

**THE HOUSTON INDEPENDENT SCHOOL DISTRICT**



# **AGENDA**

**Board of Education  
Meeting**

**August 11, 2022**

THE HOUSTON INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION

# Agenda Index

- |                                      |                                       |
|--------------------------------------|---------------------------------------|
| A. Superintendent's Priority Items   | G. Talent                             |
| B. Trustee Items                     | H. Business Operations                |
| C. Closed Session (Closed to Public) | I. Finance                            |
| D. Deputy Superintendent             | J. Other                              |
| E. School Offices                    | K. Policy                             |
| F. Academics                         | L. Superintendent's Information Items |

## MEMBERS OF THE BOARD OF EDUCATION

Judith Cruz, *President*  
Elizabeth Santos, *First Vice President*  
Kathy Blueford-Daniels, *Second Vice President*  
Sue Deigaard, *Secretary*  
Myrna Guidry, Esq., *Assistant Secretary*  
Dr. Patricia K. Allen  
Kendall Baker  
Dani Hernandez  
Bridget Wade

Millard House II, *Superintendent of Schools*

## BOARD OF EDUCATION AGENDA

August 11, 2022

### Table of Contents

#### A. SUPERINTENDENT'S PRIORITY ITEMS

- A-1. Approval Of Personal Services Performed By The Superintendent, Including Speaking Engagements, Panel Discussions, Workshops, Etc., In Accordance With Texas Education Code Section 11.201(E)
- A-2. Acceptance Of Board Monitoring Update: Presentation Of Constraint 5 Progress Measures 1, 2, And 3
  - August 2022 CPM Update
  - August 2022 CPM Report

#### B. TRUSTEE ITEMS

- B-1. Reappointment Of Houston Independent School District Representative To Tax Increment Reinvestment Zone 18 Board Of Directors
- B-2. Receive And Discuss Draft Of 2022 Community Engagement Plan From Board Community Engagement Strategy Ad Hoc Committee - *New*
  - 2022 Community Engagement Mission Statement And Timeline - *New*
- B-3. Completion And Approval Of The Board's Quarterly Self-Evaluations And Review Of The Board's Staff Use Tracker - *New*
  - Staff Use Tracker - *New*
  - Board Quarterly Self-Evaluation - *New*

#### C. CLOSED SESSION

- C-1. Personnel
  - a. Deliberate the duties of the superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and board members; evaluations of the superintendent and chief audit executive, consideration of compensation, and contractual provisions.
  - b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, including resignation agreements and full and final release for chief officers, assistant superintendents,

executive officers, and other administrators, and, if necessary, approve waiver and release and compromise agreements.

- c. Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.

C-2. Legal Matters

- a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice.
- b. Pending or contemplated litigation matters and status report.
- c. Update on federal law enforcement activity on February 27, 2020.
- d. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options.
- e. Legal discussion concerning Houston ISD v. Texas Education Agency, et al., in the 459th Judicial District Court, Travis County, Texas, Cause No. D-1-GN-19-003695.
- f. Legal Update on Special Education Accreditation Investigation.
- g. Consideration and authority to settle in the matter of Adriana Sanchez, Individually and a/n/f E. S., a minor v. Houston ISD; in the 80th Judicial District Court of Harris County, TX; Cause No. 2021-09834.
- h. Legal Advice From Counsel Regarding The District's Redistricting Engagement Obligations.
- i. Consideration And Authority To Settle In The Matter Of Madeleine O. b/n/f Kris And Robert O. v. Houston ISD; TEA Docket No. 263-SE-0522.
- j. Consideration And Authority To Settle In The Matter Of Kathryne V. H. b/n/f Peter and Victoria V. H. v. Houston ISD; TEA Docket No. 082-DM-0622.
- k. Amendment To Mediation Agreement Regarding Isaac P. b/n/f McKinley P. v. Houston ISD; Before The Texas Education Agency; TEA Docket No. 209-SE-0420.

C-3. Real Estate

**D. DEPUTY SUPERINTENDENT**

**E. SCHOOL OFFICES**

## **F. ACADEMICS**

- F-1. Approval Of Application To Participate In The Optional Flexible School Day Program For State Funding For The 2022–2023 School Year
- Executive Summary
- F-2. Authority To Renew Partnerships With AVANCE-Houston, Inc.; Gulf Coast Community Services Association; Harris County Department Of Education; And BakerRipley For Head Start Prekindergarten Collaborative Programs - *Revised*
- Explanatory Sheet
- F-3. Approval Of The 2022–2023 *Code Of Student Conduct*
- Executive Summary
- F-4. Authority To Renew Interlocal Partnership Agreement With The City Of Houston To Provide A COVID-19 Screening And Testing Program To Students And Employees - *Revised*
- Executive Summary
- F-5. 2022 Accountability Presentation
- 2022 Accountability Presentation
- F-6. Authority To Negotiate And Execute Renewal Of An Interlocal Agreement With Houston Community College For Adult Education Programs
- Executive Summary

## **G. TALENT**

## **H. BUSINESS OPERATIONS**

- H-1. Approval Of Meal Prices For The 2022–2023 School Year - *Revised*
- H-2. Authority To Negotiate, Execute, And Amend A Lease Agreement With The City Of Houston For The City Park Located On The Ralph Anderson Elementary School Site
- Executive Summary
- H-3. Authority To Negotiate, Execute, And Amend A Parking Lot Lease Agreement With The Texas Medical Center For Required Parking At Michael DeBakey High School For Health Professions
- Executive Summary

- H-4. Authority To Negotiate, Execute, And Amend All Documents Pertaining To A Partial Release Of Restrictions Related To A Privately-Owned Property At 235 N. Norwood, Houston, Texas 77011, In The Industrial District And Vicinity Of David Burnet Elementary School And Ninfa Lorenzo Early Childhood Center, For The Purpose Of Constructing Office And/Or Retail Workspace
- Executive Summary
- H-5. Authority To Negotiate, Execute, And Amend All Documents Pertaining To A Partial Release Of Restrictions Related To A Privately-Owned Property At 5644 Navigation, Houston, Texas 77011, In The Industrial District And Vicinity Of David Burnet Elementary School And Ninfa Lorenzo Early Childhood Center, For The Purpose Of Rehabilitating The Building To Be Leased For Office And/Or Retail Space
- Executive Summary
- H-6. Consideration And Approval Of An Interlocal Agreement With Harris County Department Of Education To Prepare And Distribute Meals For The Students At Harris County Department Of Education - *New*
- Executive Summary - *New*

## **I. FINANCE**

- I-1. Approval Of Vendor Awards For Purchases Over \$100,000 And Ratification Of Vendor Awards For Purchases Under \$100,000
- Purchase Requests
- I-2. Approval Of Current And Anticipated Donations For Districtwide And School-Specific Programs And Authorization To Negotiate, Execute, And Amend Necessary Contracts Associated With These Donations
- Attachment For Approval Of Donations - *Revised*
- I-3. Acceptance Of Grant Funds In Support Of Districtwide And School-Specific Programs And Authorization To Negotiate And Execute Contracts Required Under The Grants
- Attachment For Acceptance Of Grants
- I-4. Approval Of The August General Fund Budget Amendment
- Executive Summary
  - August 2022 Budget Amendment

I-5. Delegation Of Authority To The Superintendent Of Schools To Obligate The District For Excess Revenue Contracts And Agreements

- Executive Summary
- Resolution

I-6. Approval Of Report For Disaster Assistance—Reduction In Recapture Payments For Facility Replacement

- Executive Summary
- Annual Report For Replacement Campuses

**J. OTHER**

**K. POLICY**

K-1. Approval To Waive Board Policy BF(LOCAL), *Board Policies*, And Approval Of Proposed Revisions To Board Policy DMA(LOCAL), *Professional Development: Required Staff Development*, On First Reading

- DMA(LOCAL), First Reading

**L. SUPERINTENDENT'S INFORMATION ITEMS**

L-1. Debt Management Activity Report

- Executive Summary
- Debt Management Activity Report

**HEARING OF THE COMMUNITY**

**TRUSTEE REPORTS AND COMMENTS**

Reports and comments from the board president and board members regarding meetings and conferences attended, including board committee meetings, schools visited, community and district activities, new initiatives, education programs, and continuing education. The items may be discussed, but no final action will be taken on these items at this meeting.

**REPORTS FROM THE SUPERINTENDENT**

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, and education programs, on which there will be no action. The items may be discussed, but no final action will be taken on these items at this meeting.

**ADJOURN**

# REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

**SUBJECT: ACCEPTANCE OF BOARD MONITORING UPDATE: PRESENTATION  
OF CONSTRAINT 5 PROGRESS MEASURES 1, 2, AND 3**

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, the HISD Board of Education monitors progress towards the district's goals and compliance with certain goals and constraints.

Attached to this update are a presentation and report regarding a constraint and constraint progress measures (CPMs). The following measures have new data this month:

**Constraint 5:** The Superintendent shall not allow the District to operate without providing high-quality full-day seats for prekindergarten 3, prekindergarten 4, and kindergarten programs for all students throughout the district at locations based on a data-driven centralized method for identifying areas of highest need.

- CPM 5.1 — The percentage of projected state prekindergarten 4 eligible students with access to an open seat in a full day early learning program within their zoned elementary boundary will increase eight percentage points from 74 percent in 2021–2022 to 82 percent in 2023–2024.
- CPM 5.2 — The district student to instructor ratio in prekindergarten will decrease from 15:1 in 2019–2020 to 11:1 or less in 2023–2024.
- CPM 5.3 — The percentage of prekindergarten and kindergarten classrooms requesting waivers will decrease by three percentage points from 24 percent in 2019–2020 to 21 percent in 2023–2024 without the average number of students in waiver classrooms above 26.



## HOUSTON INDEPENDENT SCHOOL DISTRICT

# Constraint 5

## Progress Measures 1, 2, & 3

*Date: 8/11/2022*



## Constraint 5

---

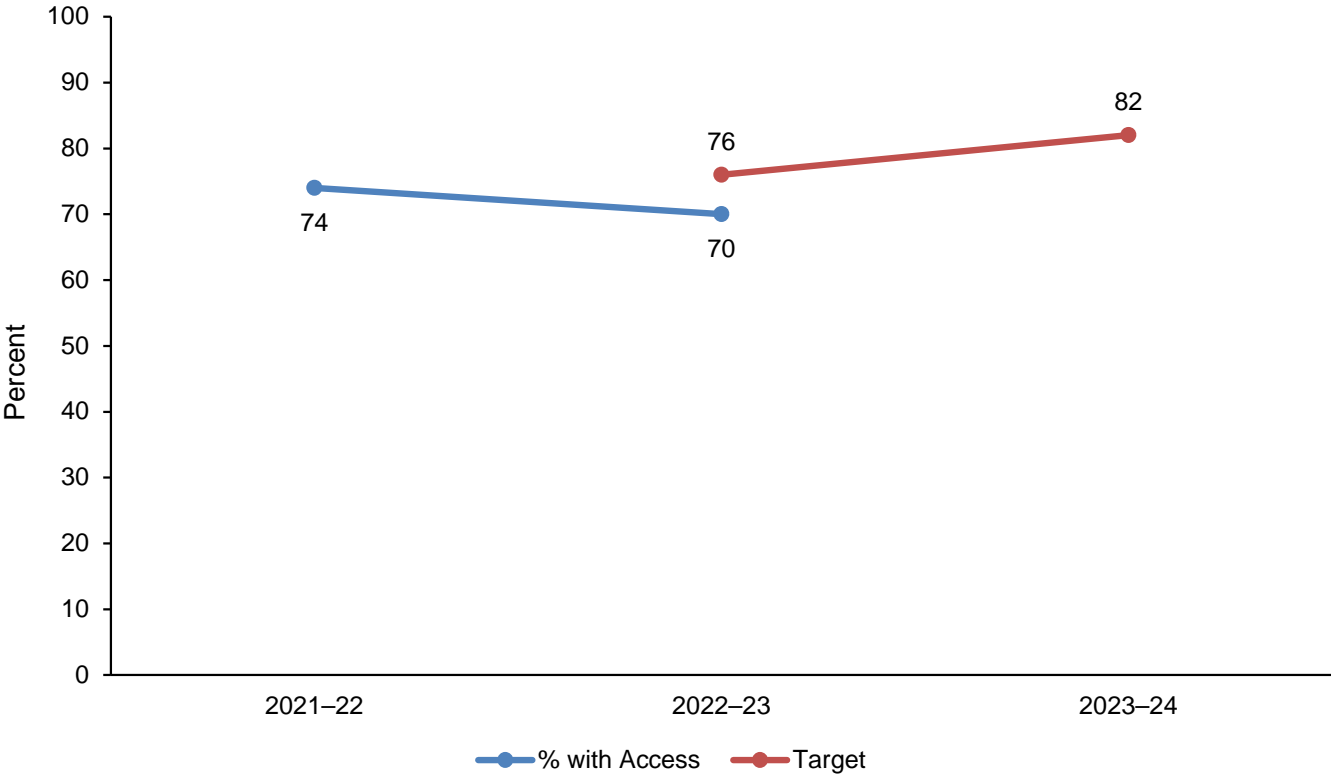
The Superintendent shall not allow the District to operate without providing high-quality full-day seats for prekindergarten 3, prekindergarten 4, and kindergarten programs for all students throughout the district at locations based on a data-driven centralized method for identifying areas of highest need.

## Constraint Progress Measure 5.1

---

The percentage of projected state prekindergarten 4 eligible students with access to an open seat in a full day early learning program within their zoned elementary boundary will increase eight percentage points from 74 percent in 2021–2022 to 82 percent in 2023–2024.

# Projected Pre-K4 Students With a Seat in Their Zoned Boundary



**Not Evaluated**

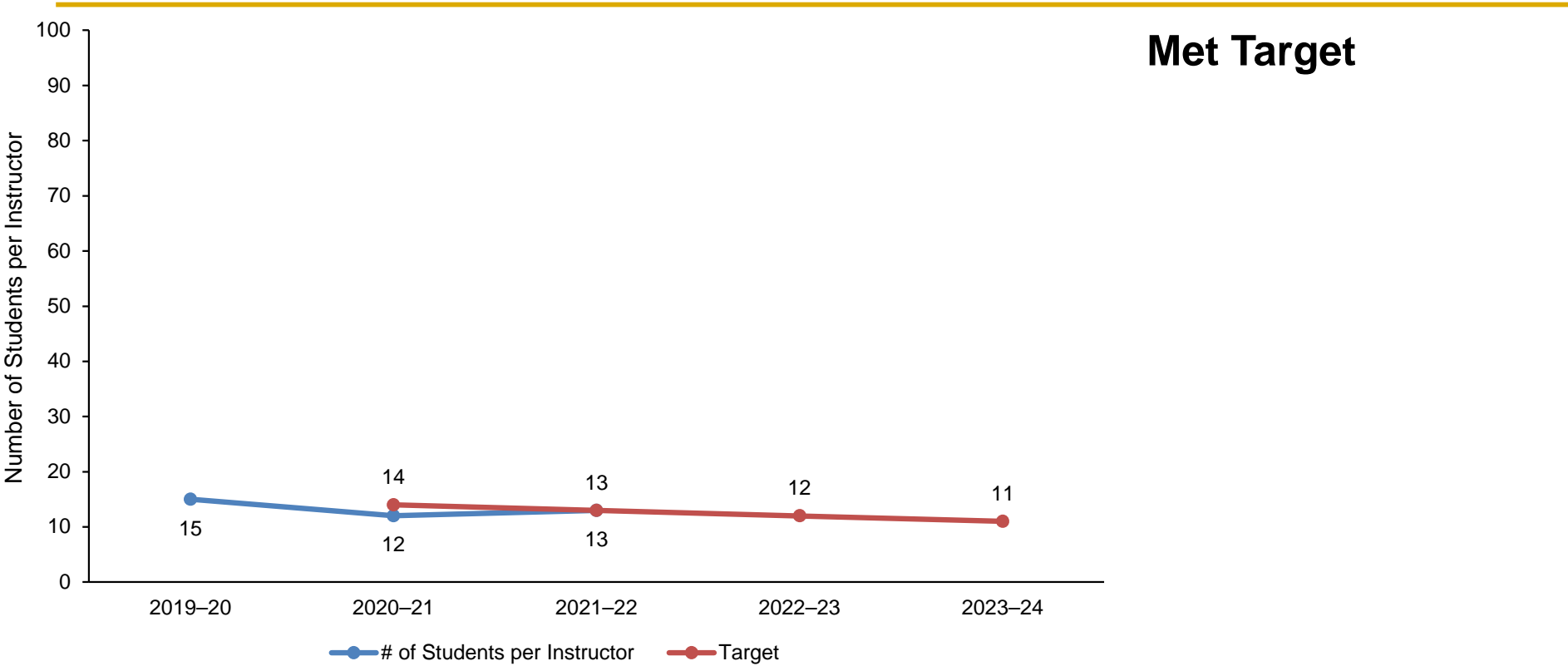
- Policy Adopted February 2022

## Constraint Progress Measure 5.2

---

The district student to instructor ratio in prekindergarten will decrease from 15:1 in 2019–2020 to 11:1 or less in 2023–2024.

# Number of Pre-K Students Per Instructor

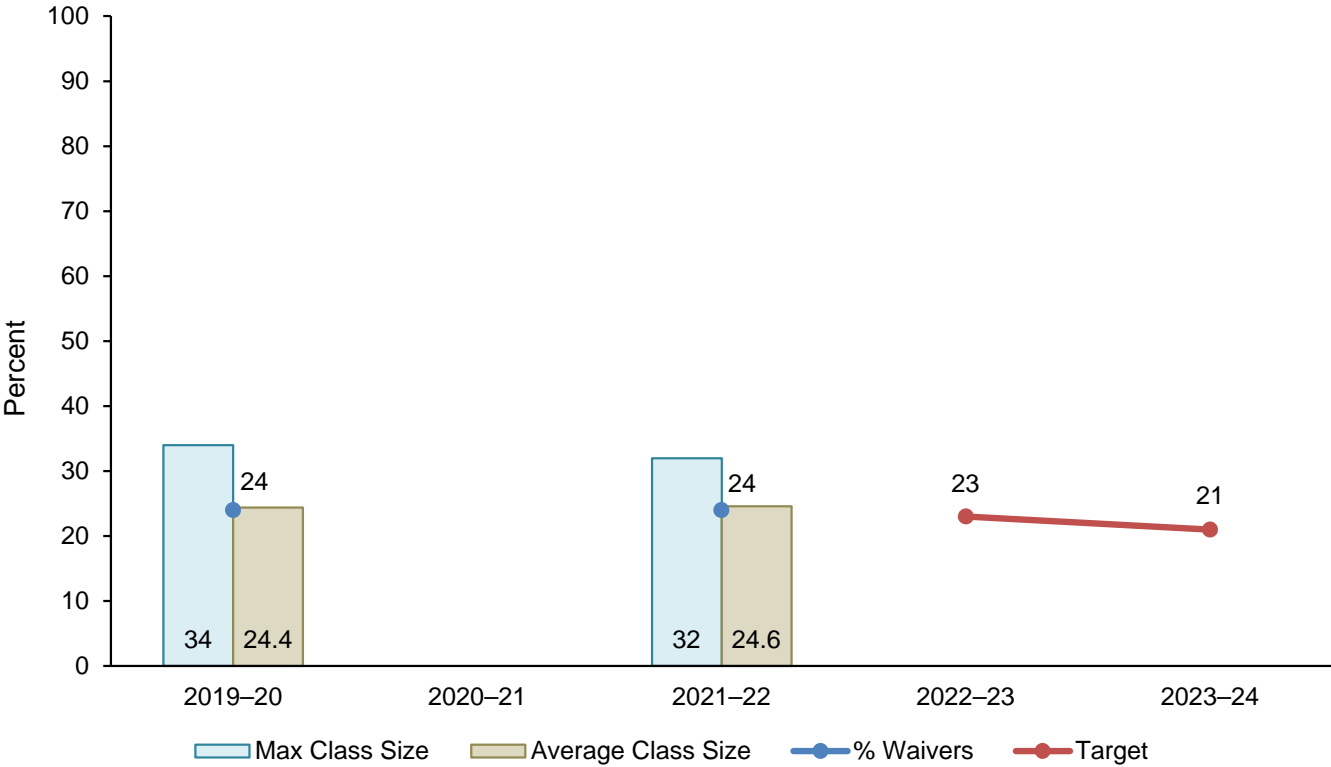


## Constraint Progress Measure 5.3

---

The percentage of prekindergarten and kindergarten classrooms requesting waivers will decrease by three percentage points from 24 percent in 2019–2020 to 21 percent in 2023–2024 without the average number of students in waiver classrooms above 26.

# Pre-K and Kindergarten Classrooms Requesting Waivers



**Not Evaluated**

- Policy Adopted February 2022



# Next Steps

---

- Waiver team with focus on early childhood
- Increase of 18 pre-kindergarten classrooms for the 2022-23 school year
- Continue to fund prekindergarten positions with ESSER

HOUSTON INDEPENDENT SCHOOL DISTRICT

# Thank you



## Constraint Monitoring Report: August 2022

### Constraint 5 Early Childhood Seats

#### Constraint 5

The Superintendent shall not allow the District to operate without providing high-quality full-day seats for prekindergarten 3, prekindergarten 4, and kindergarten programs for all students throughout the district at locations based on a data-driven centralized method for identifying areas of highest need.

