ballots, instruction cards, affidavits, and other forms which the voter may be requested to sign, and all early voting materials, shall be printed in English, Spanish, Chinese, and Vietnamese, or Spanish, Chinese and Vietnamese translations thereof shall be made available in the circumstances permitted and the manner required by law.

17. Pursuant to Section 63.0013 of the Texas Election Code, an election officer may give voting order priority to individuals with a mobility problem that substantially impairs the person's ability to move around. A person assisting an individual with a mobility problem may also, at the individual's request, be given voting order priority. Disabilities and conditions that may qualify for voting order priority include paralysis, lung disease, the use of portable oxygen, cardiac deficiency, severe limitation in the ability to walk due to arthritic, neurological, or orthopedic condition, wheelchair confinement, arthritis, foot disorder, the inability to walk 200 feet without stopping to rest, or use of a brace, cane, crutch, or other assistive device.

18. A substantial copy of this order shall serve as proper notice of the election. The notice, including a Spanish, Chinese and Vietnamese translation, shall be published at least one time not more than thirty (30) days or less than ten (10) days before the day of the election in a newspaper of general circulation in the District and posted not later than the 21st day before the election and remain posted continuously through election day on the bulletin board used for notices of meetings of the Board of Education, and also on the District's website. The District shall deliver notice of this election to the Harris County Clerk not later than the 60th day before the election.

19. To the extent not contained within the District's official election notice, the District shall also post on its website not later than October 12, 2021, the following information: (1) the election date; (2) the location of each polling place; (3) the name of each candidate for an elected office on the ballot; and (4) to the extent applicable, each measure on the ballot.

20. Additionally, the District shall post the following information on its website as soon as practicable after the election: (1) the results of the election; (2) total number of votes cast; (3) total number of votes cast for each candidate or for or against each measure; (4) total number of votes cast by personal appearance on election day; (5) total number of votes cast by personal appearance or mail during the early voting period; and (6) total number of counted and uncounted provisional ballots cast.

21. This Order shall take effect immediately upon its approval.

PASSED AND APPROVED, this eleventh day of November 2021.

Kathy Blueford-Daniels, Secretary
Board of Education
Houston Independent School District

Dr. Patricia K. Allen, President
Board of Education
Houston Independent School District

(District Seal)

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of the Deputy Superintendent
Rick Cruz, Deputy Superintendent

SUBJECT: APPROVAL OF FALL 2021 CLASS-SIZE WAIVER REQUESTS

Each school district in Texas is required to conduct a class-size enrollment survey for grades prekindergarten through four. Prekindergarten was added to this requirement effective September 30, 2021. If any section(s) in those grades exceed the allowable class-size limit of 22 students per teacher, the Houston Independent School District (HISD) must submit to the Texas Education Agency (TEA) a class-size waiver request. Class-size surveys conducted on October 8, 2021, were used to determine the number of waivers needed. The class-size waiver report must be approved by the Board of Education before it is submitted to the TEA. Below is a summary of total waiver application submissions to the TEA during prior school years.

School Year	Number of Class-Size Waivers
2021–2022	1,008*
2020–2021	541
2019–2020	846
2018–2019	860
2017–2018	955

*First year to include prekindergarten

The full class-size waiver report is on file in Board Services and is available online.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 1: Effective Teacher in Every Classroom. The number of waivers requested indicates the need for additional teachers and classroom space to meet the state mandate.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the fall 2021 class-size waiver requests, effective November 12, 2021.

Approval of Fall 2021 Class-Size Waiver Requests

BACKGROUND:

- Each school district in Texas is required to conduct a class-size enrollment survey for grades prekindergarten through four. Prekindergarten was added to this requirement effective September 30, 2021. If any section(s) in those grades exceed the allowable class-size limit of 22 students per teacher, the Houston Independent School District (HISD) must submit to the Texas Education Agency (TEA) a class-size waiver request. Class-size surveys conducted on October 8, 2021, were used to determine the number of waivers needed. The class-size waiver report must be approved by the Board of Education before it is submitted to the TEA. Below is a summary of total waiver application submissions to the TEA during prior school years.
- The current school year is the first school year in which prekindergarten was added to the class-size limit requirement per Texas Education Code 25.112.
- Waivers are submitted to the TEA, which considers aspects such as enrollment, facility space, shortage of teachers, and financial hardships to determine whether to grant requested waivers.

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of the Deputy Superintendent
Rick Cruz, Deputy Superintendent

SUBJECT: APPROVAL OF REMOTE CONFERENCING WAIVER REQUESTS

Each school district in Texas is required to submit a waiver request for each approved student who needs an extension of remote conferencing (temporary online learning). If the student's documented temporary medical condition persists longer than 20 instructional days over the entirety of the school year, a waiver request must be submitted for an extension of remote conferencing beyond the allowable cumulative 20 instructional day period. The waiver request must include an explanation of the circumstances. (For example, a child was in close contact with COVID-19 more than twice over the course of the year, and the family opted to follow the stay-at-home recommendations each time).

Waivers will be granted on a case-by-case basis by the Texas Education Agency (TEA). A waiver will not be granted if the student is unable to attend school for a reason other than a medical condition, such as confinement at home for disciplinary reasons. The temporary online learning waiver must be approved by the Board of Education before it is submitted to the TEA for consideration and possible approval.

Approving the remote conference waiver will ensure the district receives full allotted attendance funding.

As of October 21, 2021, there are 17 students requesting a remote conferencing extension.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the remote conferencing waiver requests, effective November 12, 2021.

Approval of Remote Conferencing Waiver Requests

BACKGROUND:

According to the Texas Education Agency (TEA), the amount of time a student can be eligible for remote conferencing instruction cannot exceed more than 20 instructional days over the entirety of the school year. The Houston Independent School District (HISD) provides its remote conferencing option through its temporary online learning program, which is for students who are unable to attend school because of a temporary medical condition, which includes a positive test result for a communicable condition listed in 25 Texas Administrative Code 97.7, or being identified as having been in close contact with COVID-19.

If the documented temporary medical condition persists longer than 20 instructional days over the entirety of the school year, a waiver request must be submitted for an extension of remote conferencing beyond the allowable cumulative 20 instructional day period. The waiver request must include an explanation of the circumstances and will be granted by the TEA on a case-by-case basis. This board item allows for the submission of these waiver requests for students who meet the eligibility criteria.

OBJECTIVES:

- Ensure student safety by providing educational options within TEA guidelines.

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of the Deputy Superintendent
Rick Cruz, Deputy Superintendent

SUBJECT: APPROVAL OF THE EXECUTIVE SUMMARIES OF SCHOOL IMPROVEMENT PLANS FOR THE 2021–2022 SCHOOL YEAR

In accordance with Texas Education Code Section 11 and Section 39 subchapter E, schools are required to submit campus performance objectives that are part of their School Improvement Plan (SIP) to the Houston Independent School District (HISD) Board of Education for approval. SIPs are approved by each school's faculty and are revised annually. School support officers and assistant superintendents reviewed and approved each school's SIP. The complete School Improvement Plan for each campus will be available on the HISD website after the campus executive summaries are approved.

Each school has prepared an executive summary of its SIP that includes condensed information about the school; the targeted areas of need; and the goals, objectives, and major strategies. A copy of each SIP executive summary is on file in Board Services.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the campus executive summaries of School Improvement Plans for the 2021–2022 school year, effective November 12, 2021.

BOARD AGENDA ITEM EXECUTIVE SUMMARY

AGENDA ITEM	TITLE (SUBJECT)	SCHEDULED MEETING
	APPROVAL OF THE EXECUTIVE SUMMARIES OF SCHOOL IMPROVEMENT PLANS FOR THE 2021–2022 SCHOOL YEAR	November 11, 2021
INITIATED BY: Office of Research and Accountability – Allison Matney, Ed.D., Executive Officer		
<p>BACKGROUND</p> <p>Each school year, the principal of each school campus, with the assistance of their site-based decision-making committee (SDMC), develops, reviews, and revises the school improvement plan (SIP) for the purpose of improving student performance for all student populations, including students in special education programs under education code chapter 29, subchapter a, with respect to the student achievement indicators and any other appropriate performance measures for special needs populations.</p> <p>As described in Texas Education Code 11.253(d), each school improvement plan must:</p> <ol style="list-style-type: none"> 1. Assess the academic achievement for each student in the school using the achievement indicator system. 2. Set the campus performance objectives based on the achievement indicator system, including objectives for special needs populations, including students in special education programs under Texas Education Code chapter 29, subchapter a. 3. Identify how the campus goals will be met for each student. 4. Determine the resources needed to implement the plan. 5. Identify staff needed to implement the plan. 6. Set timelines for reaching the goals. 7. Measure progress toward the performance objectives periodically to ensure that the plan is resulting in academic improvement. 8. Provide for a program to encourage parental involvement at the campus. 9. Include goals and methods for violence prevention and intervention on campus. 10. If the campus is an elementary or middle school, set goals and objectives for the coordinated health program at the campus based on: <ol style="list-style-type: none"> a. Student fitness assessment data, including any data from research-based assessments such as the school health index assessment and planning tool created by the federal Centers for Disease Control and Prevention; b. Student academic performance data; c. Student attendance rates; d. The percentage of students who are educationally disadvantaged; e. The use and success of any method to ensure that students participate in moderate to vigorous physical activity; and f. Any other indicator recommended by the local school health advisory council. <p>Reviews and Approvals:</p> <p>Each school's final draft of their SIP is submitted to their SDMC. The SDMC reviews the SIP with parents, community members, and the school's professional staff. After all revisions are made and the principal approves the plan, the SDMC will present the plan to the school's professional staff for a</p>		

vote of approval. Two-thirds of the professional staff must approve the plan by secret ballot. Next, principals submit a copy of the approved plan to the appropriate school support officer and assistant superintendent for additional review and approval, as evidenced by their signatures. Lastly, the superintendent presents an agenda item to the Houston Independent School District (HISD) Board of Education seeking approval of all SIP executive summaries, copies of which are on-file in Board Services.

Plan Components:

1. Executive Summary

The executive summary gives a brief description of the school's culture and ongoing developments by condensing the more detailed reports in the subsequent components.

The executive summary for each school will be compiled by school leadership support and used as backup for the board agenda item.

2. Mission Statement

The mission statement focuses on the shared beliefs of the educational staff, parents, and community members. It is a concise statement of the purpose and function of the school that can be easily understood and adopted by all students, parents, educational staff, and community members. It is intended to set a broad standard by which the activities of the district or school may be consistently guided over time.

3. Overview of School.

This section describes the school and what makes it unique. The student population's characteristics, the school's location, and special programs are a few of the items that may be included.

4. Shared Decision-Making

This section provides a description of the school's shared decision-making committee (SDMC).

5. Needs Assessment

The needs assessment provides a review of the SIP from the prior year, the progress made toward achievement of the objectives, and positive and negative contributing factors. The needs assessment also includes a discussion of student achievement level based on the academic excellence indicators. Performance results must be disaggregated with respect to the performance of all student groups served, including categories of ethnicity, socioeconomic status, gender, and special programs.

6. Title I

This section includes a list of the Title I components, a summary of the component included in the SIP, and a sample of the component and page number(s) indicating where the component may be found.

7. State Compensatory Education Funds

Compensatory education is defined in reference (f) as programs or services designed to improve and enhance the regular education program for students in at-risk situations. The purpose is to increase the academic achievement of identified students in at-risk situations and reduce the dropout rate.

8. Goals

The required goals are: Increase student achievement; improve public support and confidence in schools; and Increase violence prevention and intervention (state requirement).

9. Objectives

This subsection should contain the required objectives to be written for each goal. Each objective must be measurable. Each objective should be presented in table format and must include specific information for initiatives, strategies, and activities; responsibility; resources; timeline; and formative evaluation.

10. Summative Evaluation

Each objective written must include a summative evaluation, which outlines the factors used to measure the objective at year-end and to determine if it was attained. The summative evaluation should be written below the objective.

OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None

ADMINISTRATIVE PROCEDURES REQUIRED: None

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF VENDOR AWARDS FOR PURCHASES OVER \$100,000 AND RATIFICATION OF VENDOR AWARDS FOR PURCHASES UNDER \$100,000

The purpose of this item is to authorize vendor awards for purchases over \$100,000 and ratify vendor awards for purchases under \$100,000. Pursuant to Board of Education policy, contracts for purchases over \$100,000 are submitted to the Houston Independent School District (HISD) Board of Education for approval prior to the issuance of purchase orders and/or agreement letters. Procurement Services, authorized by board policy, enters into purchase agreements for bid projects less than \$100,000, subject to ratification by the Board of Education.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids are in compliance with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders, the budgets to be charged, and a description of the items to be purchased. A copy of each tabulation is on file in Board Services.

COST/FUNDING SOURCE(S): Funds for these recommended actions will be necessary only one time.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives of the district.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves vendor awards for purchases over \$100,000 and ratifies vendor awards for purchases under \$100,000, effective November 12, 2021.

Approval of Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda

Project Information	21-06-11 – RFP / Fresh Juice Direct Delivery – (Alatorre) – (COO)
Project Description	The purpose of this project is to obtain delivery services offering fresh juice directly to campuses districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$18,000,000 for the duration of the project. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	NA/41/2
Project Term	The project term is from January 1, 2022, through June 30, 2022, with three annual renewals, not to extend beyond June 30, 2025.
Amount not to Exceed (Project Term)	\$18,000,000

Budget Information					
Fund	2400100000	Fund	Various Schools and/or Departments		Fund
Cost Center	1040832000	Cost Center			Cost Center
Functional Area	AD35990000000000	Functional Area			Functional Area
General Ledger	6341000000	General Ledger			General Ledger
I/O		I/O			I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Labatt Food Service	C-D	H

Approval of Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda

Project Information	21-06-14 – RFP / Special Diets Products and Related Items – (Alatorre) – (COO)
Project Description	The purpose of this project is to obtain physician-prescribed special-diets products. Based on annual appropriations, the projected expenditure is not to exceed \$12,000,000 for the duration of the project. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	NA/43/1
Project Term	The project term is from January 1, 2022, through June 30, 2022, with three annual renewals, not to extend beyond June 30, 2025.
Amount not to Exceed (Project Term)	\$12,000,000

Budget Information					
Fund	2400010000	Fund	Various Schools and/or Departments		Fund
Cost Center	1040832000	Cost Center			Cost Center
Functional Area	AD35990000000000	Functional Area			Functional Area
General Ledger	6341000100	General Ledger			General Ledger
I/O		I/O			I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Labatt Food Service	C-D	H

Approval of Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda

Project Information	22-07-04 – RFP / Service Level Agreement (SLA) for Medicaid Reimbursement Maximization System (MRMS) – (Garza) – (CFO)
Project Description	The purpose of this project is to provide support, maintenance, and ongoing development of the current Medicaid Revenue Maximization System software (MRMS). Based on annual appropriations, the projected expenditure is not to exceed \$10,300,200 for the duration of the project. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/ Received	879/15/2
Project Term	The project term is from February 1, 2022, through January 31, 2023, with four annual renewals, not to extend beyond January 31, 2027.
Amount not to Exceed (Project Term)	\$10,300,200

Budget Information					
Fund	7490000010	Fund		Fund	
Cost Center	5370807000	Cost Center		Cost Center	
Functional Area	AD33990000000000	Functional Area		Functional Area	
General Ledger	6299000000	General Ledger		General Ledger	
I/O		I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
BrightBytes, Inc	C-D	O

Approval of Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda

Project Information	22-07-14 – RFP / Armored Car Services – (Cortez) – (CFO)
Project Description	The purpose of this project is to obtain armored car services for scheduled pickup of currency from campuses and locations districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$3,000,000 for the duration of the project. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	265/2/1
Project Term	The project term is from November 12, 2021, through November 11, 2022, with four annual renewals, not to extend beyond November 11, 2026.
Amount not to Exceed (Project Term)	\$3,000,000

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Garda CL Southwest, Inc	RFP-0%	OT

Approval of Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda

Project Information	22-08-07 – RFP / Electrical Maintenance and Repairs (Like for Like) – (Hill) – (COO)
Project Description	The purpose of this project is to obtain electrical maintenance and repair services districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$17,500,000 for the duration of the project. The district applied the Best Value process in selecting the vendor and awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	336/23/7
Project Term	The project term is from November 12, 2021, through November 11, 2022, with four annual renewals, not to extend beyond November 11, 2026.
Amount not to Exceed (Project Term)	\$17,500,000

