

THE HOUSTON INDEPENDENT SCHOOL DISTRICT



AGENDA

**Board of Education
Meeting**

March 07, 2013

THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION

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MEMBERS OF THE BOARD OF EDUCATION

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Terry B. Grier, Ed.D., *Superintendent of Schools*

THE HOUSTON INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

March 07, 2013

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MEMORANDUM

TO: Members of the Board of Education

FROM: Terry B. Grier
Superintendent of Schools

**SUBJECT: MODIFICATIONS TO THE MARCH 7, 2013 BOARD OF EDUCATION
MEETING AGENDA**

The following modifications have been made to the agenda for the March 7, 2013, Board of Education meeting:

| ITEM | SUBJECT | ACTION TAKEN | DATE |
|------|---|--|----------|
| A-1b | Board Monitoring System Scorecard | Revised Attachment | 03/04/13 |
| B-2 | Revisions to BE(LOCAL), First Reading | New Item | 03/01/13 |
| | | New BE Attachment | 03/01/13 |
| G-1 | Contract with Design Firms | Revised Item | 02/27/13 |
| | | New Attachment | 02/27/13 |
| H-1 | Consultant Requests | Revised Attachment | 02/28/13 |
| H-2 | Approval of Vendor Awards | Revised Attachment, pgs 5, 7, 8, 9. and 10 | 03/05/13 |
| H-4 | Resource Allocation Handbook | Revised Item | 03/06/13 |
| I-1 | Term Contract Areas for RIF | New Item | 03/01/13 |
| | | New Attachment | 03/01/13 |
| I-2 | Continuing Contract for RIF | New Item | 03/01/13 |
| | | New Attachment | 03/01/13 |
| J-2 | Revisions to EL(LOCAL), First Reading | New Item | 03/01/13 |
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| J-3 | Revisions to EGA(LOCAL), First Reading | New Item | 03/01/13 |
| | | Item Withdrawn | 03/05/13 |
| | | New EGA Attachment | 03/01/13 |
| | | Attachment Withdrawn | 00/05/13 |
| J-4 | Revisions to FDA(LOCAL) and FDB(LOCAL), First Reading | New Item | 03/01/13 |
| | | New FDA Attachment | 03/01/13 |
| | | New FDB Attachment | 03/01/13 |

TG/MP/cm/so

REPORT FROM THE SUPERINTENDENT

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

SUBJECT: INVESTMENT REPORT

Section 2256 of the Government Code requires that the Board-designated investment officers prepare and submit to the Board of Education, not less than quarterly, a written report of investment transactions for all funds covered by the act for the preceding quarter.

The quarterly investment report for the quarter ending December 31, 2012 for fiscal year 2012–2013 contains portfolio composition and maturity schedules for all funds, as well as beginning and ending book and market values for each fund's investments.

The Houston Independent School District's (HISD's) investments are governed by the Board-approved Cash Management and Investment Policy. All investments purchased meet the three basic tenets included in policy: investment safety, investment liquidity, and investment yield. All investments are held to maturity. HISD does not invest on a speculative basis.

This report also contains a compliance letter signed by the Chief Financial Officer and the Treasurer, who have been designated by the Board of Education as the district's investment officers for the day-to-day management of HISD's cash and investment position.

REPORT FROM THE SUPERINTENDENT

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

SUBJECT: Board Monitoring System Update

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere. In fulfilling this goal, the HISD Board of Education has designed the framework for the systematic monitoring of the district's goals.

The following specific, actionable measures will be provided to the HISD Board of Education on an annually recurring basis for ongoing monitoring and trend reporting in the areas of rigorous education in reading and math, consistency, and safety with the intent of providing a holistic view of the district. As data is received into the district, data attributes are populated.

Attached to this update is an Executive Summary containing supporting evidence of district progress for the 2012–2013 school year, specifically for the Preliminary Scholastic Assessment Test (PSAT) results.



Board Monitoring Systems (BMS)

REVISED 03/04/13

Attachment A-1b

As-Of Date: March 7, 2013

2012-2013 School Year

Rigorous Education

Student Achievement

| | | 2010-2011 | 2011-2012 | 2012-2013 |
|--|---------|----------------|-----------|-----------|
| Percent of Students at Level III - Advanced Academic Performance STAAR Standard | Reading | Not Applicable | 15.2 | |
| Percent of Students at Level III - Advanced Academic Performance STAAR Standard | Math | | 12.4 | |
| Percent of Students at Level II - Satisfactory Academic Performance STAAR Standard | Reading | | 71.2 | |
| Percent of Students at Level II - Satisfactory Academic Performance STAAR Standard | Math | | 68.2 | |
| Percent of Students at Level I - Unsatisfactory Academic Performance STAAR Standard | Reading | | 28.8 | |
| Percent of Students at Level I - Unsatisfactory Academic Performance STAAR Standard | Math | | 31.8 | |
| Percent of Students at Level III - Advanced Academic Performance STAAR EOC | Reading | | 6.1 | |
| Percent of Students at Level III - Advanced Academic Performance STAAR EOC | Math | | 12.8 | |
| Percent of Students at Level II - Satisfactory Academic Performance STAAR EOC | Reading | | 59.1 | |
| Percent of Students at Level II - Satisfactory Academic Performance STAAR EOC | Math | | 77.4 | |
| Percent of Students at Level I - Unsatisfactory Academic Performance STAAR EOC | Reading | | 40.9 | |
| Percent of Students at Level I - Unsatisfactory Academic Performance STAAR EOC | Math | | 22.6 | |
| Percent of Students at or above 50th percentile on Norm Reference Test in Grades K-5 | Reading | 55.6 | 54.7 | |
| Percent of Students at or above 50th percentile on Norm Reference Test in Grades K-5 | Math | 67.2 | 62.7 | |
| Percent of Students at or above 50th percentile on Norm Reference Test in Grades 6-8 | Reading | 39.6 | 39.5 | |
| Percent of Students at or above 50th percentile on Norm Reference Test in Grades 6-8 | Math | 61.5 | 56.2 | |
| Districtwide EVAAS Scores in Reading | Reading | 1.9 | 0.5 | |
| Districtwide EVAAS Scores in Math | Math | 2.8 | -0.5 | |

College and Career Readiness:

| | | | |
|--|------|------|------|
| % Students Enrolling in Higher Education Within 1 Year of High School Graduation | 59 | | |
| % Students at or above standard on the SAT/ACT Reading & Math Sections Combined | 20 | | |
| % Students at or above benchmark score on the PSAT | 13.8 | 13.6 | 21.4 |

Graduation & Dropout

| | | | |
|---|------|--|--|
| Four-Year Cohort Graduation Rate | 81.2 | | |
| Percent of Students (in a High School Cohort) Who Dropped Out | 10.8 | | |

Perception Survey - Rigorous Education

| | | |
|---|----------------|--|
| Percent of Parents Satisfied with Rigorous Education | Not Applicable | |
| Percent of Students Who Feel Challenged with Coursework | | |

Students

| | | |
|--|----------------|--|
| Percent of Students Satisfied with Teachers Having High Expectations | Not Applicable | |
|--|----------------|--|

Parents

| | | |
|--|----------------|--|
| Percent of Parents Satisfied with Consistent Education | Not Applicable | |
|--|----------------|--|

Teachers

| | | | |
|---|----|------|--|
| Percent of Highly Effective Teachers Who are Retained | 91 | 87.2 | |
| Percent of Ineffective Teachers Who are Exited | 18 | 20.3 | |

Principals

| | | |
|--|----------------|--|
| Percent of Principals Satisfied with Central Office Services | Not Applicable | |
|--|----------------|--|

Levels of Offenses

| | | | |
|---|-------|-------|--|
| # of Level III Offenses - Suspension/Optional Removal to Disciplinary Alternative Education Program | 5,884 | 4,987 | |
| # of Level IV Offenses - Required Placement in a Disciplinary Alternative Education Program | 1,286 | 1,173 | |
| # of Level V Offenses - Expulsion for Serious Offenses | 87 | 68 | |
| # of Number of Bullying Incidents | 151 | 125 | |

Perception Survey - Safety and Environment

| | | |
|--|----------------|--|
| Percent of Parents Satisfied with Safety | Not Applicable | |
| Percent of Parents Satisfied with Environment | | |
| Percent of Students Satisfied with Safety | | |
| Percent of Students Satisfied with Environment | | |
| Percent of Teachers Satisfied with Safety | | |
| Percent of Teachers Satisfied with Environment | | |
| Percent of Principals Satisfied with Safety | | |
| Percent of Principals Satisfied with Environment | | |

Consistency

Safety and Environment



Board Monitoring System: PSAT

EXECUTIVE SUMMARY

Purpose

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere. In fulfilling this goal, HISD's Board of Education has designed a program to systematically monitor the district's goals and core values. The following results inform the progress of the district as it relates to rigorous education and college and career readiness, specifically the percent of students who scored at or above the benchmark scores on the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT), as recommended by the College Board.

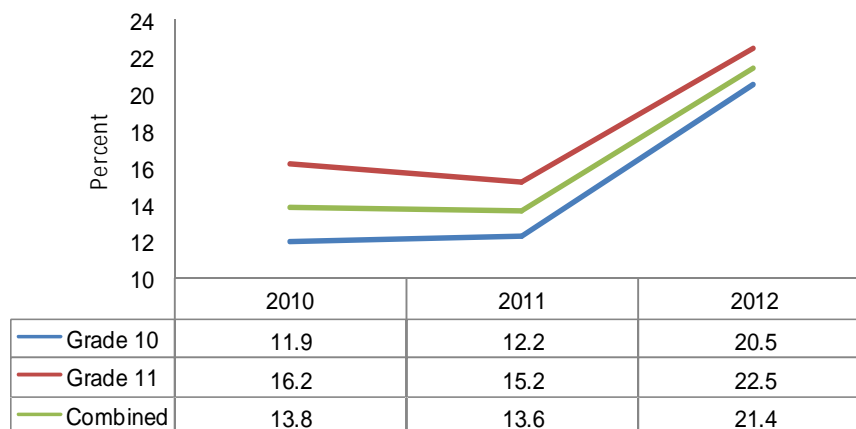
For both sophomores and juniors, the PSAT/NMSQT benchmarks are the scores associated with a 65-percent likelihood of achieving a first year college grade point average of 2.67 or higher. For 2012, the score needed for juniors has been identified as a combined score (reading, mathematics, and writing) of 142, and the combined score for sophomores is 133. Currently, there is no benchmark score for freshmen. For 2010 and 2011, the College Board College Readiness Benchmark for sophomores was a combined score of 145, and the benchmark for juniors was 152.

| Board Monitoring Scorecard | | | | |
|---|--|--------------|--------------|--------------|
| Rigorous Education | Student Achievement: College and Career Readiness | 2010–2011 | 2011–2012 | 2012–2013* |
| | Students Scored at or above benchmark scores on the PSAT (as recommended by the College Board) | 13.8% | 13.6% | 21.4% |
| *Revised 2012 College Board Readiness Standards | | | | |

Findings

- The 2010–2012 PSAT performance of sophomores, juniors, and combined grade levels was evaluated in terms of the College Board College Readiness Benchmark set for the corresponding year, and results are presented in **Figure 1**.
- The percentage of students in combined grades 10 and 11 meeting the College Board Readiness Benchmark jumped from 13.6 in 2011 to 21.4 in 2012. This increase is largely due to the College Board revising the standards in 2012.

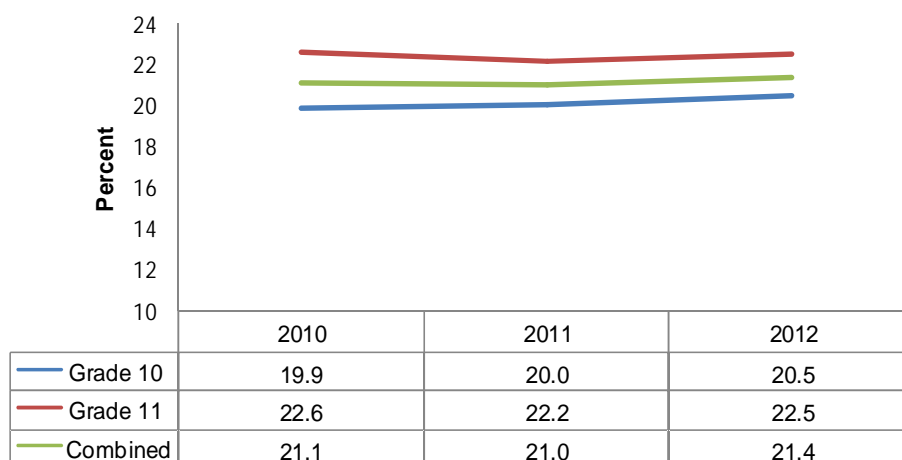
Figure 1: Percent Meeting College Readiness Benchmark*, 2010-2012



**Percentages meeting the benchmarks published for that year are shown.*

- The percentage of combined 10th and 11th graders who met the College Readiness Benchmark, according to the 2012 standards, has increased slightly over the past three years from 21.1 in 2010 to 21.4 in 2012 (**Figure 2**).

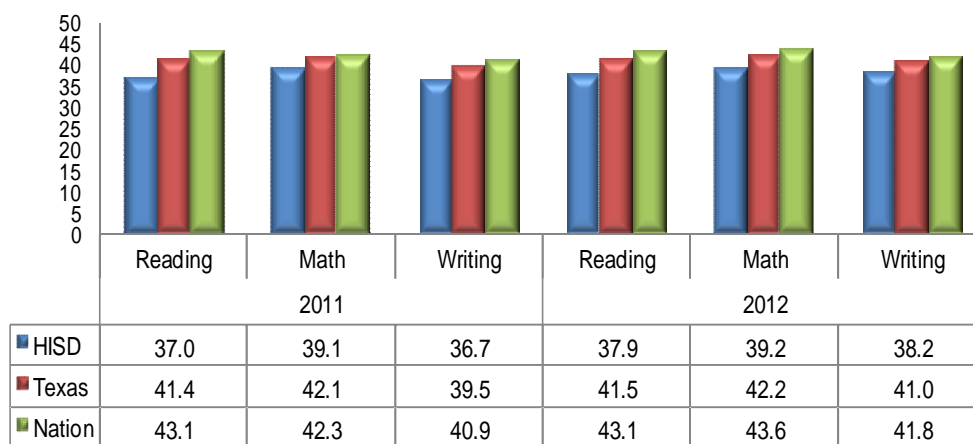
Figure 2: Percent Meeting College Readiness Benchmark, Using 2012 Standards* 2010-2012



**Percentages recalculated for comparison purposes to 2012 standards.*

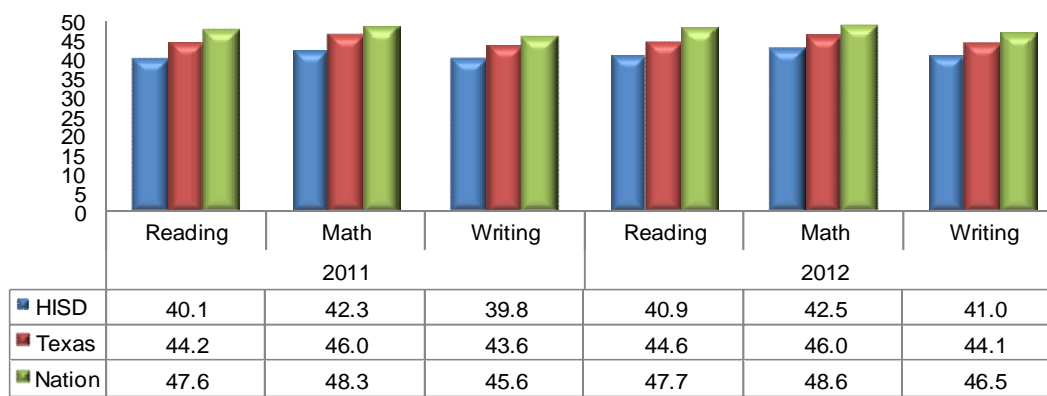
- When comparing the performance of HISD sophomores from 2011 to 2012, the mean reading and mathematics scores increased by 0.9 and 0.1 points, respectively. The mean writing score went up 1.5 points. Scores for sophomores in the state of Texas increased in all testing subjects over the same time period. Likewise, the national average scores for sophomores increased in mathematics and writing. Since the fall of 2011, HISD sophomores have narrowed the gap between their performance and that of their state counterparts in all subjects. Compared to national performance, HISD sophomores narrowed the performance gap in all subjects but mathematics from 2011 to 2012 (**Figure 3**).