#### Superintendent's Response

Early childhood education will be a prioritized topic for strategic planning over the coming months. As a reminder we are opening an additional 18 classrooms in the 2022-23 school year, and I have directed the Chief Academic Officer to recommend a multi-year strategy for growing our Pre-K classroom capacity. Beyond increasing capacity, I want to focus on recruiting, growing, and maintaining high quality early childhood instructors to meet the demands of a growing program. We have expanded the Early Childhood team to ensure that we are implementing high quality instructional materials that were purchased by the district in the 2021-22 school year.

# HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

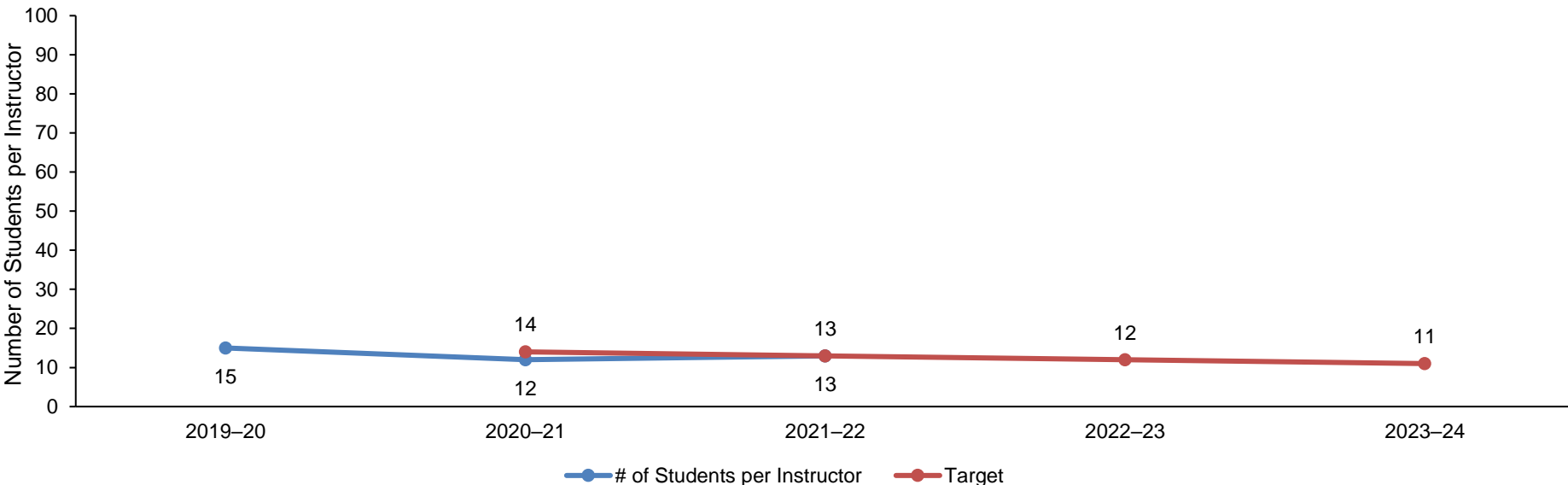
## Constraint Monitoring Report: August 2022

Constraint Progress Measure 5.1	Evaluation												
The percentage of projected state prekindergarten 4 eligible students with access to an open seat in a full day early learning program within their zoned elementary boundary will increase eight percentage points from 74 percent in 2021–2022 to 82 percent in 2023–2024.	Did Not Meet Target												
<div><div>Projected Pre-K4 Students with a Seat in their Zoned Boundary</div><table><thead><tr><th>Year</th><th>% with Access</th><th>Target</th></tr></thead><tbody><tr><td>2021–22</td><td>74</td><td>76</td></tr><tr><td>2022–23</td><td>70</td><td>76</td></tr><tr><td>2023–24</td><td>76</td><td>82</td></tr></tbody></table></div>		Year	% with Access	Target	2021–22	74	76	2022–23	70	76	2023–24	76	82
Year	% with Access	Target											
2021–22	74	76											
2022–23	70	76											
2023–24	76	82											
Data Source													
PEIMS Fall Resubmission Student Data Files; Budget Projections													
Methodology													
Generate K-based projection using current years PEIMS Kindergarteners who would have qualified for PK in the prior year. Receive budgeted projections by campus and compare K-based projections by zoned elementary boundary. Calculate: Number of projected PK4 students with a budgeted seat divided by the number of projected PK4 students.													

# HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

## Constraint Monitoring Report: August 2022

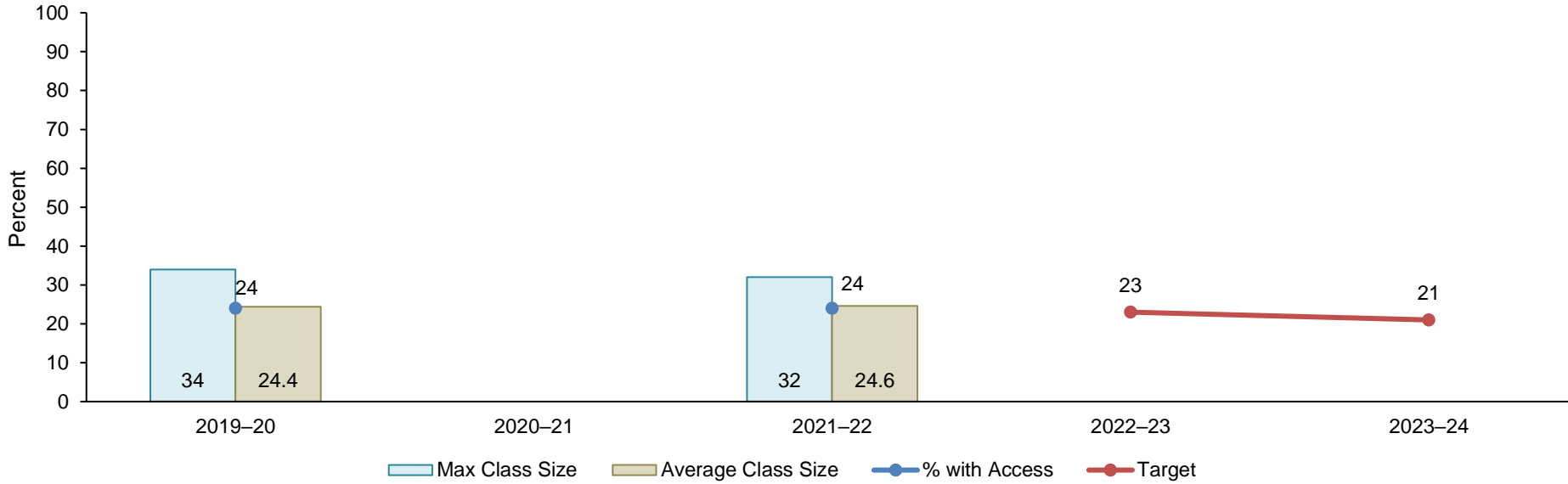
Constraint Progress Measure 5.2	Evaluation																		
The district student to instructor ratio in prekindergarten will decrease from 15:1 in 2019–2020 to 11:1 or less in 2023–2024.	Met Target																		
<div><div>Number of Pre-K Students Per Instructor</div><table><thead><tr><th>School Year</th><th># of Students per Instructor</th><th>Target</th></tr></thead><tbody><tr><td>2019–20</td><td>15</td><td></td></tr><tr><td>2020–21</td><td>12</td><td>14</td></tr><tr><td>2021–22</td><td>13</td><td>13</td></tr><tr><td>2022–23</td><td>12</td><td>12</td></tr><tr><td>2023–24</td><td>11</td><td>11</td></tr></tbody></table></div>		School Year	# of Students per Instructor	Target	2019–20	15		2020–21	12	14	2021–22	13	13	2022–23	12	12	2023–24	11	11
School Year	# of Students per Instructor	Target																	
2019–20	15																		
2020–21	12	14																	
2021–22	13	13																	
2022–23	12	12																	
2023–24	11	11																	
Data Source																			
PEIMS Resubmission Staff and Student Data Files; Number of Teacher Assistants per Elementary Curriculum and Development																			
Methodology																			
The ratio of prekindergarten students enrolled on PEIMS snapshot date to the number of pre-k instructors is calculated. Total instructors are the number of teachers on the PEIMS snapshot date and the number of Head Start and PALS teaching assistants are in the classroom.																			

## Constraint Monitoring Report: August 2022

### Constraint Progress Measure 5.2 – Support Data

- The inclusion of teaching assistants in the student to instructor ratio and target are aligned with HB3 best practices for high quality pre-k.
- For the 2019–2020 school year there were 15,321 pre-k students, 832 pre-k teachers, and 204 pre-k teaching assistants.
- For the 2020–2021 school year there were 10,966 pre-k students, 763 pre-k teachers, and 185 pre-k teaching assistants.
- For the 2021–2022 school year there were 11,709 pre-k students, 703 pre-k teachers, and 209 pre-k teaching assistants.

## Constraint Monitoring Report: August 2022

Constraint Progress Measure 5.3	Evaluation
The percentage of prekindergarten and kindergarten classrooms requesting waivers will decrease by three percentage points from 24 percent in 2019–2020 to 21 percent in 2023– 2024 without the average number of students in waiver classrooms above 26.	Not Evaluated
<p style="text-align: center;"><b>Pre-K and Kindergarten Classrooms Requesting Waivers</b></p>  <p style="text-align: center;"> <span style="color: lightblue;">■</span> Max Class Size            <span style="color: tan;">■</span> Average Class Size            <span style="color: blue;">—●—</span> % with Access            <span style="color: red;">—●—</span> Target       </p>	
<b>Data Source</b>	
Homeroom Counts for Capping Report	
<b>Methodology</b>	
Identify pre-K and KG classrooms requesting a waiver. Calculate average class size from this subset and overall percentage of pre-K and KG classes the subset represents. Note: Data not reported for 2020–21 due to COVID	

# HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

## Constraint Monitoring Report: August 2022

### Constraint Progress Measure 5.3 – Support Data

#### 2019–2020:

Grade	Total Classrooms	Waivers Needed	Highest Class Size*	Average Class Size*
Pre-K	765	167	34	24.2
Kindergarten	733	200	34	24.9
Pre-K & KG	1,538	367	34	24.6

\*Of campuses that needed a waiver

#### 2021–2022:

Grade	Total Classrooms	Waivers Needed	Highest Class Size*	Average Class Size*
Pre-K	630	112	30	24.4
Kindergarten	711	212	32	24.6
Pre-K & KG	1,341	324	32	24.6

\*Of campuses that needed a waiver



Office of the Board of Education  
Board of Education Meeting of August 11, 2022

Kathy Blueford-Daniels, District II Trustee

**SUBJECT: REAPPOINTMENT OF HOUSTON INDEPENDENT SCHOOL DISTRICT  
REPRESENTATIVE TO TAX INCREMENT REINVESTMENT ZONE 18  
BOARD OF DIRECTORS**

The Houston Independent School District (HISD) participates in tax increment reinvestment zones (TIRZ) with the City of Houston. As a participant, HISD is entitled to appoint a representative to the board of directors of each zone upon the preceding director's term expiration.

This agenda item is to authorize reappointment of the following representative to a new two-year term of service on the indicated TIRZ board of directors:

- Ronda Prince – TIRZ 18 (Fifth Ward): The term will expire in July 2024.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the reappointment of Ronda Prince to the TIRZ 18 board of directors, effective August 12, 2022.

# DISCUSSION ITEM

Office of the Board of Education  
Bridget Wade, District VII Trustee

**SUBJECT: RECEIVE AND DISCUSS DRAFT OF 2022 COMMUNITY  
ENGAGEMENT PLAN FROM BOARD COMMUNITY ENGAGEMENT  
STRATEGY AD HOC COMMITTEE**

The Houston Independent School District (HISD) Board of Education Community Engagement Strategy Ad Hoc Committee was formed in March 2020 to create a plan to engage with parents and stakeholders about the board's governance priorities, in accordance with the Lone Star Governance Framework.

Pursuant to Board Policy BDB(LOCAL), *Board Internal Organization: Board Committees*, the purpose of this agenda item is for the board to receive and discuss the committee's mission statement and community engagement plan for the 2022 calendar year.

The committee's mission statement and a proposed timeline are attached.

July 7, 2022

# COMMUNITY ENGAGEMENT

## 1. MISSION STATEMENT

School board members are guardians of the public trust and hold the vision and values of the community. The Loan Star Governance Framework charges school boards with engaging the community as part of the process of creating a vision, student outcome goals, constraints such that there is broad community ownership of the vision and goals. The Houston Independent School District (HISD) Board of Education made it a priority to engage with parents and stakeholders around our governance priorities and approved this as a part of the Strategic Governance Plan in December of 2020. The ad-hoc Community Engagement Committee (trustee Deigaard, trustee Hernandez, and trustee Wade) is charged with renewing this ad-hoc committee in 2022 after a pause due to Covid-19. The committee has met twice in May and June of 2022 and will present a draft plan to the full board for discussion in the August 2022 Board meeting.

The purpose of this agenda item is to seek discussion of the community engagement plan from the board for the 2022 calendar year.

## 2. TIMEFRAME AND STRUCTURE

September 2022 Launch

1. *3 community meetings a year with each district cohort – fall, winter and spring.*
2. *3 trustees in each cohort. This would create 3 cohorts from the 9 trustees.*
3. *Draw out of a hat for cohort membership.*
4. *Visit each district in the location and timing that best supports the desires of the district trustee and share the board's goals, vision, and constraints.*
5. *Planning and implementation would be organized by the individual cohorts with the support of the HISD board support staff.*
6. *The superintendent would be included in any and all meetings with the community if this is the desire of the cohort.*

### 3. EXPECTATIONS AND OUTCOMES

What we plan to achieve with the community and within our trustee family.

1. *Strength in our mission to serve the district.*
2. *Eyes and ears to learn about our whole student population.*
3. *Foster connections and trust.*
4. *Build bonds that will ensure our focus for outcomes for all students*
5. *See return on our time and investment through improving our communication and desired BEST for our community.*
6. *District-wide improvements in all areas: grounds; academic gains; and healthy students, staff, and community.*

### 4. 2022–2023 CALENDAR

- AUGUST: PRESENTATION OF COMMUNITY ENGAGEMENT PLAN; BOARD OF EDUCATION ASKS ADMINISTRATION TO BEGIN NEEDS ASSESSMENT AND ROOT CAUSE ANALYSIS.
- SEPTEMBER: ADMINISTRATION CONTINUES NEEDS ASSESSMENT AND ROOT CAUSE ANALYSIS. BOARD COHORTS MEET WITH COMMUNITY.
- OCTOBER: UPDATE BOARD OPERATING PROCEDURES AND ADMINISTRATION TO CONTINUE NEEDS ASSESSMENTS FROM DATA AND ROOT CAUSE ANALYSIS.
- NOVEMBER: ADMINISTRATION TO PRESENT FINDINGS ANALYSIS TO BOARD OF EDUCATION ON NEEDS ASSESSMENT DATA AND ROOT CAUSE ANALYSIS.
- DECEMBER: GOALS, GUARDRAILS, AND THEORY OF ACTION (DRAFT PROCESS).

- JANUARY: CONTINUE WORK ON GOALS, GUARDRAILS, AND THEORY OF ACTION (DRAFT PROCESS); BOARD COHORTS TO MEET WITH COMMUNITY.
- FEBRUARY: INTERIM WORK AND THEORY OF ACTION; COMMITTEE LONE STAR GOVERNANCE TRAINING (INTERIM INCLUDES WORK WITH ADMINISTRATION, BOARD CHAIR, AND COACH)
- MARCH: INTERIM WORK AND THEORY OF ACTION (INTERIM INCLUDES WORK WITH ADMINISTRATION, BOARD CHAIR, AND COACH)
- APRIL: INTERIM WORK AND THEORY OF ACTION (INTERIM INCLUDES WORK WITH ADMINISTRATION, BOARD CHAIR, AND COACH); BOARD COHORTS TO MEET WITH COMMUNITY.
- MAY: BOARD WILL ADDRESS CURRENT GOALS TO BE UPDATED AHEAD OF THE 2024 EXPIRATION.

Office of the Board of Education  
Board of Education Meeting of August 11, 2022

Judith Cruz, District VIII Trustee and President

**SUBJECT: COMPLETION AND APPROVAL OF THE BOARD'S QUARTERLY SELF-EVALUATIONS AND REVIEW OF THE BOARD'S STAFF USE TRACKER**

On August 10, 2017, the Houston Independent School District (HISD) Board of Education approved conducting self-evaluations using the Texas Education Agency (TEA) Implementation Integrity Instrument each quarter in pursuit of compliance with the Lone Star Governance continuous improvement timeline.

In the spring of 2020, considering the effects of the COVID-19 pandemic and the interruption to normal school district operations, the process was suspended.

The board resumed this process in the spring of 2022. Approval of the twenty-first-quarter self-evaluations and review of the Board's Staff Use Tracker is requested. A copy of the current Board's Staff Use Tracker and a blank copy of the Board Quarterly Self-Evaluation are attached. The board members will complete the self-evaluation during the meeting.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals, and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education completes and approves the quarterly self-evaluations, and reviews the Board's Staff Use Tracker, effective August 12, 2022.

## Board's Staff Use Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 2080 Hours)	Total Hours x Hourly Rate
Superintendent	0	13	0	166	2158
<b>Senior Staff Members</b>					
Deputy Superintendent	0	17	0	110	1870
Chief Engagement Officer	0	1	0	98	98
Chief Academic Officer	2	10	0	98	1176
Chief of Schools	8	29	0	98	3626
Chief Operating Officer	8	10	0	98	1764
Special Asst. to Superintendent	6	13	0	98	1862
Officer, Facilities & Maintenance	12	10	6	73	2044
Special Asst. to Deputy Supt.	0	17	0	85	1445
Chief Talent Officer	2.5	9.5	0	98	1176
Chief Tech. Info. Officer	3	8	0	98	1078
Sr. Manager, IT	1	4	0	46	230
Sr. User Device Admin	17	19	0	33	1188
Gen. Mgr, Operations	2	1	2	66	330
Chief Financial Officer	7	7	0	98	1372
GM, Facilities Design	4	0	0	66	264
Exec. Officer, Research & Account.	5.5	10	.5	85	1360

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (Total Annual Compensation / 2080 Hours)	Total Hours x Hourly Rate
<b>Other Staff</b>					
Sr. Manager, R&A	12	0	0	46	552
Manager, R&A	1	0	0	52	52
Sr. Exec Admin Asst., IT	0	1	0	29	29
Translator	3	0	0	26	78
GIS Analyst	1	0	0	40	40
Officer, R&A	0	1	0	66	66
DDC Technician	4	0	0	18	72
Document Controls Spec.	2	2	1	33	165
Exec. Admin Asst., Operations	2	0	0	26	52
Fencing Repairer	7	0	0	14	98
Grounds Worker	7	0	0	14	98
HVAC Repair	4	0	0	18	72
Officer, Construction Services	4	0	0	73	292
Officer, Nutrition Services	1	0	0	73	73



Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (Total Annual Compensation / 2080 Hours)	Total Hours x Hourly Rate
<b>Other Staff</b>					
Project Manager, Construction Service	4	0	0	40	160
Senior Admin Assist., Construction Services	6	0	0	20	120
Sr. Exec. Admin Asst., Business Ops	4	0	0	29	116
Sr. Mgr, Facilities, Maint., Ops	1	0	0	46	46
Sr. Project Mgr, Construction Serv.	4	0	0	49	196
<b>Totals</b>					\$25,418.00

## Board's Staff Use Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 2080 Hours)	Total Hours x Hourly Rate
Superintendent	0	17	3	166	3320
<b>Senior Staff Members</b>					
Deputy Superintendent	0	10	0	110	1100
Chief Engagement Officer	5	8	0	98	1274
Chief Academic Officer	0	20	0	98	1960
Chief of Schools	0	22	0	98	2156
Chief Operating Officer	7	13	0	98	1960
Special Asst. to Superintendent	5	12	0	98	1666
Officer, Facilities & Maintenance	16	12	0	73	2044
Special Asst. to Deputy Supt.	0	17	0	85	1445
Chief Talent Officer	2.5	9.5	0	98	1176
Chief Tech. Info. Officer	1	12	0	98	1274
Sr. Manager, IT	1	3	0	46	138
Exec. Officer, Construction Services	1	0	0	73	73
Gen. Mgr, Operations	2	1	2	66	330
Chief Financial Officer	2	11	0	98	1274
GM, Facilities Design	4	0	0	66	264
Exec. Officer, Research & Account.	5.5	10	.5	85	1360

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (Total Annual Compensation / 2080 Hours)	Total Hours x Hourly Rate
<b>Other Staff</b>					
Sr. Manager, R&A	4	0	0	46	184
Manager, R&A	1	0	0	52	52
Sr. Exec Admin Asst., Bus Ops	8	0	0	29	232
Translator	3	0	0	26	78
GIS Analyst	1	0	0	40	40
Officer, R&A	0	1	0	66	66
Quality Assurance Analyst	2	0	0	26	52
Document Controls Spec.	6	4	2	33	396
Senior Exec. Admin Asst., Operations	8	0	0	29	232
Sr. Mgr, Construction Services	4	0	0	49	196
Operations Administrative Officer	0	12	0	85	1020
Grounds Worker	7	0	0	14	98
Fencing Repair	7	0	0	14	98
Sr. Exec Admin Asst., Talent	1	0	0	29	29
Officer, Nutrition Services	1	0	0	73	73
<b>TOTAL</b>					<b>\$25,660</b>

## Board's Staff Use Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 2080 Hours)	Total Hours x Hourly Rate
Superintendent	0	18	0	166	2921.60
<b>Senior Staff Members</b>					
Deputy Superintendent	0	2.25	0	110	247.50
Chief Community Engagement Officer	0	9	0	98	882
Chief Academic Officer	0	6.44	0	98	631.12
Chief of Schools	5.5	5.34	0	98	1062.32
Chief Operating Officer	2.5	6	0	98	833
Special Asst. to Superintendent	3	4	0	98	686
Chief Talent Officer	0	5.5	0	98	539
Chief Technology Officer	1	4	0.5	98	539
Chief Financial Officer	2.5	5	0	98	735
Executive Officer, Research & Account.	1.5	6.25	0	85	658.75
Operations Administrative Officer	0	4.25	0	85	361.25
Executive Officer, Construction Services	0.5	6	0	73	474.5
Officer, Facilities Services	12	5	3	73	1460
Gen Mgr, Facil Maint & Ops	1	0	0	62	62
Sr Mgr, Accountability & Reporting	2	0	0	46	92
Sr Mgr, Technology Strategic Planning	1	2	0	46	138

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (Total Annual Compensation / 2080 Hours)	Total Hours x Hourly Rate
<b>Other Staff</b>					
Mgr, IT	5	0	0	52	260
Area Mgr, Operations	3	0	0	40	120
<b>GIS Analyst</b>	13.5	0	0	40	540
Applications Developer	1	0	0	39	39
Document Control Administrator	4	3	2	33	297
Research Specialist	11	0	0	33	363
Sr User Device Admin	0	18.5	0	33	610.5
Sr Exec Administrative Asst	4.5	0	0	29	130.5
Int User Device Tech	0	4	0	22	88
<b>Totals</b>					\$14,771.04

## QUARTERLY PROGRESS TRACKER

School Board:				Date:		Quarter:
Framework	Three Quarters Ago	Two Quarters Ago	One Quarters Ago	Current Quarter	Next Quarter Targets	Total Points Possible
Vision and Goals 1						15
Vision and Goals 2						15
Vision and Goals 3						10
Vision and Goals 4						5
Progress and Accountability 1						15
Progress and Accountability 2						5
Systems and Processes						15
Advocacy and Engagement						10
Synergy and Teamwork						10
Total						100

By signing below, I affirm that the Lone Star Governance Integrity Instrument was completed and is accurate

Board Member Signatures:	% Student Outcome Minutes	Vote Count for	Vote Count Against

### EVALUATION NOTES

The standard of evidence for items where board action is required will be the minutes of the meeting during which the board voted to take the described action. Where an opinion of the board is required, a resolution or vote passed by the board will meet the standard of evidence. Any board completing a self-evaluation using the LSG Integrity Instrument that is supported or reviewed by an LSG Coach may submit the review for the LSG Leaderboard. If the board would like their self-evaluation reviewed by an LSG Coach, please email the completed LSG Integrity Instrument to [LSG@tea.texas.gov](mailto:LSG@tea.texas.gov).