Budget Information		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
DM Electrical and Construction, LLC	A-100%	T
Earl L Warren dba Peace of Mind Comfort Solutions	A-100%	H
Ohms Corporation dba Ohms Electrical Services	A-100%	H
Todd & Troy Electrical Contractors dba TNT Electrical Contractors	B-20%	H
Young Electrical Services, Inc.	B-20%	H

**Approval of Cooperative Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda**

Project Information	21-06-16-04 – Cooperative / Electronic Procurement Software – (Ly) – (CFO)
Project Description	The purpose of this cooperative project is to maintain the electronic procurement software for the Purchasing Services Department. Based on annual appropriations, the projected expenditure is not to exceed \$230,000 for the duration of the project. This is a cooperative agreement with Choice Partners utilizing cooperative project number 21/062KN-02 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from November 12, 2021, through August 17, 2022, with three annual renewals, if Choice Partners executes its project renewal options, not to extend beyond August 17, 2025.
Amount not to Exceed (Project Term)	\$230,000

Budget Information					
Fund	1993020000	Fund		Fund	
Cost Center	1070803000	Cost Center		Cost Center	
Functional Area	AD41990000000000	Functional Area		Functional Area	
General Ledger	6639010000	General Ledger		General Ledger	
I/O		I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Ion Wave Technologies, Inc.	-	O

**Approval of Cooperative Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda**

Project Information	22-08-09-23 – Cooperative / Zonar GPS Systems and Related Goods and Services – (Ly) – (COO)
Project Description	The purpose of this cooperative project is to maintain the global positioning systems used by the Transportation Department to provide real-time bus and light fleet tracking. Based on annual appropriations, the projected expenditure is not to exceed \$1,500,000 for the duration of the project. This is a cooperative agreement with The Interlocal Purchasing System (TIPS) utilizing cooperative project number 200105 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from January 1, 2022, through May 31, 2023, with no remaining renewals.
Amount not to Exceed (Project Term)	\$1,500,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
Zonar Systems, Inc.	-	O

**Approval of Interlocal Purchase Under \$100,000
Recommended for 11/11/2021 Board Agenda**

Project Information	22-08-04-36 – Interlocal / Administrative Contracted Services and Materials – (Scherer) – (DS)
Project Description	The purpose of this interlocal project is to provide state-related testing services and materials districtwide for ad hoc, fee-based services concerning the State of Texas Assessments of Academic Readiness (STAAR) assessment program. Based on annual appropriations, the projected expenditure is not to exceed \$75,000 for the duration of the project. This is an interlocal agreement with the Texas Education Agency (TEA) utilizing RFP 701-19-054 and RFP 701-19-055 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from November 12, 2021, through August 31, 2022, with two annual renewals, if TEA executes its project renewal options, not to extend beyond August 31, 2024.
Amount not to Exceed (Project Term)	\$75,000

Budget Information					
Fund	1030810000	Fund	Various Schools and/or Departments	Fund	
Cost Center	1030810000	Cost Center		Cost Center	
Functional Area	AD1399000000000000	Functional Area		Functional Area	
General Ledger	6229000000	General Ledger		General Ledger	
I/O		I/O		I/O	

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
Cambium Assessment, Inc.	-	O
NCS Pearson, Inc.	-	O

**Approval of Interlocal Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda**

Project Information	22-09-14-06 – Interlocal / Region IV Education Service Center – (Scherer) – (CFO)
Project Description	The purpose of this interlocal project is to obtain goods and/or services that support districtwide performance goals. This is a request for a spending limit authorization. Based on annual appropriations, the projected expenditure is not to exceed \$15,000,000 for the duration of the project. This is an interlocal agreement with Region IV in accordance with Chapter 44 of the Texas Education Code (TEC), and Chapter 791 of the Government Code and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	N/A
Project Term	The project term is from November 12, 2021, through November 11, 2026.
Amount not to Exceed (Project Term)	\$15,000,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
Region IV Education Service Center	-	H

**Approval of Interlocal Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda**

Project Information	22-10-01-41 – Interlocal / Demographic Services – (Jackson) – (DS)
Project Description	The purpose of this interlocal project is to provide demographic services districtwide. The services will provide necessary campus enrollment projections, attendance boundary landscape and housing trends, incoming grade enrollment projections, and predicted enrollment competition. Based on annual appropriations, the projected expenditure is not to exceed \$1,250,000 for the duration of the project. This is an interlocal agreement with the Central Texas Purchasing Alliance (CTPA) / Cypress Fairbanks Independent School District (ISD) utilizing RFP 17-11-9200 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from November 12, 2021, through November 30, 2022, with four annual renewals, if Cypress Fairbanks ISD executes its project renewal options, not to extend beyond November 30, 2026.
Amount not to Exceed (Project Term)	\$1,250,000

Budget Information					
Fund	1993000000	Fund	Various Schools and/or Departments	Fund	
Cost Center	1060930000	Cost Center		Cost Center	
Functional Area	PS3199000000000000	Functional Area		Functional Area	
General Ledger	6299000000	General Ledger		General Ledger	
I/O		I/O		I/O	

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
Population and Survey Analysts, Inc. (PASA)	-	T

**Approval of Interlocal Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda**

Project Information	22-10-05-48 – Interlocal / Interactive Learning – (May) – (DS)
Project Description	The purpose of this interlocal project is to personalize learning for students and increase engagement in the classroom. Quizizz is a gamified subscription platform that allows instructors to create interactive lessons for synchronous and asynchronous students. Based on annual appropriations, the projected expenditure is not to exceed \$569,600 for the duration of the project. This is an interlocal agreement with the Central Texas Purchasing Alliance (CTPA) / North East Independent School District (ISD) utilizing RFP 01-21 in accordance with Chapter 44 of the Texas Education Code (TEC), and Chapter 791 of the Government Code and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from November 12, 2021, through October 31, 2022, with three annual renewals if North East ISD executes its project renewal options, not to extend beyond October 31, 2025.
Amount not to Exceed (Project Term)	\$569,600

Budget Information			
Fund	2810000000	Fund	Various Schools and/or Departments
Cost Center	106093500	Cost Center	
Functional Area	PS1111000000000000	Functional Area	
General Ledger	6299000000	General Ledger	
I/O	500000014447	I/O	

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
Quizizz, Inc.	-	O

**Approval of Interlocal Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda**

Project Information	22-10-07-48 – Interlocal / Instructional Differentiation for Gifted Learners – (Bellard) – (DS)
Project Description	The purpose of this interlocal project is to provide documented instructional differentiation for gifted learners. Based on annual appropriations, the projected expenditure is not to exceed \$1,600,000 for the duration of the project. This is an interlocal agreement with the Central Texas Purchasing Alliance (CTPA) / Humble Independent School District (ISD) utilizing RFP 2021-007R-02a in accordance with Chapter 44 of Texas Education Code (TEC), Chapter 791 of Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	N/A
Project Term	The project term is from November 12, 2021, through September 30, 2022, with one annual renewal, if Humble ISD executes its project renewal options, not to extend beyond September 30, 2023.
Amount not to Exceed (Project Term)	\$1,600,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Renzulli Learning, LLC	-	H

**Approval of Interlocal Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda**

Project Information	22-10-14-48 – Interlocal / Student Software and Educational Software Subscriptions – (Bellard) – (DS)
Project Description	The purpose of this interlocal project is to provide students with the ability to create, edit, and share video content. Based on annual appropriations, the projected expenditure is not to exceed \$250,000 for the duration of the project. This is an interlocal agreement with the Central Texas Purchasing Alliance (CTPA) / Southwest Independent School District (ISD) utilizing RFP 1819-121 in accordance with Chapter 44 of Texas Education Code (TEC); Chapter 791 of Government Code; and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from November 12, 2021, through July 31, 2022, with one annual renewal, if Southwest ISD executes its project renewal options, not to extend beyond July 31, 2023.
Amount not to Exceed (Project Term)	\$250,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
WeVideo, Inc.	-	O

**Approval of Interlocal Purchase Over \$100,000
Recommended for 11/11/2021 Board Agenda**

Project Information	22-10-15-48 – Interlocal / Instructional Software and Online Learning – (Bellard) – (DS)
Project Description	The purpose of this interlocal project is to empower students and teachers with using technology to collaborate, personalize learning, and bring innovation into the classroom. Based on annual appropriations, the projected expenditure is not to exceed \$504,000 for the duration of the project. This is an interlocal agreement with the Central Texas Purchasing Alliance (CTPA) / New Caney Independent School District (ISD) utilizing RFP 150.20 III in accordance with Chapter 44 of Texas Education Code (TEC), Chapter 791 of Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	N/A
Project Term	The project term is from November 12, 2021, through August 31, 2022, with three annual renewals, if New Caney ISD executes its project renewals options, not to extend beyond August 31, 2025.
Amount not to Exceed (Project Term)	\$504,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Tools for Schools, Inc.	-	H

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 11/11/2021 Board Agenda**

Project Information	17-03-14 – RFP / Minor Maintenance and Repairs (Like for Like) – (Hill) – (COO) – NTE Increase
Project Description	This project was originally approved by the Board of Education on June 8, 2017. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain minor maintenance and repair services for the district. Based on annual appropriations, the projected expenditure is not to exceed \$35,000,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from June 9, 2017, through June 8, 2018, with four annual renewals, not to extend beyond June 8, 2022.
Amount not to Exceed (Project Term)	\$35,000,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
A Status Construction, LLC	A-100%	H
JR Thomas Group, Inc.	A-100%	H

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 11/11/2021 Board Agenda**

Project Information	18-04-07 – RFP / Student Uniforms for Migrant Students and Homeless Education – (Contreras) – (DS) – NTE Increase
Project Description	This project was originally approved by the Board of Education on December 13, 2018. The purpose of this project amendment is to request an increase to the spending limit authorization to support student services for migrant students and homeless education. Based on annual appropriations, the projected expenditure is not to exceed \$5,100,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from December 14, 2018, through December 13, 2019, with four annual renewal options, not to extend beyond December 13, 2023.
Amount not to Exceed (Project Term)	\$5,100,000

Budget Information			
Fund	2120000000	Fund	Various Schools and/or Departments
Cost Center	1060928000	Cost Center	
Functional Area	PS61250000000000	Functional Area	
General Ledger	6299000000	General Ledger	
I/O		I/O	

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
Fiesta Mart, LLC	-	H

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 11/11/2021 Board Agenda**

Project Information	18-12-14 – RFP / Magnet Lottery and Online Application System – (Contreras) – (DS) – NTE Increase
Project Description	This project was originally approved by the Board of Education on May 10, 2018. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain an online application system for the district magnet program for the Office of School Choice. Based on annual appropriations, the projected expenditure is not to exceed \$470,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from June 1, 2018, through May 31, 2019, with four annual renewals, not to extend beyond August 30, 2023.
Amount not to Exceed (Project Term)	\$470,000

Budget Information					
Fund	1993900001	Fund	Various Schools and/or Departments		Fund
Cost Center	1050801005	Cost Center			Cost Center
Functional Area	AD35990000000000	Functional Area			Functional Area
General Ledger	6299000000	General Ledger			General Ledger
I/O		I/O			I/O

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
SchoolMint, Inc.	-	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 11/11/2021 Board Agenda**

Project Information	20-05-02-23 – Cooperative / Distance Learning Solution – (Svitek) – (DS) – NTE Increase
Project Description	This project was originally approved by the Board of Education on June 11, 2020. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain educational technology through a web-based application for kindergarten–grade 12 schools and teachers districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$890,000 for the duration of the project. This is a cooperative agreement with The Interlocal Purchasing System (TIPS) utilizing cooperative contract number 200105 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from June 12, 2020, through May 31, 2021, with two annual renewals, if TIPS executes its project renewal options, not to extend beyond May 31, 2023.
Amount not to Exceed (Project Term)	\$890,000

Budget Information		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
Pear Deck, Inc.	-	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 11/11/2021 Board Agenda**

Project Information	18-03-05-03 – Cooperative / Automated Data Collection Application – (Carroll-Johnson) – (COO) – Term Correction
Project Description	This project was originally approved by the Board of Education on May 10, 2018. The purpose of this amendment is to request a term correction, with no additional increase in funding, to obtain products and services to enhance logistic processes for the Nutrition Services Warehouse. This is a cooperative agreement with the General Services Administration (GSA) utilizing Schedule 70 project GS-35F-464DA in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from May 11, 2018, through August 17, 2019, with three annual renewals, if the GSA executes its project renewal options, not to extend beyond August 17, 2022.
Amount not to Exceed (Project Term)	N/A

Budget Information					
Fund	7010010000	Fund	Various Schools and/or Departments		Fund
Cost Center	5140832000	Cost Center			Cost Center
Functional Area	AD35990000000000	Functional Area			Functional Area
General Ledger	6399000000	General Ledger			General Ledger
I/O		I/O			I/O

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
Shipcom Wireless, Inc.	-	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 11/11/2021 Board Agenda**

Project Information	21-04-10 – RFP / Body-Worn Cameras, Tasers , and Law-Enforcement Software – (Garza) – (COP) – Additional Vendor(s)
Project Description	This project was originally approved by the Board of Education on September 9, 2021. The purpose of this project amendment is to award additional vendors, with no additional increase in funding, to purchase and service law enforcement-related software, hardware, and body-worn cameras in compliance with safety and security policies and procedures. Based on annual appropriations, the projected expenditure is not to exceed \$900,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	N/A
Project Term	The project term is from September 10, 2021, through September 9, 2022, with an additional four annual renewal options to be submitted for approval at the August 11, 2022, Board of Education meeting.
Amount not to Exceed (Project Term)	N/A

Budget Information					
Fund	1993000000	Fund	1993000000	Fund	
Cost Center	1040822000	Cost Center	1040822000	Cost Center	
Functional Area	AD52990000000000	Functional Area	AD52990000000000	Functional Area	
General Ledger	6299000000	General Ledger	6299000000	General Ledger	
I/O	700000002954	I/O	400000000020	I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Motorola Solutions	C-2.7%	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 11/11/2021 Board Agenda**

Project Information	16-10-53 – RFP / College and Career Readiness – (Scherer) – (DS) – Vendor Name Change
Project Description	This project was originally approved by the Board of Education on June 8, 2017. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment approval beginning June 1, 2021. College Forward has changed its business name to College Possible. The purpose of this project is to purchase career and technical education materials and services districtwide. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from July 1, 2017, through June 30, 2018, with four annual renewals, not to extend beyond September 30, 2022.
Amount not to Exceed (Project Term)	N/A

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
College Possible	-	O

Code Legend**M/WBE - Minority and Women Business Enterprise Notations**

- (A) - Certified M/WBE firm; if listed as A-100% indicates an M/WBE firm; if listed as A->100% the awardee will subcontract with an M/WBE firm(s).
- (B) - Non-M/WBE firm; who will subcontract the indicated percentage with an M/WBE firm(s) to meet or exceed the District's goal.
- (C) - Non-M/WBE firm; if listed as C-<%, the awardee will subcontract with an M/WBE firm(s) for a percentage less than the District's goal. If listed as, C-D, the awardee made a good faith effort.

Other Status Options

(NP-0%) - Non-profit

LOC – Location

Houston (H); Texas (T); Out of State (O); Out of State with Local Office (OT).

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF CURRENT AND ANTICIPATED DONATIONS FOR DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE, EXECUTE, AND AMEND NECESSARY CONTRACTS ASSOCIATED WITH THESE DONATIONS

In accordance with board policy, all donations in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of proposed donations.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed donations for districtwide and school-specific programs and authorizes the superintendent or a designee to negotiate, execute, and amend necessary contracts, effective November 12, 2021.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
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Enrichment Services Inc.	The School at St. George Place	Professional Development	\$10,223.25
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Enrichment Services Inc. has donated \$10,223.25 to The School at St. George Place for teacher professional development. These funds will be used to provide professional development in the International Baccalaureate (IB) and lead4ward programs for classroom engagement strategies and early literacy. This donation may only be used for the intended purpose.