Figure 3: Mean PSAT Scores of 10th Grade Students in HISD, Texas, and the Nation, Fall 2011 and 2012



- The average performance of HISD juniors in the fall of 2012 increased 0.8 points in reading from 2011, increased 0.2 points in mathematics, and up 1.2 in writing. Scores for juniors in the state of Texas increased in reading and writing, and nationally, increased in all testing subjects. Since the fall of 2011, HISD juniors have narrowed the gap between their performance and that of their state counterparts in all subjects. Compared to national performance, HISD juniors narrowed the performance gap in reading and writing from 2011 to 2012 (**Figure 4**).

Figure 4: Mean PSAT Scores of 11th Grade Students in HISD, Texas, and the Nation, Fall 2011 and 2012



- **Table 1** illustrates PSAT performance by student group and grade level beginning in 2003. For tested sophomores, the highest mean reading score was obtained in 2012 (37.9) while the lowest occurred in 2003 (36.1). For math, the highest score was obtained in 2010 (40.2), while the lowest occurred in 2003 (37.2). Regarding writing, the highest score was obtained in 2004 (42.4), while the lowest occurred in 2010 (35.5).
- For tested juniors, the highest mean reading score was obtained in 2006 (41.5), while the lowest occurred in 2004 (39.3). For math, the highest score was obtained in 2010 (43.4), while the lowest occurred in 2003 (40.7). Regarding writing, the highest score was obtained in 2004 (45.3), while the lowest occurred in 2010 (38.8). Though freshmen began testing in 2010, there has been a static, or increased, yearly performance in reading and writing.

Table 1: PSAT Mean Reading, Math, and Writing Scores by Student Group: Freshmen, Sophomores, and Juniors, Fall 2003-2012

| Year | 9th Grade | | | 10th Grade | | | 11th Grade | | |
|------|------------|------|---------|------------|------|---------|------------|------|---------|
| | Reading | Math | Writing | Reading | Math | Writing | Reading | Math | Writing |
| 2003 | Not Tested | | | 36.1 | 37.2 | 41.4 | 39.7 | 40.7 | 44.4 |
| 2004 | | | | 36.3 | 38.3 | 42.4 | 39.3 | 41.7 | 45.3 |
| 2005 | | | | 37.3 | 38.5 | 41.6 | 40.2 | 41.5 | 44.2 |
| 2006 | | | | 37.5 | 39.2 | 36.6 | 41.5 | 42.8 | 40.7 |
| 2007 | | | | 36.9 | 38.7 | 37.1 | 40.7 | 42.5 | 40.7 |
| 2008 | | | | 36.3 | 39.5 | 37.4 | 39.8 | 42.6 | 41.0 |
| 2009 | | | | 37.2 | 39.8 | 37.2 | 40.0 | 43.1 | 40.1 |
| 2010 | 34.7 | 37.8 | 33.6 | 37.1 | 40.2 | 35.5 | 40.4 | 43.4 | 38.8 |
| 2011 | 34.7 | 36.1 | 35.0 | 37.0 | 39.1 | 36.7 | 40.1 | 42.3 | 39.8 |
| 2012 | 36.2 | 36.9 | 36.3 | 37.9 | 39.2 | 38.2 | 40.9 | 42.5 | 41.0 |

Source: PSAT/NMSQT 2012-2013 Report, Appendix Table 1

- **Table 2** shows the combined mean reading, math, and writing scores for freshmen, sophomores, and juniors for the fall of 2011 and 2012. When comparing overall performance from the fall of 2011 to the fall of 2012, it was found that for the 40 campuses with results for both years, 35 campuses (88 percent) showed an improvement in reading scores, 24 campuses (60 percent) showed an increase in mathematics scores, and 33 campuses (83 percent) showed improvement in writing scores.

Table 2: PSAT Mean Reading, Math, and Writing Scores by School: Combined Freshmen, Sophomores and Juniors 2011 & 2012

| School | Reading | | Math | | Writing | |
|-------------------------|----------------|-------------|-------------|-------------|----------------|-------------|
| | 2011 | 2012 | 2011 | 2012 | 2011 | 2012 |
| Austin | 32.7 | 34.0 | 35.8 | 36.3 | 32.9 | 34.4 |
| Bellaire | 44.1 | 44.6 | 45.5 | 45.7 | 43.5 | 44.6 |
| Carnegie Vanguard | 55.7 | 56.3 | 56.3 | 56.7 | 52.8 | 55.7 |
| CEP/Beechnut Acad. | 30.4 | 32.7 | 34.2 | 32.1 | 32.4 | 31.8 |
| Challenge | 46.0 | 45.5 | 46.8 | 47.2 | 45.8 | 46.4 |
| Chavez | 34.3 | 35.7 | 37.0 | 38.1 | 34.6 | 36.7 |
| CLC HS | 32.1 | ** | 34.3 | ** | 33.5 | ** |
| Davis | 33.1 | 35.3 | 35.8 | 36.9 | 33.8 | 35.5 |
| DeBakey | 51.5 | 52.8 | 57.2 | 56.5 | 51.2 | 52.9 |
| East Early College | 42.7 | 43.0 | 46.5 | 47.6 | 43.4 | 45.1 |
| Eastwood | 40.4 | 41.7 | 43.1 | 44.7 | 40.6 | 42.2 |
| Empowerment | 40.0 | 37.9 | 40.3 | 38.7 | 39.2 | 39.0 |
| Energ. for STEM Aca. | 38.7 | 37.2 | 40.2 | 39.2 | 37.9 | 36.8 |
| E-STEM West HS | 32.4 | 34.4 | 37.3 | 38.5 | 34.9 | 36.0 |
| Furr | 32.9 | 34.7 | 35.3 | 36.2 | 33.7 | 34.9 |
| Hope Academy | 30.4 | 31.3 | 30.3 | 30.7 | 30.0 | 28.0 |
| Houston Acad. Int'l | 41.4 | 41.9 | 42.3 | 42.2 | 40.7 | 42.5 |
| Houston M/S/T | 32.3 | 34.1 | 35.2 | 35.2 | 33.0 | 34.2 |
| HSLECJ | 40.0 | 40.3 | 40.6 | 40.8 | 39.7 | 40.6 |
| HSPVA | 50.5 | 50.5 | 48.8 | 50.0 | 48.6 | 51.1 |
| Jones | 32.2 | 32.8 | 33.7 | 33.7 | 32.3 | 31.7 |
| Jordan, Barbara | 35.5 | 36.5 | 37.6 | 38.8 | 36.0 | 37.1 |
| Kashmere | 30.9 | 32.8 | 32.2 | 31.9 | 31.5 | 31.7 |
| Lamar | 42.9 | 43.0 | 43.2 | 43.3 | 41.4 | 42.9 |
| Lee | 32.8 | 33.9 | 35.6 | 35.1 | 32.6 | 34.0 |
| Madison | 33.2 | 34.0 | 35.0 | 34.6 | 33.1 | 33.7 |
| Milby | 33.8 | 34.7 | 36.1 | 36.8 | 33.9 | 34.7 |
| Mt. Carmel Academy | 38.2 | 39.6 | 37.9 | 38.5 | 37.7 | 39.5 |
| New Aspirations | 33.2 | ** | 35.0 | ** | 33.3 | ** |
| North Houston EC | 40.3 | 40.3 | 44.2 | 43.6 | 41.2 | 41.1 |
| Reagan | 36.5 | 37.6 | 38.5 | 38.6 | 36.5 | 38.0 |
| Scarborough | 33.3 | 34.3 | 35.4 | 34.7 | 33.3 | 34.5 |
| Sharpstown HS | 32.2 | 33.7 | 35.6 | 35.5 | 33.2 | 33.5 |
| Sharpstown Internatl. | 34.0 | 36.3 | 36.6 | 38.6 | 34.6 | 37.4 |
| Sterling | 33.1 | 33.4 | 34.6 | 32.7 | 32.9 | 33.0 |
| Waltrip | 35.9 | 37.0 | 37.8 | 37.7 | 36.4 | 37.2 |
| Washington | 34.2 | 35.1 | 35.5 | 36.4 | 33.9 | 34.7 |
| Westbury | 33.6 | 34.7 | 34.4 | 34.6 | 33.8 | 34.6 |
| Westside | 40.9 | 41.5 | 41.4 | 41.7 | 39.6 | 41.1 |
| Wheatley | 31.7 | 33.3 | 33.4 | 33.0 | 31.9 | 32.6 |
| Worthing | 32.3 | 33.0 | 33.0 | 33.1 | 32.3 | 33.2 |
| Yates | 32.9 | 34.9 | 33.6 | 34.0 | 33.3 | 34.2 |
| Young Men's Coll Prep | ** | 39.6 | ** | 43.6 | ** | 37.6 |
| Young Women's Coll Prep | ** | 39.0 | ** | 39.4 | ** | 39.8 |
| HISD | 37.0 | 38.1 | 38.9 | 39.2 | 36.9 | 38.2 |

* Fewer than 5 students tested. ** No test data for campus.

Source: PSAT/NMSQT 2012-2013 Report, Table 14

- The level of participation for all grade levels decreased from 2011 to 2012. Freshmen participation decreased from 84.2 percent in 2011 to 81.7 percent in 2012. Sophomore participation decreased 89.6 percent in 2011 to 86.1 percent in 2012. Junior participation decreased from 82.7 percent in 2011 to 80.6 percent in 2012. The participation rate for all tested students combined decreased from 85.5 percent in 2011 to 82.8 percent in 2012, in the tenth year of the district initiative (**Table 3**).

| Table 3: PSAT Participation Rates: HISD Freshman, Sophomores, Juniors, & Combined for Fall 2011 and 2012 | | | | | | |
|---|-----------------------|---------------------|---------------------|-----------------------|---------------------|---------------------|
| Grade | <u>2011</u> | | | <u>2012</u> | | |
| | N Enrolled | N Tested | % Tested | N Enrolled | N Tested | % Tested |
| 9th | 14,623 | 12,312 | 84.2 | 14,680 | 11,992 | 81.7 |
| 10th | 11,870 | 10,632 | 89.6 | 12,065 | 10,384 | 86.1 |
| 11th | 11,076 | 9,162 | 82.7 | 10,864 | 8,752 | 80.6 |
| Combined | 37,569 | 32,106 | 85.5 | 37,609 | 31,128 | 82.8 |

*Note: Enrollment data reflect PEIMS resubmission.
Source: PSAT/NMSQT 2012-2013 Report, Table 1*

Table 4 presents the percentages of test takers from each high school that took part in the PSAT for the past two years.

- During the fall of 2012, 90 percent of the schools who tested freshmen had participation rates of 75 percent or higher. When comparing the participation rates from fall 2011 to the fall of 2012, it was found that of the 39 schools that tested freshman in both years, 19 schools showed improved participation rates or remained at 100 percent.
- Of the schools that tested sophomores in 2012, 90 percent had a sophomore participation rate of 75 percent or higher. When comparing the participation rates from fall 2011 to the fall of 2012, it was found that of the 40 schools that tested sophomores in both years, 17 schools showed improved participation rates or remained at 100 percent.
- In the fall of 2012, 92 percent of schools that tested juniors had a participation rate of 75 percent or higher. When comparing the participation rates from fall 2011 to the fall of 2012, it was found that out of the 38 schools who participated in both years, 18 schools showed improved participation rates for juniors, or remained at 100 percent.

Table 4: PSAT Participation Rates of Freshmen, Sophomores, and Juniors, Fall 2011 & 2012

| School | Freshmen | | Sophomores | | Juniors | | Combined | |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | 2011 | 2012 | 2011 | 2012 | 2011 | 2012 | 2011 | 2012 |
| | % Tested | % Tested | % Tested | % Tested | % Tested | % Tested | % Tested | % Tested |
| Austin | 93.6 | 91.5 | 90.4 | 91.5 | 97.7 | 90.5 | 93.8 | 91.2 |
| Bellaire | 93.1 | 88.9 | 88.4 | 78.1 | 59.2 | 57.1 | 80.7 | 76.5 |
| Carnegie Vanguard | 99.0 | 99.1 | 100.0 | 100.0 | 99.2 | 100.0 | 99.3 | 99.6 |
| CEP/Beechnut Acad. | * | * | 71.6 | 45.5 | * | * | 19.7 | 10.3 |
| Challenge | 97.6 | 98.4 | 97.5 | 98.4 | 99.0 | 98.2 | 98.0 | 98.3 |
| Chavez | 89.8 | 89.5 | 90.4 | 92.6 | 91.0 | 82.3 | 90.3 | 88.6 |
| CLC HS | 87.1 | ** | 162.5 | ** | 90.0 | ** | 100.0 | ** |
| Davis | 89.0 | 83.8 | 87.8 | 82.9 | 90.5 | 77.7 | 89.1 | 81.8 |
| DeBakey | 101.1 | 100.0 | 99.0 | 99.5 | 99.5 | 100.0 | 100.0 | 99.8 |
| East Early College HS | 100.0 | 98.4 | 100.0 | 99.2 | 91.7 | 97.3 | 97.5 | 98.3 |
| Eastwood | 98.1 | 100.0 | 100.0 | 99.1 | 99.0 | 99.0 | 99.0 | 99.4 |
| Empowerment | 97.7 | 105.9 | 100.0 | 94.7 | 97.7 | 100.0 | 98.2 | 98.4 |
| Energ. for STEM Aca. | 92.3 | 100.0 | 100.0 | 100.0 | 103.1 | 100.0 | 100.0 | 100.0 |
| E-STEM West HS | 100.0 | 76.0 | 90.0 | 78.8 | 96.4 | 79.6 | 95.9 | 77.6 |
| Furr | 74.5 | 78.6 | 87.6 | 84.7 | 71.5 | 77.1 | 77.5 | 80.4 |
| Hope Academy | 76.9 | 54.5 | 86.8 | 63.0 | 5.9 | * | 57.1 | 31.5 |
| Houston Acad. Int'l. | 97.6 | 98.3 | 99.1 | 100.0 | 98.8 | 100.0 | 98.5 | 99.4 |
| Houston Math/Sci/Tec | 88.7 | 89.2 | 88.4 | 86.9 | 89.9 | 88.9 | 89.0 | 88.3 |
| HSLECJ | 97.4 | 97.2 | 100.0 | 100.0 | 96.7 | 93.8 | 98.1 | 97.0 |
| HSPVA | 98.0 | 98.9 | 98.9 | 97.4 | 98.7 | 95.4 | 98.5 | 97.3 |
| Jones | 71.4 | 76.3 | 109.8 | 86.1 | 79.6 | 89.1 | 83.0 | 82.5 |
| Jordan, Barbara | 94.0 | 95.4 | 97.0 | 100.5 | 98.1 | 96.5 | 96.5 | 97.3 |
| Kashmere | 74.4 | 68.9 | 86.6 | 67.5 | 82.1 | 72.2 | 80.2 | 69.2 |
| Lamar | 93.6 | 92.0 | 92.3 | 91.4 | 89.4 | 89.1 | 92.0 | 90.8 |
| Lee | 75.2 | 89.8 | 91.2 | 92.4 | 92.5 | 94.8 | 85.4 | 92.2 |
| Madison | 80.0 | 84.6 | 83.5 | 82.6 | 85.1 | 77.1 | 82.7 | 81.8 |
| Milby | 87.7 | 87.2 | 106.7 | 98.6 | 84.4 | 89.6 | 92.4 | 91.4 |
| Mt. Carmel Acad. | 93.8 | 97.8 | 101.1 | 97.4 | 97.4 | 96.9 | 97.4 | 97.4 |
| New Aspirations | 36.0 | ** | 38.2 | ** | 37.9 | ** | 37.5 | ** |
| North Houston EC | 98.3 | 99.2 | 97.3 | 98.0 | 95.7 | 103.2 | 97.2 | 100.0 |
| Reagan | 92.2 | 90.9 | 95.9 | 95.9 | 92.3 | 93.5 | 93.5 | 93.2 |
| Scarborough | 89.6 | 88.8 | 78.7 | 79.3 | 88.1 | 87.7 | 85.6 | 85.5 |
| Sharpstown HS | 92.3 | 81.8 | 92.6 | 93.2 | 88.5 | 91.1 | 91.3 | 88.0 |
| Sharpstown Internatl. | 98.0 | 94.8 | 97.0 | 100.0 | 97.1 | 96.4 | 97.4 | 96.7 |
| Sterling | 75.6 | 46.3 | 72.8 | 86.1 | 67.9 | 82.5 | 72.6 | 68.0 |
| Waltrip | 88.6 | 90.1 | 95.2 | 90.2 | 87.7 | 90.3 | 90.6 | 90.2 |
| Washington | 81.5 | 76.5 | 75.2 | 89.3 | 85.2 | 82.6 | 80.6 | 82.0 |
| Westbury | 87.0 | 83.7 | 92.9 | 92.6 | 87.5 | 87.9 | 89.1 | 88.0 |
| Westside | 90.9 | 90.0 | 93.8 | 93.0 | 86.7 | 82.3 | 90.6 | 88.4 |
| Wheatley | 64.0 | 73.1 | 81.3 | 74.9 | 69.6 | 74.5 | 70.9 | 74.1 |
| Worthing | 87.5 | 76.7 | 80.8 | 81.5 | 79.2 | 78.9 | 83.0 | 78.8 |
| Yates | 77.2 | 81.9 | 86.7 | 83.3 | 82.2 | 91.2 | 81.6 | 84.9 |
| Young Men's Coll Prep | ** | 100.0 | ** | 100.0 | ** | * | ** | 100.0 |
| Young Women's Coll Prep | ** | 94.9 | ** | 96.8 | ** | * | ** | 95.9 |
| HISD | 84.2 | 81.7 | 89.6 | 86.1 | 82.7 | 80.6 | 85.5 | 82.8 |

*Campus did not test at indicated grade level. ** No test data for campus. Note: Participation rates greater than 100 are a result of comparing the testing file to the Fall PEIMS snapshot enrollment file. Source: PSAT/NMSQT 2012-2013 Report, Table 6

ADMINISTRATIVE RESPONSE

After a review of the 2012-2013 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) report, the department of College and Career Readiness has the following response:

In the area of **College Readiness**, we have provided all high school campus test coordinators which include administrators, counselors, college access coordinators and instructional specialists with training on the benefits of using the Summary of Answers and Skills (SOAS) to aid instructional planning at the campus. This has been successful and we intend to continue providing yearly assistance to campuses that analyze their SOAS as a means to increase academic performance and preparedness for college entrance exams.

