

THE HOUSTON INDEPENDENT SCHOOL DISTRICT



AGENDA

**Board of Education
Meeting**

September 08, 2022

THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Index

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| C. Closed Session (Closed to Public) | I. Finance |
| D. Deputy Superintendent | J. Other |
| E. School Offices | K. Policy |
| F. Academics | L. Superintendent's Information Items |

MEMBERS OF THE BOARD OF EDUCATION

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Elizabeth Santos, *First Vice President*
Kathy Blueford-Daniels, *Second Vice President*
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Dr. Patricia K. Allen
Kendall Baker
Dani Hernandez
Bridget Wade

Millard House II, *Superintendent of Schools*

BOARD OF EDUCATION AGENDA

September 08, 2022

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C. CLOSED SESSION

C-1. Personnel

- a. Deliberate the duties of the superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and board members; evaluations of the superintendent and chief audit executive, consideration of compensation, and contractual provisions.
- b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, including resignation agreements and full and final release for chief officers, assistant superintendents, executive officers, and other administrators, and, if necessary, approve waiver and release and compromise agreements.
- c. Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.

C-2. Legal Matters

- a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice.
- b. Pending or contemplated litigation matters and status report.
- c. Update on federal law enforcement activity on February 27, 2020.

- d. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options.
- e. Legal discussion concerning Houston ISD v. Texas Education Agency, et al., in the 459th Judicial District Court, Travis County, Texas, Cause No. D-1-GN-19-003695.
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- h. Consideration And Authority To Settle In The Mediation Matter of Caleb B. v. Houston ISD; TEA Mediation Docket No. 080-DM-0622.
- i. Consideration And Authority To Settle In The Matter Of Joshua H. v. Houston ISD; SOAH Docket No. 701-22-00977 IDEA; TEA Docket No. 269-SE-0622.
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- Executive Summary
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HEARING OF THE COMMUNITY

TRUSTEE REPORTS AND COMMENTS

Reports and comments from the board president and board members regarding meetings and conferences attended, including board committee meetings, schools visited, community and district activities, new initiatives, education programs, and continuing education. The items may be discussed, but no final action will be taken on these items at this meeting.

REPORTS FROM THE SUPERINTENDENT

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, and education programs, on which there will be no action. The items may be discussed, but no final action will be taken on these items at this meeting.

ADJOURN

REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

**SUBJECT: ACCEPTANCE OF BOARD MONITORING UPDATE: PRESENTATION
OF GOAL 2 PROGRESS MEASURES 2.1, 2.2, AND 2.3**

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, the HISD Board of Education monitors progress towards the district's goals and compliance with certain goals and constraints.

Attached to this update are a presentation and report regarding goals and goal progress measures (GPMs). The following measures have new data this month:

Goal 2: The percentage of grade 3 students performing at or above grade level in math as measured by the Meets Grade Level Standard on STAAR will increase 8 percentage points from 46 percent in spring 2019 to 54 percent in spring 2024.

- GPM 2.1 - The percentage of grade 1 students performing on grade level in math as measured by the end-of-year math screener will increase eight percentage points from 64 percent in 2019 to 72 percent in 2024.
- GPM 2.2 - The percentage of grade 2 students performing on grade level in math as measured by the end-of-year math screener will increase eight percentage points from 62 percent in 2019 to 70 percent in 2024.
- GPM 2.3 - The percentage of grade 3 students performing on grade level in math as measured by the end-of-year math screener will increase eight percentage points from 69 percent in 2019 to 77 percent in 2024.

HOUSTON INDEPENDENT SCHOOL DISTRICT

Goal 2

Progress Measures 1, 2, & 3

Date: 9/8/2022



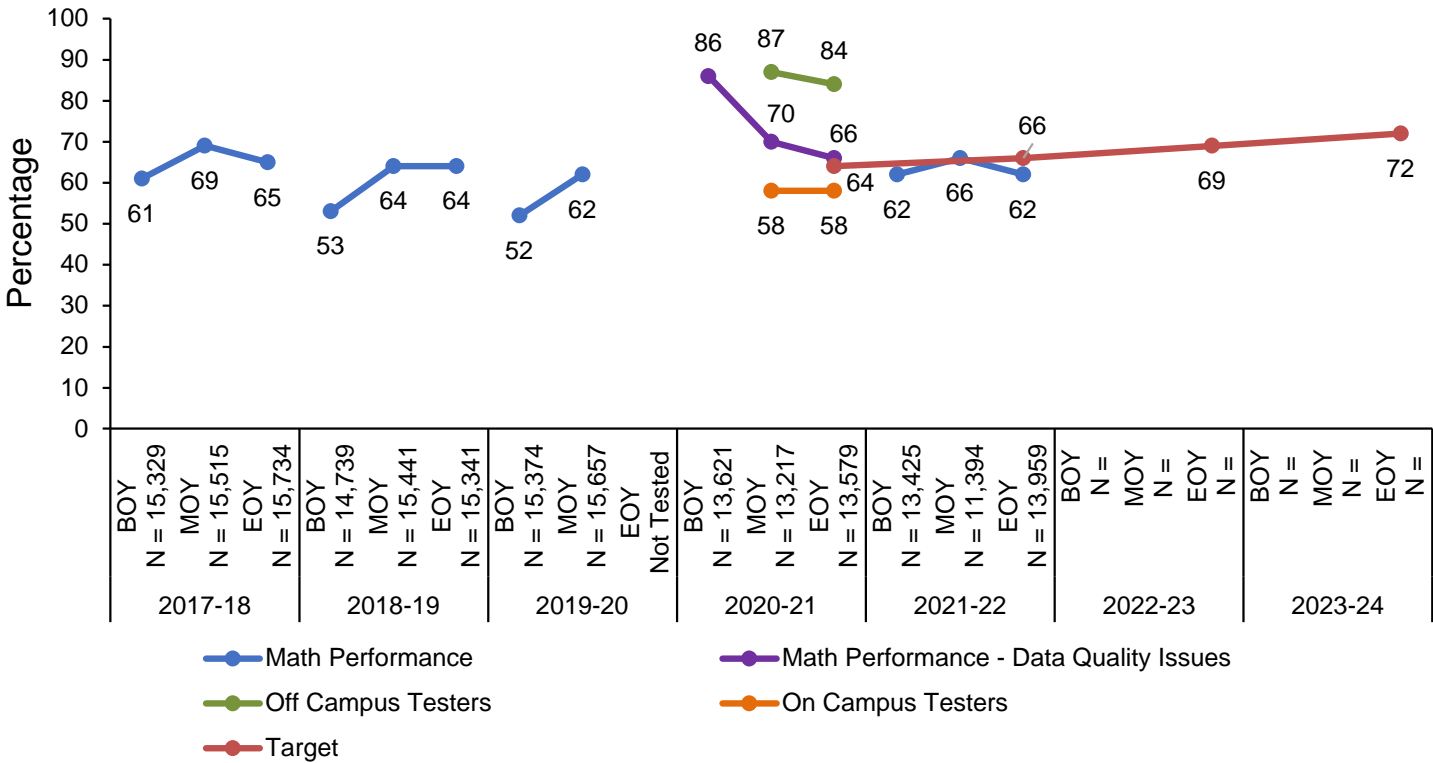
Goal 2

The percentage of 3rd grade students performing at or above grade level in math as measured by the Meets Grade Level Standard on STAAR will increase 8 percentage points from 46% in spring 2019 to 54% in spring 2024.

Goal Progress Measure 2.1

The percentage of first-grade students performing on grade level in math as measured by the end-of-year math screener will increase eight percentage points from 64 percent in 2019 to 72 percent in 2024.

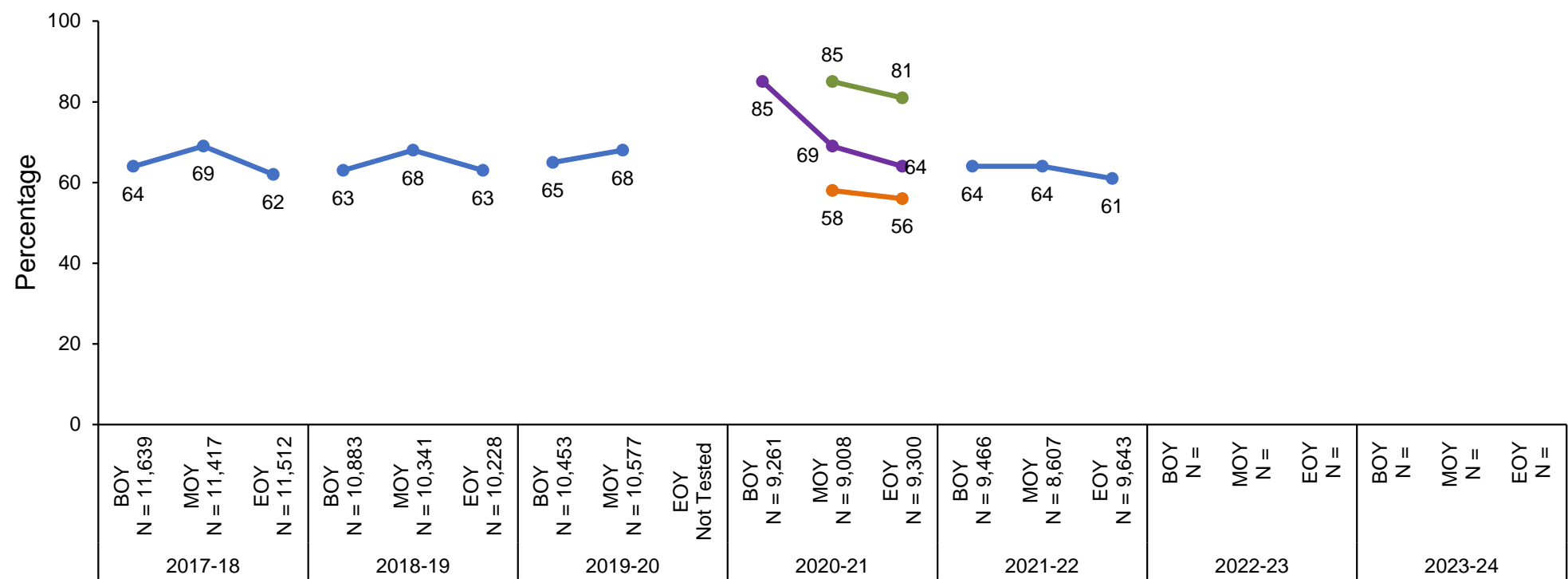
Percentage of 1st Grade Math Students At or Above Benchmark (40th Percentile) English and Spanish Results Combined



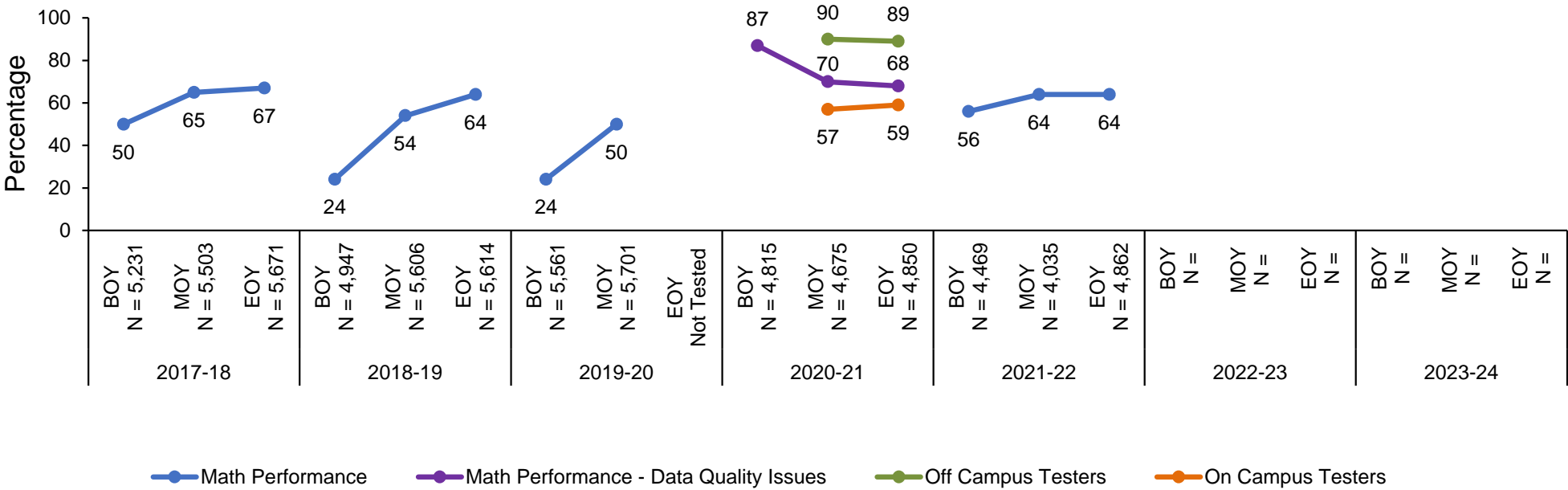
Did Not Meet Target

- BOY and EOY at same level
- Slight drop from EOY 2019

Percentage of 1st Grade Math Students At or Above Benchmark (40th Percentile) English Only



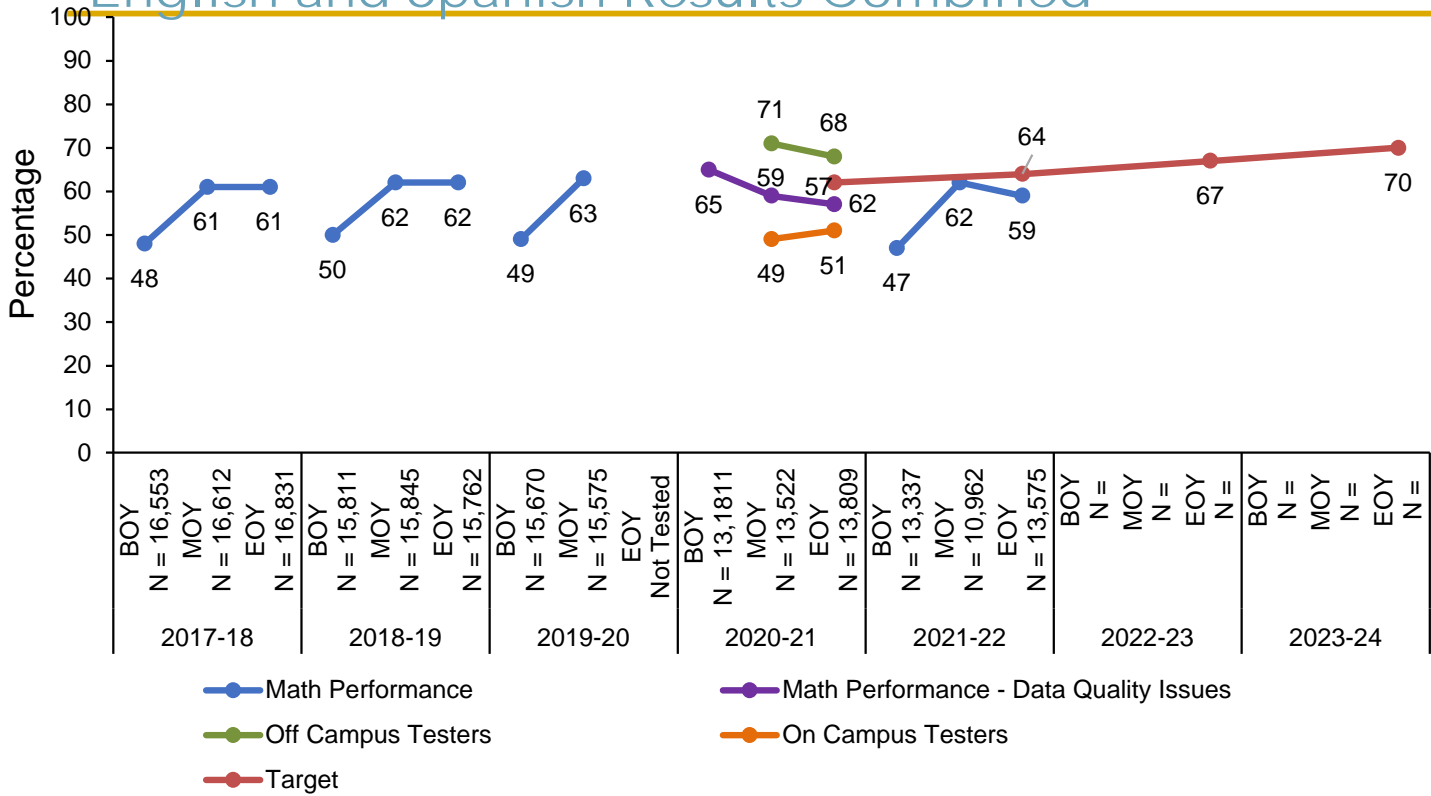
Percentage of 1st Grade Math Students At or Above Benchmark (40th Percentile) Spanish Only



Goal Progress Measure 2.2

The percentage of second-grade students performing on grade level in math as measured by the end-of-year math screener will increase eight percentage points from 62 percent in 2019 to 70 percent in 2024.

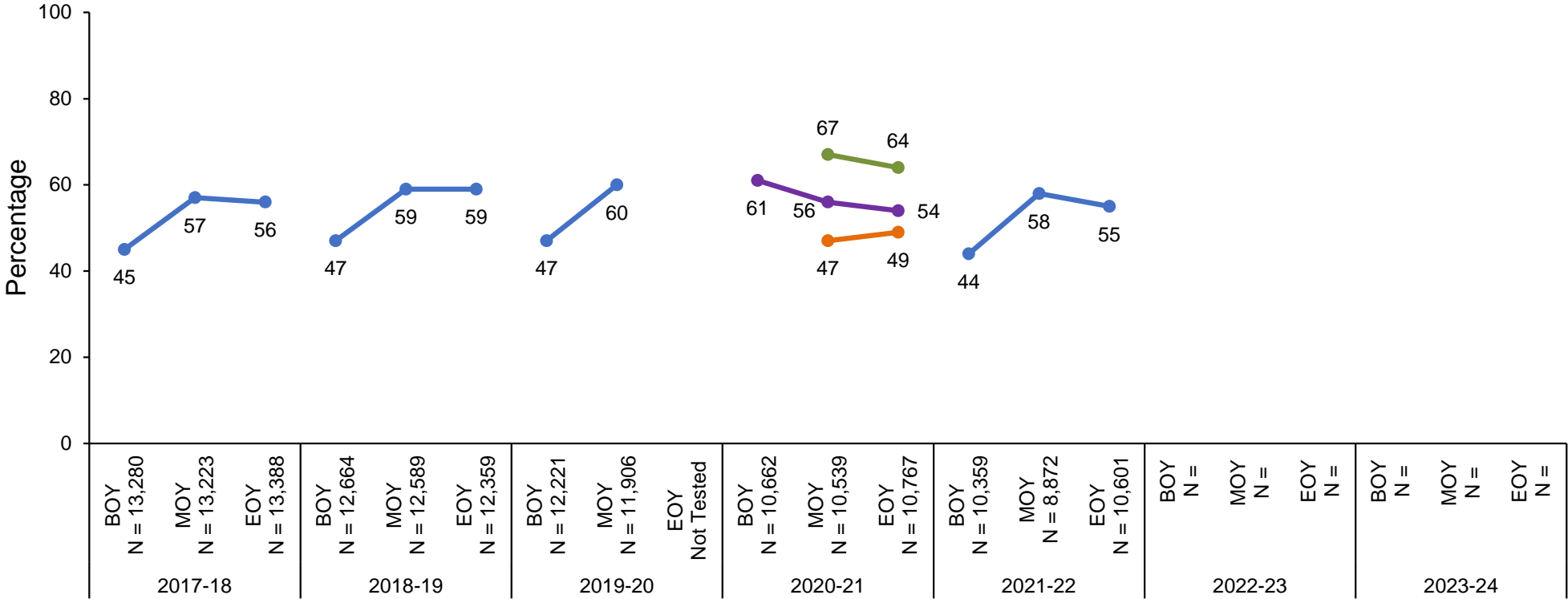
Percentage of 2nd Grade Math Students At or Above Benchmark (40th Percentile) English and Spanish Results Combined



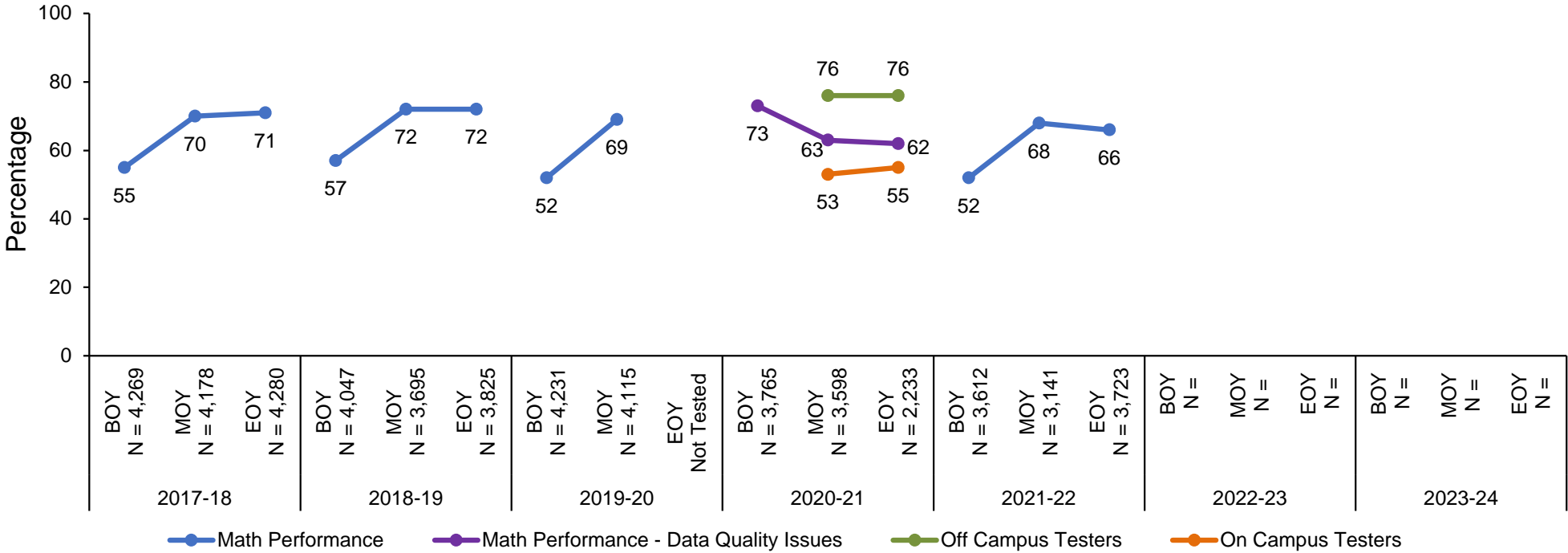
Did Not Meet Target

- 4%pt decrease since EOY 2019.
- 12%pt increase from BOY to EOY

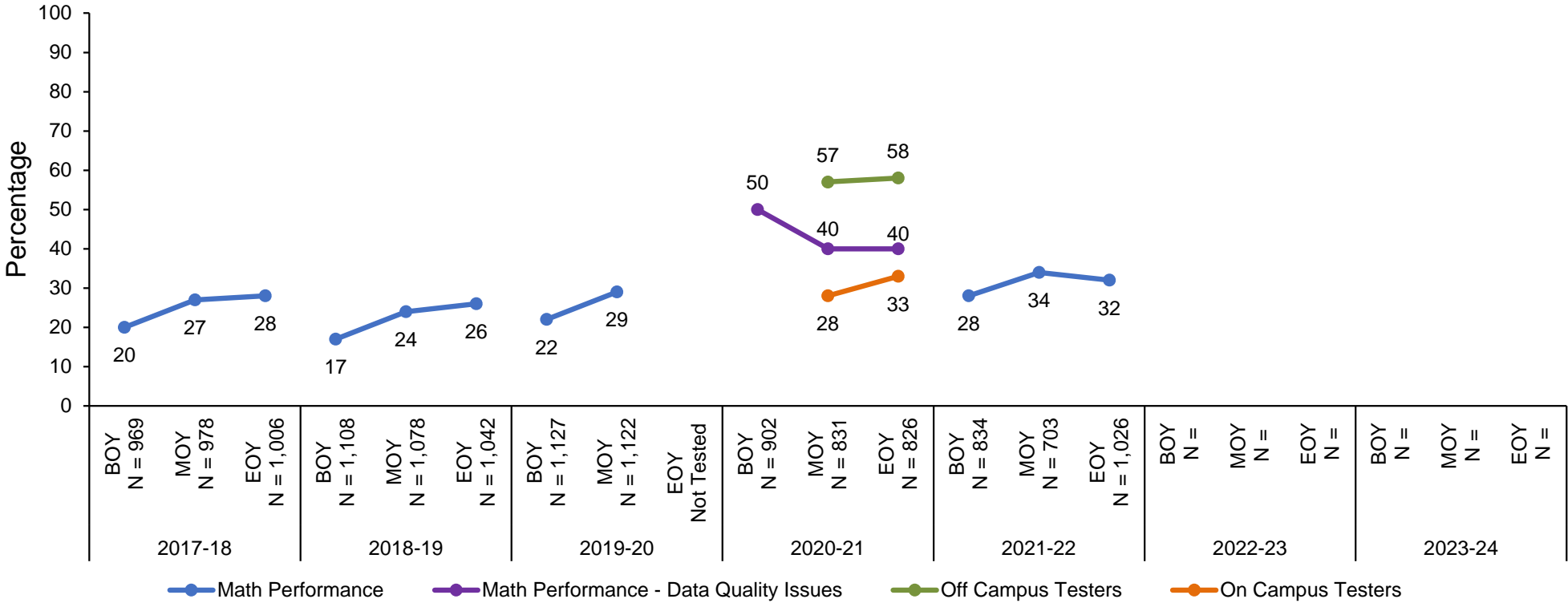
Percentage of 2nd Grade Math Students At or Above Benchmark (40th Percentile) English Only



Percentage of 2nd Grade Math Students At or Above Benchmark (40th Percentile) Spanish Only



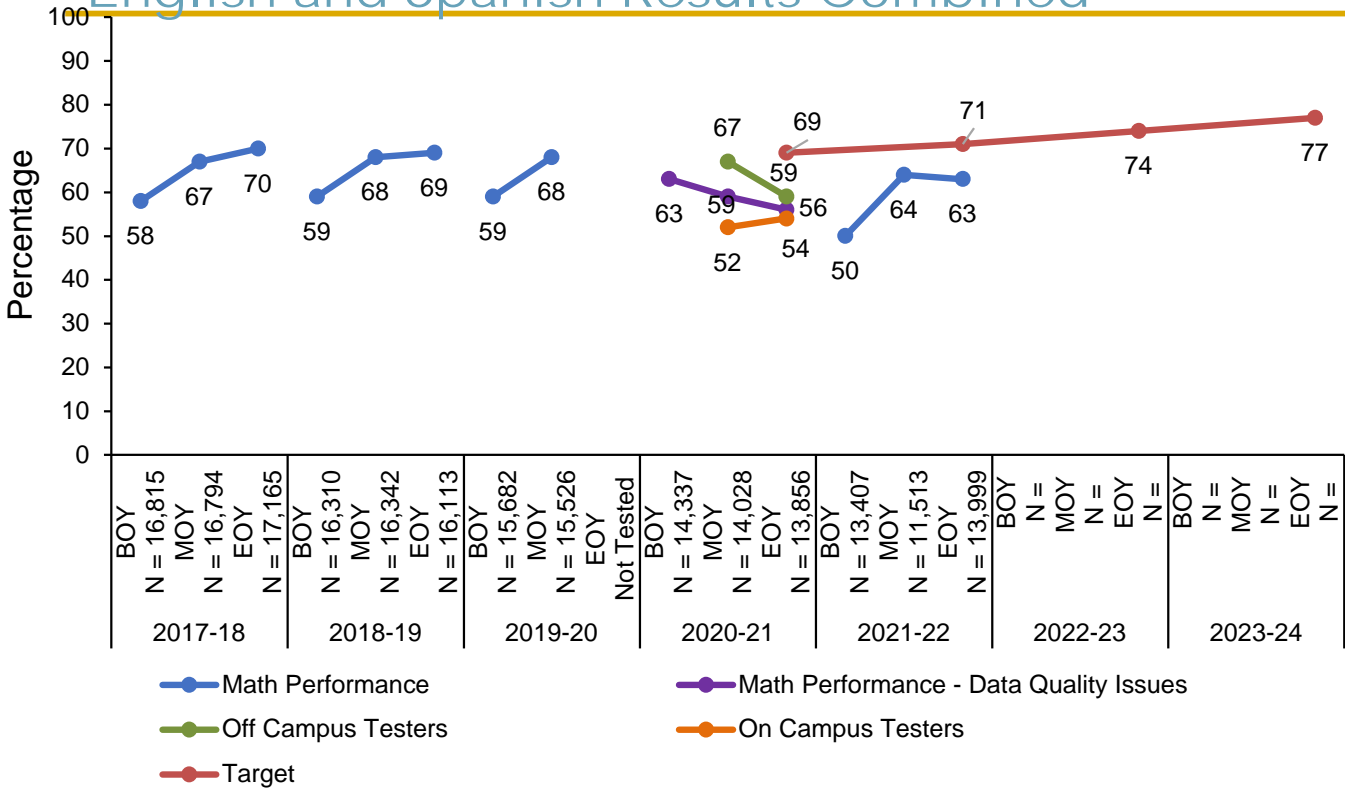
Percentage of 2nd Grade Math Students At or Above Benchmark (40th Percentile) Students with Disabilities – English and Spanish Combined



Goal Progress Measure 2.3

The percentage of third-grade students performing on grade level in math as measured by the end-of-year math screener will increase eight percentage points from 69 percent in 2019 to 77 percent in 2024.

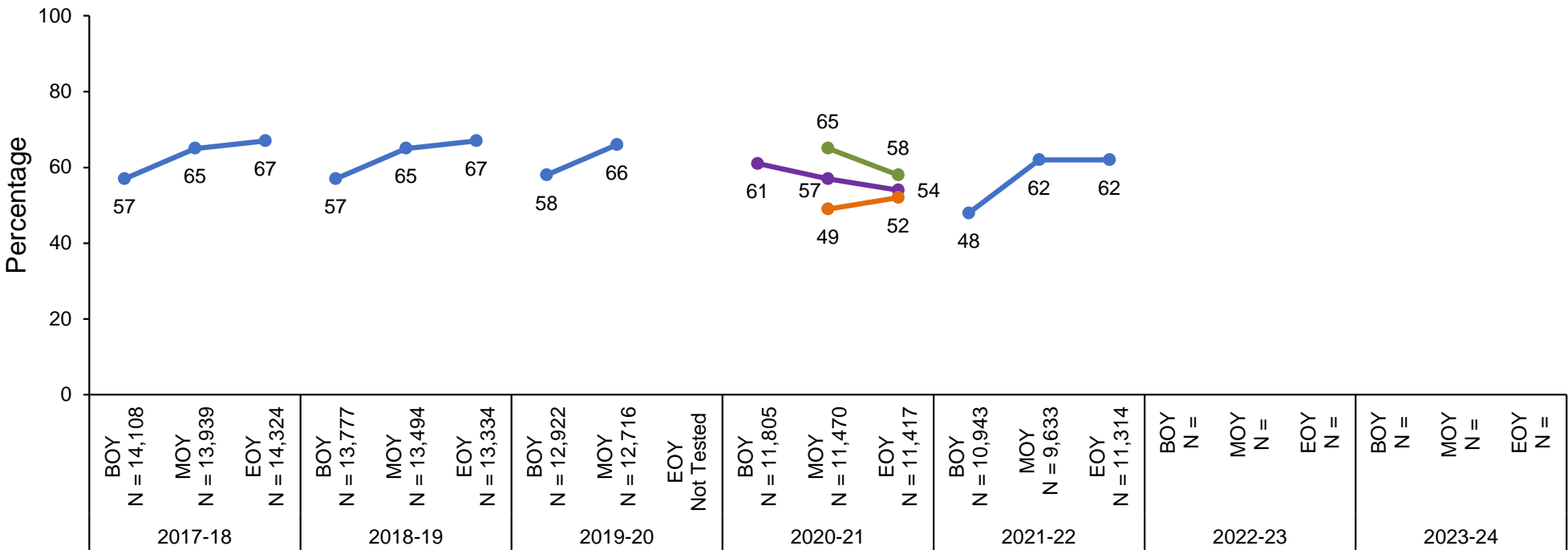
Percentage of 3rd Grade Math Students At or Above Benchmark (40th Percentile) English and Spanish Results Combined



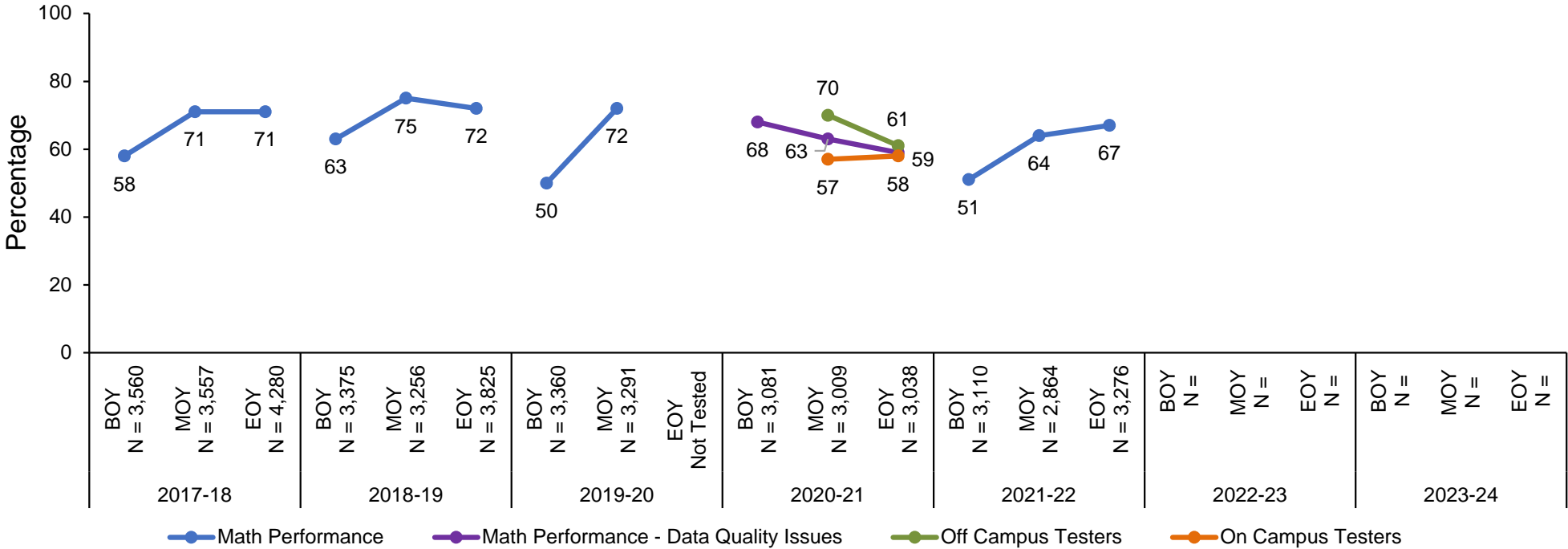
Did Not Meet Target

- 6%pt decrease since EOY 2019
- 13%pt increase BOY to EOY

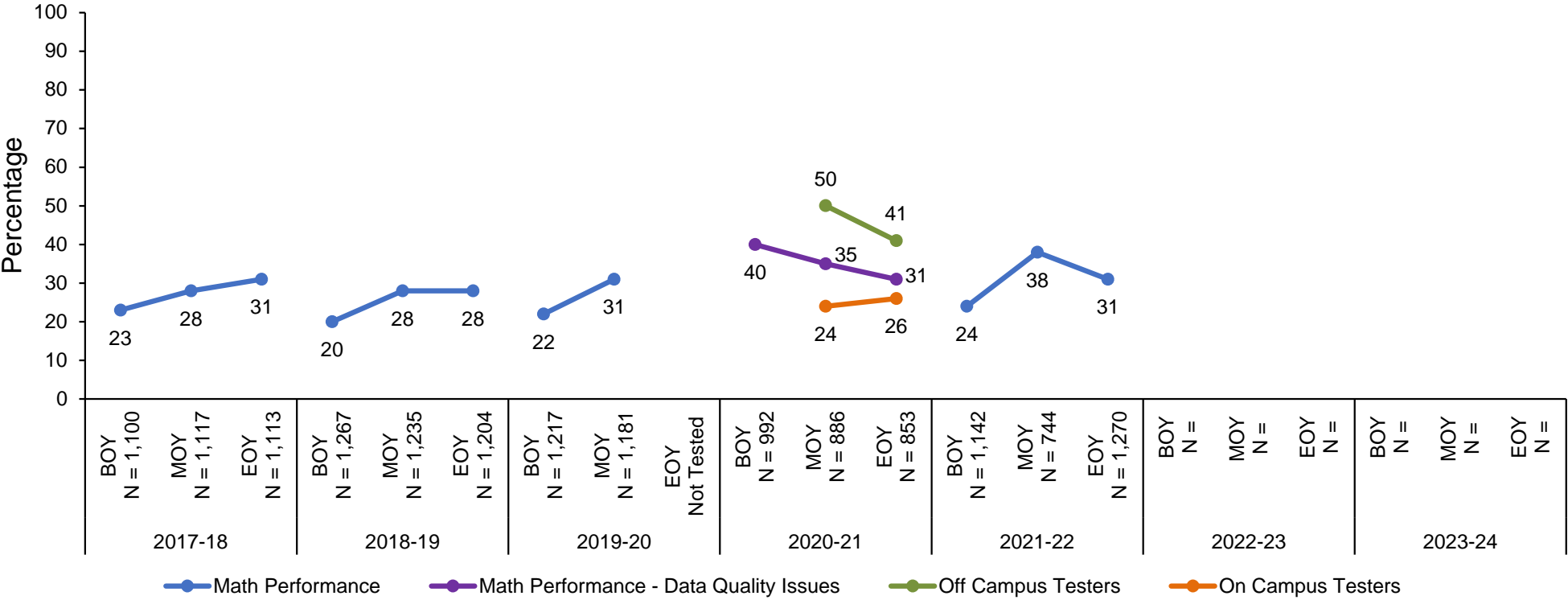
Percentage of 3rd Grade Math Students At or Above Benchmark (40th Percentile) English Only



Percentage of 3rd Grade Math Students At or Above Benchmark (40th Percentile) Spanish Only



Percentage of 3rd Grade Math Students At or Above Benchmark (40th Percentile) Students with Disabilities – English and Spanish Combined



Next Steps

- Implement Carnegie and Eureka math curriculum
- High dose tutoring with ESSER
- Schools Office and Academics Office learning walks

HOUSTON INDEPENDENT SCHOOL DISTRICT

Thank you



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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: September 2022

Goal 2, September 2022

3rd Grade STAAR Math At or Above Grade Level

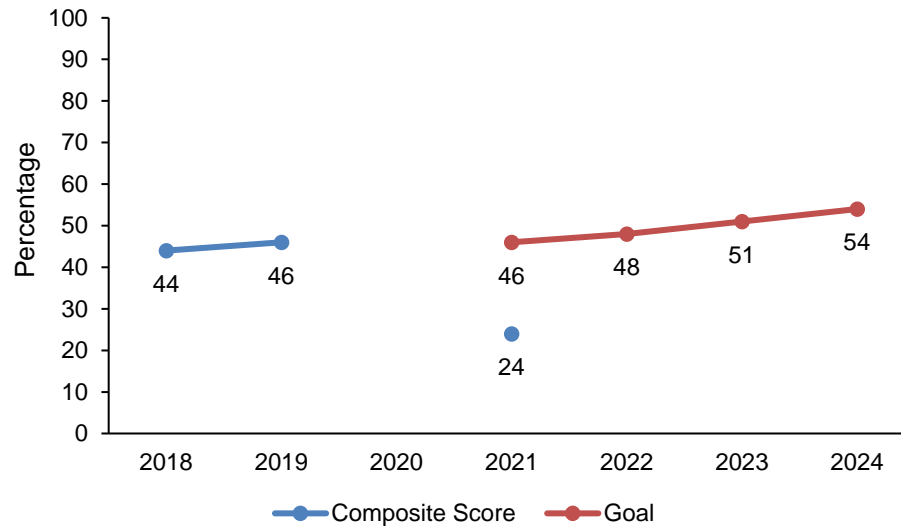
Goal Measure 2

The percentage of 3rd grade students performing at or above grade level in math as measured by the Meets Grade Level Standard on STAAR will increase 8 percentage points from 46% in spring 2019 to 54% in spring 2024.

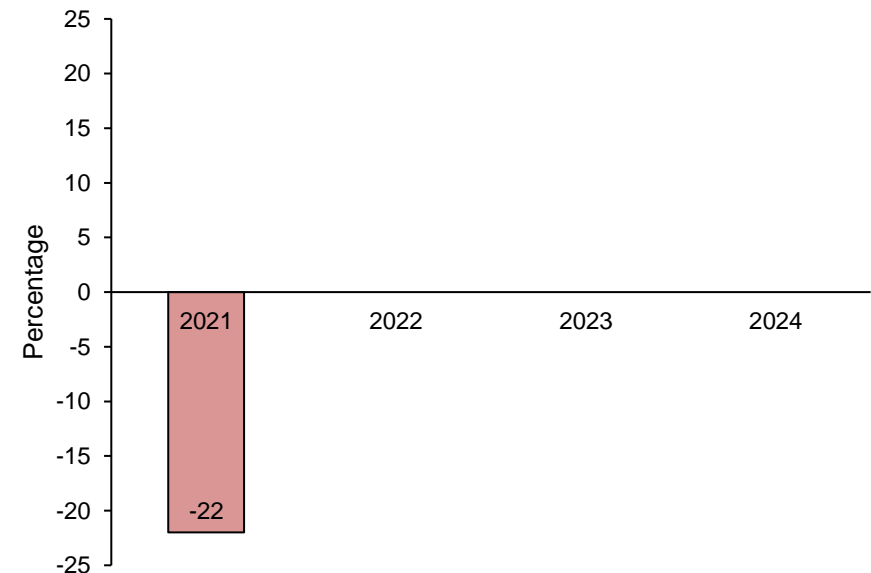
Evaluation

Did Not Meet

Percent of Tests
At or Above Grade Level



Percentage Points Above or Below Goal



Data Source

- TAPR statewide district data download

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: September 2022

Goal Measure 2 (Early Mathematics) Support Data

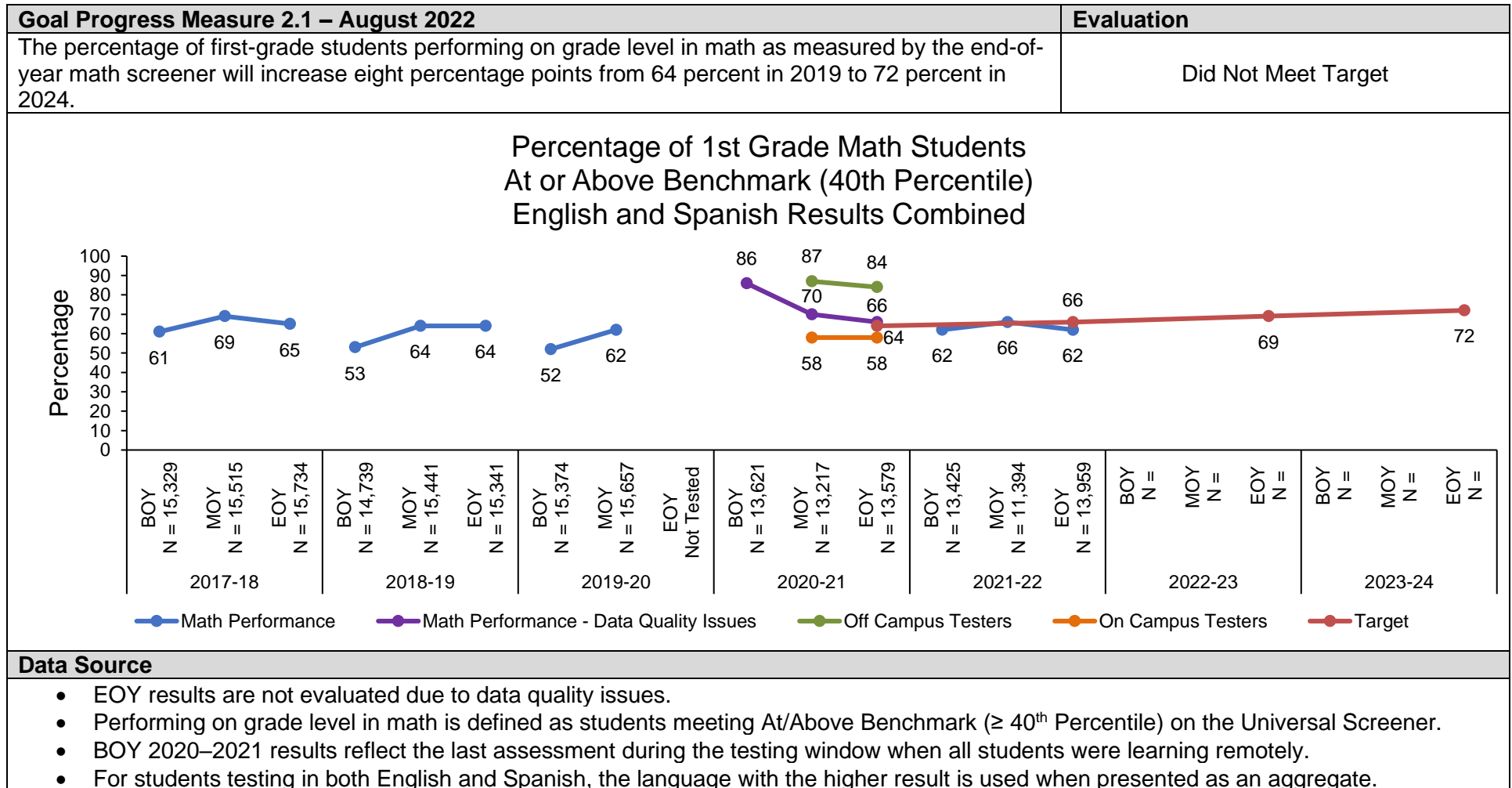
Houston ISD		School Year						
		2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
All Students	Actual	44%	46%	n/a	24%			
	Target				46%	48%	51%	54%
Econ. Dis.	Actual	39%	40%	n/a	16%			
	Target				40%	43%	46%	50%
Race/Ethnicity	African American	Actual	29%	31%	n/a	12%		
		Target			31%	35%	39%	44%
	Hispanic	Actual	43%	45%	n/a	19%		
		Target			45%	47%	50%	53%
	White	Actual	71%	72%	n/a	59%		
		Target			72%	73%	74%	75%
	American Indian	Actual	---	---	n/a	---		
		Target			---	---	---	---
	Asian	Actual	83%	85%	n/a	65%		
		Target			85%	86%	87%	88%
	Pacific Islander	Actual	---	---	n/a	---		
		Target			---	---	---	---
	Two or More	Actual	67%	71%	n/a	36%		
		Target			71%	72%	73%	74%
Special Pops.	Special Ed.	Actual	30%	28%	n/a	23%		
		Target			28%	32%	37%	42%
	Special Ed. (Former)	Actual	43%	46%	n/a	30%		
		Target			46%	48%	51%	54%
	ELs*	Actual	45%	46%	n/a	19%		
		Target			46%	48%	51%	54%
Mobility	Cont. Enrolled	Actual	46%	48%	n/a	25%		
		Target			48%	50%	52%	54%
	Non-Cont. Enrolled	Actual	37%	38%	n/a	20%		
		Target			38%	41%	45%	49%

--- <25 students tested; *Includes Current and Monitored

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: September 2022



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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: September 2022

Goal Progress Measure 2.1 Support Data by Student Groups

Houston ISD		School Year						
		2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
All Students	BOY	61%	53%	52%	86%	62%		
	MOY	69%	64%	62%	70%	66%		
	EOY	65%	64%		66%	62%		
Econ. Dis.	BOY	57%	47%	44%	84%	56%		
	MOY	66%	58%	56%	65%	60%		
	EOY	61%	58%		61%	56%		
ELs**	BOY	57%	41%	37%	87%	58%		
	MOY	68%	59%	56%	72%	61%		
	EOY	67%	64%		69%	62%		
Males	BOY	61%	54%	51%	86%	64%		
	MOY	69%	63%	62%	71%	67%		
	EOY	65%	62%		68%	63%		
Females	BOY	62%	53%	52%	86%	61%		
	MOY	70%	65%	62%	70%	66%		
	EOY	66%	65%		67%	61%		
Migrant	BOY	*	*	*	*	*		
	MOY	*	*	*	*	*		
	EOY	*	*		*	*		
Homeless	BOY	61%	53%	36%	86%	48%		
	MOY	68%	50%	48%	59%			
	EOY	63%	49%		56%	47%		

* <25 students tested ** Includes current only

Grey cells indicate canceled progress monitoring; Purple shaded cells indicate data quality issues.

PEIMS snapshot data used for 2020–2021 student groups. BOY 2020–2021 results updated during the May Board Monitoring Update. SIS data used for other year student groups.

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: September 2022

Goal Progress Measure 2.1 Support Data by Race/Ethn.