Family and Friends of Ashia Tircuit	Bruce Elementary School (ES)	Community Involvement and Family Engagement	\$5,000.00
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Family and friends of Ashia Tircuit have donated \$5,000.00 to Bruce ES for community involvement and family engagement activities. These funds will be used for Bruce ES's emergency food pantry, coat drive, and community family night in memory of Houston Independent School District (HISD) Wraparound Specialist Ashia Tircuit. This donation may only be used for the intended purpose.

FanAngel Foundation, Inc.	Westside High School (HS)	Support for Football Program	\$8,722.34
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FanAngel Foundation, Inc., has donated \$8,722.34 to Westside HS to provide support to the school's football program. FanAngel Foundation, Inc., is a 501(c)3 organization that exists to help schools, teams, bands, and clubs with their fundraising efforts through crowdfunding. Westside HS players and their families used the FanAngel Foundation, Inc., crowdfunding platform to fundraise for the football program. This donation may only be used for the intended purpose.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
Future Stars of Houston	HISD Office of Equity & Outreach	Resilient Outstanding Sisters Exemplifying Success (ROSES) Project/Family and Community Engagement	\$9,500.00 In-kind

Future Stars of Houston has made an in-kind donation valued at \$9,500.00 for two summer camp sponsorships to benefit young women participating in the HISD ROSES Project. Middle- and high-school girls interested in music and performing arts were invited to attend the summer camps. The two camp sessions offered were Music Camp held on July 6–12, 2021, and Immersion into the Arts Camp held on July 19–22, 2021. This donation may only be used for the intended purpose.

HISD Foundation	College & Career Readiness	Payroll	\$15,000.00
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The HISD Foundation has donated \$15,000.00 to support the HISD science, technology, engineering, and math (STEM) pathway program. The funds are to be used to recruit and compensate two mentors at \$7,500.00 each, in collaboration with the University of Houston (UH), University of Houston-Downtown (UHD), Texas Southern University (TSU), and Prairie View A&M University (PVAMU) to support underrepresented students and increase access opportunities to STEM majors. This donation may only be used for the intended purpose.

Mandarin Immersion Magnet School (MIMS) Parent-Teacher Organization (PTO)	MIMS	Payroll	\$18,360.00
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The MIMS PTO has donated \$18,360 to MIMS to provide funding for a new hourly prekindergarten teaching assistant position for the 2021–2022 academic year. This donation may only be used for the intended purpose.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
Port Terminal Railroad Association	J. R. Harris ES	Support for After-School Program	\$30,217.17

The Port Terminal Railroad Association has donated \$30,217.17 to J. R. Harris ES to provide support for the school's after-school program. Port Terminal Railroad Association has a history of providing support to J. R. Harris ES's after-school program. This donation may only be used for the intended purpose.

Republic Service, Inc.	HISD Athletics	Hall of Honor Sponsorship	\$5,000.00
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Republic Service, Inc., has donated \$5,000.00 to the HISD Athletics Department as a Silver Sponsor to support the inaugural Hall of Honor event. The Hall of Honor ceremony was held on Saturday, August 14, 2021, at the Delmar Fieldhouse. This will be an annual event, honoring athletes who have a direct connection to HISD. Some are Heisman Trophy winners, Wimbledon champions, Olympic gold medalists, basketball icons, and other superstars. The funds are used to place a wall at Delmar Fieldhouse that will display the names of the inductees as well as the companies that sponsor the wall. The first group of inductees included a former athletics administrator, a coach, a team, a sports journalist, and 13 former players. This donation may only be used for the intended purpose.

Sam Houston Math, Science, and Technology Center (MSTC) PTO	Sam Houston MSTC	Student Support	\$6,000.00
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The Sam Houston MSTC PTO has donated \$6,000.00 to provide support for students with financial needs. Funds will be used for needed items such as, but not limited to, physical education uniforms, entry fees, snacks/meals, transportation, and laptop fees. This donation may only be used for the intended purpose.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
Smart Financial Credit Union	HISD Athletics	Hall of Honor Sponsorship	\$5,000.00
<p>Smart Financial Credit Union has donated \$5,000.00 to the HISD Athletics Department as a Silver Sponsor to support the inaugural Hall of Honor event. The Hall of Honor ceremony was held on Saturday, August 14, 2021, at the Delmar Fieldhouse. This will be an annual event, honoring athletes who have a direct connection to HISD. Some are Heisman Trophy winners, Wimbledon champions, Olympic gold medalists, basketball icons, and other superstars. The funds are used to place a wall at Delmar Fieldhouse that will display the names of the inductees as well as the companies that sponsor the wall. The first group of inductees included a former athletics administrator, a coach, a team, a sports journalist, and 13 former players. This donation may only be used for the intended purpose.</p>			
The Discover Brighter Futures Fund via Goldman Sachs	Blackshear ES	Learning Resource Kits and Student Rewards / Incentives	\$15,000.00
<p>The Discover Brighter Futures Fund via Goldman Sachs has donated \$15,000 to Blackshear ES for student incentives, learning resource kits, and student rewards / incentives. Blackshear ES was chosen this year by Discover Brighter Futures Fund because of its history supporting the school. This donation may only be used for the intended purpose.</p>			
Wharton PTO	Wharton ES	Payroll	15,000.00
<p>The Wharton PTO has donated \$15,000.00 to Wharton ES. The purpose of the donation is to pay for substitutes to relieve classroom teachers for IB planning time and for teacher observations. This donation may only be used for the intended purpose.</p>			

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
William B. Travis Foundation, Inc.	Travis ES	Student Materials and Supplies Professional Development	\$41,636.84
The William B. Travis Foundation, Inc., has donated \$41,636.84 to Travis ES. These funds are to be used for student materials, supplies, and professional development. This donation may only be used for the intended purpose.			
WithMerci Foundation	Fleming Middle School (MS)	Skills for Learning and Living (SLL) Lab	\$12,500.00 In-kind
WithMerci Foundation has made an in-kind donation valued at \$12,500.00 to Fleming MS to support the renovation of the SLL Lab. The in-kind donation includes the following: one refrigerator, one dishwasher, one stovetop electric oven, one washing machine, one electric dryer, one microwave, cookware, cooking utensils, and interior design for the SLL Lab. A ribbon-cutting ceremony to celebrate the completion of the lab renovation and addition of the new appliances was held on October 19, 2021. This donation may only be used for the intended purpose.			
Young Audiences of Houston	Young Women College Preparatory Academy (YWCPA)	Supplies and Materials for Living Mural Creativity & Innovation Lab	\$50,000.00 In-kind
Young Audiences of Houston, with support from the Green Mountain Energy Sun Club, will provide an in-kind donation valued at \$50,000.00 for a Living Mural Creativity & Innovation Lab. This includes an outdoor eco-friendly classroom outfitted with solar panels to power lights, outlets, a working compost system, internal raised-bed garden area for plants, and external raised-bed garden area for cultivating organic produce. Over the course of the 2021–2022 school year, YWCPA students will work with educators, local contractors, and Young Audiences of Houston to design, construct, and plant the Living Mural Creativity & Innovation Lab. This donation may only be used for the intended purpose.			

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
<u>Office Depot</u>	<u>Margaret Long Wisdom HS</u>	<u>Instructional Resources for Students and Teachers</u>	<u>\$35,237.74 In-kind</u>
<u>Office Depot has made an in-kind donation valued at \$35,237.74 to Wisdom HS to provide new instructional resources for the school's students and teachers. These items consist of school supplies, office supplies, hygiene products, snacks, small electronics, technology, and other educational support items available for sale at any Office Depot store. Office Depot places no restrictions provided that the items are purchased at an Office Depot store and within the allotted amount. Wisdom HS has received the donation because of its proximity to a store's location in the community. This donation may only be used for the intended purpose.</u>			
<u>Operation Warm</u>	<u>Frost ES</u>	<u>Supplies and Materials</u>	<u>\$26,400.00 In-kind</u>
<u>Operation Warm has made an in-kind donation of winter coats valued at \$26,400.00 to students at Frost ES. The wraparound specialist for Frost ES coordinated this event that will benefit all 575 students in prekindergarten (pre-K)–5th grade. Operation Warm chose the campus because of the needs of students in the community where the school is located. A giveaway event was held on November 9, 2021, with a parade of Operation Warm trucks arriving at the school to waiting students. This donation may only be used for the intended purpose.</u>			
<u>Whatabrands LLC</u>	<u>HISD Athletics Department</u>	<u>2021 Hall of Honor Sponsorship</u>	<u>\$10,000.00</u>
<u>Whatabrands LLC has donated \$10,000.00 to the HISD Athletics Department as a Gold Sponsor to support the inaugural Hall of Honor event. The Hall of Honor ceremony was held on Saturday, August 14, 2021, at the Delmar Fieldhouse. This will be an annual event, honoring athletes who have a direct connection to HISD. Some are Heisman Trophy winners, Wimbledon champions, Olympic gold medalists, basketball icons, and other superstars. The funds are used to place a wall at Delmar Fieldhouse that will display the names of the inductees as well as the companies that sponsor the wall. The first group of inductees includes a former athletics administrator, a coach, a team, a sports journalist, and 13 former players. This donation will be applied to the 2022 Hall of Honor event. This donation may only be used for the intended purpose.</u>			
Total Value of Donations: \$247,159.60 \$282,397.34 <u>\$318,797.34</u>			

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: ACCEPTANCE OF GRANT FUNDS IN SUPPORT OF DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS REQUIRED UNDER THE GRANTS

In accordance with board policy, all grant funds in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of grants awarded to HISD.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed grant funds for districtwide and school-specific programs and authorizes the superintendent of schools or designee to negotiate and execute contracts required under the grants, effective November 12, 2021.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
City of Houston Health Department	Health and Medical Services	School-Based Health Program Services	\$777,000.00

The City of Houston Health Department has awarded a subaward to the Health and Medical Services department in the amount of \$777,000.00, funded by the Centers for Disease Control and Prevention (CDC) Crisis Response Cooperative Agreement COVID-19 Public Health Workforce Supplement Grant. The purpose of the subaward is to establish, expand, train, and sustain the public health workforce to support jurisdictional COVID-19 prevention, preparedness, response, and recovery initiatives, including school-based health programs. The budgeted allocation will provide funding for full- and part-time registered nurses (RNs) and licensed vocational nurses (LVNs) at 219 campus sites, increasing the number of health and medical positions in the district. The grant period is October 21, 2021 – June 30, 2023. The grant funds can only be used for the purpose intended.

DICK'S Sporting Goods Foundation	Westbury High School (HS)	Supplies and Materials, Other Operating Costs	\$5,000.00
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The DICK'S Sporting Goods Foundation's Sports Matter Community Grants Program has awarded a grant to Westbury HS for the school's football team. The \$5,000 award will be used for pre-game meals, equipment, and apparel. The grant program is designed to support sports programs for children in grades K–12. The grant period is for the 2021–2022 school year. The grant period is November 12, 2021 – December 31, 2022. The grant funds can only be used for the purpose intended.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Houston Endowment Inc.	Career Readiness	Project Support for Early Promise School Model 3DE, a Junior Achievement Initiative	\$300,000.00

Houston Endowment Inc. has awarded the district a \$300,000 grant to provide project support for the Early Promise School Model 3DE, a Junior Achievement Initiative. Early Promise School Model 3DE is an innovative school model designed around competency-based case methodology that aims to re-engineer high-school education to be more relevant, experiential, and authentically connected to the complexities that exist beyond the classroom walls. By infusing real-world connectivity, student impact will lead to accelerated graduation rates with the requisite knowledge, skills, and competencies to be competitive in the workplace of tomorrow. The first 3DE program in the district was launched in the fall of 2020 at Austin HS. Waltrip HS was added in the fall of 2021. The grant period is November 12, 2021 – December 31, 2022. The grant funds can only be used for the purpose intended.

Mobile County Public School System (MCPSS)	Junior Reserve Officers Training Corps (JROTC)	JROTC Science, Technology, Engineering, and Math (STEM) Leadership Academy	\$417,615.00
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The MCPSS, of Mobile, Alabama, has awarded a subaward in the amount of \$417,615.00, funded by the U.S. Department of Defense, to the Houston Independent School District (HISD) JROTC. The purpose of the subaward is to fund a four-year JROTC STEM Leadership Academy in the district to provide student cadets with STEM and workforce experiences at U.S. Army-required JROTC summer leadership camps. The JROTC STEM Leadership Academy will sequence STEM learning (i.e., engineering design challenges that require conceptual understanding and applications of secondary math and science content) with industry and post-secondary site visits, all while couched in the culture of JROTC which is known for emphasizing personal responsibility, teamwork, problem solving, and leadership. Through the grant program, 160 student cadets are projected to participate in the JROTC STEM Leadership Academy. The subaward budget includes payroll, professional and contracted services, supplies and materials, travel, and other operating costs required to implement the JROTC STEM Leadership Academy. The grant period is September 15, 2021 – September 14, 2025. The grant funds can only be used for the purpose intended.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Office of the Governor (OOG) / Criminal Justice Division	Equity and Outreach	Juvenile Justice & Truancy Prevention Grant Program	\$124,750.00

The OOG/Criminal Justice Division has awarded a second-year grant in the amount of \$124,750 to the Equity and Outreach Department. The Equity and Outreach Department will work collaboratively with multiple HISD departments such as Social Emotional Learning (SEL), Student Support, and Research & Accountability, through a targeted truancy prevention and intervention program, to increase school attendance, decrease delinquent behavior, and increase social and emotional community-based activities. This funding is for Phase 2 – Implementation at four high-needs schools (Furr HS, North Forest HS, Wheatley HS, and Yates HS). The use of cross-functional teams will help to identify students in need of intervention and more relevantly and accurately address their needs. The grant period is September 1, 2021 – August 31, 2022. The grant funds can only be used for the purpose intended. The resolution is on file with Board Services.

Texas Department of Agriculture (TDA)	Nutrition Services Department	Equipment, Supplies, and Materials	\$10,000.00
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The TDA has awarded the 2021–2022 Urban Schools Agriculture Grant to the Nutrition Services Department for \$10,000. The project will be an extension of Get Growing Houston (GGH), a 10-week program focused on increasing food and agriculture literacy among students in grades 3–12, implemented by the Nutrition Services Food and Agriculture Literacy Program in 2020. Funds will be used to purchase hydroponic growing systems which will expand garden education from in-ground growing methods and will benefit Bastian Elementary School (ES), Woodson ES, and Young ES, and Attucks Middle School (MS). The grant period is October 1, 2021 – September 30, 2022. The grant funds can only be used for the purpose intended.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Texas Education Agency (TEA)	After-School Programs	2021–2022 Nita M. Lowey 21st Century Community Learning Centers (CCLC) Cycle 10 Year 4	\$1,500,000.00

The TEA has awarded the district Year 4 of the Nita M. Lowey 21st CCLC Cycle 10 grant in the amount of \$1,500,000. The purpose of the 2021–2022 21st CCLC grant is to create community learning centers that provide academic enrichment opportunities for children—particularly students who attend high-need, high-poverty, low-performing schools—to meet state and local academic standards in core subjects. The 21st CCLC funds will create and expand out-of-school-time (OST) programs at 10 HISD campuses that will benefit participating children and their families. The 10 campuses participating in the grant include the following: Emerson ES, Fondren ES, Gallegos ES, Gregory-Lincoln Education Center, Law ES, Madison HS, Milne ES, Pleasantville ES, Pugh ES, and Wisdom HS. Each school's grant budget allocation is based on the number of students served by the program. The grant will provide payroll, professional and contracted services, supplies, and other operating costs to be used by the 10 schools to implement the 21st CCLC programs. The grant period is August 1, 2021 – July 31, 2022. The grant funds can only be used for the purpose intended.

TEA	Elementary Curriculum and Development-Reading Academy	Payroll, Professional and Contracted Services, Supplies and Materials, Other Operating Costs	\$104,000.00
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The TEA has awarded the 2021–2022 Texas Reading Initiative - Literacy Coaching and Professional Development Grades K–5 grant to the Elementary Curriculum and Development/Reading Academy Department. The purpose of this initiative is to provide grants for developing a pipeline of literacy coaches and supporting regional literacy conferences focused on using high-quality instructional materials to support a knowledge-building approach to learning. HISD will hire one literacy coach to serve campuses that may include economically disadvantaged students, students with disabilities, English learners, and highly mobile/at-risk students residing in Qualified Opportunity Zones (QOZs). The literacy coach is required to support at least 30 teachers annually if supporting a QOZ through a mix of in-person and on-line coaching. Funds will be used for literacy coach payroll; professional and contracted services for teachers, instructional specialists, and principals; supplies and materials, including curriculum training materials; and other operating costs such as in-district travel for the literacy coach. The grant period is October 11, 2021 – September 30, 2022. The grant funds can only be used for the purpose intended.