In the area of **Student Performance**, we will continue to work with the Curriculum Department and the College Board, to provide additional training to teachers that will focus more closely on strategies and best practices such as pacing on the test. This training will be provided in an effort to assist campuses as they work to increase student performance on the PSAT and close performance gaps.

In the area of **Student Participation**, we are concerned about the number of eligible special education students in the test administration. To improve in this area, we will collaborate with the Office of Special Education Services (OSES) senior managers for secondary schools and the College Board to ensure that all campus Students with Service Disabilities (SSD) coordinators and campus Special Education Chairpersons are trained on the approval process for testing with accommodations well before submission deadlines.

Office of the Board of Education
Board of Education Meeting of March 07, 2013

Anna Eastman, President
Policy Committee

SUBJECT: **PROPOSED REVISIONS TO BOARD POLICY BE(LOCAL), *BOARD MEETINGS*—FIRST READING**

The Houston Independent School District (HISD) Board of Education Policy Committee has proposed revisions to BE(LOCAL) Board Meetings. Pursuant to Education Code 11.051(a) and 11.151(b), the Board of Education constitutes a body corporate and, as such, the purpose of these proposed changes is to clarify the communication responsibilities and timing with respect to the Board of Education.

A summary of the changes to this policy is shown below:

- At AGENDA PREPARATION, expanded language to clarify notification process and timing among Board of Education Trustees; and
- Added reference to state law regarding meeting notice timing.

The proposed revised policy is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 5: Improve Public Support and Confidence in Schools and is aligned with Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed revisions to Board Policy BE(LOCAL), *Board Meetings*, on first reading.

BOARD MEETINGS

BE
(LOCAL)

The Board shall hold regularly scheduled meetings and any special or emergency meetings or workshops as it deems necessary. Portions of a meeting where action will not be taken may be conducted with less than a quorum at the discretion of the Board President.

Unless otherwise provided in the notice for a meeting, regular Board meetings shall be held at 4400 West 18th Street, Houston, Texas.

MEETING TIME

Regular meetings of the Board shall be held on the second Thursday of each month at the time specified in the posted agenda for the meeting. When determined necessary and for the convenience of Board members, the Board President may change the date or time of a regular meeting. The notice for that meeting shall reflect the changed date or time.

SPECIAL OR
EMERGENCY
MEETINGS

The time and place of special and emergency meetings shall be as set out in the notice for the meeting.

WORKSHOPS

Workshops may be scheduled as deemed appropriate and may be conducted with less than a quorum at the discretion of the Board President. [See BE(LEGAL)]

AGENDA
PREPARATION

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Before the official agenda is posted for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the President's approval. The Board President shall ensure all Trustees are notified as to any agenda items he or she withdrew, at the time of the withdrawal request and no later than 24 hours prior to the meeting posting, to allow adequate time for Trustees to respond to withdrawn items. In reviewing the agenda before posting, the President shall ensure that any topics the Board, or at least three members of the Board, have requested to be addressed are either on the agenda for the first regular meeting that is at least seven calendar days after the date the President receives the request, or on the agenda for a special or emergency meeting if the President determines that the item requires immediate consideration and communicates to the public in accordance with state law, Gov't Code 551.043(b) [See BE (LEGAL)].

NOTICE TO MEMBERS

Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least two hours prior to the time of an emergency meeting.

CLOSED MEETING

BOARD MEETINGS

BE
(LOCAL)

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, as provided by law. [See BEC (LEGAL)]

ORDER OF BUSINESS

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. The order in which posted agenda items are taken may be changed by consent of all Board members present.

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC(LEGAL)]

CALLING SPECIAL MEETINGS

The President of the Board shall call a special meeting at the President's discretion or on request by three or more members of the Board.

CALLING EMERGENCY MEETINGS

The President shall call an emergency meeting when the President or three or more members of the Board determine that an emergency or urgent public necessity, as defined by the Open Meetings Act [see BE(LEGAL)], warrants the meeting.

RULES OF ORDER

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.

BOARD MEMBERS' REQUESTS FOR INFORMATION

Requests by Board members for information on the operation of the District shall be addressed to the Superintendent. If the information is not readily available or would require administrative staff time to prepare, the Superintendent may refer the request to the full Board at a subsequent meeting, for direction. [See also BBE(LOCAL)]

VOTING

Voting shall be by voice vote, show of hands, or electronic voting system, as directed by the President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]

MINUTES

Board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.

The official minutes of the Board shall be retained on file in the Office of Board Services and shall be available for examination during regular office hours.

BOARD MEETINGS

BE
(LOCAL)

DISCUSSIONS AND
LIMITATION

Discussions shall be addressed to the President of the Board and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the President shall not interfere with debate so long as members wish to address themselves to an item under consideration.

CONDUCT DURING
BOARD MEETINGS

Persons attending a meeting of the Board shall conduct themselves in an appropriate manner and shall not engage in conduct that disrupts or interferes with the proceedings. Failure to adhere to the required standards of conduct may result in removal of the responsible persons from the premises and may subject such persons to criminal penalties as provided in the Texas Penal Code.

PROHIBITED
CONDUCT

The following conduct has been determined by the Board to constitute disruptive behavior and is, therefore, prohibited:

1. Possessing a weapon at the meeting;
2. Waving or displaying signs, placards, posters, or banners in such a manner as to pose a potential safety hazard or disrupt the proceedings;
3. Applauding, booing, cheering, or making other audible expressions of approval or disapproval in a loud and/or raucous manner calculated to disrupt the meeting; or
4. Using profane or vulgar language or gestures during presentation to, or interaction with, the Board.

VIOLATIONS

Any violation of the standards of behavior shall result in a warning. Failure to refrain from engaging in the prohibited conduct upon receipt of a warning shall result in removal of the responsible person(s) from the auditorium and may subject such person(s) to criminal penalties as provided in the Texas Penal Code.

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Academic Services
Julie Baker, Chief Academic Officer

SUBJECT: APPROVAL OF CURRENT AND ANTICIPATED DONATIONS FOR DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE, EXECUTE AND AMEND NECESSARY CONTRACTS ASSOCIATED WITH THESE DONATIONS

In accordance with board policy, all donations in aggregate of \$5,000 or more must be approved by the Houston Independent School District's (HISD's) Board of Education.

The attachment reflects a summary of proposed donations.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and is aligned with Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

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RECOMMENDED: That the Board of Education accept the proposed donations for districtwide and school-specific programs and authorize the superintendent or a designee to negotiate, execute, and amend necessary contracts, effective March 8, 2013.

SUMMARY OF DONATIONS GREATER THAN \$5,000

| Donor | Receiving School/ Department | Donation Disbursement | Total Value of Donation | Budget String |
|---|------------------------------------|-----------------------|----------------------------|--|
| General Electric | Thompson Elementary School | | \$9,000 (In-kind) | NA |
| This donation is being used to purchase bicycles for 4th and 5th graders as an incentive to improve reading achievement. | | | | |
| Wharton K-8 Dual Language Academy Parent Teacher Organization | Wharton K-8 | Dual Language Academy | \$14,950 | SR1-11-6112-256-10-YJ6-YJ6 (\$11,520 – Substitute Pay) SR1-13-6299-256-99-YJ6-YJ6 (\$3,430 – General Supplies) |
| This donation is being used to cover expenses for International Baccalaureate (IB) Primary Years Program and to develop and provide a challenging program of international education and rigorous assessment to 380 students in Pre K-5th grades. As per the IB mission statement, this program “aims to develop inquiring, knowledgeable, and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.” Through the planning and implementation of the six IB transdisciplinary themes, teachers will work with students to exemplify the IB learner profile attributes. | | | | |
| Crockett School Activity Fund | Crockett Elementary School | Saturday Tutorials | \$5,000 | SR1-11-6118-135-10-YY7-YY7 |
| These funds will be used to provide intervention to students through Saturday tutorials. | | | | |
| Asia Society | Sharpstown International School | Confucius Classroom | \$36,500 | SR1-13-6411-081-99-TM6-TM6 (\$1,000-Out-of-district travel) SR1-11-6119-081-10-TM6-TM6 (\$25,500-Salaries and wages) SR1-11-6118-081-10-TM6-TM6 (\$10,000-Extra duty pay) |
| These funds, donated to the school through a partnership between Hanban and Asia Society, can be used for program travel, the salary of a Chinese language teacher, as well as a cash award in the amount of \$10,000 to support project implementation. | | | | |

SUMMARY OF DONATIONS GREATER THAN \$5,000

| Donor | Receiving School/ Department | Donation Disbursement | Total Value of Donation | Budget String |
|---|---|-----------------------|----------------------------|----------------------------|
| El Franco Lee, Commissioner, Harris County Precinct One | Houston Independent School District Health and Medical Services Department | | \$12,000 | SR1-33-6299-634-99-NF7-NF7 |

These funds will be used to purchase materials and finance labor cost to retrofit the school clinic at Worthing High School to be a shared space with Baylor College of Medicine.

| | | | | |
|--|--|---|---------|--|
| National Council of Jewish Women, Greater Houston Section (via the Houston Independent School District Foundation) | Houston Independent School District Parent Engagement Department | Home Instruction for Parents of Preschool Youngsters Program (HIPPY) | \$5,000 | SR1-61-6351-621-99-RT1-RT1 (\$3,000 Food) SR1-61-6498-621-99-RT1-RT1 (\$1,000 Transportation) SR1-61-6491-621-99-RT1-RT1 (\$500 Fees) SR1-61-6399-621-99-RT1-RT1 (\$500 General Supplies) |
|--|--|---|---------|--|

The Parent Engagement department will be receiving \$5,000 from the National Council of Jewish Women via the HISD Foundation in support of the HIPPY program. The HIPPY program serves approximately 220 families in HISD whose children are three, four, and five years old. The program's objectives are to empower parents to provide an enriched learning environment that helps to build a firm intellectual foundation and instills an expectation of the success at school. The funds will be used for transportation and fees for family field trips; refreshments for parent and home instructor meetings, workshops, and training; and supplies to supplement current home instruction.

Total Value of Donations - \$82,450

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Academic Services
Julie Baker, Chief Academic Officer

**SUBJECT: ACCEPTANCE OF GRANT FUNDS IN SUPPORT OF
DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND
AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS
REQUIRED UNDER THE GRANTS**

In accordance with board policy, all grant funds in aggregate of \$5,000 or more must be approved by the Houston Independent School District's (HISD's) Board of Education.

The attachment reflects a summary of grants awarded to HISD.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and is aligned with Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed grant funds for districtwide and school-specific programs and authorize the superintendent of schools or designee to negotiate and execute contracts required under the grants, effective March 8, 2013.

SUMMARY OF GRANTS GREATER THAN \$5,000

| Grantor | Receiving School/ Department | Donation Disbursement | Total Value of Grant | Budget String |
|--|---|---|-------------------------|--------------------------------|
| National Football League (NFL) | Briarmeadow Charter School | NFL Play 60 | \$10,000 | SR1-11-6399-344-10-NF6-NF6 |
| This grant will be used to help Briarmeadow further student health and wellness education. Grant money can be spent on equipment, health and wellness curriculum, indoor or outdoor physical activity facility improvements, nutritional-based improvements, or other projects that fit the needs of the school's youth health and wellness education program. | | | | |
| Texas Health and Human Services Commission | Houston Independent School District Multilingual Department | Refugee School Impact Services Grant | \$192,000 | Detailed Grant Budget Attached |
| The Refugee School Impact Grant, awarded to the Houston Independent School District (HISD) for 2012–2013, is designed to improve the academic achievement of refugee children through a multifaceted approach of academic support services and a school acculturation program. | | | | |

Total Value of Grants - \$202,000

**Refugee School Impact Services Grant
Detailed Budget
2012-2013**

| Grantor | Recipient | Budget String | Amount |
|--|-------------------|-----------------------------|------------------|
| Texas Health and Human Services Commission | Multilingual Dept | SR1-13-6118-650-41-ER3-ER3 | \$144,000 |
| Texas Health and Human Services Commission | Multilingual Dept | SR1-13-614X-650-41-ER3-ER3 | \$19,342 |
| Texas Health and Human Services Commission | Multilingual Dept | SR1-11-64XX-650-41- ER3-ER3 | \$4,587 |
| Texas Health and Human Services Commission | Multilingual Dept | SR1-11-63XX-650-41- ER3-ER3 | \$11,065 |
| Texas Health and Human Services Commission | Multilingual Dept | SR1-11-64XX-650-41-ER3-ER3 | \$7,850 |
| Indirect Costs | HISD | Indirect Costs | \$5,156 |
| Total Cost | | | \$192,000 |

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of School Support
Mark Smith, Chief School Support Officer

**SUBJECT: APPROVAL FOR THE CONSOLIDATION OF JAMES D. RYAN
MIDDLE SCHOOL AND EZEKIEL CULLEN MIDDLE SCHOOL AND
TO ESTABLISH ATTENDANCE BOUNDARIES**

For the past decade, both James Ryan Middle School and Ezekiel Cullen Middle School have continually dropped in student enrollment. For the 2013–2014 school year, an enrollment of only 300 is projected for James R. Ryan. Middle schools that are this small do not generate enough funding to provide adequate educational opportunities for their students.

To provide greater options and opportunities for the Ryan Middle School students, the Houston Independent School District (HISD) Board of Education is requested to approve the consolidation of James D. Ryan Middle School into Ezekiel Cullen Middle School to be effective at the beginning of the 2013–2014 school year.

The proposed boundary for the consolidated school zone will include the current attendance zones for both schools. The proposed boundary is indicated below.

Beginning at the point of where the center line (CL) of US-59 and CL of I-45 intersect; following the CL of I-45 southeast to the point of intersection with the Houston Belt & Terminal Railway (HBT); south along the west side of the HBT tracks to the point of intersection with I-610; west along the CL of I-610 to the intersection with the Union Pacific Railroad (UP RR); southwest along the CL of UP RR to a point of intersection with an imaginary line running due south along the eastern property line of 9111 Lakes At 610 Dr.; following north along that imaginary line to the eastern property line of 2575 West Bellfort Ave to the point of intersection with the CL of West Bellfort Ave.; heading east along the CL of West Bellfort Ave. to the point of intersection with the western property line of 8868 Interchange Dr.; following north along the western property line of 8868 Interchange Dr. and the western property line of 2525 South Loop Freeway to the point of intersection with the CL of Interstate 610; east along the CL of Interstate 610 to the point of intersection with the eastern property line of 2562 South Loop Freeway; heading north along the eastern property line of 2562 South Loop Freeway then along the eastern property line of the addresses on Hearth Dr.; to the point of intersection with the CL of Westridge St.; following east along the CL of Westridge St. to the point of intersection with the CL of Lantern Point Dr.; then north along the CL of Lantern Point Dr. to the point of intersection with the CL

of McNee Rd.; following northwest along the CL of McNee Rd., to the point of intersection with South Main St.; northeast along the CL of S. Main St. to the intersection with Holcombe Blvd.; east along the CL of Holcombe Blvd. to the intersection with Fannin St.; northeast along the CL of Fannin St. to the intersection with Montrose Blvd.; north along the CL of Montrose Blvd. to the intersection with US-59; east then northeast along the CL of US-59 to the intersection with I-45, the point of origin.