Houston ISD		School Year						
		2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
African American	BOY	56%	54%	56%	80%	55%		
	MOY	61%	57%	56%	58%	55%		
	EOY	52%	50%		54%	48%		
Hispanic	BOY	58%	46%	42%	85%	58%		
	MOY	68%	60%	58%	69%	64%		
	EOY	65%	63%		65%	61%		
White	BOY	81%	81%	82%	94%	86%		
	MOY	87%	88%	87%	90%	86%		
	EOY	86%	87%		89%	87%		
American Indian	BOY	*	*	*	*	*		
	MOY	*	*	*	*	*		
	EOY	54%	*		*	*		
Asian	BOY	85%	87%	87%	96%	90%		
	MOY	88%	91%	89%	93%	88%		
	EOY	89%	87%		92%	81%		
Pacific Islander	BOY	*	*	*	*	*		
	MOY	*	*	*	*	*		
	EOY	*	*		*	*		
Two or More	BOY	79%	78%	75%	94%	84%		
	MOY	86%	87%	86%	87%	89%		
	EOY	82%	86%		87%	83%		

* <25 students tested

Grey cells indicate canceled progress monitoring; Purple shaded cells indicate data quality issues.

PEIMS snapshot data used for 2020–2021 student groups. BOY 2020–2021 results updated during the May Board Monitoring Update. SIS data used for other year student groups.

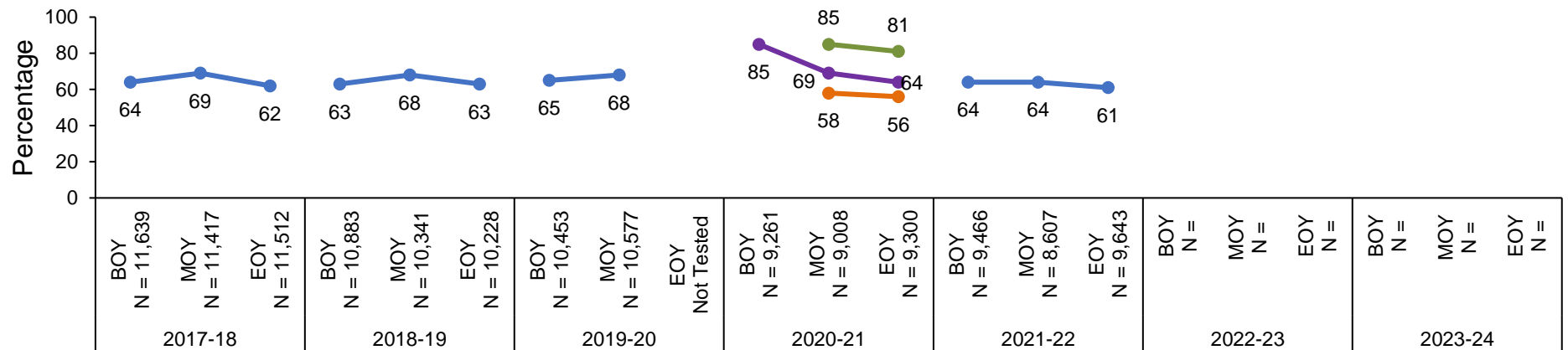
HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

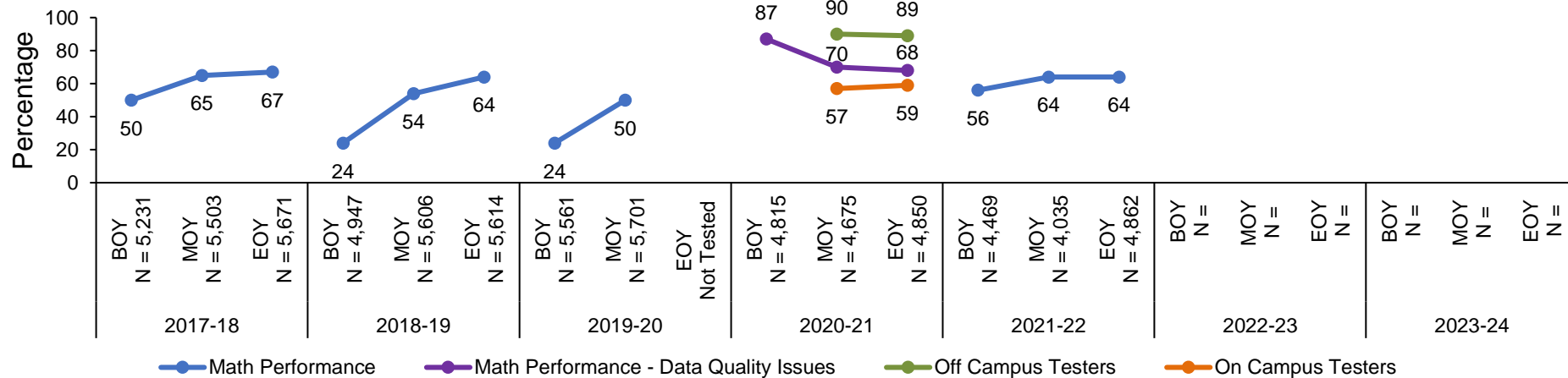
Goal Monitoring Report: September 2022

Goal Progress Measure 2.1 Support Data

Percentage of 1st Grade Math Students At or Above Benchmark (40th Percentile) English Only



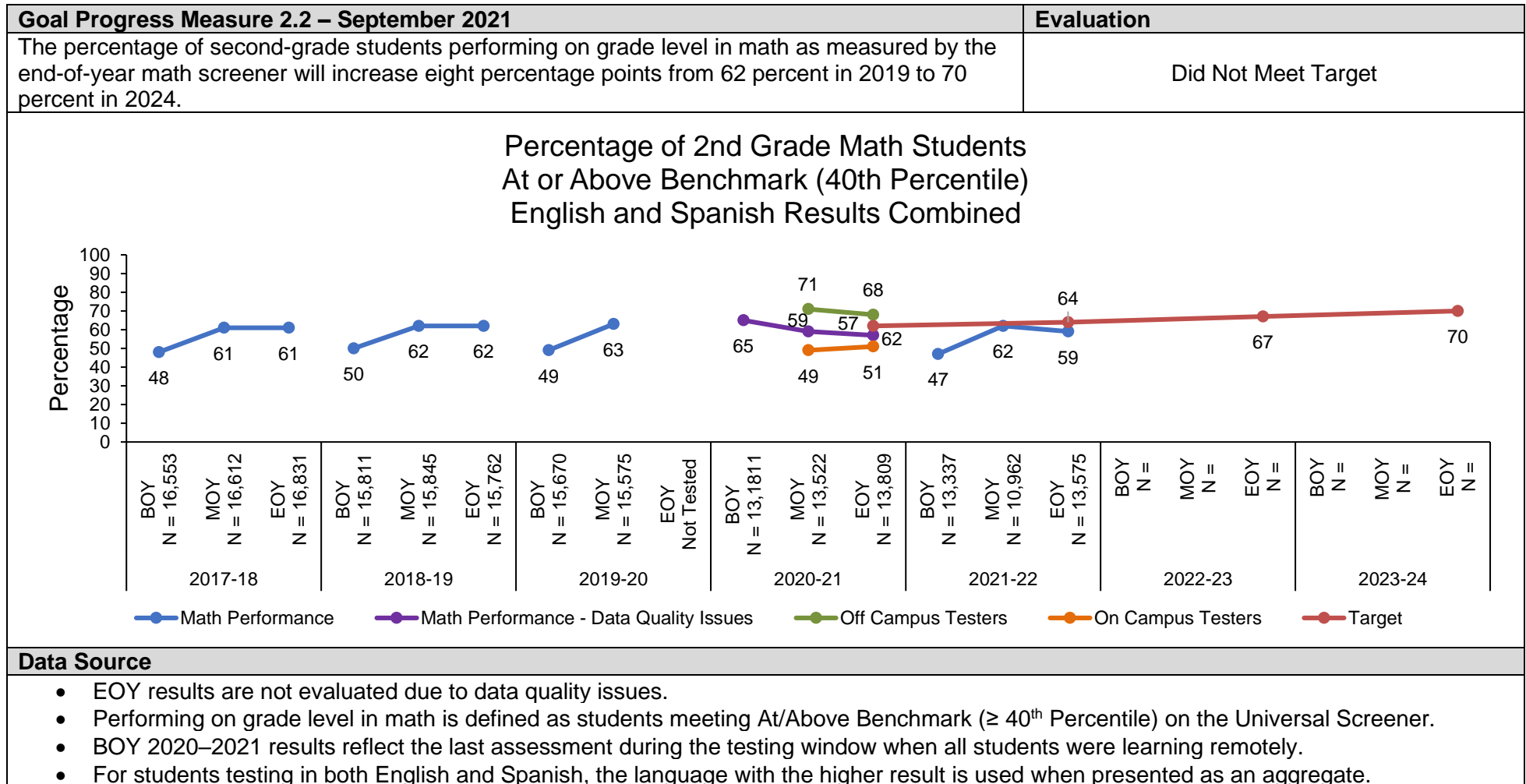
Spanish Only



HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: September 2022



HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: September 2022

Goal Progress Measure 2.2 Support Data by Student Groups

Houston ISD		School Year						
		2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
All Students	BOY	48%	50%	49%	65%	47%		
	MOY	61%	62%	63%	59%	62%		
	EOY	61%	62%		57%	59%		
Econ. Dis.	BOY	43%	44%	43%	60%	39%		
	MOY	57%	56%	57%	53%	56%		
	EOY	56%	57%		51%	53%		
Special Ed.	BOY	20%	17%	22%	50%	28%		
	MOY	27%	24%	29%	40%	34%		
	EOY	28%	26%		40%	32%		
ELs**	BOY	47%	50%	47%	67%	48%		
	MOY	62%	62%	63%	59%	55%		
	EOY	63%	63%		57%	60%		
Males	BOY	48%	50%	49%	66%	49%		
	MOY	61%	62%	63%	62%	61%		
	EOY	60%	62%		60%	61%		
Females	BOY	48%	50%	50%	64%	45%		
	MOY	61%	62%	63%	58%	62%		
	EOY	61%	62%		56%	57%		
Migrant	BOY	*	*	*	*	*		
	MOY	*	*	*	*	*		
	EOY	*	*		*	*		
Homeless	BOY	48%	50%	*	65%	30%		
	MOY	58%	47%	*	45%			
	EOY	59%	49%		44%	41%		

* <25 students tested ** Includes current and monitored

Grey cells indicate canceled progress monitoring; Purple shaded cells indicate data quality issues.

PEIMS snapshot data used for 2020–2021 student groups. BOY 2020–2021 results updated during the May Board Monitoring Update. SIS data used for other year student groups.

HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: September 2022

Goal Progress Measure 2.2 Support Data by Race/Ethn.

Houston ISD		School Year						
		2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
African American	BOY	33%	35%	35%	52%	31%		
	MOY	44%	47%	46%	46%	51%		
	EOY	42%	48%		44%	41%		
Hispanic	BOY	48%	50%	47%	63%	44%		
	MOY	62%	62%	63%	57%	59%		
	EOY	62%	62%		54%	58%		
White	BOY	73%	76%	78%	86%	77%		
	MOY	82%	84%	87%	87%	88%		
	EOY	83%	84%		86%	84%		
American Indian	BOY	*	*	*	*	*		
	MOY	*	*	*	*	*		
	EOY	60%	*		*	*		
Asian	BOY	82%	81%	81%	90%	84%		
	MOY	88%	87%	85%	89%	87%		
	EOY	87%	86%		87%	81%		
Pacific Islander	BOY	*	*	*	*	*		
	MOY	*	*	*	*	*		
	EOY	*	*		*	*		
Two or More	BOY	70%	71%	74%	84%	70%		
	MOY	77%	84%	84%	83%	83%		
	EOY	79%	82%		82%	77%		

* <25 students tested

Grey cells indicate canceled progress monitoring; Purple shaded cells indicate data quality issues.

PEIMS snapshot data used for 2020–2021 student groups. BOY 2020–2021 results updated during the May Board Monitoring Update. SIS data used for other year student groups.

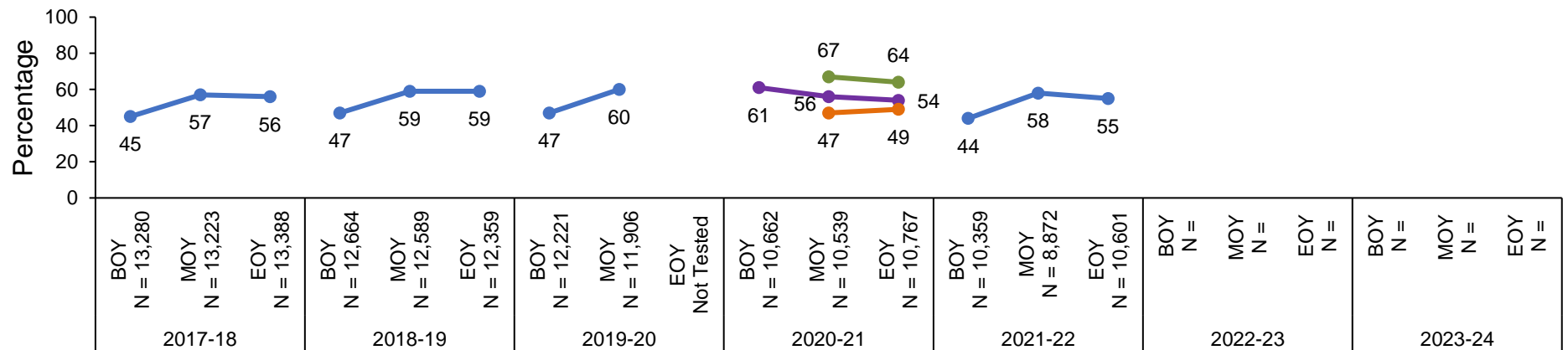
HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

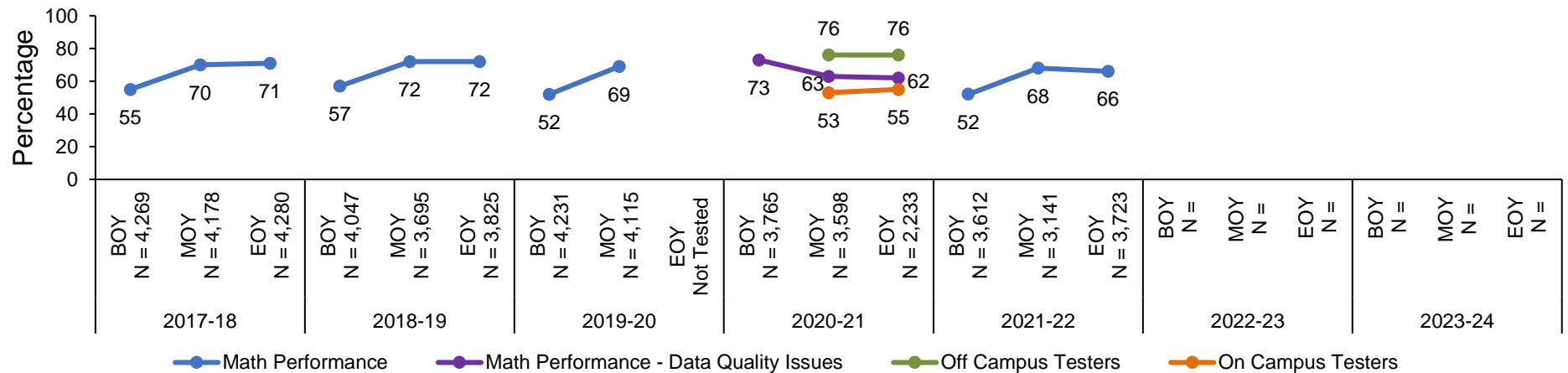
Goal Monitoring Report: September 2022

Goal Progress Measure 2.2 Support Data

Percentage of 2nd Grade Math Students At or Above Benchmark (40th Percentile) English Only



Spanish Only



Goal Monitoring Report: September 2022

Goal Progress Measure 2.2 Support Data – Students with Disabilities

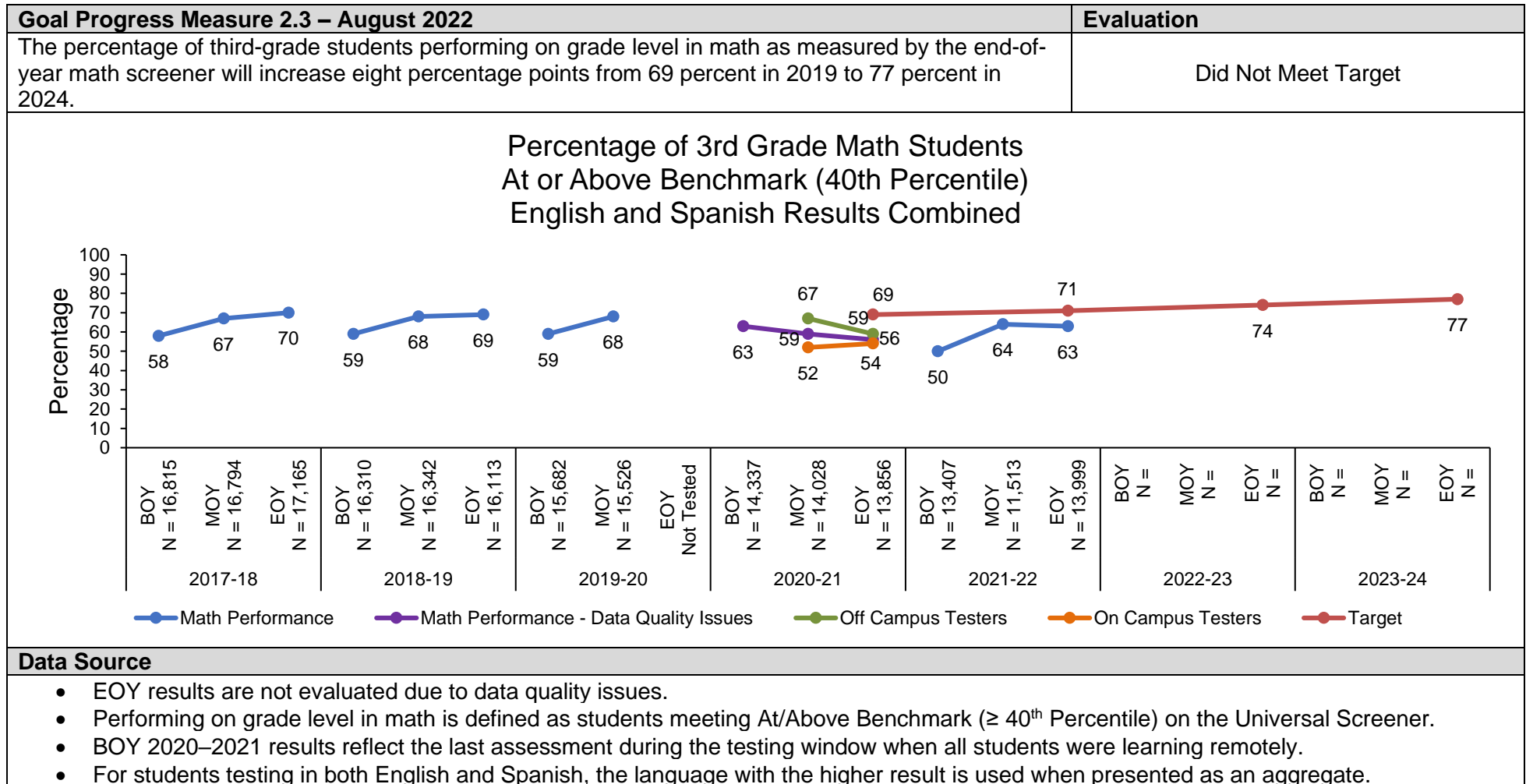
Percentage of 2nd Grade Math SWDs
At or Above Benchmark (40th Percentile)
English and Spanish Results Combined



HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: September 2022



HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: September 2022

Goal Progress Measure 2.3 Support Data by Student Groups

Houston ISD		School Year						
		2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
All Students	BOY	58%	59%	59%	63%	50%		
	MOY	67%	68%	68%	59%	64%		
	EOY	70%	69%		56%	63%		
Econ. Dis.	BOY	54%	53%	53%	57%	42%		
	MOY	63%	63%	63%	53%	58%		
	EOY	66%	65%		49%	58%		
Special Ed.	BOY	23%	20%	22%	40%	24%		
	MOY	28%	28%	31%	35%	38%		
	EOY	31%	28%		31%	31%		
ELs**	BOY	56%	58%	56%	62%	47%		
	MOY	67%	69%	67%	58%	58%		
	EOY	73%	71%		55%	63%		
Males	BOY	59%	59%	60%	65%	52%		
	MOY	66%	67%	68%	61%	63%		
	EOY	69%	69%		58%	64%		
Females	BOY	57%	59%	58%	62%	47%		
	MOY	67%	68%	68%	58%	65%		
	EOY	71%	70%		55%	62%		
Migrant	BOY	*	*	*	*	*		
	MOY	*	*	*	*	*		
	EOY	*	*		*	*		
Homeless	BOY	56%	43%	*	46%	37%		
	MOY	63%	48%	*	38%			
	EOY	68%	51%		34%	46%		

* <25 students tested ** Includes current and monitored

Grey cells indicate canceled progress monitoring; Purple shaded cells indicate data quality issues.

PEIMS snapshot data used for 2020–2021 student groups. BOY 2020–2021 results updated during the May Board Monitoring Update. SIS data used for other year student groups.

HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: September 2022

Goal Progress Measure 2.3 Support Data by Race/Ethn.

Houston ISD		School Year						
		2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
African American	BOY	45%	42%	45%	51%	34%		
	MOY	50%	48%	53%	45%	51%		
	EOY	51%	51%		40%	47%		
Hispanic	BOY	58%	59%	58%	61%	47%		
	MOY	68%	70%	68%	58%	62%		
	EOY	73%	71%		54%	63%		
White	BOY	83%	83%	83%	88%	82%		
	MOY	88%	89%	87%	86%	86%		
	EOY	89%	89%		85%	86%		
American Indian	BOY	*	*	*	*	*		
	MOY	*	*	*	*	*		
	EOY	*	*		*	*		
Asian	BOY	88%	88%	87%	88%	83%		
	MOY	89%	91%	88%	87%	87%		
	EOY	90%	92%		88%	83%		
Pacific Islander	BOY	*	*	*	*	*		
	MOY	*	*	*	*	*		
	EOY	*	*		*	*		
Two or More	BOY	80%	80%	82%	86%	80%		
	MOY	85%	84%	86%	85%	86%		
	EOY	85%	86%		83%	79%		

* <25 students tested

Grey cells indicate canceled progress monitoring; Purple shaded cells indicate data quality issues. PEIMS snapshot data used for 2020–2021 student groups. BOY 2020–2021 results updated during the May Board Monitoring Update. SIS data used for other year student groups.

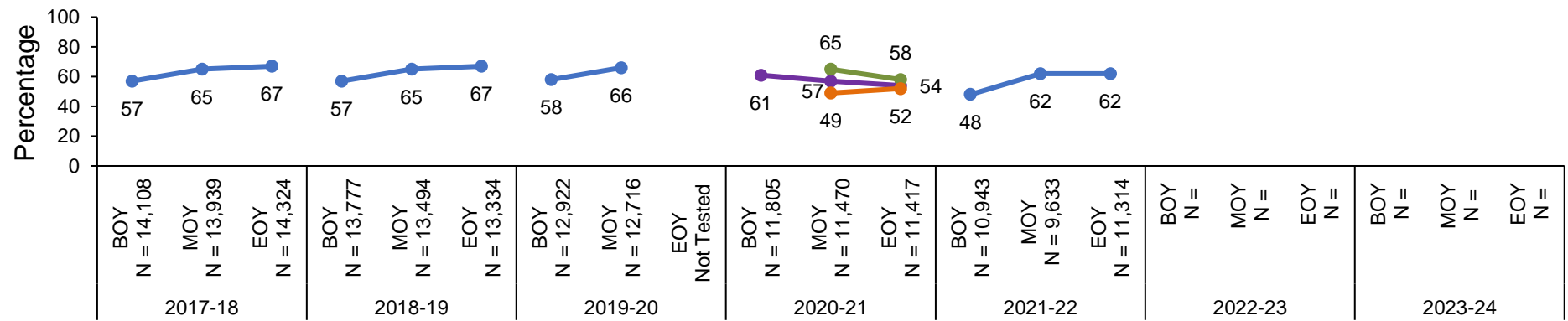
HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

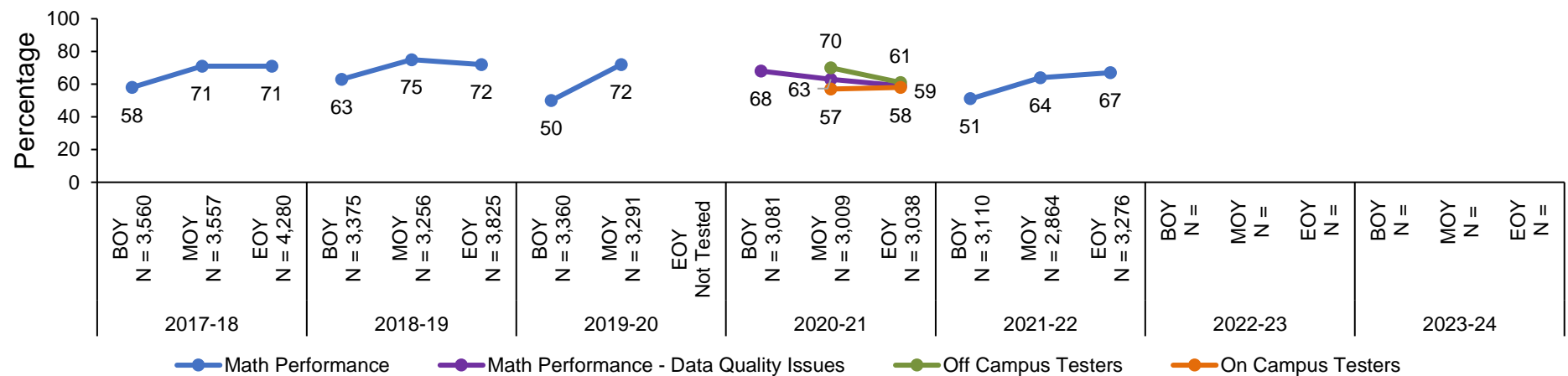
Goal Monitoring Report: September 2022

Goal Progress Measure 2.3 Support Data

Percentage of 3rd Grade Math Students At or Above Benchmark (40th Percentile) English Only



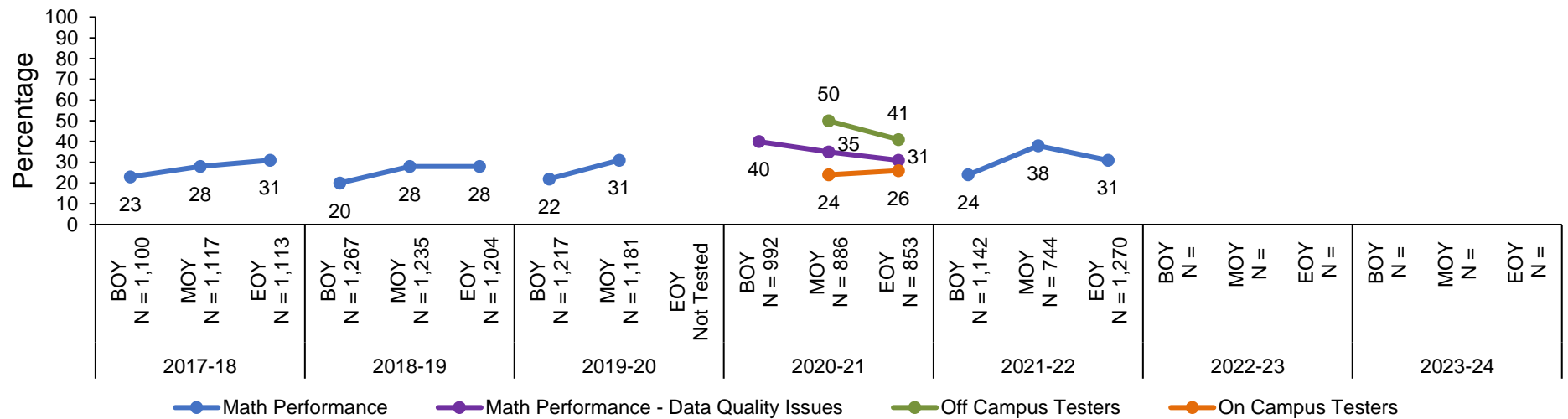
Spanish Only



Goal Monitoring Report: September 2022

Goal Progress Measure 2.3 Support Data – Students with Disabilities

Percentage of 3rd Grade Math SWDs
At or Above Benchmark (40th Percentile)
English and Spanish Results Combined



Goal Monitoring Report: September 2022

Goal 2 Superintendent's Response

- Goal progress measure 2, which monitors student academic performance on the math screener, was administered at the end of the 2021-22 school year. The data reviewed in this report shows the continued effect of the pandemic and unfinished learning.
- Our target for goal progress measure 2.1, which measures the percentage of first-grade students performing on grade level in math as measured by the end-of-year math screener, was 66%. Student performance with English and Spanish tests combined was 62%, indicating that we missed the target by 4%. A review of the subgroup data reveals that, except for White students, all other student groups saw similar slight declines in performance when compared to EOY 2019, which is the last year of an uninterrupted academic year.
- The target for goal progress measure 2.2, which measures the performance of our second-grade students, was also not met. Our target for achievement was 64% and our actual progress was 59%, for a difference of 5%. When looking at the data disaggregated by subgroup, we see a similar pattern to measure 2.1, where all groups by race/ethnicity, except for White students saw a slight decline in performance when compared to EOY 2019. Students with disabilities, as a group, performed 6% better in 2022 in comparison to second graders in 2019.
- The target for goal progress measure 2.3 was also not met during the EOY 2022 testing cycle. The target was 71% and our students in third grade who performed on grade level as measured by the screener was 63%, and when compared to EOY 2019, the performance difference was 5%. Third grade students, when compared by subgroup, all experienced decreases in performance from the EOY 2019 results, although in third grade, the drops were slightly higher than in first and second grade.

Process Improvements and Next Steps:

- Improving math achievement is a top priority of our academic division. When examining state data prior to and following the pandemic, HISD sees similar patterns to the rest of the state.
- We are implementing Eureka and Carnegie math, a conceptual based math curriculum at 78 campuses next year, with all campuses implementing this curriculum in the 2023-24 school year. We have targeted our most underserved communities to begin our curriculum adoption. The implementation of this curriculum will ensure standards-aligned, on grade level work for all students.
- We also understand that curriculum products alone will not fix the issue of achievement gaps. To that end we have leveraged our ESSER dollars to provide money to campuses for high dosage tutoring, and we have re-aligned our academic division and hired curriculum coaches to focus on the development of the people who impact student learning the most – our teachers and principals.
- A staged implementation of our curriculum adoption will ensure that we are responding to feedback from the field regarding support for professional development and will give us an opportunity to learn best practices from the early adopters of the curriculum. We have put in place implementation and student achievement metrics for our schools that are adopting curriculum next year and will be progress monitoring throughout the year as we prepare for full implementation in the following year.
- The offices of academics and schools will continue to align the supports provided to schools by doing joint learning walks and meeting on a regular cadence to understand common obstacles in implementation and professional development needs.

Office of the Board of Education
Board of Education Meeting of September 8, 2022

Judith Cruz, District VIII Trustee and President

**SUBJECT: REAPPOINTMENT OF HOUSTON INDEPENDENT SCHOOL DISTRICT
REPRESENTATIVE TO TAX INCREMENT REINVESTMENT ZONE 15
BOARD OF DIRECTORS**

The Houston Independent School District (HISD) participates in tax increment reinvestment zones (TIRZ) with the City of Houston. As a participant, HISD is entitled to appoint a representative to the board of directors of each zone upon the preceding director's term expiration.

This agenda item is to authorize reappointment of the following representative to a new two-year term of service on the indicated TIRZ board of directors:

- Seth Hopkins – TIRZ 15 (East Downtown): The term will expire in July 2024.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the reappointment of Seth Hopkins to the TIRZ 15 board of directors, effective September 9, 2022.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

**SUBJECT: AUTHORITY TO EXECUTE AN AGREEMENT RENEWAL WITH THE
HARRIS COUNTY JUVENILE BOARD**

This is an annual request to enter into contract negotiations with the Harris County Juvenile Board (HCJB) to ensure the implementation and continuation of the Juvenile Justice Alternative Education Program (JJAEP) for expelled students for school year 2022–2023. HISD averages about 10 to 15 discretionary placements per year.

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education authorizes the superintendent of schools or a designee to execute an agreement renewal with the HCJB.

Chapter 37 of the Texas Education Code (TEC) requires that the HCJB establish and operate a JJAEP for youth who are expelled from school for the offenses described in TEC Sections 37.007, 37.0081, and 37.302, or who are ordered to attend the JJAEP by a juvenile court, as described in Section 54.04 (b) of the Texas Family Code. A school district may contract with the HCJB for placement in the JJAEP of students who are expelled from school in accordance with the school district's code of student conduct.

The cost for this service is based on the number of student spaces reserved each school year for students expelled for discretionary reasons allowable by the district's code of conduct and the TEC. For school year 2022–2023, HISD will reserve a maximum of 28 spaces and the maximum total cost to the district for 180 days at \$115 per space will not exceed \$579,600. Of the reserved spaces, HISD will only be charged for actual spaces used and will be reimbursed for spaces not used minus a fifteen-dollar per day/per space administrative fee. In addition, HISD will provide transportation to and from the JJAEP program at an estimated cost not to exceed \$100,000.

A copy of the proposed contract is on file in Board Services.

COST/FUNDING SOURCE(S): The total cost of this service will not exceed \$679,600.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1991010008	1014320000	PS9528000000000000	6299000000	N/A	\$579,600
General Funds	1993000000	1040810200	PS3499000000000000	6129020000	N/A	\$100,000

STAFFING IMPLICATIONS: District staffing for monitoring and oversight of student data is provided by one administrator and one student information system data clerk.

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to execute a renewal of the agreement with the Harris County Juvenile Board, effective September 9, 2022.

EXECUTIVE SUMMARY

Board Agenda Item

Board of Education Meeting: September 8, 2022

**Board Item: AUTHORITY TO EXECUTE AN AGREEMENT RENEWAL
WITH THE HARRIS COUNTY JUVENILE BOARD**

Rationale and Framing Context:

The Houston Independent School District (HISD) and the Harris County Juvenile Board (HCJB) have collaborated to provide a continuum of services for expelled students for about 25 years. All districts in Harris County participate in the Juvenile Justice Alternative Education Program (JJAEP) program and the students of the various districts who have been expelled from their respective campuses are provided education services at a Harris County day-school located on Murworth Street near the NRG stadium. The JJAEP facility and staff fall under jurisdiction of Harris County.

TEC Chapter 37 requires that the HCJB establish and operate a JJAEP for youth who are expelled from school for the offenses described in TEC Sections 37.007, 37.0081, and 37.302, which include school-related handgun possession, felony drug offenses, aggravated assaults, sexual assaults, etc. These placements are considered mandatory expulsions and the state pays for these students to be provided education and support services at the JJAEP.

In addition, HISD, at a cost to the district, may also place students at the JJAEP for some non-school related offenses that are considered very serious such as non-school related murders, rapes, sexual assaults of children, etc. The district reserves spaces for these discretionary expulsions.

HISD averages about 10 to 15 discretionary placements per year. The district does provide transportation services for students enrolled at the JJAEP.

Cost/Funding Source: The total cost, which comes out of the General Fund, is \$679,600. This cost includes reserved spaces and transportation.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF VENDOR AWARDS FOR PURCHASES OVER \$100,000 AND RATIFICATION OF VENDOR AWARDS FOR PURCHASES UNDER \$100,000

The purpose of this item is to authorize vendor awards for purchases over \$100,000 and ratify vendor awards for purchases under \$100,000. Pursuant to Board of Education policy, contracts for purchases over \$100,000 are submitted to the Houston Independent School District (HISD) Board of Education for approval prior to the issuance of purchase orders and/or agreement letters. Procurement Services, authorized by board policy, enters into purchase agreements for bid projects less than \$100,000, subject to ratification by the Board of Education.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids are in compliance with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders, the budgets to be charged, and a description of the items to be purchased. A copy of each tabulation is on file in Board Services.

COST/FUNDING SOURCE(S): Funds for these recommended actions will be necessary only one time.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives of the district.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves vendor awards for purchases over \$100,000 and ratifies vendor awards for purchases under \$100,000, effective September 9, 2022.

Approval of Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda

Project Information	22-02-14 - RFP / Nutrition Services – Agricultural & Farming Supplies and Equipment – (Carroll-Johnson) – (COO)
Project Description	The purpose of this project is to obtain agricultural farming supplies and equipment for the Nutrition Services Food and Agricultural Literacy Center. Based on annual appropriations, the projected expenditure is not to exceed \$1,800,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	223/32/4
Project Term	The project term is from September 9, 2022, through September 8, 2023, with three annual renewals, not to extend beyond September 8, 2026.
Amount not to Exceed (Project Term)	\$1,800,000

Budget Information					
Fund	2400030000	Fund	2400030000	Fund	Various Schools and/or Departments
Cost Center	1040830000	Cost Center	1040830000	Cost Center	
Functional Area	AD35990000000000	Functional Area	AD35990000000000	Functional Area	
General Ledger	6399000000	General Ledger	6649010000	General Ledger	
I/O		I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Hyllo, Inc.	A-100%	T
MontCo Organics, LLC dba Urban Worm Company	B-20%	O
Moonflower Farms 1, LLC	A-100%	H
Reality Works, Inc	C-D	O

Approval of Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda

Project Information	22-03-08 – RFP / Benefits Consulting – (Wright) – (CTO)
Project Description	The purpose of this project is to obtain a qualified firm to perform comprehensive health and welfare benefit consulting services for medical, pharmacy, dental, life insurance, and legal plans, as well as flexible spending accounts. Based on annual appropriations, the projected expenditure is not to exceed \$8,910,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/ Received	2370/98/4
Project Term	The project term is from April 1, 2023, through March 31, 2024, with four annual renewals, not to extend beyond March 31, 2028.
Amount not to Exceed (Project Term)	\$8,910,000

Budget Information			
Fund	7530000000	Fund	Fund
Cost Center	3770804000	Cost Center	Cost Center
Functional Area	AD33990000000000	Functional Area	Functional Area
General Ledger	6219000000	General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
McGriff Insurance Services, Inc.	B-25%	OT

Approval of Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda

Project Information	22-04-04 – RFP / Fire and Flood Restoration – (Cortez) – (CFO)
Project Description	The purpose of this project is to obtain districtwide fire and flood restoration services. Based on annual appropriations, the projected expenditure is not to exceed \$2,500,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	676/22/10
Project Term	The project term is from September 15, 2022, through September 14, 2023, with four annual renewals, not to extend beyond September 14, 2027.
Amount not to Exceed (Project Term)	\$2,500,000

Budget Information			
Fund	1999010000	Fund	Various Schools and/or Departments
Cost Center	Various	Cost Center	
Functional Area	AD35199000000000	Functional Area	
General Ledger	6249000000	General Ledger	
I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
BMS Holdings III Corporation dba Blackmon Mooring of Texas, LLC	B-25%	T
Cotton Commercial USA, Inc.	B-25%	T

Approval of Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda

Project Information	22-04-06 - RFP / Kitchen Manager's HACCP Logbooks – (Carroll-Johnson) – (COO)
Project Description	The purpose of this project is to obtain Hazard Analysis and Critical Control Point (HACCP) Logbooks to be utilized by the Nutrition Services Department. Based on annual appropriations, the projected expenditure is not to exceed \$400,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	605/18/1
Project Term	The project term is from September 9, 2022, through September 8, 2023, with three annual renewals, not to extend beyond September 8, 2026.
Amount not to Exceed (Project Term)	\$400,000

Budget Information			
Fund	2400030000	Fund	Various Schools and/or Departments
Cost Center	1040830000	Cost Center	
Functional Area	AD35990000000000	Functional Area	
General Ledger	6399000000	General Ledger	
I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Fourth Enterprises, LLC dba Red Book Solutions	C-D	O

Approval of Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda

Project Information	22-05-09 – RFP / Employee Assistance Program – (Wright) – (CTO)
Project Description	The purpose of this project is to obtain a qualified firm to provide comprehensive employee assistance to employees and their household members, including mental health assistance, work/life challenges support and referral services. Based on annual appropriations, the projected expenditure is not to exceed \$2,425,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/ Received	2024/43/7
Project Term	The project term is from January 1, 2023, through December 31, 2023, with four annual renewals, not to extend beyond December 31, 2027.
Amount not to Exceed (Project Term)	\$2,425,000

Budget Information			
Fund	7530000000	Fund	Fund
Cost Center	3770804000	Cost Center	Cost Center
Functional Area	AD33990000000000	Functional Area	Functional Area
General Ledger	6219000000	General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
ComPsych Employee Assistance Programs, Inc.	B-25%	OT

Approval of Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda

Project Information	22-05-11 – RFP / Legislative Services – (Garza) – (CCEO)
Project Description	The purpose of this project is to obtain local, state, and federal legislative consulting services. Based on annual appropriations, the projected expenditure is not to exceed \$1,500,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	2463/94/6
Project Term	The project term is from September 9, 2022, through September 8, 2023, with four annual renewals, not to extend beyond September 8, 2027.
Amount not to Exceed (Project Term)	\$1,500,000

Budget Information			
Fund	1993000000	Fund	Fund
Cost Center	1080840000	Cost Center	Cost Center
Functional Area	AD41990000000000	Functional Area	Functional Area
General Ledger	6214000000	General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Elite Change Inc.	A-100%	H
Ellen Claire Williams dba Ellen Williams	A-100%	T
Escamilla & Poneck, LLP	A-100%	T
John R. Pitts dba Texas Star Alliance	C-D	H
Thompson & Horton, LLP	B-25%	H

Approval of Cooperative Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda

Project Information	22-05-10-35 – Cooperative / Behavioral Management Software Platform and Related Goods & Services – (Garcia) – (CIO)
Project Description	The purpose of this cooperative project is to renew the annual subscription and continued support to SchoolMint Hero, an online software platform used in tracking student tardiness and reinforcing positive student behavior. Based on annual appropriations, the projected expenditure is not to exceed \$450,000 for the duration of the project. This is a cooperative agreement with the National Cooperative Purchasing Alliance (NCPA) utilizing cooperative project number 01-135 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	N/A
Project Term	The project term is from September 9, 2022, through April 30, 2025, with two annual renewals, if NCPA executes its project renewal options, not to extend beyond April 30, 2027.
Amount not to Exceed (Project Term)	\$450,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
SchoolMint, Inc.	N/A	O

**Approval of Cooperative Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda**

Project Information	22-06-04-02 – Cooperative / Two-Way Radio Equipment and Related Products & Services – (James) – (COO)
Project Description	The purpose of this cooperative project is to obtain service and support for the existing digital two-way radio system used by various departments districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$3,000,000 for the duration of the project. This is a cooperative agreement with the Texas Department of Information Resources (DIR) utilizing cooperative project number DIR-CPO-4794 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	N/A
Project Term	The project term is from September 9, 2022, through January 18, 2024, with two renewals, if DIR executes its project renewal options, not to extend beyond January 18, 2027.
Amount not to Exceed (Project Term)	\$3,000,000

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Dailey and Wells Communications, Inc.	N/A	T

Approval of Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda

Project Information	23-08-01-02 – Cooperative / Talent Assessment Solutions – (Carroll-Johnson) – (COO)
Project Description	The purpose of this project is to provide solutions to improve employee retention and diversity of employees within Nutrition Services' operations. Based on annual appropriations, the projected expenditure is not to exceed \$350,000 for the duration of the project. This is a cooperative agreement with the Department of Information Resources (DIR) utilizing cooperative project number DIR-TSO-4315 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	N/A
Project Term	The project term is from September 9, 2022, through February 28, 2023, with two annual renewals, if DIR executes its renewal options, not to extend beyond February 8, 2025.
Amount not to Exceed (Project Term)	\$350,000

Budget Information			
Fund	2400030000	Fund	Various Schools and/or Departments
Cost Center	1040830000	Cost Center	
Functional Area	AD35990000000000	Functional Area	
General Ledger	6249000000	General Ledger	
I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
immixTechnology, Inc.	N/A	O

**Approval of Cooperative Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda**

Project Information	23-08-02-01 – Cooperative / Modular Buildings and Related Items – (March) – (COO)
Project Description	The purpose of this cooperative project is to provide fabricated and pre-fabricated modular and temporary buildings and related items. Based on annual appropriations, the projected expenditure is not to exceed \$6,000,000 for the duration of the project. This is a cooperative agreement with BuyBoard utilizing cooperative project number 637-21 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from September 9, 2022, through February 28, 2023, with one annual renewal, if BuyBoard executes its project renewal options, not to extend beyond February 29, 2024.
Amount not to Exceed (Project Term)	\$6,000,000

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Aries Building Systems, LLC	N/A	OT
Hydro Holding North America, Inc. dba Hydo Extrusion USA, LLC	N/A	OT
Industrial Laminates Corporation dba ILCOR Builders	N/A	T
Ramtech Building Systems, Inc.	N/A	T
Team Modul, LLC	N/A	T

**Approval of Cooperative Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda**

Project Information	23-08-04-42 – Cooperative / Fine Arts Musical Instruments, Supplies, and Repairs – (Bellard) – (CAO)
Project Description	The purpose of this cooperative project is to obtain fine arts goods and services to support student instruction in general music, piano, and choir. Based on annual appropriations, the projected expenditure is not to exceed \$400,000 for the duration of the project. This is a cooperative agreement with the Educational Purchasing Interlocal Cooperative (EPIC6) utilizing cooperative project number RFP 19.21 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/ Received	N/A
Project Term	The project term is from September 9, 2022, through June 30, 2023, with one annual renewal, if EPIC6 executes its project renewal options, not to extend beyond June 30, 2024.
Amount not to Exceed (Project Term)	\$400,000

Budget Information			
Fund	Various Schools/and or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
AMC Music, LLC	N/A	H

Approval of Cooperative Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda

Project Information	23-08-06-09 – Cooperative / Feedback and Customer Service Solutions for Schools – (James) – (COO)
Project Description	The purpose of this cooperative project is to obtain Let's Talk, a cloud-based technology and customer care solution used by Business Operations and Transportation Services to enable a two-way dialog between the district and the school community. Based on annual appropriations, the projected expenditure is not to exceed \$700,000 for the duration of the project. This is a cooperative agreement with OMNIA Partners utilizing cooperative project number R220301 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/ Received	N/A
Project Term	The project term is from September 9, 2022, through December 31, 2024, with two annual renewals, if OMNIA Partners executes its project renewal options, not to extend beyond December 31, 2026.
Amount not to Exceed (Project Term)	\$700,000

Budget Information			
Fund	1993000000	Fund	Various Schools and/or Departments
Cost Center	1040810000	Cost Center	
Functional Area	AD34990000000000	Functional Area	
General Ledger	6299000000	General Ledger	
I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
K12 Insight, LLC	N/A	O

**Approval of Cooperative Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda**

Project Information	23-08-07-04 – Cooperative / Feedback Survey Solutions and Related Products & Services – (Contreras) – (CTO)
Project Description	The purpose of this project is to obtain feedback survey solutions and related products and services to gather data involving social-emotional learning (SEL), student perception of teacher performance, school climate, family engagement, and other related areas to improve student outcomes. Based on annual appropriations, the projected expenditure is not to exceed \$1,155,000 for the duration of the project. This is a cooperative agreement with Choice Partners utilizing cooperative project number 21/031KN-44 with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/ Received	N/A
Project Term	The project term is from September 9, 2022, through June 15, 2023, with two annual renewals, if Choice Partners executes its project renewal options, not to extend beyond June 15, 2025.
Amount not to Exceed (Project Term)	\$1,155,000

Budget Information			
Fund	2810000000	Fund	Fund
Cost Center	1030807000	Cost Center	Cost Center
Functional Area	AD13990000000000	Functional Area	Functional Area
General Ledger	6299000000	General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Panorama Education, Inc.	N/A	O

Approval of Cooperative Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda

<u>Project Information</u>	<u>23-08-17-23 – Cooperative / Academics Technology Solutions, Products and Services – (Svitek) – (CAO)</u>
<u>Project Description</u>	<u>The purpose of this cooperative project is to obtain products and services in order to support students and staff served through the IB Diploma Programme and IB Career-related Programme. Based on annual appropriations, the projected expenditure is not to exceed \$2,000,000 for the duration of the project. This is a cooperative agreement with The Interlocal Purchasing System (TIPS) utilizing cooperative project number 220105 with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).</u>
<u>RFX's Sent/Viewed/ Received</u>	<u>N/A</u>
<u>Project Term</u>	<u>The project term is from September 9, 2022, through May 31, 2023.</u>
<u>Amount not to Exceed (Project Term)</u>	<u>\$750,000</u>

<u>Budget Information</u>			
<u>Fund</u>	<u>Various Schools and/or Department</u>	<u>Fund</u>	<u>Fund</u>
<u>Cost Center</u>		<u>Cost Center</u>	<u>Cost Center</u>
<u>Functional Area</u>		<u>Functional Area</u>	<u>Functional Area</u>
<u>General Ledger</u>		<u>General Ledger</u>	<u>General Ledger</u>
<u>I/O</u>		<u>I/O</u>	<u>I/O</u>

<u>Recommended Vendor(s) for Approval</u>		
<u>Name</u>	<u>M/WBE Commitment</u>	<u>Location</u>
<u>Kognity USA, Inc.</u>	<u>N/A</u>	<u>Q</u>

Approval of Interlocal Purchase Over \$100,000
Recommended for 9/8/2022 Board Agenda