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Academics  
Shawn Bird, Chief Academic Officer

**SUBJECT: APPROVAL OF APPLICATION TO PARTICIPATE IN THE OPTIONAL FLEXIBLE SCHOOL DAY PROGRAM FOR STATE FUNDING FOR THE 2022–2023 SCHOOL YEAR**

The Optional Flexible School Day Program (OFSDP) is offered by the state as an alternative attendance accounting method to provide flexible hours and days of attendance for eligible students who are unable to attend school on a traditional schedule. The Houston Independent School District (HISD) Board of Education's approval is requested for an application to participate in the OFSDP for state funding for eligible students for the 2022–2023 school year.

A student is eligible to participate in an OFSDP authorized under Texas Education Code (TEC) §29.0822 if the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent or person standing in parental relation to the student agree in writing to the student's participation, and the student meets one of the following conditions:

- the student is at risk of dropping out of school, as defined by TEC §29.081;
- the student, as a result of attendance requirements under TEC §25.092, will be denied credit for one or more classes in which the student has been enrolled;
- the student is attending a school with an approved early college high-school program designation;
- the student is attending a school implementing an approved innovative campus plan; or
- the student is attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) (e-2).

Typical OFSDP instructional arrangements include, but are not limited to, the following:

- weekend or night classes;
- extended day classes;
- classes offered throughout the year;
- flexible schedules; and
- credit recovery classes.

The district may also implement a study program for seniors who have completed the required course work but need additional tutoring to assist them in passing the state's criterion-referenced exam so that they may graduate and obtain their high-school diplomas.

All HISD schools serving eligible students may participate in the program. Schools will document flexible attendance through an approved district-developed system and comply with Texas Education Agency rules for documenting and reporting attendance.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 3: The percentage of graduates that meet the criteria for college, career, and military readiness (CCMR) as measured in Domain 1 of the state accountability system will increase 8 percentage points from 63 percent for 2017–2018 graduates to 71 percent for 2022–2023 graduates reported in 2024 and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the application to participate in the Optional Flexible School Day Program for the 2022–2023 school year, effective August 12, 2022.



## **Approval of Application to Participate in the Optional Flexible School Day Program for State Funding for the 2022-2023 School Year**

---

### **BACKGROUND:**

This item is brought to the board for approval on an annual basis. Since its inception in 2003, at-risk and early college high-school students have been able to utilize the Optional Flexible School Day Program (OFSDP) which provides flexible hours and days of attendance for students who meet at least one of the requirements of the Texas Education Code §29.0822(a). The program is offered to all high schools in the Houston Independent School District.

### **OBJECTIVES:**

- Improve graduation rates for students who are in danger of dropping out of school, have dropped out of school, or who are behind in core subject courses
- Provide flexibility in the number of hours each day a student attends school
- Provide flexibility in the number of days each week a student attends school
- Allow a student to enroll in less than or more than a full course load
- Allow a student to enroll in a dropout recovery program in which courses are conducted online

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Academics  
Shawn Bird, Chief Academic Officer

**SUBJECT: AUTHORITY TO RENEW PARTNERSHIPS WITH AVANCE-HOUSTON, INC.; GULF COAST COMMUNITY SERVICES ASSOCIATION; HARRIS COUNTY DEPARTMENT OF EDUCATION; AND BAKERRIPLEY FOR HEAD START PREKINDERGARTEN COLLABORATIVE PROGRAMS**

The purpose of this agenda item is to seek approval from the Houston Independent School District (HISD) Board of Education to negotiate and execute agreement renewals with specific external agencies to create effective prekindergarten (pre-K) collaboratives. HISD collaborates with four federally funded Head Start agencies that serve regional sectors of Harris County within HISD boundaries. Collectively, all four agencies partner with 30 HISD schools. Within the schools, the HISD and Head Start teachers collaborate and deliver instruction to dually enrolled students in 129 pre-K classrooms.

During the 2022–2023 school year, the HISD/AVANCE-Houston, Inc., Head Start Pre-K Collaborative will continue at Robert Browning, Adele B. Looscan, and Peter Janowski elementary schools. The HISD/Gulf Coast Community Services Association (GCCSA) Head Start Pre-K Collaborative will continue at Louisa May Alcott, Mamie Sue Bastian, John Codwell, Marcellus Foster, Benjamin Franklin, Lucile Gregg, Victor Hartsfield, Anna Kelso, Lucian Lockhart, Robert Patterson, Pearl Rucker, Ruby Thompson, Carter Woodson, and E. M. Young elementary schools. The HISD/Harris County Department of Education (HCDE) Head Start Pre-K Collaborative will continue at Matthew Dogan Elementary School and Fonwood Early Childhood Center (ECC). The HISD/BakerRipley Head Start Pre-K Collaborative will continue at Kate Bell, Roy P. Benavidez, James Bonham, Braeburn, Sharon Halpin, Ila McNamara, Jean Hines-Caldwell, Martin Luther King, Jr., and Gabriela Mistral ECCs and Sylvan Rodriguez and Charles Shearn elementary schools.

The Head Start agencies will offer comprehensive services to eligible children at the designated schools. These services include medical, dental, nutritional, and psychological services for students and classes for parents. Preschoolers with disabilities will be enrolled according to HISD guidelines for special education and prekindergarten. The class sizes, program options, and hours of operation at each site will depend upon the mutually agreed-upon needs of the community, each individual campus, and the Head Start program. This determination will be made after the student-certification process is completed at each site. As space becomes available in schools or in standalone Head Start sites, additional classrooms, Head Start staff members, and HISD teachers may be added as agreed upon by all parties involved.

One HISD teacher and at least one Head Start staff member will serve each HISD/Head Start collaborative class. The HISD teachers will work 7.75 hours each day, with a 30-minute duty-free lunch and a 45-minute planning period. The HISD teachers will be funded through state revenues generated by the average daily attendance of eligible students.

The Head Start agencies will furnish the classrooms in the collaboratives with appropriate furniture, materials, supplies, and playground equipment, if needed. The Head Start agencies provide teachers/teacher aides, materials, copying, and supplies as well as cover indirect costs with in-kind funds.

These collaboratives, while adhering to Head Start performance standards, will provide an appropriate program supported by and correlated to the HISD pre-K district curriculum; standards in *Developmentally Appropriate Practice in Early Childhood Programs, Revised Edition* (National Association for the Education of Young Children, 2008); and the Texas Education Agency's pre-K guidelines.

The integrated partnership between the Head Start agencies and HISD provides a shared responsibility for preparing students to be school-ready. In the 2020–2021 school year, 11,274 students were enrolled in HISD pre-K. Simultaneously, in 2020–2021, the Harris County Department of Education (HCDE) Head Start programs listed 1,697 HISD Head Start participants on their respective student rosters. Of them, 1,662 (98 percent) were confirmed as district students, with demographic data available for 1,594 (94 percent).

In 2020–2021, most HISD pre-K students were Hispanic (65 percent) or African American (25 percent), with similar proportions of Hispanic Head Start pre-K students and non-Head Start pre-K students. However, with respect to African American students, there were seven percent ~~fewer~~ more African American Head Start pre-K students (~~25~~ 32 percent) compared to non-Head Start pre-K students (~~32~~ 25 percent). A ~~smaller~~ larger proportion of Head Start pre-K students were identified as economically disadvantaged (~~93~~ 99 percent) than the proportion of non-Head Start pre-K students (~~99~~ 92 percent). ~~Smaller~~ Larger proportions of Head Start pre-K students were emergent bilingual/English language learners (ELL) (~~44~~ 52 percent) or homeless (~~3~~ 6 percent) than their proportions among non-Head Start pre-K students (~~52~~ 44 percent and ~~6~~ 3 percent, respectively). Comparable proportions of Head Start pre-K students and non-Head Start pre-K were students with disabilities receiving special services (~~6~~ 5 percent and ~~5~~ 6 percent, respectively).

Conversations with the HISD Early Childhood Department suggest that the Head Start partnership has been used to support efforts to meet the goal of Constraint Progress Measure (CPM) 5.2, which requires the district to decrease the student-to-instructor ratio in pre-K from 15:1 in 2019–2020 to 11:1 or less in 2023–2024. Future analyses conducted by the Research and Accountability Department may explore student-to-instructor ratios in HISD pre-K classrooms over time as it relates to CPM 5.2.

A list of the Head Start collaboratives is attached.

**COST/FUNDING SOURCE(S):** The total cost of this program is not expected to exceed \$15,956,741, of which HISD will pay \$9,507,945 for salaries for HISD teachers.

The balance of \$6,448,796 will be covered by in-kind contributions from the four Head Start agencies:

\$876,104–AVANCE-Houston, Inc.

\$1,300,000–GCCSA

\$901,404–HCDE

\$3,371,288–BakerRipley

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Fund	1991010001	1012XXX000	PS11110000000000	6119000000	N/A	\$9,507,945
In-kind contributions						\$6,448,796

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards.

**THIS ITEM DOES REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

**RECOMMENDED:** That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute agreement renewals for HISD/Head Start Prekindergarten Collaborative Programs with AVANCE-Houston, Inc.; GCCSA; HCDE; and BakerRipley, effective August 12, 2022.

**AUTHORITY TO RENEW PARTNERSHIPS WITH AVANCE-HOUSTON, INC.; GULF COAST COMMUNITY SERVICES ASSOCIATION; HARRIS COUNTY DEPARTMENT OF EDUCATION; AND BAKERRIPLEY FOR HEAD START PREKINDERGARTEN COLLABORATIVE PROGRAMS**

**HOUSTON INDEPENDENT SCHOOL DISTRICT  
(HISD)/HEAD START COLLABORATIVES  
PROJECTIONS 2022–2023**

**AVANCE-HOUSTON, INC., HEAD START**

<b>Antoinette Montgomery</b>		<b>713-812-0033 x115</b>	
<b>School</b>	<b>HISD Teachers</b>	<b>Head Start Teachers</b>	<b>Total Students</b>
Browning Elementary School (ES)	2	4	40
Looscan ES	2	3	37
Janowski ES	3	3	60

**BAKERRIPLEY INC./AGENCY HEAD START**

<b>Cimberli Darrough</b>		<b>713-273-3274</b>	
<b>School</b>	<b>HISD Teachers</b>	<b>Head Start Teachers</b>	<b>Total Students</b>
Bell ES	3	3	54
Benavidez ES	4	4	74
Bonham ES	5	5	90
Braeburn ES	5	5	83
Halpin Early Childhood Center (ECC)	6	6	108
McNamara ES	5	5	82
Hines-Caldwell ECC	2	2	34
Mistral ECC	6	6	103
MLK ECC	9	9	153
Shearn ES	4	4	74
Rodriguez ES	3	3	54

**GULF COAST COMMUNITY SERVICES ASSOCIATION**

<b>Tiamoiya Lee</b>		<b>713-393-4728</b>	
<b>School</b>	<b>HISD Teachers</b>	<b>Head Start Teachers</b>	<b>Total Students</b>
Alcott ES	3	3	57
Bastian ES	4	4	80
Foster ES	4	4	77
Codwell ES	3	3	60
Franklin ES	6	6	108
Gregg ES	3	3	60
Hartsfield ES	3	3	60
Kelso ES	4	4	80
Lockhart ES	3	3	57
Patterson ES	5	5	97
Rucker ES	5	5	94
Thompson ES	5	5	100
Woodson ES	6	6	120
Young ES	4	4	80

## HARRIS COUNTY DEPARTMENT OF EDUCATION/PROJECT HEAD START

<b>Venetia Peacock</b>		<b>713-672-9343</b>	
<b>School</b>	<b>HISD Teachers</b>	<b>Head Start Teachers</b>	<b>Total Students</b>
Dogan ES	5	5	97
Fonwood ECC	7	7	119

	<b>2021 – 2022</b>	<b>2022 – 2023</b>
Number of HISD Campuses	28	30
Number of HISD Classrooms	125	129

Compared to the 2021–2022 Head Start PreK Collaborative Programs, the 2022–2023 collaborative represents an increase of 2 HISD campuses and 4 HISD classrooms.

**HISD/HEAD START  
COLLABORATIVES  
2022–2023 In-Kind Budget**

Contractual – AVANCE Houston Chapter, Inc.

Head Start Personnel (Teachers/Teacher Aides)

Materials, Copying, and Supplies

Indirect Costs

**Total**

**\$876,104**

Contractual – Gulf Coast Community Services Association

Head Start Personnel (Teachers/Teacher Aides)

Materials, Copying, and Supplies

Indirect Costs

**Total**

**\$1,300,000**

Contractual – Harris County Department of Education

Head Start Personnel (Teachers/Teacher Aides)

Materials, Copying, and Supplies

Indirect Costs

**Total**

**\$901,404**

Contractual – BakerRipley

Head Start Personnel (Teachers/Teacher Aides)

Materials, Copying, and Supplies

Indirect Costs

**Total**

**\$3,371,288.00**

**GRAND TOTAL**

**\$6,448,796**

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Academics  
Shawn Bird, Chief Academic Officer

**SUBJECT: APPROVAL OF THE 2022–2023 CODE OF STUDENT CONDUCT**

The purpose of this agenda item is to seek approval from the Houston Independent School District (HISD) Board of Education of the 2022–2023 *Code of Student Conduct*. Students and parents have online access to the *Code* through the district's and schools' websites. Hard copies are also available upon request.

Each year, the *Code* is updated and published to inform all HISD parents and students of student rights and responsibilities as well as HISD's expectations regarding student conduct in schools. The *Code* defines districtwide expectations for student behavior and provides means for constructive student-administrator relationships. The *Code* also specifies various disciplinary consequences available to district administrators in response to student misconduct and appeals options available to parents/guardians in response to disciplinary consequences.

The *Code*—which is available in English, Spanish, Vietnamese, and Arabic—also provides a foundation for the development and implementation of each campus's school-based discipline-management system.

Changes to the *Code* for school year 2022–2023 include the following:

- Clarification to parent/guardian communication procedures by adding the following under the heading General Discipline Guidelines for Assessing Penalties and to sections concerning parent/guardian communication when using detention or exclusionary consequences: *Before the principal or designee assigns a student under age 18 to detention outside regular school hours, notice shall be given to the student's parent/guardian to inform them of the reason for the detention and permit arrangements for necessary transportation. When imposing in- or out-of-school suspension, or removal to a discipline alternative education program, a campus administrator must make good faith effort to promptly and directly inform parent/guardian of this action and the specific reason for the action taken.*
- Under the heading Equal Educational Opportunity for Students with Sensory Impairments, the following will be added: *Students or other persons needing assistance may request assistance through Joan Anderson, Director, Dyslexia and Section 504. She can be reached at telephone number 713-556-6844 and via email at [jander13@houstonisd.org](mailto:jander13@houstonisd.org). Such requests should be made as early as possible in order to permit timely scheduling of the service. Persons or students needing assistance at schools may make a request for assistance to the administration of the school, which shall contact the School Support Office for scheduling of the service as soon as possible. Additional information regarding this*



*matter may be obtained by consulting FB2(REGULATION), which may be found at <https://pol.tasb.org/Policy/Code/592?filter=FB2>.*

A copy of the 2022–2023 *Code of Student Conduct* is on file in Board Services.

**COST/FUNDING SOURCE(S):** The total cost is \$54,663 and will be funded by departmental funds for editing, translating, publishing, printing, and dissemination.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1080800000	1993000000	6299010000	ADXX9900000000000	N/A	\$54,663

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports and is aligned to Core Initiative 5: Culture of Trust through Action.

**THIS ITEM DOES REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

**RECOMMENDED:** That the Board of Education approves the *Code of Student Conduct* for the school year 2022–2023, effective August 12, 2022.

## EXECUTIVE SUMMARY

### Board Agenda Item

**Board of Education Meeting: August 11, 2022**

### **Board Item: APPROVAL OF THE 2022–2023 CODE OF STUDENT CONDUCT**

#### **Rationale and Framing Context:**

Texas Education Code (TEC) Chapter 37 requires that the Board of Education adopts a student code of conduct for the district. In addition to establishing standards for student conduct, the *Code* also defines the procedures, protocols, supports, and interventions that must be implemented when an administrator is considering the use of an exclusionary consequence. The content of the *Code* is mainly driven by TEC Chapter 37, recommendations from the Texas Association of School Boards (TASB), and educational best practices. Discipline-related concerns and recommended revisions to the *Code* that surface throughout the year from staff, parents, and students and any new federal or state law or regulations are discussed and reviewed annually with the Houston Independent School District (HISD) Legal Department and various other HISD departments. This item does require consultation with various stakeholders.

#### **Changes to the *Code* for school year 2022–2023 include the following:**

- Clarification to parent/guardian communication procedures by adding the following under the heading General Discipline Guidelines for Assessing Penalties and to sections concerning parent/guardian communication when using detention or exclusionary consequences: *Before the principal or designee assigns a student under age 18 to detention outside regular school hours, notice shall be given to the student's parent/guardian to inform them of the reason for the detention and permit arrangements for necessary transportation. When imposing in- or out-of-school suspension, or removal to a disciplinary alternative education program, a campus administrator must make good faith effort to promptly and directly inform parent/guardian of this action and the specific reason for the action taken.*
- Under the heading Equal Educational Opportunity for Students with Sensory Impairments, the following will be added: *Students or other persons needing assistance may request assistance through Joan Anderson, Director, Dyslexia and Section 504. She can be reached at telephone number 713-556-6844 and via email at [jander13@houstonisd.org](mailto:jander13@houstonisd.org). Such requests should be made as early as possible in order to permit timely scheduling of the service. Persons or students needing assistance at schools may make a request for assistance to the administration of the school, which shall contact the School Support Office for scheduling of the service as soon as possible. Additional information regarding this matter may be*

*obtained by consulting FB2(REGULATION), which may be found at <https://pol.tasb.org/Policy/Code/592?filter=FB2>.*

**Cost/Funding Source:** The total cost is \$54,663 and will be funded by departmental funds for editing, translating, publishing, printing, and dissemination.

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Academics  
Shawn Bird, Chief Academic Officer

**SUBJECT: AUTHORITY TO RENEW INTERLOCAL PARTNERSHIP AGREEMENT  
WITH THE CITY OF HOUSTON TO PROVIDE A COVID-19 SCREENING  
AND TESTING PROGRAM TO STUDENTS AND EMPLOYEES**

The Houston Independent School District (HISD) requests that the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute the renewal of an interlocal agreement with the City of Houston to provide COVID-19 screening and testing to HISD students and employees.