Total Value of Grants: \$3,238,365.00

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF THE NOVEMBER GENERAL FUND BUDGET AMENDMENT

A report on the status of the 2021–2022 budget has been completed. This report reflects budget amendments that require approval by the Houston Independent School District (HISD) Board of Education in accordance with state guidelines, as well as budget-neutral adjustments made by schools and departments for ratification by the board. Although this update reflects all known changes and recommendations, additional changes may be needed. This item requests authority to make adjustments, if necessary, for the November Budget Amendment.

COST/FUNDING SOURCE(S): Adjustments to the budget will be appropriated as shown in the November Budget Amendment.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This item supports all four district goals and is aligned to all five core initiatives. In addition, it allows HISD to fulfill its purposes and strategic intent.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the November Budget Amendment reflecting fiscal adjustments to estimated appropriations for fiscal year 2021–2022, effective November 12, 2021.

Executive Summary

General Fund:

Revenues:

No Change.

Appropriations:

Carryover from prior year encumbrances includes purchase orders and other obligations carried over from 2020–2021 and re-appropriated in 2021–2022. These obligations do not consume the current year budget as they will be reserved for encumbrances and fund commitments in the 2020–2021 Comprehensive Annual Finance Report. November budget amendment carryover amounts are commitments approved in 2020–2021; for example, Function 51 is for Winter Storm Uri contracted maintenance and repairs.

Budget-neutral amendments are budget transfers between functions and do not impact the bottom-line district budget. The total for this column is zero. Transfers are a result of positions changes, supplies, contracted services, capital, and other operating expenses with varying reasons specific to each campus and department. November budget transfers included:

- School transferring funds from function 11 (Instruction) supplies for position changes in function 31 (Guidance & Counseling).
- School transferring funds from function 11 (Instruction) supplies for position changes and miscellaneous contracted services (Communities in Schools) in function 32 (Social Work Services) and function 61 (Community Services).
- School transferring funds from function 11 (Instruction) supplies to supplies in function 51 (Plant Maintenance).
- School transferring funds from function 11 (Instruction) supplies for position changes in function 53 (Data Processing).
- Department transferring funds from function 31 (Guidance & Counseling) to function 11 (Instruction) for Special Education student tuition and professional services.
- Department transferring funds from function 51 (Plant Maintenance and Operations) for Axiom-employee check-in application for contact tracing function 33 (Health & Medical Services).

Other Financing Sources (Uses):

No change.

HOUSTON INDEPENDENT SCHOOL DISTRICT**STATEMENT OF OPERATIONS BY FUNCTION****GENERAL FUND****BUDGET AMENDMENT FISCAL YEAR 2021-2022 (as adjusted)****FOR NOVEMBER 30, 2021**

	2021-2022 Adopted Budget July 1, 2021	Approved Budget as of October 31, 2021	Carryover from Prior Year Encumbrances / Budget	Proposed Budget Amendments November 30, 2021	Budget Neutral Amendments November 30, 2021	Proposed Budget as of November 30, 2021
ESTIMATED REVENUES						
Local sources	\$ 1,906,723,497	1,906,723,497	-	-	-	1,906,723,497
State sources	157,174,069	157,174,069	-	-	-	157,174,069
Federal sources	17,230,000	17,230,000	-	-	-	17,230,000
Total estimated revenues	\$ 2,081,127,566	2,081,127,566		-	-	2,081,127,566
APPROPRIATIONS						
11 Instruction	\$ 1,135,700,518	1,218,735,018	-	-	120,472	1,218,855,490
12 Instructional resources and media services	8,877,520	9,167,347	-	-	(9,291)	9,158,056
13 Curriculum and Instructional Staff Development	35,962,547	36,576,576	-	-	(16,855)	36,559,721
21 Instructional leadership	25,134,311	24,922,396	-	-	38,169	24,960,566
23 School leadership	148,669,010	151,029,610	-	-	(34,455)	150,995,156
31 Guidance, counseling and evaluation services	65,403,532	68,006,683	-	-	(570,489)	67,436,194
32 Social work services	19,275,453	19,826,437	-	-	118,744	19,945,180
33 Health services	22,518,241	31,436,149	-	-	492,132	31,928,281
34 Student transportation	59,893,990	61,318,080	-	-	-	61,318,080
35 Food services	-	5,000	-	-	36,233	41,233
36 Co-Curricular/extracurricular activities	11,269,840	12,443,113	-	-	(188,384)	12,254,729
41 General administration	40,251,576	42,196,200	-	-	-	42,196,200
51 Plant maintenance and operations	205,844,817	234,828,377	491,488	-	(218,734)	235,101,131
52 Security and monitoring services	28,026,356	29,953,030	-	-	42,384	29,995,414
53 Data processing services	62,405,029	117,657,577	-	-	132,752	117,790,329
61 Community services	2,794,599	2,752,383	-	-	57,322	2,809,705
71 Debt Service	15,250,000	16,092,017	-	-	-	16,092,017
81 Facilities acquisition and construction	-	3,826,181	-	-	-	3,826,181
91 Contracted Instructional Services Between Public Schools	213,265,281	213,265,281	-	-	-	213,265,281
95 Juvenile justice alternative education programs	792,000	792,000	-	-	-	792,000
97 Tax reinvestment zone payments	69,106,766	69,106,766	-	-	-	69,106,766
99 Tax appraisal and collection	16,108,790	16,108,790	-	-	-	16,108,790
Total estimated appropriations	\$ 2,186,550,176	2,380,045,011	491,488	-	-	2,380,536,500
Excess (deficiency) of estimated revenues over (under) appropriations	\$ (105,422,610)	(298,917,445)		-	-	(299,408,934)
OTHER FINANCING SOURCES (USES)						
Proceeds from the sale of capital leases	\$ 22,366,685	22,366,685	-	-	-	22,366,685
Transfers-in	20,000,000	20,000,000	-	-	-	20,000,000
Transfers-out	(19,020,390)	(28,348,422)	-	-	-	(28,348,422)
Total other financing sources (uses)	\$ 23,346,295	14,018,263	-	-	-	14,018,263
Net Change	(82,076,315)	(284,899,182)				(285,390,671)
Estimated Beginning Fund Balance July 1, 2021 ⁽¹⁾	769,293,013	996,673,155				996,673,155
Projected Ending Fund Balance June 30, 2022 ⁽¹⁾	687,216,698	711,773,973				711,282,484
Nonspendable Fund Balance ⁽¹⁾	14,510,708	20,562,375				20,562,375
Committed Fund Balance ⁽¹⁾	46,364,840	94,146,930				94,146,930
Assigned Fund Balance ⁽¹⁾⁽³⁾	134,346,906	123,494,356				123,002,868
Unassigned Fund Balance ⁽¹⁾⁽²⁾	491,994,244	473,570,313				473,570,312

(1) Information is an estimate until completion of 2020-21 financials

(2) Any unspent funds will flow into Unassigned Fund Balance

(3) Reflects liquidation of carryover encumbrances

November ~~October~~ **Campus and Department Transfers by Function**

Function	Function Description	Budget Amendment	Campus Funds	Department Funds
11	Instruction	\$120,472	(\$341,528)	\$462,000
12	Instructional resources and media services	(\$9,291)	(\$9,291)	(\$0)
13	Curriculum and Instructional Staff Development	(\$16,855)	\$11,867	(\$28,722)
21	Instructional leadership	\$38,169	\$0	\$38,169
23	School leadership	(\$34,455)	(\$34,455)	\$0
31	Guidance, counseling and evaluation services	(\$570,489)	\$69,009	(\$639,498)
32	Social work services	\$118,744	\$118,744	(\$0)
33	Health services	\$492,132	(\$7,868)	\$500,000
34	Student transportation	\$0	\$0	\$0
35	Food services	\$36,233	\$0	\$36,233
36	Co-Curricular/extracurricular activities	(\$188,384)	(\$188,384)	\$0
41	General administration	\$0	\$0	\$0
51	Plant maintenance and operations	(\$218,734)	\$139,366	(\$358,100)
52	Security and monitoring services	\$42,384	\$77,874	(\$35,490)
53	Data processing services	\$132,752	\$107,344	\$25,408
61	Community services	\$57,322	\$57,322	\$0
71	Debt Service	\$0	\$0	\$0
81	Facilities acquisition and construction	\$0	\$0	\$0
		(\$0)	\$0	(\$0)

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2021

Section 44.008 of the Texas Education Code requires all school districts to have their fiscal accounts audited annually by a certified or public accountant holding a permit from the Texas State Board of Public Accountancy. In April 2018, the Houston Independent School District Board of Education approved a contract with Weaver & Tidwell, LLP, for the audit of fiscal accounts for the fiscal year ended June 30, 2018, and four one-year renewals. The *Comprehensive Annual Financial Report* includes the fiscal year-end financial statements and the auditor's rendered opinion on the financial statements. The *Comprehensive Annual Financial Report* also includes the auditor's report on the district's internal control structure and compliance with state and federal regulations related to grants and other state and federal programs. The audit must be completed within 150 days after the end of the district's fiscal year, approved by the Board of Education, and filed with the Texas Education Agency by November 27, 2021.

COST/FUNDING SOURCE(S): The total cost of this service is \$455,000 and is funded by the General Fund.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability. It also supports the mission, vision, and beliefs of the district established by the Board of Education.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the *Comprehensive Annual Financial Report* for the fiscal year ended June 30, 2021, effective November 12, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of the Chief of Staff
Silvia Trinh, Chief of Staff

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
BED(LOCAL), BOARD MEETINGS: PUBLIC PARTICIPATION—
SECOND READING**

Texas House Bill 2840 changed the public comment requirements at board meetings, and policy BED(LEGAL) has been updated to reflect the change. The purpose of this agenda item is to obtain Houston Independent School District Board of Education approval of corresponding changes to BED(LOCAL), *Board Meetings: Public Participation*, as recommended by the Texas Association of School Boards.

The policy permits public comment at regular meetings on both agenda and nonagenda items, consistent with the district's current practice, but limits comments at special meetings to agenda items only. The policy provides that public comment on agenda topics, or by students on any topic, will occur at near the beginning of the meeting. The provisions on procedures and meeting management are intended to provide the board's presiding officer flexibility in implementing the new requirements. Other changes include:

- Deletion of an overall time limit for public comment at a meeting;
- Deletion of the provision requiring delegations of more than five persons to appoint one spokesperson;
- Broad authority for the presiding officer to make adjustments to the board's public comment procedures, such as adjusting when public comment will occur (it must occur before or during the relevant agenda item), reordering or continuing agenda items to a later meeting, deferring public comment on nonagenda items, expanding opportunities for public comment, or establishing an overall time limit and shortening the time allotted to each speaker to no less than one minute;
- Updating the timing of the Hearing of the Community;
- Allowing for the public to address the board by videoconference; and
- Updating the deadlines for speakers to register and submit supporting materials.

The proposed changes are shown in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy BED(LOCAL), *Board Meetings: Public Participation*, on second reading, effective November 12, 2021, except for the provisions regarding participation by videoconference, which will be effective for the December 9, 2021, regular board meeting.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
BED(LOCAL)	Board Meetings	Public Participation
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Update		
APPLICABILITY: This policy update applies to all board members <u>and members of the community.</u>		
<p>BACKGROUND:</p> <p>TASB-recommended changes are based on the following rationale:</p> <p>House Bill 2840 significantly revised public comment requirements at board meetings, including:</p> <ul style="list-style-type: none"> • Allowing public comment on agenda items at all board meetings; • Ensuring public comment on an item occurs before the board considers the item; and • Changes to the rules on speaker time limits. <p>Additional changes requested by the board during agenda review include:</p> <ul style="list-style-type: none"> • <u>Updating the timing of the Hearing of the Community;</u> • <u>Clarifying the difference between speakers to agenda items and speakers in the Hearing of the Community;</u> • <u>Stating that students will be heard before other speakers;</u> • Allowing for speakers to address the board by videoconference or in person; and • Updating the deadlines for speakers to register and to submit their supporting materials. 		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

BOARD MEETINGS
PUBLIC PARTICIPATION

BED
(LOCAL)

**Limit on
Participation**

Audience participation at a Board meeting is limited to the portion of the meeting designated for that purpose to receive public comment in accordance with this policy and the *Board Operating Procedures*. At all other times during a Board meeting, members of the audience shall not enter into discussion or debate on matters being considered by the Board, ~~except as provided~~ unless requested by this policy the presiding officer.

Public Comment

All speakers must register before the meeting in accordance with this policy. Members of the public will be given a choice of speaking in person or by videoconference when registering to speak. In accordance with state law, any person participating remotely must be visible to the Board and the audience.

Regular Meetings

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.

Special Meetings

At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

Speakers to
Agenda Items

A person may comment as a speaker at a Board meeting regarding any topic-item posted for deliberation and/or consideration on an agenda for an open meeting during that meeting.

Hearing of the
Community

The Hearing of the Community is the portion of a regular Board meeting in which a person wishing to speak regarding any District-related matter *not* listed on the meeting notice may do so.

Timing

Public comment on topics included in a meeting agenda shall occur near the beginning of the meeting. Public comment on topics not included in the meeting agenda shall occur during the Hearing of the Community. The Hearing of the Community shall be held no later than 7:00 p.m.

Students

Students shall be heard near the beginning of the meeting and before other speakers, even if the students have registered for the Hearing of the Community.

ProceduresTime
Limit

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board.

Public comment shall occur at near the beginning of the meeting.

Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed two minutes per meeting. ~~Members of the public will be~~

BOARD MEETINGS
PUBLIC PARTICIPATION

BED
(LOCAL)

~~given a choice of speaking in person or by videoconference when registering to speak.~~

Meeting
Management

~~Public comment. Although speakers shall be limited to have a maximum limit of two minutes each, Onceonce the number of speakers exceeds 30, speaker time shall be reduced to one minute each. When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.~~

Speakers to Agenda
Items Registration

A person wishing to speak ~~during a Board meeting regarding an agenda item, Board monitoring report, or student outcomes presentation (collectively referred to hereinafter as "agenda items")~~ may do so ~~at the Agenda Review Meeting for that item by completing the appropriate~~ registration form and submitting it to the Office of Board Services by ~~9:30 a~~ 12:00 p.m. on the day ~~of before~~ the ~~Agenda Review~~ meeting.

Distribution of
Materials

Should any registered speaker ~~to an agenda item~~ wish to distribute handout materials to the Board, the materials shall be provided to the Office of Board Services by ~~4:30~~ 12:00 p.m. on the day before the ~~Agenda Review~~ meeting. Should any registered speaker wish to distribute handout materials to the audience, this shall be done after, not during, the meeting.

Process/Time Limit

~~The total time for registered speakers to agenda items shall not exceed 60 minutes. The time allotment for any one agenda item shall not exceed 20 minutes. Speakers to agenda items shall be limited to two minutes each. The Board President may make adjustments to the number of speakers or to the number of minutes allocated to speakers to comply with the time limits described above. The time limit may be extended as needed at the Board President's discretion and/or a vote of the Board. Speakers shall be selected in the order in which they signed up to speak, except that preference shall be given to students (who shall be heard near the beginning of the meeting and before other speakers) and to individuals who have not appeared before the Board within the last 30 days.~~

A speaker may not yield unused time to another person. Should there be a speaker who has registered to speak to multiple agenda items, or to one or more agenda items and for the Hearing of the

BOARD MEETINGS
PUBLIC PARTICIPATION

BED
(LOCAL)

Community, the Board President shall direct the speaker to consolidate their comments under the first item on the agenda for which the speaker has registered, and the speaker shall be given a total maximum of two minutes to make their consolidated comments.

Should a speaker drift from the stated subject, or become disruptive or abusive, the speaker shall be given one warning; if a second warning is required, then the speaker shall forfeit the remaining time allotment for the current meeting, any allotment for any meeting within the next 30 days, and may be removed from the meeting. Speakers are required to follow the rules of behavior specified at BE(LOCAL).