Project Information	23-08-03-48 – Interlocal / Appraisal and Incentive Management (AIM) Platform – (Ly) – (CTO)
Project Description	The purpose of this interlocal project is to obtain professional and consulting services to design and support the Appraisal and Incentive Management (AIM) platform containing the various appraisal systems used for employee development and performance evaluations districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$1,500,000 for the duration of the project. This is an interlocal agreement with the Central Texas Purchasing Alliance (CTPA)/Lubbock Independent School District (LISD) utilizing cooperative project number 2020-1041 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	N/A
Project Term	The project term is from September 9, 2022, through June 30, 2023, with two annual renewals, if LISD executes its project renewal options, not to extend beyond June 30, 2025.
Amount not to Exceed (Project Term)	\$1,500,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O
		Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Battelle For Kids	N/A	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Agenda**

Project Information	21-10-05-09 – Cooperative / Heating, Ventilation, and Air Conditioning (HVAC) Services, Repairs, Preventive Maintenance, and Window and Portable AC Units and Parts – (Bean) – (COO) – NTE Increase
Project Description	This project was originally approved by the Board of Education on November 12, 2020. On January 14, 2021, an amendment to correct the term was approved. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain HVAC services, repairs, preventive maintenance, and wind and portable AC units and parts. Based on annual appropriations, the projected expenditure is not to exceed \$35,000,000 for the duration of the project. This is a cooperative agreement with OMNIA Partners utilizing cooperative project numbers R200401 and R200402 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/ Received	N/A
Project Term	The project term is from November 13, 2020, through September 30, 2023, with two annual renewals, if OMNIA Partners executes its project renewal options, not to extend beyond September 30, 2025.
Amount not to Exceed (Project Term)	\$35,000,000

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Daikin Applied Americas, Inc. dba Daikin Applied	N/A	OT
Johnson Controls, Inc.	N/A	OT

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Agenda**

Project Information	21-10-13-01 – Cooperative / Heating, Ventilation, and Air Conditioning (HVAC) Services, Repairs, Preventive Maintenance, and Window and Portable AC Units and Parts – (Bean) – (COO) – NTE Increase
Project Description	This project was originally approved by the Board of Education on January 14, 2021. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain HVAC services, repairs, preventive maintenance, and wind and portable AC units and parts. Based on annual appropriations, the projected expenditure is not to exceed \$35,000,000 for the duration of the project. This is a cooperative agreement with BuyBoard utilizing cooperative project number 631-20 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/ Received	N/A
Project Term	The project term is from January 15, 2021, through November 30, 2021, with two annual renewals, if BuyBoard executes its project renewal options, not to extend beyond November 30, 2023.
Amount not to Exceed (Project Term)	\$35,000,000

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
American Mechanical Services of Houston, LLC dba AMS of Houston, LLC	N/A	T
Carrier Corporation	N/A	OT
Carrier Enterprise, LLC	N/A	OT
Century Rheem Ruud Holdings, LLC dba Century Air Conditioning Supply, LLC	N/A	H
EPMA Corporation dba Johnstone Supply	N/A	H
Heat Transfer Solutions, Inc. dba HTS Texas	N/A	H
Texas AirSystems, LLC	N/A	T

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	22-01-02-09 – Cooperative / Public Sector Consulting – (Cortez) – (CFO) – NTE Increase
Project Description	This project was originally approved by the Board of Education on January 13, 2022. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain contracted financial services for use districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$9,200,000 for the duration of the project. This is a cooperative agreement with OMNIA Partners utilizing cooperative contract number 4400005869 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	N/A
Project Term	The project term is from January 14, 2022, through April 28, 2024.
Amount not to Exceed (Project Term)	\$9,200,000

Budget Information			
Fund	2810000000	Fund	Fund
Cost Center	1070802004	Cost Center	Cost Center
Functional Area	AD41990000000000	Functional Area	Functional Area
General Ledger	6299000000	General Ledger	General Ledger
I/O	500000016928	I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Alvarez & Marsal Holdings, LLC	N/A	OT

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	96-11-XX – RFP / Financial Systems and Associated Services Annual Software Renewal – (Teer) – (CIO) – Term Extension
Project Description	The purpose of this project amendment is to execute a term extension for continuous software maintenance and support for SAP, the enterprise-level financial/accounting/human resources management system. Based on annual appropriations, the projected expenditure is not to exceed \$25,000,000 for the duration of this project. The district applied the Best Value process in selecting the supplier to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/Received	N/A
Project Term	The project term is from September 9, 2022, through September 8, 2023, with four annual renewals, not to extend beyond September 8, 2027.
Amount not to Exceed (Project Term)	\$25,000,000

Budget Information			
Fund	1993000000	Fund	Fund
Cost Center	1050808000	Cost Center	Cost Center
Functional Area	AD53990000000000	Functional Area	Functional Area
General Ledger	6249000000	General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
SAP Public Services, Inc.	N/A	OT

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	21-03-01-01 – Cooperative / Police Tools and Accessories – (Diaz) – (COP) – Additional Vendor(s)
Project Description	This project was originally approved by the Board of Education on April 8, 2021. The purpose of this amendment is to award an additional vendor, with no additional increase in funding, to provide tools, accessories, and other related items to fulfill mandatory training for the Police Department. This is a cooperative agreement with BuyBoard utilizing cooperative project number 603-20 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	N/A
Project Term	The project term is from September 9, 2022, through March 31, 2023.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
CMC Government Services Inc. dba CMC Government Supply	N/A	T

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	22-04-03-01 – Cooperative / Athletic Supplies & Related Equipment – (Garza) – (CAO) – Additional Vendor(s)
Project Description	This project was originally approved by the Board of Education on May 12, 2022. The purpose of this project amendment is to award additional vendors, with no additional increase in funding, to obtain uniforms, recreational and athletic equipment, and additional supplies and services for University Interscholastic League (UIL) sports and other activities districtwide. This is a cooperative agreement with BuyBoard utilizing cooperative project number 665-22 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/Received	N/A
Project Term	The project term is from September 9, 2022, through March 31, 2023, with two annual renewals, if BuyBoard executes its renewal options, not to extend beyond March 31, 2025.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Rogers Athletic Company	N/A	O
Specialty Supply & Installation, LLC	N/A	T

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	16-10-25 – RFP / Districtwide Instructional Software – (Bellard) – (CAO) – Vendor Name Change
Project Description	This project was originally approved by the Board of Education on June 8, 2017. On June 9, 2022, an amendment to extend the term was approved. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning January 1, 2022, with no additional increase in funding, to obtain educational/instructional software, digital resources, and related items districtwide. Imagine Learning, Inc., has changed its business name to Imagine Learning, LLC. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/ Received	N/A
Project Term	The original project term is from July 1, 2017, through June 30, 2018, with four annual renewals, not to extend beyond September 30, 2022.
Amount not to Exceed (Project Term)	N/A

Budget Information		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Imagine Learning, LLC	C-D	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	16-10-25-A – RFP / District Wide Instructional Software – (Bellard) – (CAO) – Vendor Name Change
Project Description	This project was originally approved by the Board of Education on April 11, 2019. On June 10, 2021, an amendment to the spending limit authorization and term extension was approved. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning January 1, 2022, with no additional increase in funding, to purchase educational/instructional software, digital resources, and related items districtwide. Edgenuity, Inc., has changed its business name to Imagine Learning, LLC. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/ Received	N/A
Project Term	The original project term is from April 12, 2019, through June 30, 2019, with three annual renewals, not to extend beyond September 30, 2022.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Imagine Learning, LLC	C-D	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	16-10-48 – RFP / Teacher and Staff Development – (Williams) – (CAO) – Vendor Name Change
Project Description	This project was originally approved by the Board of Education on June 8, 2017. On June 9, 2021, an amendment to extend the term was approved. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning January 1, 2022, with no additional increase in funding, to deliver interactive, research-based professional development focused on supporting teachers and other personnel and which includes face-to-face and online training. Imagine Learning, Inc. has changed its business name to Imagine Learning, LLC. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/ Received	N/A
Project Term	The project term is from June 30, 2017, through June 16, 2018, with four annual renewals, not to extend beyond September 16, 2022.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Imagine Learning, LLC	C-D	T

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	17-02-02-B – RFP / Supplemental Curriculum and Materials – (Svitek) – (CAO) – Vendor Name Change
Project Description	This project was originally approved by the Board of Education on January 16, 2020. On June 10, 2021, an amendment to extend the term was approved. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning January 1, 2022, with no additional increase in funding, to obtain supplemental curriculum and materials districtwide. Imagine Learning, Inc. has changed its business name to Imagine Learning, LLC. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/ Received	N/A
Project Term	The project term is from January 17, 2020, through September 30, 2020, with two annual renewals, not to extend beyond December 30, 2022.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Imagine Learning, LLC	C-D	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	21-04-06 – RFP / International Baccalaureate (IB) Programme Management, Curriculum and Resources – (Svitek) – (CAO) – Vendor Name Change
Project Description	This project was originally approved by the Board of Education on August 12, 2021. The purpose of this project amendment is to change the name of an awarded vendor, with no additional increase in funding, to obtain services for curriculum, resources, student assessment, training, program evaluation, instructional materials, and curriculum management systems that are specifically aligned to the IB programs. Follett School Solutions, Inc., has changed its business name to Follett Content Solutions, LLC. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/ Received	N/A
Project Term	The project term is from August 13, 2021, through August 12, 2022, with four annual renewals, not to extend beyond August 12, 2026.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Follet Content Solutions, LLC	C-D	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	21-06-02 – RFP / Instructional Curriculum Materials, Supplies, and Digital Resources – (Svitek) – (CAO) – Vendor Name Change
Project Description	This project was originally approved by the Board of Education on May 12, 2022. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning July 1, 2022, with no additional increase in funding, to provide supplemental curriculum materials, educational/instructional software, digital resources, and related items districtwide. Edgenuity, Inc., has changed its business name to Imagine Learning, LLC. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/ Received	N/A
Project Term	The project term is from July 1, 2022, through June 30, 2023, with four annual renewals, not to extend beyond June 30, 2027.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Imagine Learning, LLC	C-D	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	21-06-04 – RFP / Leadership, Teacher, and Staff Development – (Williams) – (CAO) – Vendor Name Change
Project Description	This project was originally approved by the Board of Education on May 12, 2022. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning January 1, 2022, with no additional increase in funding, to deliver interactive, research-based professional development focused on supporting teachers and other personnel and which includes face-to-face and online training. Imagine Learning, Inc. has changed its business name to Imagine Learning, LLC. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Sent/Viewed/ Received	N/A
Project Term	The original project term is from July 1, 2022, through June 30, 2023, with four annual renewals, not to extend beyond June 30, 2027.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Imagine Learning, LLC	C-D	T

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 9/8/2022 Board Agenda**

Project Information	21-06-04 – RFP / Leadership, Teacher, and Staff Development – (Williams) – (CAO) – Vendor Name Change
Project Description	This project was originally approved by the Board of Education on May 12, 2022. The purpose of this project amendment is to change the name of an awarded vendor, with no additional increase in funding, to provide professional development that is interactive, research-based, and focused on supporting teachers and other district personnel with training, coaching, and classroom observation. Dr. Janice M. Beal dba Beal Consulting Associates has changed its business name to Dr. Janice M. Beal dba Beal Counseling Associates. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Sent/Viewed/ Received	N/A
Project Term	The project term is from July 1, 2022, through June 30, 2023, with four annual renewals, not to extend beyond June 30, 2027.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Dr. Janice M. Beal dba Beal Counseling Associates	A-100%	H

Code Legend**M/WBE - Minority and Women Business Enterprise Notations**

- (A) Certified M/WBE firm; if listed as A-100% indicates an M/WBE firm; if listed as A->100% the awardee will subcontract with an M/WBE firm(s).
- (B) Non-M/WBE firm; who will subcontract the indicated percentage with an M/WBE firm(s) to meet or exceed the District's goal.
- (C) Non-M/WBE firm; if listed as C-<%, the awardee will subcontract with an M/WBE firm(s) for a percentage less than the District's goal. If listed as, C-D, the awardee made a good faith effort.

Other Status Options

NP-0% - Non-profit

LOC – Location

Houston (H); Texas (T); Out of State (O); Out of State with Local Office (OT).

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF CURRENT AND ANTICIPATED DONATIONS FOR DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE, EXECUTE, AND AMEND NECESSARY CONTRACTS ASSOCIATED WITH THESE DONATIONS

In accordance with board policy, all donations in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of proposed donations.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed donations for districtwide and school-specific programs and authorizes the superintendent or a designee to negotiate, execute, and amend necessary contracts, effective September 9, 2022.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
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Christian Community Service Center	Tijerina Elementary School (ES)	School Supplies and Shopping Vouchers	\$17,374.13 In-Kind
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Christian Community Service Center has made an in-kind donation of school supplies and shopping vouchers to Tijerina ES valued at \$17,374.13 to assist up to 340 prekindergarten (pre-K)–5th grade students for the 2022–2023 school year. Each child will receive a package of grade-level appropriate supplies and a shopping voucher to be used for clothing and shoes required for campus uniform/dress codes. The center will assist the school in coordinating a delivery time for the designated resources. The Christian Community Service Center has a history of providing support to schools in the district. This donation may only be used for the intended purpose.

The Faulk Foundation	Seguin ES	School Supplies	\$10,000.00 In-Kind
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The Faulk Foundation has made an in-kind donation to Seguin ES valued at \$10,000.00. The donation consists of school supplies to benefit students for the 2022–2023 school year. The Faulk Foundation has a history of providing support to Seguin ES. This donation may only be used for the intended purpose.

Hold On To Your Music, Inc.	Library Services	Books	\$40,000.00 In-Kind
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Hold On To Your Music, Inc. has made an in-kind donation to Library Services valued at \$40,000.00. The donation to Library Services consists of 6,450 books of different titles, all with the same subject matter, but for distribution to different grade levels. The donated books are to be used in connection with the Willesden READS program. Based on the life of Holocaust survivor Lisa Jura, The Children of Willesden Lane is the cornerstone offering of the Hold On To Your Music Foundation. This donation may only be used for the intended purpose.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
Lakewood Church	Atherton ES, Bastian ES, Blackshear ES, Edison Middle School (MS), Forest Brook MS, Henry MS, McNamara ES, McReynolds MS, Sutton ES, Wheatley High School (HS), and Woodson ES	School Supplies	\$11,000.00 In-Kind

Lakewood Church has made an in-kind donation to 11 Houston Independent School District (HISD) schools valued at \$11,000.00. The donation consists of school supplies to benefit students for the 2022–2023 school year. Through the in-kind donation, each school will receive school supplies, snacks, hand sanitizer, cleaning wipes, and face masks valued at \$1,000.00 per campus. Lakewood Church has selected the campuses and has a history of providing support to HISD schools. This donation may only be used for the intended purpose.

Mark Twain Parent Teacher Organization (PTO)	Mark Twain ES	Support for Outdoor Science Program, Library Assistance, Provide Support for Hourly Staff and Extra Duty Pay, Technology, Supplies, and Substitute Support	\$58,000.00
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Mark Twain PTO has donated \$58,000.00 to Mark Twain ES to provide support for: (1) Hourly staff and extra duty pay for the outdoor science program, library assistance, and tutorial support staff; (2) Technology, equipment, and general supplies for the needs of the school; and (3) Substitute support for the International Baccalaureate – Primary Years Programme to allow for professional development. This donation may only be used for the intended purpose.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
Port Terminal Railroad Association	John R. Harris ES	Support for After-School Program	\$32,403.49

Port Terminal Railroad Association has donated \$32,403.49 to J. R. Harris ES. The purpose of the donation is to provide support for the school's after-school program. Port Terminal Railroad Association has a history of providing support to J. R. Harris ES's after-school program. This donation may only be used for the intended purpose.

Reliant, an NRG Company	Community Relations	Back to School Events	\$11,676.79 In-Kind
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Reliant, an NRG Company, has donated school supplies to the Community Relations department valued at \$11,676.79 to be distributed to students across the district. Community Relations has identified the following hosting campuses to assist with distribution of supplies to nearby schools: Sam Houston Math, Science, and Technology Center; Furr HS; Kashmere HS; North Forest HS; Neff Early Learning Center; Lorenzo Early Childhood Center (ECC); and Bellfort ECC. This donation may only be used for the intended purpose.

Vivint Gives Back	Energized for Excellence The Rice School	Back to School	\$40,000.00 In-Kind
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Vivint Gives Back has made an in-kind donation valued at \$40,000.00 to Energized for Excellence and The Rice School. The donation of \$20,000.00 to each campus will be used to support a summer science, technology, engineering, and math (STEM) camp experience for participating students. This donation may only be used for the intended purpose.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
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Young Audiences, Inc., of Houston	Blackshear ES	Community Volunteer Day to Provide School Garden and Playground Refresh	\$20,000.00 In-Kind
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Young Audiences, Inc., of Houston has made an in-kind donation valued at \$20,000.00 to Blackshear ES. The purpose of the donation is to refresh the school's outdoor garden and playground. Through the donation, a community volunteer day will be scheduled for October 8, 2022, to: (1) Beautify and prepare the outdoor grounds, garden, and garden shed, including cleaning the tables and providing paint for the garden shed; (2) Refresh the playground area with safety mulch; and (3) Cover a mural artist's fees and supplies for a mural, including paint and brushes to lead a community mural. Young Audiences, Inc., of Houston will also provide water, lunch, tools, and shirts to volunteers. This donation may only be used for the intended purpose.

<u>Shoes That Fit</u>	<u>Elrod ES</u>	<u>Shoes for Students</u>	<u>\$5,010.00 In-Kind</u>
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Shoes That Fit has made an in-kind donation valued at \$5,010.00 to Elrod ES. The purpose of the donation is to provide 167 pairs of shoes to students. The students will be selected to receive shoes based on need and on a first-come, first-served basis. Among the donated shoes, 23 pairs will be set aside for prekindergarten students and 24 pairs will be set aside for each grade level, kindergarten–fifth grade. Shoes That Fit has a history of supporting HISD schools. This donation may only be used for the intended purpose.

<u>Botanical Interests</u>	<u>Nutrition Services Department/Food and Agriculture Literacy</u>	<u>Horticultural Supplies</u>	<u>\$20,000 In-Kind</u>
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Botanical Interests has donated a variety of seeds that will be used at the Food and Agriculture Literacy Center at Mykawa Farm during the 2022–2023 harvest season as well as distributed to interested HISD schools to be used in school gardens for fall and spring planting seasons. This donation may only be used for the intended purpose.

Total Value of Donations: ~~\$240,454.41~~ ~~\$245,464.41~~ **\$265,464.41**

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: ACCEPTANCE OF GRANT FUNDS IN SUPPORT OF DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS REQUIRED UNDER THE GRANTS

In accordance with board policy, all grant funds in aggregate of \$5,000 or more must be approved by the Houston Independent School District (HISD) Board of Education.

The attachment reflects a summary of grants awarded to HISD.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed grant funds for districtwide and school-specific programs and authorizes the superintendent of schools or designee to negotiate and execute contracts required under the grants, effective September 9, 2022.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Greater Houston Community Foundation	Austin High School (HS)	Payroll	\$89,000.00

The Greater Houston Community Foundation has awarded a grant to Austin HS in the amount of \$89,000.00 to support the Hess Learning for Life Partnership Program. The funds from this grant will pay the salary and benefits for the existing full-time equivalent (FTE) college access coordinator position during the 2022–2023 school year. Austin HS was chosen to benefit from the program as a part of the Hess Corporation's commitment to serve students in the Third Ward, Magnolia Park – Manchester, and Second Ward Complete Communities neighborhoods. This program aims to increase the positive factors in youths' lives and instill a commitment to learning while equipping students with the tools to transition and persevere through graduation and aspire for success in advanced vocational training or higher education and careers. The grant funds can only be used for the purpose intended.

Greater Houston Community Foundation	Yates HS	Payroll	\$67,250.00
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The Greater Houston Community Foundation has awarded a grant to Yates HS in the amount of \$67,250.00 to support the Hess Learning for Life Partnership Program. The funds from this grant will pay the salary and benefits for the existing FTE college and career readiness advisor position during the 2022–2023 school year. Yates HS was chosen to benefit from the program as a part of the Hess Corporation's commitment to serve students in the Third Ward, Magnolia Park – Manchester, and Second Ward Complete Communities neighborhoods. This program aims to increase the positive factors in youths' lives and instill a commitment to learning while equipping students with the tools to transition and persevere through graduation and aspire for success in advanced vocational training or higher education and careers. The grant funds can only be used for the purpose intended.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
National Endowment for the Arts (NEA)	Fine Arts Department	Payroll, Professional and Contracted Services, Supplies and Materials, and Other Operating Costs	\$50,000.00

The NEA has awarded the district an arts projects grant in the amount of \$50,000.00. The purpose of the grant is to implement a multi-faceted two-year professional development (PD) project designed to support principals and teachers in ten underserved schools by placing the arts at the center of their school culture. The grant will provide arts-integration PD for campus leaders and teachers as a natural driver for culturally responsive teaching (CRT), social and emotional learning (SEL), and a transdisciplinary educational approach. Campus leaders will develop and implement a strategic plan that expands their use of the arts and collectively addresses identified district needs and campus-specific goals. Through community partnerships with local arts organizations, the grant will provide support to implement campus strategic plans including focused PD and direct services to students. The ten schools are Thompson Elementary School (ES), Pugh ES, Brookline ES, Gross ES, Rodriguez ES, Bonner ES, De Chaumes ES, Ross ES, Scroggins ES, and R.P. Harris ES. The grant period is from July 1, 2022, to June 30, 2024. The grant funds can only be used for the purpose intended.

Texas A&M Engineering Experiment Station (TEES), a division of Texas A&M University System	Office of School Choice	Scholarships	\$30,000.00
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Texas A&M TEES, a division of Texas A&M University System, has selected the Houston Independent School District (HISD) to receive a High School Aerospace Scholar Pilot Award in the amount of \$30,000.00. The purpose of the grant is to encourage, and support selected high-school students who have been accepted into the online National Aeronautics and Space Administration (NASA) program. The program is designed for mentoring and to encourage underrepresented student populations in the district by offering support and pathways to study at any higher education institution. Through the grant, HISD will issue individual student engagement awards to eligible students. Students who successfully complete the NASA program and graduate from high school will receive \$1,000.00 scholarships if they provide evidence of enrollment and education-related expenditures incurred at a higher education institution. The grant period is from August 1, 2022, to June 30, 2023. The grant funds can only be used for the purpose intended.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Texas Department of Family and Protective Services (TDFPS)	Elementary and Curriculum Development	Payroll, Supplies and Materials, Other Operating Costs, and Capital Outlay	\$6,562,500.00

The TDFPS has awarded the district a five-year Texas Home Visiting (THV) Program Grant in the amount of \$6,562,500.00. The purpose of the grant is to provide educational and parenting instruction through direct home-visiting services to families with children ranging from three to five years of age within district boundaries. The overall goals of the THV program are to achieve the following: (1) improve maternal and child health, security, and well-being; (2) support healthy and safe homes for children; (3) boost positive parenting; (4) strengthen families of young children through caregiver support; (5) promote child development and school readiness; and (6) prevent child abuse and neglect, as well as other negative outcomes. Through the THV program, HISD is expected to annually impact 300 program-eligible primary caregivers and their children, three to five years of age, who reside within HISD boundaries. This will be the second time the district has received a five-year THV grant. The grant period is from September 1, 2022, to August 31, 2027. The grant funds can only be used for the purpose intended.

Texas Education Agency (TEA)	After School Programs	2022–2023 Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) Cycle 10 Year 5	\$1,500,000.00
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The TEA has awarded the district a 2022–2023 Nita M. Lowey 21st CCLC Cycle 10 Year 5 grant in the amount of \$1,500,000.00. The purpose of the grant is to create community learning centers that provide academic enrichment opportunities for children to meet state and local academic standards in core subjects. Each community learning center assists students outside of school hours to complement the student's regular academic program. The 21st CCLC funds will create and expand out-of-school-time (OST) programs at 10 HISD campuses that offer extended learning opportunities for children and their families. The 10 campuses participating in the grant are: Emerson ES, Fondren ES, Gallegos ES, Gregory-Lincoln Education Center, Law ES, Madison HS, Milne ES, Pleasantville ES, Pugh ES, and Wisdom HS. The grant is intended for the 2022–2023 academic school year. Each school will receive \$150,000.00 to implement the program for the grant period. The grant period is from August 1, 2022, to July 31, 2023. The grant funds can only be used for the purpose intended.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
TEA	After School Programs	2022–2023 Nita M. Lowey 21st CCLC Cycle 11 Year 2	\$1,700,000.00

The TEA has awarded the district a 2022–2023 Nita M. Lowey 21st CCLC Cycle 11 Year 2 grant in the amount of \$1,700,000.00. The purpose of the grant is to create community learning centers that provide academic enrichment opportunities for children to meet state and local academic standards in core subjects. Each community learning center assists students outside of school hours to complement the student's regular academic program. The 21st CCLC funds will create and expand OST programs at 10 HISD campuses that offer extended learning opportunities for children and their families. The 10 campuses participating in the grant are: Ashford ES, Attucks Middle School, Dogan ES, Foerster ES, Highland Heights ES, Hilliard ES, Seguin ES, Sugar Grove Academy, Whidby ES, and Washington HS. The grant is intended for the 2022–2023 academic school year. Each school will receive \$170,000.00 to implement the program for the grant period. The grant period is from August 1, 2022 to July 31, 2023. The grant funds can only be used for the purpose intended.

<u>Library of Congress</u>	<u>Secondary Curriculum and Development - Social Studies</u>	<u>Contracted Services, Supplies and Materials, Other Operating Costs</u>	<u>\$61,848.53</u>
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The Library of Congress has awarded HISD a Teaching with Primary Sources Program Continuation Grant in the amount of \$61,848.53. The HISD Social Studies Department will use the funds to continue implementing a program entitled Exploring Primary Sources in Ethnic Studies. Through the grant, the HISD Social Studies Department will implement professional development focused on the following: (1) increasing teachers' content knowledge in ethnic studies topics through the lens of local history; (2) building capacity of teachers to lesson plan and teach with primary sources through the inquiry design model; and (3) creating place-based local history inquiry lesson plans for ethnic studies classes using primary sources. Professional development, contracted services, supplies and materials, and other operating costs will be included in project activities. The grant period is from October 1, 2022, to September 30, 2023. The grant funds can only be used for the purpose intended.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
TEA	Booker T. Washington HS and The High School for The Engineering Professions	Payroll, Professional and Contracted Services, Other Operating Costs, and Capital Outlay	\$300,000.00

The TEA has awarded the district the 2022–2024 Booker T. Washington Grant for Booker T. Washington HS and The High School for The Engineering Professions. The amount of the grant is \$300,000.00. The purpose of the grant is to directly support the ongoing and future efforts related to the construction, design, student learning, and all associated costs for the upkeep of The Vision Project at Booker T. Washington HS and the High School for the Engineering Professions. The \$300,000.00 grant award is the first installment of two grants for a total of \$600,000.00 that will be awarded to assist with the completion of The Vision Project. The second installment will be awarded at a later date yet to be announced by TEA. The grant period is from July 13, 2022, to April 30, 2024. The grant funds can only be used for the purpose intended.

Region 4 Education Service Center (ESC)	Houston Independent School District (HISD)	Training, Products and Services	\$180,458.67
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Region 4 ESC has awarded a non-competitive 2022-2023 Region 4 School Support Grant in the amount of \$180,458.67 to HISD. The grant funds must be used for expenditures that include training fees, training materials, customized contracts, conference registrations, products, or other services from Region 4. Grant funds must be expended between August 1, 2022, and July 31, 2023. A final grant report, which will be provided electronically, is due by August 11, 2023. The grant funds can only be used for the purpose intended.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
<u>TEA</u>	<u>Interventions Office</u>	<u>Licenses for Tutoring Services</u>	<u>\$300,000.00</u>
<p>The TEA has awarded the district a Blended Learning Execution Grant in the amount of \$300,000.00. The purpose of the grant is to provide support to school districts in designing and implementing high-quality blended learning programs in math and other subjects through blended learning pilots. The grant program seeks to improve student mastery of Texas Essential Knowledge and Skills (TEKS) for students in prekindergarten through 8th grade. The grant funds will be used to purchase 15,000 software licenses for tutoring services. The grant period is from August 3, 2022, to April 30, 2024. The grant funds can only be used for the purpose intended.</p>			
<u>Burns and McDonnell Foundation</u>	<u>Red ES</u>	<u>Science, Technology, Engineering, and Math (STEM) Project Instructional Materials</u>	<u>\$5,000.00</u>
<p>The Burns and McDonnell Foundation has awarded a Burns and McDonnell STEM Grant to Red ES in the amount of \$5,000. Red ES will use the funds to purchase instructional materials to implement their STEM-Powered Success Project. The project will use a multidisciplinary, project-based approach to drive student engagement in STEM disciplines. The requested instructional materials are purpose-built classroom devices that are expected to operate not only for the 2022–2023 academic school year, but for several academic school years to come. The projected lifespan of the devices is up to five years. The grant funds can only be used for the purpose intended.</p>			
<p>Total Value of Grants: \$9,998,750.00 \$10,060,598.53 \$10,846,057.20</p>			

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Finance
Glenn Reed, Chief Financial Officer

SUBJECT: APPROVAL OF THE SEPTEMBER GENERAL FUND BUDGET AMENDMENT

A report on the status of the 2022–2023 budget has been completed. This report reflects budget amendments that require approval by the Houston Independent School District (HISD) Board of Education in accordance with state guidelines, as well as budget-neutral adjustments made by schools and departments for ratification by the board. Although this update reflects all known changes and recommendations, additional changes may be needed. This item requests authority to make adjustments, if necessary, for the September Budget Amendment.

General Fund:

Revenues: No change

Appropriations:

Carryover from prior year encumbrances is purchase orders and other obligations carried over from 2021–2022 and re-appropriated in 2022–2023. These obligations do not consume the current year budget as they will be reserved for encumbrances and fund commitments in the 2021–2022 Comprehensive Annual Finance Report.

Budget neutral amendments are budget transfers between functions and do not impact the bottom-line district budget. The total for this column is zero.

Other Financing Sources (Uses): No change

COST/FUNDING SOURCE(S): Adjustments to the budget will be appropriated as shown in the September Budget Amendment.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This item supports all four district goals and is aligned to all five core initiatives. In addition, it allows HISD to fulfill its purposes and strategic intent.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the September Budget Amendment reflecting fiscal adjustments to estimated appropriations for fiscal year 2022–2023, effective September 9, 2022.

Executive Summary**Purpose:**

Throughout the year campuses and departments move funds between functions within their budgets. The district also reviews the current budget and requests amendments to revenues and appropriations to the General Fund, Debt Service Fund, and Nutrition Services fund. Board Policy CE(LOCAL) states that functional amendments to the budget shall be summarized by fund by the budget office, presented to the board for ratification, and filed in accordance with established practice.

Prerequisites:**Board Meeting Requirements:**

The board considers and votes on the functional amendments for the General Fund, Debt Service Fund, and the Nutrition Services Fund. If approved the budget office will process the approved adjustments to the overall budget in all funds.

HOUSTON INDEPENDENT SCHOOL DISTRICT

STATEMENT OF OPERATIONS BY FUNCTION

GENERAL FUND

BUDGET AMENDMENT FISCAL YEAR 2022-2023 (as adjusted)

FOR September 30, 2022

	Approved Budget as of August 31, 2022	Carryover from Prior Year	Proposed Budget Amendments September 30, 2022	Budget Neutral Amendments September 30, 2022	Proposed Budget as of September 30, 2022
ESTIMATED REVENUES					
Local sources	\$ 1,900,655,772	-	-	-	1,900,655,772
State sources	190,733,783	-	-	-	190,733,783
Federal sources	71,905,107	-	-	-	71,905,107
Total estimated revenues	\$ 2,163,294,662	-	-	-	2,163,294,662
APPROPRIATIONS					
11 Instruction	\$ 1,169,899,142	2,560,927	-	(3,123,608)	1,169,336,461
12 Instructional resources and media services	17,137,084	-	-	413,199	17,550,283
13 Curriculum and Instructional Staff Development	36,236,934	3,120	-	172,531	36,412,584
21 Instructional leadership	27,548,857	38,172	-	(21,094)	27,565,935
23 School leadership	167,433,904	-	-	940,479	168,374,383
31 Guidance, counseling and evaluation services	73,492,342	-	-	38,685	73,531,026
32 Social work services	10,429,252	-	-	40,781	10,470,033
33 Health services	25,636,488	178	-	184,239	25,820,905
34 Student transportation	57,036,315	-	-	46,872	57,083,187
35 Food services	-	-	-	-	-
36 Co-Curricular/extracurricular activities	12,059,504	-	-	282,729	12,342,233
41 General administration	48,813,894	4,298	-	223,734	49,041,927
51 Plant maintenance and operations	223,546,945	55	-	263,582	223,810,582
52 Security and monitoring services	30,663,471	-	-	105,334	30,768,805
53 Data processing services	79,664,072	-	-	242,546	79,906,619
61 Community services	1,970,984	-	-	129,791	2,100,775
71 Debt Service	-	-	-	-	-
81 Facilities acquisition and construction	638,809	-	-	60,200	699,009
91 Contracted Instructional Services Between Public Schools	247,439,733	-	-	-	247,439,733
95 Juvenile justice alternative education programs	792,000	-	-	-	792,000
97 Tax reinvestment zone payments	68,625,372	-	-	-	68,625,372
99 Tax appraisal and collection	16,108,790	-	-	-	16,108,790
Total estimated appropriations	\$ 2,315,173,892	2,606,750	-	-	2,317,780,643
Excess (deficiency) of estimated revenues over (under) appropriations	\$ (151,879,230)	(2,606,750)	-	-	(154,485,981)
OTHER FINANCING SOURCES (USES)					
Proceeds from the sale of capital leases	\$ -	-	-	-	-
Transfers-in	20,000,000	-	-	-	20,000,000
Transfers-out	(16,386,200)	-	-	-	(16,386,200)
Total other financing sources (uses)	\$ 3,613,800	-	-	-	3,613,800
Net change before anticipated unspent funds	(148,265,430)				(150,872,181)
Anticipated unspent funds	70,000,000				70,000,000
Net Change	(78,265,430)				(80,872,181)
Beginning Fund Balance July 1, 2022 ⁽¹⁾	899,720,686				902,327,436
Projected Ending Fund Balance June 30, 2023	821,455,256				821,455,256
Nonspendable Fund Balance	20,562,375				20,562,375
Committed Fund Balance	97,481,219				97,481,219
Assigned Fund Balance ⁽²⁾⁽³⁾	147,088,893				147,088,893
Unassigned Fund Balance ⁽³⁾	556,322,769				556,322,769

(1) Fund balances will be updated once the Annual Comprehensive Financial Report is complete.

(2) Reflects liquidation of carryover encumbrances.

(3) Unspent funds at the end of 2022-2023 will flow into the assigned fund balance (Instructional Stabilization) or the unassigned fund balance

CAMPUS AND DEPARTMENT TRANSFERS BY FUNCTION**FOR September 30, 2022**

Function	Function Description	Budget Amendment	Campus Funds	Department Funds
11	Instruction	(\$3,123,608)	(\$3,148,608)	\$25,000
12	Instructional resources and media services	\$413,199	\$413,199	(\$0)
13	Curriculum and Instructional Staff Development	\$172,531	\$81,364	\$91,167
21	Instructional leadership	(\$21,094)	\$0	(\$21,094)
23	School leadership	\$940,479	\$847,718	\$92,761
31	Guidance, counseling and evaluation services	\$38,685	\$296,313	(\$257,628)
32	Social work services	\$40,781	\$111,581	(\$70,800)
33	Health services	\$184,239	\$184,417	(\$178)
34	Student transportation	\$46,872	\$0	\$46,872
35	Food services	\$0	\$0	\$0
36	Co-Curricular/extracurricular activities	\$282,729	\$282,729	\$0
41	General administration	\$223,734	\$0	\$223,734
51	Plant maintenance and operations	\$263,582	\$553,182	(\$289,600)
52	Security and monitoring services	\$105,334	\$90,359	\$14,975
53	Data processing services	\$242,546	\$228,546	\$14,000
61	Community services	\$129,791	(\$1,000)	\$130,791
71	Debt Service	\$0	\$0	\$0
81	Facilities acquisition and construction	\$60,200	\$60,200	\$0
		(\$0)	(\$0)	\$0

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Finance
Glenn Reed, Chief Financial Officer

**SUBJECT: RATIFICATION OF USE OF SELF-INSURANCE RECOVERY FUND
FOR MEYERLAND PERFORMING & VISUAL ARTS MIDDLE SCHOOL**

On May 18, 2022, fires were set in the boys' first- and second-floor restrooms of Meyerland Performing and Visual Arts Middle School (MS). Blackmon Mooring was contacted to clean heavy soot damage throughout the school.

This agenda item seeks ratification by the Houston Independent School District (HISD) Board of Education to use the Self-Insurance Recovery Fund (SIRF) to fund the clean-up.

COST/FUNDING SOURCE(S): The cost of this action will not exceed \$152,197.86 and will be paid from the SIRF for insurance-related damages.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
SIRF	1999010000	1040824000	AD51990000000000	6299000000	N/A	\$152,197.86

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action. It also helps to ensure students' health, safety, and well-being, and helps to increase organizational efficiency.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education ratifies use of the SIRF for Meyerland Performing and Visual Arts MS, effective September 9, 2022.



HISD

Houston Independent School District
 Risk Management Department
 6351 Pinemont Drive Rt. 1 Suite 219
 Houston, TX 77092-3205
 Telephone: 713-556-9225 / Fax: 713-556-9244

EXECUTIVE SUMMARY

RATIFICATION FOR USE OF THE SELF-INSURANCE RECOVERY FUND (SIRF) TO FUND THE CLEANUP OF HEAVY SOOT DAMAGE AT MEYERLAND PERFORMING & VISUAL ARTS MIDDLE SCHOOL

DEPARTMENT REQUESTOR

CANDICE WILSON, SR. MANAGER, RISK MANAGMENT

BACKGROUND/GENERAL INFORMATION

- What's Covered:** The Self-Insurance Recovery Fund (SIRF) was established to assist schools and departments with unexpected losses too large for their budgets, and to provide a ready source of funds in the event of a major property loss so that the district can immediately take necessary actions to resume operations. Risk Management reviews all requests for use of the SIRF. Any loss with payments in excess of \$100,000 requires the approval of the Board of Education.
- Event:** On Wednesday, May 18, 2022, Meyerland Performing & Visual Arts Middle School reported fire damage on the first- and second-floor boys' restrooms. The fire was started by a student. Restoration services were called in to clean heavy soot damage throughout the school.
- Cost:** The cost of this action will not exceed \$153,000.00 and will be paid from the SIRF for insurance-related damages. The \$5,000 deductible is not applicable to fire damage.
- Vendor(s):** Proposal price(s):
 Blackmon Mooring (cleanup)- \$152,197.86

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Community Engagement
Max Moll, Chief Community Engagement Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
BBB(LOCAL), BOARD MEMBERS: ELECTIONS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy BBB(LOCAL), *Board Members: Elections*.

RATIONALE

Recommended changes to Board Policy BBB(LOCAL), *Board Members: Elections*, are to update the lists of years in which elections shall be held and to remove the single member district residency requirement for voters.

A copy of BBB(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy BBB(LOCAL), *Board Members, Elections*, on second reading, effective September 9, 2022.

BOARD MEMBERS
ELECTIONS

BBB
(LOCAL)

Membership

The Board shall consist of nine members.

Method of Election

Board members shall be elected by single-member districts.

Election Date

General election of Board members shall be on the November uniform election date.

**Terms and Election
Schedule**

Board members shall be elected for four-year terms, with elections conducted biennially, as follows:

Districts II, III, IV,
and VIII

The election for single-member districts II, III, IV, and VIII shall be held in ~~2019~~, 2023, 2027, 2031, and in four-year intervals thereafter.

Districts I, V, VI, VII,
and IX

The election for single-member districts I, V, VI, VII, and IX shall be held in ~~2021~~, 2025, 2029, 2033, and in four-year intervals thereafter.

Method of Voting

Majority Vote

To be elected, a candidate must receive a majority of the votes cast for the single-member district.

**~~Voter Residency
Requirement~~**

~~A person must have resided in the single member district 30 days prior to voting in an election.~~

Effective Date

This policy shall be effective as of the adoption date, ~~October 12,~~
2018.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Community Engagement
Max Moll, Chief Community Engagement Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
BBBC(LOCAL), ELECTIONS: CAMPAIGN FINANCE—SECOND
READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy BBBC(LOCAL), *Elections: Campaign Finance*.

RATIONALE

The recommended changes to Board Policy BBBC(LOCAL), *Elections: Campaign Finance*, are to use gender-neutral terminology and to include email as a method for electronic filing of campaign reports.

A copy of BBBC(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy BBBC(LOCAL), *Elections: Campaign Finance*, on second reading, effective September 9, 2022.

ELECTIONS
CAMPAIGN FINANCE

BBBC
(LOCAL)

Each candidate who has an opponent in a Board member election and each political committee active in such an election shall file with the Board Secretary, through the Office of Board Services, sworn statements listing all contributions received and all expenditures made by the candidate and ~~his or her~~ their treasurer and assistant treasurer.

These statements shall be submitted for the period specified on the appropriate days as set forth in Chapter 254 of the Election Code. No contribution shall be accepted nor expenditure made until a campaign treasurer has been designated.

Statements filed by the treasurer of a political committee shall list all contributions received and expenditures made by the committee. Each statement shall include the:

- Dates and amounts of all contributions and loans received;
- Full name and complete address of each person from whom money or any other thing of value in an aggregate amount of more than \$50 was received or borrowed;
- Date and amounts of all expenditures, loans made, or debts incurred; and
- Full names and complete addresses of all persons to whom any expenditures or loans of more than \$50 were made or debt of expenditures, loans, and debts were incurred.

Different reporting requirements may apply if the candidate intends not to exceed \$500 in political contributions or political expenditures in the election.

Reporting Methods

In accordance with state law, campaign contribution and expenditure reports may be filed by first class U.S. Mail, ~~or common or contract carrier, or personal delivery, or email, or electronic filing.~~ The District shall provide for the electronic filing of campaign contribution and expenditure reports on its website. The report shall be made available to the public as specified in BBBC(LEGAL).

~~The District shall develop regulations and procedures for electronic filing of reports, which will be kept on file in the Office of Board Services. If the report is filed electronically, Board Services shall issue an electronic receipt for the report to the person filing the report.~~

**Contributions from
E-Rate Vendors**

In the case of campaign funds donated by an E-Rate vendor, refer to governance provided at CAA.

Effective Date

This policy shall be effective as of the adoption date, ~~October 12, 2018.~~

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Community Engagement
Max Moll, Chief Community Engagement Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
BBE(LOCAL), BOARD MEMBERS: AUTHORITY—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves proposed revisions to Board Policy BBE(LOCAL), *Board Members: Authority*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

TASB recommends changes to Board Policy BBE(LOCAL), *Board Members: Authority*, to:

- Reflect House Bill 628 regarding board members' access to information;
- Add information to the section Requests for Records;
- Add the section Confidentiality;
- Update the section Referring Complaints; and
- In accordance with Senate Bill 1566, to explain that responses to board member requests will be within time frames required by law and add the section Visits to District Facilities.

In addition, the district administration recommends using gender-neutral terminology and adding an effective date.

A copy of BBE(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy BBE(LOCAL), *Board Members: Authority*, on second reading, effective September 9, 2022.

BOARD MEMBERS
AUTHORITY

BBE
(LOCAL)

Board Authority

The Board has final authority to determine and interpret the policies that govern the schools and, subject to the mandates and limits imposed by state and federal authorities, has complete and full control of the District. ~~Official~~ Board action shall be taken only in meetings that comply with the Open Meetings Act. [See BE (LEGAL)]

**Transacting
Business**

When a proposal is presented to the Board, ~~the Board shall hold a discussion shall be held and reach~~ a decision ~~reached~~. Although there may be dissenting votes, which are ~~made~~ a matter of public record, each Board decision shall be an action by the whole Board binding upon each member.

**Individual Authority
for Committing the
Board**

Board members as individuals shall not exercise authority over the District, its property, or its employees; ~~however, individual Board members shall have the right to seek information from District records and employees in accordance with this policy. Except for appropriate duties and functions of the Board President, an individual member may act on behalf of the Board only with the express authorization of the Board. Without such authorization, no individual member may commit the Board on any issue. [See BDAA]~~

~~Committing the
Board~~

~~An individual member may act on behalf of the Board only with the official express authorization of the Board. Without such authorization, no individual member may commit the Board on any issue.~~

**Individual Access to
Records Information**

~~An individual Board members, acting in their an official capacity, meaning all duties of office including administrative decisions or actions, shall have access the right to any records seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including existing reports and internal correspondence information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. [See GBA]~~

Limitations

~~If a Board member is not acting in an official capacity, the Board member has no greater right to District records than a member of the public.~~

~~An individual Board members shall not have access to personally identifiable confidential student records unless the member is acting in an official capacity and has a legitimate educational interest in the records that properly may be withheld from members of the general public only on a need-to-know basis and in accordance with policies FL(LEGAL) and (LOCAL).~~

~~A Board member who is denied access to a record under this provision may ask the Board to determine whether the record should~~

BOARD MEMBERS
AUTHORITY

BBE
(LOCAL)

be provided or may file a request under the Public Information Act.
[See GBAA]

Confidentiality

At the time Board members are provided access to confidential records, the Superintendent or other District employee shall advise them of their responsibility to maintain the confidentiality requirements.

Requests for
Records

An individual Board member shall seek access to records or request copies of records from the Superintendent or other designated custodian of records, who shall respond within the time frames required by law. When a custodian of records other than the Superintendent provides access to records or copies of records to an individual Board member, the provider shall inform the Superintendent of the records provided.

In accordance with law, the District shall track and report any requests under this provision including the cost of responding to one or more requests by any individual Board member for 200 or more pages of material in a 90-day period.

Requests for
Reports

No individual members shall not direct or require District employees to prepare reports derived from an analysis of information in existing District records or to create a new record compiled from information in existing District records. [See also BE(LOCAL)] Directives to the Superintendent regarding the preparation of reports shall be by:

Directives to the Superintendent regarding the preparation of reports shall be by:

1. Board action [see also BE(LOCAL)];
2. Request of an individual Board member made in a Board meeting after discussion by the Board as a whole; or
3. Written request of an individual Board member.

Confidentiality

At the time a Board member is provided access to records or reports that are confidential or otherwise not subject to public disclosure [see GBA], the Superintendent or other District employee shall advise the Board member of the responsibility to comply with confidentiality requirements and the District's information security controls.

Referring
Complaints

If citizens employees, parents, students, or other members of the public bring concerns or complaints to an individual Board member, he or she the member shall refer them to the Superintendent or designee, who shall proceed according to the appropriate applicable

BOARD MEMBERS
AUTHORITY

BBE
(LOCAL)

complaint policy. [See (LOCAL) policies at DGBA, FNG, BED and GF]

When ~~re~~ the concern or complaint directly pertains to the Board's own actions or policy, for which there is no administrative remedy, ~~it the Board member may also request that the issue be appropri-~~
~~ately considered for placement~~ placed on the agenda.

Complaint Against a
Board Member

A person affected by any activity of a Board member may register ~~file~~ a complaint with the Board President of the Board, or in the case of a complaint involving the Board President, with the Board First Vice- President of the Board.

The Board President or Board First Vice- President shall act to resolve the complaint and may utilize the services of an experienced, trained mediator.

The ~~person individual~~ who initiated the complaint shall be advised of the resolution of ~~his or her~~ the complaint.

Visits to District
Facilities

A Board member shall adhere to any posted requirements for visitors to first report to the main office of a District facility, including a school campus. Visits during the school or business day shall not be permitted if their duration or frequency interferes with the delivery of instruction or District operations. [See also GKC]

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Community Engagement
Max Moll, Chief Community Engagement Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
BBF(LOCAL), BOARD MEMBERS: ETHICS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy BBF(LOCAL), *Board Members: Ethics*.

RATIONALE

The recommended change to Board Policy BBF(LOCAL), *Board Members: Ethics*, is to remove the reference to BBF(EXHIBIT), which does not exist.

A copy of BBF(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy BBF(LOCAL), *Board Members: Ethics*, on second reading, effective September 9, 2022.

BOARD MEMBERS
ETHICS

BBF
(LOCAL)

Code of Ethics

As a member of the Board, I shall promote the best interests of the District as a whole, and, to that end, I shall adhere to the following educational and ethical standards:

- I shall be fair, just, and impartial in all my decisions and actions.
- I shall avoid the appearance of conflict of interest and the appearance of impropriety. [See CAA(LOCAL)]
- I shall be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I shall base my actions around the foundation of the District's legal and ethical policies and procedures, including bringing about desired changes through legal and ethical means, consistently upholding and enforcing all laws, State Board of Education rules, and court orders pertaining to schools and the District.
- I shall make decisions in terms of what is best for the educational welfare of all students in the District, regardless of an individual's age, race, color, ancestry, national origin, sex, handicap or disability, marital status, religion, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression.
- I shall recognize that decisions must be made by the Board as a whole and make no personal promise or take private action that may compromise the Board, the District, my performance, or my responsibilities.
- I shall focus my attention on fulfilling the Board's responsibilities of policy making, goal setting, planning, and evaluation, and shall insist on regular and impartial evaluation of all staff members.
- I shall support and protect school personnel in the proper performance of their duties who are acting in accordance with federal, state and local laws, Board policy, or other applicable criteria.
- I shall hold confidential all matters that, if disclosed, may needlessly injure the District, individuals, or the schools, and respect the confidentiality of information that is privileged under applicable law.