This program will offer voluntary COVID-19 screening by trained personnel to help decrease the rate of COVID-19 transmission; increase and maintain school attendance; and provide a safe in-person learning environment for students, faculty, and staff.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

**RECOMMENDED:** That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute the renewal of an interlocal agreement with the City of Houston to provide a COVID-19 screening and testing program to HISD students and employees, effective August 12, 2022.

## Authority to Renew an Interlocal Partnership Agreement with the City of Houston to Provide a COVID-19 Screening and Testing Program to Students and Employees

---

### HISTORY:

The City of Houston agrees to provide to Houston Independent School District (HISD) students who have parental consent and to district employees at no cost to the district the following services:

- COVID-19 screening by trained personnel
- COVID-19 testing of students, faculty, and staff
- COVID-19 test results reported daily
- Contact tracing
- Increased frequency of screening and testing based on the increase in positivity rate of the community
- Testing supplies
- Informational pamphlets regarding COVID-19

Schools and central office departments will be invited to voluntarily participate in the COVID-19 screening and testing program.

### DEPARTMENT PARTICIPATING:

Health and Medical Services

### OBJECTIVES:

- Provide COVID-19 screening and testing to HISD students and staff
- Help decrease the rate of COVID-19 transmission
- Increase and maintain school attendance at HISD campuses
- Contribute to a safe in-person learning environment for HISD students, faculty, and staff

# DISCUSSION ITEM

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Academics  
Shawn Bird, Chief Academic Officer

**SUBJECT: 2022 ACCOUNTABILITY PRESENTATION**

The purpose of this agenda item is to review the 2022 Texas Education Agency (TEA) State Accountability framework and discuss the upcoming 2023 accountability reset. Each year, TEA assigns state accountability ratings to districts and campuses using a variety of data. Since 2019, these ratings consist of letter grades A, B, C, D, or F. The 2022 district and campus ratings will be the first since the 2018–2019 school year due to a pause in ratings during the COVID-19 pandemic. This presentation will serve as a learning tool in advance of the public ratings release on Monday, August 15, 2022.

## HOUSTON INDEPENDENT SCHOOL DISTRICT

# TEA Accountability 2022 and Beyond

*Date: 8/4/2022*



# Accountability

---

- Overview of TEA's 2022 Accountability system in advance of ratings release August 15, 2022
- Preview of Accountability 2023 and beyond



## 2022 A-F Ratings Timeline

---

- First A-F ratings since 2019
- All ratings are based on 3 domains:
  - Student Achievement
  - School Progress
  - Closing the Gaps
- Districts and Campuses will receive *A, B, C, or Not Rated: SB 1365*

# Domain 1 – Student Achievement

---

- STAAR
  - Average of Approaches Grade Level, Meets Grade Level, Masters Grade Level
- CCMR:
  - Percent of annual graduates who earn one or more CCMR indicators
  - Lags by one year (2022 accountability = class of 2021)
- Graduation:
  - Best of 4, 5, or 6-year graduation rate
  - Lags by one year

# Domain 1 – Student Achievement

---

- Elementary and Middle Schools (1 Component):
  - STAAR
- Districts, High Schools, AEAs, and K-12 Campuses (3 Components):
  - STAAR (40%)
  - College, Career, Military Ready (CCMR) (40%)
  - Graduation Rate (20%)

# Domain 1 – CCMR Detail

---

## College Ready

- Meet TSI criteria (SAT/ACT/TSIA/College Prep Course with IHE) in reading and mathematics
- Meet criteria on AP/IB exams (3 on AP, 4 on IB) in 17-18, 18-19, 19-20, or 20-21 school year.
- Dual credit course completion (3 hours in ELAR or Math OR 9 hours in any subject in 17-18, 18-19, 19-20, or 20-21 school year)
- OnRamps course completion – qualify for college credit in at least one course
- Earn an associate's degree

# Domain 1 – CCMR Detail

---

## Career Ready

- Earn industry certification from TEA-approved list of exams
- Earn a Level I or II certificate in any workforce education area
- Graduate with IEP and Workforce Readiness
- Student receiving special education services graduating with an above minimum diploma

## Military Ready

- On hold

## Domain 2 – School Progress

---

### Two Components:

#### Part A: Academic Growth

Progress measure from one grade level to the next

#### Part B: Relative Performance

Domain 1 performance score compared to economically disadvantaged population

The better of the two components determines the Domain 2 grade.

# Domain 3 – Closing the Gaps

---

## Four Components

Elementary/Middle Schools	High Schools/Districts
Meets Grade Level Reading & Math	Meets Grade Level Reading & Math
Growth (Domain 2A)	Graduation Rate
STAAR all tests (Domain 1)	CCMR
English Language Proficiency	English Language Proficiency

## Fourteen Student Groups for Each Component

# Overall Grade

---

The overall grade will be a weighted average of the following scaled scores:

The better\* of Domain 1 Student Achievement or Domain 2 School Progress (70%)

Domain 3 Closing the Gaps (30%)

\*If a district or campus receives an F in either domain, the maximum grade assigned for the composite of the two will be a B.



# Accountability 5 Year Reset



# Reset Takeaways

---

- Final decisions made after spring 2023 testing
- CCMR and Graduation Rate already completed (class of 2022)
- All targets expected to increase
- Anticipated changes to growth, CCMR, student groups, and Closing the Gaps Components

## Next Steps

---

- 2022 Accountability made public by TEA on Monday August 15, 2022
- Present accountability ratings publicly in August
- Required Targeted Improvement Plans for Trustee consideration for approval Fall 2022
- Administration continue to be involved in the TEA feedback sessions for the reset

HOUSTON INDEPENDENT SCHOOL DISTRICT

# Thank you



Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Academics  
Shawn Bird, Chief Academic Officer

**SUBJECT: AUTHORITY TO NEGOTIATE AND EXECUTE RENEWAL OF AN  
INTERLOCAL AGREEMENT WITH HOUSTON COMMUNITY COLLEGE  
FOR ADULT EDUCATION PROGRAMS**

The Houston Independent School District (HISD) requests that the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute renewal of an interlocal agreement with Houston Community College (HCC) for adult basic education including English as a Second Language (ABE/ESL), EL/Civics, Career4U Academy, and adult secondary education (ASE) courses to eligible clients at HISD facilities and online.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

**RECOMMENDED:** That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute renewal of an interlocal agreement with Houston Community College for adult basic education, effective August 12, 2022.

## Interlocal Partnership Agreement between Houston Community College (HCC)

---

### HISTORY:

The Houston Community College System (HCC) seeks to deliver adult basic education including English as a Second Language (ABE/ESL), EL/Civics, Career4U Academy, and adult secondary education (ASE) to eligible clients at Houston Independent School District (HISD) facilities and online.

### DEPARTMENT PARTICIPATING:

Student Assistance

### OBJECTIVES:

1. HCC will provide all instructional materials necessary for operation of the program.
2. HCC will employ staff acceptable to both HCC and the agency that will deliver instruction to clients at HISD facilities.
3. HCC will conduct the adult education classes in compliance with Houston-Galveston Area Council guidelines, Texas Workforce Commission guidelines, and applicable HCC policies and procedures.
4. HCC will set up and administer adult education classes at HISD facilities and/or online.
5. HCC will recruit a sufficient number of students to maintain a minimum average daily attendance of 15 ESL and 12 ABE/ASE students per class. Failure to meet the minimum attendance requirement may result in cancellation of the class.
6. Classes will be offered at the Student Assistance Reengagement Center and/or virtually.
7. Classes will be offered to all students and/or parents, based on eligibility for enrollment in each program (i.e., high school diploma or graduate equivalency diploma [GED] to take vocational classes) and space availability.

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Business Operations  
Wanda Paul, Chief Operating Officer

**SUBJECT: APPROVAL OF MEAL PRICES FOR THE 2022–2023 SCHOOL YEAR**

The prices set for meals offered in Houston Independent School District (HISD) cafeterias by the HISD Nutrition Services Department are determined by a combination of factors. Those factors include previous-costs analysis, current bid prices, United States Department of Agriculture (USDA) commodity allocations, general market conditions in the commercial food industry, estimated salary projections, continuation of the free breakfast program for all HISD students, and anticipated federal reimbursement rates from the Texas Department of Agriculture.

The recommended prices shown below are for non-Community Eligibility Provision (CEP) schools. The non-CEP schools are Kinder High School for the Performing and Visual Arts, Harvard Elementary School (ES), Paul Horn ES, Oak Forest ES, River Oaks ES, Oran Roberts ES, Mark Twain ES, William Travis ES, and West University ES.

<b>NATIONAL SCHOOL LUNCH &amp; BREAKFAST PROGRAM</b>	<b>SELLING PRICE</b>
	<b>2022–2023</b>
Free Lunch – All Schools	<u>TBD 0.00</u>
Free Breakfast – All Schools	<u>TBD 0.00</u>
Reduced-Price Lunch – All Schools	<u>TBD 0.40</u>
Reduced-Price Breakfast – All Schools	<u>TBD 0.00</u>
Paid Lunch – All Schools	<u>TBD 3.75</u>
Paid Breakfast – All Schools	<u>TBD 0.00</u>

Individual menu items prepared for lunch and breakfast are offered for sale a la carte at various prices in order to pay for the costs of food, labor, and overhead. All other prepared and packaged a la carte portions are served in accordance with USDA Smart Snack Regulations.

Free and reduced-price meals are served to students under regulations of the National School Lunch Program and National School Breakfast Program. Participating students are approved from meal applications completed in accordance with eligibility guidelines.

If further study of operating conditions, bid awards, commodity allocations, market conditions, salary schedules, and federal reimbursement rates indicates the need for price adjustments, appropriate adjustments will be brought to the HISD Board of Education for approval at that time.

COST/FUNDING SOURCE(S):                      None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves meal prices for the 2022–2023 school year and future years where the 2022–2023 pricing remains unchanged, effective August 12, 2022.



Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Business Operations  
Wanda Paul, Chief Operating Officer

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND A LEASE AGREEMENT WITH THE CITY OF HOUSTON FOR THE CITY PARK LOCATED ON THE RALPH ANDERSON ELEMENTARY SCHOOL SITE**

The Houston Independent School District (HISD) has had a long-term lease agreement with the City of Houston for the joint use of a portion of the Ralph Anderson Elementary School (ES) site for a city park. The city constructed improvements on the property including a basketball pavilion and a jogging track, thus providing a city park to be utilized by the school and community.

The city has requested that the district renew this agreement for an additional five-year term. The current agreement will expire on August 30, 2022. The school is in support of this continued use and lease of the property.

Approval of this lease agreement would allow the community and citizens of HISD to continue to use and enjoy this city park and would ensure that the site would continue to be maintained by the city. It would also be beneficial to HISD students through continued use of the public park improvements that would be made available to them through the use of this property.

The new agreement is for a term not to exceed five years, with either party having the right to terminate without cause or for convenience with a 90-day written notice to the other party. Rental is \$1 for the entire term.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or designee to negotiate, execute, and amend a lease agreement with the City of Houston for the city park located on the Ralph Anderson ES site, effective August 12, 2022.

# EXECUTIVE SUMMARY

Office of Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Business Operations  
Wanda Paul, Chief Operating Officer

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND ALL DOCUMENTS PERTAINING TO A LEASE OF PROPERTY FOR CITY OF HOUSTON HAGER PARK ON THE RALPH ANDERSON ELEMENTARY SCHOOL SITE**

The Houston Independent School District (HISD) has had a lease agreement for more than 20 years with the City of Houston for the joint use of a portion of the Ralph Anderson Elementary School site for a city park.

- The city constructed improvements on the property including a basketball pavilion and a jogging track, thus providing a city park to be utilized by the school and community.
- The city has requested that the district renew this agreement for an additional five-year term.
- The current agreement will expire on August 30, 2022. The school is in support of this continued use and lease of the property.
- Utilities are separately metered and paid by a third party.
- Grounds are maintained and paid for by the city except for a small portion reserved for HISD's SPARK Park that is closed to the public during school hours.
- Approval of this lease agreement would allow the HISD community to continue to use and enjoy this city park and would ensure that the site would continue to be maintained by the city.
- It would also be beneficial to HISD students through continued use of the public park improvements that would be made available to them through the use of this property.
- The new agreement is for a term not to exceed five years, with either party having the right to terminate without cause or for convenience with written notice not to exceed 90 days to the other party. Rental is \$1 for the entire term.

EXHIBIT "A"



Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Business Operations  
Wanda Paul, Chief Operating Officer

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND A PARKING LOT LEASE AGREEMENT WITH THE TEXAS MEDICAL CENTER FOR REQUIRED PARKING AT MICHAEL DEBAKEY HIGH SCHOOL FOR HEALTH PROFESSIONS**

On October 9, 2014, the Houston Independent School District (HISD) Board of Education approved acceptance of the gift of a parcel of land from the Texas Medical Center (TMC) on which the new Michael DeBakey High School for Health Professions (HSHP) would be built. As a part of the original donation agreement with TMC, HISD agreed to operate the medical education program in compliance with TMC requirements, which includes meeting specific requirements and standards for parking within the TMC. These requirements were specifically included in the approved plans for construction of the new DeBakey HSHP facility. Subsequently, HISD was able to obtain a variance from the City of Houston that reduced the total number of required spaces from 374 to 204.

The new DeBakey HSHP site that was donated by the TMC does not include enough land for the 204 parking spaces that will be required for the school's students, faculty, and staff. As a condition of the original donation agreement, TMC donated the use of 105 surface parking spaces adjacent to the southeast side of the new school building. The remaining required parking spaces must be leased from TMC. The spaces located within the TMC parking garage (Garage 8) located adjacent to the northwest side of the new DeBakey HSHP facility have been leased under an agreement dated August 15, 2017, to August 14, 2022. TMC notified HISD that it plans to demolish Garage 8 soon and needs to move the parking to a parking lot on South Main.

The lease is for a five-year term beginning August 15, 2022, with a mutual six-month early termination clause, in the event TMC needs to develop the lot in the future. HISD will lease 100 spaces in the parking lot at a rate of \$127 per month for each space for a total amount of \$12,700 per month, or \$152,400 per year, for five years.

<b>COST/FUNDING SOURCE(S):</b>	The total cost for this recommended action will not exceed \$152,400 per year for the term of the agreement and will be funded by general funds.
--------------------------------	--

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1992050001	1014026000	PS51990000000000	6269010000	700000002957	\$152,400 Annually For Term

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend a parking lot lease agreement with the TMC for additional parking at Michael DeBakey HSHP, effective April 12, 2022.

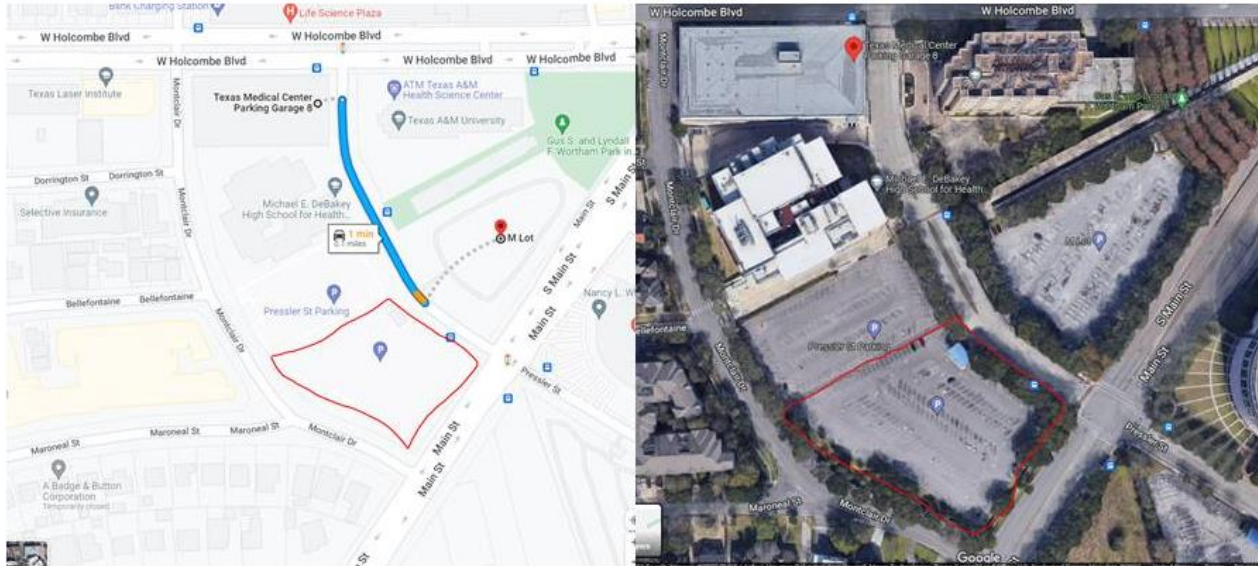
# EXECUTIVE SUMMARY

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Business Operations  
Wanda Paul, Chief Operating Officer

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND A PARKING LOT LEASE AGREEMENT WITH THE TEXAS MEDICAL CENTER FOR REQUIRED PARKING AT MICHAEL DEBAKEY HIGH SCHOOL FOR HEALTH PROFESSIONS**

- On October 9, 2014, the Houston Independent School District (HISD) Board of Education approved acceptance of the gift of a parcel of land from the Texas Medical Center (TMC) on which the new Michael DeBakey High School for Health Professions (HSHP) would be built.
- As a part of the original donation agreement with TMC, HISD agreed to operate the medical education program in compliance with TMC requirements, which includes meeting specific requirements and standards for parking within the TMC.
- These requirements were specifically included in the approved plans for construction of the new DeBakey HSHP facility. Subsequently, HISD was able to obtain a variance from the City of Houston that reduced the total number of required spaces from 374 to 204.
- The new DeBakey HSHP site that was donated by the TMC does not include enough land for the 204 parking spaces that will be required for the school's students, faculty, and staff.
- As a condition of the original donation agreement, TMC donated the use of 105 surface parking spaces adjacent to the southeast side of the new school building.
- The remaining required parking spaces must be leased from TMC. The spaces located within the TMC parking garage (Garage 8) adjacent to the northwest side of the new DeBakey HSHP facility have been leased under an agreement dated August 15, 2017, to August 14, 2022.
- TMC plans to demolish Garage 8 soon and needs to move the parking to a lot on South Main. HISD's senior manager of real estate conferred with the school principal, and he has no objection to the change.
- The lease is for a five-year term, with a mutual six-month early termination clause, in the event TMC needs to develop the lot in the future. HISD will lease 100 spaces in the parking lot at the rate of \$127 per month for each space for a total amount of \$12,700 per month, or \$152,400 per year, for five years.





Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Business Operations  
Wanda Paul, Chief Operating Officer

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND ALL DOCUMENTS PERTAINING TO A PARTIAL RELEASE OF RESTRICTIONS RELATED TO A PRIVATELY-OWNED PROPERTY AT 235 N. NORWOOD, HOUSTON, TEXAS 77011, IN THE INDUSTRIAL DISTRICT AND VICINITY OF DAVID BURNET ELEMENTARY SCHOOL AND NINFA LAURENZO EARLY CHILDHOOD CENTER, FOR THE PURPOSE OF CONSTRUCTING OFFICE AND/OR RETAIL WORKSPACE**

The Houston Independent School District (HISD) received a request for a partial release of use restrictions related to the privately-owned property in the industrial district located approximately half a mile or less from David Burnet Elementary School and Ninfa Laurenzo Early Childhood Center. The property is not and has not been owned by HISD.

The use of the property is currently restricted for industrial purposes. The property is encumbered by use restrictions that must be released by the neighboring landowners for development to move forward.

Lovett Commercial, a real estate developer, purchased the Farmer Brothers Coffee Plant in late 2019. No formal development plans have yet been made as Lovett does not want to incur those costs until it is certain the restrictions will be removed. However, it is Lovett's intention to not tear down the coffee plant as the expectation is to use its historic presence as the spirit for its project. Keeping with the history of the building, plans have been made to add a coffee shop or café at the project center as well as workforce housing, several art studios, and maker spaces. This project is anticipated to create approximately 200 construction jobs, 126 permanent jobs, support over 18 companies and small businesses, and help to strengthen the East End community.

Lovett worked closely with the City of Houston's chief development officer on its most recent historic project, The POST Houston. Lovett intends to work closely with the city on this project as well.

HISD's senior manager of real estate conferred with and gained consensus from both school principals, as well as HISD's general manager of Facilities Services and senior manager of Facilities Design regarding this matter.

After conferring with the above HISD stakeholders, the HISD Real Estate Department's belief is that lifting the restrictions is in the best interest of HISD and the community, as

it would potentially minimize the noise, pollution, and heavy truck traffic caused by industrial businesses that could negatively impact the learning environment.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or designee to negotiate, execute, and amend all documents pertaining to a partial release of restrictions related to a privately-owned property at 235 N. Norwood, Houston, Texas 77011, effective August 12, 2022.