Hearing of the
Community

A person wishing to speak regarding any District-related matter not listed on the meeting notice may do so by completing a registration form and submitting it to the Office of Board Services by 9:30 a12:00 p.m. on the day of before a regular Board meeting. Individuals must indicate their concern, complaint, or commendation on the registration form.

Distribution of
Materials

Should any registered Hearing of the Community speaker wish to distribute handout materials to the Board, the materials shall be provided to the Office of Board Services by 4:3012:00 p.m. on the day before the regular Board meeting. Should any registered speaker wish to distribute handout materials to the audience, this shall be done after, not during, the meeting. No speech shall be permitted on behalf of a person running for political office and no literature pertaining to any form of electioneering shall be permitted during the meeting.

Process/Time Limit

The total time allotment for the Hearing of the Community shall not exceed 30 minutes. Speakers during the Hearing of the Community shall be limited to two minutes each. The Board President may make adjustments to the number of speakers or to the number of minutes allocated to speakers to comply with these time limits. The time limit may be extended as needed at the Board President's discretion and/or a vote of the Board. Speakers shall be selected in the order in which they signed up to speak, except that preference shall be given to students, to those individuals who have not appeared before the Board within 30 days, and to those who wish to present a matter not previously scheduled for a meeting.

A speaker may not yield unused time to another person. Should a speaker drift from the stated subject or become disruptive or abusive, the speaker shall be given one warning; if a second warning is required, then the speaker shall forfeit the remaining time allotment for the current meeting, any allotment for any meeting within

BOARD MEETINGS
PUBLIC PARTICIPATION

BED
(LOCAL)

~~the next 30 days, and may be removed from the meeting. Speakers are required to follow the rules of behavior specified at BE(LOCAL).~~

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate ~~on or make decisions~~ decide regarding any subject that is not included on the agenda posted with notice of the meeting ~~notice~~.

**Awards and
Recognitions**

Most awards and recognitions for achievements of students and employees shall be presented at the campus or department giving rise to the award or recognition. Awards and recognition for major achievements of students, such as national and state awards, shall be presented at regular meetings of the Board as the occasions arise for such acknowledgments. Scheduling shall take into consideration the order of business for the meeting as determined by the Board President and the convenience of the persons to be presented.

**Complaints and
Concerns**

The presiding officer or designee shall determine whether ~~a person~~ an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the ~~person~~ individual shall be referred to the appropriate policy ~~[see list below]~~ to seek resolution.

- Employee complaints: DGBA
- Student or parent complaints: FNG
- Public complaints: GF

Disruption

The Board shall not tolerate disruption of the meeting by members of the audience. If after at least one warning from the presiding officer, any ~~person~~ individual continues to disrupt the meeting by words or actions, the presiding officer may request assistance from law enforcement officials to have the ~~person~~ individual removed from the meeting.

Effective Date

This policy shall be effective as of the adoption date, ~~April 12, 2019~~ November 12, 2021.

BOARD MEETINGS
PUBLIC PARTICIPATION

BED
(LOCAL)

**Limit on
Participation**

Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy and the *Board Operating Procedures*. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

Public Comment

All speakers must register before the meeting in accordance with this policy. Members of the public will be given a choice of speaking in person or by videoconference when registering to speak. In accordance with state law, any person participating remotely must be visible to the Board and the audience.

Regular Meetings

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.

Special Meetings

At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

**Speakers to
Agenda Items**

A person may comment as a speaker at a Board meeting regarding any item posted for consideration on an agenda for an open meeting during that meeting.

**Hearing of the
Community**

The Hearing of the Community is the portion of a regular Board meeting in which a person wishing to speak regarding any District-related matter *not* listed on the meeting notice may do so.

Timing

Public comment on topics included in a meeting agenda shall occur near the beginning of the meeting. Public comment on topics not included in the meeting agenda shall occur during the Hearing of the Community. The Hearing of the Community shall be held no later than 7:00 p.m.

Students

Students shall be heard near the beginning of the meeting and before other speakers, even if the students have registered for the Hearing of the Community.

Time Limit

Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed two minutes per meeting.

**Meeting
Management**

Although speakers have a maximum limit of two minutes each, once the number of speakers exceeds 30, speaker time shall be reduced to one minute each. When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing

BOARD MEETINGS
PUBLIC PARTICIPATION

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(LOCAL)

agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.

Speaker Registration

A person wishing to speak during a Board meeting may do so by completing the appropriate registration form and submitting it to the Office of Board Services by 12:00 p.m. on the day before the meeting.

Distribution of
Materials

Should any registered speaker wish to distribute handout materials to the Board, the materials shall be provided to the Office of Board Services by 12:00 p.m. on the day before the meeting. Should any registered speaker wish to distribute handout materials to the audience, this shall be done after, not during, the meeting.

Process

Speakers shall be selected in the order in which they signed up to speak, except that preference shall be given to students (who shall be heard near the beginning of the meeting and before other speakers) and to individuals who have not appeared before the Board within the last 30 days.

A speaker may not yield unused time to another person. Should there be a speaker who has registered to speak to multiple agenda items, or to one or more agenda items and for the Hearing of the Community, the Board President shall direct the speaker to consolidate their comments under the first item on the agenda for which the speaker has registered, and the speaker shall be given a maximum of two minutes to make their consolidated comments.

Should a speaker drift from the stated subject, or become disruptive or abusive, the speaker shall be given one warning; if a second warning is required, then the speaker shall forfeit the remaining time allotment for the current meeting, any allotment for any meeting within the next 30 days, and may be removed from the meeting. Speakers are required to follow the rules of behavior specified at BE(LOCAL).

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

**Awards and
Recognitions**

Most awards and recognitions for achievements of students and employees shall be presented at the campus or department giving rise to the award or recognition. Awards and recognition for major achievements of students, such as national and state awards, shall be presented at regular meetings of the Board as the occasions

BOARD MEETINGS
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arise for such acknowledgments. Scheduling shall take into consideration the order of business for the meeting as determined by the Board President and the convenience of the persons to be presented.

Complaints and Concerns

The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution.

- Employee complaints: DGBA
- Student or parent complaints: FNG
- Public complaints: GF

Disruption

The Board shall not tolerate disruption of the meeting by members of the audience. If after at least one warning from the presiding officer, any individual continues to disrupt the meeting by words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

Effective Date

This policy shall be effective as of the adoption date, November 12, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY CE(LOCAL), ANNUAL OPERATING BUDGET—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy CE(LOCAL), *Annual Operating Budget*, to update sections no longer applied to the annual budget, add monthly budget amendments and quarterly budget to actual reporting requirements, update fund balance examples, and add a general fund unassigned fund balance target, as recommended in the Legislative Budget Board HISD Management and Performance Review report issued November 2019.

The proposed update to Board Policy CE(LOCAL), Annual Operating Budget, is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives. It also allows HISD to fulfill its purposes and strategic intent.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to CE(LOCAL), *Annual Operating Budget*, on second reading, effective November 12, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
CE(LOCAL)	ANNUAL OPERATING BUDGET	
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Update		
APPLICABILITY: This policy update applies to all board members and all district personnel.		
BACKGROUND: Revisions to Board Policy CE(LOCAL) are being requested to <i>Annual Operating Budget</i> , to update sections no longer applied to the annual budget, add monthly budget amendments and quarterly budget to actual reporting requirements, update fund balance examples, and add a general fund unassigned fund balance target, as recommended in the Legislative Budget Board Houston Independent School District (HISD) Management and Performance Review report issued in November 2019.		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

ANNUAL OPERATING BUDGET

CE
(LOCAL)

Background

One of the main focuses of decentralization is to place decision-making authority as close as possible to the teacher and the student. Schools are where the decisions should be made; accordingly, principals must be the leaders of that decision-making process. Long-term instructional planning by each school is essential. As part of the decentralization process, it has been a goal to allow schools to carryover unexpended funds to the next fiscal period.

School Carryover Policy

Schools shall annually be permitted to carry over unspent funds at the end of a fiscal year. The total amount of carryover for all schools for a fiscal year shall be included as part of the budget adoption process for that fiscal year.

The administration shall develop guidelines setting forth the rules for determining how much each school can carry over from one fiscal year to the next fiscal year.

Fiscal Year

The District shall operate on a fiscal year beginning July 1 and ending June 30.

Budget Planning

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered. Budget planning and evaluation are continuous processes and should be a part of each month's activities.

Ad Hoc Committees

The Superintendent or designee may appoint ad hoc committees to provide a wider expression of community opinion on financial aspects of the school program. The ad hoc committees shall be composed of representative citizens and District personnel. The Superintendent or designee shall define in precise terms the scope of the committee's charge and shall designate the period of time committee members shall serve. The committee shall be dissolved upon completion of its charge or the expiration of the term set by the Superintendent or designee, whichever comes first.

Schedules

The Superintendent or designee shall supervise the development of a budget calendar and a specific plan for budget preparation. The budget schedule shall include timelines for designated individuals or groups to submit their budget proposals.

Preparation of Proposed Budget

The budget shall be prepared in accordance with requirements of law and State Board rules, and shall include the establishment of revenues and appropriations by fund, which includes but is not limited to the general funds, special revenue funds, the child nutrition services funds, and the debt service funds, and capital project funds.

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Budget Hearing

The annual public hearing on the proposed budget shall be conducted as follows:

1. The Board President shall request at the beginning of the hearing that all persons who desire to speak on the budget give their names to the secretary. Only those who sign in with the secretary shall be heard.
2. Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget.
3. No officer or employee of the District shall be required to respond to questions from speakers at the hearing.

Authorized Expenditures

The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy, and the District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Superintendent or designee who shall ensure that funds are expended in accordance with the adopted budget.

Budget Amendments

School funds shall not be expended in any manner other than as provided for in the budget adopted by the Board, but the Board shall have the authority to amend a budget or adopt a supplementary emergency budget to cover necessary unforeseen expenses. Functional amendments to the budget shall be summarized by fund for the General Fund, the Child Nutrition Fund, and the Debt Service Fund by the Budget Office, presented to the Board ~~semi-annually-monthly~~ for ratification and approval, and then filed in accordance with established practice.

Budget Control

Primary responsibility for budget control rests with the Superintendent. The director or principal is responsible for controlling and amending his or her budget as needed and ensuring that no expenditure is made unless funds have been properly authorized. Funds are properly authorized only when approved by the Board and submitted through the Office of Budget and Financial Planning.

Special revenue projects must have approval of the Board as well as the external funding agency and the division office of the District. The administration is authorized to expend up to ten percent of the individual special revenue program budget prior to receipt of notification of the grant award if verbal approval has been given. The Superintendent may authorize expenditure of an amount exceeding ten percent of the budget on an individual approval basis.

Budget to Actual

The Budget Officer or designee shall prepare a ~~midyear-quarterly budget to actual~~ report reflecting the current financial condition of the District. Amendments to the currently approved budget may be submitted for Board approval, as needed for the General Fund, the

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Child Nutrition Fund, and the Debt Service Fund and provide to the board.

**Fund Balance
Classification**

Fund balance classification shall be recorded in accordance with governmental accounting standards as promulgated by the Governmental Accounting Standards Board.

**Order of
Expenditure**

The order of spending and availability of the fund balance shall be to reduce funds from the listed areas in the following order: restricted, committed, assigned, and unassigned. Negative amounts shall not be reported for restricted, committed, or assigned funds.

Definitions

Fund Balance

Fund balance shall mean the gross difference between governmental fund assets and liabilities reflected on the balance sheet. Governmental fund assets are those of the general fund, special revenue funds, debt service funds, and capital project funds.

*Fund Balance of
the General Fund*

The fund balance of the general fund, one of the governmental fund types, is of primary significance because the general fund is the primary fund, which finances most functions in the District. The fund balance of the general fund shall mean the gross difference between general fund assets and liabilities reflected on the balance sheet.

The five classifications of fund balance of the governmental types are as follows:

*Nonspendable
Fund Balance*

1. Nonspendable fund balance shall mean the portion of the gross fund balance that is not expendable (such as inventories) or is legally earmarked for a specific use (such as the self-funded reserves program).

Examples of nonspendable fund balance reserves for which fund balance shall not be available for financing general operating expenditures include:

- Inventories; and
- Prepaid items;
- ~~Deferred expenditures;~~
- ~~Long term receivables; and~~
- ~~Outstanding encumbrances.~~

*Restricted Fund
Balance*

2. Restricted fund balance shall include amounts constrained to a specific purpose by the provider, such as a grantor.

Examples of restricted fund balances include:

- Child nutrition programs;

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- ~~Technology programs;~~
 - Construction programs; and
 - Resources from other granting agencies.
- Committed Fund Balance* 3. Committed fund balance shall mean that portion of the fund balance that is constrained to a specific purpose by the Board.
- Examples include:
- Potential litigation, claims, and judgments; and
 - ~~Campus activity funds~~ Operating Reserve.
- Assigned Fund Balance* 4. Assigned fund balance shall mean that portion of the fund balance that is spendable or available for appropriation but has been tentatively earmarked for some specific purpose by the Superintendent or designee.
- In current practice, such plans or intent may change and may never be budgeted, or may result in expenditures in future periods of time.
- Examples include:
- Outstanding encumbrances
 - Insurance deductibles;
 - Program start-up costs; and
 - Other legal uses.
- Unassigned Fund Balance* 5. Unassigned fund balance shall include amounts available for any legal purpose. This portion of the total fund balance in the general fund is available to finance operating expenditures.
- The unassigned fund balance shall be the difference between the total fund balance and the total of the nonspendable fund balance, restricted fund balance, committed fund balance, and assigned fund balance.

Unassigned Fund Balance Target

The District's goal shall be to maintain a yearly minimum unassigned fund balance, as of fiscal year end, of three months of operating expenditures. The formula to calculate the unassigned fund balance minimum is to take the adopted general fund operating expenditures less excess revenue payments and any non-cash expenditures divided by 12 to determine the average monthly expenditure and then multiply by three.

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Use

The unassigned fund balance represents funds available for appropriation by the Board of Education. However, these funds are used for any necessary increases in the committed or assigned fund balances and are used to support cash flow needs of the district.

The Board recognizes that the unassigned fund balance should be appropriated for non-recurring expenditures as a future revenue source is not guaranteed.

Effective Date

This policy shall be effective as of the adoption date, November 12, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of Ethics and Compliance
Garland Blackwell, Chief Audit Executive

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
CAA(LOCAL), FISCAL MANAGEMENT GOALS AND OBJECTIVES:
FINANCIAL ETHICS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy CAA(LOCAL), *Fiscal Management Goals And Objectives: Financial Ethics* to accept a change recommended by the Texas Association of School Boards (TASB) regarding reports of suspected impropriety. Updates are also recommended to align the policy with changes in Federal Communications Commission (FCC) and Universal Service Administrative Company (USAC) rules regarding E-Rate, and to reflect that the HISD AlertLine is now called the Ethics Hotline where any district-related crime can be reported, not just crimes occurring at a school.

The proposed changes are shown in the attached revised Board Policy CAA(LOCAL).