BOARD MEMBERS
ETHICS

BBF
(LOCAL)

- I shall diligently prepare for and attend all regularly scheduled Board meetings insofar as possible and shall ensure I become informed concerning the issues to be considered at those meetings.
- I shall avoid personal involvement in activities the Board has delegated to the Superintendent.
- I shall endeavor to make decisions only after full discussion at publicly held Board meetings, rendering all decisions based on the available facts rather than supposition, opinion, or public favor. I shall share my views while working for consensus.
- I shall refuse to surrender my judgment to individuals or special groups.
- I shall encourage the free expression of opinion by all Board members and shall be responsive to the community by seeking its involvement in District affairs and by communicating the priorities and concerns of students, staff members, parents, teachers, and all elements of the community.
- I shall truthfully communicate to Board members and the Superintendent, at appropriate times, expressions of public reaction to Board policies and school programs.
- I shall seek continuing education that will enhance my ability to fulfill my duties effectively; including becoming informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by state and national school board associations.
- I shall refrain from using my Board position for personal or partisan gain.
- As a Board member, I shall remember always that I must remain focused on the educational welfare of all the students attending the public schools, and the prudent and accountable use of District resources.

~~Board member agreement to the standards herein shall be documented and agreed upon by his or her signing of BBF(EXHIBIT)..~~

Effective Date

This policy shall be effective as of the adoption date.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Community Engagement
Max Moll, Chief Community Engagement Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
BBG(LOCAL), BOARD MEMBERS: COMPENSATION AND
EXPENSES—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy BBG(LOCAL), *Board Members: Compensation and Expenses*.

RATIONALE

The recommended changes to Board Policy BBG(LOCAL), *Board Members: Compensation and Expenses*, are to update the list of entities for which board member travel may be approved, the guidelines for expense reimbursement, and the accommodations provided to board members by the district.

A copy of BBG(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the recommended changes to Board Policy BBG(LOCAL), *Board Members: Compensation and Expenses*, on second reading, effective September 9, 2022.

BOARD MEMBERS
COMPENSATION AND EXPENSES

BBG
(LOCAL)

Board Travel

Education-related meetings, functions, and activities of, or sponsored by, the following entities ~~are~~ may be approved for travel at the expense of the District within budgeted limits:

1. National School Boards Association (NSBA)
2. Texas Association of School Boards (TASB)
3. ~~National Organization for Legal Problems of Education~~
4. ~~3.~~ International Baccalaureate of North America (IBNA)
5. ~~4.~~ American Personnel and Guidance Association American Counseling Association (ACA)
6. ~~5.~~ Houston Independent School District
7. ~~6.~~ Council of the Great City Schools (CGCS)
8. ~~7.~~ Texas Business and Education Coalition (TBEC)
9. ~~8.~~ Congressional Black Caucus (CBC)
10. ~~9.~~ National Alliance of Black School Educators (NABSE)
11. ~~Legislature-related activities in Austin~~
12. ~~10.~~ Texas Alliance of Black School Educators (TABSE)
13. ~~11.~~ International Reading Association (IRA)
14. ~~12.~~ Association for Supervision and Curriculum Development (ASCD)
15. ~~13.~~ American Association of School Administrators (AASA)
16. ~~14.~~ National Association ~~for~~ of Bilingual Educators (NABE)
17. ~~15.~~ Texas Association ~~of~~ for Bilingual ~~Educators~~ Education (TABE)
18. ~~16.~~ Texas Computer Education Association (TCEA)
19. ~~17.~~ American Association of School Personnel Administrators (AASPA)
20. ~~18.~~ Council for Exceptional Children (CEC)
21. ~~19.~~ National Association of Latino Elected and Appointed Officials (NALEO)
22. ~~National Coalition of Essential Schools~~
23. ~~20.~~ Council of Urban Boards of Education (CUBE)

BOARD MEMBERS
COMPENSATION AND EXPENSES

BBG
(LOCAL)

~~24.21. National Organization of Black Council of School Board Members~~

~~25. Texas Association of Partners in Education~~

~~22. Congressional Hispanic Caucus (CHC)~~

~~23. Edunomics Lab~~

~~24. Center for Reform of School Systems (CRSS)~~

~~25. Mexican American School Board Association (MASBA)~~

~~26. Gulf Coast Area Association of School Boards~~

~~27. Leadership ISD~~

~~28. Any approved TASB provider~~

~~29. School Board Partners~~

~~26-30. Community Voices for Public Education~~

Other travel may be approved by the President of the Board. The Vice-President shall be responsible for approving other travel requested by the President. The Board shall have final responsibility in determining compliance with this policy.

**Expense
Reimbursement**

Travel for the Board of Education shall adhere to the following guidelines:

1. Annually, a travel budget for the Board shall be established as part of the budget planning process and shall be budgeted in the General Fund as part of the Board Services Board Trustee travel account.
2. The Board travel budget established as part of the budget planning process shall be divided equally among the Board. The travel allocation for each Board Trustee shall reimburse all out-of-District travel expenditures, including airfare, registration fees, mileage reimbursement, car rental, hotel charges, meal reimbursement, ~~telephone calls,~~ and airport parking. For all travel taken, Board Trustees shall file a travel statement with receipts accounting for travel amounts actually expended. The travel allocation may be also used for in-District travel expenditures.
3. All costs due to cancellation of trips, which cannot be refunded, or additional costs associated with the change of travel arrangements, shall be charged to the allocated travel budget available to each Board Trustee ~~unless deemed an emergency by the Board President.~~

BOARD MEMBERS
COMPENSATION AND EXPENSES

BBG
(LOCAL)

4. The following travel costs shall be budgeted separately and shall not be allocated against the Board's annual travel allocation:
 - a. Travel costs incurred on trips for state and federal legislative matters;
 - b. Meetings with TEA;
 - c. Travel costs incurred in representing the District as the Board-appointed delegate representative to TASB; and
 - d. Other designated representation approved by the Board President.
5. ~~Travel accounts shall be maintained by the Chief Financial Officer who will submit quarterly travel reports to the Board.~~
- 6.5. Unused funds at the end of the fiscal year shall revert to the District's General Fund ~~undesignated fund~~ balance. Expenses exceeding an individual Trustee's share of the travel budget shall be borne by that Trustee individually.

~~The Board President shall have the use of a national credit card for expenses incurred in accordance with this policy.~~

Accommodations

The District shall furnish the Board a place to hold regular and special meetings. The Board shall determine the seating arrangements, times, dates, and structure of the meetings at the first regular meeting in January of each year.

Each Trustee shall be furnished with a desk, mobile telephone, district-issued electronic device such as a tablet and/or laptop, and a gathering place to meet with others, as well as a parking space at the Central Administration Office.

The Supervisor-supervisor of the Board Services Office shall report directly to the Board through the Board President on all assigned responsibilities and duties related to the functions of the Board as a governmental body.

The Supervisor-supervisor of the Board Services Office shall provide reasonable personal professional assistance and services to Board members in the conduct of business directly related to their responsibilities and obligations as District officials. In all matters related to administrative functions, the Supervisor-supervisor of the Board Services Office shall report to the Superintendent's designee.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Community Engagement
Max Moll, Chief Community Engagement Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY BDAA(LOCAL), OFFICERS AND OFFICIALS: DUTIES AND REQUIREMENTS OF BOARD OFFICERS—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves proposed revisions to Board Policy BDAA(LOCAL), *Officers and Officials: Duties and Requirements of Board Officers*.

RATIONALE

Changes are recommended to reflect practice, to include an effective date, and to use current *Policy On Line* formatting style.

A copy of BDAA(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy BDAA(LOCAL), *Officers and Officials: Duties and Requirements of Board Officers*, on second reading, effective September 9, 2022.

OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAA
(LOCAL)

Board Officers

At the first regular meeting each January, the Board shall reorganize, electing its officers for one-year terms.

The officers of the Board shall consist of a President, a First Vice President, a Second Vice President, a Secretary, and an Assistant Secretary who shall be members of the Board. Officers shall be elected by majority vote of the members present and voting.

Vacancy

A vacancy among officers of the Board shall be filled by majority action of the Board.

Term And Duties

Board officers shall serve for a term of one year or until a successor is elected. Officers may succeed themselves in office. Each officer shall perform any legal duties of the office and other duties as required by action of the Board.

President

In addition to the duties required by law, the President of the Board shall:

1. Preside at all Board meetings unless unable to attend.
2. Have the right to discuss, make motions and resolutions, and vote on all matters coming before the Board.
3. Secure the resolution of complaints concerning Board members.
4. Maintain order at meetings and inform the audience that no demonstrations shall be permitted; recess any meeting to clear the Boardroom at any time if necessary to maintain order.
5. Oversee and report to the Board on the Superintendent's compliance with the monitoring system found in policy AF (LOCAL).

First Vice President

The First Vice President of the Board shall:

1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.
2. Become President only upon being elected to the position.

Second Vice President

The Second Vice President of the Board shall:

1. Act in the capacity and perform the duties of the First Vice President of the Board in the event of the absence or incapacity of the First Vice President.
2. Become First Vice President only upon being elected to the position.

OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAA
(LOCAL)

Secretary

The Secretary of the Board shall:

1. Ensure that an accurate record ~~is kept~~ of the proceedings of each Board meeting is kept and maintained by Board Services.
2. ~~Ensure that notices of Board meetings are posted and sent as required by law.~~
- 3-2. In the absence of the President, First Vice President and Second Vice President, call the meeting to order and act as presiding officer.
- 4-3. Sign or countersign documents as directed by action of the Board.

Assistant Secretary

The Assistant Secretary shall act as the Secretary in the absence of the Secretary and shall perform all duties and exercise all functions of the Secretary.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Finance
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
BDAE(LOCAL), OFFICERS AND OFFICIALS: DUTIES AND
REQUIREMENTS OF DEPOSITORY—SECOND READING**

This item is being updated based on an outdated board policy related to cash deposits, removing the deposit of funds into neighborhood depositories by employees.

RATIONALE

District employees do not take deposits to banks. The district has a board-approved armored car service that performs the duties of collecting and transporting funds for deposit into the district's financial institution.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy BDAE(LOCAL) on second reading, effective September 9, 2022.

OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF DEPOSITORY

BDAE
(LOCAL)

**Neighborhood
Depositories**

~~Funds for the food service department, stadia, and certain activities may be deposited in neighborhood banks in Harris County, provided such banks are acceptable depositories and approved by the Board. The amount of such funds shall be determined by the District.~~

Selecting a
Depository

The Superintendent or designee shall have the authority to determine the method of selecting a depository in accordance with BDAE(LEGAL).

Allowable Collateral

Eligible securities for collateralization of deposits are those defined as "eligible securities" by the Public Funds Collateral Act.

Monitoring
Collateral Adequacy

The District shall require monthly reports with market values of pledged securities from all financial institutions with which the District has collateralized deposits. The investment officers shall monitor adequacy of collateralization levels to verify market values and total collateral positions.

Release of Pledged
Securities

The investment officer or designee shall approve in writing the release or substitution of any securities pledged to the District that are being held by any organization.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Community Engagement
Max Moll, Chief Community Engagement Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY BDD(LOCAL), BOARD INTERNAL ORGANIZATION: ATTORNEY—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves proposed revisions to Board Policy BDD(LOCAL), *Board Internal Organization: Attorney*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends changes to Board Policy BDD(LOCAL), *Board Internal Organization: Attorney*, to:

- Document that the district's Office of Legal Services is under the direction of the superintendent;
- State that the board has final authority to retain outside counsel, and that the services provided by and fees paid for outside counsel shall be set forth in writing;
- Strengthen the wording regarding staff requests for legal advice; and
- Include the board president in the list of individuals who may seek advice or information from the district's attorney, ensuring the board has a point of contact with legal counsel even when the board has not named a specific board designee for this purpose.

A copy of BDD(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy BDD(LOCAL), *Board Internal Organization: Attorney*, on second reading, effective September 9, 2022.

BOARD INTERNAL ORGANIZATION
ATTORNEY

BDD
(LOCAL)

In-House Counsel

The Superintendent shall employ an attorney or attorneys in the Office of Legal Services, as necessary, to serve as the District's in-house counsel and representative in matters requiring legal services. The Office of Legal Services shall be in the direction of the Superintendent. The Superintendent shall establish protocols for channeling staff requests for legal advice from the in-house counsel. [See BJA(LOCAL)]

Special Counsel to the Board Attorneys

The Board or Board's designee shall appoint an attorney or attorneys to serve as Special Counsel to the Board to advise on legal matters affecting Board members and provide representation and advice at Board meetings. [See BJA(LOCAL)]

The attorney or attorneys shall be responsible directly to the Board but shall be required to work with the Office of Legal Services, and other administrative staff, and outside counsel. Procedures shall be established to ensure coordination of all services in accordance with the best interests of the District.

Settlement Authority

The Board supports promoting the efficient operation of District business management processes. Accordingly, the Board authorizes the Superintendent or Superintendent's designee to approve the settlement of Workers Compensation subrogation claims, and property damage claims, without Board approval, for matters less than \$5,000. The Superintendent shall develop a regulation to facilitate this process.

Outside Counsel

The Board shall have final authority to retain outside counsel. In consultation with the Superintendent, the District's inhouse counsel may make recommendations to the Board regarding retention of an attorney or attorneys to represent the District in legal matters. Services to be performed and reasonable fees and expenses to be paid by the District to outside counsel shall be set forth in writing between the Board and the attorney or attorneys.

When seeking advice or information from the District's outside counsel, individual Board members shall channel legal inquiries through the District's in-house counsel, Superintendent, Board President, or Board's designee, as appropriate.

A staff request for legal advice from the District's outside counsel must be submitted through the District's in-house counsel or Superintendent.

Report of Legal Advice

Advice from legal counsel shall be reported to the Board upon request of the Board or when deemed necessary by the District's in-house counsel, Superintendent, Board President, or Board's designee.

BOARD INTERNAL ORGANIZATION
ATTORNEY

BDD
(LOCAL)

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Community Engagement
Max Moll, Chief Community Engagement Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
BF(LOCAL), BOARD POLICIES—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves proposed revisions to Board Policy BF(LOCAL), *Board Policies*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

Recommended changes to Board Policy BF(LOCAL), *Board Policies*, are to:

- Reinforce that, at each policy code, the legally referenced policy must be read together with the local policy to further a full understanding of a topic;
- State that the terms board member and trustee are used interchangeably throughout the local policy manual, without any intent to distinguish between the terms;
- State that newly enacted law is applicable when effective;
- Remove community citizens from the list of policy initiators (because ideas from members of the community should be routed through their elected representatives);
- Delete reference to the practice of distributing copies of the policy manual throughout the district; and
- Reinforce that a district's legally referenced policies are not adopted by the board.

A copy of BF(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy BF(LOCAL), *Board Policies*, on second reading, effective September 9, 2022.

BOARD POLICIES

BF
(LOCAL)

Within the context of current law, the District shall be guided by Board-adopted written policies that are given appropriate distribution and are accessible to staff members, parents, students, and community residents.

Organization

Legally referenced policies contain provisions from federal and state statutes and regulations, case law, and other legal authority that together form the framework for local decision making and implementation. Policy statements that cite court cases or attorney general opinions stand only for the specific statements in the policy and do not encompass any other statements, inferences, or conclusions in the cited authority.

Legally referenced policies are not approved by the Board.

At each policy code the legally referenced policy and the Board-adopted local policy must be read together to further a full understanding of a topic.

Terms

The terms "Trustee" and "Board member" are used interchangeably in the local policy manual. Both terms are intended to reflect all the duties and obligations of the office.

Harmony with Law

Newly enacted law is applicable when effective. No policy or regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable law.

Severability

If any portion of a policy or its application to any person or circumstance is found to be invalid, that invalidity shall not affect other provisions or applications of policy that can be given effect without the invalid provision or application; and to this end the provisions of this policy manual are declared to be severable.

Policy Development

Policies and policy amendments may be initiated by the Superintendent, Board members, or school personnel, or community citizens, but generally shall be recommended for the Board's consideration by the Superintendent.

Official Policy Manual

~~The Board shall designate one copy of the local policy manual as the official policy manual of the District~~ is *Policy On Line*, which is hosted by the Texas Association of School Boards (TASB) at <https://pol.tasb.org/Home/Index/592/>. In the time between approval of new, changed, or deleted documents and TASB's publication of them in *Policy On Line*, the updates are available on the District's website under Recently Updated Governance Documents at <https://www.houstonisd.org/Page/38486> and <https://www.houstonisd.org/site/default.aspx?PageID=111699>. The official copy shall be kept in the Policy Administration Department, and the Superintendent or designee shall be responsible for its accuracy and integrity. District's Policy Management staff coordinate with TASB when

BOARD POLICIES

BF
(LOCAL)

there are updates to Policy On Line and shall maintain a historical record of the District's policy manual.

**Adoption And
Amendment**

Proposed local policies or amendments introduced and recommended to the Board at one meeting shall not be adopted until a subsequent meeting. Emergency adoption, however, may occur in one meeting if circumstances demand an immediate response.

Local policies become effective upon Board adoption or at a future date designated by the Board at the time of adoption.

Exception

In instances where nonsubstantive changes to local Board policy are necessary, the Board grants to the Superintendent or a designee authority to make such changes without prior Board approval. The Board shall be notified of such changes and shall have the opportunity to redirect such changes for Board approval.

"Nonsubstantive" changes are defined as minor modifications to policy text that do not alter the meaning or intent of the policy. Such changes include, but are not limited to:

1. Updates to reflect the names of individuals who are specifically named as holding certain District positions such as the Title IX and ADA/Section 504 coordinator.
2. Updates to reflect actions previously approved by the Board, for example, as the result of reorganization.

TASB Localized
Updates

After Board review of legally referenced policies and adoption of local policies, the new material shall be incorporated into the official policy manual ~~and into other localized policy manuals maintained by the District. If anyone makes a copy of the policy manual and discrepancies occur between different copies of the manual distributed throughout the District,~~ the version contained in the official policy manual shall be regarded as authoritative.

[See also BP(LOCAL) regarding District procedures and administrative practices reflected in administrative regulations.]

Effective Date

This policy shall be effective as of the adoption date. .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Community Engagement
Max Moll, Chief Community Engagement Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY BJCF(LOCAL), SUPERINTENDENT: NONRENEWAL—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves proposed revisions to Board Policy BJCF(LOCAL), *Superintendent: Nonrenewal*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

TASB recommends changes to Board Policy BJCF(LOCAL), *Superintendent: Nonrenewal*, to:

- Affirm that decisions will not be based on protected employee characteristics and to better align the list of protected characteristics with those in legal precedent regarding freedom from discrimination, harassment, and retaliation;
- Make the list of reasons for nonrenewal consistent with DFBB(LOCAL), *Term Contracts: Nonrenewal*;
- Add the section No Hearing for procedures if a superintendent does not request a hearing; and
- Change school property to district property.

In addition, the district administration recommends adding an effective date.

A copy of BJCF(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy BJCF(LOCAL), *Superintendent: Nonrenewal*, on second reading, effective September 9, 2022.

SUPERINTENDENT
NONRENEWAL

BJCF
(LOCAL)

Reasons

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of Constitutional rights guaranteed by the Constitution, or based unlawfully on race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for the nonrenewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Insubordination or failure to comply with Board directives.
5. Failure to comply with Board policies or administrative regulations.
6. Failure of the District to make measurable progress towards the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on school-District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

SUPERINTENDENT
NONRENEWAL

BJCF
(LOCAL)

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job.
15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or the community, impairs or diminishes the Superintendent's effectiveness in the District.
16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.
17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.
- ~~17.~~18. Behavior that presents a danger of physical harm to a student or other individuals.
- ~~18.~~19. Assault on a person on school-District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
- ~~19.~~20. Use of profanity in the course of performing any duties of employment, whether on or off school-District premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
- ~~20.~~21. Falsification of records or other documents related to the District's activities.
- ~~21.~~22. Falsification or omission of required information on an employment application.
- ~~22.~~23. Misrepresentation of facts to the Board or other District officials in the conduct of District business.
- ~~23.~~24. Failure to fulfill or maintain requirements for Superintendent certification, unless granted a waiver by the Commissioner of Education.
- ~~24.~~ Failure to fulfill the requirements of a deficiency plan under an Emergency Permit or a Special Assignment Permit.
25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
- ~~25.~~26. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.

SUPERINTENDENT
NONRENEWAL

BJCF
(LOCAL)

~~26-27.~~ Any reason constituting good cause for terminating the contract during its term.

**Notice of Proposed
Nonrenewal**

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent ~~by hand or certified mail, return receipt requested,~~ written notice of the proposed nonrenewal in accordance with law. ~~This notice shall contain the hearing procedures and shall be delivered not later than the 30th day before the last day of the contract term.~~

Request for Hearing

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall notify the Board in writing not later than the 15th day after receiving the notice. When the Board receives a timely request for a hearing on proposed nonrenewal, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The Superintendent shall be given notice of the hearing date as soon as it is set.

Hearing Procedure

~~Unless the Superintendent requests that the hearing be open, the~~ hearing shall be conducted in closed meeting ~~unless the Superintendent requests that it be open,~~ with only the members of the Board, the Superintendent, their chosen representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until ~~it is their turn called~~ to present evidence. The Superintendent and the Board may each be represented by a person designated in writing to act for them. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the ~~Board President's~~ presiding officer's control and ~~in general~~ shall generally follow the steps listed below:

1. After consultation with the parties, the ~~Board President~~ presiding officer shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the Board's presentation, supported by such proof as it desires to offer.
3. The Superintendent may cross-examine any witnesses for the Board.
4. The Superintendent may then present such testimonial or documentary proofs, as desired, to offer in rebuttal or in general support of the contention that the contract be renewed.

SUPERINTENDENT
NONRENEWAL

BJCF
(LOCAL)

5. The Board may cross-examine any witnesses for the Superintendent and offer rebuttal to the testimony of the Superintendent's witnesses.
6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

Board Decision

The Board may consider only such evidence as is presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the Superintendent's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the Superintendent by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

No Hearing

If the Superintendent fails to request a hearing, the Board shall take the appropriate action and notify the Superintendent in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Community Engagement
Max Moll, Chief Community Engagement Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY BQ(LOCAL), PLANNING AND DECISION-MAKING PROCESS—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves proposed revisions to Board Policy BQ(LOCAL), *Planning And Decision-Making Process*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends changes to Board Policy BQ(LOCAL), *Planning And Decision-Making Process*, to:

- Include the district vision in the first paragraph;
- Simplify and update the listing of plan requirements;
- Expand outreach from parents to family members of students in accordance with the Every Student Succeeds Act (ESSA); and
- Relocate and rename the section Parental Involvement Plan as Parent and Family Engagement Plan.

A copy of BQ(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy BQ(LOCAL), *Planning And Decision-Making Process*, on second reading, effective September 9, 2022.

PLANNING AND DECISION-MAKING PROCESS

BQ
(LOCAL)

**District Mission,
Goals, Objectives, and
Campus Objectives**

The Board shall approve and periodically review the District's vi-
sion, mission, and goals to improve student performance. The vi-
sion, mission, goals, and the approved District, school, depart-
mental, and administrative districts', and campus objectives shall
be mutually supportive and shall support the state goals and objec-
tives under Education Code, Chapter 4. [See AE(EXHIBIT)]

**District Planning
Process**

The District's planning process to improve student performance in-
cludes the District-wide plan, District office management plan, de-
partmental management plans, and school improvement plans. All
pertinent federal planning requirements and other required District
plans shall be included in these plans. The Board shall approve the
process under which the educational goals are developed and
shall ensure that input is gathered from the District-level commit-
tee. [See BQA]

**District, -Wide Plan
District Offices',
Management Plan**

The District-wide plan, District office management plans, school im-
provement plans, and departmental management plans must in-
clude the following:

**School, and
Improvement Plan
Departmental
Management Plans**

1. A mission statement.
2. An overview of the administrative District, school, or depart-
ment, as applicable to the level of the plan.
3. School plans, District office management plans, and the Dis-
trict wide plan, which shall include a description and operat-
ing procedures of the shared decision-making committee, the
District office advisory committee, or the District advisory
committee for school plans, District office management plans,
and the District-wide plan.
4. A comprehensive needs assessment addressing each meas-
urable objective included in the plan, which ~~it~~ shall include ei-
ther student performance data or, for departmental manage-
ment plans, school support and other relevant data.
- 4.5. Student performance data shall be presented on the aca-
demic excellence indicators and other appropriate measures
of performance that are disaggregated by all accountability
student groups served by the District, including categories of
ethnicity and race, free and reduced lunch status, gender, and
all student populations served by special programs.
- 5.6. Goals and measurable performance objectives as specified
by the Superintendent. Objectives shall include those to ad-
dress all appropriate academic excellence indicators for all
student populations, appropriate objectives for all special
needs populations, and other measures of student

PLANNING AND DECISION-MAKING PROCESS

BQ
(LOCAL)

performance that may be identified through a comprehensive needs assessment.

~~6-7.~~ A summative evaluation statement for each objective.

~~7-8.~~ Strategies and initiatives for accomplishing each measurable objective.

~~8-9.~~ Resources needed to implement identified strategies and initiatives, including dollar amount and budget source.

~~9-10.~~ Staff responsible for ensuring the accomplishment of each strategy and monitoring the progress (formative evaluation) toward accomplishment of the objective.

~~10-11.~~ Time lines for conducting the formative evaluation.

~~11-12.~~ Formative evaluation criteria for determining periodically whether strategies and initiatives are resulting in accomplishment of the objective.

~~12-13.~~ Any other local, state, or federal requirements.

Parent and Family
Engagement Plan

The Board shall ensure that the District and school improvement plans, as applicable, address all elements required by federal law for receipt of Title I, Part A funds, including elements pertaining to parent and family engagement. The school-level committees shall involve parents and family members of District students in the development of such plans and in the process for school review and improvement of student academic achievement and school performance.

[See EHBD]

Evaluation

The administration shall gather data and develop criteria to undertake the required biennial evaluation to ensure that policies, procedures, and staff development activities related to planning and decision making are effectively structured to positively impact student performance.

**Educational Program
Assurance**

An evaluation and formal written analysis of each service related to contracts that support the District's initiative to increase student achievement, as defined in the District's Declaration of Beliefs and Visions, shall be performed. For central office contract initiatives, the Superintendent or delegate shall perform the analysis. For ~~campus-school~~ contract initiatives, the principal or delegate shall perform the analysis. The analysis shall document any assumptions, contain supporting documentation, and reach a conclusion as to the level of assurance achieved from deliverables and/or services from the inception of the contract to the current date as compared to contractual terms and work described in the Board's

PLANNING AND DECISION-MAKING PROCESS

BQ
(LOCAL)

agenda item. The results will also be provided to the Board upon completion.

Contractual language for deliverables and/or services related to any contract that supports the District's initiative to increase student achievement shall contain:

- Periodic metrics and milestones that would indicate satisfactory performance by the vendor and/or student; and
- Standard language that would allow the District to terminate the contract within 30 days in case satisfactory assurance as determined by the Superintendent or Board is not reasonable.

**Parental Involvement
Plan**

~~It shall be the policy of the District that the school improvement plan address all elements required by federal law for receipt of Title I, Part A funds, including elements pertaining to parental involvement. The campus-level committee shall involve parents in the development of this plan and in the process for campus review and improvement of student academic achievement and campus performance. [See EHBD]~~

Effective Date

This policy shall be effective as of the adoption date, ~~January 16, 2015.~~

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY BQA(LOCAL), PLANNING AND DECISION-MAKING PROCESS: DISTRICT-LEVEL—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy BQA(LOCAL), *Planning And Decision-Making Process: District-Level*, as recommended by the HISD administration.

RATIONALE

The administration recommends revisions to local policy to clarify that the District Advisory Committee (DAC) facilitator is not a voting member of the committee; to expand the definitions of some roles; to include details about the DAC election process; and to include an effective date.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy BQA(LOCAL), *Planning And Decision-Making Process: District-Level*, on second reading, effective September 9, 2022.

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

**District Advisory
Committee (DAC)**

In compliance with Education Code 11.251, the District Advisory Committee (DAC) shall advise the Board or its designee in establishing and reviewing the District's educational plans and goals, performance objectives, and major Districtwide classroom instructional programs identified by the Board or its designee. The committee shall serve exclusively in an advisory role except that the committee shall approve staff development of a Districtwide nature.

Chairperson

The Superintendent shall be the Board's designee and shall name a District administrator as the facilitator. The facilitator is not a member of the committee and may not vote. Co-chairs shall be elected from the committee's membership. The Superintendent shall meet with the committee periodically.

Meetings

The facilitator, with input from the co-chairs, shall set the committee's agenda, and shall schedule at least six meetings per year; additional meetings may be held at the call of the facilitator.

Minutes

Copies of the minutes of the DAC meetings shall be distributed to members of the committee and shall be available on the District's ~~Web site~~ website. A paper copy will be made available to members of the general public upon request.

Duties of Committee

The committee shall perform duties as described in BQA(LEGAL).

The DAC will not address issues that in any way affect employees' wages, hours, or conditions of work. Nothing in this section shall be construed as creating a new cause of action or as requiring collective bargaining. [See BQA(LEGAL)]

Community Input

The Superintendent or designee shall ensure that the District-level committee obtains broad-based community, parent, and staff input through ad hoc advisory committees, the ~~Web site~~ website, newsletters, and other methods as appropriate, and that it provides information to those persons on a systematic basis.

Composition

The committee shall be composed of members who shall represent campus-based professional staff (including, if practicable, at least one member with primary responsibility for educating students with disabilities), District-level professional staff, at least two parents, two business representatives, and two community members. Parent and community members and business representatives selected for the DAC shall appropriately represent the community's diversity. At least two-thirds of the elected professional staff representatives shall be classroom teachers. The remaining staff representatives shall include both campus- and District-level professional staff.

Parents

The Superintendent or designee shall select at least two parents after soliciting a pool of names from District staff and other parents

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

currently involved in the District. The parents must have children currently enrolled in the District.

“Parent” means a person who is a parent of or person standing in parental relation to a student enrolled at a school and who is not an employee of the school or the school District.

**Community
Members**

The Superintendent or designee shall select at least two community members after soliciting a pool of names from District staff and other community members currently involved in the District. All community member representatives must reside in the District and be at least 18 years of age. Community member representatives should not include a person who is a parent of a student enrolled in the District or a person who is an employee of the District.

**Business
Representatives**

The Superintendent or designee shall select at least two business representatives after soliciting a pool of names from District staff and other business people currently involved in the District. Business member representatives need not reside in nor operate businesses in the District.

**Professional Staff
Members**

Campus-based professional staff membership on the committee shall be open to all certified professional staff who are currently employed in a full-time professional position assigned to one school. Classroom teachers and other members of school-based professional staff who are elected to Shared Decision-Making Committees are eligible for nomination for election to the committee.

If no special education professional staff member is elected to the DAC, the Superintendent is responsible for ensuring that a special education representative is appointed as a nonvoting member of the committee

Elections

An employee’s affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of representatives on the committee. [See also DGA]

The consent of each nominee shall be obtained before the person’s name may appear on the ballot. An annual election will be held to determine the professional staff members of the committee.

DAC members may be reelected and may not serve more than two consecutive two-year terms. When a vacancy occurs on the committee prior to the end of a term, the runner-up to that position may complete the term.

Nominations from
Campus-Based
Professionals

A transparent call for nominees will be conducted by the assigned District administrator and by campus principals to determine two

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

campus nominees: one teacher and one campus-based professional employee.

Any eligible campus-based professional may be nominated by another campus-based professional or may self-nominate to be included in the campus-based election process. Campus nominees must consent to be included on the District ballot.

If there is more than one consenting nominee, a transparent election process should be conducted at the campus level to determine the nominee with the most support among the professional staff.

Nominations from
Central Office
Departments

Central office department heads will conduct a transparent call for nominees to determine one nominee who is a professional employee (pay grade 25 or above). The department nominee must consent to being included on the District ballot. If there is more than one consenting nominee, a transparent election process should be conducted within the department to determine the nominee with the most support among the professional staff. Any eligible central office employee may self-nominate to be included in the department-based election process.

Districtwide Election

Following submission of all the nominees, a District ballot will be opened for electronic voting, via a secure District portal application. At the conclusion of the voting window, nominees with the most votes will be notified of their election to the DAC.

- Each campus-based professional is eligible to cast one teacher vote and one other professional vote.
- The campus professionals will vote for individuals by their school level (elementary, middle, and high).
- Individual teachers at elementary schools will elect one person from among the elementary teacher nominees.
- Individual teachers at middle schools and prekindergarten (PK)–8 campuses will elect one person from among the middle school and PK–8 campus nominees.
- Individual teachers at high schools and grades 6–12 campuses will elect one person from among the high school nominees.
- Individual campus and district professional personnel (non-teachers) may elect one person from among the other professional nominees.
- Central office professionals are eligible to cast one vote and may elect one person from the central office nominees.

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

**Other Advisory
Groups**

The existence of the DAC shall not affect the authority of the Board or its designee to appoint or establish other advisory groups to task forces to assist it in matters pertaining to District instruction.

**District Office
Advisory Committee
(DOAC)**

District Office Advisory Committees (DOAC) shall be established to advise the District Superintendent in establishing educational goals, objectives, and major administrative district office classroom instructional programs. The committee shall serve exclusively in an advisory role except that the DOAC shall approve staff development of an administrative ~~and~~ District nature.

Minutes

Copies of the minutes of the DOAC meetings shall be distributed to members and shall be available on the District's office ~~Web site~~ website. A paper copy shall be made available upon request by other interested parties.

Composition

The DOAC composition shall be established by administrative procedures.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Finance
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
CDC(LOCAL), OTHER REVENUES: GIFTS AND SOLICITATIONS—
SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy CDC(LOCAL), *Other Revenues: Gifts And Solicitations*, on first reading.

RATIONALE

This item is being updated in response to a request by the Grant Development Department. Edits to this policy are necessary to remove obsolete language and add language regarding authority to accept gifts on behalf of the district and criteria for acceptance.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives. It also allows HISD to fulfill its purposes and strategic intent.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to CDC(LOCAL), *Other Revenues: Gifts And Solicitations*, on second reading, effective September 9, 2022.

OTHER REVENUES
GIFTS AND SOLICITATIONS

CDC
(LOCAL)

Note: For purposes of this policy, the terms “gift” and “donation” have the same meaning.

Definitions

“Gift”

A “gift” or “donation” shall mean something bestowed voluntarily and without a fee to the District.

“Device”

A “device” shall mean a tangible product, commodity, good, or instrument that has relative value or worth.

“Donor”

A “donor” shall mean an organization or individual who contributes a donation, device, or gift.

**Voluntary and
Unsolicited Gifts**

The District, schools, programs, and classes may seek and accept gifts with approval from designated administration. The practice is permissible as long as it is truly voluntary and in no way a prerequisite to participation in any District program or activity. Furthermore, the District shall not solicit anything of value from known technology service providers who plan to participate or currently participate in the District’s E-Rate Program. However, the District may accept voluntary philanthropic gifts initiated by such vendors where such actions further the educational mission of the District and comply with all aspects of this policy. Any statement or explanation related to a gift that may lead a reasonable person to believe the donation may not be truly voluntary shall be avoided.

Examples of such statements include, but are not limited to, a specified minimum amount of a gift, a date by which a gift is due, or a lesser gift amount if funds are received prior to a certain date. Additionally, any statement or action that exerts explicit or implicit pressure on a student or parent to make a gift shall be avoided. The reason a student or family does not make a gift is not a subject for inquiry.

Authority to Accept

~~Except as provided below, the~~ The Board delegates the following employees authority to accept and seek approval for unsolicited gifts on behalf of the District as follows:

1. Principals or ~~department/campus designees the school support officer of the school~~ to which the gift has been made or ~~the program director of the program to which the gift has been made~~ shall be authorized to accept and seek approval for unsolicited gifts with a cost or market value up to \$1,000.
2. The Superintendent or designee shall be authorized to accept unsolicited gifts with a cost or market value more than \$1,000 but less than \$5,000.

Any gift with a cost or market value of \$5,000 or more, any gift that the potential donor has expressly made conditional upon the

OTHER REVENUES
GIFTS AND SOLICITATIONS

CDC
(LOCAL)

District's use for a specified purpose, or any gift of real property, shall require Board approval.

Any gift to the District that requires the prior approval of the Board shall be considered by the Board at its next regularly scheduled Board meeting following the date the gift was offered. The principal or appropriate department head shall work with the appropriate a member of the Superintendent's cabinet to submit an agenda item for Board approval.

Once accepted, a gift becomes the sole property of the District.

[For technology service provider contributions, see TECHNOLOGY DONATIONS, below.]

*Criteria for
Acceptance*

The District shall not accept any gift that would violate or conflict with policies of or actions by the Board or with federal or state law.

Before employees accept a gift or an agenda item is submitted for Board approval, the following shall be considered: the Superintendent recommends acceptance of a gift to the Board, as applicable, the Superintendent shall consider whether the gift:

1. ~~Has~~ Does it have a purpose consistent with the District's educational philosophy, goals, and objectives;
2. ~~Places~~ Does it place any restrictions on a campus or District program;
3. ~~Would~~ Will it support a program that the Board may be unable or unwilling to continue when the donation of funds is exhausted;
4. ~~Would~~ Will it result in ancillary or ongoing costs for the District;
5. ~~Requires~~ Does it require employment of additional personnel;
6. ~~Requires~~ Does it require or implies imply the endorsement of a specific business or product [see GKB for advertising opportunities];
7. ~~Would~~ Will it result in inequitable funding, equipment, or resources among District schools or programs;
8. ~~Obligates~~ Does it obligate the District or a campus to engage in specific actions;
9. Is it connected to an existing contract, future promise, or future contract;

OTHER REVENUES
GIFTS AND SOLICITATIONS

CDC
(LOCAL)

10. ~~Creates~~ Does it create a controversy calling into doubt the appropriateness of the gift or donation;
11. Does ~~not it~~ require factual determination as to the legal ownership of the gift; ~~and~~
12. ~~Affects~~ Does it affect the physical structure of a building or would require extensive maintenance on the part of the District and meets the District's design standards; ~~?~~

For real property, the Superintendent shall determine whether the title to the property has been transferred to the District.

Playground
Equipment

Donated or used playground equipment shall not be accepted by the District. [See CS2(REGULATION)]

Technology
Donations

Technology devices that are donated must be coordinated through the department of technology and information systems. A donation must meet the minimum approved standards as described in the Guidelines for Donated Equipment section of the *Technology and Information Systems Manual* located on HISDConnect at www.houstonisd.org.

Vehicle
Donations

Before a vehicle may be accepted as a gift, a complete analysis must be conducted to determine if the vehicle is operational and will pass state inspection. All costs (i.e., repairs, maintenance, inspections, insurance, and the like) must be given careful consideration prior to determining if ownership is fully justified.

The following shall apply for vehicle donations:

1. The official title of ownership must be transferred to the District and placed in the possession of the property management department.
2. Vehicles with a free and clear title shall be considered.

Additional information regarding vehicle donations can be accessed in the *Finance Procedures Manual*, Section 908—Donation of Vehicles to Schools, located at www.houstonisd.org.

Technology Service
Providers

Anything of value offered by a technology service provider that is valued shall require Ethics and Compliance Office review prior to acceptance of the gift. Any technology device donations made by E-Rate vendors must also be reviewed by the Ethics and Compliance Office. [See CQ(LOCAL)]

Refusal of Gift

The Board and employees shall reserve the right to refuse any gift offered to the District, at any time and for any reason, as deemed appropriate by the Board and/or the Superintendent.

OTHER REVENUES
GIFTS AND SOLICITATIONS

CDC
(LOCAL)

Donor Recognition	Recognition of the donor for the gift may be made at the school or department <u>with approval from administration, or program level.</u> Formal recognition may be made by the Board or the administration. <u>Groups that make a number of donations throughout the school year may receive formal recognition at the end of the year.</u> <u>Appropriate plates, plaques, markers, or other means of identifying the donor may be used.</u>
Solicitations	<p>An employee who solicits gifts on behalf of the District or for use in the fulfillment of his or her professional responsibilities shall comply with relevant state and federal law and any District administrative regulations.</p> <p>All donations solicited on behalf of the District, including solicitations in the name of the District or a campus, or donations solicited using District or campus resources, become the sole property of the District</p>
Web-Based Solicitations	An employee may solicit web-based donations of money or items for use by the employee in fulfilling his or her professional responsibilities or for the District's use, including "crowdfunding." However, an employee shall obtain prior approval from the employee's supervisor before using the name or image of the District, a campus, or any student. <u>[See CDC(Regulation)]</u>
<u>Effective Date</u>	<u>This policy shall be effective as of the adoption date, .</u>

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Finance
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
CFC(LOCAL), ACCOUNTING: AUDITS—SECOND READING**

This item is being updated to better define the requirement of an annual audit by independent auditors and the approval of fees.

RATIONALE

An annual audit of the district's fiscal accounts is required. Fees are approved at the time of contract approval. The auditors may be requested to perform services in addition to the annual audit and will be compensated.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only as it relates to audit processes and procedures.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy CFC(LOCAL), *Accounting: Audits*, on second reading, effective September 9, 2022.

ACCOUNTING
AUDITS

CFC
(LOCAL)

Internal Audit

The Office of Internal Audit shall conduct a broad, comprehensive program of financial compliance and performance auditing within the District. It shall review the adequacy of the systems of internal controls to ascertain whether they provide reasonable assurance that the District's objectives and goals will be met efficiently and economically and that the systems of internal controls are functioning as intended.

The Office of Internal Audit shall review the quality of performance of various activities and departments to ascertain whether goals and objectives have been achieved and if the District's resources have been utilized effectively. To this end, Internal Audit shall furnish management with objective analyses, appraisals, information, counsel, and recommendations concerning the activities reviewed. Internal Audit shall be afforded access to all District records, personnel, and physical properties. [See BDB(LOCAL) for procedures for internal audit reports]

Duties

The auditors so employed shall:

1. Prepare an annual audit plan for submission to the Board Audit Committee by May 31 of each year;
2. Prepare an annual audit report for presentation to the Board and for publication in compliance with statutes; and
3. Perform other services as may be required by the Board.

**Independent
Auditors/Annual
Audit**

The Board shall have the funds-fiscal accounts of the District audited ~~at intervals and~~ annually by a Texas certified or public accountant holding a permit from the Texas Board of Public Accountancy. In accordance with prudent business practices, the District shall issue requests for qualifications for such services not less than once every five to seven years. The policy of the District shall be to rotate such services so long as two or more qualifying public accounting firms have submitted proposals for such services. The annual audit shall be completed at the close of each fiscal year and shall meet at least the minimum requirements prescribed by the State Board of Education. The audit shall include an examination and review of the accuracy of the fiscal information provided by the District through the Public Education Information Management System (PEIMS). A copy of the annual audit report shall be filed with the Texas Education Agency (TEA) within 150 days after the end of the fiscal year. The Board shall also publish a condensed version of its audit report in one of the daily newspapers in the City of Houston.

Duties

~~The auditors so employed shall:~~

ACCOUNTING
AUDITS

CFC
(LOCAL)

~~1. Prepare an annual audit plan for submission to the Board Audit Committee by May 31 of each year;~~

~~2.1. Prepare an annual audit report for presentation to the Board and for publication in compliance with statutes; and~~

~~3.1. Perform other services as may be required by the Board.~~

Fees

The fee for auditing services shall be established annually at the time of the request for Board approval of the auditor's contract. For any accounting and auditing services as may be required by the State Board of Education in addition to the duties listed above, the auditors shall receive additional remuneration based on prevailing scales for such services.

E-Rate Matters

In the case of E-Rate matters, refer to governance provided at CAA.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Finance
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
CFD(LOCAL), ACCOUNTING: ACTIVITY FUNDS MANAGEMENT—
SECOND READING**

This item is being updated based on recommendations from the Texas Association of School Boards (TASB) as well as the district adding additional clarification.

RATIONALE

TASB recommends changes to Board Policy CFD(LOCAL) to include clarification that student activity funds are those funds raised and collected by student clubs and organizations. Approval to spend those funds rests solely with the student organization or club, with disbursement management and approvals by the principal and sponsor.

A more specific reference to the district's accounting practices and procedures was added regarding management of expenditures.

In addition, the district has added text providing more guidance on what a bona fide organization is as well as modifying the deposit instructions.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only as it relates to activity fund organization processes and procedures.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy CFD(LOCAL), *Accounting: Activity Funds Management*, on second reading, effective September 9, 2022.

ACCOUNTING
ACTIVITY FUNDS MANAGEMENT

CFD
(LOCAL)

**Fiduciary
Responsibility**

The principal and sponsor, as applicable, shall be responsible for the proper administration of District and campus activity funds and student activity funds in accordance with state law and local policy, District-approved accounting practices and procedures, and the Texas Education Agency (TEA) Financial Accountability System Resource Guide.

**Student Activity
Funds**

The Superintendent or designee shall ensure that on each campus student activity accounts are maintained to manage all class funds, organization funds, and any other funds raised and collected from by students bona fide student clubs or organizations for activities that support the student-led organizations. According to the State Comptroller's office, a bona fide organization is a group that must be organized for activity other than instruction or a participatory group. Essentially, any student group that is recognized by the school and organized by electing officers (not just participatory captains), holding meetings, and conducting business is a bona fide organization of the school district. a school-related purpose. The principal or designee shall issue receipts for all funds and prior to their deposit those funds into the appropriate District account at the District depository. All cash and checks should be stored in safes until picked up by the District's armored courier, on the same day if possible.

Student activity funds shall be included in the annual audit of the District's fiscal accounts. [See CFC]

**Use And
Expenditure**

Funds collected by student groups shall be used only for purposes authorized by the student club or organization or upon approval of the sponsor. The principal or designee and sponsor shall manage and approve all disbursements. All funds raised by student organizations must be expended for the benefit of the students.

**District And Campus
Activity Funds**

The Superintendent shall establish regulations governing ensure District accounting practices and procedures address the expenditure of District and campus activity funds generated from vending machines, rentals, gate receipts, concessions, and other local sources of revenue over which the District has direct control. Funds generated from such sources shall be expended for the benefit of the District or its students and shall be related to the District's educational purpose.

Approval

Approval from the immediate supervisor or designee shall be obtained prior to a disbursement being made to any employee, including the principal.

Carryover Funds

All funds shall be left in the appropriate account and each sponsoring group shall retain the carryover funds for the next fiscal year. If a club or an organization ceases to function or exist, the unex-

ACCOUNTING
ACTIVITY FUNDS MANAGEMENT

CFD
(LOCAL)

pending funds of the organization shall be credited to the appropriate administrative activity account.

[See the *Finance Procedures Manual* for additional information regarding activity funds management]

Effective Date

This policy shall be effective as of the adoption date, _____, 2022.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Finance
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
CFE(LOCAL), ACCOUNTING: PAYROLL PROCEDURES—SECOND
READING**

This item is being updated for communication of the annual payday schedule/calendar moving from the compensation manual to the district website.

RATIONALE

Each year the payday schedule is posted to the district website along with other employee resources.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only as it relates to accounting and payroll processes and procedures.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy CFE(LOCAL), *Accounting: Payroll Procedures*, on second reading, effective September 9, 2022.

ACCOUNTING
PAYROLL PROCEDURES

CFE
(LOCAL)

Payroll

Employees shall be paid in accordance with the published payday schedule. A payroll calendar shall be prepared and published on the district website in the Salary Manual subsequent to the approval of the Board. Refer to the appropriate administrative regulations for specific guidelines and procedures.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of the Chief of Police
Pedro Lopez, Chief of Police

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY CKE(LOCAL), SAFETY PROGRAM/RISK MANAGEMENT: SECURITY PERSONNEL—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy CKE(LOCAL), *Safety Program/Risk Management: Security Personnel*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

TASB recommends changes to Board Policy CKE(LOCAL), *Safety Program/Risk Management: Security Personnel*, to address Senate Bill 1707, which prohibits district peace officers from being assigned routine student discipline or school administrative tasks.

The district administration recommends clarifying that district police officers will investigate violations of policies, rules, and regulations only when those violations constitute potential criminal conduct and/or violations of the Texas penal code or other relevant criminal laws. The administration also recommends deleting the section on Temporary Assignment.

A copy of CKE(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy CKE(LOCAL), *Safety Program/Risk Management: Security Personnel*, on second reading, effective September 9, 2022.

SAFETY PROGRAM/RISK MANAGEMENT
SECURITY PERSONNEL

CKE
(LOCAL)

**District Police
Department**

The Board has chosen to employ commissioned peace officers to carry out the provisions of Texas Education Code, Chapter 37, Subchapter C, relating to law and order. The mission of the District police department is to provide a safe learning environment by protecting the rights and property of the District, staff, and students through the establishment and maintenance of an innovative, knowledgeable, dedicated, and highly trained police department capable of adapting to a changing educational community environment.

Supervisory
Authority

The chief of police shall be accountable to and shall report to the Superintendent. In accordance with law, the Superintendent shall not delegate this supervisory responsibility.

Jurisdiction

The jurisdiction of police officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.

District police officers shall exercise police authority and powers in accordance with the provisions of the Texas Code of Criminal Procedure. Police department officers are required to limit their actions to incidents that are clearly District-related, except in cases where, as Texas police officers, they have a statutory duty to involve themselves in non-District incidents that are life-threatening, considered felony offenses, or are listed in Chapter 14 of the Texas Code of Criminal Procedure (arrest without warrant).

Scope of Powers
and Duties

Authority

District police officers are employees of the District and shall comply with all District policies, procedures, and regulations to the extent consistent with the requirements of state law and the Texas Commission on Law Enforcement. Police officers employed by the District shall have all the powers, privileges, and immunities of police officers on or off duty within the jurisdiction of the District and as defined in the Texas Code of Criminal Procedure. Subject to limitations in law, District police officers shall have the authority to:

1. Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, District police officers may serve search warrants and arrest warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.
3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including

SAFETY PROGRAM/RISK MANAGEMENT
SECURITY PERSONNEL

CKE
(LOCAL)

arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.