# EXECUTIVE SUMMARY

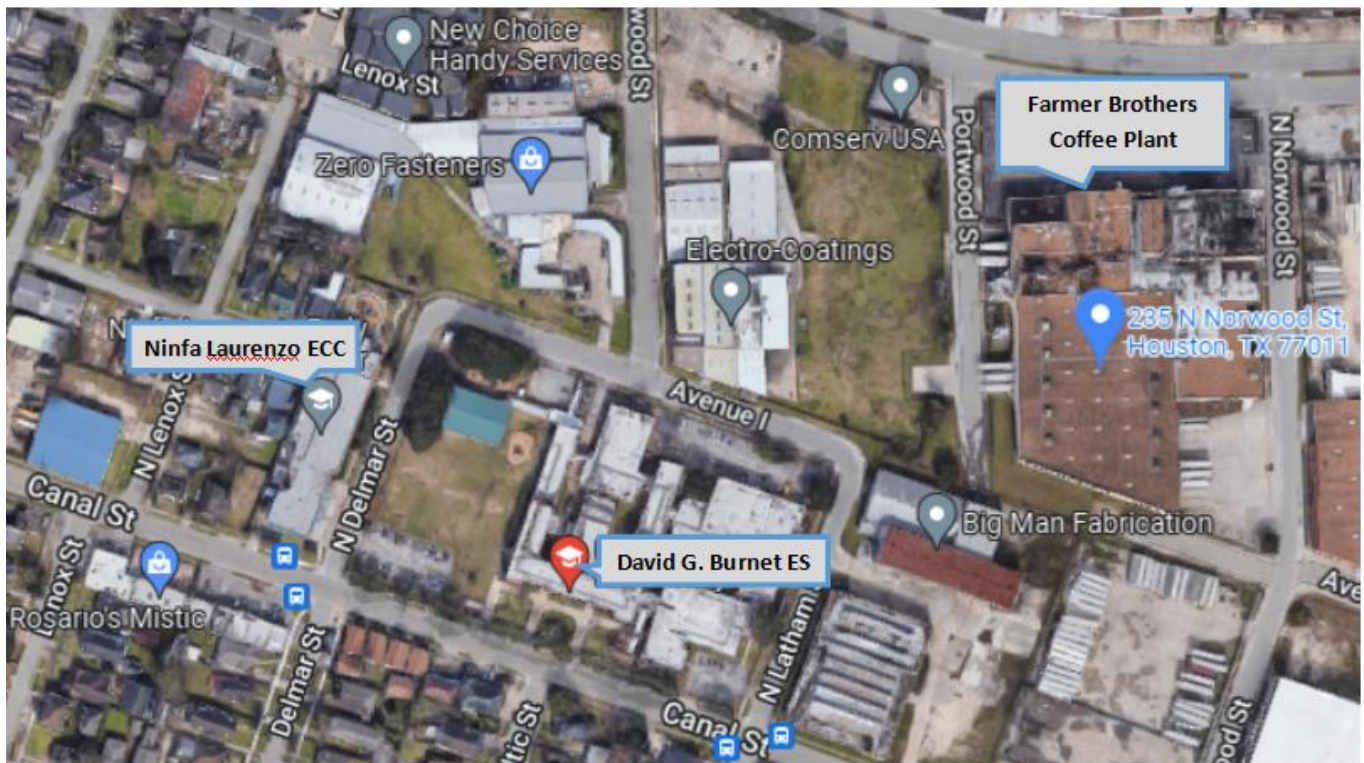
Office of Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Business Operations  
Wanda Paul, Chief Operating Officer

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND ALL DOCUMENTS PERTAINING TO A PARTIAL RELEASE OF RESTRICTIONS RELATED TO A PRIVATELY-OWNED PROPERTY AT 235 N. NORWOOD, HOUSTON, TEXAS 77011, IN THE INDUSTRIAL DISTRICT AND VICINITY OF BURNET ELEMENTARY SCHOOL AND LAURENZO EARLY CHILDHOOD CENTER, FOR THE PURPOSE OF CONSTRUCTING OFFICE AND/OR RETAIL WORKSPACE**

- The Houston Independent School District (HISD) received a request for a partial release of use restrictions related to the privately-owned property in the industrial district located approximately half a mile or less from Burnet Elementary School and Lorenzo Early Childhood Center.
- The property is not and has not been owned by HISD.
- The use of the property is currently restricted for industrial purposes. The property is encumbered by use restrictions that must be released by the neighboring landowners for development to move forward.
- Lovett Commercial, a real estate developer, purchased the Farmer Brothers Coffee Plant in late 2019.
- No formal development plans have yet been made as Lovett does not want to incur those costs until it is certain the restrictions will be removed. However, it is Lovett's intention to not tear down the coffee plant as it plans to use its historic presence as the spirit for its project. Keeping with the history of the building, Lovett plans to add a coffee shop or café at the project center as well as workforce housing, several art studios, and maker spaces.
- This project is anticipated to create approximately 200 construction jobs, 126 permanent jobs, support over 18 companies and small businesses, and help to strengthen the East End community.
- Lovett Commercial worked closely with the City of Houston's chief development officer on its most recent historic project, The POST Houston. Lovett Commercial intends to work closely with the city on this project as well.
- HISD's senior manager of real estate conferred with and gained consensus from both school principals, as well as HISD's general manager of Facilities Services and senior manager of Facilities Design regarding this matter.
- After conferring with the above HISD stakeholders, the HISD Real Estate Department's belief is that lifting the restrictions would be in the best interest of HISD and the community, as it would potentially minimize the noise, pollution,

and traffic caused by industrial businesses that could negatively impact the learning environment.



Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Business Operations  
Wanda Paul, Chief Operating Officer

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND ALL DOCUMENTS PERTAINING TO A PARTIAL RELEASE OF RESTRICTIONS RELATED TO A PRIVATELY-OWNED PROPERTY AT 5644 NAVIGATION, HOUSTON, TEXAS 77011, IN THE INDUSTRIAL DISTRICT AND VICINITY OF DAVID BURNET ELEMENTARY SCHOOL AND NINFA LAURENZO EARLY CHILDHOOD CENTER, FOR THE PURPOSE OF REHABILITATING THE BUILDING TO BE LEASED FOR OFFICE AND/OR RETAIL SPACE**

The Houston Independent School District (HISD) received a request for a partial release of use restrictions related to a privately-owned property in the industrial district located approximately half a mile or less from David Burnet Elementary School and Ninfa Laurenzo Early Childhood Center. The property is not and has not been owned by HISD.

The use of the property is currently restricted for industrial purposes. The property is encumbered by use restrictions that must be released by the neighboring landowners for development to move forward.

5601 Navigation LLC, an investment and property management company, purchased the Oliver Niehues Building in May 2022. The intention of 5601 Navigation is to promptly begin renovations and lease the property for office and/or retail use that would serve the neighborhood. According to 5601 Navigation, the property will provide much-needed office and/or retail space with adjacent parking for the residents of the East End that would allow a reduction in industrial use in the area that will benefit the health and lifestyles of the local residents. This project is anticipated to create attractive yet affordable office space for a small business and help to strengthen the East End community.

HISD's senior manager of real estate conferred with and gained consensus from both school principals, along with HISD's general manager of Facilities Services regarding this matter.

After conferring with the above HISD stakeholders, the HISD Real Estate Department believes that lifting the restrictions would be in the best interest of HISD and the community, as it would potentially minimize the noise, pollution, and heavy truck traffic caused by industrial businesses that could negatively impact the learning environment.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or designee to negotiate, execute, and amend all documents pertaining to a partial release of restrictions related to a privately-owned property at 5644 Navigation, Houston, Texas 77011, effective August 12, 2022.

# EXECUTIVE SUMMARY

Office of Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Business Operations  
Wanda Paul, Chief Operating Officer

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND ALL DOCUMENTS PERTAINING TO A PARTIAL RELEASE OF RESTRICTIONS RELATED TO A PRIVATELY-OWNED PROPERTY AT 5644 NAVIGATION, HOUSTON, TEXAS 77011, IN THE INDUSTRIAL DISTRICT AND VICINITY OF BURNET ELEMENTARY SCHOOL AND LAURENZO EARLY CHILDHOOD CENTER, FOR THE PURPOSE OF REHABILITATING THE BUILDING TO BE LEASED FOR OFFICE AND/OR RETAIL SPACE**

- The Houston Independent School District (HISD) received a request for a partial release of use restrictions related to a privately-owned property in the industrial district located approximately half a mile or less from Burnet Elementary School and Laurenzo Early Childhood Center.
- The property is not and has not been owned by HISD.
- The use of the property is currently restricted for industrial purposes. The property is encumbered by use restrictions that must be released by the neighboring landowners for development to move forward.
- 5601 Navigation LLC, an investment and property management company, purchased the Oliver Niehues Building in May 2022.
- 5601 Navigation intends to promptly begin renovations and lease the property for office and/or retail use that would serve the neighborhood. According to 5601 Navigation, the property will provide much-needed office and/or retail space with adjacent parking for the residents of the East End that will allow a reduction in industrial use in the area that will benefit the health and lifestyles of the local residents.
- This project is anticipated to create an attractive yet affordable office space for a small business and help to strengthen the East End community.
- The HISD Real Estate Department believes that lifting the restrictions would be in HISD's and the community's best interest.
- The HISD Real Estate Department conferred with and gained consensus from both school principals; Construction Services; and Facilities, Maintenance, and Operations regarding this matter.







# EXECUTIVE SUMMARY

Additional background for consideration:

5601 Navigation also owns two 1935-era buildings located across the street at 5601 and 5603 Navigation which the company restored. Below is a photo of one of those buildings as an example of the company's commitment to maintaining the character of the neighborhood. Present tenants include Houston Bike Share, a local nonprofit that administers the Houston BCycle program, and a photography studio. The company states that it believes strongly in providing local communities with businesses that benefit the local residents. As community stakeholders, 5601 Navigation feels a responsibility to serve its neighbors through community investment, civic engagement, and support of nonprofits.



Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Business Operations  
Wanda Paul, Chief Operating Officer

**SUBJECT: CONSIDERATION AND APPROVAL OF AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY DEPARTMENT OF EDUCATION TO PREPARE AND DISTRIBUTE MEALS FOR THE STUDENTS AT HARRIS COUNTY DEPARTMENT OF EDUCATION**

The Houston Independent School District (HISD) requests that the HISD Board of Education approves an interlocal agreement with the Harris County Department of Education (HCDE) to prepare and distribute meals for the students at HCDE schools.

Through this interlocal agreement, HCDE will reimburse HISD for expenses incurred in its food distribution program to HCDE students.

**COST/FUNDING SOURCE(S):** There will be no cost to the district. Reimbursement funds will be deposited into Food Services Funds.

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

**RECOMMENDED:** That the Board of Education considers and approves an interlocal agreement with HCDE to prepare and distribute meals for the students at HCDE schools, effective August 12, 2022.

# EXECUTIVE SUMMARY

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Business Operations  
Wanda Paul, Chief Operating Officer

**SUBJECT: CONSIDERATION AND APPROVAL OF AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY DEPARTMENT OF EDUCATION TO PREPARE AND DISTRIBUTE MEALS FOR THE STUDENTS AT HARRIS COUNTY DEPARTMENT OF EDUCATION**

**Objective:**

Consideration and approval of an interlocal agreement with the Harris County Department of Education (HCDE) to prepare and distribute meals for the students at HCDE schools.

**Plan:**

- The Houston Independent School District (HISD) Nutrition Services department provides breakfast and lunch meals to HCDE students.
- For the past two years, an agreement was not required because HISD Nutrition Services was operating the summer feeding program which allowed free meals to be served to all children ages one through 18.
- Effective with the 2022–2023 school year, HISD Nutrition Services will be operating the National School Lunch and Breakfast programs and must resume charging for meals provided to students at HCDE.
- The United States Department of Agriculture (USDA) federal reimbursement rates were published on July 25, 2022. These rates were necessary to calculate the meal prices to charge for breakfasts and lunches provided to HCDE.

**Financial Impact:**

HCDE will reimburse HISD for expenses incurred in its food distribution program to HCDE students. There will be no cost to the district. Reimbursement funds will be deposited into Food Services Funds.

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF VENDOR AWARDS FOR PURCHASES OVER \$100,000 AND RATIFICATION OF VENDOR AWARDS FOR PURCHASES UNDER \$100,000**

The purpose of this item is to authorize vendor awards for purchases over \$100,000 and ratify vendor awards for purchases under \$100,000. Pursuant to Board of Education policy, contracts for purchases over \$100,000 are submitted to the Houston Independent School District (HISD) Board of Education for approval prior to the issuance of purchase orders and/or agreement letters. Procurement Services, authorized by board policy, enters into purchase agreements for bid projects less than \$100,000, subject to ratification by the Board of Education.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids are in compliance with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders, the budgets to be charged, and a description of the items to be purchased. A copy of each tabulation is on file in Board Services.

**COST/FUNDING SOURCE(S):** Funds for these recommended actions will be necessary only one time.

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and is aligned to all five core initiatives of the district.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

**RECOMMENDED:** That the Board of Education approves vendor awards for purchases over \$100,000 and ratifies vendor awards for purchases under \$100,000, effective August 12, 2022.

**Approval of Purchase Over \$100,000**  
**Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-03-12 – RFP / Voluntary 457(b) Plan – (Wright) – (CTO)
<b>Project Description</b>	The purpose of this project is to obtain qualified and licensed vendors to provide investment products and services for the district's 457(b) Deferred Compensation Retirement Plan. This project provides employees the ability to participate in supplemental retirement plans at no additional cost to the district. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	1605/13/7
<b>Project Term</b>	The project term is from September 1, 2022, through August 31, 2023, with four annual renewals, not to extend beyond August 31, 2027.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>		
Fund	Fund	Fund
Cost Center	Cost Center	Cost Center
Functional Area	Functional Area	Functional Area
General Ledger	General Ledger	General Ledger
I/O	I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Equitable Financial Life Insurance Company	RFP-0%	OT
Life Insurance of the Southwest dba National Life Group	RFP-0%	T
PlanMember Services Corporation	RFP-0%	OT
Security Financial Resources, Inc.	RFP-0%	OT
VALIC Retirement Services Company dba AIG Retirement Services	RFP-0%	T

**Approval of Purchase Over \$100,000**  
**Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-05-02 – RFP / Consulting Services for Strategic Planning, Communication, and Parent Engagement – (Svitek) – (CAO)
<b>Project Description</b>	The purpose of this project is to obtain resources for Special Education Services to improve the effectiveness of communication, engagement with parents, and advocate for student success. Based on annual appropriations, the projected expenditure is not to exceed \$4,000,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	2818/130/12
<b>Project Term</b>	The project term is from August 12, 2022, through August 11, 2023, with four annual renewals, not to extend beyond August 11, 2027.
<b>Amount not to Exceed (Project Term)</b>	\$4,000,000

<b>Budget Information</b>			
Fund	1993000000	Fund	Various Schools and/or Departments
Cost Center	1060924000	Cost Center	
Functional Area	AD21230000000000	Functional Area	
General Ledger	6299000000	General Ledger	
I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Dewey, Inc.	A-100%	O
Exceptional Lives, Inc.	NP-0%	O
Fun Da Mentals For Education, LLP	A-100%	T
Innovative Consulting, LLC	A-100%	H
SPED Strategies, LLC	A-100%	O
The Children's Center for Self-Esteem, Inc., dba The ARKGroup	NP-0%	H

**Approval of Purchase Over \$100,000**  
**Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-05-03 – RFP / Co-Teach and Inclusive Practices for Prekindergarten–12th Grade Consulting Services and Related Materials – (Contreras) – (CAO)
<b>Project Description</b>	The purpose of this project is to ensure students with disabilities have consistent access to grade-level learning tailored to their unique needs with a coordinated set of services. Based on annual appropriations, the projected expenditure is not to exceed \$4,000,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	3230/151/14
<b>Project Term</b>	The project term is from August 12, 2022, through August 11, 2023, with four annual renewals, not to extend beyond August 11, 2027.
<b>Amount not to Exceed (Project Term)</b>	\$4,000,000

<b>Budget Information</b>					
Fund	1993000000	Fund	1993000000	Fund	Various Schools and/or Departments
Cost Center	1060924000	Cost Center	1060924000	Cost Center	
Functional Area	PS11230000000000	Functional Area	PS11230000000000	Functional Area	
General Ledger	6219000000	General Ledger	6299000000	General Ledger	
I/O		I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
EDU Specialist, LLC	A-100%	T
EDUSOLVE, LLC	A-100%	O
Engage Learning, LLC dba engage2learn	C-D	T
Sharon Azar, Inc.	A-100%	H
Stetson and Associates, Inc.	A-100%	H

**Approval of Purchase Over \$100,000**  
**Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-09-12 – RFQ / Nursing Services – (Bellard) – (CAO)
<b>Project Description</b>	The purpose of this project is to obtain nursing services districtwide and for the Special Education Department per the Admission, Review, and Dismissal/Individual Education Program (ARD/IEP) Committee. Based on annual appropriations, the projected expenditure is not to exceed \$25,000,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Sent/Viewed/Received</b>	251/17/7
<b>Project Term</b>	The project term is from August 12, 2022, through August 11, 2023, with four annual renewals, not to extend beyond August 11, 2027.
<b>Amount not to Exceed (Project Term)</b>	\$25,000,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Delta-T Group Western Pennsylvania, Inc.	RFQ-25%	O
EDU Healthcare, LLC	RFQ-25%	O
EPN Enterprises, Inc. dba 24 7 Medstaff	RFQ-100%	O
Katy Dreamweaver Home Health Services, LLC	RFQ-100%	T
Maxim Healthcare Services Holdings, Inc.	RFQ-0%	O
RCM Technologies, Inc. dba RCM Health Care Services	RFQ-25%	O



**Approval of Purchase Over \$100,000  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-10-10-A – RFP / Instructional Materials, Technology, Professional Development Services for Instructional Technology and Materials, & Teacher and Staff Development – (Svitek) – (CAO)
<b>Project Description</b>	This project was originally approved by the Board of Education on March 10, 2022. The purpose of this supplemental project is to award additional vendors, with no additional increase in funding, to obtain Special Education instructional materials, supplies, technology, teacher and staff development, and related services in alignment with the Individuals with Disabilities Education Act (IDEA) and the Texas Education Agency (TEA) regulations. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	3393/287/45
<b>Project Term</b>	The project term is from August 12, 2022, through March 10, 2023, with four annual renewals, not to extend beyond March 10, 2027.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
ABC-CLIO, LLC	C-D	O
Danyelle Bridges dba Ingenuity Consultants, LLC	A-100%	O
Engage! Learning, LLC dba engage2learn	C-D	T
Gateway Education Holding, LLC dba Savvas Learning	C-D	O
HEC Software, Inc. dba Reading Horizons	C-D	O
Letsgolearn, Inc.	A-100%	O
Lexia Learning Systems, LLC	C-D	O
N2y, LLC	C-D	O
No Tears Learning, Inc. dba Learning Without Tears	C-D	O
Oticon, Inc.	C-2.7%	O
Pacific Northwest Publishing, Inc. dba Ancora Publishing and Safe & Civil School	A-100%	O

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
<b>22-10-10-A – RFP / Instructional Materials, Technology, Professional Development Services for Instructional Technology and Materials, &amp; Teacher and Staff Development (continued)</b>		
Sara L. Smith dba Expanding Expression, LLC	A-100%	O
TestOut Corporation	C-D	O
TinyLvy, Inc.	C-D	O
Work On Learning, Inc. dba TeachMade.com	A-100%	O
Youth Enrichments Corporation	B-50%	H

**Approval of Cooperative Purchase Over \$100,000**  
**Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-03-05-01 – Cooperative / Pest Control Chemicals – (Bean) – (COO)
<b>Project Description</b>	The purpose of this cooperative project is to obtain pest control chemicals districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$250,000 for the duration of the project. This is a cooperative agreement with BuyBoard utilizing cooperative project number 623-20 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through August 31, 2023, with no remaining renewals.
<b>Amount not to Exceed (Project Term)</b>	\$250,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
ES OPCO USA LLC dba Vesperis	N/A	OT

**Approval of Cooperative Purchase Over \$100,000**  
**Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-05-01-01 – Cooperative / Repair and Maintenance of Propane Pumps & Equipment – (James) – (COO)
<b>Project Description</b>	The purpose of this cooperative project is to obtain repair and maintenance services for propane pumps and equipment for the Transportation Department. Based on annual appropriations, the projected expenditure is not to exceed \$165,000 for the duration of the project. This is a cooperative agreement with BuyBoard utilizing cooperative project number 673-22 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through June 30, 2023, with two annual renewals, if BuyBoard executes its project renewal options, not to extend beyond June 30, 2025.
<b>Amount not to Exceed (Project Term)</b>	\$165,000

<b>Budget Information</b>		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Propane Specialty Services, LLC	N/A	T

**Approval of Cooperative Purchase Over \$100,000**  
**Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-06-03-01 – Cooperative / Costumes, Dancewear, Uniforms, and Accessories – (Bellard) – (CAO)
<b>Project Description</b>	The purpose of this cooperative project is to obtain performance apparel, uniforms, costumes, dancewear, and accessories for performing arts districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$8,000,000 for the duration of the project. This is a cooperative agreement with BuyBoard utilizing cooperative project number 670-22 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through May 31, 2023, with two annual renewals, if BuyBoard executes its project renewal options, not to extend beyond May 31, 2025.
<b>Amount not to Exceed (Project Term)</b>	\$8,000,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Cheerleading Company, Inc.	N/A	T
Cousin's Uniform & Tux, LLP dba Cousin's Concert Attire	N/A	O
DeMoulin Brothers & Company, Inc.	N/A	O
Glendale Parade Store, LLC	N/A	T
Its Greek to Me, Inc. dba Champion Teamwear	N/A	O
Leapin' Leotards, Ltd.	N/A	H
Stanbury Uniforms, LLC	N/A	O
Texas Motion Sports, LLC	N/A	T