COST/FUNDING SOURCE(S) Costs for this program will be funded through the school's per unit allocations.

STAFFING IMPLICATIONS: Staff members will be assigned as appropriate.

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement, and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports, HISD Goal 4: Increase Management Effectiveness and Efficiency, HISD Goal 5: Improve Public Support and Confidence in Schools, and HISD Goal 6: Create a Positive District Culture and is aligned to Core Initiative 4: Data-Driven Accountability and Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the proposed attendance boundaries for the consolidation of James D. Ryan Middle School and Ezekiel Cullen Middle School effective, March 8, 2013.

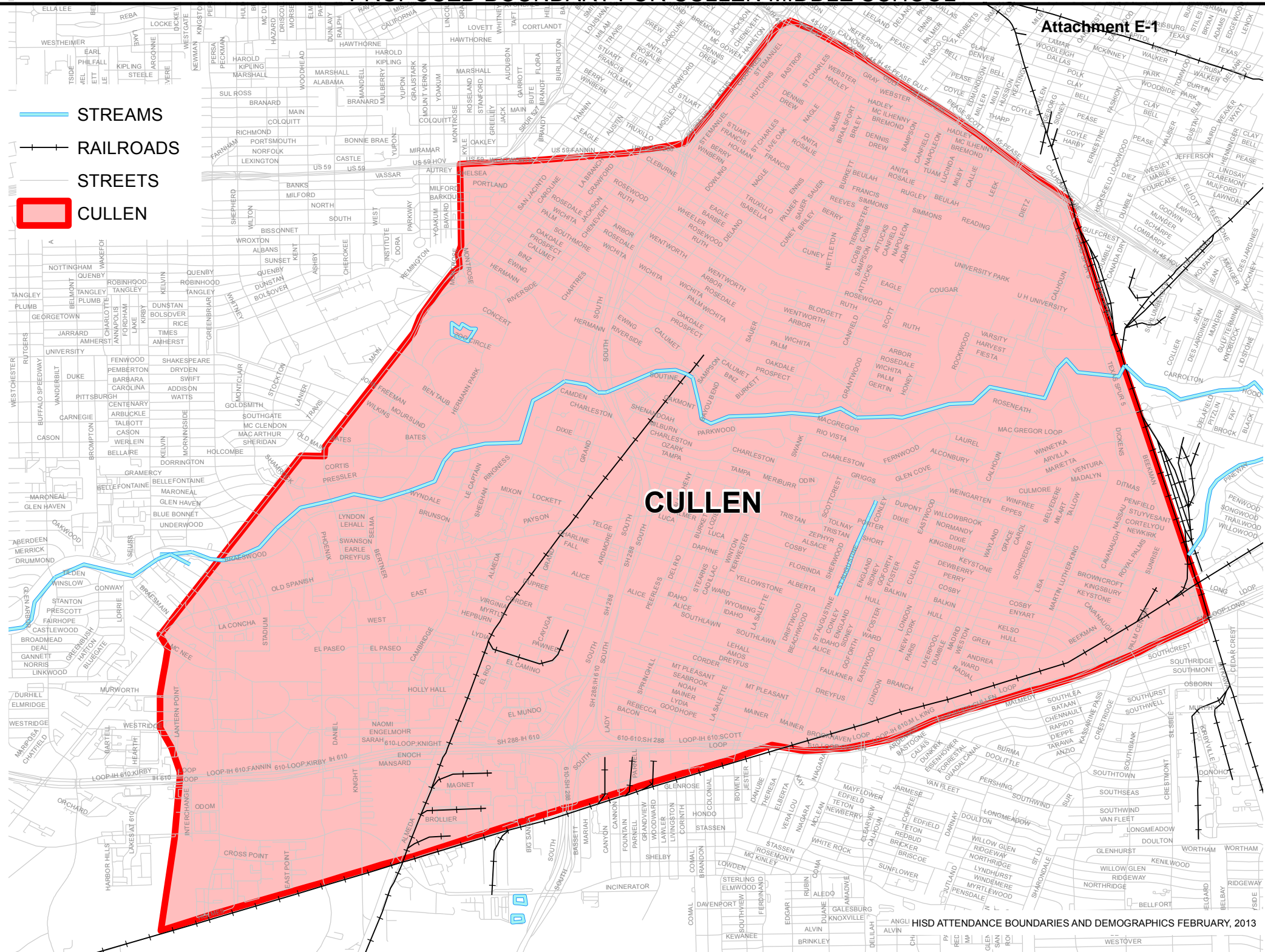
Attachment E-1



PROPOSED BOUNDARY FOR CULLEN MIDDLE SCHOOL

Attachment E-1

- STREAMS
- RAILROADS
- STREETS
- CULLEN



Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of School Support
Mark Smith, Chief School Support Officer

**SUBJECT: APPROVAL FOR THE CONSOLIDATION OF JESSE H. JONES
HIGH SCHOOL AND ROSS SHAW STERLING HIGH SCHOOL AND
TO ESTABLISH ATTENDANCE BOUNDARIES**

For the past decade, both Jesse H. Jones High School and Ross Shaw Sterling High School have continually dropped in student enrollment. For the 2013–2014 school year, an enrollment of only 500 is projected for Jones High School. High schools that are this small do not generate enough funding to provide adequate educational opportunities for their students.

To provide greater options and opportunities for the Jones High School students, the Houston Independent School District (HISD) Board of Education is requested to approve the consolidation of Jesse H. Jones High School and Ross Shaw Sterling High School to be effective at the beginning of the 2013–2014 school year.

The proposed boundary for the consolidated school zone will include the current attendance zones for both schools. The proposed boundary is indicated below.

Beginning at the point of intersection of Cullen Blvd with I-610; east along the center line (CL) of I-610 to the intersection with the Burlington Northern Santa Fe Railway (BNSF); north along the CL of BNSF to the point of intersection with the Union Pacific Railroad (UP RR); northeast along the CL of UP RR to the point of intersection with I-45; following the CL of I-45 southeast to the point of intersection with Greenstone St.; southwest along the CL of Greenstone St. to the intersection with De Leon St.; south along the CL of De Leon St. to the intersection with Park Place Blvd.; east along the CL of Park Place Blvd. to the intersection of De Leon St.; south along the CL of De Leon St. to the intersection with Dixie Dr.; east along the CL of Dixie Dr. to the point of intersection with Colgate St.; south along the CL of Colgate St. until the southernmost extent of the street; following an imaginary line from that point south to the CL of Sims Bayou; following the CL of Sims Bayou to the point of intersection with Telephone Rd.; south along the CL of Telephone Rd to the intersection with Airport Blvd.; east along the CL of Airport Blvd to the intersection with Monroe Rd.; south along the CL of Monroe Rd. to the point of intersection with Clear Creek; east along the CL of Clear Creek to the point of intersection with Cullen Blvd.; north along the CL of Cullen Blvd. to the intersection with Reed Rd.; east along the CL of Reed Rd. to the intersection with Martin Luther King Blvd.; north along the CL of Martin Luther King Blvd.

to the intersection with Bellfort Ave.; west along the CL of Bellfort Ave. to the intersection with Cullen Blvd.; north along the CL of Cullen Blvd. to the intersection with I-610, the point of origin.

| | |
|------------------------------|--|
| COST/FUNDING SOURCE(S) | Costs for this program will be funded through the school's per unit allocations. |
| STAFFING IMPLICATIONS: | Staff members will be assigned as appropriate. |
| ORGANIZATIONAL GOALS/IMPACT: | This agenda item supports HISD Goal 1: Increase Student Achievement, and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports, HISD Goal 4: Increase Management Effectiveness and Efficiency, HISD Goal 5: Improve Public Support and Confidence in Schools, and HISD Goal 6: Create a Positive District Culture and is aligned to Core Initiative 4: Data-Driven Accountability and Core Initiative 5: Culture of Trust through Action. |

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the proposed attendance boundaries for the consolidation of Jesse H. Jones High School and Ross Shaw Sterling High School, effective March 8, 2013.

Attachment E-2



Attachment E-2



Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Business Operations
Leo Bobadilla, Chief Operating Officer

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND
CONTRACTS WITH DESIGN FIRMS FOR SELECTED 2012
FACILITIES CAPITAL PROGRAM PROJECTS**

The Houston Independent School District's (HISD) 2012 Facilities Capital Program was approved by voters on November 6, 2012.

A request for qualifications for Architectural-Engineering Services was issued on December 3, 2012, and HISD received 85 statements of qualifications (SOQ) from design firms on January 15, 2013.

To assist the HISD selection committee, an Architectural Advisory Committee comprised of professors from the University of Houston, Rice University, and Prairie View A&M University Schools of Architecture was assembled to offer its expertise in the area of 21st century school design.

In accordance with Texas Government Code Chapter 2254, and in consultation with legal counsel, the design firm selection followed a formal qualification review process. The HISD selection committee conducted an initial review of all submitted SOQs and 36 firms were invited to provide oral presentations. All firms, including firms not invited to provide oral presentations, will remain under consideration for other 2012 Bond projects. The list of the most highly qualified firms for selected 2012 Facilities Capital Program projects ~~will be forthcoming~~ is attached.

Approval of this board item will authorize the superintendent of schools or a designee to negotiate, execute, and amend contracts at a fair and reasonable fee not to exceed seven percent of the construction costs, plus a 10 percent contingency of the negotiated design fee and the actual cost of necessary consultants not included in the fee for basic design services, such as surveying, geotechnical engineering, and roof construction observation. Each contract will be established with fixed-fee compensation based on a formulated construction cost.

Furthermore, approval of this item will authorize the superintendent of schools or a designee to negotiate, execute, and amend contracts with the next most highly qualified firm for each project should negotiations with the most highly qualified firm be unsuccessful.

COST/FUNDING SOURCE(S): The cost for the recommended actions will be funded by 2012 Bond Program funds.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorize the superintendent of schools or a designee to negotiate, execute, and amend contracts with design firms for the 2012 Facilities Capital Program schools, effective March 8, 2013.

DESIGN CONTRACTS

| Project | A/E Firm | M/WBE Commitment |
|--|-------------------|--|
| Mandarin Chinese Language Immersion K-8 School | PBK Architects | 25% (Non-M/WBE Firm with M/WBE consultants) |
| Grady Middle School Renovations and Addition | Natex Corporation | 100% (M/WBE Firm with additional M/WBE spend*) |
| Condit Elementary School | VLK Architects | 25% (Non-M/WBE Firm with M/WBE consultants) |

* Proposed M/WBE firm has committed to subcontracting with additional M/WBE firms

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Business Operations
Leo Bobadilla, Chief Operating Officer

**SUBJECT: APPROVAL OF AN ADJUSTMENT TO THE BUDGET AND
AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND ALL
NECESSARY CONTRACTS FOR HVAC REPLACEMENT AT
WILLIAM SUTTON ELEMENTARY SCHOOL**

The Houston Independent School District (HISD) 2007 bond election approved the renovations at William Sutton Elementary School. The HISD Board of Education approved a design contract for the renovations with Pfluger Architects on April 9, 2009.

On December 8, 2011, the HISD Board of Education approved the award of a construction contract for the renovation of Sutton Elementary School to Solidarity Contracting LLC.

The heating, ventilation, and air conditioning (HVAC) portion of the bond work at this school was not performed by the construction contractor. Staff members and consultants required additional time to determine the most appropriate replacement system, identify associated costs/funding, and wait for a window of opportunity (i.e., summer, 2013) to schedule this work in order to minimize the impact to the school.

The estimated project cost for the design, construction, and other related services relative to the new HVAC system is \$1,370,000. Therefore, an incremental increase in the project budget in the amount of \$770,000 for a total cost not to exceed \$1,370,000 is requested.

In order to perform this HVAC work during the summer of 2013, it is recommended that the HISD Board of Education authorize the superintendent of schools or a designee to authorize a job order contractor (JOC) to implement this work and waive the JOC cap for this project. In addition, it is recommended that the HISD Board of Education authorize the superintendent of schools or a designee to negotiate, execute, and amend all necessary contracts including design and construction contracts for the replacement of the HVAC system at Sutton Elementary school.

COST/FUNDING SOURCE(S): The cost shall not exceed \$1,370,000 and will be funded by 2007 Bond Program funds (CP1 81-6625-248-99-815-815).

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve an increase to the budget and authorize the superintendent of schools or a designee to negotiate, execute, and amend all contracts necessary to replace the HVAC system at William Sutton Elementary School, effective March 8, 2013.

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Chief Financial Officer
Kenneth Huewitt, Chief Financial Officer

SUBJECT: APPROVAL OF CONSULTANT AND PROFESSIONAL-SERVICE CONTRACTS

The purpose of this item is to authorize consultant contracts and professional-service contracts as required by board policy. According to current policy, the Houston Independent School District (HISD) Board of Education's approval is required for consultant contracts and professional services exceeding \$50,000 per engagement, inclusive of expenses, or for consultant contracts where payment to a consultant for the fiscal year has aggregated \$100,000, inclusive of all expenses. The attachment reflects a summary of proposed requests. Individual contracts are on-file in Board Services.

COST/FUNDING SOURCE(S): Funds for this recommended action are shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and HISD Goal 4: Increase Management Effectiveness and Efficiency, and is aligned to Core Initiative 1: Effective Teacher in Every Classroom.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the proposed consultant and professional-service contracts, effective March 8, 2013.

SUMMARY OF CONSULTANT AND PROFESSIONAL-SERVICE REQUESTS

| <u>Name</u> | <u>Using Department</u> | <u>Total Cost of This Request</u> | <u>Total Contracts to Date</u> | <u>Budget</u> |
|---------------|------------------------------|--|--------------------------------|---|
| College Board | College and Career Readiness | \$1,300,000 <u>\$ 200,000</u> <u>\$1,500,000</u> | \$8,600 | SR1-31-6339-635-41-CL3-CL3 and School-Based Budgets |

The College Board is a not-for-profit membership organization whose mission is to connect students to college success and opportunity. With more than 30 courses in a wide variety of subject areas, Advanced Placement (AP) provides willing and academically prepared high school students with the opportunity to study and learn at the college level. AP courses culminate in a suite of college-level assessments (exams) developed and scored by college and university faculty as well as experienced AP teachers. HISD will pay for AP exams of all the students enrolled in corresponding AP/IB courses and students who wish to take an AP language exam in their heritage language.

Term of Contract: April 1, 2013—December 31, 2013

| | | | | |
|-------------------|--------------------------|--|-----|----------------------------|
| EMERGE Fellowship | Office of School Support | Not to Exceed \$200,000 for First Year | \$0 | GF1-31-6292-638-99-999-999 |
|-------------------|--------------------------|--|-----|----------------------------|

The EMERGE Fellowship is a Houston-based nonprofit organization dedicated to preparing bright and driven students from underserved communities to successfully attend and graduate from Ivy League and other top-tier colleges by providing the students and their families with timely guidance, resources and support. Through a three-year annually-approved contract, March 2013 to May 2016, EMERGE Fellowship will provide support services to HISD for the start-up and implementation of the EMERGE HISD Scholars Program. The scope of those services includes a general foundation setting, programming and curriculum, and implementation and progress monitoring. Next steps include negotiating and executing the contract with EMERGE Fellowship.