4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Investigate violations of District policies, rules, and regulations that also constitute potential criminal conduct and/or violations of the Texas penal code or other relevant criminal laws that occur on District property, in school zones, at bus stops, or at District functions.
6. Investigate violations of District policy, rules, and regulations that also constitute potential criminal conduct and/or violations of the Texas penal code or other relevant criminal laws that occur as requested by the Superintendent and participate in administrative hearings concerning the alleged violations.
7. Carry weapons as directed by the chief of police and approved by the Superintendent.
8. Carry out all other duties as directed by the chief of police.

District police officers shall not be assigned to handle or address routine classroom discipline, administrative tasks, and/or investigations that pertain to violations of campus or district policy that do not involve potential criminal conduct and/or violations of the Texas penal code or other relevant criminal laws.

This does not preclude officers from participating in district-sanctioned events or from participating in mentorship opportunities or restorative justice programs designed to encourage individual accountability and meet the needs of all students.

Temporary
Assignment

District police officers shall enforce all laws, including municipal ordinances, county ordinances, and state laws within another law enforcement agency's jurisdiction while temporarily assigned to the other agency.

Outside
Employment

Officers shall adhere to regulations of the *HISD Police Department Policies and Procedures Manual* and applicable directives governing police-related and non-police-related extra employment.

Memorandum of
Understanding

The District police department and the law enforcement agencies with which it has overlapping jurisdiction shall enter into a memorandum of understanding that outlines reasonable communication and coordination efforts among the department and agencies. Approval to enter into or maintain relationships established by

SAFETY PROGRAM/RISK MANAGEMENT
SECURITY PERSONNEL

CKE
(LOCAL)

	memoranda of understanding shall be approved by the superintendent or designee.
Video Monitoring	If available, video equipment shall be used in a District police car for safety purposes whenever the flashing lights on the car are in use.
<i>Access to Recordings</i>	Recordings shall be considered law enforcement records, shall remain in the custody of the chief of police, and shall be maintained as required by the department regulations manual and law. A parent or student who wishes to view a video recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]
Body-Worn Cameras	District officers shall use body-worn cameras only when performing official law enforcement duties and in accordance with the provisions of the District police department's body-worn camera program. The cameras shall be used to record incidents that are of a criminal nature, or that will bring scrutiny to the department or the District, or to document actions and reactions regarding a request for police service. Officers shall receive training on the program, including proper use and operation of cameras. Any District employee who has access to data from body-worn cameras shall receive training on storage, retention, and release of recordings.
Training	All District officers and police dispatchers shall receive at least the minimum amount of education and training required by law.
Department Regulations Manual	To carry out the provisions in this policy, the police department shall compile and maintain a manual that describes and sets forth operational procedures, rules, and regulations pertaining to the administration of police services. The chief of police and the Superintendent shall review the manual annually and make any appropriate revisions.
<i>Racial Profiling</i>	The chief of police shall develop and implement regulations to ensure compliance with state law regarding racial profiling. Police officers employed by the District shall not initiate any law enforcement action based on an individual's race, ethnicity, or national origin.
<i>Use of Force</i>	The use of force, including deadly force, shall be authorized only when reasonable and necessary, as outlined in the department regulations manual.
<i>Vehicular Pursuit</i>	Officers shall adhere to regulations in the <i>HISD Police Department Policies and Procedures Manual</i> and applicable directives governing vehicular pursuits.

SAFETY PROGRAM/RISK MANAGEMENT
SECURITY PERSONNEL

CKE
(LOCAL)

Once involved in a pursuit, the District police officers involved shall weigh the risks of the pursuit against the danger to the public, themselves, and fellow officers on a continual basis. If the risk of danger outweighs the benefit of capturing the fleeing suspect, the pursuit shall be terminated immediately. If a pursuit is for a crime that is not District-related, the officer(s) involved shall continue the pursuit only until units of the agency having primary jurisdiction become involved in the pursuit. At this time, the District officer(s) shall discontinue direct involvement in the pursuit.

Duty During
Inclement Weather
or Other
Emergencies

District police officers and police department communications personnel are not included in the plan for dismissal of employees because of inclement weather and/or other conditions that may cause the schools or offices to close, except as provided in the administrative regulations. All police officers shall notify the District's police department office as soon as possible after arrival at their designated assignments.

Notice of Exposure
to Communicable
Disease

Notice of Health and Safety Code requirements regarding a work-related exposure to a reportable communicable disease that may affect eligibility for workers' compensation benefits shall be available to District police officers as specified by law. [See CKE(LEGAL)]

Complaints

Law enforcement related Complaints against a District police officer shall be in writing on a form provided by the District police department and shall be signed by the person making the complaint. In accordance with law, the District shall provide to the police officer a copy of the complaint. [See COMPLAINTS AGAINST PEACE OFFICERS Complaints Against Peace Officers at CKEA(LEGAL)]

Appeals regarding this complaint process shall be filed in accordance with DGBA, FNG, or GF, as appropriate.

Effective Date

This policy shall be effective as of the adoption date, May 13, 2016.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Business Operations
Wanda Paul, Chief Operating Officer

**SUBJECT: APPROVAL OF THE ESTABLISHMENT OF BOARD POLICY
COA(LOCAL), FOOD AND NUTRITION MANAGEMENT:
PROCUREMENT—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the establishment of Board Policy COA(LOCAL), *Food and Nutrition Management: Procurement*, as recommended by the Texas Association of School Boards and the HISD administration.

RATIONALE

This local policy is recommended for inclusion in HISD board policy to assign responsibility to the superintendent of schools to oversee the use of federal child nutrition funds to procure appropriate goods and services and to develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to comply with all state and federal requirements for use of these funds. The policy also includes provisions that authorize the superintendent of schools to determine whether the district will apply a geographic preference when procuring unprocessed, locally grown or raised agricultural products to determine the types of products to which the preference would apply and to define the relevant geographic area.

A copy of the proposed Board Policy COA(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES ESTABLISH BOARD POLICY.

RECOMMENDED: That the Board of Education approves the establishment of Board Policy COA(LOCAL), *Food and Nutrition Management: Procurement*, on second reading, effective September 9, 2022.

FOOD AND NUTRITION MANAGEMENT
PROCUREMENT

COA
(LOCAL)

Procurement

The Superintendent shall oversee the use of federal child nutrition funds to procure appropriate goods and services necessary for providing food service to students and shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to comply with all state and federal requirements for use of these funds.

[See CO(LEGAL) and COA(LEGAL)]

**Geographic
Preference**

The Board delegates to the Superintendent the authority to determine whether the District will apply a geographic preference when procuring unprocessed, locally grown or locally raised agricultural products and to:

1. Specify the types of products for which any geographic preference will be applied; and
2. Define the geographic area to be preferred for each applicable product.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Business Operations
Wanda Paul, Chief Operating Officer

**SUBJECT: APPROVAL OF THE ESTABLISHMENT OF BOARD POLICY
COB(LOCAL), FOOD AND NUTRITION MANAGEMENT: FREE AND
REDUCED-PRICE MEALS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the establishment of Board Policy COB(LOCAL), *Food and Nutrition Management: Free and Reduced-Price Meals*, as recommended by the Texas Association of School Boards and the HISD administration.

RATIONALE

This local policy is recommended for inclusion in HISD board policy as it reflects the district's participation in the community eligibility provision meal program and addresses student and parent appeals regarding eligibility for free or reduced-price meal programs as required by federal law.

A copy of the proposed Board Policy COB(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals
and is aligned to all five core initiatives.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES ESTABLISH BOARD POLICY.

RECOMMENDED: That the Board of Education approves the establishment of Board Policy COB(LOCAL), *Food and Nutrition Management: Free and Reduced-Price Meals*, on second reading, effective September 9, 2022.

FOOD AND NUTRITION MANAGEMENT
FREE AND REDUCED-PRICE MEALS

COB
(LOCAL)

**Community
Eligibility Provision**

With funds from the federal community eligibility provision (CEP), the District shall provide regular meal service to students at no cost, as authorized by the U.S. Department of Agriculture (USDA). [See COB(LEGAL)]

Eligibility Appeals

The District shall provide a hearing process in compliance with USDA requirements for disputes about a student's eligibility for free or reduced-price meal programs. A parent or student may appeal the decision of the hearing official in accordance with FNG(LOCAL).

**Civil Rights
Complaints**

A person alleging discrimination in school meal programs based on race, color, national origin, sex, age, or disability shall be informed of the procedures and right to file a complaint with the Texas Department of Agriculture (TDA) Food and Nutrition office and the USDA. Complaints received by District personnel shall be forwarded to TDA.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Information Technology
Scott Gilhousen, Chief Information Technology Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY CQB(LOCAL), TECHNOLOGY RESOURCES: CYBERSECURITY—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the proposed revisions to Board Policy CQB(LOCAL), *Technology Resources: Cybersecurity*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

The revisions include:

- Removal of TEA acronym after Texas Education Agency (TEA)
- Removed section of reporting breaches to the TEA
- Adding section on removing access to the district's computer systems for non-compliance of training as appropriate
- Updated section on disclosing a breach to the TEA as required by law

A copy of the proposed revisions to Board Policy CQB(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy CQB(LOCAL), *Technology Resources: Cybersecurity*, on second reading, effective September 9, 2022.

TECHNOLOGY RESOURCES
CYBERSECURITY

CQB
(LOCAL)

Plan

The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator

The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency (TEA) in cybersecurity matters and as required by law report to TEA breaches of system security.

Training

The Board delegates to the Superintendent the authority to:

1. Determine the cybersecurity training program to be annually completed by each employee and Board member used in the District; and
2. Verify and report compliance with staff training requirements in accordance with guidance from the Department of Information Resources; and
- 2.3. Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach Notifications

Upon discovering or receiving notification of a breach of system security, the District shall disclose the breach to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District's cybersecurity coordinator shall disclose a breach involving sensitive, protected, or confidential student information to TEA and parents in accordance with as required by law.

Effective Date

This policy shall be effective as of the adoption date, June 11, 2024.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY DBA(LOCAL), EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CREDENTIALS AND RECORDS—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DBA(LOCAL), *Employment Requirements And Restrictions: Credentials And Records*, as recommended by the Texas Association of School Boards (TASB) and HISD administration.

RATIONALE

TASB recommends changes to Board Policy DBA(LOCAL), *Employment Requirements And Restrictions: Credentials And Records*, to eliminate any reference to teachers/paraprofessionals being “highly qualified” in parental notification requirements set forth in DBA(LOCAL). However, state law still requires a district to notify a parent if their child is in a classroom for which the district has assigned an inappropriately certified or uncertified teacher for more than 30 consecutive instructional days during the school year.

A copy of DBA(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy DBA(LOCAL), *Employment Requirements And Restrictions: Credentials And Records*, on second reading, effective September 9, 2022.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CREDENTIALS AND RECORDS

DBA
(LOCAL)

Parent Notification

The District shall notify parents of students in classrooms in which the regular teacher is not "highly qualified," as required by law.

Notification shall not be required, however, when:

1. The home campus teacher of a secondary school student assigned to a disciplinary alternative education program (DAEP) is considered the teacher of record; and
2. The home campus teacher:
 - a. Is highly qualified,
 - b. Assigns and evaluates the student's coursework,
 - c. Provides substantially the same coursework and uses the same grading standards as in the regular classroom,
 - d. Has final authority on the coursework grades and the final grade for the course, and
 - e. Is regularly available for face-to-face consultation with the student and the DAEP teacher; and
3. The DAEP teacher meets all applicable SBEC certification requirements.

Updating Credentials

All employees who have earned certificates, endorsements, or degrees of higher rank since the previous school year shall file with the human resources department Office of Talent:

1. An official college transcript showing the highest degree earned and date conferred.
2. Proof of the certificate or endorsement.

Contract Personnel

The Superintendent or designee shall ensure that contract personnel possess or are eligible for valid credentials before issuing contracts.

Social Security Number

The District shall not use an employee's social security number as an employee identifier, except for tax purposes [see DC]. In accordance with law, the District shall keep an employee's social security number confidential.

Effective Date

This policy shall be effective as of the adoption date, October 10, 2014.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
DBD(LOCAL), EMPLOYMENT REQUIREMENTS AND RESTRICTIONS:
CONFLICT OF INTEREST—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DBD(LOCAL), *Employment Requirements And Restrictions: Conflict of Interest*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

TASB recommends changes to Board Policy DBD(LOCAL), *Employment Requirements And Restrictions: Conflict of Interest*, to add a note to reference Board Policies CB(LOCAL) and CBB(LOCAL) for conflict of interest, gift, and gratuity provisions related to federal grants and awards. The administration recommends changing Human Resources to the Office of Talent to reflect renaming of the department.

A copy of DBD(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy DBD(LOCAL), *Employment Requirements And Restrictions: Conflict of Interest*, on second reading, effective September 9, 2022.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CONFLICT OF INTEREST

DBD
(LOCAL)

Note: For conflicts of interest and gifts and gratuities related to federal grants and awards, CB and CBB.

An employee shall not accept or solicit any gift, favor, service, or other benefit that could reasonably be construed to influence the employee's discharge of assigned duties and responsibilities.

Gifts

No gift, favor, loan, service, entertainment, or anything of more than token value shall be accepted by District employees from any District vendor or prospective vendor seeking to do business with the District. Items of token value include trinkets of minimal value such as coffee mugs, key chains, caps, and the like. Plaques and commemorative items are not considered to be gifts. [See CAA, CB, and CBB]

Meals

Meals exceeding \$100 in the aggregate per year from any single source, District vendor, or prospective District vendor are strictly prohibited. Meals that exceed \$50 per meal or up to \$100 in the aggregate per year from any District vendor or prospective vendor must be reported.

E-rate

In the case of E-rate matters, governance provided at CAA supercedes these requirements.

Conflict of Interest

An employee shall not have a personal financial interest, business interest, or any other obligation (e.g., Board member, consultant) that in any way creates a substantial conflict with the proper discharge of assigned duties and responsibilities or that creates a conflict with the best interest of the District.

The Board and the District require employees to put the interests of the District before the interests of external organizations with which they are affiliated, such as being a board member of a volunteer organization. To avoid the appearance of a conflict of interest, any work with outside organizations that are interested in or likely to be interested in any contract, purchase, or financial transaction with the District shall be subject to disclosure by an administrative employee as defined in administrative regulation.

Disclosure Statement

Each employee shall be required to execute the semiannual disclosure statement (i.e., semiannually), certifying that the employee will conform with the requirements of Section 16 of the Special Act of 1923, which created the District.

Definition

"Conflict of interest" includes the common law conflict of interest and the following definition in Section 16 of the Special Act of 1923:

No Superintendent, business manager, or any other person holding any position of employment under said Board, shall

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CONFLICT OF INTEREST

DBD
(LOCAL)

be directly or indirectly interested in any purchase, sale, business, work or contract, the expense, price or consideration of which is paid from the school funds of said District; nor shall any employee purchase any warrants or claims against said Board or District, or any interest therein, or become surety for any person or persons having a contract or any kind of business with said Board, for the performance of which security may be required. Anyone violating this provision shall be discharged from services.

If the employee is in doubt about a particular item, written clarification shall be requested concerning any transaction or potential transaction that might create a conflict of interest.

**Conflict of Interest
Review Committee**

The conflict of interest review committee shall analyze possible conflict of interest disclosures submitted to the Superintendent or the Human Resources Department Office of Talent designee, and the committee shall make recommendations to the Superintendent for appropriate action by the Board, if necessary.

The committee shall analyze possible conflict of interest disclosures involving the Superintendent and shall make recommendations to the Board for appropriate action, if necessary. Conflict of interest disclosures involving the Superintendent should be submitted directly to the conflict of interest review committee.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
DCC(LOCAL), EMPLOYMENT PRACTICES: CONTINUING
CONTRACTS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DCC(LOCAL), *Employment Practices: Continuing Contracts*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends changes to Board Policy DCC(LOCAL) to clarify the retention of employees on a continuing contract.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed recommended changes to Board Policy DCC(LOCAL), *Employment Practices: Continuing Contracts*, on second reading, effective September 9, 2022.

EMPLOYMENT PRACTICES
CONTINUING CONTRACTS

DCC
(LOCAL)

~~As of November 1, 1996, full time certified teachers who have completed their probationary period shall be employed on term contracts, as authorized by Education Code 21.002 and 21.201. [See DCB(LEGAL) and (LOCAL)]~~

Continuing
Contracts
Grandfathered
Retained

~~Any~~ District employee hired under a continuing contract prior to November 1, 1996, shall remain under on a continuing contract as long as the employee remains in the same contractual position ac-
cordance with law. ~~[See DCC(LEGAL) and DCB(LOCAL)]~~

Policies relating to employment by educator term contract employ-
ment [see DCB and the DFB series] do shall not apply to employ-
ees on continuing contracts.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
DCD(LOCAL), EMPLOYMENT PRACTICES: AT-WILL EMPLOYMENT—
SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DCD(LOCAL), *Employment Practices: At-Will Employment*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

TASB recommends changes to Board Policy DCD(LOCAL), *Employment Practices: At-Will Employment*, to replace the list of categories of employees that the district hires on an at-will basis with a statement that personnel not hired under a contract shall be employed on an at-will basis.

In addition, the district recommends clarifying an at-will employee's status if charged with or convicted of a crime, and adding the paragraph *Conflict of Interest Violations*.

A copy of DCD(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy DCD(LOCAL), *Employment Practices: At-Will Employment*, on second reading, effective September 9, 2022.

EMPLOYMENT PRACTICES
AT-WILL EMPLOYMENT

DCD
(LOCAL)

**Noncontract
Employment**

Personnel not hired under a contract shall be employed on an at-will basis. [For information regarding contractual employment, see DCA, DCB, DCC, and DCE, as appropriate] ~~The Board delegates to the Superintendent authority to hire and dismiss the following categories of employees, who shall serve on an at-will/noncontract basis: administrative support personnel, certified professionals in positions that do not require certification except those listed in DCB(LOCAL) and DCE(LOCAL), paraprofessional, hourly, and noninstructional support employees.~~

A noncontract employee shall have no expectation of continued employment or any right to due process other than those rights prescribed by state and federal constitutions.

Probationary

~~An E~~ Employees hired on a noncontract basis shall be on probationary status during the first 12 months of employment.

Nonprobationary

~~A N~~ Noncontract employees who have completed 12 months of full-time employment shall be considered nonprobationary.

**Assignment and
Evaluation**

~~The Superintendent or designee has sole authority to notify employees of assignments, compensation rates, and conditions of employment.~~

~~Evaluation of at-will employees shall be conducted by the principal or supervisor in accordance with District practice.~~

**Reasonable
Assurance of
Employment**

~~District employees in positions normally requiring less than 12 months of service annually, who are expected to report to work at the beginning of the following school session, shall be provided a letter of reasonable assurance of employment. [See CRF]~~

**Reassignment of
Noncontract
Employees**

All noncontract employees are subject to assignment and reassignment of positions or duties, additional duties, changes in responsibilities or work, transfers, or reclassification at any time. [See also DK(LOCAL)]

**Discipline / Other
Employment
Decisions**

The following disciplinary actions and other employment decisions shall apply to all noncontract employees.

Suspension,
Demotion, Return to
Probation

A noncontract employee may have his or her probation extended, be returned to probation, be suspended without pay or demoted, for any reason not prohibited by law, as determined by the needs of the District.

Termination

A noncontract employee may be terminated for any reason not prohibited by law or for no reason, as determined by the needs of the District. A termination shall become effective at the expiration of the two-week notice given to the employee.

EMPLOYMENT PRACTICES
AT-WILL EMPLOYMENT

DCD
(LOCAL)

Reduction in Force	<p>A reduction in force may take place when the Board determines that financial exigency exists or the Superintendent determines that a reorganization or program change is required.</p> <p>Procedures for the reduction in force of noncontract personnel employees shall be developed <u>and maintained by the chief talent officer</u>. These procedures shall provide criteria to determine the mechanics of reduction, reassignment, termination, and recall. Any termination will be made in accordance with established current procedures on termination of noncontract employees <u>set forth by the chief talent officer</u>. <u>Subject to approval by the chief talent officer or designee</u>. Assignments to new jobs will be based on matching of skill sets.</p>
Reorganization	<p>Reorganization is defined as a change in positions due to:</p> <ol style="list-style-type: none">1. A change, elimination, or addition of a function within a department or school; or2. A change in the role, responsibility, qualifications, or skill level of a significant number of employees within a department, school, or within a category of employees. <p>A reorganization shall be approved by the Superintendent. If during a reorganization it becomes necessary to terminate an employee, such personnel action shall be taken in accordance with applicable Board policy, state and federal law, and District procedures.</p> <p>Procedures for a reorganization shall be developed. These procedures shall provide criteria to determine the mechanics of reduction, reassignment, and termination of staff, if necessary. Assignments to new jobs shall be based on matching of skill sets.</p>
Appeal	<p>A noncontract employee who has been notified of a suspension without pay, demotion, or termination may appeal the action in accordance with <u>the appropriate administrative regulations DGBA(LOCAL)</u>.</p>
Resignation	<p>A Noncontractual employees intending to resign shall give a minimum of two weeks' notice. If such notice is not given, the resigning employee shall not be eligible for reemployment with the District.</p> <p>An employee who resigns or retires to avoid District-initiated termination shall not be eligible for reemployment with the District.</p>
Suspension Without Pay for Criminal Charges	<p>In the event an at-will employee is charged with a felony crime or charged with any crime involving moral turpitude and ordered to stand trial in any court of competent jurisdiction, the Superintendent may suspend the employee without pay pending the final</p>

EMPLOYMENT PRACTICES
AT-WILL EMPLOYMENT

DCD
(LOCAL)

determination and/or the District's decision regarding administrative action.

**Termination for
Criminal Charges or
Conviction**

If the employee is found not guilty or the charges are dismissed, pay and benefits withheld may be released to the employee upon the approval of the Superintendent.

If the employee has received any income during the period of time he or she was suspended without pay, the Superintendent may deduct said amounts from the withheld sum.

Upon completion of an individualized assessment conducted by the Criminal History Review Committee, an at-will employee charged with a felony crime or any crime involving moral turpitude that has affected the employee's ability, capacity, or fitness to perform the duties of the assignment will be dismissed.

If the employee is convicted of a felony crime or any crime involving moral turpitude, ~~he or she~~ the employee will be dismissed. Any plea of guilty by an employee, or the court's acceptance of nolo contendere under the Deferred Adjudication Act, shall constitute a conviction for purposes of this policy.

**Conflict of Interest
Violations**

Upon completion of an individualized assessment conducted by the Conflict of Interest Review Committee, an at-will employee with a substantiated finding in violation of this policy that has affected the employee's ability, capacity, or fitness to perform the duties of the assignment will be dismissed.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY DEAA(LOCAL), COMPENSATION PLAN: INCENTIVES AND STIPENDS—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DEAA(LOCAL), *Compensation Plan: Incentives And Stipends*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

TASB recommends changes to Board Policy DEAA(LOCAL), *Compensation Plan: Incentives And Stipends*, to require that the superintendent includes a stipend pay schedule as part of the compensation plan described in Board Policy DEAA(LOCAL). In addition, the changes would authorize the superintendent to submit plans and grant applications for incentive and innovation programs to the Texas Education Agency (TEA) or other granting organizations.

In addition, the district recommends deleting information about the ASPIRE Awards Program because the program was discontinued.

A copy of DEAA(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy DEAA(LOCAL), *Compensation Plan: Incentives And Stipends*, on second reading, effective September 9, 2022.

COMPENSATION ~~PLAN AND BENEFITS~~
INCENTIVES AND STIPENDS

DEAA
(LOCAL)

Stipend

The Superintendent shall recommend a stipend pay schedule as part of the annual compensation plan of the District. [See DEA]

**Supplemental
Duties**

The Superintendent or designee may assign noncontractual supplemental duties to personnel exempt under the Fair Labor Standards Act (FLSA), as needed. [See DK(LOCAL)] The employee shall be compensated for these assignments according to the compensation plan of the District.

**Incentive and
Innovation Programs**

The Superintendent shall have authority to submit plans and grant applications for incentive and innovation programs to TEA or other granting organizations on behalf of the Board. Incentive plans shall address teacher eligibility, including any exclusions.

**Transformation of
Policy Regarding
Performance Pay
and Differentiated
Compensation**

The District's greatest strength is its human capital. As such, high expectations are set for school leadership to inspire creative thinking and innovative approaches that lead to instructional and operational excellence. These expectations create an instructional context that acknowledges that the personal, face-to-face contact between teacher and student will always be the central event in education. Changes in the District's structure, governance, and policies underscore the importance of this relationship and must coalesce to create an organizational culture that values employees who are results-oriented, talented, innovative thinkers who strive to increase student achievement and contribute to the reformation of public education.

~~To aid in this pursuit, in 2007 the District launched the ASPIRE (Accelerating Student Progress, Increasing Results and Expectations) Educational Improvement Model as a comprehensive improvement program built on four pillars: (1) developing human capital; (2) improving teaching and learning; (3) informing practice; and (4) recognizing excellence. The performance pay program, a component of ASPIRE, supports the District's goal to improve human capital.~~

~~Accordingly, high performing employees as measured by value-added data should be rewarded. The District must establish levels of compensation and differentiated salaries driven by performance, value added data, and accountability for all employees.~~

Also, human capital reform measures must focus on higher standards for recruitment and selection, job performance and compensation, and professional development and career planning, and must provide employees a viable career path within the organization.

**Educator
Performance
programs**

~~Qualifying employees shall receive performance pay through an awards program established under the District's ASPIRE Award Program. Any performance pay distributed shall be considered~~

COMPENSATION ~~PLAN AND BENEFITS~~
INCENTIVES AND STIPENDS

DEAA
(LOCAL)

~~payment for performance and not an entitlement as part of an employee's salary.~~

~~[See also DEA regarding stipends for noncontractual supplemental duties]~~ Other locally developed incentive programs, if any, shall be addressed in the compensation plan of the District.

Local Criteria

Performance pay shall be based on value-added data including, but not limited to:

- Annual student academic growth;
- Student achievement;
- Student enrollment and neighborhood enrollment;
- Student dropout rates; and
- Student performance before and after school-level transitions:
 - Elementary school to middle school;
 - Middle school to high school; and
 - High school to postsecondary.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

**SUBJECT: APPROVAL OF THE ESTABLISHMENT OF BOARD POLICY
DF(LOCAL), TERMINATION OF EMPLOYMENT—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the establishment of Board Policy DF(LOCAL), *Termination of Employment*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends the creation of Board Policy DF(LOCAL) to align with legislative changes made to TEC 21.058 subsections (a) and (c), which now permit the Board of Education, if trustees so choose, to delegate to the superintendent the authority to terminate contract employees without further board action when a contract employee has engaged in serious criminal conduct.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES ESTABLISH BOARD POLICY.

RECOMMENDED: That the Board of Education approves the establishment of Board Policy DF(LOCAL), *Termination of Employment*, on second reading, effective September 9, 2022.

TERMINATION OF EMPLOYMENT

DF
(LOCAL)

**Board's Designee for
Certain Termination
Actions**

The Superintendent shall serve as the Board's designee to place a contract employee on administrative leave without pay, provide written notice that the person's contract is void, and terminate employment as soon as practicable when the District:

1. Receives notice that an individual's certificate has been revoked by the State Board for Educator Certification (SBEC) for reasons that require immediate action by the District; or
2. Becomes aware that a contract employee has been convicted of or has received deferred adjudication for a felony offense.

[See also DFAA, DFBA, and DFCA, as appropriate.]

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
DFAA(LOCAL), PROBATIONARY CONTRACTS:
SUSPENSION/TERMINATION DURING CONTRACT—SECOND
READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DFAA(LOCAL), *Probationary Contracts: Suspension/Termination During Contract*.

RATIONALE

The HISD administration recommends changes to Board Policy DFAA(LOCAL), *Probationary Contracts: Suspension/Termination During Contract*.

A copy of DFAA(LOCAL) showing the recommended changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy DFAA(LOCAL), *Probationary Contracts: Suspension/Termination During Contract*, on second reading, effective September 9, 2022.

PROBATIONARY CONTRACTS
SUSPENSION/TERMINATION DURING CONTRACT

DFAA
(LOCAL)

**Suspension with
Pay Administrative
Leave**

A probationary contract employee may be ~~suspended with pay or~~ placed on administrative leave by the Superintendent or designee during an investigation of any allegations or charges against the employee or at any time the Superintendent or designee determines that the District's best interest will be served by the ~~suspension or~~ administrative leave.

Temporary
A Reassignment of
an Employee
Suspended with
Pay

The Superintendent or designee may place an employee on administrative leave, which means the employee is temporarily reassigned an employee who has been suspended with pay from his or her regular duties, if the Superintendent or designee determines it is in the best interest of the District.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
DFBA(LOCAL), TERM CONTRACTS: SUSPENSION/TERMINATION
DURING CONTRACT—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DFBA(LOCAL), *Term Contracts: Suspension/Termination During Contract*.

RATIONALE

The HISD administration recommends changes to Board Policy DFBA(LOCAL), *Term Contracts: Suspension/Termination During Contract*, to reflect that suspension with pay is the same as administrative leave by using only the term administrative leave, to add a statement about reduction in force, and to add an effective date paragraph.

A copy of DFBA(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed recommended changes to Board Policy DFBA(LOCAL), *Term Contracts: Suspension/Termination During Contract*, on second reading, effective September 9, 2022.

TERM CONTRACTS
SUSPENSION/TERMINATION DURING CONTRACT

DFBA
(LOCAL)

**Suspension with
PayAdministrative
Leave**

A term contract employee may be ~~suspended with pay or~~ placed on administrative leave by the Superintendent or designee during an investigation of any allegations or charges against the employee or at any time the Superintendent or designee determines that the District's best interest will be served by the ~~suspension or~~ administrative leave.

Temporary
**Reassignment of
an Employee
Suspended with
Pay**

The Superintendent or designee may place an employee on administrative leave, which means the employee is temporarily reassigned an employee who has been suspended with pay from his or her their regular duties, if the Superintendent or designee determines it is in the best interest of the District.

Reduction in Force

In accordance with state law, continuing term contract employees may be released from employment by the District at the end of a school year because of necessary reduction of personnel.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY DFBB(LOCAL), TERM CONTRACTS: NONRENEWAL—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DFBB(LOCAL), *Term Contracts: Nonrenewal*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

Changes recommended to Board Policy DFBB(LOCAL), *Term Contracts: Nonrenewal*, to better align the list of protected characteristics with legal precedent regarding freedom from discrimination, harassment, and retaliation.

A copy of DFBB(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy DFBB(LOCAL), *Term Contracts: Nonrenewal*, on second reading, effective September 9, 2022.

TERM CONTRACTS
NONRENEWAL

DFBB
(LOCAL)

**Preamble:
Transformation of
Policy Regarding
Contract Renewals**

In accordance with its data-driven culture, the District is including as a reason for nonrenewal insufficient student academic growth as reflected by value-added data.

Research has reinforced the significant influence teachers have on student achievement. Specifically, research shows that a significant percent of the variance in student academic progress levels is attributed to the classroom teacher (Ballou, D., Sanders, W., and Wright, P. "Controlling for Student Background in Value-Added Assessment of Teachers." *Journal of Educational and Behavioral Statistics*, Spring 2004, Vol. 29, No. 1, pp. 37-65). Furthermore, in a comprehensive study on teacher impact, data indicate that students who start third grade at about the same level of mathematics achievement finish fifth grade mathematics at dramatically different levels depending on the quality of their teachers. (Haycock, Kati. "Good Teaching Matters... A Lot." *Education Trust*. Thinking K-16, Vol. 3 Issue 2: 1998).

Reasons

The recommendation to the Board and its decision not to renew a contract under this policy shall not be based on an employee's exercise of Constitutional rights or based unlawfully on an employee's race, color, religion, sex, national origin, age, disability, ancestry, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law. Reasons for proposed nonrenewal of an employee's term contract shall be:

1. Deficiencies pointed out in observation reports, appraisals or evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Inability to maintain discipline in any situation in which the employee is responsible for the oversight and supervision of students.
5. Insubordination or failure to comply with official directives.
6. Failure to comply with Board policies or administrative regulations.
7. Excessive absences.
8. Conducting personal business during school hours when it results in neglect of duties.
9. Reduction in force because of financial exigency. [See DFFA]

TERM CONTRACTS
NONRENEWAL

DFBB
(LOCAL)

10. Reduction in force because of a program change. [See DFFB]
11. Termination of a term contract employee resulting from being displaced by a continuing contract employee, when that employee has been identified for reduction in force.
12. Drunkenness or excessive use of alcoholic beverages; illegal use of drugs, hallucinogens, or possession, use, or being under the influence of alcohol or alcoholic beverages while on ~~school~~-District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
13. The illegal possession, ~~use~~, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
14. Failure to report any arrest, conviction, or deferred adjudication for any felony or any crime involving moral turpitude as required by policy. [See DH]
- ~~14.~~15. Conviction of a felony or of any crime involving moral turpitude; conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony; or deferred adjudication for a felony or any crime involving moral turpitude. [See DH]
- ~~15. Failure to report any arrest, conviction, or deferred adjudication for any felony or any crime involving moral turpitude as required by policy. [See DH]~~
16. Failure to meet the District's standards of professional conduct.
17. Immorality, which is conduct the Board determines is not in conformity with the accepted moral standards of the community encompassed by the District. Immorality is not confined to sexual matters, but includes conduct inconsistent with rectitude, or indicative of corruption, indecency, or depravity.
18. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.
19. Disability, not otherwise protected by law, that prevents the employee from performing the essential functions of the job.
20. Any activity, school-connected or otherwise, that, because of publicity given it, or knowledge of it among students, faculty, ~~and or the~~ community, impairs or diminishes the employee's effectiveness in the District.

TERM CONTRACTS
NONRENEWAL

DFBB
(LOCAL)

21. Any breach by the employee of an employment contract or any reason specified in the employee's employment contract.
22. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, or colleagues.
23. A significant lack of student progress attributable to the educator.
24. Behavior that presents a danger of physical harm to a student or to other individuals.
25. Assault on a person on ~~school~~ District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
26. Use of profanity in the course of performing any duties of employment, whether on or off school premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
27. Falsification of records or other documents related to the District's activities.
28. Falsification or omission of required information on an employment application.
29. Intentional or deliberate misrepresentation of facts to a supervisor or other District official in the conduct of District business.
30. Failure to fulfill requirements for state licensure or certification, including passing certification or licensing examinations required by state or federal law or by the District for the employee's assignment.
31. Failure to ~~achieve or maintain "highly qualified" status as licensing and certification requirements, including the completion of required continuing education hours,~~ for the employee's assignment.
32. Failure to complete certification or permit renewal requirements, or failure to fulfill the requirements of a deficiency plan under an Emergency Permit, a Special Assignment Permit, or a Temporary Classroom Assignment Permit.
33. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
34. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.

TERM CONTRACTS
NONRENEWAL

DFBB
(LOCAL)

35. Insufficient student academic growth as reflected by value-added scores.
36. Any reason constituting good cause for terminating the contract during its term.

Recommendations
from Administration

Administrative recommendations for renewal or proposed nonrenewal of ~~professional employee term~~ contracts shall be submitted to the Superintendent. A recommendation for proposed nonrenewal shall be supported by any relevant documentation. The final decision on the administrative recommendation to the Board on each employee's contract rests with the Superintendent.

Superintendent's
Recommendation

The Superintendent shall identify employees whose contracts are recommended for renewal or proposed nonrenewal by the Board. The Board shall consider the reasons in support of the proposed nonrenewal and shall then act on all recommendations. [See DFBB(LEGAL)]

**Notice of Proposed
Nonrenewal**

After the Board votes to propose nonrenewal, the Superintendent or designee shall deliver written notice of proposed nonrenewal in accordance with law.

~~Upon receiving notice of proposed nonrenewal for any reason, an employee on a performance contract shall not request a hearing or contest the proposed nonrenewal in any administrative or judicial forum. [See DCE(LOCAL)]~~

If the notice of proposed nonrenewal of a Chapter 21 term contract does not contain a statement of the reason or all of the reasons for the proposed action, and the employee requests a hearing, the District shall give the employee notice of all reasons for the proposed nonrenewal ~~in at~~ a reasonable time before the hearing. The initial notice or any subsequent notice shall contain the hearing procedures.

Request for Hearing

~~Upon receiving notice of proposed nonrenewal for any reason, an employee on a performance contract shall not request a hearing or contest the proposed nonrenewal in any administrative or judicial forum. [See DCE(LOCAL)]~~

If the employee desires a hearing after receiving the notice of proposed nonrenewal, the employee shall file a written request with the ~~C~~ommissioner of ~~E~~ducation, and provide the Board a copy of the request, not later than the 15th day after the date the employee received the notice of proposed nonrenewal.

Hearing Procedures

The hearing shall be conducted by an independent hearing examiner in accordance with the process described at DFD~~(LEGAL)~~.

TERM CONTRACTS
NONRENEWAL

DFBB
(LOCAL)

Board Decision

Following the hearing, the Board shall take appropriate action in accordance with Chapter 21 of the Education Code and policy DFD.

No Hearing

If the employee fails to request a hearing, the Board shall take the appropriate action and notify the employee in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
DFCA(LOCAL), CONTINUING CONTRACTS:
SUSPENSION/TERMINATION—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DFCA(LOCAL), *Continuing Contracts: Suspension/Termination*, as recommended by the Texas Association of School Boards (TASB) and the district administration.

RATIONALE

Changes are recommended to Board Policy DFCA(LOCAL), *Continuing Contracts: Suspension/Termination*, to remove references to suspension and to use only the term administrative leave.

A copy of DFCA(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed changes to Board Policy DFCA(LOCAL), *Continuing Contracts: Suspension/Termination*, on second reading, effective September 9, 2022.

CONTINUING CONTRACTS
SUSPENSION/TERMINATION

DFCA
(LOCAL)

**Suspension with
Pay Administrative
Leave**

A continuing contract employee may be ~~suspended with pay or~~ placed on administrative leave by the Superintendent during an investigation of any allegations or charges against the employee or at any time the Superintendent determines that the District's best interest will be served by the ~~suspension or~~ administrative leave.

Temporary
~~Reassignment of~~
an Employee
~~Suspended with~~
~~Pay on~~
~~Administrative~~
~~Leave~~

The Superintendent or designee may place an employee on administrative leave, which means the employee is temporarily reassigned ~~an employee who has been suspended with pay from his or her~~ their regular duties, if the Superintendent or designee determines it is in the best interest of the District.

Reduction in Force

~~As provided by Education Code 21.157~~ In accordance with state law, continuing contract employees may be released from employment and their contracts terminated by the District at the end of a school year because of necessary reduction of personnel.

Effective Date

This policy shall be effective as of the adoption date. .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY DFE(LOCAL), TERMINATION OF EMPLOYMENT: RESIGNATION—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DFE(LOCAL), *Termination Of Employment: Resignation*, as recommended by the Texas Association of School Boards (TASB) and the district administration.

RATIONALE

TASB recommends changes to Board Policy DFE(LOCAL), *Termination Of Employment: Resignation*, to clarify the process of submitting a voluntary resignation. The HISD administration is recommending improvements to the process.

A copy of DFE(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy DFE(LOCAL), *Termination Of Employment: Resignation*, on second reading, effective September 9, 2022.

TERMINATION OF EMPLOYMENT
RESIGNATION

DFE
(LOCAL)

**General
Requirements**

All resignations shall be submitted electronically via the District's online Voluntary Separation Form. Written submissions will be accepted at the discretion of the Chief Talent Officer in writing, using the District prescribed form or by letter, to the human resources department. Each electronic submission shall be directed to one of the individuals authorized by this policy to receive resignations. The employee shall give reasonable notice and shall include in the letter submission a statement of the reason(s) for resigning. A pre-paid certified or registered letter of resignation shall be considered submitted upon mailing.

At-Will Employees

The Superintendent or designee shall be authorized to accept the resignation of an at-will employee at any time.

Contract Employees

The Superintendent, or designee chief talent officer, and executive officers in the Office of Talent shall be authorized to accept receive a contract employee's resignation effective at the end of the school year or submitted after the last day of the school year and before the penalty-free resignation date. The Such a resignation, properly submitted electronically through the Voluntary Separation Form, requires no further action by the District and is accepted upon receipt.

Upon receipt of a contract employee's resignation at any other time, the Superintendent chief talent officer, and executive officers in the Office of Talent or other person designated by Board action shall be authorized to receive and accept a contract employee's resignation submitted or effective at any other time. The authorized receiver shall either accept the resignation or submit the matter to the Board in order to pursue sanctions allowed by law.

**Withdrawal of
Resignation**

Once submitted and accepted, the resignation of an employee may not be withdrawn by the employee without consent of the Superintendent or designee.

**Reemployment After
Resignation**

An employee who resigns and subsequently seeks reemployment in the District shall:

1. Be employed on a probationary basis in accordance with appropriate policies; [See DCA(LEGAL)]
2. Be placed on the salary schedule in accordance with the appropriate section of the *Compensation Manual* approved by the Board;
3. Forfeit seniority and any unused accumulated local personal leave; and
4. Be subject to the personnel policies or any settlement agreements pertaining to the reemployment of former employees.

TERMINATION OF EMPLOYMENT
RESIGNATION

DFE
(LOCAL)

An employee who resigns or retires to avoid District-initiated termination or nonrenewal shall not be eligible for reemployment with the District. An employee who resigns after the District has initiated an investigation of alleged misconduct may be eligible for reemployment only after review and approval by the ~~human resources department~~ Office of Talent.

Effective Date

This policy shall be effective as of the adoption date, ,
2022.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
DFFA(LOCAL), REDUCTION IN FORCE: FINANCIAL EXIGENCY—
SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DFFA(LOCAL), *Reduction In Force: Financial Exigency*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

TASB recommends changes to Board Policy DFFA(LOCAL), *Reduction In Force: Financial Exigency*, to reorganize the material within the DEA series.

A copy of DFFA(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy DFFA(LOCAL), *Reduction In Force: Financial Exigency*, on second reading, effective September 9, 2022.

REDUCTION IN FORCE
FINANCIAL EXIGENCY

DFFA
(LOCAL)

**Plan to Reduce
Personnel Costs**

If the Superintendent determines that there is a need to reduce personnel costs, the Superintendent shall develop, in consultation with the Board as necessary, a plan for reducing costs that may include one or more of the following:

- Salary reductions [see DEAB];
- Furloughs [see DEA]; if the District has received certification from the Commissioner of a reduction in funding under Education Code 42.009 [see CBA and DEAB];
- Reductions in force of contract personnel due to financial exigency, if the District meets the standard for declaring a financial exigency as defined by the Commissioner [see CEA and provisions at Reduction in Force Due to Financial Exigency, below];
- Reductions in force of contract personnel due to program change [see DFFB]; or
- Other means of reducing personnel costs.

A plan to reduce personnel costs may include the reduction of personnel employed pursuant to employment arrangements not covered at Applicability, below.

- See DCD for the termination at any time of at-will employment.
- See DFAB for the termination of a probationary contract at the end of the contract period.
- See DFCA for the termination of a continuing contract, if applicable.
- See DCE for the termination at the end of the contract period of a contract not governed by Chapter 21 of the Education Code.

**Reduction in Force
Due to Financial
Exigency**

Applicability

The following provisions shall apply when a reduction in force due to financial exigency requires:

1. The nonrenewal or termination of a term contract;
2. The termination of a probationary contract during the contract period; or
3. The termination of a contract not governed by Chapter 21 of the Education Code during the contract period.

Definitions

Definitions used in this policy are as follows:

REDUCTION IN FORCE
FINANCIAL EXIGENCY

DFFA
(LOCAL)

1. "Nonrenewal" shall mean the termination of a term contract at the end of the contract period.
2. "Discharge" shall mean termination of a contract during the contract period.

General Grounds

A reduction in force may take place when the Superintendent recommends and the Board adopts a resolution declaring a financial exigency. [See CEA] A determination of financial exigency constitutes sufficient reason for nonrenewal or sufficient cause for discharge.

Employment Areas

When a reduction in force under this policy is to be implemented, the Superintendent shall recommend the employment areas to be affected.

Employment areas may include, for example:

1. Elementary grades, levels, subjects, departments, or programs.
2. Secondary grades, levels, subjects, departments, or programs, including career and technical education subjects.
3. Special programs, such as gifted and talented, bilingual/ESL programs, special education and related services, compensatory education, or migrant education.
4. Disciplinary alternative education programs (DAEPs) and other discipline management programs.
5. Counseling programs.
6. Library programs.
7. Nursing and other health services programs.
8. An educational support program that does not provide direct instruction to students.
9. District-wide programs.
10. An individual campus.
11. Any administrative position(s), unit, or department.
12. Programs funded by state or federal grants or other dedicated funding.
13. Other contractual positions.

The Superintendent's recommendation may address whether any employment areas should be:

REDUCTION IN FORCE
FINANCIAL EXIGENCY

DFFA
(LOCAL)

1. Combined or adjusted (e.g., “elementary programs” and “compensatory education programs” can be combined to identify an employment area of “elementary compensatory education programs”); and/or
2. Applied on a District-wide or campus-wide basis (e.g., “the counseling program at [named elementary campus]”).

The Board shall determine the employment areas to be affected.

Criteria for Decision

The Superintendent or designee shall apply the following criteria to the employees within an affected employment area based on the employee’s assignment at the time the Board approves the employment areas affected by the reduction in force. The criteria are listed in the order of importance and shall be applied sequentially to the extent necessary to identify the employees who least satisfy the criteria and therefore are subject to the reduction in force. For example, if all necessary reductions can be accomplished by applying the first criterion, it is not necessary to apply the second criterion, and so forth. However, if there is only one individual in the identified employment area or if all individuals in the employment areas will be affected by the reduction in force, then there is no need to apply the criteria to the individual(s) in the affected employment area(s).

1. Performance: Effectiveness, as reflected by the most recent formal appraisal and, if available, consecutive formal appraisals from more than one year [see DNA] and any other written evaluative information including, but not limited to, disciplinary information and directives previously issued. If the Superintendent or designee at their discretion decides that the documented performance differences between two or more employees are too insubstantial to rely upon, they may proceed to apply the remaining criteria in the order listed below.

~~If the Superintendent or designee at his or her discretion decides that the documented performance differences between two or more employees are too insubstantial to rely upon, he or she may proceed to apply the remaining criteria in the order listed below.~~

2. Extra Duties/Supplemental: Currently performing an extra-duty or supplemental assignment, for example, department or grade-level chair, band director, athletic coach, activity sponsor, and the like that the designee believes would have a detrimental impact on the school. In making the determination of whether this criterion applies, the principal may consider whether a replacement from among campus members, who

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are not subject to the reduction in force, can be found who can perform these duties at the same level.

3. Seniority: Length of continuous service in the District, as measured from the employee's most recent date of hire. An authorized leave shall not be considered an interruption of continuous service.
4. Professional Background: Professional education and work experience related to the current or projected assignment.

Superintendent
Recommendation

The Superintendent shall recommend to the Board the nonrenewal or discharge of the identified employees within the affected employment areas.

Board Vote

After considering the Superintendent's recommendations, the Board shall determine the employees to be proposed for nonrenewal or discharge, as appropriate.

If the Board votes to propose nonrenewal or discharge of one or more employees, the hearing shall be conducted by an independent hearing examiner in accordance with the process described at DFD(LEGAL) or DFBB(LOCAL).

Notice

The Superintendent or designee shall provide each employee written notice of the proposed nonrenewal or discharge, as applicable. The notice shall include:

1. The proposed action, as applicable;
2. A statement of the reason for the proposed action; and
3. Notice, if applicable, that the employee is entitled to a hearing of the type determined by the Board.

**Consideration for
Available Positions**

An employee who has received notice of proposed nonrenewal or discharge may apply for available positions for which ~~he or she~~ they wishes to be considered. The employee is responsible for reviewing posted vacancies, submitting an application, and otherwise complying with District procedures. Assignments to new jobs shall be based on matching of skill sets.

~~An employee~~ Employees proposed for nonrenewal or discharge under this policy shall be considered for positions for which ~~he or she~~ they ~~applies~~ are and ~~is~~ are qualified up until:

1. Final action by the Board to end the employee's contract, if the employee does not request a hearing; or
2. The evidentiary hearing by the independent hearing examiner, if the employee requests a hearing.

REDUCTION IN FORCE
FINANCIAL EXIGENCY

DFFA
(LOCAL)

Hearing Request

Nonrenewal: Term
Contract

An employee receiving notice of proposed nonrenewal of a term contract may request a hearing in accordance with DFBB.

Discharge: Chapter
21 Contract

An employee receiving notice of proposed discharge from a contract governed by Chapter 21 of the Education Code may request a hearing. The hearing shall be conducted in accordance with DFD or the nonrenewal hearing process in DFBB, as determined by the Board and specified in the notice of proposed discharge.

Discharge: Non-
Chapter 21 Contract

An employee receiving notice of proposed discharge during the period of an employment contract not governed by Chapter 21 of the Education Code may request a hearing before the Board or its designee in accordance with DCE(LOCAL).

Final Action

Hearing Requested

If the employee requests a hearing, the Board shall take final action after the hearing in accordance with DCE, DFBB, or DFD, as applicable, and shall notify the employee in writing.

No Hearing
Requested

If the employee does not request a hearing, the Board shall take final action in accordance with DCE, DFBB, or DFD, as applicable, and shall notify the employee in writing.