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-06-05-04 – Cooperative / Athletics & University Interscholastic League (UIL) Supplies and Related Items – (Garza) – (CAO)
<b>Project Description</b>	The purpose of this project is to obtain uniforms, recreational and athletic equipment, and additional supplies and services for UIL sports and other activities districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$300,000 for the duration of the project. This is a cooperative agreement with Choice Partners utilizing cooperative project number 21/033SG in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through June 15, 2023, with two annual renewals, if Choice Partners executes its project renewal options, not to extend beyond June 15, 2025.
<b>Amount not to Exceed (Project Term)</b>	\$300,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Matherne Inc. dba Texas Swim Shop	N/A	H

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-06-07-04 – Cooperative / Beverages and Snacks Direct Delivery – (Cortez) – (COO)
<b>Project Description</b>	The purpose of this project is to obtain supplemental beverages and snacks for Nutrition Services and various schools and departments districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$10,000,000 for the duration of the project. This is a cooperative agreement with Choice Partners utilizing cooperative project number 22/040LS in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through July 31, 2023, with three annual renewals, if Choice Partners executes its project renewal options, not to extend beyond July 31, 2026.
<b>Amount not to Exceed (Project Term)</b>	\$10,000,000

<b>Budget Information</b>			
Fund	2400010000	Fund	Various Schools and/or Departments
Cost Center	1040832000	Cost Center	
Functional Area	AD35990000000000	Functional Area	
General Ledger	6341001000	General Ledger	
I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
The Masters Distribution Systems Company, Inc.	N/A	T

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-06-08-04 – Cooperative / Branded Foods – (Cortez) – (COO)
<b>Project Description</b>	The purpose of this project is to obtain branded foods for Nutrition Services and various schools and departments districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$1,100,000 for the duration of the project. This is a cooperative agreement with Choice Partners utilizing cooperative project number 22/039LS in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through July 31, 2023, with three annual renewals, if Choice Partners executes its project renewal options, not to extend beyond July 31, 2026.
<b>Amount not to Exceed (Project Term)</b>	\$1,100,000

<b>Budget Information</b>			
Fund	2400010000	Fund	Various Schools and/or Departments
Cost Center	1040832000	Cost Center	
Functional Area	AD35990000000000	Functional Area	
General Ledger	6341001000	General Ledger	
I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Domino's Inc. dba Domino's Pizza LLC	N/A	OT



**Approval of Cooperative Purchase Over \$100,000**  
**Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-06-09-04 – Cooperative / Waste and Recycling Services – (Carroll-Johnson) – (COO)
<b>Project Description</b>	The purpose of this project is to obtain waste removal, trash compacting, and recycling services for Nutrition Services and various other schools and departments. Based on annual appropriations, the projected expenditure is not to exceed \$300,000 for the duration of the project. This is a cooperative agreement with Choice Partners utilizing cooperative project number 22/030SG in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through May 17, 2023, with three annual renewals, if Choice Partners executes its project renewal options, not to extend beyond May 17, 2026.
<b>Amount not to Exceed (Project Term)</b>	\$300,000

<b>Budget Information</b>			
Fund	2400010000	Fund	Various Schools and/or Departments
Cost Center	1040832000	Cost Center	
Functional Area	AD35990000000000	Functional Area	
General Ledger	6249000000	General Ledger	
I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Waste Management of Texas, Inc.	N/A	H

**Approval of Cooperative Purchase Over \$100,000**  
**Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-06-13-35 – Cooperative / Police Security Equipment, Supplies, and Related Items – (Garza) – (COP)
<b>Project Description</b>	The purpose of this project is to obtain security equipment and supplies for the Police Department to respond to emergency situations districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$1,500,000 for the duration of the project. This is a cooperative agreement with National Cooperative Purchasing Alliance (NCPA) utilizing cooperative project number 12-19 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through April 30, 2025, with two annual renewals, if NCPA executes its project renewal options, not to extend beyond April 30, 2027.
<b>Amount not to Exceed (Project Term)</b>	\$1,500,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Josh Crescenzi dba CTC Gunworks, LLC	N/A	H

**Approval of Cooperative Purchase Over \$100,000**  
**Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-06-14-01 – Cooperative / Police Uniforms & Accessories – (Garza) – (COP)
<b>Project Description</b>	The purpose of this cooperative project is to obtain uniforms, equipment, supplies, and related items for the Police Department. Based on annual appropriations, the projected expenditure is not to exceed \$550,000 for the duration of the project. This is a cooperative agreement with BuyBoard utilizing cooperative project number 670-22 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through May 31, 2023, with two annual renewals, if BuyBoard executes its project renewal options, not to extend beyond May 31, 2025.
<b>Amount not to Exceed (Project Term)</b>	\$550,000

<b>Budget Information</b>		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Galls Parent Holdings, LLC dba Galls, LLC	N/A	O
Impact Promotional Services, LLC dba Got You Covered Work Wear & Uniforms	N/A	T

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	23-07-05-55 – Cooperative / Technology Safety Management Solutions and Services – (Ly) – (CIO)
<b>Project Description</b>	The purpose of this cooperative project is to obtain software and services to proactively monitor communications inside district-provided platforms to enhance digital safety. Based on annual appropriations, the projected expenditure is not to exceed \$610,000 for the duration of the project. This is a cooperative agreement with 1Government Procurement Alliance (1GPA) utilizing cooperative project number 22-02PV-07 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through December 8, 2022, with four annual renewals, if 1GPA executes its project renewal options, not to extend beyond December 8, 2026.
<b>Amount not to Exceed (Project Term)</b>	\$610,000

<b>Budget Information</b>					
Fund	1993000000	Fund	1993000000	Fund	
Cost Center	1050808000	Cost Center	1050808000	Cost Center	
Functional Area	AD53990000000000	Functional Area	AD53990000000000	Functional Area	
General Ledger	6249000000	General Ledger	6299000000	General Ledger	
I/O		I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Gaggle.Net, Inc.	N/A	T

**Approval of Project Renewal for Purchases Over \$100,000**  
**Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	21-04-10 – RFP / Body-Worn Cameras and Law Enforcement Software – (Wright) – (COP)
<b>Project Description</b>	This project was originally approved by the Board of Education on September 9, 2021. The purpose of this project renewal is to purchase and replace law enforcement-related technology items, software, and hardware in compliance with safety and security policies and procedures. Based on annual appropriations, the projected expenditure is not to exceed \$3,600,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from September 10, 2022, through September 9, 2023, with three annual renewals, not to extend beyond September 9, 2026.
<b>Amount not to Exceed (Project Term)</b>	\$3,600,000

<b>Budget Information</b>					
Fund	1993000000	Fund	1993000000	Fund	
Cost Center	1040822000	Cost Center	1040822000	Cost Center	
Functional Area	AD52990000000000	Functional Area	AD52990000000000	Functional Area	
General Ledger	6299000000	General Ledger	6659000000	General Ledger	
I/O	700000002954	I/O	400000000020	I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Axon Enterprises, Inc.	C-D	O
Digital Ally, Inc.	C-1%	O
Motorola Solutions, Inc.	C-2.7%	O

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	18-06-02 – RFP / Janitorial Supplies – Toilet Paper, Paper Towels, and Trash Can Liners – (Bean) – (COO) – NTE Increase
<b>Project Description</b>	This project was originally approved by the Board of Education on November 8, 2018. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain janitorial supplies districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$12,200,000 for the duration of the project. The district applied the Best Value process in selecting the vendor and awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from December 11, 2018, through December 10, 2019, with four annual renewals, not to extend beyond December 10, 2023.
<b>Amount not to Exceed (Project Term)</b>	\$12,200,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Buckeye International, Inc. dba Buckeye Cleaning Center - Houston	B-20%	H

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	18-06-05 – RFP / Purchase and Repair of Custodial Equipment – (Bean) – (COO) – NTE Increase
<b>Project Description</b>	This project was originally approved by the Board of Education on November 8, 2018. The purpose of this project amendment is to request an increase to the spending limit authorization for the purchase and repair of custodial equipment districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$6,000,000 for the duration of the project. The district applied the Best Value process in selecting the vendor and awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from November 9, 2018, through November 8, 2019, with four annual renewals, not to extend beyond November 8, 2023.
<b>Amount not to Exceed (Project Term)</b>	\$6,000,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Buckeye International, Inc. dba Buckeye Cleaning Center – Houston	B-20%	H
Cordell Incorporated dba Ridley's Vacuum & Janitorial Supply	A-100%	H

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	19-01-05 – RFP / Catering / Commercial Grocery and Related Items – (Cortez) – (COO) – NTE Increase
<b>Project Description</b>	This project was originally approved by the Board of Education on April 11, 2019. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain grocery and related items for catering services, campus culinary arts programs, and various schools and/or departments. Based on annual appropriations, the projected expenditure is not to exceed \$3,000,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from April 12, 2019, through April 11, 2020, with three annual renewals, not to extend beyond April 11, 2023.
<b>Amount not to Exceed (Project Term)</b>	\$4,000,000

<b>Budget Information</b>					
Fund	2400010000	Fund	7490000020	Fund	Various Schools and/or Departments
Cost Center	1040832000	Cost Center	5440840000	Cost Center	
Functional Area	AD35990000000000	Functional Area	AD35990000000000	Functional Area	
General Ledger	6341000100	General Ledger	6341000100	General Ledger	
I/O		I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Sysco Houston, Inc.	C-D	H



**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	19-10-12 – RFP / Database Tracking System for Student Non-Instructional Needs – (Bellard) – (CAO) – NTE Increase
<b>Project Description</b>	This project was originally approved by the Board of Education on January 17, 2019. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain a database tracking system for student non-instructional needs for the Wraparound Services Department. Based on annual appropriations, the projected expenditure is not to exceed \$2,000,000 for the duration of the project. The district applied the Best Value process in selecting the vendor to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from January 18, 2019, through January 17, 2020, with four annual renewals, not to extend beyond January 17, 2024.
<b>Amount not to Exceed (Project Term)</b>	\$2,000,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
ProUnitas, Inc.	NP	H

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	21-03-01-01 – Cooperative / Police Tools and Accessories – (Garza) – (COP) – NTE Increase
<b>Project Description</b>	This project was originally approved by the Board of Education on April 8, 2021. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain tools, accessories, and other related items to fulfill mandatory training for the Police Department. Based on annual appropriations, the projected expenditure is not to exceed \$650,000 for the duration of the project. This is a cooperative agreement with BuyBoard utilizing cooperative project number 603-20 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from April 8, 2021, through March 31, 2022, with one annual renewal, if BuyBoard executes its project renewal options, not to extend beyond March 31, 2023.
<b>Amount not to Exceed (Project Term)</b>	\$650,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
GT Distributors, Inc.	N/A	T

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	21-06-18-48 – Interlocal / Professional Development, Presenter, and Consultant Services – (Scherer) – (CAO) – NTE Increase
<b>Project Description</b>	This project was originally approved by the Board of Education on August 12, 2021. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain goods and services pertaining to professional development, presenters, and consultant services districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$300,000 for the duration of the project. This is an interlocal agreement with the Central Texas Purchasing Alliance (CTPA) / Alief Independent School District (ISD) utilizing contract number RFP-MA 1840 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 13, 2021, through July 31, 2022, with one annual renewal, if Alief ISD executes its project renewal options, not to extend beyond July 31, 2023.
<b>Amount not to Exceed (Project Term)</b>	\$300,000

<b>Budget Information</b>			
Fund	1992080000	Fund Various Schools and/or Departments	Fund
Cost Center	1060908000	Cost Center	Cost Center
Functional Area	AD21220000000000	Functional Area	Functional Area
General Ledger	6299000000	General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Trio Education, LLC	N/A	O

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	21-10-16-02 – Cooperative / Two-Way Radio System for the Houston Independent School District (HISD) Police Department – (Garza) – (COP) – NTE Increase
<b>Project Description</b>	This project was originally approved by the Board of Education on December 10, 2020. The purpose of this project amendment is to request an increase to the spending limit authorization to provide regional services and to obtain additional radios and consoles, including installation, for the Police Department. Based on annual appropriations, the projected expenditure is not to exceed \$1,550,000 for the duration of the project. This is a cooperative agreement with the Department of Information Resources (DIR) utilizing cooperative project number DIR-TSO-4101 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from December 11, 2020, through April 23, 2021, with two remaining renewals, if DIR executes its project renewal options, not to extend beyond April 23, 2023.
<b>Amount not to Exceed (Project Term)</b>	\$1,550,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Motorola Solutions, Inc.	N/A	O

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	19-10-14 – RFP / Office Supplies and Related Items – (Chevalier) – (CFO) – NTE Increase & Vendor Name Change
<b>Project Description</b>	This project was originally approved by the Board of Education on January 17, 2019. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning May 1, 2022, and to request an increase to the spending limit authorization, and ratification of expenditures, in order to obtain office supplies and related items. Office Depot Inc. has changed its business name to ODP Business Solutions, LLC. Based on annual appropriations, the projected expenditure is not to exceed \$57,000,000 for the duration of the project. The district applied the Best Value process in selecting the vendor and awarded in accordance with Chapter 44 of the Texas Education Code (TEC), and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from January 18, 2019, through January 17, 2020, with four annual renewals, not to extend beyond January 17, 2024.
<b>Amount not to Exceed (Project Term)</b>	\$57,000,000

<b>Budget Information</b>		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Butler Business Products, LLC	A-100%	T
ODP Business Solutions, LLC	C-D	T
School Specialty, LLC	C-D	T
Staples, Inc. dba Staples Contract & Commercial LLC	C-D	T

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	16-10-48-B – RFP / Teacher and Staff Development – (Williams) – (CAO) – Vendor Name Change
<b>Project Description</b>	This project was originally approved by the Board of Education on June 8, 2017. On May 9, 2019, an amendment to award additional vendors was approved. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning January 1, 2022, with no additional increase in funding, to obtain interactive, research-based professional development focused on supporting teachers and other personnel and which includes face-to-face and online training. Teaching Strategies, Inc. dba Safe and Civil Schools has changed its business name to Pacific Northwest Publishing, Inc. dba Ancora Publishing and Safe and Civil Schools. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Sent/Viewed/ Received</b>	N/A
<b>Project Term</b>	The project term is from June 8, 2017, through June 16, 2018, with four annual renewals, not to extend beyond September 16, 2022.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Pacific Northwest Publishing, Inc. dba Ancora Publishing and Safe and Civil Schools	A-100%	O

**Amendment to Items Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	19-07-19 – RFP / Drug and Alcohol Testing – (Wright) – (CTO) – Vendor Name Change
<b>Project Description</b>	This project was originally approved by the Board of Education on October 11, 2018. The purpose of this project amendment is to change the name of an awarded vendor through a project reassignment beginning May 23, 2022, with no additional increase in funding. The purpose of this project is to provide drug and alcohol testing services for the Department of Transportation (DOT) and a non-DOT drug-free workplace for Benefits. MegaLab Services has changed its business name to Zenith Health Network, LLC. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from October 12, 2018, through October 11, 2019, with four annual renewals, not to extend beyond October 11, 2023.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	799000000	Fund	Various Schools and/or Departments
Cost Center	3870806000	Cost Center	
Functional Area	4199000000000	Functional Area	
General Ledger	6299000000	General Ledger	
I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Zenith Health Network, LLC	C-D	OT

**Amendment to Items Approved on a Prior Board agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	19-09-03 – RFP / Various Paper – (Chevalier) – (CFO) – Vendor Name Change
<b>Project Description</b>	This project was originally approved by the Board of Education on January 17, 2019. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning May 1, 2022, with no additional increase in funding, to obtain various types of paper (printing paper, copy paper, envelopes, etc.) districtwide. Office Depot, Inc. has changed its business name to ODP Business Solutions, LLC. The district applied the Best Value process in selecting the vendor and awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from January 18, 2019, through January 17, 2020, with four annual renewals, not to extend beyond January 17, 2024.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Department	Fund Cost Center Functional Area General Ledger I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
ODP Business Solutions, LLC	C-D	OT



**Amendment to Items Approved on a Prior Board agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	21-06-17-04 – Cooperative / Spring Water Drinking and Coolers – (Bean) – (COO) – Vendor Name Change
<b>Project Description</b>	This project was originally approved by the Board of Education on August 12, 2021. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning April 9, 2021, with no additional increase in funding, to obtain drinking water, dispenser rental, cups, and related products districtwide. Nestle Waters North America, Inc. dba ReadyRefresh by Nestle, a division of Nestle Waters North America, has changed its business name to BlueTriton Brands, Inc. dba ReadyRefresh. This is a cooperative agreement with Choice Partners utilizing project number 21/035TP in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 13, 2021, through June 19, 2022, with three annual renewals, if Choice Partners executes its project renewal options, not to extend beyond June 19, 2025.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Department	Fund Cost Center Functional Area General Ledger I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
BlueTriton Brands, Inc. dba ReadyRefresh	N/A	OT

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	19-01-04 – RFP / Ice Cream Products – (Cortez) – (COO) – Term Extension
<b>Project Description</b>	This project was originally approved by the Board of Education on March 21, 2019. The purpose of this project amendment is to request an extension, with no additional increase in funding, to obtain ice cream products for Nutrition Services. The district applied the Best Value process in selecting the vendor(s) to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from March 22, 2019, through March 21, 2020, with three annual renewals, not to extend beyond June 30, 2023.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	2400010000	Fund	Various Schools and/or Departments
Cost Center	1040832000	Cost Center	
Functional Area	AD35990000000000	Functional Area	
General Ledger	63410001000	General Ledger	
I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Paleria El Pibe, Inc.	C-D	H

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	16-10-48 – RFP / Teacher and Staff Development – (Williams) – (CAO) – Term Correction
<b>Project Description</b>	This project was originally approved by the Board of Education on June 8, 2017. On April 14, 2022, an amendment to change the name of an awarded vendor was approved. The purpose of this project amendment is to request a term correction, with no additional increase in funding, to obtain interactive, research-based professional development focused on supporting teachers and other personnel. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/ Received</b>	N/A
<b>Project Term</b>	The project term is from June 30, 2017, through June 16, 2018, with four annual renewals, not to extend beyond September 16, 2022.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Lakeshore Parent, LLC, dba Lakeshore Learning Materials, LLC	C-1%	OT
Troxell Communications, Inc., dba Bluum	B-25%	O

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	21-06-04 – RFP / Leadership, Teacher, and Staff Development – (Williams) – (CAO) – Additional Vendor(s)
<b>Project Description</b>	This project was originally approved by the Board of Education on May 12, 2022. The purpose of this project amendment is to award additional vendors, with no additional increase in funding, to provide professional development that is interactive, research-based, and focused on supporting teachers and other district personnel with training, coaching, and classroom observation. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through June 30, 2023, with four annual renewals, not to extend beyond June 30, 2027.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Check My Universe, LLC	A-100%	T

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/11/2022 Board Agenda**

<b>Project Information</b>	22-12-05 – RFQ / Capital Improvement Professional Services – (March) – (COO) – Additional Vendor(s)
<b>Project Description</b>	This project was originally approved by the Board of Education on April 14, 2022. The purpose of this project amendment is to award additional vendors, with no additional increase in funding, to obtain professional services for new construction and renovations related to future capital improvement projects. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Sent/Viewed/Received</b>	N/A
<b>Project Term</b>	The project term is from August 12, 2022, through April 14, 2023, with four annual renewals, not to extend beyond April 14, 2027.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
<b><u>Market Basket 2: Geotechnical Services</u></b> ATSER, LP	RFQ-100%	T

**Code Legend****M/WBE - Minority and Women Business Enterprise Notations**

(A) - Certified M/WBE firm; if listed as A-100% indicates an M/WBE firm; if listed as A->100% the awardee will subcontract with an M/WBE firm(s).

(B) - Non-M/WBE firm; who will subcontract the indicated percentage with an M/WBE firm(s) to meet or exceed the District's goal.

(C) - Non-M/WBE firm; if listed as C-<%, the awardee will subcontract with an M/WBE firm(s) for a percentage less than the District's goal. If listed as, C-D, the awardee made a good faith effort.

**Other Status Options**

(NP-0%) - Non-profit

**LOC – Location**

Houston (H); Texas (T); Out of State (O); Out of State with Local Office (OT).

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF CURRENT AND ANTICIPATED DONATIONS FOR DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE, EXECUTE, AND AMEND NECESSARY CONTRACTS ASSOCIATED WITH THESE DONATIONS**

In accordance with board policy, all donations in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of proposed donations.

**COST/FUNDING SOURCE(S):** Shown on the attached list.

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

**RECOMMENDED:** That the Board of Education approves the proposed donations for districtwide and school-specific programs and authorizes the superintendent or a designee to negotiate, execute, and amend necessary contracts, effective August 12, 2022.

## SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
-------	------------------------------	-----------------------	-------------------------

Eliot Elementary School (ES) Parent Teacher Organization (PTO)	Eliot ES	Field Trips and Transportation	\$10,662.43
--	----------	--------------------------------	-------------

Eliot ES PTO has donated \$10,662.43 to Eliot ES. The purpose of the donation is to pay field trip costs and transportation for all students attending Eliot ES. This donation may only be used for the intended purpose.

Feed the Children	Houston Independent School District (HISD) Community Partnerships and Homeless Education Office	Food, Hygiene Supplies, and Books	\$36,184.57 In-Kind
-------------------	---	-----------------------------------	---------------------

Feed the Children has made an in-kind donation valued at \$36,184.57 to the HISD Homeless Education Office to be distributed to 26 schools. The purpose of the donation is to provide food, hygiene supplies, and books to the 26 schools' Wraparound Food Pantries to be distributed to students and families. The 26 schools are listed below. This donation may only be used for the intended purpose.