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to CAA(LOCAL), *Fiscal Management Goals And Objectives: Financial Ethics*, on second reading, effective November 12, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
CAA(LOCAL)	Fiscal Management Goals And Objectives	Financial Ethics
INITIATED BY: Texas Association of School Boards (TASB); Ethics and Compliance		
TYPE OF REVISION: Update		
APPLICABILITY: This policy update applies to all board members and E-Rate personnel.		
<p>BACKGROUND:</p> <p>TASB recommended a change to clarify that reports of suspected impropriety may be made to a person who has authority to investigate the alleged activity, in addition to the other individuals listed in the policy, which aligns the district's policy with Education Code 37.148.</p> <p>The district administration recommends updates to align with changes in Federal Communications Commission (FCC) and Universal Service Administrative Company (USAC) rules, and to reflect that the Houston Independent School District AlertLine is now called the Ethics Hotline where any district-related crimes can be reported, not just crimes occurring at a school.</p> <p>Noteworthy edits made:</p> <ul style="list-style-type: none"> • <i>E-Rate Employees</i> is now <i>E-Rate Personnel</i>. • Within the <i>E-Rate Personnel</i> sub-section, "technology plans" was removed since this is no longer required by FCC nor USAC. • In Section III: Ethics and Compliance Program and E-Rate Compliance, added references to "agents," "any affiliates," "or designee," etc. • The <i>E-Rate Goods and Services</i> sub-section was moved to <i>Section IV Standard Bidding and Contracting</i> where it makes more sense. • <i>E-Rate Code of Silence Period</i> was removed as all Code of Silence is in <i>Section IV Standard Bidding and Contracting</i> now. • Removed reference to "USAC whistleblower hotline" as it is the "Ethics Hotline". • <i>Education and Training</i> was changed to <i>Education / Training</i> since neither is required by the FCC or USAC and we can educate our employees effectively on current requirements more efficiently and cost effectively by means that do not require an online course. Thus, we also removed the reference requiring employees to certify they attended the training. • <i>Annual Audit</i> was updated to <i>Periodic Audit</i> since an annual audit is not required by the FCC or USAC. • Formatting updated for consistency (capitalization, names of departments, committees, etc.). 		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

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Section I: General Provisions

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members—BBF
 - for employees—DH
- Financial conflicts of interest:
 - for public officials—BBFA
 - for all employees—DBD
 - for vendors—CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

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**Section II: Fraud and
Financial Impropriety**

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other individuals or entities seeking or maintaining a business relationship with the District.

Definition

Fraud is defined as a knowing or intentional misrepresentation or knowing or intentional concealment or omission of a material fact made to induce another to act to his or her detriment. Fraud and financial impropriety shall include, but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.
3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using District property, including but not limited to records, furniture, fixtures, or equipment, except as authorized by District policy.
10. Failure to provide financial records required by state or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Submission of any document or record known to be false or altered with the intent of having it accepted as a genuine record.

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~~11-13. Intentionally destroying, concealing, removing, or otherwise impairing the verity, legibility, or availability of documents or records.~~

~~12-14. Any other dishonest or fraudulent act regarding the finances of the District.~~

~~13-15. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.~~

Financial Controls
and Oversight

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The Superintendent or designee shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District. [See BJA(LOCAL)]

Reports

Any ~~person-employee~~ who ~~knows or~~ suspects fraud or financial impropriety in the District, ~~or who witnesses a District-related crime at the school~~ may report the fraud, financial impropriety, or crime to ~~any of~~ shall do one of the following:

~~1. Any peace officer with authority to investigate the crime;~~

~~1-2. Report the incidents to the chief audit executive;~~

~~2-3. Report the suspicions immediately to Any supervisor;~~

~~3-4. Call the District's 24-hour Alertline Ethics Hotline;~~

~~4. Call the District's 24-hour E-Rate whistleblower hotline; or~~

~~5. Report the suspicions to the Superintendent or designee.~~

~~5-6. Report the suspicions to aAny person with authority to investigate the suspicions.~~

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential with the exception that any employee represented by a lawyer or other designated representative for purposes of the investigation may share information in furtherance of that representation with their lawyer or designated representative.

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<i>Protection from Retaliation</i>	Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud, or financial impropriety, or crime . [See DG]
Fraud Investigations	In coordination with the District's General Counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or the chief audit executive shall promptly investigate reports of potential fraud or financial impropriety. <u>The Superintendent shall assign allegations to an appropriate investigative unit. Generally, criminal allegations, not including fraud or financial impropriety, shall be assigned to Houston ISD Police, and allegations of fraud and financial impropriety shall be assigned to the Office of Ethics and Compliance or the Office of Internal Audit, depending on the nature and severity of the allegations.</u> <u>Each investigative unit shall conduct and/or coordinate all investigations assigned to it. The investigative unit shall coordinate with the District's General Counsel, and other internal or external departments or agencies, on investigations, as appropriate.</u>
Response	<p>If an investigation substantiates a report of fraud or financial impropriety, the Superintendent or designee shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.</p> <p>If an employee is found to have committed fraud or financial impropriety, the Superintendent or designee shall take or recommend appropriate disciplinary action, which may include termination of employment.</p> <p>If a contractor, vendor, consultant, volunteer, or other party involved in the District's financial transactions is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with that party.</p> <p>When circumstances warrant, the Board, Superintendent, or designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.</p> <p>The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.</p>
Federal Awards Disclosure	The District shall disclose, in a timely manner in writing to the federal awarding agency or pass-through entity, all violations of

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federal criminal law involving fraud, bribery, or gratuity violations potentially affecting a federal grant award. [See CBB]

Analysis of Fraud

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent or designee, in conjunction with the chief audit executive, as appropriate, shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent or designee shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

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**Section III: Ethics
and Compliance
Program and E-Rate
Compliance**

Definitions

E-Rate

The Superintendent or designee shall establish a system of internal controls that ensures high-level management oversight and appropriate review of all District Ethics and Compliance activities and E-Rate ~~P~~program activities.

~~As defined by the Telecommunications Act of 1996, E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund. The E-Rate program, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The E-Rate program provides discounts to assist schools and libraries to obtain affordable internet access, telecommunications, internal connections, and internet access related equipment.~~

E-Rate

~~*Employee Personnel*~~

~~An E-Rate employee personnel is defined as includes:~~

- All District officers, Board members, and employees involved in any aspect of the E-Rate ~~P~~program.
- Contractors (except for service providers that provide E-Rate-supported services to the District), consultants, agents, and other entities and individuals involved on behalf of the District with the E-Rate ~~P~~program, including individuals who:
 - Prepare, review, approve, sign, or submit E-Rate applications, ~~technology plans~~, or other forms related to the E-Rate ~~P~~program, or
 - Determine whether services are eligible for funding, prepare bids, or communicate or work with E-Rate service providers, E-Rate consultants, or USAC.
- Office of Internal Audit staff members responsible for auditing and monitoring the District's compliance with E-Rate ~~P~~program rules.

*E-Rate Vendor /
Service Provider*

An E-Rate vendor/service provider is defined as any external entity or individual, and any affiliates, involved in any aspect of the District's E-Rate ~~P~~program, including, but not limited to:

- ~~A p~~Parent companies;
- Subsidiary companies;
- Joint ventures;
- Resellers;
- Consultants/contractors of the above entities;
- Board members/officers/owners of the above entities; and

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- Employees/representatives/salespersons of the above entities.

~~E-Rate Goods and Services~~

~~The Superintendent or designee shall establish procedures to ensure that the competitive bidding process for E-Rate goods and services is "fair and open," and consistent with the rules and requirements of the FCC.~~

Gifts and Conflicts of Interest

~~The implication from the appearance of a conflict of interest is just as important as the implication from a real conflict. If an outside independent party might question the intent of a transaction or relationship, such transaction or relationship is deemed to impact create~~ the appearance of a conflict and therefore should be avoided.

E-Rate Program employees and Board members personnel are prohibited from accepting gifts, meals, entertainment, or anything of value from any outside entity, or any consultant or other individual representing such an entity that provides or seeks to provide goods or services pursuant to the E-Rate Program, either directly or through any entity associated with the E-Rate vendor/service provider. An exception applies for items of *de minimus* intrinsic value, such as single greeting cards, basic key chains, and basic pens.

Where an E-Rate vendor/service provider ignores the E-Rate employee or Board member personnel's rejection of a gift, entertainment, or anything of value, or if the item was accepted by mistake, such items shall either be immediately returned to the vendor with an explanation that such items are not allowed pursuant to District policy or immediately submitted to the Office of Ethics and Compliance Office for proper disposal or donation to a charitable entity as determined by the Superintendent or designee. The Office of Ethics and Compliance Office shall log the details of such occurrences, including the disposition of the items. E-Rate employees and Board members personnel shall report to the Office of Ethics and Compliance Office all cases where gifts, entertainment, or other items of value have been offered by an E-Rate vendor/service provider. The Office of Ethics and Compliance Office shall take the appropriate steps to log the details of such occurrences, including any disposition of items, and communicate the District's policy to such E-Rate vendor or service provider. In addition, the ethics and compliance officer shall request such vendor or service provider certify his or her understanding of the District's policy or risk exclusion from the District's E-Rate Program.

Specific language asserting the District's policy shall be included in all E-Rate related procurement documents and contracts. The Ethics and Compliance Officer shall coordinate with the District's Legal

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~~Services and Procurement departments to incorporate specific language asserting the District's policy in future E-Rate Requests for Proposals (RFP) and contracts, and communicate such to all E-Rate participants.~~

Any questions regarding gifts and conflicts of interests should be communicated to the Office of Ethics and Compliance ~~Office or E-Rate~~ or the District's Ethics ~~h~~Hotline at (800) ~~483-2757~~455-9551.

Campaign Receipts
and Business
Relationships

Board members shall not knowingly accept campaign contributions from, or have a business relationship with, E-Rate vendors/service providers or individuals or entities seeking to provide goods or services pursuant to the E-Rate program, including related officers and/or key employees, as defined above. "Business relationship" is defined as a Board member's acceptance or receipt of amounts in excess of \$2,000 in a single calendar year in the course of any business dealings with an E-Rate vendor.

In the event that monetary contributions from E-Rate vendors/service providers are made to a Board member, that Board member shall be prohibited from voting on specific E-Rate contracts for three years if:

- Cumulative funds in excess of \$500 in campaign contributions in a 365-day period are received from an E-Rate vendor/service provider taken as a whole, or
- Cumulative funds in excess of \$2,000 in a single calendar year in the course of any business relationship are received from an E-Rate vendor/service provider taken as a whole.

Monitoring
Campaign Receipts

Board members shall submit copies of each potential campaign contribution to Board Services prior to formal acceptance of or cashing such funds. Submissions shall be made within seven business days of check donation date, or prior to any vote on any related contracts for contributions from known E-Rate vendors/service providers, whichever occurs first. Board Services and the Office of Ethics and Compliance ~~Office~~ shall research the items within 15 business days of receipt by the District to identify contributions from sources that require monitoring. All such contributions provided to Board Services shall be logged by the Office of Ethics and Compliance ~~Office~~ and their final disposition noted. Where the contributor is determined to be an E-Rate vendor/service provider, the ethics and compliance officer shall prepare a report on a calendar-year basis of the cumulative amounts for each respective E-Rate vendor/service provider taken as a whole. Upon completion of the research, the Office of Ethics and Compliance ~~Office~~ shall provide the results to the respective Board member and chief audit executive. The Board members shall have the final authority to reject

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or accept each contribution. Once the \$500 threshold is reached, the ethics and compliance officer shall inform the Superintendent and the President of the Board of Education that the maximum campaign receipt limit has been reached and the Board member is no longer eligible to vote on any contract with such E-Rate vendor/service provider for a three-year period from the date the maximum campaign contribution was dated, not deposited. Such action shall be reported in an abstention listing and provided to all Board members.

Monitoring Business
Relationships

Board members shall report details of any business relationship with E-Rate vendors/service providers to the Office of Ethics and Compliance-Office. Details shall include company or related officer and/or key employee's name, date(s) of business transaction(s), and dollar amount(s). Report of such shall be made within seven business days of transaction date, or prior to any vote on any related contracts with known E-Rate vendors/service providers, whichever occurs first. All such reports provided to the Office of Ethics and Compliance-Office shall be logged, and cumulative transaction amounts for each respective E-Rate vendor/service provider taken as a whole shall be prepared on a calendar-year basis. The Office of Ethics and Compliance-Office shall provide a copy of the cumulative transaction report to the respective Board member and the chief audit executive. Once transactions from an E-Rate vendor/service provider to a Board member reach a total of \$2,000 in a single calendar year, the Office of Ethics and Compliance-Office shall inform the Superintendent and the President of the Board of Education that the annual maximum limit has been reached and the Board member is no longer eligible to vote on any contract with such E-Rate vendor/service provider for a three-year period from the date the maximum amount was reached as determined by transaction date, not deposit date. Such action shall be reported in an abstention listing and provided to all Board members.

Any questions regarding campaign receipts and business relationships should be communicated to the Office of Ethics and Compliance-Office or the E-Rate Ethics Hotline.

*Audit
Responsibility*

The chief audit executive shall consider campaign receipts and business relationships in his or her routine risk assessment for inclusion in the annual internal audit plan, where appropriate.

Disclosure of
Interest

Board members shall complete the District's Disclosure of Interest Form covering E-Rate matters on January 15 and July 15 of each year. The January report covers the period July 1–December 31 of the previous year and the July report covers the period January 1–June 30 of the current year. The Disclosure of Interest Form shall

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be submitted to Board Services, which will distribute to the ethics and compliance officer for review and any necessary follow-up. This form shall be retained by Board Services. [See CAA(EX-HIBIT)]

~~E-Rate “Code of Silence” Period~~

~~E-Rate Program employees and Board members, to the best of their knowledge, shall not communicate with any E-Rate vendor/service provider, related officers, and/or key employees for a 30-day calendar period prior to the issuance of a RFP. Once an RFP is issued and until contract execution, E-Rate Program employees and Board members shall not communicate with any E-Rate vendor/service provider except for certain limited conditions allowed to the Procurement Department as provided by the E-Rate Program Rules and Requirements. The “Code of Silence” shall not apply to communications regarding existing E-Rate contracts or day-to-day operational matters.~~

Monitoring and
Compliance Review

The Superintendent or designee shall establish a system of internal monitoring and compliance review, including the steps to be taken if any person suspects that:

1. Any bid, proposal, or submission for E-Rate funding or other E-Rate ~~P~~program-related conduct is not in accordance with the District’s E-Rate compliance policy; Board policy; with District-approved procurement procedures; local, state, or federal competitive bid statutes; other applicable laws, regulations, and procedures; or with E-Rate ~~P~~program ~~R~~rules and ~~R~~requirements;
2. Any gifts or other items of value have been offered or received by any party associated with, seeking to participate in, or otherwise involved in the District’s E-Rate ~~P~~program; or
3. The District or any of its E-Rate vendors have improperly requested payment for goods or services not provided, or has overcharged for E-Rate goods and services.

As part of its monitoring and compliance review, ~~a USAC whistleblower the District’s Ethics H~~Hotline shall be publicized to allow anonymous reports of known, alleged, or suspected ~~E-Rate non-compliance. The hotline shall be monitored by the Office of Internal Audit, and investigation results shall be reported to the Office of~~ Ethics and Compliance ~~Office~~ and Superintendent in a timely manner.

Education and/
Training

The Superintendent or designee shall require education ~~and or~~ training for all E-Rate ~~P~~program ~~employees~~ personnel.

The District ~~training~~ shall consider the following sources:

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1. Training materials available from USAC;
2. Information about E-Rate ~~P~~program rules (as periodically updated) typically found in the USAC Weekly Newsletter;
3. The District's E-Rate Compliance policy;
4. Applicable federal, state, and local procurement laws;
5. The District's Conflict of Interest and Gift policies and the prohibition on gifts and other things of value;
6. E-Rate ~~P~~program rules regarding submission of invoices to USAC;
7. Commission rules and orders requiring a fair and open competitive bidding process; and
8. Consequences of noncompliance with E-Rate ~~P~~program rules and requirements, including cancellation of commitments, recoupment of disbursed E-Rate funds, suspension and debarment from the E-Rate ~~P~~program, criminal and civil prosecution, and appropriate disciplinary action, which may include termination of employment.

As part of the E-Rate training program, the Superintendent or designee shall require that the appropriate District representatives responsible for ensuring compliance with the E-Rate ~~P~~program rules and requirements and the E-Rate compliance program attend-participate in the applicant training provided annually by USAC.

~~The District shall require all E-Rate Program employees to certify that they have attended the annual District training, and the Ethics and Compliance Officer shall retain the certifications for ten years thereafter.~~

Compliance Officer

A high-level District employee shall serve as the ~~E~~ethics and ~~C~~ompliance ~~O~~fficer, who shall:

- ~~Maintain and enforce the E-Rate C~~ompliance ~~Policy and Ethics and Compliance Program.~~
- Report directly to the ~~C~~hief ~~A~~udit ~~E~~xecutive.
- Have experience or obtain the necessary training in substantive areas, including procurement.

The ~~E~~ethics and ~~C~~ompliance ~~O~~fficer and any employees under his or her~~their~~ immediate supervision shall not be affiliated with or compensated by any service provider, consultant, or other outside entity with whom the District does business related to the E-Rate ~~P~~program.