Term of Contract: March 8, 2013–May 30, 2014

SUMMARY OF CONSULTANT AND PROFESSIONAL-SERVICE REQUESTS

| <u>Name</u> | <u>Using Department</u> | <u>Total Cost of This Request</u> | <u>Total Contracts to Date</u> | <u>Budget</u> |
|---|-------------------------|---|--|----------------------------|
| Catapult Learning West (Title I, Part A) | External Funding | \$106,178 | \$729,453 | SR1-41-6299-679-41-CA3-CA3 |
| <p>Catapult Learning West will provide comprehensive educational services to eligible Title I students based on proven instructional practices using the latest technological advancements to improve student academic achievement. The supplemental educational services, <i>Learning Links</i>, will provide direct instructional services to students during the scheduled pull-out or extended-day sessions via individualized online instruction with the support of small-group instruction. The school district is required to provide equitable services to all participating private nonprofit (PNP) schools within HISD boundaries. HISD is the fiscal agent for all Title funding for the PNP schools. PNP schools are eligible to receive all Title-based allocations/services, at the same per-pupil rate as the public schools, as well as allocations/services for parental involvement, professional development, and summer school. Annually, all PNP schools are invited to participate in a required consultation meeting where the specifics and requirements for each Title program are explained. The costs for all services are processed through HISD.</p> <p>This request represents a third addendum to the original contract approved by the Board July 19, 2012.</p> <p>Term of Contract: August 13, 2012–June 30, 2013</p> | | | | |

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Chief Financial Officer
Ken Huewitt, Chief Financial Officer

SUBJECT: APPROVAL OF VENDOR AWARDS FOR PURCHASES OVER \$100,000 AND RATIFICATION OF VENDOR AWARDS FOR PURCHASES UNDER \$100,000

The purpose of this item is to authorize vendor awards for purchases over \$100,000 and ratify vendor awards for purchases under \$100,000. Pursuant to Board of Education policy, contracts for purchases over \$100,000 are submitted to the Houston Independent School District (HISD) Board of Education for approval prior to the issuance of purchase orders and/or agreement letters. Procurement Services, authorized by board policy, enters into purchase agreements for bid projects less than \$100,000, subject to ratification by the Board of Education.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids are in compliance with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders, the budgets to be charged, and a description of the items to be purchased. A copy of each tabulation is on file in Board Services.

COST/FUNDING SOURCE(S): Funds for these recommended actions will be necessary only one time.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all six goals and is aligned with all five core initiatives of the district.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve vendor awards for purchases over \$100,000 and ratify vendor awards for purchases under \$100,000, effective March 8, 2013.

APPROVAL OF PURCHASES OVER \$100,000

RECOMMENDED AWARD FOR MARCH 7, 2013, BOARD AGENDA

| <u>PROJECT</u> | <u>DESCRIPTION</u> | <u>*M/WBE COMMIT</u> | <u>M/WBE ACTUAL</u> | <u>BIDS/RFP'S ISSUED</u> | <u>BIDS REC'D</u> | <u>** LOC</u> | <u>AWARDED TO</u> | <u>AMOUNT</u> | <u>BUDGET CHARGE</u> |
|--|--|--------------------------|-------------------------|------------------------------|-----------------------|-------------------|---|------------------------------|--|
| 12-11-04 | RFP/Cooling Tower PM and Cleaning | B/20% | | 25 | 2 | H | Hunton Specialty Products | Not To Exceed \$130,000 | GF1-51-6299-803-99-158-999 |
| TXMAS BB GSA | HVAC & Boilers-First Response Maintenance & Repair Services and Chiller Replacement | | | | | | Carrier Commercial Services Fort Bend Mechanical AMS LLC | Not To Exceed \$3,000,000 | GF1-51-6629-854-99-999-999 GF1-51-6249-854-99-999-999 |
| This project is to provide HISD with HVAC repairs for HVAC First Response, Chiller & Boiler Annual Preventative Maintenance & Chiller Replacement. | | | | | | | | | |
| 12-01-19 | RFP/During School Tutoring Services Districtwide Additional Funds | B/20% C/D | | 43 | 13 | OT T | Catapult Learning West, LLC JCP Ascension LLC dba Sylvan Learning | Not To Exceed \$1,000,000 | Various School and Department Budgets |

APPROVAL OF PURCHASES UNDER \$100,000

RECOMMENDED AWARD FOR MARCH 7, 2013, BOARD AGENDA

| <u>PROJECT</u> | <u>DESCRIPTION</u> | <u>*M/WBE COMMIT</u> | <u>M/WBE ACTUAL</u> | <u>BIDS/RFP'S ISSUED</u> | <u>BIDS REC'D</u> | <u>** LOC</u> | <u>AWARDED TO</u> | <u>AMOUNT</u> | <u>BUDGET CHARGE</u> |
|----------------|---------------------|--------------------------|-------------------------|------------------------------|-----------------------|-------------------|-------------------|---------------------------|----------------------------|
| DIR | Technology Research | | | | | | Gartner, Inc. | Not To Exceed \$50,000 | GF1-53-6249-424-99-110-506 |

Gartner for IT Professionals provides access to in-depth IT research for best practices, new technologies, organization-specific guidance from analysts and reviews for leading vendors. The additional access for technical professional services provides resources for IT technical expertise to our engineers, architects and critical IT staff.

APPROVAL OF CONTRACT RENEWAL PURCHASES OVER \$100,000

RECOMMENDED AWARD FOR MARCH 7, 2013, BOARD AGENDA

| <u>PROJECT</u> | <u>DESCRIPTION</u> | <u>*M/WBE COMMIT</u> | <u>M/WBE ACTUAL</u> | <u>YEAR 2 OF 3</u> | <u>YEAR 3 OF 3</u> | <u>** LOC</u> | <u>AWARDED TO</u> | <u>AMOUNT</u> | <u>BUDGET CHARGE</u> |
|----------------|--|--------------------------|-------------------------|------------------------|------------------------|-------------------|---|------------------------------|--|
| 11-12-555 | RFP/Property and Windstorm Insurance (Renewal) | | | | X | H | McGriff Seibels & Williams of Texas, Inc. as brokers for assigned insurance companies | Not To Exceed \$9,100,000 | FD1 35-6428 790-99-976 976 GF1 51-6428 911-99-940 940 |

APPROVAL OF CONTRACT RENEWAL PURCHASES OVER \$100,000

RECOMMENDED AWARD FOR MARCH 7, 2013, BOARD AGENDA

| <u>PROJECT</u> | <u>DESCRIPTION</u> | <u>*M/WBE COMMIT</u> | <u>M/WBE ACTUAL</u> | <u>YEAR 2 OF 3</u> | <u>YEAR 3 OF 3</u> | <u>** LOC</u> | <u>AWARDED TO</u> | <u>AMOUNT</u> | <u>BUDGET CHARGE</u> |
|----------------|--|--------------------------|-------------------------|------------------------|------------------------|-------------------|--|---------------|----------------------|
| 10-10-03 | RFP/Special Education Learning Resource Materials (Renewal) | C/I/14.03% | C/I/1.68% | | X | OT | Ablenet | | |
| | | C/I/2.19% | C/I/1.92% | | | OT | Calloway House, Inc. | | |
| | | C/D | C/D | | | OT | Cambium Learning and its subsidiary Sopris West Educational Services | | |
| | | C/I/15.54% | C/I/20.63% | | | OT | Curriculum Associates | | |
| | | C/D | C/D | | | T | ECS Learning Systems, Inc. | | |
| | | C/D | C/D | | | T | ETA Cuisenaire | | |
| | | C/I/0.8% | C/I/2.09% | | | OT | Follett Library Resource | | |
| | | C/I/0.76% | C/I/8.76% | | | OT | Houghton Mifflin Harcourt & its subsidiaries Harcourt School Publishers Great Source Holt McDougal Rigby Saxon Steck Vaughn | | |
| | | A/100% | A/100% | | | T | Jade Distributing | | |
| | | A/100% | A/100% | | | T | Kamico Instructional Media, Inc. | | |
| | | C/I/1.09% | C/I/72% | | | OT | Kaplan Early Learning | | |
| | | C/5% | C/5% | | | OT | Lakeshore Learning Materials | | |
| | | C/D | C/D | | | OT | Learning Resources | | |
| | | C/3% | C/20.22% | | | T | Mentoring Minds, LP | | |
| | | C/I/49.1% | C/I/55.89% | | | OT | Millmark Education | | |
| | | NP/100% | NP/100% | | | H | Neuhaus Education Center | | |
| | | C/I/86.3% | C/I/18.46% | | | OT | Pearson Clinical Assessment dba NCS Pearson | | |

APPROVAL OF CONTRACT RENEWAL PURCHASES OVER \$100,000

RECOMMENDED AWARD FOR MARCH 7, 2013, BOARD AGENDA

| <u>PROJECT</u> | <u>DESCRIPTION</u> | <u>*M/WBE COMMIT</u> | <u>M/WBE ACTUAL</u> | <u>YEAR 2 OF 3</u> | <u>YEAR 3 OF 3</u> | <u>** LOC</u> | <u>AWARDED TO</u> | <u>AMOUNT</u> | <u>BUDGET CHARGE</u> |
|----------------|---|--|--|------------------------|------------------------|-------------------|---|------------------------------|--|
| 10-10-03 | RFP/Special Education Learning Resource Materials Continued (Renewal) | C/I/2.43% | C/I/2.86% | | X | OT | School Specialty and its Subsidiaries Abilitations Sportime | | |
| | | C/I/8%% | C/I/5.92% | | | OT | Super Duper Publications | | |
| | | C/I/7.3% | C/I/7.75% | | | T | Teacher Heaven, Inc. | | |
| | | C/I/0.09% | C/I/2.67% | | | OT | Triumph Learning, LLC DBA iCORE | | |
| | | | | | | | | Not To Exceed \$2,000,000 | Various School and Department Budgets |
| 11-10-02 | RFP/Plumbing Supplies and Materials, Drinking Fountains-Parts and Repair Services (Renewal) | C/0% <u>C/D</u> C/0% <u>C/D</u> C/1% <u>C/0%</u> <u>C/D</u> | P <u>C/D</u> P <u>C/D</u> P <u>C/1.27%</u> P <u>C/D</u> | X | | H | City Supply Company, Inc. | | |
| | | | | | | H | Rent-a-Drinking Fountain LTD | | |
| | | | | | | H | Texas Plumbing Supply | | |
| | | | | | | H | Universal Plumbing Supply | | |
| | | | | | | | | Not To Exceed \$750,000 | FD1-35-6319-794-99-976-976 GF1-51-6319-801-99-702-999 |
| 12-01-12 | RFP/Rental of HVAC and Bolier Equipment (Renewal) | C/0% <u>C/I/10.93%</u> | P <u>C/I/14.4%</u> | X | | OT | Carrier Rental Systems | | |
| | | | | | | | | Not To Exceed \$650,000 | GF1- 51-6299- 801-99-101-999 GF1- 51-6299- 801-99-201-999 GF1- 51-6299- 801-99-301-999 |

The purpose of this project is to provide CFS area plumbers with sufficient suppliers under contract whereby they could obtain supplies and equipment as needed for maintenance, repair and operations of HISD facilities on a routine basis and for emergencies. Four suppliers were selected to accomodate the need for regional store locations, availability of stock, hours of operations and on-call services. In addition, Rent-a-drinking Fountain, LTD is the only respondent that repairs chillers-drinking fountains.

Emergency response contractor to provide HISD with the rental of HVAC and boiler equipment as needed in elementary, middle and senior high Schools or other HISD Facilities.

APPROVAL OF CONTRACT RENEWAL PURCHASES OVER \$100,000

RECOMMENDED AWARD FOR MARCH 7, 2013, BOARD AGENDA

| <u>PROJECT</u> | <u>DESCRIPTION</u> | <u>*M/WBE COMMIT</u> | <u>M/WBE ACTUAL</u> | <u>YEAR 2 OF 3</u> | <u>YEAR 3 OF 3</u> | <u>** LOC</u> | <u>AWARDED TO</u> | <u>AMOUNT</u> | <u>BUDGET CHARGE</u> |
|----------------|---|---|---|------------------------|------------------------|-----------------------|---|----------------------------|--|
| 10-02-06 | RFP/Architectural Printing Services 90 Day Extension | B/20% A/100% A/100% | B/20% A/100% A/100 | | X | H H H | A & E The Graphics Complex B & E Reprographics, Inc. Gurrola Reprographics, Inc. | Not to Exceed \$600,000 | CP1-81-6606-XXX-99-XXX-XXX |
| 11-01-09 | RFP/Vehicles-Car/Van Rentals (Renewal) | C//6.96% C/20% B/30% | C//.55% C/20% B/30% | | X | OT OT H | Enterprise Hertz Corporation PV Rental | Not To Exceed \$500,000 | Various School and Department Budgets FD1-35-6269-792-99-976-976 |
| 11-03-04 | RFP/Kitchen/Production Parts Production Facility and Kitchen Equipment Repair Parts (Renewal) | C//0.66% C//1.03% C//1.85% C//5% C//25% | C//0.77% C//0.8% C//1.75% C//5.45% C//25% | | X | H H O H H | Armstrong Repair Center Cooler's Inc. Heritage Food Service Stoke Hardware United Refrigeration | Not To Exceed \$500,000 | FD1-35-6319-791-99-977-977 |
| 11-01-01 | RFP/Flood Insurance Coverage | A/100% | A/100% | | X | H | National Flood Insurance Program through Boris L. Miles Agency | Not To Exceed \$395,250 | FD1 35-6428 790-99-976 976 GF1 51-6428 911-99-940 940 |
| 12-02-02 | RFP/Grease Trap Services (Renewal) | B/20% | B/20% | X | | H | Southwaste, LLC | Not To Exceed \$350,000 | FD1-51-6249-791-977-977 |

APPROVAL OF CONTRACT RENEWAL PURCHASES OVER \$100,000

RECOMMENDED AWARD FOR MARCH 7, 2013, BOARD AGENDA

| <u>PROJECT</u> | <u>DESCRIPTION</u> | <u>*M/WBE COMMIT</u> | <u>M/WBE ACTUAL</u> | <u>YEAR 2 OF 3</u> | <u>YEAR 3 OF 3</u> | <u>** LOC</u> | <u>AWARDED TO</u> | <u>AMOUNT</u> | <u>BUDGET CHARGE</u> |
|----------------|---|--------------------------|-------------------------|------------------------|------------------------|-------------------|----------------------------------|----------------------------|----------------------------|
| 11-01-14 | RFP/Maintenance of Elevators /Wheelchair Lifts (Renewal) | C//8.57% | C//8.57% | | X | H | Elevator Transportation Services | Not To Exceed \$250,000 | GF1-51-6299-803-99-161-999 |

The purpose of this project includes full service maintenance and repairs of the elevators and wheelchair lifts at various HISD locations. The awarded vendor shall provide the highest level of craftsmanship in keeping with the standards of the elevator maintenance industry.

| | | | | | | | | | |
|----------|---|---|--|---|--|--------------|--|----------------------------|--|
| 11-12-02 | RFP/Refrigeration and Box Truck Repair and Parts (Renewal) | <u>C/0%</u> <u>A-100%</u> <u>C/0%</u> <u>C//2.92%</u> <u>C/0%</u> <u>C//11.18%</u> | <u>P</u> <u>A-100%</u> <u>P</u> <u>C//3.22%</u> <u>P</u> <u>C//11.17%</u> | X | | T OT H | W & B Service Company ThermoKing of Houston Quality Reefer Service | Not To Exceed \$200,000 | GF1-51-6249-8XX-99-999-999 GF1-51-6319-8XX-99-999-999 FD1-35-6249-792-99-976-976 |
|----------|---|---|--|---|--|--------------|--|----------------------------|--|

The purpose of this project is to utilize the awarded vendors in the repair of truck mounted boxes and refrigeration units for Food Service and Warehouse operations and for the provision of parts supplies for these specialty items.

| | | | | | | | | | |
|----------|---|---|--|---|--|--------|--|----------------------------|-----------------------------|
| 11-10-15 | RFP/ Fire Protection Sprinkler Systems: Inspection, Testing and Repairs Services (Renewal) | <u>C/0%</u> <u>C//1%</u> <u>A/100%</u> <u>C/1%</u> | <u>P</u> <u>C//1.39%</u> <u>P</u> <u>C/1%</u> | X | | T H | Koetter Fire Protection Texas Firecraft Technology, Inc | Not To Exceed \$150,000 | GF1- 51-6299-803-99-103-999 |
|----------|---|---|--|---|--|--------|--|----------------------------|-----------------------------|

The purpose of this project is to provide for CFS Plumbing and Fire Protection Sprinkler Systems to be inspected, tested and repaired as needed for compliance with city, state and federal regulations for 200+ HISD Facilities. Services are to maintain systems in proper working order for optimal performance for maintaining the District's priority of safety first. The service work shall consist of providing all supervision, labor, materials, supplies, transportation, equipment, tools and consumables necessary to provide services. Services shall be maintained on a regular schedule along with emergencies as needed.