Ashford ES	Bonner ES	Cunningham ES	Fondren MS	Hilliard ES	Shadowbriar ES
Atherton ES	Braeburn ES	Davila ES	Fonwood Early Childhood Center (ECC)	Kelso ES	
Attucks Middle School (MS)	Brookline ES	Elmore ES	Franklin ES	Kennedy ES	
Bastian ES	Bruce ES	Elrod ES	R.P. Harris ES	Long Academy	
Blackshear ES	Clifton MS	Emerson ES	Highland Heights ES	Marshall ES	



## SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
-------	------------------------------	-----------------------	-------------------------

Lift Memorial Inc.	Memorial ES	Science, Technology, Engineering, and Math (STEM) Education Activities	\$80,000.00 In-Kind
--------------------	-------------	--	---------------------

Lift Memorial Inc. has made an in-kind donation valued at \$80,000.00 to Memorial ES. The purpose of the donation is to provide students at Memorial ES with STEM education activities. Through the donation, Lift Memorial Inc. will pay for STEM service providers to support academic instruction. Lift Memorial Inc. is a nonprofit organization and has a history of providing support to Memorial ES and the school's community. This donation may only be used for the intended purpose.

<u>Good Reason Houston</u>	<u>HISD Office of Talent</u>	<u>Teacher Evaluation System</u>	<u>\$180,000.00 In-kind</u>
----------------------------	------------------------------	----------------------------------	-----------------------------

Good Reason Houston has made an in-kind donation valued at \$180,000.00 to the HISD Office of Talent. The donation will provide six months of support between September 2022 and February 2023 from the consulting firm Kitamba to design and pilot the Teacher Designation System. The system will align with requirements for successful application to Cohort F of the Teacher Incentive Allotment. This donation may only be used for the intended purpose.

The Orange Show Foundation	Red ES, Bastian ES, Daily ES, Love ES, Lantrip ES, Helms ES, Braeburn ES, Benbrook ES, Burbank ES, Heights High School (HS)	Art Supplies	\$5,000.00
----------------------------	---	--------------	------------

The Orange Show Foundation has donated \$500.00 to 10 HISD schools that exhibited exemplary art bikes in the 2022 Houston Art Bike Festival parade. The funds are to be used to purchase art supplies for their classrooms. This donation may only be used for the intended purpose.

## SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
-------	------------------------------	-----------------------	-------------------------

HISD Foundation	Two Recipients	Excellence in Teaching Award	\$50,000.00
-----------------	----------------	------------------------------	-------------

The HISD Foundation has donated \$25,000.00 each for the two winners of the 2022 Excellence in Teaching awards for campus leadership and excellence in teaching. The winners will be announced September 24, 2022. The funds will be disbursed as a one-time payment to the two recipients with the first check issued in October 2022. This donation may only be used for the intended purpose.

Octopus Energy	Athletics Department	HISD Basketball Tournament	\$30,000.00
----------------	----------------------	----------------------------	-------------

Octopus Energy has donated \$30,000.00 to the Athletics Department to support the 2022 HISD Basketball Tournament. The donation will pay for awards, tournament officials' pay, HISD police pay, signage for the event's hospitality room, printing of the tournament program, a clean-up crew, and other needed supplies and materials. The tournament is scheduled for December 15–17, 2022. This donation may only be used for the intended purpose.

**Total Value of Donations: ~~\$211,847.00~~ \$391,847.00**

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: ACCEPTANCE OF GRANT FUNDS IN SUPPORT OF DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS REQUIRED UNDER THE GRANTS**

In accordance with board policy, all grant funds in aggregate of \$5,000 or more must be approved by the Houston Independent School District (HISD) Board of Education.

The attachment reflects a summary of grants awarded to HISD.

**COST/FUNDING SOURCE(S):** Shown on the attached list.

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

**RECOMMENDED:** That the Board of Education accepts the proposed grant funds for districtwide and school-specific programs and authorizes the superintendent of schools or designee to negotiate and execute contracts required under the grants, effective August 12, 2022.

## SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC)	Health and Physical Education Department	Promoting Adolescent Health through School-Based HIV Prevention Program	\$360,000.00

The CDC awarded a five-year grant to the Houston Independent School District (HISD) Health and Physical Education Department for implementation of the Promoting Adolescent Health through School-Based HIV Prevention Program. This award is for the fifth and final year of funding and is in the amount of \$360,000.00. The CDC funds are awarded to state and local entities to improve the health, education, and well-being of young people through coordinated school health programs. There are two components for the grant award: Component 1, in the amount of \$60,000.00, covers the Youth Risk Behavior Survey (YRBS) portion of the grant funds and will be used to: (a) pay professional consultants to analyze YRBS data and develop a variety of reports for dissemination to the CDC, district administrators, and the School Health Advisory Council; and (b) provide school incentives to support School Health Profiles. Component 2, in the amount of \$300,000.00, covers the human immunodeficiency virus (HIV)/sexually transmitted diseases (STD) prevention portion of the award and is to be used to (a) conduct professional development for school staff; (b) implement age-appropriate HIV/STD and teen pregnancy prevention strategies in schools with students of greatest need; and (c) provide funds for travel to CDC-required/approved meetings and conferences. The fifth-year grant period is August 1, 2022, to July 31, 2023. The grant funds can only be used for the purpose intended.

Houston Endowment Inc.	Office of Talent	Support for Early Childhood to Third Grade Alternative Certification Program	\$1,225,000.00
------------------------	------------------	---	----------------

Houston Endowment Inc. has awarded the district a \$1,225,000.00 grant to provide project support for the district's Early Childhood to Third Grade Alternative Certification Program. Through the grant, the Office of Talent will receive technical assistance from TNTP, formerly known as The New Teacher Project, to design and help to implement a streamlined process to certify teachers in prekindergarten (PK)–third grade (3). The goal of this program is to provide a more strategic entry point for candidates considering entering the teacher profession in HISD. TNTP staff will work alongside HISD content experts to craft a scope and sequence of training experiences for PK–3 candidates that aligns with the standards established by the Texas Education Agency (TEA) and meets new state requirements for candidates addressing the Science of Teaching Reading. This project will also position HISD as one of the few certification entities that offers this pathway. The grant period is from June 10, 2022, to June 30, 2024. The grant funds can only be used for the purpose intended.

## SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
National Council of Jewish Women (NCJW)	Elementary Curriculum and Development Department, Home Instruction for Parents of Preschool Youngsters (HIPPY) Program	Support for HIPPY Program	\$15,000.00

The NCJW has awarded \$15,000.00 to the HIPPY program administered by the Elementary Curriculum and Development Department. HIPPY is a home-based, family-focused school readiness program that helps parents of children between the ages of two and five, in English and Spanish, prepare their preschool children for academic success. The funds will support these efforts during the 2022–2023 academic year and are to be used as follows: \$2,500.00 for transportation, \$3,500.00 for supplemental reading materials, \$5,000.00 for curriculum, \$2,500.00 for general supplies, and \$1,500.00 for food items. The grant period is from September 1, 2022, to August 31, 2023. NCJW has been a partner with the district by supporting the HIPPY program for many years. The grant funds can only be used for the purpose intended.

Texas Education Agency (TEA)	HISD Homeless Education Office	Payroll, Professional and Contracted Services, Supplies and Materials, Other Operating Costs, and Capital Outlay	\$4,004,196.00
------------------------------	--------------------------------	--	----------------

The TEA has awarded a 2021–2024 American Rescue Plan (ARP) Homeless II Federal Grant in the amount of \$4,004,196.00 to the HISD Homeless Education Office. The purpose of the grant is to provide funding to increase the capacity to identify, enroll, and provide wraparound services to address the unique needs of homeless children and youth due to the impact of the COVID-19 pandemic. Through the grant, four compliance analysts and two social workers will be funded, as well as professional and contracted services, supplies and materials, other operating costs, and capital outlay to address the unique needs of homeless children and youth due to the impact of the COVID-19 pandemic. The grant period is from May 26, 2022, to September 30, 2024. The grant funds can only be used for the purpose intended.

## SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
TEA	Highland Heights Elementary School (ES), Wheatley High School (HS)	Payroll, Professional and Contracted Services, Supplies and Materials, Other Operating Costs, and Capital Outlay	\$750,000.00

The TEA has awarded 2022–2023 School Action Fund Planning and Implementation Grants in the amount of \$375,000.00 each to Highland Heights ES and Wheatley HS. The purpose of the grants is to provide funding and technical assistance to implement a comprehensive school reform model at both campuses. Both Highland Heights ES and Wheatley HS will implement the *Restart a Struggling Campus through Accelerating Campus Excellence (ACE) Initiative Implementation* model. The selected model has the following five components: (1) strategic staffing; (2) instructional excellence; (3) extended school days; (4) positive behavior, school climate, and culture; and (5) partnership with parents, families, and community organizations. The model provides technical assistance for the selection, adoption, and implementation of high-quality instructional materials and implementation of research-based instructional strategies, high-impact tutoring, and an extended day or year. Through the grant, payroll including educator stipends will be funded, as well as professional and contracted services, supplies and materials, other operating costs, and capital outlay. The grant period is from August 12, 2022, to July 31, 2023. The grant funds can only be used for the purpose intended.

**Total Value of Grants: \$6,354,196.00**

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF THE AUGUST GENERAL FUND BUDGET AMENDMENT**

A report on the status of the 2022–2023 budget has been completed. This report reflects budget amendments that require approval by the Houston Independent School District (HISD) Board of Education in accordance with state guidelines, as well as budget-neutral adjustments made by schools and departments for ratification by the board. Although this update reflects all known changes and recommendations, additional changes may be needed. This item requests authority to make adjustments, if necessary, for the August Budget Amendment.

**General Fund:**

Revenues: No change

Appropriations:

Carryover from prior year encumbrances includes purchase orders and other obligations carried over from 2021–2022 and re-appropriated in 2022–2023. These obligations do not consume the current year budget as they will be reserved for encumbrances and fund commitments in the 2021–2022 Comprehensive Annual Finance Report.

Budget neutral amendments are budget transfers between functions and do not impact the bottom-line district budget. The total for this column is zero.

Other Financing Sources (Uses): No change

**COST/FUNDING SOURCE(S):** Adjustments to the budget will be appropriated as shown in the August Budget Amendment.

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This item supports all four district goals and is aligned to all five core initiatives. In addition, it allows HISD to fulfill its purposes and strategic intent.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the August Budget Amendment reflecting fiscal adjustments to estimated appropriations for fiscal year 2022–2023, effective August 12, 2022.



**General Fund:****Revenues:**

No Change

**Appropriations:**

Carryover from prior year encumbrances is purchase orders and other obligations carried over from 2021–2022 and re-appropriated in 2022–2023. These obligations do not consume the current year budget as they will be reserved for encumbrances and fund commitments in the 2021–2022 Comprehensive Annual Finance Report.

Budget neutral amendments are budget transfers between functions and do not impact the bottom-line district budget. The total for this column is zero. Transfers are a result of positions changes, supplies, contracted services, capital, and other operating expenses with varying reasons specific to each campus and department. August budget transfers included:

- Schools transferring funds from function 13 (Curriculum and Instructional Staff Development) to function 11 (Instruction) for position actions.
- Schools transferring funds from function 36 (Co-Curricular/extracurricular activities) to function 11 (Instruction) for position actions.
- Schools transferring funds from function 11 (Instruction) to function 23 (School Administration) primarily for position changes.
- Special Education Department transferring funds from function 21 (Instructional Leadership) professional service to function 11 (Instruction) for teaching and teaching assistant positions at campuses.

# HOUSTON INDEPENDENT SCHOOL DISTRICT

## STATEMENT OF OPERATIONS BY FUNCTION

### GENERAL FUND

#### BUDGET AMENDMENT FISCAL YEAR 2022-2023 (as adjusted)

FOR August 31, 2022

	2021-2022 Adopted Budget July 1, 2022	Carryover from Prior Year Encumbrances	Proposed Budget Amendments August 31, 2022	Budget Neutral Amendments August 31, 2022	Proposed Budget as of August 31, 2022
<b>ESTIMATED REVENUES</b>					
Local sources	\$ 1,900,655,772	-	-	-	1,900,655,772
State sources	190,733,783	-	-	-	190,733,783
Federal sources	71,905,107	-	-	-	71,905,107
<b>Total estimated revenues</b>	<b>\$ 2,163,294,662</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,163,294,662</b>
<b>APPROPRIATIONS</b>					
11 Instruction	\$ 1,149,772,623	17,031,176	-	3,095,343	1,169,899,142
12 Instructional resources and media services	16,758,401	195	-	378,488	17,137,084
13 Curriculum and Instructional Staff Development	36,198,801	470,097	-	(431,965)	36,236,934
21 Instructional leadership	32,520,525	236,814	-	(5,208,482)	27,548,857
23 School leadership	165,393,715	156,038	-	1,884,151	167,433,904
31 Guidance, counseling and evaluation services	71,930,212	990,500	-	571,630	73,492,342
32 Social work services	9,974,809	280,714	-	173,729	10,429,252
33 Health services	25,434,832	233,564	-	(31,907)	25,636,488
34 Student transportation	54,462,909	2,499,849	-	73,557	57,036,315
35 Food services	-	-	-	-	-
36 Co-Curricular/extracurricular activities	12,316,171	123,683	-	(380,350)	12,059,504
41 General administration	47,841,669	1,034,609	-	(62,384)	48,813,894
51 Plant maintenance and operations	215,192,846	8,314,410	-	39,690	223,546,945
52 Security and monitoring services	30,294,544	431,928	-	(63,000)	30,663,471
53 Data processing services	64,673,294	15,051,378	-	(60,600)	79,664,072
61 Community services	1,946,674	2,210	-	22,100	1,970,984
71 Debt Service	-	-	-	-	-
81 Facilities acquisition and construction	-	638,809	-	-	638,809
91 Contracted Instructional Services Between Public Schools	247,439,733	-	-	-	247,439,733
95 Juvenile justice alternative education programs	792,000	-	-	-	792,000
97 Tax reinvestment zone payments	68,625,372	-	-	-	68,625,372
99 Tax appraisal and collection	16,108,790	-	-	-	16,108,790
<b>Total estimated appropriations</b>	<b>\$ 2,267,677,919</b>	<b>47,495,973</b>	<b>-</b>	<b>-</b>	<b>2,315,173,892</b>
<b>Excess (deficiency) of estimated revenues over (under) appropriations</b>	<b>\$ (104,383,257)</b>	<b>(47,495,973)</b>	<b>-</b>	<b>-</b>	<b>(151,879,230)</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Proceeds from the sale of capital leases	\$ -	-	-	-	-
Transfers-in	20,000,000	-	-	-	20,000,000
Transfers-out	(16,386,200)	-	-	-	(16,386,200)
<b>Total other financing sources (uses)</b>	<b>\$ 3,613,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,613,800</b>
Net change before anticipated unspent funds	(100,769,457)				(148,265,430)
Anticipated unspent funds	70,000,000				70,000,000
Net Change	(30,769,457)				(78,265,430)
Beginning Fund Balance July 1, 2022 <sup>(1)</sup>	852,224,713				899,720,686
Projected Ending Fund Balance June 30, 2023	821,455,256				821,455,256
Nonspendable Fund Balance	20,562,375				20,562,375
Committed Fund Balance	97,481,219				97,481,219
Assigned Fund Balance <sup>(2)(3)</sup>	147,088,893				147,088,893
Unassigned Fund Balance <sup>(3)</sup>	556,322,769				556,322,769

(1) Fund balances will be updated once the Annual Comprehensive Financial Report is complete.

(2) Reflects liquidation of carryover encumbrances.

(3) Unspent funds at the end of 2022-2023 will flow into the assigned fund balance (Instructional Stabilization) or the unassigned fund balance

**CAMPUS AND DEPARTMENT TRANSFERS BY FUNCTION****FOR August 31, 2022**

<b>Function</b>	<b>Function Description</b>	<b>Budget Amendment</b>	<b>Campus Funds</b>	<b>Department Funds</b>
11	Instruction	\$3,095,343	(\$2,258,336)	\$5,353,679
12	Instructional resources and media services	\$378,488	\$378,488	\$0
13	Curriculum and Instructional Staff Development	(\$431,965)	(\$376,845)	(\$55,120)
21	Instructional leadership	(\$5,208,482)	\$0	(\$5,208,482)
23	School leadership	\$1,884,151	\$1,964,843	(\$80,692)
31	Guidance, counseling and evaluation services	\$571,630	\$660,130	(\$88,500)
32	Social work services	\$173,729	\$102,929	\$70,800
33	Health services	(\$31,907)	(\$31,907)	(\$0)
34	Student transportation	\$73,557	\$0	\$73,557
35	Food services	\$0	\$0	\$0
36	Co-Curricular/extracurricular activities	(\$380,350)	(\$380,350)	(\$0)
41	General administration	(\$62,384)	\$0	(\$62,384)
51	Plant maintenance and operations	\$39,690	\$28,548	\$11,142
52	Security and monitoring services	(\$63,000)	(\$63,000)	(\$0)
53	Data processing services	(\$60,600)	(\$46,600)	(\$14,000)
61	Community services	\$22,100	\$22,100	(\$0)
71	Debt Service	\$0	\$0	\$0
81	Facilities acquisition and construction	\$0	\$0	\$0
		(\$0)	(\$0)	(\$0)

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: DELEGATION OF AUTHORITY TO THE SUPERINTENDENT OF SCHOOLS TO OBLIGATE THE DISTRICT FOR EXCESS REVENUE CONTRACTS AND AGREEMENTS**

The Houston Independent School District (HISD) has been identified as a district with revenue in excess of entitlement for 2022–2023 and is required to reduce its revenue per Chapter §48.257 and §49.004 of the Texas Education Code (TEC).

Per Texas Education Agency (TEA) guidelines, the Agreement for the Purchase of Attendance Credits must be submitted through the Excess Local Revenue (also known as recapture) subsystem. To submit the contract through the Excess Local Revenue subsystem, the school board must delegate the authority to obligate the school district under Chapter 49, subchapters A and D, and the rules adopted by the Commissioner of Education as authorized under §49.006 to the superintendent. The superintendent must be the person that submits the contract to TEA via the Excess Local Revenue subsystem. This delegation of authority to the superintendent must occur annually to obligate the school district. Revenue in excess of entitlement payments is due to the TEA by August 15, 2023.

**COST/FUNDING SOURCE(S):** Current estimate is \$247,439,733. Amount will be updated in the 2022–2023 budget as necessary.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Fund	199000001	1090800003	AD91990000000000	6224000000	N/A	\$247,439,733

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This item allows HISD to fulfill its purposes, strategic intent, goals, and core values, supports all of HISD's goals, and is aligned to all of HISD's core initiatives.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

RECOMMENDED: That the Board of Education delegates the authority to obligate the school district under TEC Chapters 48 and 49 to the superintendent, effective August 12, 2022.

## **Executive Summary**

### **Purpose:**

Texas Education Code (TEC) 48.257 and 49 determine if a school district has revenue in excess of entitlement. The state requires that a school board approves a method of reducing revenue in excess of entitlement.

Per Texas Education Agency (TEA) guidelines, the Agreement for the Purchase of Attendance Credits must be submitted through the Excess Local Revenue (also known as recapture) subsystem. To submit the contract through the Excess Local Revenue subsystem, the school board must delegate the authority to obligate the school district under Chapter 49 to the superintendent and the superintendent must be the person that submits the contract to TEA via the Excess Local Revenue subsystem. Each year the district school board must delegate the authority to obligate the school district under chapter 49 to the superintendent.

To submit the agreement online, specific language must be recorded in the board minutes and is included in the resolution.

### **Prerequisites:**

Notification from the TEA that the district is potentially subject to revenue in excess of entitlement.

### **Board Meeting Requirements:**

The Board of Education must delegate the authority to obligate the school district under Chapter 49 to the superintendent before the district may submit the agreement and remit payment to the TEA for any revenue in excess of entitlement.

**RESOLUTION THAT THE HOUSTON INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION DELEGATES CONTRACTUAL AUTHORITY TO OBLIGATE THE SCHOOL DISTRICT UNDER TEXAS EDUCATION CODE (TEC) §11.1511(C)(4) TO THE SUPERINTENDENT OF SCHOOLS, SOLELY FOR THE PURPOSE OF OBLIGATING THE DISTRICT UNDER TEC §48.257 AND TEC CHAPTER 49, SUBCHAPTERS A AND D, AND THE RULES ADOPTED BY THE COMMISSIONER OF EDUCATION AS AUTHORIZED UNDER TEC §49.006. THIS INCLUDES APPROVAL OF THE AGREEMENT FOR THE PURCHASE OF ATTENDANCE CREDITS.**

WHEREAS, if a district chooses to submit its Option 3 contract via the TEC Chapter 49 subsystem, annually the district Board of Education must delegate the authority to obligate the school district under Chapter 49 to the superintendent;

WHEREAS, the following language is required to be recorded in the board minutes and the board minutes must be uploaded into the Chapter 49 subsystem:

For the 2022–2023 school year, the Houston Independent School District Board of Education delegates contractual authority to obligate the school district under TEC §11.1511(c)(4) to the Superintendent of Schools, solely for the purpose of obligating the district under TEC §48.257 and TEC Chapter 49, Subchapters A and D, and the rules adopted by the Commissioner of Education as authorized under TEC §49.006. This includes approval of the Agreement for the Purchase of Attendance Credits.