Effective Date

This policy shall be effective as of the adoption date, ~~December 12, 2014~~.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
DFFB(LOCAL), REDUCTION IN FORCE: PROGRAM CHANGE—
SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DFFB(LOCAL), *Reduction in Force: Program Change*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends changes to Board Policy DFFB(LOCAL), *Reduction in Force: Program Change*, to clarify the superintendent's ability to determine when a reduction in force due to a program change is required.

A copy of DFFB(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy DFFB(LOCAL), *Reduction in Force: Program Change*, on second reading, effective September 9, 2022.

REDUCTION IN FORCE
PROGRAM CHANGE

DFFB
(LOCAL)

Applicability

This policy shall apply when a reduction in force due to a program change requires the nonrenewal of a term contract. A program change may be due to, for example, a redirection of resources; efforts to improve efficiency; a change in enrollment; a lack of student response to particular course offerings; legislative revisions to programs; or a reorganization or consolidation of two or more individual schools, departments, or school districts.

Definitions

Definitions used in this policy are as follows:

1. "Program change" shall mean any elimination, curtailment, or reorganization of a program, department, school operation, or curriculum offering, including, for example, a change in curriculum objectives; a modification of the master schedule; the restructuring of an instructional delivery method; or a modification or reorganization of staffing patterns in a department, on a particular campus, or District-wide.
2. "Reorganization" shall mean a change in positions due to:
 - a. A change, elimination, or addition of a function within a department or school; or
 - b. A change in the role, responsibility, qualifications, or skill level of a significant number of employees within a department, school, or within a category of employees.
3. "Nonrenewal" shall mean the termination of a term contract at the end of the contract period.

General Grounds

A reduction in force may take place when the Superintendent determines that a program change is required. A determination of a program change constitutes sufficient reason for nonrenewal.

Employment Areas

When a reduction in force is to be implemented, the Superintendent shall recommend to the Board for approval the employment areas to be affected. The Superintendent, with input from campuses and/or departments, may assist the Board by making recommendations regarding the employment areas.

Employment areas may include, for example:

1. Elementary grades, levels, subjects, departments, or programs.
2. Secondary grades, levels, subjects, departments, or programs, including career and technical education subjects.
3. Special programs, such as gifted and talented, bilingual/ESL programs, special education and related services,

REDUCTION IN FORCE
PROGRAM CHANGE

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compensatory education, or migrant education. Each special program is a separate employment area.

4. Disciplinary alternative education programs (DAEPs) and other discipline management programs.
5. Counseling programs.
6. Library programs.
7. Nursing and other health services programs.
8. An educational support program that does not provide direct instruction to students.
9. District-wide programs.
10. An individual campus.
11. Any administrative position(s), unit, or department.
12. Programs funded by state or federal grants or other dedicated funding.
13. Other contractual positions.
14. A job code that corresponds to the position/duties an affected employee currently performs.

The Superintendent's recommendation may address whether any employment areas should be:

1. Combined or adjusted (e.g., "elementary programs" and "compensatory education programs" can be combined to identify an employment area of "elementary compensatory education programs"); and/or
2. Applied on a District-wide or campus-wide basis (e.g., "the counseling program at [named elementary campus]").

The Board shall determine the employment areas to be affected.

Criteria for Decision

The Superintendent or designee shall apply the following criteria to an employee within an affected employment area based on the employee's assignment at the time the Board approves the employment areas affected by the reduction in force. The criteria are listed in the order of importance and shall be applied sequentially to the extent necessary to identify the employees who least satisfy the criteria and therefore are subject to the reduction in force. For example, if all necessary reductions can be accomplished by applying the first criterion, it is not necessary to apply the second criterion, and so forth. However, if there is only one individual in the identified employment area or if all individuals in the employment

REDUCTION IN FORCE
PROGRAM CHANGE

DFFB
(LOCAL)

area will be affected by the reduction in force, then there is no need to apply the criteria to the individual(s) in the affected employment area(s).

1. Performance: Effectiveness, as reflected by:

a. The most recent formal appraisal and, if available, consecutive formal appraisals from more than one year [see DNA]; and

4.b. Any other written evaluative information including but not limited to disciplinary information and directives previously issued.

If the Superintendent or designee at ~~his or her~~their discretion decides that the documented performance differences between two or more employees are too insubstantial to rely upon, ~~he or she~~they may proceed to apply the remaining criteria in the order listed below.

2. Extra Duties/Supplemental: Currently performing an extra-duty or supplemental assignment, for example, department or grade-level chair, band director, athletic coach, activity sponsor, and the like that the designee believes would have a detrimental impact on the school. In making the determination of whether this criterion applies, the principal may consider whether a replacement from among campus members, who are not subject to the reduction in force, can be found, who can perform these duties at the same level.
3. Seniority: Length of continuous service in the District, as measured from the employee's most recent date of hire. An authorized leave shall not be considered an interruption of continuous service.
4. Professional Background: Professional education and work experience related to the current or projected assignment.

Superintendent
Recommendation

The Superintendent shall recommend to the Board the nonrenewal of the identified employees within the affected employment areas.

Board Vote

After considering the Superintendent's recommendations, the Board shall determine the employees to be proposed for nonrenewal, as appropriate.

Notice

The Superintendent or designee shall provide each employee written notice of the proposed nonrenewal. The notice shall include a statement of the reason for the proposed action and notice that the employee is entitled to a hearing.

REDUCTION IN FORCE
PROGRAM CHANGE

DFFB
(LOCAL)

**Consideration for
Available Positions**

An employee who has received notice of proposed nonrenewal may apply for available positions for which ~~he or she~~they wishes to be considered. The employee is responsible for reviewing posted vacancies, submitting an application, and otherwise complying with District procedures to be considered for a particular vacancy. Assignments to new jobs shall be based on matching of skill sets.

~~An employee~~Employees proposed for nonrenewal under this policy shall be considered for positions for which ~~he or she~~they ~~applies~~are and ~~is~~are qualified up until:

1. Final action by the Board to end the employee's contract, if the employee does not request a hearing; or
2. The evidentiary hearing by the independent hearing examiner, the Board, or other person designated in DFFB(LOCAL), if the employee requests a hearing.

Hearing Request

An employee receiving notice of proposed nonrenewal of a term contract may request a hearing in accordance with DFFB.

Final Action

Hearing Requested

If the employee requests a hearing, the Board shall take final action after the hearing in accordance with DFFB and shall notify the employee in writing of its decision.

No Hearing
Requested

If the employee does not request a hearing, the Board shall take final action in accordance with DFFB and shall notify the employee in writing of its decision.

Effective Date

This policy shall be effective as of the adoption date, ~~December 12,~~
~~2014.~~

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY DHE(LOCAL), EMPLOYEE STANDARDS OF CONDUCT: SEARCHES AND ALCOHOL/DRUG TESTING—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DHE(LOCAL), *Employee Standards Of Conduct: Searches And Alcohol/Drug Testing*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

TASB recommends changes to Board Policy DHE(LOCAL), *Employee Standards Of Conduct: Searches And Alcohol/Drug Testing*, to reorganize the structure of drug and alcohol testing, based on U.S. Department of Transportation (DOT) guidelines, to clearly delineate the items and actions that are required by DOT and those that are required by the district.

A copy of DHE(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy DHE(LOCAL), *Employee Standards Of Conduct: Searches And Alcohol/Drug Testing*, on second reading, effective September 9, 2022.

EMPLOYEE STANDARDS OF CONDUCT
SEARCHES AND ALCOHOL/DRUG TESTING

DHE
(LOCAL)

**Reasonable
Suspicion Searches**

The District reserves the right to conduct searches when the District has reasonable ~~cause-suspicion~~ to believe that a search will uncover evidence of work-related misconduct. -The District may search the employee, the employee's personal items, work areas, lockers, and private vehicles parked on District premises or worksites or used in District business. Searches that reveal a violation of the District's standards of conduct may result in disciplinary action. [See DH]

**Reasonable
Suspicion Alcohol
and Drug Testing**

The District may remove an employee from duty and require testing if there is reasonable suspicion that the employee is under the influence of alcohol or drugs used in violation of District policy. The determination of reasonable suspicion may be based on specific observations of the appearance, behavior, speech, or body odors of the employee whose motor ability, emotional equilibrium, or mental acuity seems to be impaired while on duty or other relevant information. Any employee who is asked to submit to drug or alcohol screening shall be given the opportunity to provide relevant information about prescription or nonprescription medications that may affect the screening.

A District employee who refuses to comply with a directive to submit to testing based upon reasonable suspicion shall be subject to disciplinary action, up to and including termination.

A District employee confirmed to have violated the District's policy pertaining to alcohol or drugs may be subject to disciplinary action. [See DF series and DH]

**Employees Covered
by the Federal
Department of
Transportation
Rules**

**Purpose of
Alcohol / Drugs
Federally
Required DOT
Testing Program**

In accordance with Department of Transportation (DOT) rules, The District shall establish an alcohol and controlled substances testing program to help prevent accidents and injuries resulting from the misuse of alcohol and controlled substances by ~~any of the following:~~ drivers of commercial motor vehicles, including school buses. The primary purpose of the testing program is to prevent impaired employees from performing safety-sensitive functions.

1. Employees who are drivers of District-owned, leased, or rented vehicles;
2. Employees who perform safety-sensitive functions, including but not limited to, police officers who carry firearms, motor vehicle mechanics and inspectors, transportation aides, and operators of hazardous equipment;
3. Applicants for positions in the above-referenced categories; and
4. Any employee when there is reasonable suspicion of use of alcohol or controlled substances in the workplace.

EMPLOYEE STANDARDS OF CONDUCT
SEARCHES AND ALCOHOL/DRUG TESTING

DHE
(LOCAL)

~~The primary purpose of the testing program is to prevent impaired employees from performing safety sensitive functions.~~

The Superintendent shall designate a District official who shall be responsible for ensuring that information is disseminated to employees covered under this testing program regarding prohibited driver conduct, alcohol and controlled substances tests, and the consequences that follow positive test results.

Consortium Drug-
Related
Violations

~~With specific Board approval, the Superintendent may contract on behalf of the District with outside consultants and contractors or work with a consortium of other local governments to secure the testing services, educational materials, and other component elements needed for this program. The following constitute drug-related violations under the DOT rules:~~

- ~~1. Refusing to submit to a required test for alcohol or controlled substances.~~
- ~~2. Providing an adulterated, diluted, or a substituted specimen on an alcohol or controlled substances test.~~
- ~~3. Testing positive for alcohol, at a concentration of 0.04 or above, in a post-accident test.~~
- ~~4. Testing positive for controlled substances in a post-accident test.~~
- ~~5. Testing positive for alcohol, at a concentration of 0.04 or above, in a random test.~~
- ~~6. Testing positive for controlled substances in a random test.~~
- ~~7. Testing positive for alcohol, at a concentration of 0.04 or above, in a reasonable suspicion test.~~
- ~~8. Testing positive for controlled substances in a reasonable suspicion test.~~

~~An employee who operates a commercial motor vehicle, including a bus, and commits a drug-related DOT violation as defined above shall not be eligible for reinstatement as a driver.~~

~~Under such contract, the consortium shall be responsible for implementing, directing, administering, and managing the alcohol and controlled substances program within the U.S. Department of Transportation guidelines. The consortium shall serve as the principal contact with the laboratory and for collection activities in assuring the effective operation of the testing portion of the program.~~

EMPLOYEE STANDARDS OF CONDUCT
SEARCHES AND ALCOHOL/DRUG TESTING

DHE
(LOCAL)

<u>Alcohol Results Between 0.02 and 0.04</u>	<u>In accordance with DOT rules, a driver tested under this policy and found to have an alcohol concentration of 0.02 or greater, but less than 0.04, shall be suspended from driving duties for at least 24 hours.</u> <u>[In the event of a positive test result for alcohol of 0.02 or greater, see the disciplinary consequences at District-Imposed Consequences, below.]</u>
<u>Reasonable Suspicion DOT Testing</u>	<p>Only supervisors specifically trained in accordance with federal regulations [see DHE(LEGAL)] may, based upon reasonable suspicion, remove an employee a driver from a safety-sensitive position and require testing for alcohol and/or controlled substances. -The determination of reasonable suspicion shall be based on specific observations of the appearance, behavior, speech, or body odors of the employee-driver whose motor ability, emotional equilibrium, or mental acuity seems to be impaired. -Such observations must take place just preceding, during, or just after the period of the workday that the employee is on duty.</p> <p>The observations may include indication of the chronic and withdrawal effects of controlled substances.- Within 24 hours of the observed behavior, the supervisor shall provide a signed, written record documenting the observations leading to a controlled substance reasonable suspicion test.</p>
<u>Consequences of Positive Test Results District-Defined Violations</u>	<u>In addition to the consequences established by federal law, a District</u> An employee confirmed to have violated the District's policy if he or she tests positive for alcohol at a concentration of 0.02 or greater, pertaining to alcohol or controlled substances shall be subject to termination. [See DF series]
<u>Alcohol Results 0.02 and Above</u>	<u>An employee tested under this policy and found to have an alcohol concentration of 0.02 or greater shall be terminated.</u>
<u>District-Imposed Consequences for Violation of Prohibitions</u>	<u>In addition to the consequences established by federal law, a District employee confirmed to have violated the District's policy pertaining to alcohol or controlled substances shall be subject to termination of employment. [See DF series]</u>
<hr/> <u>Note:</u> <u>The following provisions address the District's drug- and alcohol-testing program.</u> <hr/>	
<u>Employees Subject to District Drug and Alcohol Testing</u>	<u>Under its own authority, the District shall apply the DOT testing regulations to the categories of employees listed below:</u> <u>1. Employees who drive District-owned, -leased, or -rented vehicles; and</u>

EMPLOYEE STANDARDS OF CONDUCT
SEARCHES AND ALCOHOL/DRUG TESTING

DHE
(LOCAL)

2. Employees who perform safety-sensitive functions, including but not limited to, police officers who carry firearms, motor vehicle mechanics and inspectors, transportation aides, and operators of hazardous equipment.
3. Applicants for positions that operate District-owned, -leased, or -rented vehicles or that perform safety-sensitive functions are subject to pre-employment testing.
4. Any employee, when there is reasonable suspicion of use of alcohol or controlled substances in the workplace, is subject to, reasonable suspicion testing.

In addition, the DOT testing regulations shall apply to applicants for positions included in one of the above categories.

Effective Date

This policy shall be effective as of the adoption date, .

Reasonable
Suspicion Testing

Any employee may be tested in accordance with DOT testing regulations when there is reasonable suspicion that the employee may be under the influence of alcohol or controlled substances while in the workplace.

An employee whose conduct is in violation of the alcohol and controlled substances prohibitions of this policy shall be terminated for:

1. Refusing to submit to a required test for alcohol or controlled substances.
2. Providing an adulterated, diluted, or a substituted specimen on an alcohol or drug test.
3. Testing positive for alcohol, at a concentration of 0.02 or above, in a post-accident test.
4. Testing positive for controlled substances in a post-accident test.
5. Testing positive for alcohol, at a concentration of 0.02 or above, in a random test.
6. Testing positive for controlled substances in a random test.
7. Testing positive for alcohol, at a concentration of 0.04 or above, in a required confirmation test.
8. Testing positive for controlled substances in a required confirmation test.
9. Testing positive for alcohol, at a concentration of 0.02 or above, in a reasonable suspicion test.

EMPLOYEE STANDARDS OF CONDUCT
SEARCHES AND ALCOHOL/DRUG TESTING

DHE
(LOCAL)

10. ~~Testing positive for controlled substances in a reasonable suspicion test.~~

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Talent
Jeremy Grant-Skinner, Chief Talent Officer

**SUBJECT: APPROVAL OF PROPOSED DELETION OF BOARD POLICY
DMD(LOCAL), PROFESSIONAL DEVELOPMENT: PROFESSIONAL
MEETINGS AND VISITATIONS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the proposed deletion of Board Policy DMD(LOCAL), *Professional Development: Professional Meetings And Visitations*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends the deletion of Board Policy DMD(LOCAL), *Professional Development: Professional Meetings And Visitations*, because administrative details regarding professional meetings do not require a board-adopted policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed deletion of Board Policy DMD(LOCAL), *Professional Development: Professional Meetings And Visitations*, on second reading, effective September 9, 2022.

PROFESSIONAL DEVELOPMENT
PROFESSIONAL MEETINGS AND VISITATIONS

DMD
(LOCAL)

MEETINGS,
CONFERENCES, AND
WORKSHOPS

Professional personnel may attend and participate in meetings, conferences, and workshops that will contribute to their professional growth and development. [See also DMA and DMC]

When attendance at such events is recommended or required by the administration, the Board, TEA, or UIL, personnel may attend with the Superintendent's approval. No salary deduction or loss of leave shall occur when attendance is recommended or required.

The Superintendent may grant additional absences to employees for attendance at meetings, conferences, and workshops that are of special interest to the employee.

RELEASE TIME

Requests for release time with pay to attend employee organization meetings, other than any such meetings approved for required staff development purposes, shall be considered on a case-by-case basis. The responsibility for justifying the school-related purpose to be accomplished by attendance shall rest with the employee. Approval shall be given only if the employee is on the program, has some official function, or can obtain specific information related to his or her job description that will assist the District in improving the instructional program.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
DP(LOCAL), PERSONNEL POSITIONS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy DP(LOCAL), *Personnel Positions*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommended changes to Board Policy DP(LOCAL) based on provisions from Senate Bill (SB) 179, which mandates that the board adopts a policy requiring a school counselor to spend at least 80 percent of total work time on duties that are components of a comprehensive school counseling program (CSCP). To streamline the list of principal qualifications, TASB also recommends referencing the job description for the number of years of experience as a classroom teacher and deleting this detail from policy.

In addition, HISD administration is preparing a draft DP(REGULATION) regarding how the 80 percent of total work time that a school counselor spends on duties that are components of a CSCP will be documented, for submission to the board pending approval of the local policy revisions.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to DP(LOCAL), *Personnel Positions*, on second reading, effective September 9, 2022.

PERSONNEL POSITIONS

DP
(LOCAL)

**Principal
Qualifications**

In addition to the minimal certification requirement, ~~the a~~ principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to explain policy, procedures, and data;
5. Strong communications, public relations, and interpersonal skills;
6. ~~Three years' experience as a classroom teacher;~~
7. ~~6.~~ Prior experience in instructional leadership roles; and
8. ~~7.~~ Other qualifications deemed necessary by the Board and included in the job description.

Primary Role

The primary role of the principal shall be to ensure an effective instructional program for all students under ~~his or her~~their jurisdiction. As the recognized instructional leader, the principal shall in turn hold all school personnel within ~~his or her~~their building(s) accountable for their performance and effectiveness.

The principal shall be involved in curriculum planning, professional development, and the implementation of all areas of the educational programs as they apply to ~~his or her~~the school.

Personnel

All personnel assigned to a building shall be accountable to the principal unless specifically designated otherwise by the Superintendent.

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

PERSONNEL POSITIONS

DP
(LOCAL)

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

SUBJECT: APPROVAL OF THE ESTABLISHMENT OF BOARD POLICY EHAA(LOCAL), BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the establishment of Board Policy EHAA(LOCAL), *Basic Instructional Program: Required Instruction (All Levels)*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends the establishment of Board Policy EHAA(LOCAL) to include new provisions based on House Bill (HB) 1525, which imposes several requirements regarding human sexuality curriculum materials, including ~~a board policy on adopting transparency about the adoption of~~ curriculum materials. The policy follows steps required by law, including board adoption of a resolution to convene the school health advisory council (SHAC) to hold meetings and make recommendations to the board at a public meeting, as well as board confirmation that the recommendations meet the requirements in law before taking action by a recorded vote.

In addition, it includes provisions based on Senate Bill (SB) 9, which imposes several requirements for instruction on the prevention of child abuse, family violence, dating violence, and sex trafficking, including a board policy on adopting curriculum materials. The policy follows the steps required by law, including board adoption of a resolution to convene the SHAC to hold meetings and make recommendations to the board at a public meeting, as well as board confirmation that the recommendations meet the requirements in law before taking action by a record vote.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES ESTABLISH BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended establishment of Board Policy EHAA(LOCAL), *Basic Instructional Program: Required Instruction (All Levels)* on second reading, effective September 9, 2022.

BASIC INSTRUCTIONAL PROGRAM
REQUIRED INSTRUCTION (ALL LEVELS)

EHAA
(LOCAL)

**Human Sexuality
Instruction**

The following process shall apply regarding the adoption of curriculum materials for the District's human sexuality instruction:

1. The Board shall adopt a resolution convening the District's school health advisory council (SHAC) to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board. The SHAC shall ensure the items on the Compliance Checklist (TEC 28.004) are met.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended, and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.
5. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

**Instruction on
Prevention of Child
Abuse, Family
Violence, Dating
Violence, and Sex
Trafficking**

The following process shall apply regarding the adoption of curriculum materials for the District's instruction relating to the prevention of child abuse, family violence, dating violence, and sex trafficking:

1. The Board shall adopt a resolution convening the District's SHAC to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended, and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.
5. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

Effective Date

This policy shall be effective as of the adoption date, _____, 2022.

DATE ISSUED:

ADOPTED:

1 of 1

EHAA(LOCAL)-A

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
EHBC(LOCAL), SPECIAL PROGRAMS:
COMPENSATORY/ACCELERATED SERVICES—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy EHBC(LOCAL), *Special Programs: Compensatory/Accelerated Services*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends changes to Board Policy EHBC(LOCAL) to include references to accelerated instruction and accelerated learning committees as revised by House Bill (HB) 4545 and to direct parents to FNG, the district's existing grievance policy, for complaints about educational plans. The text also explains that parental requests for a student to be assigned to a particular teacher following a student's unsatisfactory performance on a grade 3, 5, or 8 math or reading assessment shall be handled in accordance with the district's administrative procedures.

In addition, HISD administration recommends changes to update the local criteria for identifying students eligible for compensatory services.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy EHBC(LOCAL), *Special Programs: Compensatory/Accelerated Services*, on second reading, effective September 9, 2022.

SPECIAL PROGRAMS
COMPENSATORY/ACCELERATED SERVICES

EHBC
(LOCAL)

**Accelerated
Instruction Programs**

Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.

The purpose of District shall provide accelerated instruction in the applicable subject area programs and services shall be to ensure that all students are provided opportunities to meet performance standards of excellence, perform satisfactorily in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment in grades 3, 4, 5, 6, 7, or 8 instruments, and graduate from school. Accordingly, accelerated instruction programs and services shall aim at improving and enhancing the educational program of eligible students in prekindergarten through grade 12 who are at risk, as defined in state guidelines.

**Accelerated
Learning Committee**

When a student fails to perform satisfactorily on a math or reading state-mandated assessment in grades 3, 5, or 8, an accelerated learning committee shall develop, not later than the start of the subsequent school year, a written educational plan in accordance with law. If a parent requests that the student be assigned to a particular teacher the following school year, the request shall be addressed in accordance with the District's administrative procedures.

A parent complaint about the content or implementation of the educational plan shall be filed in accordance with FNG.

Local Criteria

The following local criteria also identify students who are considered at risk of dropping out of school: eligible for compensatory services:

1. Students who are identified as dyslexic under general education.
2. Students who are placed in a disciplinary alternative education program for reasons other than those in Education Code 37.006, such as continued misbehavior in the classroom.

Accelerated instruction includes alternative programs and schools, student services, and extended day/extended year programs. A description of programs and services provided and a description of eligibility requirements are included in the District's State Compensatory Education Programs and Services Guide, which shall be updated annually.

**Miscellaneous
Requirements for
Specific Subjects**

Additional requirements pertaining to specified subjects and enhancements offered in conjunction with the regular instructional program may be imposed based on the following criteria.*

SPECIAL PROGRAMS
COMPENSATORY/ACCELERATED SERVICES

EHBC
(LOCAL)

- National Assessment of Educational Progress scores

~~Texas Assessment of Academic Skills (TAAS) scores~~

~~Texas Assessment of Knowledge and Skills (TAKS) scores~~

~~Stanford Achievement Test, Tenth Edition scores~~

- State of Texas Assessments of Academic Readiness (STAAR) scores

*Settlement agreement C.A. No. 10444, *Delores Ross, et al., and United States of America*, and *Nick Estrada, et al. vs. Houston I.S.D.* regarding tutorial services, under authority of TEC Education Code 21.103 and 19 TAC Administrative Code Chapter 75, as they existed on ~~09/10/84~~ September 19, 1984.

Effective Date

This policy shall be effective as of the adoption date, , 2022.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

**SUBJECT: APPROVAL OF PROPOSED DELETION OF BOARD POLICY
EIAB(LOCAL), GRADING/PROGRESS REPORTS TO PARENTS:
MAKEUP WORK—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the proposed deletion of Board Policy EIAB(LOCAL), *Grading/Progress Reports to Parents: Makeup Work*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends the deletion of Board Policy EIAB(LOCAL) as guidelines on makeup work are typically distributed to students and parents in administrative materials, such as the district's grading guidelines or the student handbook, which creates the potential for conflicts with board-adopted provisions in the policy manual. Also, there is no requirement for such a policy to be included in the district's local board policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed deletion of Board Policy EIAB(LOCAL), *Grading/Progress Reports to Parents: Makeup Work*, on second reading, effective September 9, 2022.

GRADING/PROGRESS REPORTS TO PARENTS
MAKEUP WORK

EIAB
(LOCAL)

	<p>Students shall be expected to make up assignments and tests after absences. Students shall receive a zero for any assignment or test not made up within the allotted time.</p>
TESTS	<p>Students shall be permitted to take tests administered in any class missed because of absence.</p> <p>For any class missed, the teacher may assign the student make-up work based on the instructional objectives for the subject or course and the needs of the individual student in mastering the essential knowledge and skills or in meeting subject or course requirements.</p> <p>A student shall be responsible for obtaining and completing the make-up work in a satisfactory manner and within the time specified by the teacher.</p>
LATE PROJECTS	<p>Teachers may assign a late penalty to any project turned in after the due date in accordance with previously established guidelines approved by the principal and disseminated to students.</p>
UNEXCUSED ABSENCES	<p>The District shall not impose a grade penalty for make-up work after an unexcused absence.</p>
SUSPENSION	<p>The District shall not impose a grade penalty for make-up work after an absence because of suspension.</p>

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY EIE(LOCAL), ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy EIE(LOCAL), *Academic Achievement: Retention and Promotion*, as recommended by the Texas Association of School Boards (TASB) and the HISD administration.

RATIONALE

TASB recommends changes to Board Policy EIE(LOCAL) to remove outdated provisions on grade advancement testing as a result of House Bill (HB) 4545. This includes references to the assignment of retained students, which were based on Administrative Code provisions addressing grade advancement requirements and the continuation of Grade Placement Committees for students who failed core courses. The statement about eliminating the practice of retaining students is recommended for deletion, as it is only needed if a district operates an optional extended-year program (OEYP) under Education Code 29.082.

The Grade Placement Committee will remain in place to provide intervention plans for students who failed core courses regarding the Texas Education Agency (TEA) State Compensatory Education program.

Accelerated instruction is now addressed at EHBC.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY AND DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy EIE(LOCAL), *Academic Achievement: Retention and Promotion*, on second reading, effective September 9, 2022

ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

EIE
(LOCAL)

General Guidelines
Curriculum
Proficiency

Promotion, ~~grade-level advancement~~, and course credit shall be based on ~~mastery of the curriculum~~ demonstrated proficiency of the subject matter and compliance with attendance requirements adopted by the Board. [See also FEC(LOCAL)] Expectations and standards for promotion ~~without mandatory interventions~~ shall be established for each grade level, content area, and course, and shall be coordinated with compensatory, intensive, and/or accelerated services. ~~Decisions on promotion without mandatory interventions shall be based on grades, performances on state-administered assessment instruments, and performances on norm-referenced assessments.~~ [See EHBC(LEGAL), (LOCAL), the Elementary School Guidelines, and the Secondary School Guidelines]

The District shall comply with applicable state and federal requirements when determining methods for students with disabilities [see FB] or students who are English language learners [see EHBE and EKBA] to demonstrate mastery of the curriculum.

Students Receiving
Special Education
Services

Any modified promotion standards for a student receiving special education services shall be determined by the student's admission, review, and dismissal (ARD) committee and documented in the student's individualized education program (IEP). [See EHBA series and EKB]

Promotion
Standards for
Proficiency

In addition to the factors in law that must be considered for promotion, ~~mastery proficiency~~ shall be determined as follows:

1. ~~Course assignments and unit evaluations aligned to District curricular standards~~ shall be used to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade ~~and shall signify mastery of the skills necessary for success at the next level.~~
2. ~~Students shall:~~ Proficiency of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final exams or may be administered separately. Proficiency of at least 70 percent of the objectives shall be required.

Grades 1–8

In grades 1–8, promotion to the next grade level shall be based on course assignments and unit evaluations aligned to District curricular standards to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade and shall signify proficiency of the skills necessary for success at the next level.

a. At For students in grades 1 and 2, and 3 through 8 who passed state-administered assessment in reading and mathematics but failed core courses, the student must meet the District's

ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

EIE
(LOCAL)

~~passing promotion~~ standards on the District-administered criterion-referenced assessment.

~~At~~ For students in grades 3 through 8 ~~who did not fail core courses,~~
~~the student must~~ meet the state's passing standards on the state-administered criterion-referenced assessment in reading and mathematics.

Mandatory
Intervention

Mandatory intervention shall be required during the following year if a student does not meet promotion standards at the end of the spring semester. Such interventions shall also be required for students scoring below the 40th percentile in total reading (grades 1–8) and total mathematics (grades 4–8) and who failed the state administered assessment and did not perform at least 110% on the next state administered assessment or on the District-administered norm-referenced assessments.

Potential
Interventions

Potential interventions include, but are not limited to:

1. Small group instruction (30–45 minutes) with progress monitoring.
2. One-on-one tutorials.
3. Use of varied texts and supplementary materials.
4. Multiple and flexible grouping activities for differentiated instruction.
5. Use of technology to allow students to access and manipulate content in multiple ways.
6. Opportunities for students to respond to assignment in a variety of ways.
7. Instructional assignments broken down into smaller chunks to focus on mastery.
8. Additional assignments that address student needs based on data for more time on task.
9. Double blocked class for extensive instruction.
10. ~~TAKS STAAR~~ preparation during or after school.
11. Peer tutoring.
12. -Mentors assigned to students.
13. Computer-based instruction on campus.

ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

EIE
(LOCAL)

Classification—
High School
Students Grades 9–
12

Grade-level advancement for students in grades 9–12 shall be earned by course credits. Changes in grade-level classification shall be made at the beginning of the fall semester and may be made again at the beginning of the spring semester. [See EI]

High school students shall be classified annually on the basis of earned credits and course completion, as follows:

Grade Level	Credits earned
9	0 – 5.5
10	6 – 11.5
11	12 – 17.5
12	18 and over

Accelerated
Instruction Intervention
Plans

~~Accelerated instruction~~ Intervention plans must be provided to students who do not meet promotion standards at the end of the spring semester, ~~and require mandatory intervention and students who fail to demonstrate proficiency on a state-mandated assessment.~~ Mandatory intervention plans shall be designed to enable the student to perform at the appropriate grade level at the conclusion of the next school year.

~~Additionally, students in grades 5 and 8 shall be subject to all provisions of GRADE ADVANCEMENT TESTING, below.~~

Grade Advancement
Testing

~~Except when a student will be assessed in reading or mathematics above his or her enrolled grade level, students in grades 5 and 8 must meet the passing standard on the applicable state-mandated assessments in reading and mathematics to be promoted to the next grade level, in addition to the District's local standards for mastery and promotion.~~

Definition of 'Parent'

For purposes of this policy and decisions related to grade advancement requirements, a student's "parent" shall be defined to include either of the student's parents or guardians; a person designated by the parent, by means of a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code, to have responsibility for the student in all school-related matters [see FD]; a surrogate parent acting on behalf of a student with a disability; a person designated by the parent or guardian to serve on the Ggrade Pplacement Ccommittee (GPC) for all purposes; or in the event that a parent, guardian, or designee cannot be located, a person designated by the Superintendent or designee to act on behalf of the student. [See EIE(LEGAL)]

ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

EIE
(LOCAL)

~~Alternate
Assessment
Instrument~~

~~The District shall use the statewide assessment instrument for the third testing opportunity for students in grades and subjects designated by the state.~~

~~Standards for
Promotion upon
Appeal~~

~~If a parent initiates an appeal of his or her child's retention following the student's core course failure to demonstrate proficiency after the third testing opportunity in the grades designated by the state, the GPC shall review all facts and circumstances in accordance with the law.~~

~~The student shall not be promoted unless:~~

- ~~1. All members of the GPC agree that the student is likely to perform on grade level if given additional accelerated instruction-intervention plans during the following school year in accordance with the educational plan developed by the GPC; and~~
- ~~2. The student has completed required accelerated instruction in-intervention plans in the core course subject areas for which the student failed to demonstrate proficiency.~~

~~Whether the GPC decides to promote or to retain a student in this manner, the committee shall determine an accelerated instruction intervention plan for the student for the following school year, providing for interim reports to the student's parent and opportunities for the parent to consult with the teacher or principal as needed. The principal or designee shall monitor the student's progress during the following school year to ensure that he or she is progressing in accordance with the plan. The administration shall provide an annual report to the Board of Education on committee decisions.~~

~~Transfer Students~~

~~When a student in a grade designated by the state transfers into the District having failed to demonstrate proficiency on applicable assessment instruments after one testing opportunity, the District shall provide appropriate accelerated instruction prior to the next state-designated testing date. This provision shall apply to students who missed a testing opportunity, were absent, or otherwise do not have valid test results.~~

~~When a student in a grade designated by the state transfers into the District having failed to demonstrate proficiency on applicable assessment instruments after two testing opportunities, a GPC shall convene to address the student's needs. The GPC shall review any available records of decisions regarding testing and accelerated instruction from the previous district and determine an accelerated instruction plan for the student.~~

~~If a parent initiates an appeal for promotion when a student in a grade designated by the state transfers into the District having~~

ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

EIE
(LOCAL)

~~failed to demonstrate proficiency after three testing opportunities, the GPC shall review any available records of decisions regarding testing, accelerated instruction, retention, or promotion from the previous district and issue a decision in accordance with the District's standards for promotion. [See EIE(LEGAL)]~~

Effective Date

~~This policy shall be effective as of the adoption date, _____, 2022.~~

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

**SUBJECT: APPROVAL OF PROPOSED DELETION OF BOARD POLICY
EJ(LOCAL), ACADEMIC GUIDANCE PROGRAM—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the proposed deletion of Board Policy EJ(LOCAL), *Academic Guidance Program*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends deletion of Board Policy EJ(LOCAL) as it no longer aligns with current state guidance regarding duties of a counselor.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed deletion of Board Policy EJ(LOCAL), *Academic Guidance Program*, on second reading, effective September 9, 2022.

ACADEMIC GUIDANCE PROGRAM

EJ
(LOCAL)

PROGRAM

The District's counseling and guidance program shall provide a comprehensive guidance and counseling program for all students from prekindergarten through grade 12. The guidance program shall be staffed with certified counselors who shall help individual students understand and use wisely the educational, career/technology, and personal opportunities they have and can develop.

These programs shall be designed and developed to offer systematic assistance to aid all students in achieving satisfactory adjustment to school and to life. The goal of the guidance and counseling process shall be to provide whatever help students need in developing interests and aptitudes, setting goals and plans, and addressing personal, social, and educational issues and concerns. [See FFE]

SERVICES

Counseling/guidance services shall be coordinated with the regular instructional program so that they contribute to a unified educational program. The guidance program shall operate with central coordination and shall be a cooperative project of the entire professional staff. Teachers shall utilize opportunities in the classroom, in extracurricular activities, and in contacts with parent(s)/guardian(s) to achieve guidance objectives. Certified counselors shall be employed to supervise the standardized testing program and to provide personal, academic, and career/technology guidance to students who need such services.

IMPLEMENTATION

The Superintendent shall implement the counseling and guidance program. Staff, facilities, and materials shall be provided that ensure an adequate program for student appraisal and diagnosis, as well as for consultation with teachers in developing teaching strategies.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of School Offices
Denise Watts, Chief of Schools

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
FDE(LOCAL), ADMISSIONS: SCHOOL SAFETY TRANSFERS—
SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy FDE(LOCAL), *Admissions: School Safety Transfers*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends changes to Board Policy FDE(LOCAL), *Admissions: School Safety Transfers* to reflect House Bill 375, which included abuse of “a disabled individual”.

A copy of Board Policy FDE(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy FDE(LOCAL), *Admissions: School Safety Transfers*, on second reading, effective September 9, 2022.

ADMISSIONS
SCHOOL SAFETY TRANSFERS

FDE
(LOCAL)

Safe Schools Data

The Superintendent or designee shall ensure that the District complies with Texas Education Agency (TEA) guidelines for the collection and maintenance of data regarding:

1. Mandatory expellable offenses committed at school or at a school-related or school-sponsored activity, on or off school property [see FOD]; and
2. Any student who becomes a victim of one of the following violent criminal offenses, as defined by the Penal Code, while on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property:
 - a. Attempted murder;
 - b. Indecency with a child;
 - c. Aggravated kidnapping;
 - d. Aggravated assault on someone other than a District employee or volunteer;
 - e. Sexual assault or aggravated sexual assault against someone other than a District employee or volunteer;
 - f. Aggravated robbery; or
 - g. Continuous sexual abuse of a young child or children disabled individual.

**School Safety
Transfers**

The parent or other person with authority to act on behalf of a student who becomes a victim of a violent criminal offense as described in the state guidance for unsafe school choice options or who is assigned to a campus identified by TEA as persistently dangerous shall be offered a transfer to a safe public or charter school within the District.

For each transfer requested, the District shall explore transfer options, as appropriate. Options may include a transfer agreement with another school district.

**From a Persistently
Dangerous School**

The parent or other person with authority to act on behalf of a student attending a school identified as persistently dangerous by TEA shall be provided notification of his or her right to request a transfer. Notification shall occur at least 14 days prior to the start of the school year or, for a student enrolling subsequently, upon the student's enrollment.

The parent or other person with authority to act on behalf of a student must submit to the Superintendent or designee an application for transfer. The Superintendent or designee shall complete the

ADMISSIONS
SCHOOL SAFETY TRANSFERS

FDE
(LOCAL)

transfer prior to the beginning of the school year, if applicable, or within 14 calendar days of the request for a subsequently enrolling student.

Any transfer arranged for a student from a campus identified by TEA as persistently dangerous shall be renewed so long as the campus from which the student transferred retains that designation.

The District shall maintain, in accordance with the District's record retention schedule, documentation of notification to parents or other person with authority to act on behalf of a student of the transfer option, transfer applications submitted, and action taken.

For a Victim of a
Violent Criminal
Offense

Within 14 calendar days after a violent criminal offense described above occurs in or on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property, the District shall notify the parent or other person with authority to act on behalf of a student who is a victim of the offense of the right to request a transfer. The parent or other person with authority to act on behalf of a student must submit to the Superintendent or designee an application for transfer. The Superintendent or designee shall approve or disapprove the request within 14 calendar days of its submission.

Any transfer arranged for a student who was a victim of a violent crime as described above shall be renewed so long as the threat to the student exists at the campus to which the student would typically be assigned.

For each offense, the District shall maintain for at least five years documentation of the nature and date of the offense, notification to the parent of the transfer option, transfer applications submitted, action taken, and other relevant information regarding the offense.

**Additional Transfer
Options**

In circumstances described by Education Code 25.0341, a parent or other person with authority to act on behalf of a student who has been the victim of a sexual assault, regardless of whether the offense occurred on or off school property, may request a transfer of the student or the student assailant from the same campus.

[For other transfer provisions, see also FDA and FDB.]

Effective Date

This policy shall be effective as of the adoption date, ~~November 12, 2021~~.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
FEA(LOCAL), ATTENDANCE: COMPULSORY ATTENDANCE—
SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy FEA(LOCAL), *Attendance: Compulsory Attendance*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends changes to Board Policy FEA(LOCAL) to include added text to address Senate Bill (SB) 289, which creates an optional excused absence for a student who is at least 15 years old to be absent for one day to obtain a learner license and for one day to obtain a driver's license.

In addition, HISD administration recommends changes to include optional excused absences for military dependents to be absent for up to five days to visit with the student's parent, stepparent, or guardian.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy FEA(LOCAL), *Attendance: Compulsory Attendance*, on second reading, effective September 9, 2022.

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

**Enforcing
Compulsory
Attendance**

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

Students Age 19 and Over

A student who voluntarily enrolls in or attends school after the student's 19th birthday shall attend school until the end of the school year.

A student who is at least 19 years old and is voluntarily enrolled in or attending school when he or she accumulates more than five unexcused absences in a semester may be withdrawn. In such cases, enrollment may be revoked for the remainder of the school year, except that the District may not revoke enrollment on a day on which the student is physically present at school.

A student who is withdrawn from school under this provision shall be considered a dropout for accountability purposes unless the student returns to school during the school-start window the following fall.

Excused Absences

In addition to excused absences required by law, the District shall excuse absences for the following purposes: A student shall be required to submit verification of these absences in accordance with administrative regulations.

Higher Education
Visits

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education to determine the student's interest in attending the institution of higher education. A student shall be required to submit verification of such visits in accordance with administrative regulations.

Military Dependents

The District shall excuse a student for up to five days, whose parent, step-parent, or guardian is an active duty member of the armed forces, and has been called to duty for, is on leave from, or immediately returned from continuous deployment of at least four months, to visit with the student's parent, step-parent, or guardian.

Armed Services
Enlistment

The District shall excuse a student 17 years of age or older for up to four days during his or her enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard. A student shall be required to submit verification of such activities in accordance with administrative regulations.

Early Voting or
Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk.

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

Driver's License

The District shall excuse a student 15 years of age or older for one day during his or her enrollment in high school for each of the following:

- Visiting a driver's license office to obtain a learner license; or
- Visiting a driver's license office to obtain a driver's license.

[For extracurricular activity absences, see FM.]

**Withdrawal for
Students Whose
Whereabouts Are
Unknown**

The District may initiate withdrawal of a student under the age of 19 whose whereabouts can no longer be determined under the following conditions:

1. The student has been absent ten consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

An Admission, Review, Dismissal/Individualized Education Program (ARD/IEP) Committee meeting is required for students with disabilities who are being considered for withdrawal from school because the student's whereabouts are unknown. The ARD/IEP committee should undertake additional efforts to locate the student. If the student cannot be located after these additional efforts, the District may initiate withdrawal of the student.

If students with disabilities have been absent ten consecutive school days, the ARD/IEP Committee shall meet and determine whether an evaluation or re-evaluation is needed, and revise the IEP to include strategies to target chronic absences. If the interventions developed by the ARD/IEP committee and truancy prevention measures fail to meaningfully address the student's conduct, the student may be referred to truancy court. Each referral to truancy court must specify whether the student is eligible for or receives special education services and must be accompanied by a statement from the student's school certifying that the school applied the truancy prevention measures, including the holding of an ARD/IEP committee meeting, and the measures failed to meaningfully address the student's school attendance.

**Students Attending
Homeschools**

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in private schools.

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that his or her

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

Enforcing
Compulsory
Attendance

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

Effective Date

This policy shall be effective as of the adoption date, ~~November 12, 2021~~.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
FEC(LOCAL), ATTENDANCE: ATTENDANCE FOR CREDIT—SECOND
READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy FEC(LOCAL), *Attendance: Attendance for Credit*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends changes to Board Policy FEC(LOCAL) to include the following:

- As reflected in the revision at Absences Considered, in calculating whether a student has met the 90-percent attendance requirement, House Bill (HB) 699 creates an exception for absences resulting from a serious or life-threatening illness or related treatment. A new provision regarding the documentation of student illnesses (at Personal Illness) has been included in policy.
- Provisions on the attendance committee's consideration of the best interest of the student, extenuating circumstances, and conditions for awarding credit or a final grade have been revised and reordered to emphasize a student's mastery of the essential knowledge and skills and maintaining a passing grade rather than assigning a student to attend programs for an amount of time equivalent to the student's absences.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy FEC(LOCAL), *Attendance: Attendance for Credit*, on second reading, effective September 9, 2022.

ATTENDANCE
ATTENDANCE FOR CREDIT

FEC
(LOCAL)

This policy shall apply to a student who has not been in attendance for 90 percent of the days the class is offered.

Consideration of All Absences Considered

Except as otherwise provided by law, All absences incurred while enrolled in the District shall be considered in determining whether a student has attended the required percentage of days under this policy.

Attendance Committees

Campus-based attendance committees shall be established in accordance with Education Code 25.092.

The Superintendent or designee shall make the specific appointments in accordance with legal requirements. The principal shall be responsible for establishing high standards of attendance and punctuality for every student. [See the *Elementary School Guidelines* and *Secondary School Guidelines*]

Parental Notice of Excessive Absences

A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below the required number of days established in the *Elementary School Guidelines* and *Secondary School Guidelines* for the current school year.

Methods for Regaining Credit or Awarding a Final Grade

When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class or a final grade by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.

If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee.

Petitions for credit or a final grade may be filed at any time the student receives notice but, in any event, no later than 30 days after the last day of classes or the date the parent or adult student receives notification.

The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. The attendance committee may also, whether a petition is filed or not, review the records of all students whose attendance drops below 90 percent of the days the class is offered.

~~A s~~Students who have lost credit or have not received a final grade because of excessive absences may regain credit or be

ATTENDANCE
ATTENDANCE FOR CREDIT

FEC
(LOCAL)

awarded a final grade by fulfilling the requirements established by the attendance committee.

Personal Illness

The principal or attendance committee may require verification from a health-care provider in accordance with administrative regulations as a condition of classifying an absence for personal illness as one for which there are extenuating circumstances.

Best Interest
Standard

In reaching consensus regarding a student's absences and how the student can be awarded credit or a final grade, the attendance committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent or designee shall develop administrative regulations to document the attendance committee's decision.

**Guidelines on
Extenuating
Circumstances**

The attendance committee shall consider whether a student has mastered the essential knowledge and skills and maintained passing grades in the course or subject.~~adhere to the following guidelines to determine attendance for award of credit or a final grade:~~

Days of Attendance

1. ~~If~~ When ~~makeup work is completed satisfactorily, the attendance committee shall consider extracurricular absences and other excused absences as excused absences that are allowed under compulsory attendance requirements shall be considered~~ days of attendance for award of credit or a final grade. [See FEA(LEGAL) at Excused Absences for Compulsory Attendance Determinations]

Transfers / Migrant
Students

2. ~~A transfer or migrant student incurs absences only after their enrollment in the District.~~

Documentation

3. ~~The committee shall consider the acceptability and authenticity of documented reasons for the student's absences.~~

Consideration of
Control

4. The attendance committee shall consider whether reasons for the absences were for reasons out of the parent's or student's or parent's control and whether documentation for the absence is acceptable.

Student's Academic
Record

5. ~~The committee shall consider whether or not the student has completed assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.~~

Information from
Student or Parent

6. The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.

ATTENDANCE
ATTENDANCE FOR CREDIT

FEC
(LOCAL)

**Best Interest
Standard**

~~7.1. In reaching consensus regarding a student's absences, the committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent or designee shall develop administrative regulations addressing the committee's documentation of the decision.~~

**Imposing Conditions
for Awarding Credit
or a Final Grade**

The attendance committee shall consider the student's unique circumstances and, if necessary, shall ~~may~~ impose any of the following conditions for awarding credit or a final grade that permit the student to meet the instructional requirements of the class rather than assigning a student to attend a specified program for an amount of time equivalent to the student's absences. Conditions may include ~~students with excessive absences to regain credit or be awarded a final grade:~~

1. Maintaining attendance standards for the rest of the semester.
- ~~4.2.~~ 2. Completing additional assignments, as specified by the committee or teacher.
- ~~2.3.~~ 3. Attending tutorial sessions as scheduled, which may include before and after school programs.
- ~~3.~~ 4. Maintaining the attendance standards for the rest of the semester.
- ~~4.~~ 5. Completing other instructional programs, as specified by the committee.
- ~~4.5.~~ 6. Taking an examination to earn credit. [See EHDB]
- ~~5.~~ 7. Attending a flexible school day program.
- ~~6.~~ 8. Attending summer school.

In all cases, the student must ~~also~~ earn a passing grade in order to receive credit.

Appeals Process

The attendance committee's decision may be appealed in accordance with provisions included in the *Elementary School Guidelines* and *Secondary School Guidelines*.

Effective Date

This policy shall be effective as of the adoption date, ~~January 14, 2022.~~

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
FFAC(LOCAL), WELLNESS AND HEALTH SERVICES: MEDICAL
TREATMENT—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy FFAC(LOCAL), *Wellness and Health Services: Medical Treatment*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends several changes to Board Policy FFAC(LOCAL) to reflect current guidance from the Texas Department of State Health Services (DSHS) and common district practices.

- Administrative details on student illness and accidents at school are recommended for removal. The reference to the district's *Emergency Preparedness Handbook* is recommended to be moved to the section on medical treatment at the end of this policy.
- Provisions on administering medication provided by parents direct the superintendent to designate the employees authorized to administer medication in accordance with administrative regulations.
- Provisions on administering herbal substances or dietary supplements are recommended to address when these substances or supplements are required by a student's individualized education program or Section 504 plan.
- In accordance with DSHS guidance, the policy now reflects that the district shall not purchase non-prescription medication to administer to students.
- Medical treatment provisions have been updated to clarify who may complete medical treatment authorization forms and reflect that the district shall seek appropriate emergency care for a student as required or deemed necessary. This new text is recommended to replace previous text that covered emergency treatment forms.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended changes to Board Policy FFAC(LOCAL), *Wellness and Health Services: Medical Treatment*, on second reading, effective September 9, 2022.

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

Accidents / Illness of
Students at School

Procedures established in the *Emergency Preparedness Hand-
book* shall be followed when a child is injured or becomes ill at
school.