APPROVAL OF CONTRACT RENEWAL PURCHASES OVER \$100,000

RECOMMENDED AWARD FOR MARCH 7, 2013, BOARD AGENDA

| <u>PROJECT</u> | <u>DESCRIPTION</u> | <u>*M/WBE COMMIT</u> | <u>M/WBE ACTUAL</u> | <u>YEAR 2 OF 3</u> | <u>YEAR 3 OF 3</u> | <u>** LOC</u> | <u>AWARDED TO</u> | <u>AMOUNT</u> | <u>BUDGET CHARGE</u> |
|---|---|--------------------------------------|---|------------------------|------------------------|-------------------|--|----------------------------|--|
| 11-01-15 | RFP/Frozen Food – Public Warehousing (Renewal) | C/0% | C/0% | | X | O | Preferred Freezer Services | Not To Exceed \$175,000 | FD1-35-6299-792-99-976-976 |
| Preferred Freezer Services provides cold storage for the Food Service's inventory overflow. | | | | | | | | | |
| 11-01-02 | RFP/High School Band/ Color Guard Uniforms & Accessories (Renewal) | C/0% C/1/2.3% B/20% | C/0% C/1/2.81% B/20 0% | X | | O O | DeMoulin Brothers & Company Stanbury Uniforms | Not To Exceed \$100,000 | Various School and Department Budgets |

APPROVAL OF CONTRACT RENEWAL PURCHASES UNDER \$100,000

RECOMMENDED AWARD FOR MARCH 7, 2013, BOARD AGENDA

| <u>PROJECT</u> | <u>DESCRIPTION</u> | <u>*M/WBE COMMIT</u> | <u>M/WBE ACTUAL</u> | <u>YEAR 2 OF 3</u> | <u>YEAR 3 OF 3</u> | <u>** LOC</u> | <u>AWARDED TO</u> | <u>AMOUNT</u> | <u>BUDGET CHARGE</u> |
|----------------|---|--|--|------------------------|------------------------|---------------------------|---|---------------------------|----------------------------|
| 11-10-03 | RFP/Hazardous (Abatement Materials and Supplies) (Renewal) | C/I/0% <u>C/I/4.3%</u> C/I/0% C/I/0% <u>C/I/0.06%</u> | P <u>C/I/2.74%</u> P P <u>C/I/0.06%</u> | X | | OT OT OT | Abatix Corporation Distribution International Fischer Scientific | Not To Exceed \$70,000 | GF1-51-6642-801-99-602-999 |

The purpose of this project is to provide hazardous materials and supplies and insulation supplies needed for the HISD Environmental Services Department for the abatement (removal) of hazardous materials from campuses and facilities structures on an ongoing basis. Supplies are utilized by HISD employees who perform the abatement process for their protection, containing the hazardous materials, and preparation of material removal for disposal. Additionally, insulation supplies are necessary for insulating HVAC pipes in the walls and ceilings once abatement has occurred.

APPROVAL OF CONTRACT RENEWAL PURCHASES UNDER \$100,000

RECOMMENDED AWARD FOR MARCH 7, 2013, BOARD AGENDA

| <u>PROJECT</u> | <u>DESCRIPTION</u> | <u>*M/WBE COMMIT</u> | <u>M/WBE ACTUAL</u> | <u>YEAR 2 OF 3</u> | <u>YEAR 3 OF 3</u> | <u>** LOC</u> | <u>AWARDED TO</u> | <u>AMOUNT</u> | <u>BUDGET CHARGE</u> |
|----------------|--|--------------------------|-------------------------|------------------------|------------------------|-------------------|--|---------------------------|----------------------------|
| 11-10-04 | RFP/Roofing Materials and Supplies (Renewal) | C/ØD C/ØD | P-C/D P-C/D | X | | H OT | A-B Gas Company Pace Products, Inc. | Not To Exceed \$70,000 | GF1-51-6139-801-99-405-999 |

The purpose of this project is to provide roofing materials and supplies for in-house repairs of roof leaks and waterproofing of structures as needed throughout the District for campuses and facilities.

Code Legend

M/WBE - Minority and Women Business Enterprises Percentage Notations

Option A - Certified M/WBE firm; Percentages greater than 100% indicates the M/WBE firm will also subcontract with other M/WBE firms.

Option B - Non M/WBE firm who will subcontract the indicated percentage with an M/WBE firm(s) to meet or exceed the district's goal.

Option C – Non M/WBE firm. If listed with percentage greater than 0%, the awardee will sub-contract with an M/WBE firm for a percentage less than the district's goal. If listed as C//X%, the awardee will participate under an indirect program for the percentage indicated. If listed as C/D, the awardee made direct contact with M/WBE firms regarding subcontracting opportunities but has no costs attributable as either indirect or direct costs with M/WBE suppliers.

BB
DIR
GSA
HCDE
HGAC
REGION IV
TASB
TBPC
TCPN
TPASS
TXMAS
USC

The BuyBoard Cooperative
Texas Department of Information Resources
Federal General Services Administration Schedule 70
Harris County Department Of Education
Houston-Galveston Area Council
Region IV Education Service Center
Texas Association of School Boards
Texas Building and Procurement Commission
The Cooperative Purchasing Network
Texas Procurement and Support Services
Texas Multiple Award Schedules
U. S. Communities

Other Status Options

NC) - Non-compliant ; NE) - Not evaluated; NFP) - Non-profit; P) - Pending Certification

LOC – Location

Houston (H); Texas (T); Out of State (O); Out of State with Local Office (OT).

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Chief Financial Officer
Kenneth Huewitt, Chief Financial Officer

**SUBJECT: ADOPTION OF PENALTY ON TAX YEAR 2012 DELINQUENT TAXES
FOR THE HOUSTON INDEPENDENT SCHOOL DISTRICT IN
ACCORDANCE WITH SECTION 33.07 OF THE TEXAS PROPERTY
TAX CODE**

Section 33.07 of the Texas Property Tax Code allows a taxing unit to add an additional amount not to exceed twenty percent (20%) of the amount of delinquent taxes, penalties, and interest to each delinquent tax account due and remaining delinquent on July 1 of each year if the taxing unit has contracted with an attorney to collect delinquent taxes. The Houston Independent School District (HISD) is under contract with a delinquent-tax collection firm and has imposed an additional penalty each year to defray collection costs.

Imposition of these penalties allows HISD to retain all delinquent base taxes plus regular penalties and interest, and to pay the delinquent-tax collection firm from the additional collections imposed under Section 33.07.

The Resolution and Ordinance relating to adoption of the Section 33.07, twenty percent (20%) penalty on delinquent taxes can be reviewed on the attachment and is on file in Board Services.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4:
Increase Management Effectiveness and
Efficiency and is aligned to Core Initiative 4:
Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the Resolution and Ordinance adopting a twenty percent (20%) penalty under Section 33.07 of the Texas Property Tax Code on tax year 2012 delinquent property taxes for the Houston Independent School District, effective March 8, 2013.

**HOUSTON INDEPENDENT SCHOOL DISTRICT
RESOLUTION AND ORDINANCE
RELATING TO APPROVAL OF SECTION 33.07 PENALTY
UNDER THE TEXAS PROPERTY TAX CODE FOR DELINQUENT TAXES OF
THE HOUSTON INDEPENDENT SCHOOL DISTRICT**

WHEREAS, Section 33.07 of the Texas Property Tax Code authorizes a taxing unit to add an additional penalty not to exceed twenty percent (20%) of the amount of delinquent taxes, penalty, and interest to each delinquent tax account that becomes delinquent on or after February 1 of the year but not later than May 1 of that year, and that remain delinquent on July 1 of the year in which they become delinquent, if the taxing unit has contracted with an attorney pursuant to Section 6.30 of the Texas Property Tax Code; and

WHEREAS, the Houston Independent School District is under contract with a law firm pursuant to Section 6.30 of the Texas Property Tax Code; and

WHEREAS, the Board of Education of the Houston Independent School District has determined that such twenty percent (20%) penalty shall be added to those taxes of the Houston Independent School District, and on any such taxes on properties that may be added to the jurisdictional boundary of the Houston Independent School District in the future, said Board by vote taken and passed on March 7, 2013 has voted to impose such twenty percent (20%) penalty on those taxes for the Houston Independent School District, and on any such taxes on properties that may be added to the jurisdictional boundary of the Houston Independent School District in the future, that become delinquent on or after February 1 of the year but not later than May 1 of that year and that remain delinquent on July 1, for the tax year 2012.

THEREFORE, BE IT RESOLVED AND ORDAINED THAT:

All of the above paragraphs are incorporated and made a part of this Resolution and be it,

RESOLVED and ORDAINED that the Board of Education of the Houston Independent School District has approved and does hereby pass, approve, authorize and declare that all tax year 2012 taxes, for properties currently within the jurisdictional boundary of the Houston Independent School District, and on any such taxes on properties that may be added to the jurisdictional boundary of the Houston Independent School District in the

future, not otherwise subject to Section 33.11 of the Texas Property Tax Code, that become delinquent on or after February 1, 2013 but not later than May 1, 2013 and that remain delinquent on July 1, 2013, for the tax year 2012, shall incur an additional penalty to defray costs of collection in the amount of twenty percent (20%) of the taxes, penalties and interest due, pursuant to Section 33.07 of the Texas Property Tax Code.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2013.

HOUSTON INDEPENDENT SCHOOL DISTRICT

By _____
Anna Eastman, President
Board of Education

ATTEST:

Rhonda Skillern-Jones, Secretary
Board of Education

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Chief Financial Officer
Kenneth Huewitt, Chief Financial Officer

SUBJECT: APPROVAL OF 2013–2014 RESOURCE ALLOCATION HANDBOOK

Houston Independent School District (HISD) uses a weighted student resource allocation formula to fund school-based budgets. The weights used in the resource allocation formula closely resemble those used by the state for special categories of students.

The major components of the weighted formula include:

- *To be updated after discussion in Board Agenda Review*

GRADE-LEVEL UNITS

Early-childhood, Special Education and Pre-K units are weighted at 0.5 FTE.

Grade-Level units are calculated based on percentage of ADA.

SPECIAL POPULATION UNITS

State Compensatory Education (SCE) units are determined by 50 percent economically disadvantaged students and 50 percent at-risk students. The weight is 0.15.

Special Education--the number of Special Education students identified and served determines the Special Education units. The weight is 0.15.

Gifted and Talented--the number of Gifted and Talented (G/T) students identified and served determines the G/T units. The weight is 0.12.

Career and Technology--the number of Career and Technology Education (CATE) full-time equivalents generated determines the CATE units by high schools. The weight is 0.35.

English Language Learners--the number of English Language Learners (ELL) students identified and served determines the ELL units. The weight is 0.10.

Homeless—the number of students who lack a fixed, regular, and adequate nighttime residence, as defined in NCLB, Title X, Part C, Section 725. The weight is 0.05

Refugee—the number of asylee or refugee students. The weight is 0.05

The recommended per-unit allocations for 2013–2014 would be as follows:

| Grade Level | 2012–2013 PUA | Change | 2013–2014 PUA |
|---------------|---------------|--------|---------------|
| Elementary | \$3,341 | \$37 | \$3,378 |
| Middle School | \$3,366 | \$37 | \$3,403 |
| High School | \$3,330 | \$37 | \$3,367 |

*In addition to the per-unit allocation, high school campuses will receive an additional \$166 per unit allocation for the High School Allotment.

The proposed 2013–2014 *Resource Allocation Handbook* will be transmitted to members of the Board of Education under separate cover.

COST/FUNDING SOURCE(S): Funds for school budgets based on the weighted formulas and the provision for the small-school subsidy units will be included in the 2013–2014 budget.

STAFFING IMPLICATIONS: The Office of Budget and Financial Planning handles all aspects of the preparation of the 2013–2014 district budget.

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement, HISD Goal 3: Provide a Safe Environment, HISD Goal 4: Increase Management Effectiveness and Efficiency, and HISD Goal 5: Improve Public Support and Confidence in Schools and is aligned to Core Initiative 5: Culture of Trust through Action. The approval of this item supports the district's ongoing budgeting and decentralization initiatives.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the 2013–2014 *Resource Allocation Handbook*, effective March 8, 2013.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the 2013–2014 *Resource Allocation Handbook*, effective March 8, 2013.

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Chief Financial Officer
Kenneth Huewitt, Chief Financial Officer

**SUBJECT: APPROVAL OF VENDORS TO PROVIDE BENEFITS CONSULTING
AND ADMINISTRATION SERVICES AND TO RENEW INTERLOCAL
AGREEMENTS WITH PARTICIPATING SCHOOL DISTRICTS**

The Houston Independent School District (HISD) has utilized an outsourced benefits consulting and administration model since 2000 to assist in streamlined benefits administration and guidance and direction to our medical program. Some of the major changes since the program's inception include the implementation of an electronic enrollment system, implementation of several variations of wellness and disease management programs beginning in 2001, self-insuring medical benefits, separately marketing and negotiating pharmacy administration, introducing consumer based plans in 2004, two onsite medical clinics, free flu vaccinations and health screenings in 2007, no-cost generic medications for selected chronic conditions in 2008, opening onsite medical clinics in 2010, implementing tiered hospital and limited hospital networks in 2011, and initiating a comprehensive wellness program and incentives in 2013. HISD has continued to innovate and work to improve health care quality and cost for employees. Costs have remained stable for employees and overall have had a 2.9% trend in health care costs since 2001.

Between 2005 and 2012, Mercer estimates HISD has avoided \$330 million in health care costs when our cost trend is compared with the national school trend from Mercer's national health care survey data. By implementing a fee based brokerage system on our voluntary benefit products and an aggressive marketing of our voluntary benefits, HISD employees have avoided nearly \$48 million in premium costs since the program began compared with the rates in 2000. Aldine ISD and Katy ISD participate with HISD in our benefits consulting and administration program through interlocal agreements.

The HISD Benefits program has been recognized for its outstanding programs over the years as well. In 2007, it was recognized with a C. Everett Koop National Health Award for effective health and wellness management programs. For the past two years Langrand has been recognized with gold and silver ADDY awards by the Houston Advertising Federation for our benefits communication programs. Last year, HISD was recognized by the Houston Business Journal as one of Houston's Healthiest Employers for our employee health and wellness programs. HISD has applied again this year for the Houston's Healthiest Employers Award.

HISD issued a Request for Proposal (RFP) for the services utilized in this benefits consulting and administration program and encouraged vendors that could provide parts of the overall services rather than limiting participation to vendors that could propose on all of the services. Ten vendors participated in HISD's pre-bid proposal. Seven vendors submitted proposals for all or part of the services. Mercer submitted a proposal for all services. ADP submitted a proposal for administration services, onsite services and voluntary benefit administration. Towers Watson submitted a proposal for consulting and communication services. Buck Consulting also submitted a proposal for consulting and communication services. Langrand Communications submitted a proposal for communication services. THCP, Inc. submitted a proposal for onsite administration. Alexander and Associates submitted a proposal for voluntary benefits administration.

A committee of HISD personnel from Benefits, Human Resources, and Technology reviewed the proposals, including interviews with each of the vendors.

Mercer is recommended to provide the benefits consulting services. Their pricing was an all inclusive price. Mercer also has had a history of successful support for HISD and the other participating school districts in managing overall health care costs. In order to improve program performance and manage future costs, additional initiatives are proposed. One is to better manage certain high risk/cost members through an intensive primary care support and coordination process. Additionally, new methods of medical payments through Accountable Care Organizations will need to be reviewed and evaluated for new payment incentive options or payments based on episodes of care rather than traditional fee for service models. Mercer is also recommending that we consider several additional initiatives such as evidence based benefits design, outcomes-based incentives, refined custom networks based on current data, expanded centers of excellence paired with domestic travel programs, and expanding the onsite clinics to provide occupational medicine for injured workers. Mercer will continue to partner with Alexander and Associates to manage and support HISD's voluntary benefits program.

ADP is recommended for benefits administration services. ADP is a leader in outsourced payroll, benefits and HR solutions. The ADP platform is advanced with important features, such as an existing smart phone access feature and automated life event elections. Additionally, ADP offers an absence management service option that is under further consideration by Human Resources and a dependent verification process that is under further consideration by Benefits. ADP's ability to expand beyond the current level of services was an important value difference between them and Mercer as well as their long term platform development. Because of the time necessary to transition to a new benefits administrator, Mercer will need to administer the benefits program through at least August 1, 2013.

THCP was the only vendor submitting a proposal for onsite administration and also served as a subcontractor in both Mercer's and ADP's proposal. Their onsite staff has considerable expertise in benefits and data system integration between the outsourced benefits administrator and PeopleSoft. With a recommended change in benefits administration, their services will be especially necessary. They are currently assisting Dallas ISD in a similar platform conversion to ADP.