WHEREAS, the Board of Education desires officially to designate the officers and administrators who will be authorized to act on behalf of the school district in all banking and investment matters; now

THEREFORE, BE IT RESOLVED that for the 2022–2023 school year the Houston Independent School District Board of Education delegates contractual authority to obligate the school district under TEC §11.1511(c)(4) to the Superintendent of Schools, solely for the purpose of obligating the district under TEC §48.257 and TEC Chapter 49, Subchapters A and D, and the rules adopted by the Commissioner of Education as authorized under TEC §49.006. This includes approval of the Agreement for the Purchase of Attendance Credits.

Date: \_\_\_\_\_

APPROVE:

\_\_\_\_\_  
Judith Cruz, President  
Board of Education

ATTEST:

\_\_\_\_\_  
Sue Deigaard, Secretary  
Board of Education

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF REPORT FOR DISASTER ASSISTANCE—  
REDUCTION IN RECAPTURE PAYMENTS FOR FACILITY  
REPLACEMENT**

On August 23, 2017, Governor Greg Abbott declared 30 Texas Counties as disaster areas ahead of Hurricane Harvey, including Harris County. The Houston Independent School District (HISD) sustained damage to over 200 schools. At least 75 schools had major or extensive damage, six schools were relocated, and four campuses were rebuilt due to significant damage. The total cost to rebuild Braeburn, Kolter, Mitchell, and Scarborough Elementary Schools was estimated at \$126,000,000.

Texas Education Code Chapter 48.261 (previously 41.0931) – *Disaster Remediation Costs* provides for a reduction in recapture payments for unreimbursed replacement costs that a district incurs responding to a disaster. The reduction to the district's recapture in the amount of \$113,825,833 was requested of the Texas Education Agency (TEA) from the 2018–2019 fiscal year on August 8, 2019. This amount is based on the pre-Harvey capacity to the post-Harvey capacity, as square footage for additional capacity doesn't qualify for reimbursement. The rebuild costs approved by the TEA based on pre-Harvey and post Harvey capacity was \$99,570,346. The insurance expectation was \$65,115,681. The district received a payment for the difference of \$34,454,665 on September 24, 2020, from the TEA.

Based on actual expenditures as of July 2022 the updated reduction to the district's recapture would be \$98,083,717. The district has received a total of \$37,598,459 from insurance towards the cost of the rebuilds with \$26,030,593 remaining to potentially be collected from insurance.

The district is required by 19 TAC §61.1013(i) to file an annual report with the TEA to settle any additional payments received from insurance, the Federal Emergency Management Agency (FEMA), or federal grants that reimburse the district for any costs claimed in this application.

At this time there is no payment due back to the TEA since the combination of reduction in recapture and insurance payments have not exceeded the \$98,083,717.

The *Annual Report for Replacement Campuses* is attached.

COST/FUNDING SOURCE(S):                      None

STAFFING IMPLICATIONS:                      None



ORGANIZATIONAL GOALS/IMPACT: This item allows HISD to fulfill its purposes, strategic intent, goals, and core values; supports all of HISD's goals; and is aligned to all of HISD's core initiatives.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the *Annual Report for Replacement Campuses*, effective August 12, 2022.

## Board Item Executive Summary

### Purpose:

Sec. 48.261 (previously 41.0931) of the Texas Education Code allows for the reduction of recapture payments for unreimbursed disaster remediation costs.

Sec. 48.261. DISASTER REMEDIATION COSTS. (a) This section applies only to a district all or part of which is located in an area declared a disaster area by the governor under Chapter 418, Government Code, and that incurs disaster remediation costs as a result of the disaster.

(b) Subject to Subsection (c), for the two-year period following the date of the governor's initial proclamation or executive order declaring a state of disaster, the total amount required to be paid by a district for attendance credits under Section 48.261 is reduced by the amount of any disaster remediation costs that the district pays during that period and does not anticipate recovering through insurance proceeds, federal disaster relief payments, or another similar source of reimbursement.

(c) The commissioner may provide reimbursement only if funds are available for that purpose from either the disaster contingency fund established under section 418.073 or Foundation School Program funds available for that purpose.

(d) To receive a reduction under this section, a district must provide the commissioner with acceptable documentation of disaster remediation costs paid by the district.

(3) The commissioner shall adopt rules necessary to implement this section, including rules defining "disaster remediation costs" for purposes of this section and specifying the type of documentation required under Subsection (c).

(f) Notwithstanding any other provision of this section, the commissioner may permit a district to use funds available to the district as a result of a reduction under this section to pay the costs of replacing a facility instead of repairing the facility. The commissioner shall ensure that a district that elects to replace a facility does not receive a reduction that exceeds the lesser of:

- (1) the amount that would be available to the district if the facility were repaired; or
- (2) the amount necessary to replace the facility.

(g) This section does not require the commissioner to provide any requested reimbursement.

### Prerequisites:

The district is required to submit to the Texas Education Agency (TEA) an application with documentation for the reimbursement of disaster costs to be reviewed by the Commissioner of Education.

Following any granted reduction in recapture the district must file an annual report for any reimbursements received and remit payment back to the TEA.

The district may file additional applications as needed. The application for reimbursements related to the rebuild campuses is still being discussed with the TEA and will be brought forward to the Board of Education when ready.

**Board Meeting Requirements:**

The board is required to approve the annual report before it is submitted to the TEA for repayment of any insurance proceeds due back to the TEA from a recapture reduction.

**New Disaster Remediation Costs**

Date of Disaster

August 25, 2017

Date of Initial Proclamation or Executive Order

August 23, 2017

Period Covered - Two-year period following the governor's proclamation or executive order declaring a state of disaster.

Total Disaster Remediation Costs

\$98,083,717**Unreimbursed Disaster Remediation Costs**

Costs

Costs

Costs

Costs

Costs

Costs

Costs

Costs

Costs

**Total Costs**

\$26,030,593

Explanation - Why costs were not covered by insurance, federal relief or other

Still being negotiated with the insurance providers

Total costs reimbursed from insurance proceeds, federal disaster relief payments, or other sources

\$37,598,459

Balance of unreimbursed disaster expenses

\$60,485,258

Total costs the school district is seeking to reduce attendance credits under TEC, §41.093

\$34,454,665

\_\_\_\_\_  
Signature of President, Board of Trustee\_\_\_\_\_  
Date\_\_\_\_\_  
Signature of Secretary, Board of Trustee\_\_\_\_\_  
Date\_\_\_\_\_  
Signature of Superintendent\_\_\_\_\_  
Date

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

Office of Academics  
Shawn Bird, Chief Academic Officer

**SUBJECT: APPROVAL TO WAIVE BOARD POLICY BF(LOCAL), BOARD POLICIES, AND APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY DMA(LOCAL), PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT, ON FIRST READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DMA(LOCAL), *Professional Development: Required Staff Development*, as recommended by the Texas Association of School Boards (TASB).

Board Policy BF(LOCAL), *Board Policies*, states, "Proposed local policies or amendments introduced and recommended to the Board at one meeting shall not be adopted until a subsequent meeting. Emergency adoption, however, may occur in one meeting if circumstances demand an immediate response." By waiving the two readings required in BF(LOCAL), the board will make the updated version effective and available for immediate publication in the *Policy On Line* manual.

#### **RATIONALE**

TASB recommends changes to Board Policy DMA(LOCAL) to comply with Senate Bill (SB) 1267 from the regular session, which requires the board to:

- annually review the State Board for Educator Certification (SBEC) clearinghouse regarding best practices and industry recommendations for professional development; and
- adopt a professional development policy based on the training recommendations in the clearinghouse.

To meet the policy requirements, the recommended local policy text reflects that the board shall annually approve the district's professional development plan, which must be guided by the clearinghouse; note any differences from the clearinghouse recommendations; and include a schedule of required professional development.

SB 1267 also requires SBEC to publish the clearinghouse by June 1, 2022, and districts to adopt a professional development policy by August 1, 2022. TASB Policy Service recommends that the board adopts DMA(LOCAL) and approves the district professional development plan by August 1, or as soon as possible thereafter, to ensure compliance with the bill.

A copy of DMA(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education waives Board Policy BF(LOCAL), *Board Policies*, and approves the recommended changes to Board Policy DMA(LOCAL), *Professional Development: Required Staff Development*, on first reading, effective August 12, 2022.

PROFESSIONAL DEVELOPMENT  
REQUIRED STAFF DEVELOPMENT

DMA  
(LOCAL)

**Preamble:  
Transformation of  
Professional  
Development**

In support of the District's goal to improve human capital, we, the Houston ISD Board of Education, believe that staff members must be provided with rigorous professional development opportunities that are aligned with identified needs of the individual. In accordance with a data-driven culture, an individual's professional development needs are identified, in part, by review and consideration of value-added data.

**Staff Development**

The District shall support the continued professional development of its employees by providing staff development opportunities to ensure that each employee is prepared to successfully contribute in his or her role in reaching the overall goal of increasing student achievement. Staff development activities shall be rigorous and targeted at identified deficiencies as indicated by student performance data.

**Definition**

"Staff development" shall be defined as the facilitation of activities that assist staff members to increase their capacity through continual improvement of their job-related skills, knowledge, and performance. Staff development may include models that foster effective practices such as individually guided models, observation-assessment models, development/improvement process models, inquiry models, training models, and other models meeting school/administrative and/or District/department needs.

The District shall provide, and employees may be required to participate in, staff development opportunities to increase knowledge and enhance skills and to be prepared to successfully perform their duties and responsibilities, as well as to address their individual needs as identified through their performance evaluations and/or needs assessments.

Decisions regarding staff development needs shall include, but not be limited to, consideration of student performance and value-added data. All staff development throughout the District shall be in alignment with the District's statement of beliefs and visions, the goals of the District Improvement Plan, including District initiatives, and the school/administrative District/department improvement plan. All staff development shall focus on improving and/or supporting student achievement. [See policies at BQA, BQB]

**Staff Development  
Plan**

The Superintendent shall recommend the District's professional development plan for all District employees. The Board shall annually review the professional development clearinghouse published by the State Board for Educator Certification (SBEC) and annually approve the District's professional development plan. The District's professional development plan must:

PROFESSIONAL DEVELOPMENT  
REQUIRED STAFF DEVELOPMENT

DMA  
(LOCAL)

**Effective Date**

1. Be guided by the SBEC clearinghouse training recommendations;
  2. Note any differences in the District's plan from the clearinghouse recommendations; and
  3. Include a schedule of the required professional development for all District employees.
- This policy shall be effective as of the adoption date, .



# REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools  
Board of Education Meeting of August 11, 2022

**SUBJECT: DEBT MANAGEMENT ACTIVITY REPORT**

The Houston Independent School District enacted a formal *Debt Management Policy* with the intent to improve the quality of decisions and provide justification for the structure of debt issuance. The guidelines set forth in the *Debt Management Policy* were developed to provide for the issuance and management of the district's debt portfolio. Adherence to the policy indicates to rating agencies and capital markets that the district's debt is being managed in a prudent manner.

The district's *Debt Management Policy* requires that the Office of Finance provide a report to the Board of Education semi-annually detailing debt management activities and adherence to the policy. The attached report includes the fiscal year from January 1, 2022, through June 30, 2022.

**Executive Summary****Purpose:**

The district's *Debt Management Policy* requires that the Office of Finance provide a report to the Board of Education semi-annually detailing debt management activity and adherence to the policy.

**Prerequisites:**

The report contains debt activity from January 1, 2022, through June 30, 2022.

**Board Meeting Requirements:**

None



# REPORT OF DEBT MANAGEMENT ACTIVITIES

---

Houston Independent School District  
As of June 30, 2022

# FOREWORD


---

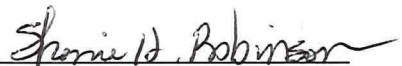
- Pursuant to the Debt Management Policy adopted by the Board of Education of the Houston Independent School District, the Office of Finance will provide a report to the District's Board of Education semi-annually detailing debt management activities and adherence to the policy.

# COMPLIANCE CERTIFICATION

---

We hereby certify that debt management activities were conducted in compliance with the Board-approved Debt Management Policy.

  
\_\_\_\_\_  
Glenn Reed  
Chief Financial Officer

  
\_\_\_\_\_  
Sherrie Robinson  
Controller

  
\_\_\_\_\_  
Lisa Pepi  
Treasurer

# DEBT MANAGEMENT POLICY COMPLIANCE REVIEW As of June 30, 2022

Houston ISD Compliance Summary		
Category	Compliant	Comments
Debt Management Policy reviewed annually.	Yes	Approved by Board of Education on 6/09/2022.
Arbitrage reports prepared and reported in CAFR.	Yes	CAFR dated 6/30/2021 reflected no arbitrage liabilities, consistent with prepared reports
Authorized types of debt issued in current reporting period.	Yes	Variable Rate Series 2013B was remarketed. The remarketing of variable rate debt was considered a refunding under Federal tax law but not by the State of Texas.
Variable rate debt <= 25% of total debt.	Yes	As of 6/30/2022 variable rate debt equaled 11.5% of total debt.
Refunded debt met net present savings thresholds of 2% for current refundings and 4% for advance refundings.	Yes	The variable rate refundings are not considered a refunding for present value calculations and meet the exception provided for in the debt policy regarding the restructuring of debt.
Legal debt limitation requirements met.	Yes	Attorney General letter on file with issuance documents.
District debt service tax rate limitation of \$1.00 per \$100 assessed valuation and total tax rate of \$1.70 not exceeded.	Yes	Current debt service tax rate is \$0.1667 and total tax rate is \$1.0944.
The District obtained credit ratings from at least two nationally recognized bond rating agencies prior to bond issues.	Yes	Current ratings are Aaa by Moody's and AA+ by Standard & Poors.
Required bond issuance reports filed with nationally recognized municipal securities information repository by bond counsel.	Yes	Letter on file by bond counsel (Orrick Herrington) dated 7/1/2022 indicating compliance.
The District filed the CAFR with the MSRB on EMMA Dataport.	Yes	Filed by District November 19, 2021.
The District filed the Annual Financial and Operating Data Disclosure Report with the MSRB on EMMA Dataport.	Yes	Filed by District December 7, 2021.
Investment of bond proceeds meets Debt Policy guidelines.	Yes	Proceeds invested in segregated accounts and reported within the district's Cash Management and Investment Policy.
The District met targeted debt service fund balance of 10% of total debt service at most recent fiscal year end.	Yes	The debt service fund balance at 6/30/2022 was 35% of budgeted 2022

# SUMMARY OF DEBT ACTIVITY

## FOR THE PERIOD JANUARY 1, 2022 THROUGH JUNE 30, 2022

---

### □ **REFUNDING (REMARKETING)**

**\$109,650,000 Par Amount of Variable Rate Limited Tax Schoolhouse Bonds, Series 2014A-2**

- The transaction is considered a refunding under Internal Revenue Service guidelines and a remarketing under State of Texas guidelines.
- Previously issued debt was remarketed with a new term rate period effective June 1, 2022 and ending June 1, 2025.
- The remarketed bonds were issued with a premium of \$870,000, in order to realize additional savings by meeting investor demand for a 3.50% coupon
- The bonds were issued with a single term rate period to be remarketed on June 1, 2025, and a yield of 3.100%.
- The issuance premium reduced the bonds remarketed by \$1,246,720 resulting in the scheduled remarketing amount of \$110,520,000 to be decreased to \$109,650,000
- Remarketing fees for remarketing agent, bond counsel, disclosure counsel, financial advisor and other fees totaled \$376,720.

# SUMMARY OF DEBT ACTIVITY

## FOR THE PERIOD JANUARY 1, 2022 THROUGH JUNE 30, 2022

---

- **Redemption of \$49,425,000 Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B (Series 2013B Bonds)**
  - The District had the option to remarket the remaining balance of Series 2013B Bonds on June 1, 2022. The District instead redeemed the Series 2013B Bonds in their entirety by utilizing available debt service funds.
  - The Series 2013B Bonds had an original final maturity date of February 15, 2037
  - With the early redemption of the remaining balance of the Series 2013B Bonds, the District was able to avoid future interest payments on \$49,425,000 of principal.



# SUMMARY OF DEBT ACTIVITY

## FOR THE PERIOD JANUARY 1, 2022 THROUGH JUNE 30, 2022

---

- **Redemption of \$19,975,000 Unlimited Tax Exchange Bonds Series 2016B (Series 2016 Bonds)**
  - The District redeemed the Series 2016 Bonds in their entirety by utilizing available debt service funds.
  - The Series 2016 Bonds had an original final maturity date of February 15, 2033
  - With the early redemption of the Series 2016 Bonds, the District was able to avoid future interest payments of \$7,690,375.

# SUMMARY OF DEBT ACTIVITY

---

## □ DEBT PAYMENTS (01/01/2022 through 06/30/2022)

<b>Principal Payments</b>	<b>\$ 214,675,000</b>	
<b>Interest Payments</b>	<b>\$ 59,129,584</b>	
<b>Escrow Agents – Current Refunding</b>	<b>\$ 110,520,000</b>	<b>*</b>
<b>Fiscal Charges</b>	<b><u>\$ 395,528</u></b>	
<b>Total Expenditures</b>	<b>\$ 384,720,112</b>	
<b>Other Financing Uses -</b>		
<b>Escrow Agents – Advance Refunding</b>	<b><u>\$ -</u></b>	
<b>Total Disbursements (Uses)</b>	<b><u><u>\$ 384,720,112</u></u></b>	

Note: This report is an unaudited management report and may not reflect final audited results.

\*Includes Series 2014A2 remarketed on June 1, 2022

# HOUSTON INDEPENDENT SCHOOL DISTRICT

## DEBT SUMMARY AS OF JUNE 30, 2022

Date of Issue	Description	Original Issue Amount	Final Maturity Date	12/31/2021 Debt Principal	1/22 - 6/22 Activity Debt Sale/(Refunding)	1/22 - 6/22 Activity Debt Principal Pymts	1/22 - 6/22 Activity Debt Interest Pymts	6/30/2022 Debt Principal
11/01/09	Series 2009A-2 (BABS)	\$ 148,850,000	2/15/2034	\$ 148,850,000	\$ -	\$ -	\$ 4,579,309	\$ 148,850,000
11/01/09	Series 2009A-3 (BABS)	183,750,000	2/15/2028	135,250,000	-	17,300,000	3,973,156	117,950,000
2/14/13	Limited Tax Refunding Series 2013C	92,905,000	2/15/2032	72,240,000	-	-	1,503,775	72,240,000
2/14/13	Limited Tax Sch and Ref Series 2013A	209,640,000	2/15/2038	124,605,000	-	9,990,000	2,760,000	114,615,000
2/14/13	Variable Rate Ltd Tax Sch Series 2013B	147,130,000	6/1/2037	45,675,000	-	-	685,125	45,675,000
12/16/14	Limited Tax Refunding Series 2014B	365,395,000	2/15/2033	173,090,000	-	4,805,000	3,522,350	168,285,000
4/12/16	Limited Tax Sch and Ref Series 2016A	757,195,000	2/15/2041	623,135,000	-	32,680,000	14,264,400	590,455,000
4/19/16	Limited Tax Refunding Series 2016B	19,975,000	2/15/2033	19,975,000	-	19,975,000	349,563	-
5/23/17	Limited Tax Sch and Ref Series 2017	848,740,000	2/15/2042	697,155,000	-	80,500,000	16,305,775	616,655,000
6/29/17	Lease Revenue Ref Series 2017 (PFC)	21,550,000	9/15/2030	15,085,000	-	-	356,425	15,085,000
6/27/18	Limited Tax Sch Series 2018	86,960,000	2/15/2043	82,635,000	-	-	2,045,975	82,635,000
6/01/19	Variable Rate Ltd Tax Sch Series 2013B	49,425,000	6/1/2037	49,425,000	-	49,425,000	556,031	-
6/01/19	Variable Rate Ltd Tax Sch Series 2014A-2	110,520,000	6/1/2039	110,520,000	(870,000)	-	1,243,350	109,650,000
10/22/19	Lease Revenue Ref Series 2019 (PFC)	29,675,000	9/15/2029	29,675,000	-	-	741,875	29,675,000
6/01/20	Variable Rate Ltd Tax Refunding Series 2012	37,115,000	6/1/2029	37,115,000	-	-	742,300	37,115,000
6/01/20	Variable Rate Ltd Tax Refunding Series 2014A-1B	82,105,000	6/1/2039	82,105,000	-	-	1,642,100	82,105,000
<b>Bonds Payable</b>		<b>\$ 3,190,930,000</b>		<b>\$ 2,446,535,000</b>	<b>\$ (870,000)</b>	<b>\$ 214,675,000</b>	<b>\$ 55,271,509</b>	<b>\$ 2,230,990,000</b>
6/27/18	Matintenance Tax Notes Series 2018	\$ 174,615,000	1/15/2038	\$ 156,710,000		\$ -	\$ 3,858,075	\$ 156,710,000
<b>Notes Payable</b>		<b>\$ 174,615,000</b>		<b>\$ 156,710,000</b>		<b>\$ -</b>	<b>\$ 3,858,075</b>	<b>\$ 156,710,000</b>
<b>Total Debt Payable</b>		<b>\$ 3,365,545,000</b>		<b>\$ 2,603,245,000</b>	<b>\$ (870,000)</b>	<b>\$ 214,675,000</b>	<b>\$ 59,129,584</b>	<b>\$ 2,387,700,000</b>

# INVESTMENT AND CASH BALANCES