Emergency Treatment
Forms

Each year, students and parents shall complete and sign a form
that provides emergency information and authorizes school officials
to obtain emergency medical treatment, as provided by law.

Health Inventory

Each school shall have on file a health inventory of each student,
which provides the history of the student's physical, mental, and
emotional health up to the time of the student's enrollment in the
District.

Purchasing Medication

The District shall not purchase nonprescription medication to ad-
minister to a student.

Administering
Medication

No employee shall give any student prescription medication, non-
prescription medication, herbal substances, anabolic steroids, or
dietary supplements of any type, except as provided below author-
ized by this or other District policy.

Exception

Only authorized employees may administer to students prescrip-
tion medication with a physician's written request and in accord-
ance with legal requirements and written permission by the parent.
[See FFAC(LEGAL)]

Medication Provided
by Parent

The Superintendent shall designate the employees who are au-
thorized to administer medication that has been provided by a stu-
dent's parent. An authorized employee is permitted to administer
the following medication in accordance with administrative regula-
tions:

1. Prescription medication in accordance with legal require-
ments.
2. Nonprescription medication, upon a parent's written request,
with a physician's order. Nonprescription medication must be
properly and clearly labeled, include the manufacturer label,
and be provided in the original container.
3. Herbal substances or dietary supplements provided by the
parent and only if required by the individualized education
program or Section 504 plan for a student with disabilities.

No Medication
Provided by District

The District shall not purchase medication to administer to a stu-
dent.

Psychotropics

Except as permitted by Education Code 38.016 law, an employee
shall not:

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary and in accordance with the Emergency Preparedness Handbook.

Health Inventory

Each school shall have on file a health inventory of each student, which provides the history of the student's physical, mental, and emotional health up to the time of the student's enrollment in the District.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of School Offices
Denise Watts, Chief of Schools

SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY FFG(LOCAL), STUDENT WELFARE: CHILD ABUSE AND NEGLECT—SECOND READING

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policy FFG(LOCAL), *Student Welfare: Child Abuse and Neglect*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends changes to Board Policy FFG(LOCAL), *Student Welfare: Child Abuse and Neglect* to incorporate a reference to the definition of a person responsible for the care, custody, or welfare of a child. A copy of Board Policy FFG(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy FFG(LOCAL), *Student Welfare: Child Abuse and Neglect*, on second reading, effective September 9, 2022.

STUDENT WELFARE
CHILD ABUSE AND NEGLECT

FFG
(LOCAL)

**Program to Address
Child Sexual Abuse,
Trafficking, and
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District Improvement Plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based ~~antivictimization~~ anti-victimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified. The report must be made within 48 hours of when the professional first had reasonable cause to believe the abuse or neglect may have occurred.

STUDENT WELFARE
CHILD ABUSE AND NEGLECT

FFG
(LOCAL)

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of the Texas Department of Family and Protective Services (DFPS) at (800) 252-5400 or the [Texas Abuse Hotline Website](#)¹;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers. [See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

STUDENT WELFARE
CHILD ABUSE AND NEGLECT

FFG
(LOCAL)

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

Confidentiality

In accordance with state law, the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the rules of the investigating agency.

Immunity

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

**Failing to Report
Suspected Child
Abuse or Neglect**

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

**Responsibilities
Regarding
Investigations**

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

STUDENT WELFARE
CHILD ABUSE AND NEGLECT

FFG
(LOCAL)

Effective Date

This policy shall be effective as of the adoption date, _____,
2022.

¹ Texas Abuse Hotline Website: <http://www.txabusehotline.org>

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of Academics
Shawn Bird, Chief Academic Officer

**SUBJECT: APPROVAL OF PROPOSED DELETION OF BOARD POLICY
FMF(LOCAL), STUDENT ACTIVITIES: CONTESTS AND
COMPETITION—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the proposed deletion of Board Policy FMF(LOCAL), *Student Activities: Contests and Competition*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends deletion of this local policy on student contests and competitions as there is no requirement for board policy on these issues and the district's practices can be included in administrative procedures.

HISD administration recommends moving the *Contests and Competition* section from policy to regulation.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the recommended deletion of Board Policy FMF(LOCAL), *Student Activities: Contests and Competition*, on second reading, effective September 9, 2022.

STUDENT ACTIVITIES
CONTESTS AND COMPETITION

FMF
(LOCAL)

UIL Activities

State Board and UIL rules shall govern interscholastic activities; however, Board policies and District rules may supplement State Board and UIL rules.

No event shall be scheduled and no student allowed to participate in any UIL event unless all pertinent rules and regulations are strictly enforced. The Superintendent or designee shall maintain all necessary records and reports. Sponsors and coaches are responsible for knowledge of and compliance with rules for eligibility and participation. [See FM]

Athletic Program

A well rounded program of interscholastic athletics shall be maintained in the District secondary schools. The operation of the total program, including the starting and ending dates for each sport, shall be in accordance with regulations set by the UIL and the Board.

**Cheerleader
Organization**

Cheerleading programs shall comply with general rules governing participation in extracurricular activities, including specific provisions pertaining to parental approval prior to competing for election to membership, as well as physical examination and insurance requirements upon election but prior to participation. [See also the *Athletic Handbook*]

**Supervision of
Programs**

Supervision of the program shall be the responsibility of the Superintendent or designee. In each school, the principal shall have direct responsibility to maintain the athletic program as an integral part of the educational program of that school.

Interschool competitive athletics shall not be part of the elementary grades' program. To the extent practicable, a program of intra-school sports activities for elementary students shall be maintained as part of the physical education program.

Non-UIL Activities

Contests and competitive activities that are sponsored by outside organizations shall not be recommended to students unless the activities supplement and do not interfere with the regular school program. Contests and competitive activities shall have the prior approval of the Superintendent or designee, who shall develop the necessary rules and regulations to implement this policy. [See FM]

Overnight Trips

Students involved in UIL competition above the UIL district level that requires an overnight trip shall have their expenses paid by the District.

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of School Offices
Denise Watts, Chief of Schools

**SUBJECT: APPROVAL OF PROPOSED DELETION OF BOARD POLICY
FMG(LOCAL), STUDENT ACTIVITIES: TRAVEL—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the proposed deletion of Board Policy FMG(LOCAL), *Student Activities: Travel*, as recommended by the Texas Association of School Boards (TASB).

A copy of Board Policy FMG(LOCAL) is attached.

RATIONALE

TASB recommends deletion to Board Policy FMG(LOCAL), *Student Activities: Travel*, from the district's policy manual. Guidelines on student travel to and from school-sponsored activities, funding, makeup work, chaperones, and who approves trips are better conveyed through administrative regulations and communicated in the student and employee handbooks.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed deletion of Board Policy FMG(LOCAL), *Student Activities: Travel*, on second reading, effective September 9, 2022.

STUDENT ACTIVITIES
TRAVEL

FMG
(LOCAL)

School-Sponsored
student activities

Students shall be encouraged to participate in extracurricular, enrichment, and other school-related activities such as school-sponsored clubs, organizations, and activities. In accordance with Board policy, school-sponsored activities are organizations and the like initiated, planned, and conducted by student club members or faculty sponsors and may only take place with the principal's approval, and any fund accounting, if applicable, shall be in compliance with the Finance Procedures Manual. [See FM(LOCAL), FJ(LOCAL), GE2(REGULATION), and Finance Procedures Manual]

FIELD TRIPS

All students shall be invited to participate in school-sponsored field trips and other enrichment activities. No student shall be denied the opportunity to participate in a school-sponsored activity due to financial status and as such, a school/school sponsor may attempt to raise funds. [See FUNDING, below] Each student who goes on a field trip or excursion (excluding athletic participation) shall have written parental permission.

FUNDING

Funding guidelines shall include the following provisions:

1. School or District sponsors may contribute to the costs associated with the field trip including transportation, admission fees, tickets, and materials necessary for the trip.
2. Schools may hold fund-raisers to cover the costs.
3. Students and their parents may be charged a fee for student activities in compliance with Texas Education Code 11.158; however, the District has adopted reasonable procedures for waiving a deposit or fee if a student or the student's parent or guardian is unable to pay it. The principal is responsible for posting a notice of such waiver in a central location in his or her school facility and in the student handbook. [See FP(LEGAL), (LOCAL), and (REGULATION)]

LOSS OF SCHOOL
TIME

Participation in all trips involving loss of school time shall be in accordance with procedures relevant to school attendance and participation in cocurricular and extracurricular activities. Enrichment activities can relate to the curriculum but cannot be a required part of the coursework.

MAKEUP WORK

All class work missed by a student on an out-of-town trip shall be done either before the trip or as make-up after the trip.

OUT-OF-STATE and
Overnight TRIPS

Out-of-state and overnight trips must be approved by the Superintendent or designee.

OUT-OF-THE
COUNTRY TRIPS

Trips by student organizations that involve travel outside the continental United States shall be allowed only for students in grades

STUDENT ACTIVITIES
TRAVEL

FMG
(LOCAL)

~~9-12 and shall require prior approval of the Superintendent. Such travel shall only be allowed to countries where the political climate is favorable.~~

SPONSORS AND
CHAPERONES

~~District sponsors and chaperones shall adhere to established basic guidelines for District sponsored functions and additional guidelines as may be developed by the individual school. If a situation arises for which there is no published rule, common sense, prudence, and good judgment shall prevail.~~

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of School Offices
Denise Watts, Chief of Schools

**SUBJECT: APPROVAL OF PROPOSED DELETION OF BOARD POLICY
FNC(LOCAL), STUDENTS RIGHTS AND RESPONSIBILITIES:
STUDENT CONDUCT—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves the proposed deletion of Board Policy FNC(LOCAL), *Student Rights and Responsibilities: Student Conduct*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

This local policy is recommended for deletion because the provisions on rules of conduct were previously moved to FO, *Student Discipline*, where extracurricular standards of behavior are also addressed in more detail. The material on harassment is currently addressed at FFH, *Freedom From Harassment*, and in the *Student Code of Conduct*.

A copy of FNC(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed deletion of Board Policy FNC(LOCAL), *Student Rights and Responsibilities: Student Conduct*, on second reading, effective September 9, 2022.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT CONDUCT

FNC
(LOCAL)

STUDENT HANDBOOK
— CODE OF STUDENT
CONDUCT

The District's rules of conduct and discipline, maintained in the student handbook and/or the Board-adopted Code of Student Conduct, are established to achieve and maintain order in the schools, and to teach respect toward others and responsible behavior. [See FO series]

EXTRACURRICULAR
ACTIVITIES:
STANDARDS OF
BEHAVIOR

With the approval of the principal and Superintendent, a sponsor or a coach of an extracurricular activity may develop and enforce standards of behavior that are higher than the District-developed Code of Student Conduct and may condition membership or participation in the activity on adherence to those standards. [See FO]

PROHIBITED
HARASSMENT

A student shall not engage in prohibited harassment, including sexual harassment, of:

1. Another student, as defined at FFH.
2. A District employee, as defined at DIA.

While subject to the disciplinary control of the District, a student shall not engage in prohibited harassment, including sexual harassment, of another person, including a Board member, vendor, contractor, volunteer, or parent.

A student who violates this prohibition shall be subject to appropriate discipline in accordance with the Code of Student Conduct.

BEHAVIORAL
STANDARDS

The following specific policies address student conduct in the areas of:

1. Use of District technology resources — CQ
2. Attendance — FEC
3. Bullying — FFI
4. School-sponsored publications — FMA
5. Appropriate attire and grooming — FNCA
6. Damage to school property — FNCB
7. Prohibited organizations and hazing — FNCC
8. Tobacco use — FNCD
9. Use of personal telecommunications devices and other electronic devices — FNCE
10. Drug and alcohol use — FNCF
11. Weapons — FNCG
12. Assault — FNCH
- 13.1. Disruptions — FNCI, GKA

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of School Offices
Denise Watts, Chief of Schools

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY
GKC(LOCAL), COMMUNITY RELATIONS: VISITORS—SECOND
READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves proposed revisions to Board Policy GKC(LOCAL), *Community Relations: Visitors*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends changes to Board Policy GKC(LOCAL), *Community Relations: Visitors*. A copy of Board Policy GKC(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy GKC(LOCAL), *Community Relations: Visitors*, on second reading, effective September 9, 2022.

COMMUNITY RELATIONS
VISITORS TO THE SCHOOLS

GKC
(LOCAL)

Prominent notices shall be posted at each campus requiring all visitors to first report to the campus administrative main office. This shall apply to parents, Board members, volunteers, social service workers, invited speakers, maintenance and repair persons not employed by the District, vendors, representatives of the news media, former students, and any other visitors.

Visits to individual classrooms during instructional time shall be permitted only with the principal's and teacher's approval, and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school classroom environment.

[See BBE(LOCAL) for visits to District facilities by Board members.]

**Registered Sex
Offenders on a
District
PremisesSchool
Campus**

The Superintendent and, working with campus administrators, shall develop and implement procedures regarding a campus visitors who are identifiedis registered as a sex offenders. These procedures shall address:

1. Parental rights;
2. Escort by District personnel;
3. Access to common areas of the campus;
4. Access to classrooms;
5. Drop off and release of students;
6. Eligibility to serve as volunteers; and
7. Any other relevant issues.

Effective Date

This policy shall be effective as of the adoption date, .

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

Office of School Offices
Denise Watts, Chief of Schools

**SUBJECT: APPROVAL OF THE ESTABLISHMENT OF BOARD POLICY
GKE(LOCAL), COMMUNITY RELATIONS: BUSINESS, CIVIC, AND
YOUTH GROUPS—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education establish Board Policy GKE(LOCAL), *Community Relations: Business, Civic, and Youth Groups*, as recommended by the Texas Association of School Boards (TASB).

RATIONALE

TASB recommends addition of Board Policy GKE(LOCAL), *Community Relations: Business, Civic, and Youth Groups*. This policy will satisfy the requirement in SB 1566 for a board policy allowing a principal to provide a representative of a patriotic society an opportunity to speak to students during the school day. The policy must give the principal discretion over the date and time and allow the principal to limit the opportunity to a single school day and to limit the presentation to ten minutes.

A copy of the proposed Board Policy GKE(LOCAL) is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES ESTABLISH BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed establishment of Board Policy GKE(LOCAL), *Community Relations: Business, Civic, and Youth Groups*, as recommended by TASB, on second reading, effective September 9, 2022.

COMMUNITY RELATIONS
BUSINESS, CIVIC, AND YOUTH GROUPS

GKE
(LOCAL)

A campus principal shall have the authority to offer a representative of a patriotic society an opportunity to speak to students during regular school hours about membership in the society.

The principal shall have discretion over the date and time of such visits and is authorized to limit this opportunity to a single school day and to limit a presentation by a patriotic society to ten minutes in length.

[For more information about patriotic societies, see GKD(LEGAL).]

Effective Date

This policy shall be effective as of the adoption date, .

REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools
Board of Education Meeting of September 8, 2022

SUBJECT: INVESTMENT REPORT

Section 2256 of the Government Code requires that the board-designated investment officers prepare and submit to the Board of Education, not less than quarterly, a written report of investment transactions for all funds covered by the act for the preceding quarter.

The quarterly investment report for the quarter ending June 30, 2022, for fiscal year 2021–2022 contains portfolio composition and maturity schedules for all funds, as well as beginning and ending book and market values for each fund's investments.

Houston Independent School District (HISD) investments are governed by the board-approved *Cash Management and Investment Policy*. All investments purchased meet the three basic tenets included in policy: investment safety, investment liquidity, and investment yield. All investments are held to maturity. HISD does not invest on a speculative basis.

This report also contains a compliance letter signed by the chief financial officer, the controller, and the treasurer who have been designated by the Board of Education as the district's investment officers for the day-to-day management of HISD's cash and investment position.

Executive Summary**Purpose:**

§2256 of the Government Code, commonly known as the Public Funds Investment Act, requires that the board-designated investment officers prepare and submit to the Board of Education, not less than quarterly, a written report of investment transactions for all funds covered by the act for the preceding quarter.

The investment report for the quarter ending June 30, 2022, for fiscal year 2021–2022 contains portfolio composition and maturity schedules for all funds, as well as beginning and ending book and market values for each fund's investments.

Prerequisites:

None

Board Meeting Requirements:

None



QUARTERLY INVESTMENT REPORT

Houston Independent School District
As of June 30, 2022

BOARD OF EDUCATION

(As of June 30, 2022)

Judith Cruz, PRESIDENT

Elizabeth Santos, FIRST VICE PRESIDENT

Kathy Blueford-Daniels, SECOND VICE PRESIDENT

Sue Deigaard, SECRETARY

Myrna Guidry, Esq., ASSISTANT SECRETARY

Dani Hernandez

Dr. Patricia K. Allen

Kendall Baker

Bridget Wade

Millard House II, SUPERINTENDENT OF SCHOOLS

Glenn Reed, CHIEF FINANCIAL OFFICER

Sherrie H. Robinson, CONTROLLER

Lisa Pepi, TREASURER

FOREWORD

- Under the Public Funds Investment Act (PFIA), governmental units are required to have Board approved investment policies, investment portfolios limited to only those investments specifically authorized by law, and quarterly reports submitted to the governing body which disclose both the book and market values of investments held.
- The Houston Independent School District is in compliance with the PFIA. All investments purchased meet the four basic tenets included in the District's investment policy in descending order of priority – investment safety, liquidity, public trust and yield.
- The day-to-day management of the District's cash and investment position is the responsibility of the Chief Financial Officer, the Controller, and the Treasurer, who have all been designated by the Board as the District's investment officers.

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COMPLIANCE CERTIFICATION

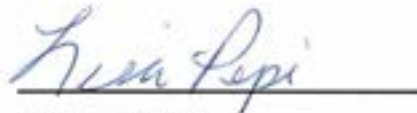
We hereby certify that the Quarterly Investment Report represents the investment position of the District as of June 30, 2022, and that all investments were purchased in compliance with the Board-approved Cash Management and Investment Policy.



Glenn Reed
Chief Financial Officer



Sherrie H. Robinson
Controller



Lisa Pepi
Treasurer

Quarterly Compliance Review

As of June 30, 2022

Houston ISD Compliance Summary		
Category	Compliant	Comments
Cash Management & Investment Policy	Yes	Approved by Board of Education on 06/09/2022
Authorized Broker/Dealer List	Yes	Approved by Board of Education on 06/09/2022
Distribution to Brokers/Financial Entities	Yes	Distribution = 25
Investment Officers & Administrators	Yes	Approved by Board of Education 04/14/2022
Training	Yes	The Investment Officers of the District are in compliance with the training requirements
Eligibility, gifts & contributions	Yes	Annual contracts and reports maintained by Human Resources
Investments	Yes	As authorized by Public Funds Investment Act and Cash Management & Investment Policy
Standard of care	Yes	Objectives of investment consistently exceeded or met
Collateral pledges	Yes	Minimum required level maintained
Ratings	Yes	As required by Public Funds Investment Act and Cash Management & Investment Policy
Internal Management Reports	Yes	Quarterly Investment Reports submitted to the Board of Education

INVESTMENT PRIORITIES

- Houston Independent School District investments are guided by four priorities in declining order of priority:
 - **Safety** Ensuring the return of principle invested, credit risk is minimized by investing in highly rated investments as defined in the District's investment policy and the Public Funds Investment Act.

Monitoring safety factors includes limiting exposure to concentration of credit risk, interest rate risk, and event risk.
 - **Liquidity** Ensuring that funds are available when needed for expenditures.
 - **Public Trust** Maintenance of the public trust as custodians and managers responsible for the investing of funds subject to state and federal laws.
 - **Yield** Attaining a reasonable rate of return in order to further District goals while not taking speculative risks.

SAFETY

INVESTMENT VEHICLES

U.S. Agency Securities

U.S. Agency securities are purchased directly by the District from investment brokerage firms registered to do business with the District. These securities are purchased in the District's name, cleared through the Federal Reserve Bank system, and held in safekeeping by JPMorgan Chase Bank, NA.

U.S. Treasury Securities

Debt securities issued by the United States Department of the Treasury and purchased through brokers.

Municipal Bonds

Debt securities issued by a state or local government or their agencies.

Certificates of Deposit (CDs)

Certificates of deposit are time deposits issued by commercial banks against funds deposited for specified periods of time usually with fixed interest rates.

Lone Star Investment Pool (LSIP)

The LSIP is a local government investment pool administered by First Public with investment advisory services provided by American Beacon Advisors and Mellon Investment Corp.

TexPool

TexPool is a local government investment pool administered by the State Comptroller's Office and managed and serviced by Federated Hermes.

TexSTAR

TexSTAR is a local government investment pool co-administered by Hilltop Securities, Inc., and J. P. Morgan Asset Investment Management, Inc.

SAFETY

ALLOWABLE INVESTMENTS

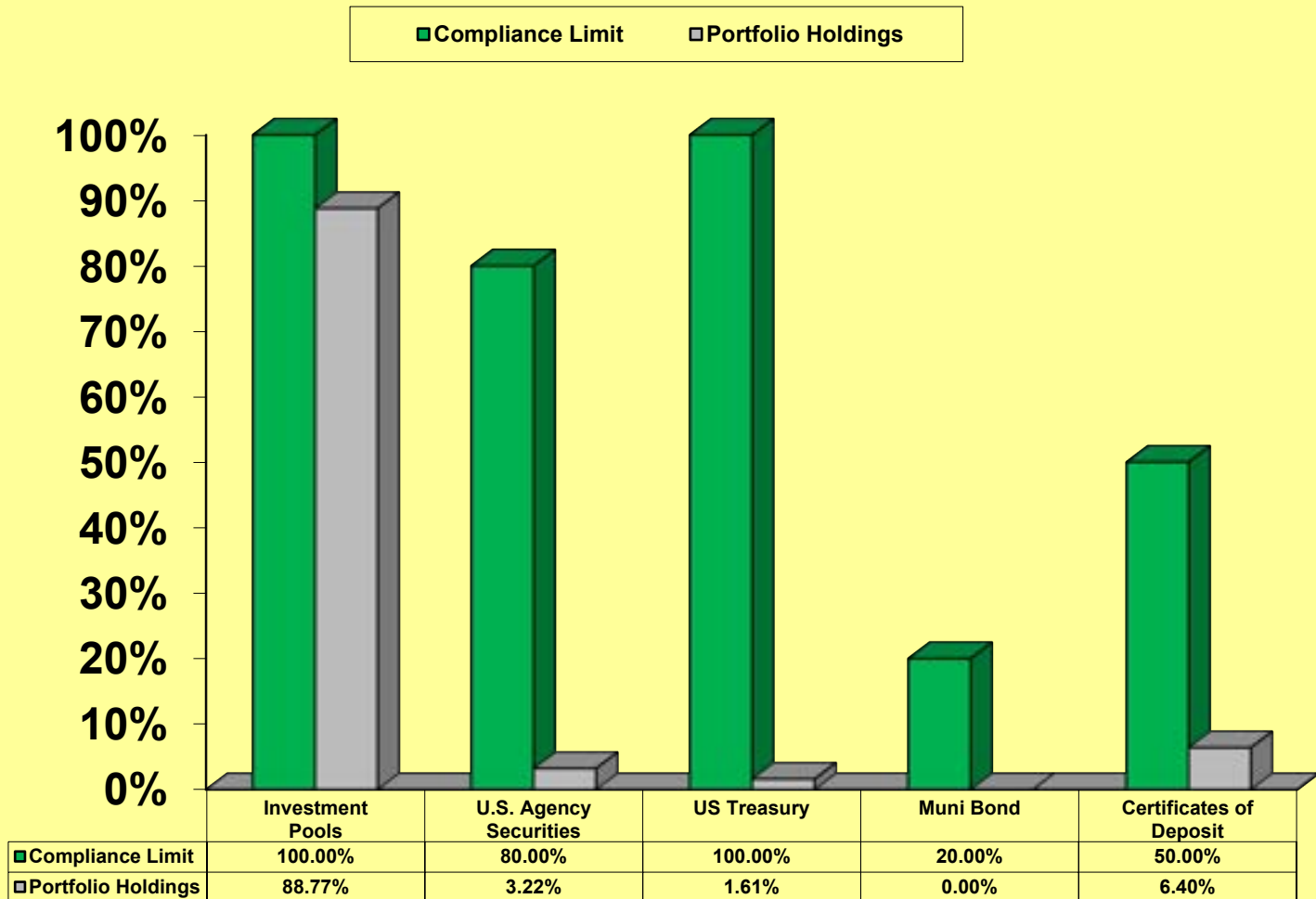
In order to minimize credit risk the District has defined the types of allowable investments in the Cash Management and Investment Policy. The District has additionally placed limits on the percentage of investment types and issuers in order to reduce concentration of credit risk.

<u>INVESTMENT TYPE</u>	<u>DISTRICT LIMIT</u>	<u>ISSUER LIMIT</u>
U.S. Government Securities	100%	100%
Investment Pools *	100%	40%
U.S. Agency Securities	80%	40%
Certificates of Deposit	50%	10%
Commercial Paper	30%	5%
Municipal Securities	20%	5%
Money Market Mutual Funds	15%	5%
Mutual Funds	15%	5%
Corporate Bonds	15%	5%
Repurchase Agreements	8%	8%
Money Market Accounts	7%	7%

*Investments in any pool additionally will be limited to 25% of the Net Asset Value of the pool.

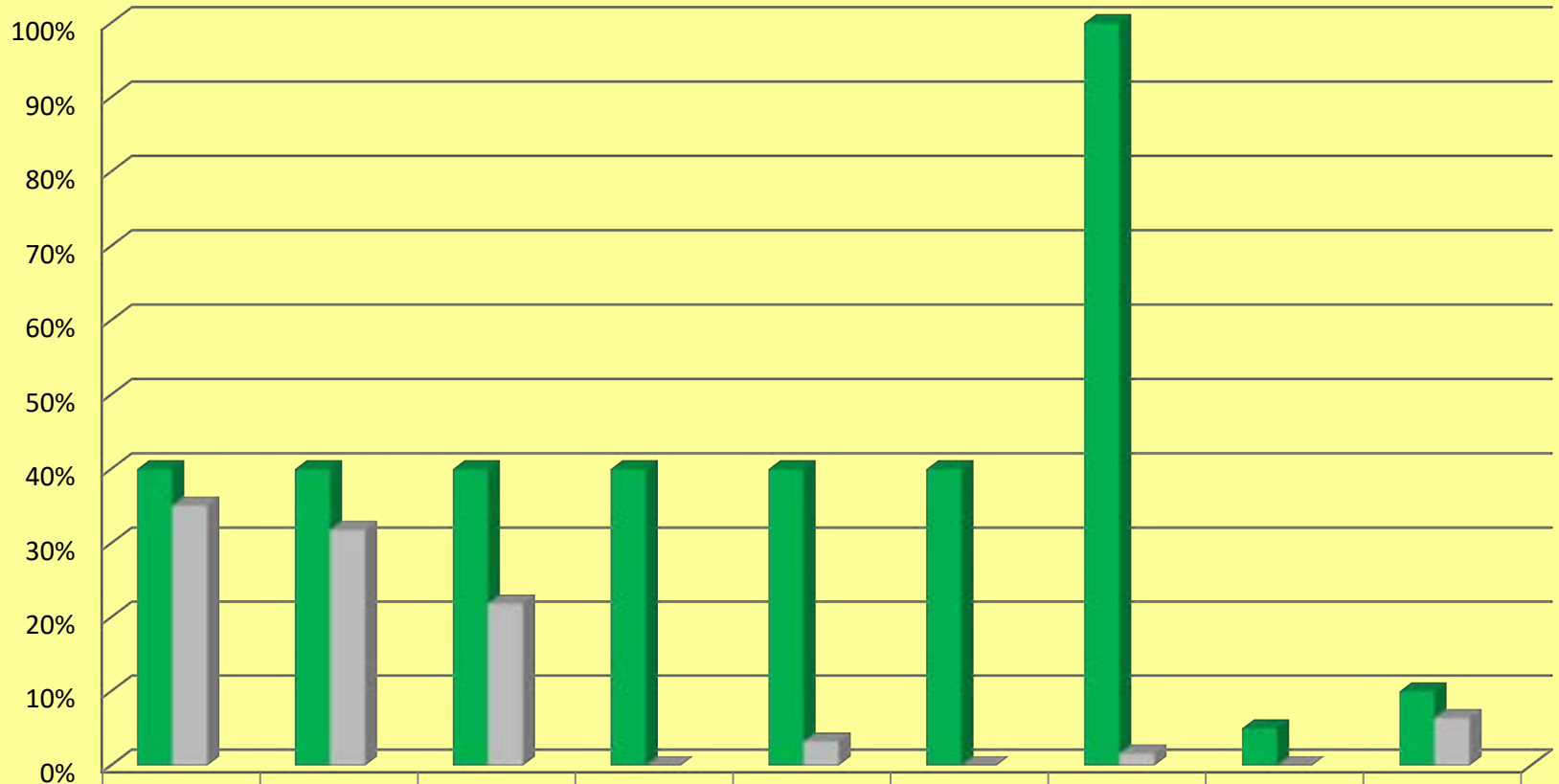
PORTFOLIO COMPLIANCE DISTRICT LIMITS

Holdings as of June 30, 2022



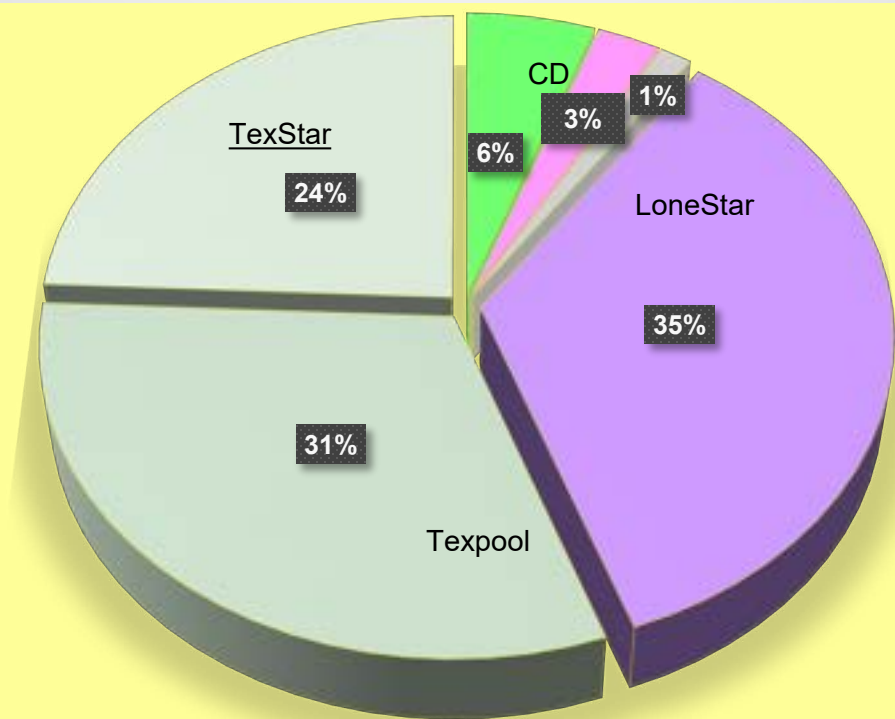
PORTFOLIO COMPLIANCE ISSUER LIMITS

Holdings as of June 30, 2022



■ Compliance Limit	Lone Star	TexPool	TexStar	FHLMC	FHLB	FFCB	US Treasury	Muni Bond	CDs
	40.00%	40.00%	40.00%	40.00%	40.00%	40.00%	100.00%	5.00%	10.00%
■ Portfolio Holdings	35.10%	31.82%	21.85%	0.00%	3.22%	0.00%	1.61%	0.00%	6.40%
■									

**PORTFOLIO COMPOSITION - ALL FUNDS
by INVESTMENT TYPE
As of June 30, 2022**



LIQUIDITY

MATURITY SCHEDULE

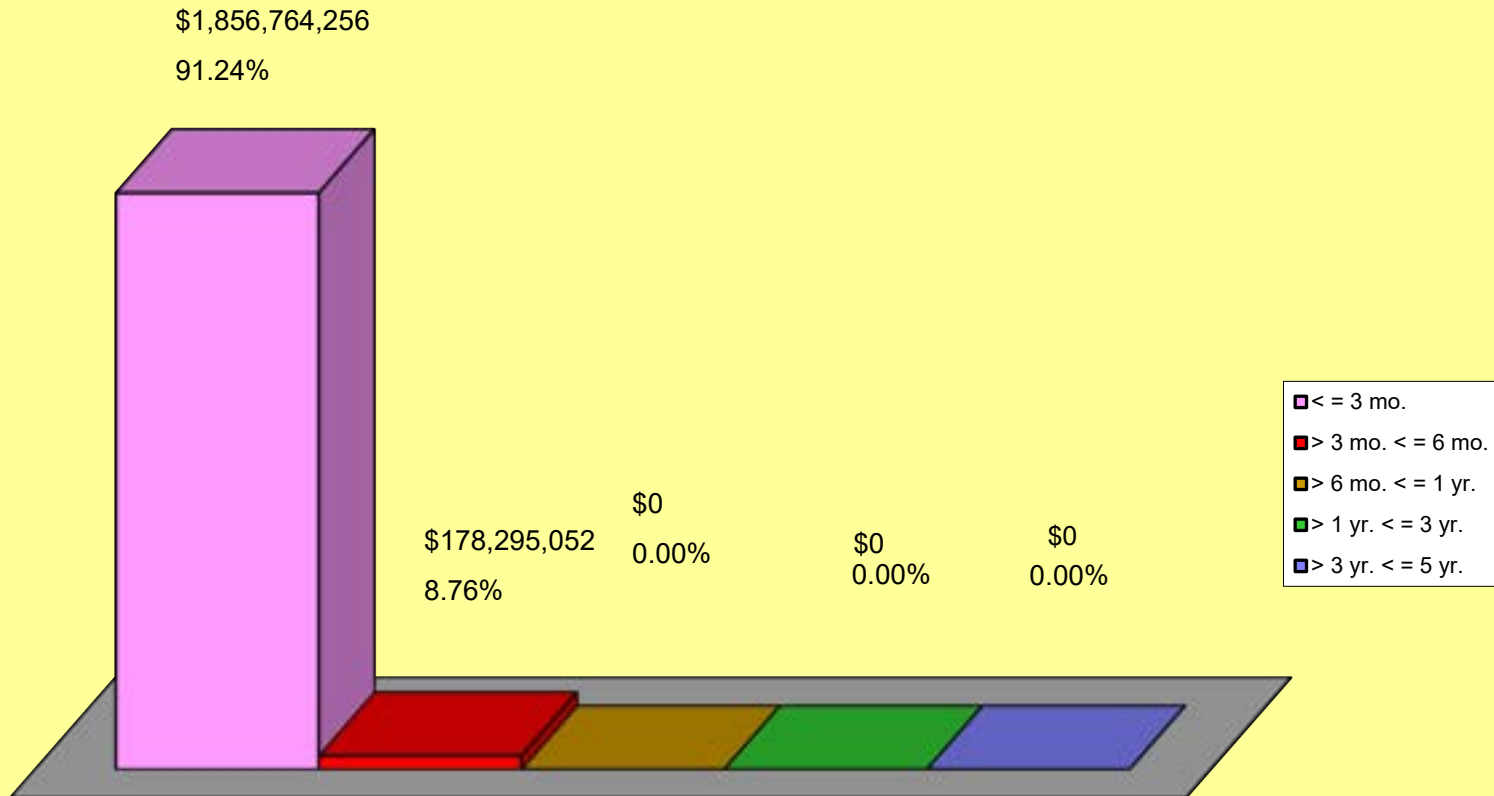
As of June 30, 2022 91.24% of the District's investments will mature within three months, 8.76% within three to six months.

Short-term cash requirements are maintained through money market like accounts with the Lone Star Investment Pool, TexPool, and TexSTAR. The monthly and daily cash flow projections used by investment officers show the amount of funds that will be needed for any given time period. Investments are purchased to meet the cash flow needs of the District.

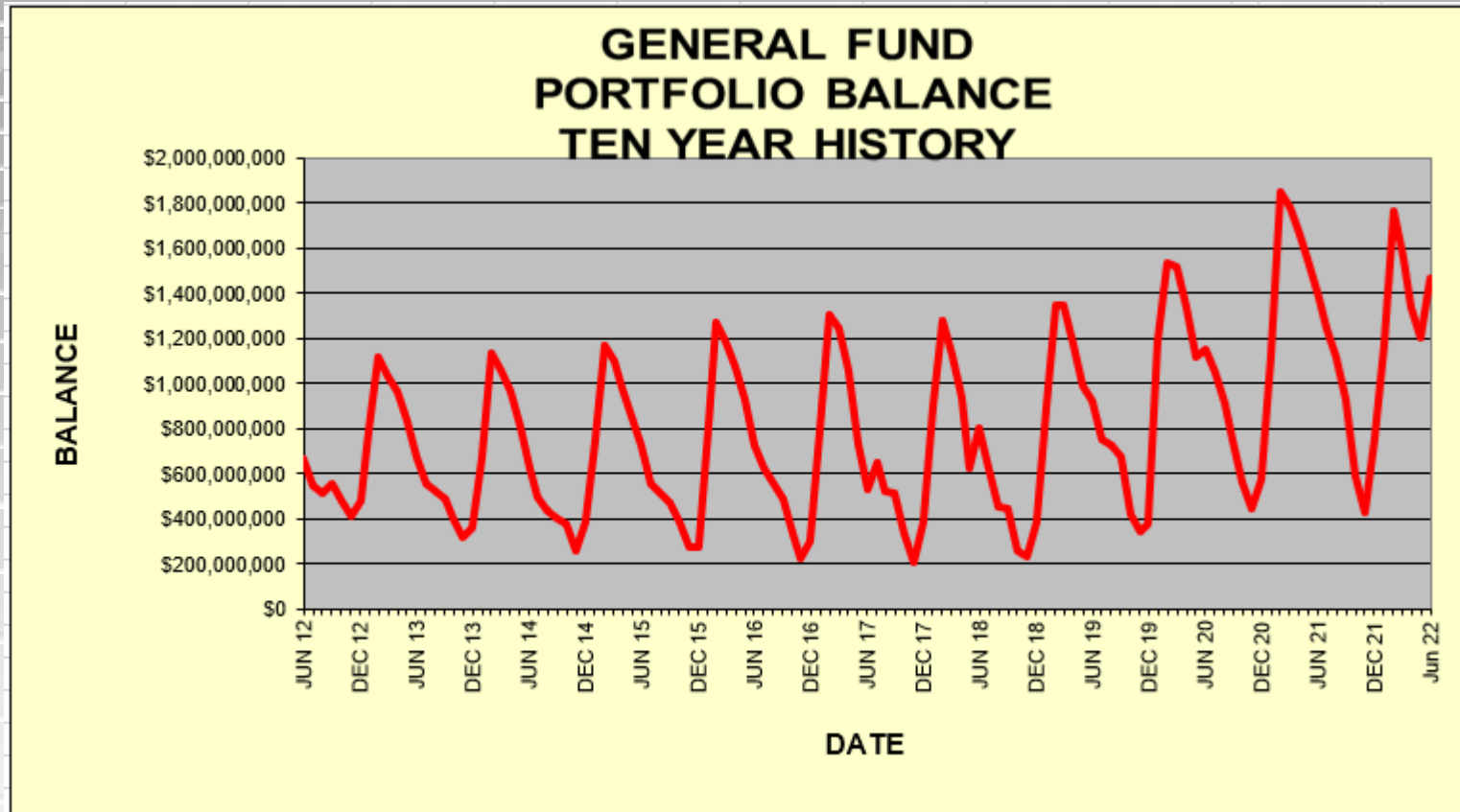
Maturity Range	Amount	Percent of Total
Less than or equal 3 months	\$1,856,764,256	91.24%
Greater than 3 months less than or equal 6 months	\$178,295,052	8.76%
Greater than 6 months less than or equal 1 year	\$0	0.00%
Greater than 1 year less than or equal 3 years	\$0	0.00%
Greater than 3 years less than or equal 5 years	\$0	0.00%
Total	\$2,035,059,308	100.00%

LIQUIDITY

PORTFOLIO MATURITY SCHEDULE - ALL FUNDS
As of June 30, 2022



LIQUIDITY



YIELD

INVESTMENT ENVIRONMENT ON JUNE 30, 2022

Fed Policy:

June 15th saw the 4th FOMC meeting for the year. After a 25bps hike in March, followed by a 50bps hike in May, the Fed moved 75bps on June 15th – the largest move since 1994. The markets were pricing in expectations of another 50-75bp hike again at the July meeting.

Volatility:

We have seen huge swings in the stock market. Swings of 800 plus points on the DOW – previously a rare occurrence – have happened several times per week.

Economy:

Annualized GDP fell by 1.6% Qtr. over Qtr., alongside consumer confidence readings. Continuing jobless claims came in mostly as predicted as the jobs numbers continued to show strength in the face of rising inflation. The housing market started to show cracks, and the market began to focus on the risk of a recession sometime in 2023.

YIELD BENCHMARKS

As of June 30, 2022 the District made a comparison of the yields earned by the District as compared to the three-month Treasury bill rate, Lone Star Investment, Logic, TexPool and TexSTAR. Average yields as of June 30, 2022 are as follows:

AVERAGE YIELDS

	3rd QTR 20-21	4th QTR 20-21	1st QTR 21-22	2 nd QTR 21-22	3rd QTR 21-22	4th QTR 21-22
Houston ISD	.10%	.07%	.07%	.08%	.13%	.72%
TexPool	.08%	.05%	.05%	.06%	.15%	.72%
TexSTAR	.04%	.01%	.01%	.01%	.05%	.65%
Lone Star	.09%	.07%	.07%	.19%	.19%	.78%
Logic Pool	.11%	.07%	.04%	.05%	.15%	.80%
3-MonthT-Bill Avg.	.05%	.03%	.03%	.18%	.31%	1.07%

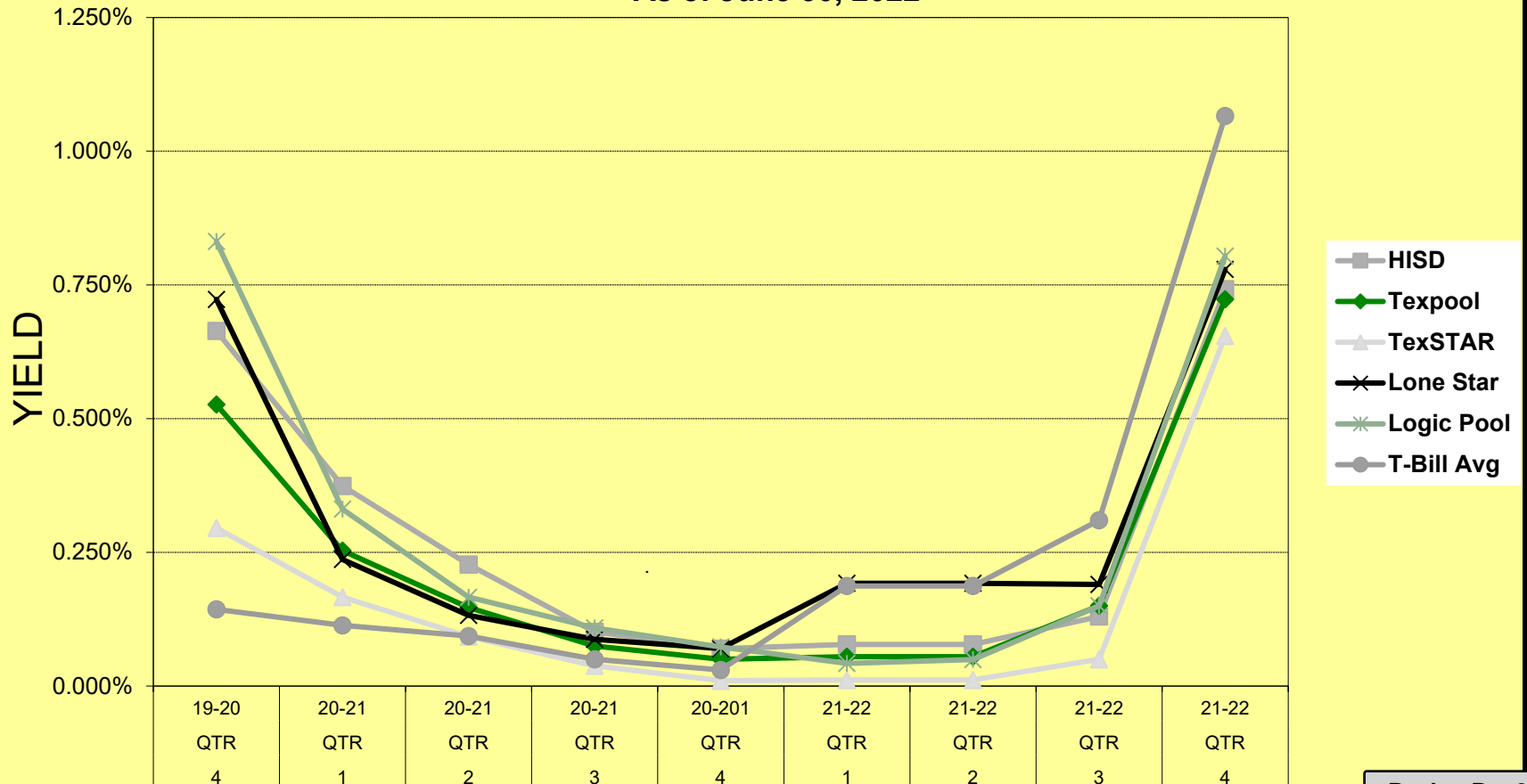
The District's portfolio for the quarter ended June 30, 2022 earned an average yield of .72%, Lone Star yielded .78%, TexPool yielded .72%, and TexSTAR yielded .65%.

YIELD

BENCHMARK COMPARISONS

SHORT TERM YIELDS

YIELD COMPARISONS
As of June 30, 2022



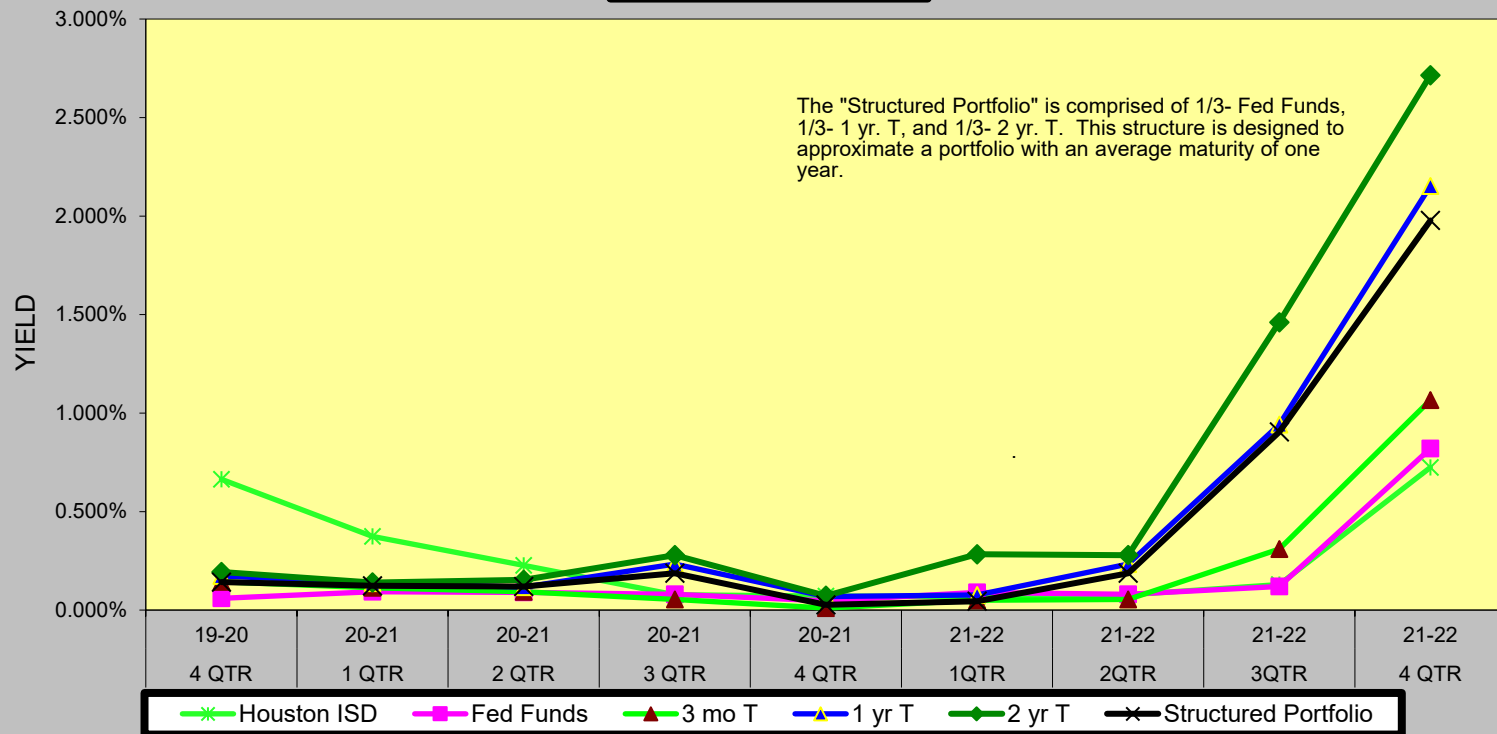
YIELD

BENCHMARK COMPARISONS

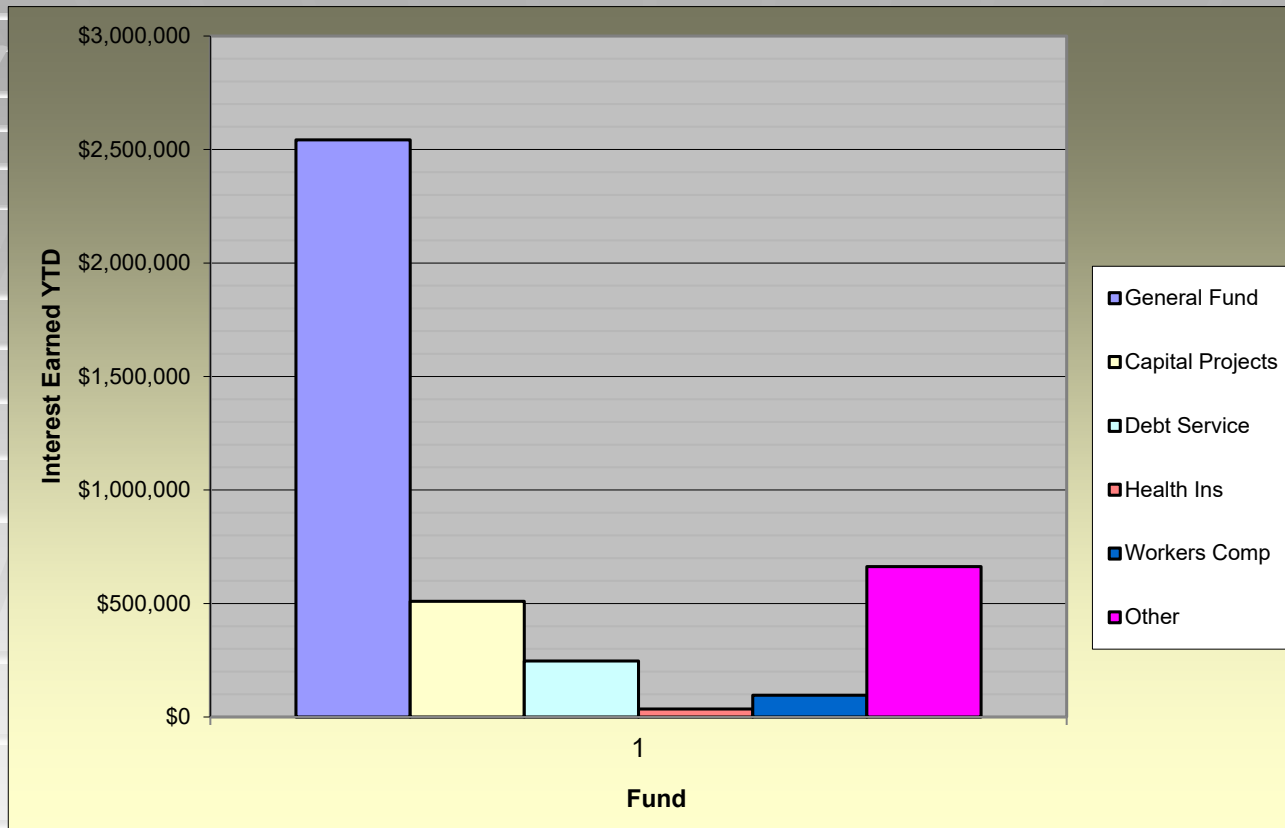
LONG TERM YIELDS

YIELD COMPARISONS

As of June 30, 2022



Year To Date Interest Earned As of June 30, 2022



Earnings in this management report do not include unrealized gains or losses resulting from fair market valuation entries.