Langrand Communications is recommended for the benefits communication services. Langrand has provided most of the benefits communication work since 2006, and has been very successful in providing innovative and engaging communications work for HISD.

COST/FUNDING SOURCE(S): The total cost of the program is estimated to be \$4,530,244 and will be funded by the health insurance internal service fund (IS1 41-6219 920-99-951 951).

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency and HISD Goal 6: Create a Positive District Culture.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the extension of existing agreements to allow for transition of services to new vendors as necessary and to authorize the Superintendent or a designee to negotiate and execute agreements with service providers, effective renewal and amendment of agreements to provide benefits consulting and administration services for health and wellness programs and renew interlocal agreements with participating school districts, effective March 8, 2013.

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Chief Financial Officer
Kenneth Huewitt, Chief Financial Officer

SUBJECT: APPROVAL OF RESOLUTION DESIGNATING OFFICERS AND ADMINISTRATORS AUTHORIZED TO ACT ON BEHALF OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT IN ALL MATTERS IN CONNECTION WITH DEPOSITORY CONTRACT AND ALL OTHER BANKING AND INVESTMENT MATTERS

Subchapter 45 of the Texas Education Code, School District Funds, requires all school districts to select a banking depository for a two-year term. The current depository contract commenced on July 1, 2011 and continues through June 30, 2013. As part of the depository contract process, the Board of Education designates through a resolution the officers and administrators who will be authorized to act on behalf of the district in depository contract matters and all other banking and investment matters that include the following:

- signing of payroll, operating, and workers' compensation accounts
- approval for funds transfers between the district's bank accounts
- approval of funds disbursement and interbank transfers via Automatic Clearing House or wire transfers
- acceptance or release of securities for collateralization of funds at the depository bank
- investments—purchase and sale of treasury or agency securities, commercial paper, and any other investments authorized by the district's Cash Management and Investment Policy
- investments—deposits to and withdrawals from Texpool, Lone Star Investment Pool, and other authorized money-market funds
- other banking matters such as (1) use of neighborhood banks for collection of food-service, athletics, and student-activity funds; (2) use of other banking services for processing of claims; and (3) the pledge, release, and substitution of collateral securities
- miscellaneous other banking matters

Approval of this resolution is needed to ensure legal authorization for the district officers and administrators to deal with depository contract and all other banking and investment matters on behalf of the district. The resolution is being updated at this time due to the hiring of a new Controller.

A copy of the resolution is on file in Board Services.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency and is aligned with Core Initiative 5: Culture of Trust through Action. Approval of the Resolution designates officers and administrators to transact business on behalf of HISD.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the Resolution Designating the Officers and Administrators Authorized to Act on Behalf of the Houston Independent School District in All Matters in Connection with the Depository Bank and All Other Banking and Investment Matters, effective March 8, 2013.

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Legal Services
Elneita Hutchins-Taylor, General Counsel

**SUBJECT: CONSIDERATION AND APPROVAL OF ADDITIONAL TERM
CONTRACT EMPLOYMENT AREAS FOR REDUCTION IN FORCE**

This board agenda item was previously presented to the Board of Education at the February 14, 2013 meeting. Revisions have been made to that board agenda item. The superintendent recommends that the Board of Education approve reduction in force for certain term contract employees for the following reasons:

- Reduced state funding creating a budget shortfall that will be addressed, in part, by a reduction of certain staff.
- Campuses anticipating low enrollments for the 2013-2014 school year.
- Recommended program changes, including school consolidations, related to the need to improve and/or meet academic needs on some campuses and in some departments.

To address these issues, the superintendent recognizes that a reduction in force may be necessary in some schools, and therefore recommends that the board approves this action for employees on term contracts. In accordance with board policy DFFB(LOCAL), the superintendent has determined that reorganization and/or program change is required to meet the needs of students on some campuses and in some departments.

Program change is defined by board policy as: “change shall mean any elimination, curtailment, or reorganization of a program, department, school operation, or curriculum offering, including, for example, a change in curriculum objectives; a modification of the master schedule; the restructuring of an instructional delivery method; or a modification or reorganization of staffing patterns in a department, on a particular campus, or District wide.”

Board policy requires that the employment areas of individuals on a term contract affected by a reduction in force must be identified. These employment areas may be implemented campus or district wide. An employee may fall within one or more employment areas. Each employment area will be applied by campus. The following specific employment areas are recommended for a reduction in force, as needed:

ELEMENTARY SCHOOLS AND K-8

- Department Chairs
- Elementary certified teacher
- Early Childhood / Pre-K
- First Grade
- Second Grade
- Third Grade
- Fourth Grade
- Fifth Grade
- Sixth Grade
- Special Education
- English as a Second Language
- Librarian
- Art
- Music
- Band
- Orchestra Music
- Choral Music
- Spanish
- French
- World Languages
- Chapter I
- Nurse
- Counselor
- Counselor, Elementary
- Physical Education
- Fine Arts
- Instructional Coordinators
- Other contracted positions (Title I Coordinator, Magnet Coordinator, etc.)
- Multi-Grade Teacher
- Bilingual
- Special Education
- Computer/Technology Teacher
- Special Education Co-Teacher

- Special Education Resource
- Special Education SC MI
- Special Education Life Skills
- Special Education Behavior Class Instructor
- Special Education Math
- Special Education Reading
- Special Education Pre-K
- Special Education Autism Teacher
- Special Education English
- Special Education SC BSC
- Speech
- Teacher, Multi Grade
- Reading/Language Arts
- Math
- Science
- Social Studies

MIDDLE SCHOOLS AND K-8, ALTERNATIVE AND HIGH SCHOOLS

- Core Content Teachers and Specialists
- Reading
- Department Chairs
- Theater
- Dance
- Choral Music
- Band
- Music
- Orchestra Music
- Art
- Secondary subject areas
- Mathematics
- Science
- Social Studies
- English/Language Arts
- Physical Education
- Fine Arts

- Spanish
- French
- English
- Language Arts
- Computer /Technology Teacher
- Health
- History
- World languages; each of the following is a separate employment area:
 - Arabic, French, German, Hebrew, Japanese, Vietnamese, Latin, Italian, Russian, Spanish, Mandarin Chinese, Chinese, Hindi, Exploratory Language, American Sign Language
- Nurse and other health services
- Librarian
- Counselor
- Counselor, Secondary
- English as a Second Language
- Coordinator
- Instructional Specialist
- Play It Smart Coach
- Special Education
- Special Education Co-Teacher
- Special Education Resource
- Special Education SC MI
- Special Education Life Skills
- Special Education Behavior Class Instructor
- Special Education Math
- Special Education Reading
- Special Education Pre-K
- Special Education Autism Teacher
- Special Education English
- Special Education SC BSC
- Special Education VAC
- Teacher, Multi Grade
- Career and Technology Education Programs; each of the following is a separate employment area:
 - Advertising and Design, Automotive Collision and Repair, Automotive Technology, Aviation, Career Prep/Co-Op, Cosmetology, Computer

Maintenance/Networking, Construction, Criminal Justice, Culinary and Hospitality, Drafting, Education and Training, Electronics (Engineering), Graphic Arts, Health Science, HVAC, Maritime, Marketing, Media Technology, Mill and Cabinetry, Petro Chemical, Photography, Plumbing, Small Engine Repair, Welding, Agriculture, Business Education, Family and Consumer Service, Skills for Living/Family & Consumer Science, Typing/Touch Data Systems, Data Processing, Office Education, Typing, Trades and Industries, Maintenance, General Business

- Ancillary
- Special Education Resource
- Instructional Support
- Bilingual
- Special Education
- Special Education with specific endorsement or special certification
- Computer/Technology Teacher
- Theater
- Dance
- Choral Music
- Orchestra Music
- Lead Teacher
- Electives
- College Access Coordinator
- Dean of Instruction
- Title I Coordinator
- Campus Administration
- Assistant Principal
- Student Referral Center
- Speech
- Student Referral Center (SRC)
- Play it Smart Coach
- Mathematics
- Science
- Social Studies
- English/Language Arts
- Physical Education
- Fine Arts
- Reading 6-12

- Special Education, Department Chair for Instruction
- Registrar
- CATE, Business Administration
- Chair, Special Education, 10-months
- Chemistry
- ESL Secondary
- Special Education SC Lifeskills
- CATE, Business Education CP
- CATE, Marketing Ed-Career Prep
- Computer Science 6-12
- Physical Science
- Teacher Coordinator, 11-months

This agenda item requests that the board approve these employment areas for reduction in force.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency, and aligns with Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the revised term contract employment areas affected by the reduction in force, effective March 8, 2013.

EARLY CHILDHOOD CENTERS

| |
|-------------------------|
| Bellfort |
| Farias, Armandina |
| Halpin, Sharon |
| King, Martin Luther Jr. |
| Laurenzo, Ninfa |
| Mistral, Gabriela |
| Neff, Pat |

ELEMENTARY SCHOOLS

| |
|------------------------|
| Alcott, Louisa May |
| Almeda |
| Anderson, Ralph |
| Ashford |
| Askew, Jewel |
| Atherton, Charles |
| Barrick, Charles E. |
| Bastian, Mamie |
| Bell, Kate |
| Benavidez, Roy P. |
| Benbrook, Joyce |
| Berry, James |
| Blackshear, Edward |
| Bonham, James |
| Bonner, Melinda |
| Braeburn |
| Briargrove |
| Briscoe, Andrew |
| Brookline |
| Browning, Robert |
| Bruce, Blanche |
| Burbank, Luther |
| Burnet, David |
| Burrus, James |
| Bush, Barbara |
| Cage, Rufus |
| Carrillo, Edna |
| Codwell, John |
| Condit, Al |
| Cook, Felix Jr. |
| Coop, Ethel |
| Cornelius, John |
| Crespo, Manuel |
| Crockett, David "Davy" |
| Cunningham, Leroy |
| Daily, Ray |
| Dávila, Jaime |
| DeAnda, James |
| DeChaumes, Helen |
| De Zavala, Lorenzo |
| Dodson, Julius N. |
| Dogan, Matthew |
| Durham, Mylie |
| Durkee, John |
| Eliot, Charles |
| Elrod, Horace |

| |
|-----------------------------------|
| Emerson, Ralph Waldo |
| Field, Eugene |
| Foerster, Cecile |
| Fondren, Walter |
| Foster, Marcellus |
| Franklin, Benjamin |
| Frost, Robert |
| Gallegos, Mario |
| García, Macario |
| Garden Oaks |
| Garden Villas |
| Golfcrest |
| Gregg, Lucile |
| Grissom, Virgil |
| Gross, Jenard |
| Harris, John Richardson |
| Harris, Roland Plunket |
| Hartsfield, Victor |
| Harvard |
| Helms, James |
| Henderson, James Pinckney |
| Henderson, Nathaniel Q. |
| Herod, Gary L. |
| Herrera, John J. |
| Highland Heights |
| Hines-Caldwell, Jean |
| Hobby, William P. |
| Horn, Paul |
| Houston Gardens |
| Isaacs, Rollin |
| Janowski, Peter |
| Jefferson, Thomas |
| Kashmere Gardens |
| Kelso, Anna |
| Kennedy, John F. |
| Ketelsen, James |
| Kolter, Jennie |
| Lantrip, Dora |
| Law, James |
| Lewis, Judd |
| Lockhart, Lucian |
| Longfellow, Henry Wadsworth |
| Looscan, Adele |
| Love, William |
| Lovett, Edgar |
| Lyons, E. A. "Squatty" |
| MacGregor, Henry |
| Mading, Reagan |
| Mandarin Chinese Immersion School |
| Martínez, Clemente |
| Martínez, Raul C. |
| McNamara, Ila |
| Memorial |
| Milne, A. A. |
| Mitchell, James |
| Montgomery, James |
| Moreno, Joe |
| Neff, Pat |

| |
|----------------------------|
| Northline |
| Oak Forest |
| Oates, James W. |
| Osborne, John G. |
| Paige, Roderick |
| Park Place |
| Parker, Cynthia |
| Patterson, Robert |
| Peck, Lora |
| Petersen, Henry |
| Piney Point |
| Pleasantville |
| Poe, Edgar Allan |
| Port Houston |
| Pugh, Leeona |
| Red, Samuel |
| Reynolds, James R. |
| River Oaks |
| Roberts, Oran |
| Robinson, Judson |
| Rodríguez, Sylvan |
| Roosevelt, Theodore |
| Ross, Betsy |
| Rucker, Pearl |
| Sánchez, George |
| Scarborough, Walter |
| School at St. George Place |
| Scroggins, Mary |
| Seguin, Juan |
| Shadowbriar |
| Shearn, Charles |
| Sherman |
| Sinclair, Thomas |
| Smith, Katherine |
| Southmayd, Joanna |
| Stevens, Lulu |
| Sutton, William |
| Thompson, Ruby |
| Tijerina, Felix |
| Tinsley, Eleanor |
| Travis, William B. |
| Twain, Mark |
| Valley West |
| Wainwright, Jonathan |
| Walnut Bend |
| Wesley, Mabel |
| West University |
| Whidby, Tina |
| White, Edward |
| Whittier, John Greenleaf |
| Windsor Village |
| Young, Ethel |

ELEMENTARY/MIDDLE SCHOOL COMBINATIONS (PK/K-8)

| |
|-----------------------|
| Briar Meadow |
| Gregory-Lincoln |
| Pilgrim, Thomas |
| Reagan, Billy R. |
| The Rice School |
| Rogers, Thomas Horace |
| Rusk, Thomas |
| Wharton, William |
| Wilson, Woodrow |
| Woodson, Carter |

MIDDLE SCHOOLS

| |
|------------------------------|
| Attucks, Crispus |
| Black, Frank |
| Burbank, Luther |
| Clifton, Ruby |
| Cullen, Ezekiel |
| Deady, James |
| Dowling, Richard |
| Edison, Thomas Alva |
| Fleming, Lamar |
| Fondren, Walter |
| Fonville, Richard |
| Grady, Henry |
| Hamilton, Alexander |
| Hartman, Charles |
| Henry, Patrick |
| High School Ahead Academy |
| Hogg, James |
| Holland, William S. |
| Jackson, Thomas "Stonewall" |
| Johnston, Albert Sidney |
| Key, Francis Scott |
| Lanier, Sidney |
| Las Américas |
| Long Academy |
| Marshall, John |
| McReynolds, John |
| Ortiz, Daniel |
| Pershing, John J. |
| Pin Oak |
| Project Chrysalis |
| Revere, Paul |
| Ryan, James |
| Stevenson, William |
| Sugar Grove |
| Thomas, Albert |
| Welch, Louie |
| West Briar |
| Williams, McKinley |

MIDDLE/ HIGH SCHOOLS COMBINATIONS (6-12)

Sharpstown International

Young Men's College

Preparatory

Young Women's College

Preparatory

HIGH SCHOOLS

Austin, Stephen F.

Bellaire

Carnegie, Andrew—Vanguard

Challenge Early College

Chávez, César

Davis, Jefferson

DeBakey, Michael E.

East Early College High

School

Eastwood Academy

Empowerment College

Preparatory High School

Furr, Ebbert

High School for Law

Enforcement and Criminal

Justice

High School for Performing

and Visual Arts

Houston Academy for

International Studies

Jones, Jesse

Jordan, Barbara—High

School for Careers

Kashmere

Lamar, Mirabeau B.

Lee

Madison, James

Milby, Charles

North Houston Early College

High School

REACH Charter

Reagan, John

Sam Houston Math, Science

& Technology Center

Scarborough, George

Sharpstown

Sterling, Ross

HIGH SCHOOLS

Waltrip, Stephen

Washington, Booker T.