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~~Annual~~ Periodic
Audit

The Board shall direct the chief audit executive to include within ~~his~~
~~or her~~ their annual scope of work a periodic enterprise risk assess-
ment and audit plan. The District may hire a third-party auditor to
perform any required audits.

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**Section IV: Standard
Bidding and
Contracting**

The Superintendent shall establish procedures to ensure that the competitive bidding process for E-Rate goods and services is fair and open, and consistent with the rules and requirements of the FCC.

**Code of Silence—
Purpose**

The District shall implement a Code of Silence to enforce its commitment to ethical contracting standards and improve accountability and public confidence.

**Vendor
Relationships—
Conflicts of
Interest**

It is important to avoid both the appearance of conflicts and actual conflicts of interest. The ~~implication from the~~ appearance of a conflict of interest is just as important as ~~the implication from~~ a real conflict. If an outside independent party might question the intent of a transaction or relationship, such transaction or relationship is deemed to create impact the appearance of a conflict and therefore, should be avoided. Circumstances related to an appearance of conflict include those that would cause a reasonable and informed third party, having knowledge of the relevant information, to reasonably conclude that a Board member or administrator has compromised objectivity related to a vendor relationship. [See BBFA]

For purposes of this policy, “vendor’s representative” shall mean an employee, partner, director, Board member or officer of a potential vendor or consultant, lobbyist, actual or potential subcontractor of a vendor, or any other individual or for-profit or nonprofit organization acting through or on behalf of any person seeking an award or on behalf of a group of interested individuals or members.

**Procurement
Methods**

Texas Education Code Section 44.031 allows for the purchase of goods and services through one of the following methods:

- Competitive bidding for services other than construction services;
- Competitive sealed proposals for services other than construction services;
- An interlocal agreement;
- A request for proposals for services other than construction services;
- ~~or A~~ method provided by Government Code Chapter 2269 for construction services;
- The reverse auction procedure as defined by Section 21.55062(d); or
- The formation of a political subdivision incorporated under Section 304.001, Local Government Code

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- ~~Any other procurement method authorized by state law.~~

Applicability

The Code of Silence period applies to the acquisition of goods or services using the procurement methods identified above, ~~as well as renewal periods for contracts previously awarded by the Board of Education with multiple one-year renewal options.~~

“Code of Silence” shall mean a prohibition on any communication regarding any request for proposals (RFP), bid, or other competitive solicitation (as defined in the procurement methods above) between:

1. Any person who seeks an award from the District or its affiliated entities (including, but not limited to, the HISD Foundation and the HISD Public Facility Corporation), including a potential vendor or vendor's representative; and
2. A Board member, the Superintendent, senior staff member, principal, department head, director, manager, or other District representative who has influence in the evaluation or selection process.

Furthermore, campaign contributions, gifts, donations, and any other items of value are prohibited between the parties defined above for any known contract under consideration during the Code of Silence period.

Also, candidates who have filed for election to the Board of Education are subject to these limitations after the date on which the candidate has filed for office. HISD shall review historical campaign finance reports to identify campaign contributions for the applicable period and hold newly elected Board members accountable as existing Board members during the Code of Silence period.

Exception

The Code of Silence shall not apply to communication with the District's attorneys, general counsel, finance attorney, procurement project manager, general manager of procurement, general manager of business assistance, Purchasing Services staff, supplier diversity specialists staff, controller, assistant controller, or chief financial officer, who are not serving on the particular Procurement Project Evaluation Committee; or the Office of Internal Audit or employees reporting to the chief audit executive. Such communications shall be limited to the purpose of obtaining clarification or information concerning the subject solicitation. An exception also applies to the Audit Committee of the Board of Education, other specific members of the Board of Education for the purposes of the selection of external auditors or the Board's legal counsel, and any other specific circumstances approved by the Board of Education.

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Time Period

The Code of Silence time period shall begin upon the issuance of an RFP, bid, or other competitive solicitation (as defined under Procurement Method, above) and shall officially end ~~upon the day after~~ approval of the awarded contract by the Board of Education at an appropriately called meeting. Even after the Code of Silence has ended, at no time after the approval of an RFP, bid, or other competitive solicitation (as defined under Procurement Method, above) by the Board of Education shall a vendor, potential vendor, or District employee attempt to improperly influence the negotiations of any contract that has been properly awarded in the appropriately called meeting.

A weekly e-mail notification regarding the Code of Silence shall be sent to the Board of Education, Superintendent, senior staff member, department head, director, manager, or any other District representative who has influence in the evaluation or selection process for each RFP, ~~RFP renewal~~, bid, or other competitive solicitation (as defined under Procurement Method, above), and the Code of Silence shall remain in effect until the approval by the Board of Education as stated above. The Office of Finance shall also provide public notice on the District's website at the same time the e-mail notification is sent.

Regardless of the above time period, it is not acceptable for a potential vendor to participate in determining the scope of work, strategic direction, technical specifications, or evaluation criteria of such projects.

Nothing contained in this policy shall prohibit any potential vendor or vendor's representative from:

1. Making public representations at scheduled pre-bid conferences or scheduled selection and negotiation committee meetings;
2. Engaging in contract negotiations during any scheduled meeting;
3. Making a public presentation to the Board during any duly noticed public meeting; or
4. Conducting business on contracts previously executed and currently in force.

The potential vendor or vendor's representative shall send all written communication directly to the designated ~~procurement~~ Purchasing Services representative.

Nothing in this policy shall prohibit the ~~Procurement Evaluation~~ Committee's representative, who shall be an employee from the

FISCAL MANAGEMENT GOALS AND OBJECTIVES
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~~Procurement Office~~Purchasing Services Department, from ~~initiating a contacting and communicating~~ with a potential vendor or vendor's representative and ~~subsequent communication related thereto~~ for the purposes of obtaining further clarifying information regarding a response to an RFP, bid, or competitive solicitation. Such contact shall be in writing and shall be provided to the members of the applicable ~~Procurement~~ Evaluation Committee, including any response thereto.

Violation

Any suspected violation of this policy shall be investigated by the ~~Chief Audit Executive~~, in consultation with the ~~General Counsel~~, Board ~~Counsel~~, and/or a contracted outside law firm. The investigation may result in the District deeming as void or voidable:

1. Any RFP, bid, or other competitive solicitation award;
2. Any bid award to the potential vendor or the vendor's representative; and
3. Any vendor's contract.

The potential vendor or vendor's representative determined to have violated this rule shall be subject to debarment from bidding and contracting activities regarding current and future projects for a period of up to two calendar years (24 months). In addition to any other penalty provided by law, violation of this rule by a District employee shall subject the employee to disciplinary action up to and including dismissal. Board members and candidates who have filed for election to the Board; who have violated the Code of Silence; and/or who have received campaign contributions, gifts, donations, or any other items of value from such vendor's representatives during the Code of Silence shall abstain from voting on such matters for a period of up to two calendar years (24 months).

In the event that a Board member or candidate unknowingly accepts a campaign contribution, gift, donation, or any other item of value from a vendor's representative during the Code of Silence, the Board member or candidate shall return the contribution within ten days after becoming aware of the conflict with this policy.

*Formal
Complaints*

This policy is not intended to prohibit contractors and their representatives from issuing formal complaints or concerns about potential conflicts of interest during the Code of Silence. Such concerns should be communicated to the chief audit executive.

Effective Date

This policy shall be effective as of the adoption date, ~~February 9, 2018~~ November 12, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of Business Operations
Wanda Paul, Chief Operating Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
CLB(LOCAL), BUILDINGS, GROUNDS, AND EQUIPMENT
MANAGEMENT: MAINTENANCE—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves proposed revisions to Board Policy CLB(LOCAL), *Buildings, Grounds, And Equipment Management: Maintenance*, as recommended by the Texas Association of School Boards and the HISD administration.

Changes are recommended to ensure this policy aligns with revised state rules on integrated pest management (IPM) programs. Suggested revisions include references to updated laws, a definition of the IPM program, a requirement for the superintendent of schools to designate an IPM coordinator, and a No Unauthorized Application statement.

A copy of the revised Board Policy CLB(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy CLB(LOCAL), *Buildings, Grounds, And Equipment Management: Maintenance*, on second reading, effective November 12, 2021.

BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT
MAINTENANCE

CLB
(LOCAL)

**Integrated Pest
Management
Program Standards**

The District is committed to following integrated pest management program (IPMP); guidelines as required by Chapter 1951 of the Occupations Code and Title 4, Chapter 7 of the Administrative Code in all pest control activities that take place on District property developed in accordance with the requirements of the Texas Structural Pest Control Act and with the assistance of an advisory committee of knowledgeable persons.

Definition

IPM is a pest management strategy that relies on multiple pest control tactics, including the judicious use of pesticides, informed by accurate identification and scientific knowledge of pests, reliable monitoring methods to assess pest presence, preventative measures to avoid pest infestations, and thresholds to determine when corrective control measures are needed.

Standards

The District's IPM program shall govern the District's use of pesticides, herbicides, and other chemical agents for the purpose of controlling pests, rodents, insects, and weeds in and around District facilities.

IPM Coordinator

The Superintendent shall designate the IPM coordinator(s), who shall be registered with the Texas Department of Agriculture. The IPM coordinator(s) shall receive training in accordance with law and shall provide training to District employees, as necessary.

**Application Time
Frame**

The IPM coordinator(s), in addition to the responsibilities set out in CLB(LEGAL), the IPM coordinator shall coordinate with appropriate District administrators or other designated and trained employees regarding pesticide or herbicide applications in accordance with law. The IPM coordinator(s) shall determine when an emergency situation exists and when an exception to the 48-hour notice requirement may be made.

**No Unauthorized
Application**

If the IPM coordinator is a licensed applicator, the IPM coordinator may apply pesticides in accordance with law. No other employee or other person or entity shall be permitted to apply a pesticide or herbicide at a school-District facility without the prior approval of the IPM coordinator and other than in the manner prescribed by law and the District's IPMP program.

Effective Date

This policy shall be effective as of the adoption date, November 12, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of Academics
Rick Cruz, Deputy Superintendent

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
EEH(LOCAL), INSTRUCTIONAL ARRANGEMENTS: HOMEBOUND
INSTRUCTION—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy EEH(LOCAL), *Instructional Arrangements: Homebound Instruction*, as recommended by the Texas Association of School Boards (TASB).

The proposed revised Board Policy EEH(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to EEH (LOCAL), *Instructional Arrangements: Homebound Instruction*, on second reading, effective November 12, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
EEH(LOCAL)	Instructional Arrangements	Homebound Instruction
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Update		
APPLICABILITY: This policy update applies to all board members, district personnel, students, and students' parents and guardians.		
BACKGROUND: <p>This item provides additional specificity to Board Policy EEH(LOCAL) which describes who is eligible for homebound services. Revisions include:</p> <ul style="list-style-type: none"> • That the weeks of confinement to a hospital or homebound setting need not be consecutive; • Additional details as to the age and requirements for students receiving Special Education services to be able to receive homebound services; including alignment to the student's individualized education program (IEP). 		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

INSTRUCTIONAL ARRANGEMENTS
HOMEBOUND INSTRUCTION

EEH
(LOCAL)

General Education

Consistent with TEA's Student Attendance Accounting Handbook (SAAH), a student ~~who may be eligible for general education homebound services if the student is expected to be confined for a minimum of four weeks at to home or in a hospital bed or home-bound setting for medical reasons only, and the medical condition is specifically documented by a physician licensed to practice in the United States, may be eligible for general education home-bound services~~ The weeks of confinement need not be consecutive. The parent's request for services shall be ~~made through~~ submitted to the principal in accordance with TEA's SAAH and administrative procedures.

The principal or designee shall convene a ~~designated campus committee to make decisions regarding general education home-bound placement. This placement~~ committee is composed of at least a campus administrator, a teacher of the student, and the parent or guardian of the student. ~~They will to review and consider the necessity of providing general education homebound instruction to the student. If the committee determines that such instruction is appropriate, the committee shall determine the type(s) and amount of instruction to be provided and, when the student is able to return to the regular educational setting if applicable, the length of the transition period to the school-based setting based on current medical information.~~

Special Education

~~For~~ Consistent with state rule and the SAAH, a student aged six years or older who is eligible to receive ~~ing~~ special education and related ~~students~~ services as determined by the student's admission, review and dismissal (ARD) committee may be eligible for special education homebound services if the student is to be confined for a minimum of four weeks to a hospital or homebound setting only for medical reasons, and the medical condition is specifically documented by a physician licensed to practice in the United States. If a student is chronically ill, the student's admission, review, and dismissal, ~~the (ARD)~~ committee shall determine whether the weeks of confinement need to be consecutive.

Students aged three through five years may be eligible to receive special education homebound services as determined by the student's ARD committee.

If the ARD committee determines that homebound instruction is appropriate, committee shall determine the type(s) and amount of instruction to be provided in accordance with law, and, when the student is able to return to the regular educational setting if applicable, the length of the transition period to the school-based setting based on current medical information.

INSTRUCTIONAL ARRANGEMENTS
HOMEBOUND INSTRUCTION

EEH
(LOCAL)

**Documentation of
Services**

The District shall maintain, ~~in accordance with administrative pro-
cedures,~~ full documentation about students receiving homebound
services, ~~in accordance with administrative procedures, the SAAH,
and a student's individualized education program (IEP), as applica-
ble.~~

Effective Date

This policy shall be effective as of the adoption date, November 12,
2021.

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of the Deputy Superintendent
Rick Cruz, Deputy Superintendent

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
FDE(LOCAL), ADMISSIONS: SCHOOL SAFETY TRANSFERS—
SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy FDE(LOCAL), *Admissions: School Safety Transfers*, as recommended by the Texas Association of School Boards (TASB).

The proposed revised Board Policy FDE(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to FDE(LOCAL), *Admissions: School Safety Transfers*, on second reading, effective November 12, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
FDE(LOCAL)	Admissions	School Safety Transfers
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Update		
APPLICABILITY: This policy update applies to all board members, district personnel, students, and students' parents and guardians.		
BACKGROUND: <p>This item brings forth recommended changes to the FDE(LOCAL) policy on school safety transfers which are based on revisions to the Texas Education Agency (TEA) Unsafe School Choice Option (USCO) Guidance Handbook, which amended the list of violent criminal offenses for which a student is eligible for a transfer to another school within the district. Currently the Houston Independent School District (HISD) does not have any campuses with the "persistently dangerous" designation under which students would qualify for the transfer.</p>		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

ADMISSIONS
SCHOOL SAFETY TRANSFERS

FDE
(LOCAL)

Safe Schools Data

The Superintendent or designee shall ensure that the District complies with Texas Education Agency (TEA) guidelines for the collection and maintenance of data regarding:

1. Mandatory expellable offenses committed at school or at a school-related or school-sponsored activity, on or off school property [see FOD]; and
2. Any student who becomes a victim of one of the following violent criminal offenses, as defined by the Penal Code, while ~~in or on the grounds-premises of the school the student attends~~ or while attending a school-sponsored or school-related activity, on or off school property:
 - a. Attempted murder;
 - b. Indecency with a child;
 - c. Aggravated kidnapping;
 - d. Aggravated Assault resulting in bodily injury or aggravated assault on someone other than a District employee or volunteer;
 - e. Sexual assault or aggravated sexual assault against someone other than a District employee or volunteer; ~~or~~
 - f. Aggravated robbery; or
 - f.g. Continuous sexual abuse of a young child or children.

**School Safety
Transfers**

The parent or other person with authority to act on behalf of a student who becomes a victim of a violent criminal offense as described ~~above~~ in the state guidance for unsafe school choice options or who is assigned to a campus identified by TEA as persistently dangerous shall be offered a transfer to a safe public or charter school within the District.

For each transfer requested, the District shall explore transfer options, as appropriate. Options may include a transfer agreement with another school district.

**From a Persistently
Dangerous School**

The parent or other person with authority to act on behalf of a student attending a school identified as persistently dangerous by TEA shall be provided notification of his or her right to request a transfer. Notification shall occur at least 14 days prior to the start of the school year or, for a student enrolling subsequently, upon the student's enrollment.

The parent or other person with authority to act on behalf must submit to the Superintendent or designee an application for transfer. The Superintendent or designee shall complete the transfer

ADMISSIONS
SCHOOL SAFETY TRANSFERS

FDE
(LOCAL)

prior to the beginning of the school year, if applicable, or within 14 calendar days of the request for a subsequently enrolling student.