TOTAL INVESTMENT EARNINGS

QUARTERLY AND YTD COMPARATIVE PERIODS

Chart 1

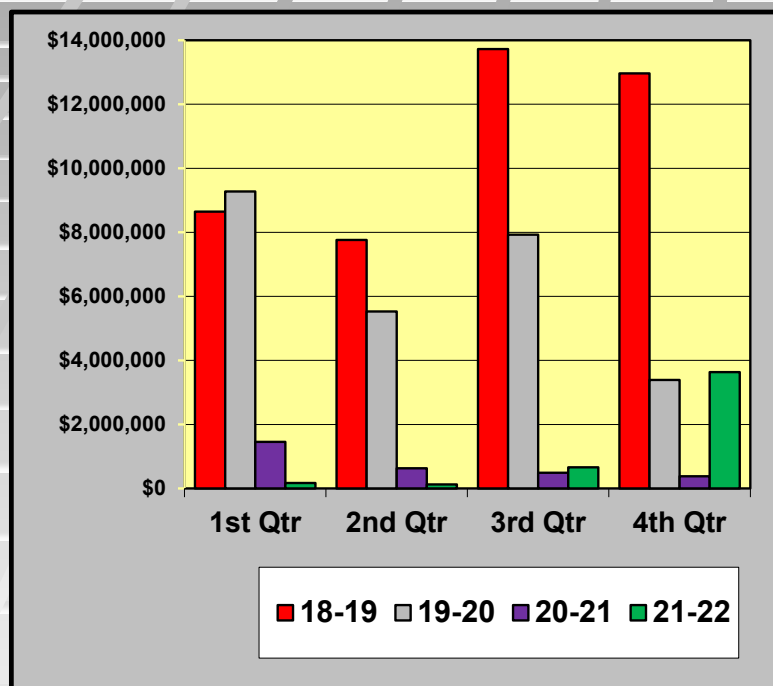


Chart 2

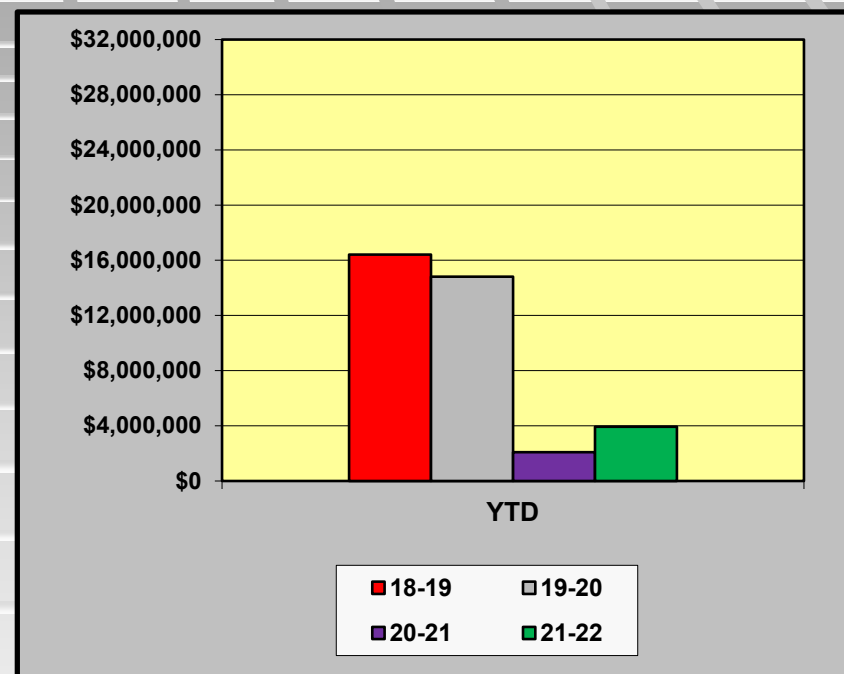


Chart 1 displays interest earnings for each quarter in the current year and three preceding years.

Chart 2 displays year-to-date interest earnings as of the current quarter end for the current year and three preceding years.

Earnings in this management report do not include unrealized gains or losses resulting from fair market valuation entries.

PORTFOLIO REPORTS

- **Summary Report** – This report shows the change in book value and market value from the prior quarter end through the current quarter end in summary form. The report also shows accrued interest receivable by fund groups for those funds which have investments paying interest on a non-monthly basis.
- **Balances by Fund** – This report shows investment sector totals by fund.
- **Portfolio Inventory and Transaction Report** – This report details each individual investment security and pool account subtotaled by fund group.
 - Security type or pool name are detailed.
 - Purchase and maturity dates are shown for those investments which have a stated final maturity.
 - The change in book and market value for each investment is shown for the period reported.
 - Purchases and redemptions in investment pool accounts are shown on a net basis.
 - Purchases, sales, and maturities of securities are shown on an individual transaction basis.
 - The final maturity (Par) value of securities are detailed.

**HOUSTON INDEPENDENT SCHOOL DISTRICT
SUMMARY REPORT
FOR QUARTER ENDED June 30, 2022**

FUND NAME	BOOK VALUE 3/31/2022	MARKET VALUE 3/31/2022	BOOK VALUE 6/30/2022	MARKET VALUE 6/30/2022	CHANGE IN BOOK VALUE	CHANGE IN MARKET VALUE	ACCRUED INTEREST RECEIVABLE
General Fund	\$ 1,564,796,226	\$ 1,564,796,226	\$ 1,469,180,549	\$ 1,469,175,044	\$ (95,615,677)	\$ (95,621,182)	\$ 61,647.97
Capital Projects Fund	\$ 260,117,196	\$ 260,117,196	\$ 271,367,643	\$ 271,367,643	\$ 11,250,447	\$ 11,250,447	\$ -
Debt Service Fund	\$ 151,547,826	\$ 151,547,826	\$ 68,574,782	\$ 68,574,782	\$ (82,973,044)	\$ (82,973,044)	\$ -
Food Service Fund	\$ 69,819,625	\$ 69,819,625	\$ 25,266,764	\$ 25,266,764	\$ (44,552,861)	\$ (44,552,861)	\$ -
Marketplace	\$ 262,057	\$ 262,057	\$ 447,038	\$ 447,038	\$ 184,981	\$ 184,981	\$ -
Health Insurance Fund	\$ 1,009,424	\$ 1,009,424	\$ 45,301,558	\$ 45,301,558	\$ 44,292,134	\$ 44,292,134	\$ -
Workers' Compensation Fund	\$ 39,129,749	\$ 39,129,749	\$ 40,355,903	\$ 40,355,903	\$ 1,226,154	\$ 1,226,154	\$ -
Internal Service Fund	\$ 6,956,540	\$ 6,956,540	\$ 10,895,851	\$ 10,895,851	\$ 3,939,311	\$ 3,939,311	\$ -
Medicaid Fund	\$ 34,550,874	\$ 34,550,874	\$ 18,774,826	\$ 18,774,826	\$ (15,776,048)	\$ (15,776,048)	\$ -
Print Shop Fund	\$ 3,681,930	\$ 3,681,930	\$ 5,861,311	\$ 5,861,311	\$ 2,179,381	\$ 2,179,381	\$ -
Special Revenue Fund	\$ 108,103,310	\$ 108,103,310	\$ 61,707,485	\$ 61,707,485	\$ (46,395,825)	\$ (46,395,825)	\$ -
Trust & Agency Funds	\$ 4,957,405	\$ 4,957,405	\$ 4,927,838	\$ 4,927,838	\$ (29,567)	\$ (29,567)	\$ -
Activity Funds	\$ 17,856,635	\$ 17,856,635	\$ 12,397,761	\$ 12,397,761	\$ (5,458,874)	\$ (5,458,874)	\$ -
Public Facility Corporation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL INVESTMENTS	\$ 2,262,788,797	\$ 2,262,788,797	\$ 2,035,059,308	\$ 2,035,053,803	\$ (227,729,489)	\$ (227,734,994)	\$ 61,647.97

PORTFOLIO TOTALS
BALANCES BY FUND
As of June 30, 2022

	U.S. TREASURY INVESTMENTS	MUNI BOND INVESTMENTS	AGENCY INVESTMENTS	LONE STAR INVESTMENT POOL	INVESTMENTS IN TEXPOOL	INVESTMENTS IN TEXSTAR	CERTIFICATES OF DEPOSIT	TOTAL PORTFOLIO
General Fund	\$ 32,771,967	\$ -	\$ 65,523,086	\$ 358,966,660	\$ 507,699,200	\$ 373,979,636	\$ 130,240,000	\$ 1,469,180,549
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 106,353,280	\$ 94,232,879	\$ 70,781,484	\$ -	\$ 271,367,643
Debt Service Fund	\$ -	\$ -	\$ -	\$ 67,013,223	\$ 1,561,560	\$ -	\$ -	\$ 68,574,782
Food Service Fund	\$ -	\$ -	\$ -	\$ 14,900,617	\$ 10,366,147	\$ -	\$ -	\$ 25,266,764
Marketplace	\$ -	\$ -	\$ -	\$ 447,038	\$ -	\$ -	\$ -	\$ 447,038
Health Insurance	\$ -	\$ -	\$ -	\$ 45,271,580	\$ 29,978	\$ -	\$ -	\$ 45,301,558
Workers' Compensation	\$ -	\$ -	\$ -	\$ 29,665,214	\$ 10,690,689	\$ -	\$ -	\$ 40,355,903
Internal Service Fund	\$ -	\$ -	\$ -	\$ -	\$ 10,895,851	\$ -	\$ -	\$ 10,895,851
Medicaid	\$ -	\$ -	\$ -	\$ 18,730,814	\$ 44,011	\$ -	\$ -	\$ 18,774,826
Print Shop	\$ -	\$ -	\$ -	\$ -	\$ 5,861,311	\$ -	\$ -	\$ 5,861,311
Special Revenue Fund	\$ -	\$ -	\$ -	\$ 60,974,832	\$ 732,653	\$ -	\$ -	\$ 61,707,485
Trust & Agency Funds	\$ -	\$ -	\$ -	\$ 65,300	\$ 4,862,538	\$ -	\$ -	\$ 4,927,838
Activity Funds	\$ -	\$ -	\$ -	\$ 11,786,075	\$ 611,685	\$ -	\$ -	\$ 12,397,761
Public Facility Corporation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL INVESTMENTS	\$ 32,771,967	\$ -	\$ 65,523,086	\$ 714,174,632	\$ 647,588,503	\$ 444,761,120	\$ 130,240,000	\$ 2,035,059,308

**PORTFOLIO INVENTORY AND TRANSACTION REPORT
FOR QUARTER ENDED JUNE 30, 2022**

INVESTMENT TYPE	DATE OF PURCHASE	MATURITY DATE	BOOK VALUE 3/31/2022	MARKET VALUE 3/31/2022	MATURITIES SALES REDEMPTIONS	PURCHASES	BOOK VALUE 6/30/2022	MARKET VALUE 6/30/2022	FINAL MATURITY VALUE 6/30/2022
GENERAL FUND									
Lone Star Lq	Open	Open	\$ 2,667,169	\$ 2,667,169	\$ -	\$ 200,896,807	\$ 203,363,976	\$ 203,363,976	\$ 203,363,976
Lone Star Lq +	Open	Open	\$ 45,013,967	\$ 45,013,967	\$ -	\$ 37,908,425	\$ 82,922,292	\$ 82,922,292	\$ 82,922,292
Lone Star Corp	Open	Open	\$ 342,862,164	\$ 342,862,164	\$ (270,181,772)	\$ -	\$ 72,680,392	\$ 72,680,392	\$ 72,680,392
TexPool	Open	Open	\$ 232,199,968	\$ 232,199,968	\$ (100,552,526)	\$ -	\$ 131,647,442	\$ 131,647,442	\$ 131,647,442
TexPool Prime	Open	Open	\$ 316,606,508	\$ 316,606,508	\$ -	\$ 59,445,250	\$ 376,051,758	\$ 376,051,758	\$ 376,051,758
TexSTAR	Open	Open	\$ 495,206,550	\$ 495,206,550	\$ (121,226,914)	\$ -	\$ 373,979,636	\$ 373,979,636	\$ 373,979,636
CD EAST WEST BANK	3/15/2022	10/28/2022	\$ 10,000,000	\$ 10,000,000	\$ -	\$ -	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000
CD EAST WEST BANK	7/27/2021	10/28/2022	\$ 20,000,000	\$ 20,000,000	\$ -	\$ -	\$ 20,000,000	\$ 20,000,000	\$ 20,000,000
CD EAST WEST BANK	10/14/2021	10/14/2022	\$ 20,000,000	\$ 20,000,000	\$ -	\$ -	\$ 20,000,000	\$ 20,000,000	\$ 20,000,000
CD EAST WEST BANK	10/28/2021	10/28/2022	\$ 20,000,000	\$ 20,000,000	\$ -	\$ -	\$ 20,000,000	\$ 20,000,000	\$ 20,000,000
CD EAST WEST BANK	10/28/2021	10/28/2022	\$ 10,000,000	\$ 10,000,000	\$ -	\$ -	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000
CD NO BANK	1/25/2021	1/25/2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CD NO BANK	8/5/2021	8/5/2022	\$ 30,000,000	\$ 30,000,000	\$ -	\$ -	\$ 30,000,000	\$ 30,000,000	\$ 30,000,000
CD NO BANK	11/30/2021	11/30/2022	\$ 20,000,000	\$ 20,000,000	\$ -	\$ -	\$ 20,000,000	\$ 20,000,000	\$ 20,000,000
CD UNITY	9/1/2021	9/1/2022	\$ 95,000	\$ 95,000	\$ -	\$ -	\$ 95,000	\$ 95,000	\$ 95,000
CD UNITY	8/31/2021	8/31/2022	\$ 145,000	\$ 145,000	\$ -	\$ -	\$ 145,000	\$ 145,000	\$ 145,000
US Agencies			\$ -	\$ -	\$ -	\$ 65,523,086	\$ 65,523,086	\$ 65,517,580	\$ 60,000,000
Treasury Bill			\$ -	\$ -	\$ -	\$ 32,771,967	\$ 32,771,967	\$ 32,766,481	\$ 33,000,000
GENERAL FUND TOTAL			\$ 1,564,796,226	\$ 1,564,796,226	\$ (491,361,212)	\$ 396,345,536	\$ 1,469,180,550	\$ 1,469,169,536	\$ 1,469,885,497
CAPITAL PROJECTS									
Lone Star Lq	Open	Open	\$ 16,182,478	\$ 16,182,478	\$ (2,514,571)	\$ -	\$ 13,667,907	\$ 13,667,907	\$ 13,667,907
Lone Star Lq +	Open	Open	\$ 10,995,932	\$ 10,995,932	\$ -	\$ 11,090,017	\$ 21,985,049	\$ 21,985,049	\$ 21,985,049
Lone Star Corp	Open	Open	\$ 61,139,271	\$ 61,139,271	\$ -	\$ 9,581,054	\$ 70,700,325	\$ 70,700,325	\$ 70,700,325
TexPool	Open	Open	\$ 74,919,972	\$ 74,919,972	\$ -	\$ 120,078	\$ 75,040,050	\$ 75,040,050	\$ 75,040,050
TexPool Prime	Open	Open	\$ 19,153,653	\$ 19,153,653	\$ -	\$ 39,175	\$ 19,192,828	\$ 19,192,828	\$ 19,192,828
TexSTAR	Open	Open	\$ 78,626,791	\$ 78,626,791	\$ (7,845,307)	\$ -	\$ 70,781,484	\$ 70,781,484	\$ 70,781,484
CAPITAL PROJECTS TOTAL			\$ 260,117,197	\$ 260,117,197	\$ (10,359,878)	\$ 21,819,325	\$ 271,367,643	\$ 271,367,643	\$ 271,367,643

INVESTMENT TYPE	DATE OF PURCHASE	MATURITY DATE	BOOK VALUE 3/31/2022	MARKET VALUE 3/31/2022	MATURITIES SALES REDEMPTIONS	PURCHASES	BOOK VALUE 6/30/2022	MARKET VALUE 6/30/2022	FINAL MATURITY VALUE 6/30/2022
DEBT SERVICE FUND									
Lone Star Liq =	Open	Open	\$ 100,465	\$ 100,465	\$ -	\$ 150	\$ 100,615	\$ 100,615	\$ 100,615
Lone Star Corp	Open	Open	\$ 98,846,015	\$ 98,846,015	\$ (31,933,407)	\$ -	\$ 66,912,608	\$ 66,912,608	\$ 66,912,608
TexPool	Open	Open	\$ 52,598,687	\$ 52,598,687	\$ (51,963,568)	\$ -	\$ 635,119	\$ 635,119	\$ 635,119
TexPool Prime	Open	Open	\$ 2,659	\$ 2,659	\$ -	\$ 923,782	\$ 926,441	\$ 926,441	\$ 926,441
DEBT SERVICE TOTAL			\$ 151,547,826	\$ 151,547,826	\$ (83,896,975)	\$ 923,932	\$ 68,574,782	\$ 68,574,782	\$ 68,574,782
FD1-FOOD SERVICE FUND									
Lone Star Liq =	Open	Open	\$ 4,565	\$ 4,565	\$ -	\$ 7	\$ 4,572	\$ 4,572	\$ 4,572
Lone Star Corp	Open	Open	\$ 56,245,084	\$ 56,245,084	\$ (41,349,039)	\$ -	\$ 14,896,045	\$ 14,896,045	\$ 14,896,045
TexPool	Open	Open	\$ 13,569,976	\$ 13,569,976	\$ (3,283,829)	\$ -	\$ 10,386,147	\$ 10,386,147	\$ 10,386,147
FD1-TOTAL			\$ 69,819,625	\$ 69,819,625	\$ (44,552,868)	\$ 7	\$ 25,266,764	\$ 25,266,764	\$ 25,266,764
FD2-MARKETPLACE									
Lone Star Liq	Open	Open	\$ 262,057	\$ 262,057	\$ -	\$ 184,901	\$ 447,838	\$ 447,838	\$ 447,838
FD2-TOTAL			\$ 262,057	\$ 262,057	\$ -	\$ 184,901	\$ 447,838	\$ 447,838	\$ 447,838
IS2-WORKERS COMPENSATION FUND									
Lone Star Corp	Open	Open	\$ 30,296,778	\$ 30,296,778	\$ (825,564)	\$ -	\$ 29,685,214	\$ 29,685,214	\$ 29,685,214
TexPool	Open	Open	\$ 722,800	\$ 722,800	\$ -	\$ 1,855,124	\$ 2,578,984	\$ 2,578,984	\$ 2,578,984
TexPool Prime	Open	Open	\$ 8,116,091	\$ 8,116,091	\$ (3,406)	\$ -	\$ 8,112,685	\$ 8,112,685	\$ 8,112,685
IS2-TOTAL			\$ 39,129,749	\$ 39,129,749	\$ (828,970)	\$ 1,855,124	\$ 48,365,983	\$ 48,365,983	\$ 48,365,983
IS1- HEALTH INSURANCE FUND									
Lone Star Corp	Open	Open	\$ 979,493	\$ 979,493	\$ -	\$ 44,292,087	\$ 45,271,588	\$ 45,271,588	\$ 45,271,588
TexPool	Open	Open	\$ 29,930	\$ 29,930	\$ -	\$ 48	\$ 29,978	\$ 29,978	\$ 29,978
IS1-TOTAL			\$ 1,009,423	\$ 1,009,423	\$ -	\$ 44,292,135	\$ 45,301,566	\$ 45,301,566	\$ 45,301,566
MD1-MEDICAD FUND									
Lone Star Liq	Open	Open	\$ 34,586,933	\$ 34,586,933	\$ (15,776,119)	\$ -	\$ 18,730,814	\$ 18,730,814	\$ 18,730,814
TexPool	Open	Open	\$ 43,941	\$ 43,941	\$ -	\$ 70	\$ 44,011	\$ 44,011	\$ 44,011
MD1-TOTAL			\$ 34,598,874	\$ 34,598,874	\$ (15,776,119)	\$ 70	\$ 18,774,826	\$ 18,774,826	\$ 18,774,826

INVESTMENT TYPE	DATE OF PURCHASE	MATURITY DATE	BOOK VALUE 3/31/2022	MARKET VALUE 3/31/2022	MATURITIES SALES REDEMPTIONS	PURCHASES	BOOK VALUE 6/30/2022	MARKET VALUE 6/30/2022	FINAL MATURITY VALUE 6/30/2022
IS3-INTERNAL SERVICE FUND									
TexPool	Open	Open	\$ 6,956,540	\$ 6,956,540	\$ -	\$ 3,939,311	\$ 10,895,851	\$ 10,895,851	\$ 10,895,851
IS3-TOTAL			\$ 6,956,540	\$ 6,956,540	\$ -	\$ 3,939,311	\$ 10,895,851	\$ 10,895,851	\$ 10,895,851
PS1-PRINT SHOP FUND									
TexPool	Open	Open	\$ 3,681,930	\$ 3,681,930	\$ -	\$ 2,179,381	\$ 5,861,311	\$ 5,861,311	\$ 5,861,311
PS1-TOTAL			\$ 3,681,930	\$ 3,681,930	\$ -	\$ 2,179,381	\$ 5,861,311	\$ 5,861,311	\$ 5,861,311
SR1-SPECIAL REVENUE FUND									
Lone Star Liq	Open	Open	\$ 1,157,895	\$ 1,157,895	\$ (997,949)	\$ -	\$ 160,048	\$ 160,048	\$ 160,048
Lone Star Liq -	Open	Open	\$ 50,483,238	\$ 50,483,238	\$ (56,361,207)	\$ -	\$ 122,031	\$ 122,031	\$ 122,031
Lone Star Corp	Open	Open	\$ 54,504,338	\$ 54,504,338	\$ -	\$ 6,188,416	\$ 60,692,754	\$ 60,692,754	\$ 60,692,754
TexPool	Open	Open	\$ 1,957,739	\$ 1,957,739	\$ (1,945,587)	\$ -	\$ 12,152	\$ 12,152	\$ 12,152
TexPool	Open	Open	\$ -	\$ -	\$ -	\$ 720,501	\$ 720,501	\$ 720,501	\$ 720,501
SPECIAL REVENUE TOTAL			\$ 168,103,310	\$ 168,103,310	\$ (53,304,743)	\$ 6,908,918	\$ 61,707,486	\$ 61,707,486	\$ 61,707,486
TRUST & AGENCY FUNDS									
Lone Star Liq -	Open	Open	\$ 49,209	\$ 49,209	\$ -	\$ 74	\$ 49,283	\$ 49,283	\$ 49,283
Lone Star Corp	Open	Open	\$ 15,984	\$ 15,984	\$ -	\$ 33	\$ 16,017	\$ 16,017	\$ 16,017
TexPool	Open	Open	\$ 4,892,212	\$ 4,892,212	\$ (29,674)	\$ -	\$ 4,862,538	\$ 4,862,538	\$ 4,862,538
TRUST & AGENCY TOTAL			\$ 4,957,405	\$ 4,957,405	\$ (29,674)	\$ 107	\$ 4,927,838	\$ 4,927,838	\$ 4,927,838
TA-ACTIVITY FUNDS									
Lone Star Liq	Open	Open	\$ 16,490,832	\$ 16,490,832	\$ (8,528,854)	\$ -	\$ 7,961,178	\$ 7,961,178	\$ 7,961,178
Lone Star Corp	Open	Open	\$ 755,896	\$ 755,896	\$ -	\$ 3,009,001	\$ 3,824,897	\$ 3,824,897	\$ 3,824,897
TexPool	Open	Open	\$ 610,707	\$ 610,707	\$ -	\$ 976	\$ 611,685	\$ 611,685	\$ 611,685
ACTIVITY FUNDS TOTAL			\$ 17,856,835	\$ 17,856,835	\$ (8,528,854)	\$ 3,009,980	\$ 12,397,761	\$ 12,397,761	\$ 12,397,761
TOTAL PORTFOLIO			\$ 2,262,788,797	\$ 2,262,788,797	\$ (709,939,294)	\$ 481,369,896	\$ 2,035,058,308	\$ 2,035,048,297	\$ 2,035,764,255

INVESTMENT POOL REPORTS

■ **TEXPOOL**

- As of June 30, 2022, the District had \$242,584,289.86 invested in TEXPOOL comprising 0.93% of the market value of the pool.
- As of June 30, 2022, the District had \$405,004,213.99 invested in TEXPOOL Prime comprising 3.81% of the pools' market value.

■ **LONESTAR**

- As of June 30, 2022, the District had \$105,183,841.70 invested in Government Overnight Fund comprising 2.22% of the pools' market value.
- As of June 30, 2022, the District had \$244,330,959.05 invested in Corporate Overnight Fund comprising 6.60% of the pools' market value.
- As of June 30, 2022, the District had \$364,659,831.80 invested in Corporate Overnight Plus Fund comprising 4.35% of the pools' market value.

■ **TEXSTAR**

- As of June 30, 2022, the District had \$444,761,119.54 invested in TexSTAR comprising 4.54% of the pools' market value.



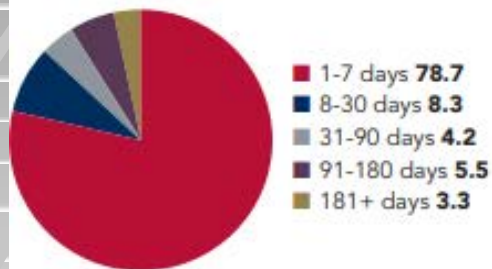
Performance as of June 30, 2022

	TexPool	TexPool Prime
Current Invested Balance	\$26,164,485,356	\$10,558,837,564
Weighted Average Maturity**	23 Days	18 Days
Weighted Average Life**	81 Days	54 Days
Net Asset Value	0.99960	0.99952
Total Number of Participants	2,723	461
Management Fee on Invested Balance	0.0450%	0.0550%
Interest Distributed	\$21,640,580.39	\$10,537,000.80
Management Fee Collected	\$699,495.33	\$416,963.05
Standard & Poor's Current Rating	AAAm	AAAm
Month Averages		
Average Invested Balance	\$26,307,496,939	\$10,668,273,692
Average Monthly Rate*	1.00%	1.20%
Average Weighted Average Maturity**	25	23
Average Weighted Average Life**	87	61

TEXPOOL

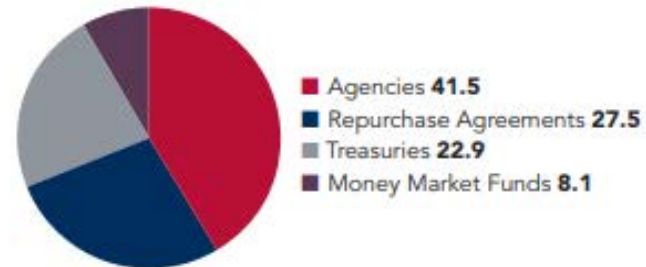
Portfolio by Maturity (%)

As of June 30, 2022



Portfolio by Type of Investment (%)

As of June 30, 2022



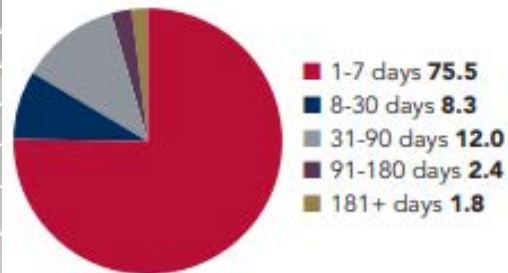
Portfolio Asset Summary as of June 30, 2022

	Book Value	Market Value
Uninvested Balance	\$1,363.05	\$1,363.05
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	21,039,373.47	21,039,373.47
Interest and Management Fees Payable	-21,640,557.77	-21,640,557.77
Payable for Investments Purchased	0.00	0.00
Accrued Expenses & Taxes	-25,216.52	-25,216.52
Repurchase Agreements	7,202,408,000.00	7,202,408,000.00
Mutual Fund Investments	2,127,074,000.00	2,127,085,200.00
Government Securities	9,522,125,948.00	9,518,696,407.89
US Treasury Bills	3,693,502,612.61	3,689,330,629.20
US Treasury Notes	3,619,999,833.05	3,617,109,423.72
Total	\$26,164,485,355.89	\$26,154,004,623.05

TEXPOOL PRIME

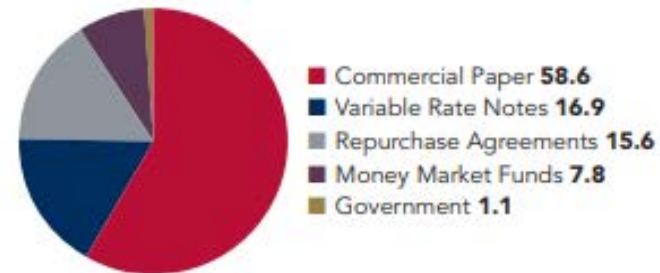
Portfolio by Maturity (%)

As of June 30, 2022



Portfolio by Type of Investment (%)

As of June 30, 2022

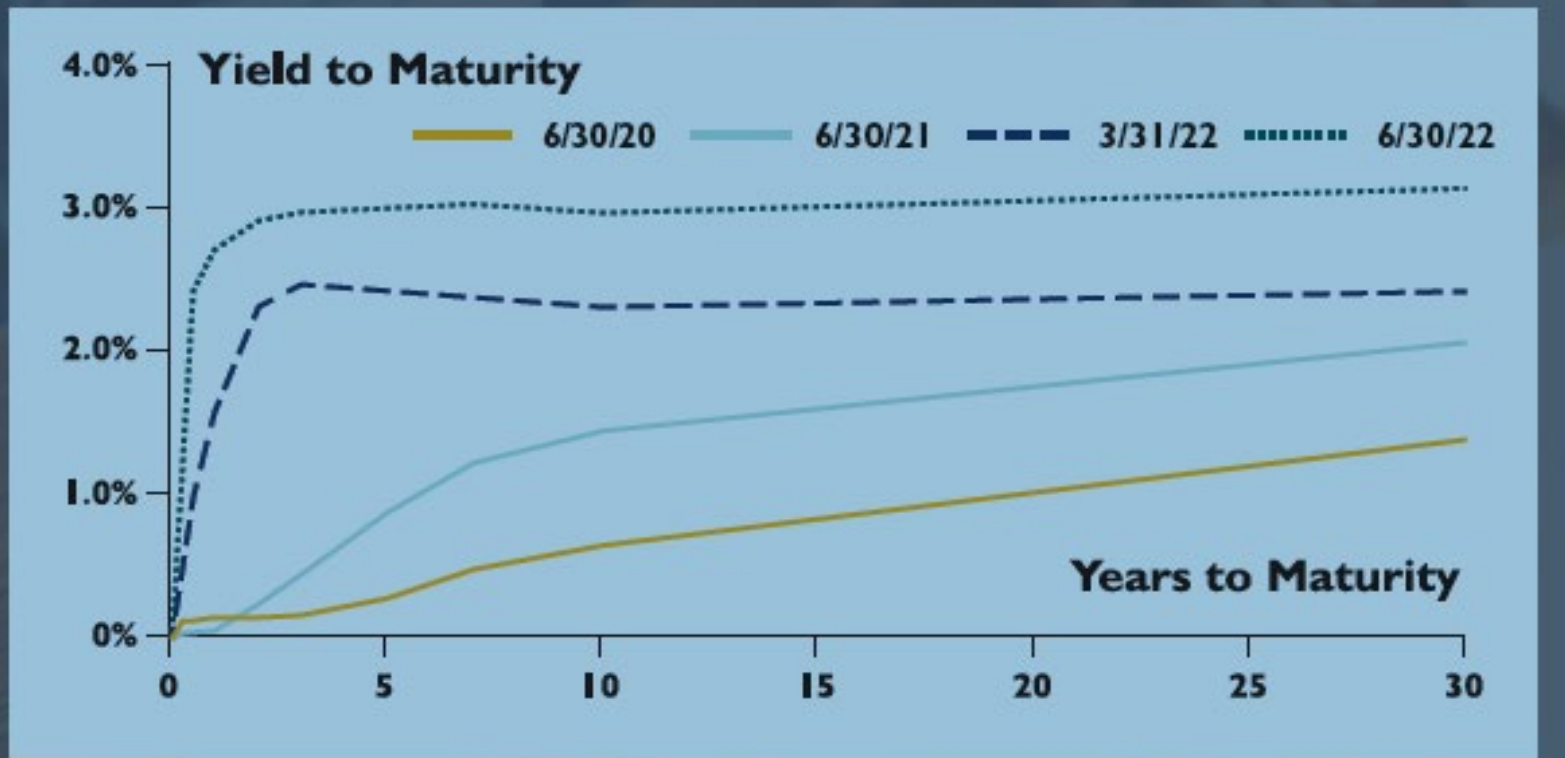


Portfolio Asset Summary as of June 30, 2022

	Book Value	Market Value
Uninvested Balance	\$60.94	\$60.94
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	3,656,839.39	3,656,839.39
Interest and Management Fees Payable	-10,537,003.43	-10,537,003.43
Payable for Investments Purchased	0.00	0.00
Accrued Expenses & Taxes	-13,633.98	-13,633.98
Repurchase Agreements	1,645,271,000.00	1,645,271,000.00
Commercial Paper	6,187,799,547.19	6,183,776,258.20
Mutual Fund Investments	830,153,483.22	829,943,055.05
Government Securities	117,507,823.12	117,735,815.45
Variable Rate Notes	1,784,999,447.52	1,783,885,800.00
Total	\$10,558,837,563.97	\$10,553,718,191.62

Quarterly Position Report

June 30, 2022



Lone Star

Investment Pool

Distributed by **FIRST PUBLIC**
Member FINRA/SIPC

12007 Research Blvd.
Austin, Texas 78759
firstpublic.com

Government Overnight Fund

Duration 0.03146

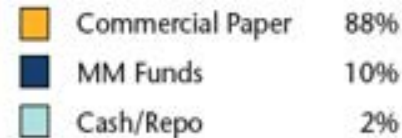
	Participant Assets	Market Value
Beginning of Quarter Balance	5,318,014,615.91	5,316,312,755.43
Deposits	1,748,226,865.54	
Withdrawals	(2,327,212,870.66)	
End of Quarter Balance	4,739,028,610.79	4,738,375,182.52



Corporate Overnight Fund

Duration 0.18805

	Participant Assets	Market Value
Beginning of Quarter Balance	3,859,270,749.95	3,858,393,568.60
Deposits	1,253,549,950.21	
Withdrawals	(1,410,959,166.55)	
End of Quarter Balance	3,701,861,533.61	3,701,027,188.31



Corporate Overnight Plus Fund

Duration 0.22737

	Participant Assets	Market Value
Beginning of Quarter Balance	9,832,718,003.26	9,829,936,346.18
Deposits	3,491,250,735.92	
Withdrawals	(4,947,484,296.67)	
End of Quarter Balance	8,376,484,442.51	8,373,634,945.15



Lone Star
Investment Pool

Distributed by  **FIRST PUBLIC**
Member FINRA/SIPC

12007 Research Blvd.
Austin, Texas 78759
firstpublic.com

Returns

	April		May		June	
	Average Rate	7-day SEC Yield	Average Rate	7-day SEC Yield	Average Rate	7-day SEC Yield
Govt Overnight Fund	0.25%	0.27%	0.58%	0.65%	0.98%	1.31%
Corp Overnight Fund	0.42%	0.48%	0.82%	0.90%	1.18%	1.48%
Corp Overnight Plus Fund	0.46%	0.50%	0.82%	0.92%	1.19%	1.50%



MONTHLY
NEWSLETTER
JUNE
2022



PERFORMANCE

As of June 30, 2022

Current Invested Balance	\$9,799,299,684.61
Weighted Average Maturity (1)	35 Days
Weighted Average Life (2)	51 Days
Net Asset Value	0.999363
Total Number of Participants	989
Management Fee on Invested Balance	0.06%*
Interest Distributed	\$8,532,537.35
Management Fee Collected	\$490,533.20
% of Portfolio Invested Beyond 1 Year	2.50%
Standard & Poor's Current Rating	AAAm

Rates reflect historical information and are not an indication of future performance.

June Averages

Average Invested Balance	\$9,947,138,859.12
Average Monthly Yield, on a simple basis	0.9850%
Average Weighted Maturity (1)	42 Days
Average Weighted Life (2)	57 Days

Definition of Weighted Average Maturity (1) & (2)

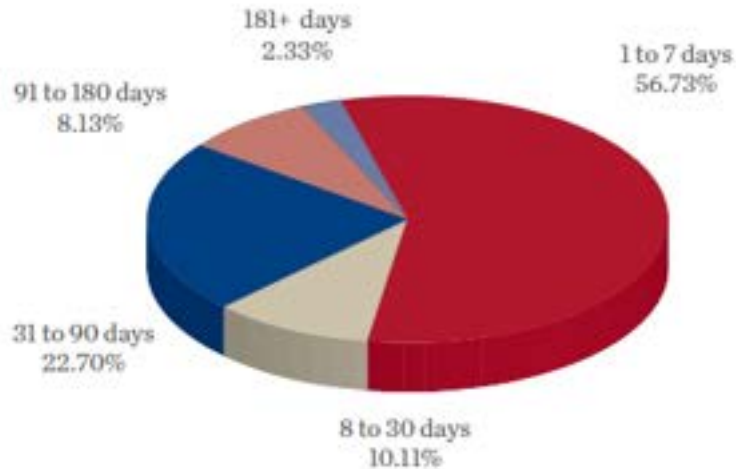
(1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instruction to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.

(2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

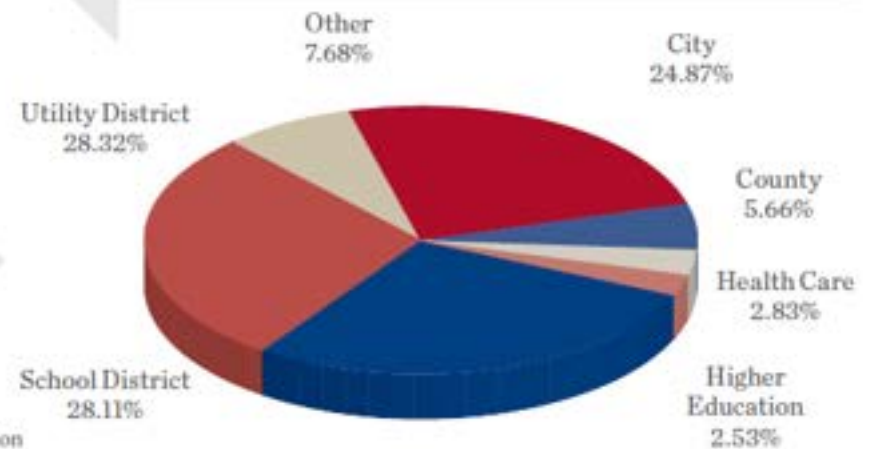
The maximum management fee authorized for the TexSTAR Cash Reserve Fund is 12 basis points. This fee may be waived in full or in part in the discretion of the TexSTAR co-administrators at any time as provided for in the TexSTAR Information Statement.

INFORMATION AT A GLANCE

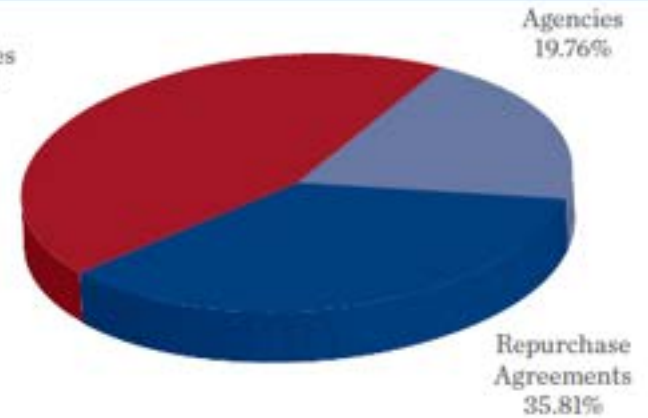
PORTFOLIO BY
TYPE OF INVESTMENT
AS OF JUNE 30, 2022



DISTRIBUTION OF
PARTICIPANTS BY TYPE
AS OF JUNE 30, 2022



Treasuries
44.43%



PORTFOLIO BY
MATURITY
AS OF JUNE 30, 2022 (1)

(1) Portfolio by Maturity is calculated using WAM (1) definition for stated maturity. See page 1 for definition

HISTORICAL PROGRAM INFORMATION

MONTH	AVERAGE RATE	BOOK VALUE	MARKET VALUE	NET ASSET VALUE	WAM (1)	WAL (2)	NUMBER OF PARTICIPANTS
Jun 22	0.9850%	\$9,799,299,684.61	\$9,793,062,348.93	0.999363	42	57	989
May 22	0.6459%	9,701,777,049.61	9,700,243,468.41	0.999841	43	61	988
Apr 22	0.3225%	8,985,925,505.16	8,984,338,322.90	0.999818	39	60	986
Mar 22	0.1070%	9,050,970,696.95	9,050,137,013.72	0.999907	27	38	981
Feb 22	0.0104%	9,779,113,455.23	9,778,353,196.78	0.999922	26	32	979
Jan 22	0.0100%	9,399,813,099.48	9,399,092,954.95	0.999923	31	38	977
Dec 21	0.0139%	8,763,539,414.27	8,763,577,847.71	1.000011	40	52	977
Nov 21	0.0102%	8,132,746,877.26	8,133,007,416.80	1.000032	47	62	965
Oct 21	0.0100%	8,641,191,692.82	8,641,540,291.95	1.000040	41	58	963
Sep 21	0.0100%	9,019,799,096.23	9,020,390,786.23	1.000065	43	62	958
Aug 21	0.0100%	8,945,411,473.29	8,945,978,474.21	1.000063	52	74	955
Jul 21	0.0100%	9,139,785,043.86	9,140,404,119.19	1.000071	41	68	949

PORTFOLIO ASSET SUMMARY AS OF JUNE 30, 2022

	BOOK VALUE	MARKET VALUE
Uninvested Balance	\$ 971.05	\$ 971.05
Accrual of Interest Income	2,205,692.85	2,205,692.85
Interest and Management Fees Payable	(8,535,141.93)	(8,535,141.93)
Payable for Investment Purchased	0.00	0.00
Repurchase Agreement	3,511,393,999.52	3,511,393,999.52
Government Securities	6,294,234,163.12	6,287,996,827.44
TOTAL	\$ 9,799,299,684.61	\$ 9,793,062,348.93

U.S. AGENCY INVESTMENTS

The federal government has established a number of different agencies and instrumentalities to channel funds to particular sectors of the economy. These institutions are known collectively as federally sponsored credit agencies. Not all government agency and instrumentality securities are widely traded, and some are inappropriate for cash management purposes by virtue of their price volatility or technical characteristics. Commonly used agency issues include:

- Federal National Mortgage Association (FNMA)
- Federal Home Loan Banks (FHLB)
- Federal Farm Credit Bank (FFCB)
- Federal Home Loan Mortgage Corporation (FHLMC)

These federally-sponsored credit agencies, as a group, issue about 20 percent of their debt with an original maturity of less than one year. They are in the market every day to borrow money on discount notes with maturities of less than 360 days up to final maturities of 30 years. Descriptions of these securities are shown in the glossary of this report.

Based upon cash flow forecasts, excess cash on any given day is invested. The yields on available investments are compared and if any agency security is to be purchased, the Treasurer's Office obtains bids from at least three broker/dealers who are registered with the District. The broker/dealers advise the District of available investment opportunities and their maturity dates. The investment officers determine if any available investments meet the cash flow needs of the District, and the securities are purchased from the broker/dealer with the best yield for the maturity period needed.

REGISTERED BROKER/DEALERS

Broker/dealers currently registered with the District include:

Bank of America/Merrill Lynch	Multi-Bank Securities, Inc.
Bank of New York/Mellon	Piper Sandler
Blaylock Van LLC	Ramirez & Co.
Citigroup Global Markets	Raymond James & Associates Inc.
Deutsche Bank Securities (Alex Brown & Sons, Inc.)	Robert W. Baird & Co.
East West Bank	SAMCO Capital Markets
First Public, LLC (Lone Star)	Signature Bank
Hilltop Securities TexSTAR	Stifel, Nicolaus & Co.
Frost National Bank	TexPool
FTN Financial	UBS Painewebber, Inc.
Independent Bank	Unity National Bank
JPMorgan Chase Bank	Wells Fargo Brokerage Services LLC
Morgan Stanley	

INVESTMENT ADVISORY COMMITTEE

Glenn Reed

Chief Financial Officer

Sherrie H. Robinson

Controller

Lisa Pepi

Treasurer

Jerome Senegal

Morgan Stanley

Erick Macha

Hilltop Securities Inc.

Roland Gonzalez

Houston Port Authority

Connie Niehaus

Morgan Stanley

Joe Gomez

DNB Bank

GLOSSARY

Book Value

The purchase price net of unamortized premium or discount as recorded on the general ledger (Books) of the District.

Date of Purchase

Date of initial investment.

Final Maturity Value

Par amount or what the security will pay when it matures.

FNMA

Federal National Mortgage Association (Fannie Mae), a federally chartered and stockholder-owned corporation, is the largest investor in home mortgages in the United States. FNMA provides funds to the mortgage market by purchasing mortgage loans from lenders. FNMA was originally incorporated in 1938 as a wholly-owned government corporation but the Housing and Urban Development Act of 1968 changed FNMA to a federally chartered corporation.

FHLB

Federal Home Loan Bank system, established in 1932, includes twelve Federal Home Loan Banks and their member institutions. The Federal Home Loan Banks are instrumentalities of the United States and under the supervision of the Federal Housing Finance Board.

FFCB

Federal Farm Credit Bank system provides credit and related services to farmers, ranchers, producers and harvesters of aquatic products, farm related businesses, agricultural cooperatives and rural utilities. FFCB system institutions are federally chartered under the Farm Credit Act of 1971 and are subject to regulation by a federal agency, the Farm Credit Administration.

FHLMC

Federal Home Loan Mortgage Corporation (Freddie Mac) is a publicly-held, government-sponsored enterprise created pursuant to the Federal Home Loan Mortgage Corporation Act of 1970. Freddie Mac's statutory mission is to provide stability in the secondary market for home mortgages, to respond appropriately to the private capital market and to provide ongoing assistance to the home mortgage secondary market.

Market Value

The amount of money you can get for the agency security, if you were to sell that security on a given date. Market value changes daily.

Securities Called/Matured/Sold

Agency securities matured on the maturity date or sold on a given date.

Type of Agency

Name of agency issuing the security.