Any transfer arranged for a student from a campus identified by TEA as persistently dangerous shall be renewed so long as the campus from which the student transferred retains that designation.

The District shall maintain, in accordance with the District's record retention schedule, documentation of notification to parents or other person with authority to act on behalf of the transfer option, transfer applications submitted, and action taken.

For a Victim of a
Violent Criminal
Offense

Within 14 calendar days after a violent criminal offense described above occurs in or on the ~~grounds-premises~~ of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property, the District shall notify the parent or other person with authority to act on behalf of a student who is a victim of the offense of the ~~parent's~~ right to request a transfer. The parent or other person with authority to act on behalf must submit to the Superintendent or designee an application for transfer. The Superintendent or designee shall approve or disapprove the request within 14 calendar days of its submission.

Any transfer arranged for a student who was a victim of a violent crime as described above shall be renewed so long as the threat to the student exists at the campus to which the student would typically be assigned.

For each offense, the District shall maintain for at least five years documentation of the nature and date of the offense, notification to the parent of the transfer option, transfer applications submitted, action taken, and other relevant information regarding the offense.

**Additional Transfer
Options**

In circumstances described by Education Code 25.0341, a parent or other person with authority to act on behalf of a student who has been the victim of a sexual assault, regardless of whether the offense occurred on or off school property, may request a transfer of the ~~parent's child~~ student or the student assailant from the same campus.

[For other transfer provisions, See also FDA and FDB]

Effective Date

This policy shall be effective as of the adoption date, November 12, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of the Deputy Superintendent
Rick Cruz, Deputy Superintendent

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
FEA(LOCAL), ATTENDANCE: COMPULSORY ATTENDANCE—
SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy FEA(LOCAL), *Attendance: Compulsory Attendance*, as recommended by the Texas Association of School Boards (TASB).

The proposed revised Board Policy FEA(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to FEA(LOCAL), *Attendance: Compulsory Attendance*, on second reading, effective November 12, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
FEA(LOCAL)	Attendance	Compulsory Attendance
INITIATED BY: Texas Association of School Boards (TASB)		
TYPE OF REVISION: Update		
APPLICABILITY: This policy update applies to all board members, district personnel, students, and students' parents and guardians.		
BACKGROUND: <p>This policy revision updates the local policy on compulsory attendance in accordance with changes in Senate Bill (SB) 1152. Revisions include:</p> <ul style="list-style-type: none"> • Alignment to the law that the district must excuse a student who is 17 years of age or older from attending school for no more than four days to pursue military enlistment. • Language regarding that students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in private schools, and the appropriate documentation necessary to engage in homeschooling. 		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

**Enforcing
Compulsory
Attendance**

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

Students Age 19 and Over

A student who voluntarily enrolls in or attends school after the student's 19th birthday shall ~~be required to~~ attend school until the end of the school year.

A student who is at least 19 years old and is voluntarily enrolled in or attending school when he or she accumulates more than five unexcused absences in a semester may be withdrawn. In such cases, enrollment may be revoked for the remainder of the school year, except that the District may not revoke enrollment on a day on which the student is physically present at school.

A student who is ~~removed-withdrawn~~ from school under this provision ~~will~~ shall be considered a dropout for accountability purposes unless the student returns to school during the school-start window the following fall.

Excused Absences

In addition to excused absences required by law, the District shall excuse absences for the following purposes:

Higher Education
Visits

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education to determine the student's interest in attending the institution of higher education. A student shall be required to submit verification of such visits in accordance with administrative regulations.

Armed Services
Enlistment

The District shall excuse a student 17 years of age or older for up to four days during his or her enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard. A student shall be required to submit verification of such activities in accordance with administrative regulations.

Early Voting or
Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk. A student shall be required to submit verification of service in accordance with administrative regulations.

[For extracurricular activity absences, see FM.]

**Withdrawal for
Nonattendance
Students Whose
Whereabouts are
Unknown**

The District may initiate withdrawal of a student under the age of 19 ~~for nonattendance~~ whose whereabouts can no longer be determined under the following conditions:

1. The student has been absent ten consecutive school days; and

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

An Admission, Review, Dismissal/Individualized Education Program (ARD/IEP) Committee meeting is required for students with disabilities who are being considered for withdrawal from school ~~due to nonattendance~~ because the student's whereabouts are unknown. The ARD/IEP committee should undertake additional efforts to locate the student^{SML 11}. If the student cannot be located after these additional efforts, the District may initiate withdrawal of the student.

If students with disabilities have been absent ten consecutive school days, the ARD/IEP Committee shall meet and determine whether an evaluation or re-evaluation is needed, and revise the IEP to include strategies to target chronic absences.

If the interventions developed by the ARD/IEP committee and truancy prevention measures fail to meaningfully address the student's conduct, the student may be referred to truancy court. Each referral to truancy court must specify whether the student is eligible for or receives special education services and must be accompanied by a statement from the student's school certifying that the school applied the truancy prevention measures, including the holding of an ARD/IEP committee meeting, and the measures failed to meaningfully address the student's school attendance.

~~[For District initiated withdrawal of students age 19 or older, see FEA(LEGAL).]~~

**Students in
Attending
Homeschools**

~~When the District becomes aware that a student is being or will be~~
Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools., the Superintendent or designee

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian in writing a letter of notification from the parents of their intention to homeschool assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

If ~~the a~~ parents or guardian ~~refuses~~ to submit a requested state-
ment or letter, of notification or if the District has evidence that ~~the~~
a school-aged child is not being homeschooled within legal require-
ments, the District may investigate further and, if warranted, shall
pursue legal action to enforce the compulsory attendance law.

Effective Date

This policy shall be effective as of the adoption date, ~~April 15,~~
~~2016~~ November 12, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of the Chief of Police
Pedro Lopez, Chief of Police

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY FNF(LOCAL), STUDENT RIGHTS AND RESPONSIBILITIES: INTERROGATIONS AND SEARCHES—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy FNF(LOCAL), *Student Rights and Responsibilities: Interrogations and Searches* to accept changes recommended by the Texas Association of School Boards (TASB) to align with common practices and current case law as well as changes recommended by district administration including the Police Department and Legal Services.

Proposed revisions include:

- Changing the policy subtitle from *Interrogations and Searches* to *Investigations and Searches*;
- Affirming that district officials other than police officers may question students, and students may not refuse to answer questions based on the right not to incriminate themselves;
- Informing students that they have no expectation of privacy in district property, that such property may be searched at any time without notice, and that students are responsible for any prohibited items found in district property provided to them;
- Adding general search provisions outlining the district's authority to conduct searches in accordance with law and in a reasonable and nondiscriminatory manner; and
- Updating information about the use of metal detectors and trained dogs.

The proposed changes are shown in the attached revised Board Policy FNF(LOCAL).

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to FNF(LOCAL), *Student Rights and Responsibilities: Interrogations and Searches*, on second reading, effective November 12, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
FNF(LOCAL)	Student Rights and Responsibilities	Interrogations and Searches
INITIATED BY:	Texas Association of School Boards (TASB); Houston Independent School District (HISD) Police Department	
TYPE OF REVISION:	Update	
APPLICABILITY:	This policy update applies to all district staff and students.	
BACKGROUND: TASB recommended a change to the policy's subtitle and content changes to align with common practices and current case law. The district administration recommends additional changes throughout to expand upon changes recommended by TASB and make them specific to HISD.		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

STUDENT RIGHTS AND RESPONSIBILITIES
INTERROGATIONS INVESTIGATIONS AND SEARCHES

FNF
(LOCAL)

Interrogations Questioning Students

By School Officials

~~Administrators, teachers, and other professional personnel~~ School officials, not to include Houston Independent School District (HISD) police officers, may question a student regarding the student's own conduct or the conduct of other students that may constitute violations of the law, HISD Board policy, including but not limited to HISD's Code of Student Conduct, and/or campus policy. In the context of school discipline, students ~~have no claim to the~~ may not refuse to answer questions based on a right not to incriminate themselves.

By Police or Other Authorities

For provisions pertaining to student questioning by law enforcement officials or other lawful state or local governmental authorities, see GRA(LOCAL).

Lockers and Vehicles District Property

Students have full responsibility for the security of their ~~School~~ lockers, school desks, school computers, District-provided electronic devices, District technology, including but not limited to HISD email accounts and similar items are the property of the District and are provided for student use as a matter of convenience. The above-referenced District property remains under the ownership and control of the District, and is subject to random searches or inspections at any time without notice. Students have no expectation of privacy in District property. Students shall be fully responsible for the security and contents of District property assigned to them. for vehicles parked on school property. It is the student's responsibility to ensure that lockers and vehicles are locked and that the keys and combinations are not given to others. No Sstudents shall not place, or keep, or maintain in a desk, locker, District-provided technology, or similar item any contraband or other article or material prohibited by law, that is forbidden by District policy, or the Code of Student Conduct. Students shall be responsible for any prohibited item found in District property provided to the student. in lockers or in vehicles parked on school property.

Searches in General

~~School officials administrators~~ may conduct reasonable searches of students, their personal belongings, their assigned lockers, or vehicles parked on school property when the school administrator has, if there is reasonable cause to believe, which includes individualized suspicion, that students may be in possession of drugs, weapons, alcohol, or other materials (contraband) in violation of school policy or state law they contain articles or materials prohibited by District policy. Searches of students shall be conducted in a lawful and nondiscriminatory manner. Students shall be responsible for any prohibited items found in their lockers or in vehicles parked on school property.

School administrators may initiate a search in accordance with law, including, for example, based on reasonable cause (which includes

STUDENT RIGHTS AND RESPONSIBILITIES
INTERROGATIONS-~~INVESTIGATIONS~~ AND SEARCHES

FNF
(LOCAL)

individualized suspicion), voluntary consent, or pursuant to District policy providing for suspicionless security procedures, including the use of metal detectors.

In accordance with the Code of Student Conduct, students are responsible for prohibited items found in their possession, including items in their personal belongings or in vehicles parked on District property.

Reasonable Searches

School administrator searches must be reasonable at their inception and in scope. If there is reasonable cause to believe that searching a student's person, belongings, or vehicle will reveal evidence of a violation of the Code of Student Conduct, a District official may conduct a search in accordance with law and District regulations.

Suspicionless Searches

For purposes of this policy, a suspicionless search is a search carried out at random locations and times by HISD personnel as determined by HISD administrative and law enforcement personnel based on lawful security procedures, such as metal detector searches.

Metal Detector Searches

In order to maintain a safe and disciplined learning environment, the District reserves the right to subject students to metal detector searches when entering a District campus and at off-campus, school-sponsored activities.

If a vehicle subject to search is locked, the student shall be asked to unlock the vehicle. If the student refuses, the District shall contact the student's parents. If the parents also refuse to permit a search of the vehicle, the District may turn the matter over to local law enforcement officials.

Magnetometers

Magnetometers (metal detectors) may be used at the discretion of District officials, provided the District has properly notified the students and parents of the ongoing use of such devices.

Use of Trained Dogs

The District shall reserves the right to use specially-trained nonaggressive dogs to sniff out and alert officials to the current presence of conduct screening for contraband or other concealed illegal and/or prohibited items, illicit substances defined in FNCF(LEGAL), and alcohol. This program is implemented in response to drug and alcohol related problems in District schools, with the objective of maintaining a safe school environment conducive to education. Such visits to schools procedures shall be unannounced. The dogs shall be used to sniff vacant classrooms, vacant common areas, the areas around student lockers, and the areas around vehicles parked on school property. The dogs shall not be used to sniff the bodies of with students; however, students may be asked to leave

STUDENT RIGHTS AND RESPONSIBILITIES
INTERROGATIONS-~~INVESTIGATIONS~~ AND SEARCHES

FNF
(LOCAL)

~~personal belongings in an area that will be screened. If a dog alerts to a locker, a vehicle, or an item in a classroom or an area, the alert is sufficient to raise reasonable cause to justify a lawful search by school administrators, it may be searched by school officials. Searches of vehicles shall be conducted as described above.~~

Notice

At the beginning of the school year, the District shall inform students of the District's policy on searches, as outlined above, and shall specifically notify students that:

- ~~1. Lockers may be sniffed by trained dogs at any time.~~
- ~~2. Vehicles parked on school property may be sniffed by trained dogs at any time.~~
- ~~3. Classrooms and other common areas may be sniffed by trained dogs at any time when students are not present.~~
- ~~4. If contraband of any kind is found, the possessing student shall be subject to appropriate disciplinary action in accordance with the Student Code of Conduct.~~

Parent Notification

The student's parent or guardian shall be notified if any prohibited articles or materials are found in a student's locker, in a student's vehicle parked on school property, or on the student's person, as a result of a search conducted in accordance with this policy.

Effective Date

This policy shall be effective as of the adoption date, November 12, 2021.

Office of the Superintendent of Schools
Board of Education Meeting of November 11, 2021

Office of the Chief of Police
Pedro Lopez, Chief of Police

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
GKA(LOCAL), COMMUNITY RELATIONS: CONDUCT ON SCHOOL
PREMISES—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy GKA(LOCAL), *Community Relations: Conduct On School Premises*, to accept changes recommended by the Texas Association of School Boards (TASB) and HISD administration.

Proposed revisions include:

- Updates to information about refusing a person entry to or ejecting a person from property under the district's control;
- Clarification that district personnel may request assistance from law enforcement in some circumstances; and
- Adding a section about a person's right to appeal a refusal of entry or an ejection with information about the appeal process.

The proposed changes are shown in the attached revised Board Policy GKA(LOCAL).

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to GKA(LOCAL), *Community Relations: Conduct On School Premises*, on second reading, effective November 12, 2021.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SUBTITLE
GKA(LOCAL)	Community Relations	Conduct on School Premises
INITIATED BY:	Texas Association of School Boards (TASB); Houston Independent School District (HISD) Police Department	
TYPE OF REVISION:	Update	
APPLICABILITY:	This policy update applies to all district staff, students, and community members.	
BACKGROUND: TASB and the district administration recommend changes to this policy to reflect changes in law since the last time the policy was updated. The changes include updates about: <ul style="list-style-type: none"> • authorization of administrators, school resource officers, and district police officers to refuse entry to or eject a person from property under the district's control under certain circumstances; • clarification that district personnel may request assistance from law enforcement in some circumstances; and • giving a person refused entry to or ejected from property under the district's control written information explaining the right to appeal and the timelines if an appeal is filed. 		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY:		None
ADMINISTRATIVE PROCEDURES REQUIRED: Administrative regulations will be revised in accordance with changes to policy.		

COMMUNITY RELATIONS
CONDUCT ON SCHOOL PREMISES

GKA
(LOCAL)

**Principal's
Authority Access to
District Property**

Authorized District officials, including school administrators, school resource officers, and/or District police officers, may refuse to allow a person access to property under the District's control in accordance with law. Principals are authorized to refuse entry onto school grounds to persons who do not have legitimate business at the school and to request any unauthorized person or persons engaging in unacceptable conduct to leave the school grounds.

Law Enforcement

The Superintendent or designee is authorized to District officials may request assistance of from law enforcement officers in cases of an emergency and to seek prosecution to the full extent of the law when a persons violate the provisions of this policy and GKA(LEGAL) regarding trespassing on school grounds, damage to school property, loitering, and disruptive activity is engaging in behavior that poses a substantial risk of harm to any person, that is disruptive and inappropriate for a school setting and/or that rises to the level of criminal conduct; and the person refuses to comply with a verbal warning and/or request to leave peaceably issued by a school administrator, school resource officer, and/or District police officer.

**Ejection or
Exclusion under
Education Code
37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing denial of entry or ejection from property under the District's control under the District's grievance process shall be permitted to address the Board in person within 90 days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus
Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and
E-Cigarettes

The District prohibits smoking and the use of tobacco products and e-cigarettes on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, illegal-location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exception

No violation of this policy occurs when the use, possession, or display of an otherwise prohibited weapon takes place as part of a

COMMUNITY RELATIONS
CONDUCT ON SCHOOL PREMISES

GKA
(LOCAL)

District-approved activity supervised by proper authorities. [See
FOD]

Effective Date

This policy shall be effective as of the adoption date, November 12,
2021.