Westbury

Westside

Wheatley, Phillis

Worthing, Evan

Yates, Jack

ALTERNATIVE AND CHARTER SCHOOLS

| |
|--|
| AVA/Twilight Schools |
| Beechnut Academy |
| Community Services |
| Crossroads |
| Energized for E-STEM Southeast HS |
| Energized for E-STEM Southeast MS |
| Energized for E-STEM Southwest HS |
| Energized for E-STEM Southwest MS |
| Energized for Excellence (1-5) |
| Energized for Excellence (PK-K) |
| Energized for Excellence MS |
| Harper, Frances—Alternative |
| HCC Life Skills |
| Hope Academy Charter |
| Inspired for Excellence Academy |
| JJAEP |
| Kandy Stripe Academy |
| Liberty |
| Mount Carmel Academy |
| Pro-Vision School |
| SOAR |
| Texas Connections Academy @ Houston |
| TSU Charter Lab |
| Vision Academy |
| Young Learners |
| Young Scholars Academy for Excellence |

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Legal Services
Elneita Hutchins-Taylor, General Counsel

**SUBJECT: CONSIDERATION AND APPROVAL OF ADDITIONAL CONTINUING
CONTRACT TEACHING FIELDS FOR REDUCTION IN FORCE**

This board agenda item was previously presented to the Board of Education at the February 14, 2013 meeting. Revisions have been made to that board agenda item. The superintendent recommends that the Board of Education approve reduction in force for certain continuing contract employees for the following reasons:

- Reduced state funding creating a budget shortfall that will be addressed, in part, by a reduction of certain staff.
- Campuses anticipating low enrollments for the 2013-2014 school year.
- Recommended program changes, including school consolidations, related to the need to improve and/or meet academic needs on some campuses and in some departments.

To address these issues, the superintendent recognizes that a reduction in force may be necessary in some schools, and therefore recommends that the board approves this action for employees on continuing contracts. In accordance with board policy DFFC(LOCAL), the superintendent has determined that reorganization and/or program change is required to meet the needs of students on some campuses and in some departments.

Program change is defined by board policy as: “change shall mean any elimination, curtailment, or reorganization of a program, department, school operation, or curriculum offering, including, for example, a change in curriculum objectives; a modification of the master schedule; the restructuring of an instructional delivery method; or a modification or reorganization of staffing patterns in a department, on a particular campus, or District wide.”

Board policy requires that the teaching fields of individuals on a continuing contract affected by a reduction in force must be identified. These teaching fields may be implemented campus or district wide. An employee may fall within one or more teaching fields. Each teaching field will be applied by campus. The following specific teaching fields are recommended for a reduction in force, as needed:

ELEMENTARY SCHOOLS AND K-8

- Department Chairs
- Elementary certified teacher
- Early Childhood / Pre-K
- First Grade
- Second Grade
- Third Grade
- Fourth Grade
- Fifth Grade
- Sixth Grade
- Special Education
- English as a Second Language
- Librarian
- Art
- Music
- Band
- Orchestra Music
- Choral Music
- Spanish
- French
- World Languages
- Chapter I
- Nurse
- Counselor
- Counselor, Elementary
- Physical Education
- Fine Arts
- Instructional Coordinators
- Other contracted positions (Title I Coordinator, Magnet Coordinator, etc.)
- Multi-Grade Teacher
- Bilingual
- Special Education
- Computer/Technology Teacher
- Special Education Co-Teacher

- Special Education Resource
- Special Education SC MI
- Special Education Life Skills
- Special Education Behavior Class Instructor
- Special Education Math
- Special Education Reading
- Special Education Pre-K
- Special Education Autism Teacher
- Special Education English
- Special Education SC BSC
- Speech
- Teacher, Multi Grade
- Reading/Language Arts
- Math
- Science
- Social Studies

MIDDLE SCHOOLS AND K-8, ALTERNATIVE AND HIGH SCHOOLS

- Core Content Teachers and Specialists
- Reading
- Department Chairs
- Theater
- Dance
- Band
- Choral Music
- Music
- Orchestra Music
- Art
- Secondary subject areas
- Mathematics
- Science
- Social Studies
- English/Language Arts
- Physical Education
- Fine Arts

- Spanish
- French
- English
- Language Arts
- Computer /Technology Teacher
- Health
- History
- World languages; each of the following is a separate teaching field:
 - Arabic, French, German, Hebrew, Japanese, Vietnamese, Latin, Italian, Russian, Spanish, Mandarin Chinese, Chinese, Hindi, Exploratory Language, American Sign Language
- Nurse and other health services
- Librarian
- Counselor
- Counselor, Secondary
- English as a Second Language
- Coordinator
- Instructional Specialist
- Play It Smart Coach
- Special Education Co-Teacher
- Special Education Resource
- Special Education SC MI
- Special Education Life Skills
- Special Education Behavior Class Instructor
- Special Education Math
- Special Education Reading
- Special Education Pre-K
- Special Education Autism Teacher
- Special Education English
- Special Education SC BSC
- Special Education VAC
- Teacher, Multi Grade
- Career and Technology Education Programs; each of the following is a separate teaching fields:
 - Advertising and Design, Automotive Collision and Repair, Automotive Technology, Aviation, Career Prep/Co-Op, Cosmetology, Computer Maintenance/Networking, Construction, Criminal Justice, Culinary and

Hospitality, Drafting, Education and Training, Electronics (Engineering), Graphic Arts, Health Science, HVAC, Maritime, Marketing, Media Technology, Mill and Cabinetry, Petro Chemical, Photography, Plumbing, Small Engine Repair, Welding, Agriculture, Business Education, Family and Consumer Service, Skills for Living/Family & Consumer Science, Typing/Touch Data Systems, Data Processing, Office Education, Typing, Trades and Industries, Maintenance, General Business

- Ancillary
- Special Education Resource
- Instructional Support
- Bilingual
- Special Education
- Special Education with specific endorsement or special certification
- Computer/Technology Teacher
- Theater
- Dance
- Choral Music
- Orchestra Music
- Lead Teacher
- Electives
- College Access Coordinator
- Dean of Instruction
- Title I Coordinator
- Campus Administration
- Assistant Principal
- Student Referral Center
- Speech
- Student Referral Center (SRC)
- Play it Smart Coach
- Mathematics
- Science
- Social Studies
- English/Language Arts
- Physical Education
- Fine Arts
- Reading 6-12
- Special Education, Department Chair for Instruction

- Registrar
- CATE, Business Administration
- Chair, Special Education, 10-months
- Chemistry
- ESL Secondary
- Special Education SC Lifeskills
- CATE, Business Education CP
- CATE, Marketing Ed-Career Prep
- Computer Science 6-12
- Physical Science
- Teacher Coordinator, 11-months

This agenda item requests that the board approve these teaching fields for reduction in force.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency, and aligns with Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the revised continuing contract teaching fields that will be subject to the reduction in force, effective March 8, 2013.

EARLY CHILDHOOD CENTERS

| |
|-------------------------|
| Bellfort |
| Farias, Armandina |
| Halpin, Sharon |
| King, Martin Luther Jr. |
| Laurenzo, Ninfa |
| Mistral, Gabriela |
| Neff, Pat |

ELEMENTARY SCHOOLS

| |
|------------------------|
| Alcott, Louisa May |
| Almeda |
| Anderson, Ralph |
| Ashford |
| Askew, Jewel |
| Atherton, Charles |
| Barrick, Charles E. |
| Bastian, Mamie |
| Bell, Kate |
| Benavidez, Roy P. |
| Benbrook, Joyce |
| Berry, James |
| Blackshear, Edward |
| Bonham, James |
| Bonner, Melinda |
| Braeburn |
| Briargrove |
| Briscoe, Andrew |
| Brookline |
| Browning, Robert |
| Bruce, Blanche |
| Burbank, Luther |
| Burnet, David |
| Burrus, James |
| Bush, Barbara |
| Cage, Rufus |
| Carrillo, Edna |
| Codwell, John |
| Condit, Al |
| Cook, Felix Jr. |
| Coop, Ethel |
| Cornelius, John |
| Crespo, Manuel |
| Crockett, David "Davy" |
| Cunningham, Leroy |
| Daily, Ray |
| Dávila, Jaime |
| DeAnda, James |
| DeChaumes, Helen |
| De Zavala, Lorenzo |
| Dodson, Julius N. |
| Dogan, Matthew |
| Durham, Mylie |
| Durkee, John |
| Eliot, Charles |
| Elrod, Horace |

| |
|-----------------------------------|
| Emerson, Ralph Waldo |
| Field, Eugene |
| Foerster, Cecile |
| Fondren, Walter |
| Foster, Marcellus |
| Franklin, Benjamin |
| Frost, Robert |
| Gallegos, Mario |
| García, Macario |
| Garden Oaks |
| Garden Villas |
| Golfcrest |
| Gregg, Lucile |
| Grissom, Virgil |
| Gross, Jenard |
| Harris, John Richardson |
| Harris, Roland Plunket |
| Hartsfield, Victor |
| Harvard |
| Helms, James |
| Henderson, James Pinckney |
| Henderson, Nathaniel Q. |
| Herod, Gary L. |
| Herrera, John J. |
| Highland Heights |
| Hines-Caldwell, Jean |
| Hobby, William P. |
| Horn, Paul |
| Houston Gardens |
| Isaacs, Rollin |
| Janowski, Peter |
| Jefferson, Thomas |
| Kashmere Gardens |
| Kelso, Anna |
| Kennedy, John F. |
| Ketelsen, James |
| Kolter, Jennie |
| Lantrip, Dora |
| Law, James |
| Lewis, Judd |
| Lockhart, Lucian |
| Longfellow, Henry Wadsworth |
| Looscan, Adele |
| Love, William |
| Lovett, Edgar |
| Lyons, E. A. "Squatty" |
| MacGregor, Henry |
| Mading, Reagan |
| Mandarin Chinese Immersion School |
| Martínez, Clemente |
| Martínez, Raul C. |
| McNamara, Ila |
| Memorial |
| Milne, A. A. |
| Mitchell, James |
| Montgomery, James |
| Moreno, Joe |
| Neff, Pat |

| |
|----------------------------|
| Northline |
| Oak Forest |
| Oates, James W. |
| Osborne, John G. |
| Paige, Roderick |
| Park Place |
| Parker, Cynthia |
| Patterson, Robert |
| Peck, Lora |
| Petersen, Henry |
| Piney Point |
| Pleasantville |
| Poe, Edgar Allan |
| Port Houston |
| Pugh, Leeona |
| Red, Samuel |
| Reynolds, James R. |
| River Oaks |
| Roberts, Oran |
| Robinson, Judson |
| Rodríguez, Sylvan |
| Roosevelt, Theodore |
| Ross, Betsy |
| Rucker, Pearl |
| Sánchez, George |
| Scarborough, Walter |
| School at St. George Place |
| Scroggins, Mary |
| Seguin, Juan |
| Shadowbriar |
| Shearn, Charles |
| Sherman |
| Sinclair, Thomas |
| Smith, Katherine |
| Southmayd, Joanna |
| Stevens, Lulu |
| Sutton, William |
| Thompson, Ruby |
| Tijerina, Felix |
| Tinsley, Eleanor |
| Travis, William B. |
| Twain, Mark |
| Valley West |
| Wainwright, Jonathan |
| Walnut Bend |
| Wesley, Mabel |
| West University |
| Whidby, Tina |
| White, Edward |
| Whittier, John Greenleaf |
| Windsor Village |
| Young, Ethel |

ELEMENTARY/MIDDLE SCHOOL COMBINATIONS (PK/K-8)

| |
|-----------------------|
| Briarmeadow |
| Gregory-Lincoln |
| Pilgrim, Thomas |
| Reagan, Billy R. |
| The Rice School |
| Rogers, Thomas Horace |
| Rusk, Thomas |
| Wharton, William |
| Wilson, Woodrow |
| Woodson, Carter |

MIDDLE SCHOOLS

| |
|------------------------------|
| Attucks, Crispus |
| Black, Frank |
| Burbank, Luther |
| Clifton, Ruby |
| Cullen, Ezekiel |
| Deady, James |
| Dowling, Richard |
| Edison, Thomas Alva |
| Fleming, Lamar |
| Fondren, Walter |
| Fonville, Richard |
| Grady, Henry |
| Hamilton, Alexander |
| Hartman, Charles |
| Henry, Patrick |
| High School Ahead Academy |
| Hogg, James |
| Holland, William S. |
| Jackson, Thomas "Stonewall" |
| Johnston, Albert Sidney |
| Key, Francis Scott |
| Lanier, Sidney |
| Las Américas |
| Long Academy |
| Marshall, John |
| McReynolds, John |
| Ortiz, Daniel |
| Pershing, John J. |
| Pin Oak |
| Project Chrysalis |
| Revere, Paul |
| Ryan, James |
| Stevenson, William |
| Sugar Grove |
| Thomas, Albert |
| Welch, Louie |
| West Briar |
| Williams, McKinley |

MIDDLE/ HIGH SCHOOLS COMBINATIONS (6-12)

Sharpstown International

Young Men's College

Preparatory

Young Women's College

Preparatory

HIGH SCHOOLS

Austin, Stephen F.

Bellaire

Carnegie, Andrew—Vanguard

Challenge Early College

Chávez, César

Davis, Jefferson

DeBakey, Michael E.

East Early College High

School

Eastwood Academy

Empowerment College

Preparatory High School

Furr, Ebbert

High School for Law

Enforcement and Criminal

Justice

High School for Performing

and Visual Arts

Houston Academy for

International Studies

Jones, Jesse

Jordan, Barbara—High

School for Careers

Kashmere

Lamar, Mirabeau B.

Lee

Madison, James

Milby, Charles

North Houston Early College

High School

REACH Charter

Reagan, John

Sam Houston Math, Science

& Technology Center

Scarborough, George

Sharpstown

Sterling, Ross

HIGH SCHOOLS

Waltrip, Stephen

Washington, Booker T.

Westbury

Westside

Wheatley, Phillis

Worthing, Evan

Yates, Jack

ALTERNATIVE AND CHARTER SCHOOLS

| |
|--|
| AVA/Twilight Schools |
| Beechnut Academy |
| Community Services |
| Crossroads |
| Energized for E-STEM Southeast HS |
| Energized for E-STEM Southeast MS |
| Energized for E-STEM Southwest HS |
| Energized for E-STEM Southwest MS |
| Energized for Excellence (1-5) |
| Energized for Excellence (PK-K) |
| Energized for Excellence MS |
| Harper, Frances—Alternative |
| HCC Life Skills |
| Hope Academy Charter |
| Inspired for Excellence Academy |
| JJAEP |
| Kandy Stripe Academy |
| Liberty |
| Mount Carmel Academy |
| Pro-Vision School |
| SOAR |
| Texas Connections Academy @ Houston |
| TSU Charter Lab |
| Vision Academy |
| Young Learners |
| Young Scholars Academy for Excellence |

Office of Superintendent of Schools
Board of Education Meeting of March 7, 2013

Office of Business Operations
Leo Bobadilla, Chief Operating Officer

SUBJECT: **PROPOSED REVISIONS TO BOARD POLICY CV(LOCAL),
FACILITIES CONSTRUCTION —FIRST READING**

The Bond Oversight Committee encourages greater accountability, transparency, public support, and confidence in the effective and efficient use of bond proceeds. The committee's charge, as outlined in the committee charter, is to monitor all applicable bond funded construction projects and help interested Houstonians to stay informed about new construction and renovation projects in the District.

Therefore, revisions are proposed to CV(LOCAL) adding an overview of the Bond Oversight Committee at BOND OVERSIGHT COMMITTEE as well as a reference to the committee's charter. Additionally, non-substantive changes to dollar thresholds, approval of final payments, and insertions of references are proposed aligning this policy with previous Board of Education decisions in October 2012.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 5: Improve Public Support and Confidence in Schools and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed revisions to Board Policy CV(LOCAL), *Facilities Construction*, on first reading.

FACILITIES CONSTRUCTION

CV
(LOCAL)

| | |
|---------------------------|---|
| COMPLIANCE WITH LAW | The Superintendent shall be responsible for establishing procedures that ensure that all school facilities within the District comply with applicable laws and local building codes. |
| PROFESSIONAL SERVICES | The administration shall recommend employment of such professional services as needed for architectural and engineering design and appraisals, soil analyses, construction testing services, planning, and for other specific job requirements. Fees shall be established at the time of employment and shall be no more than the prevailing rate for such services. |
| EMERGENCY REPAIRS | The Board delegates to the Superintendent authority for approving emergency repairs of equipment in amounts of up to \$100,000, provided that any such items are presented to the Board at its next meeting for ratification. [See also CH(LEGAL) and CH(LOCAL)] |
| CONSTRUCTION CONTRACTS | <p>For each construction contract valued at or above \$2550,000, the Superintendent shall recommend to the Board the project delivery/contract award method that he or she determines provides the best value to the District. [See <u>CH(LEGAL) and (LOCAL) and CV series</u>]</p> <p>The Board may approve one or more general construction delivery methods for all projects subject to approval of alternate methods for individual projects.</p> <p><u>For construction valued at or above \$50,000, the Superintendent shall submit the required contracts to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH(LEGAL) and (LOCAL)]</u></p> |
| PROJECT ADMINISTRATION | <p>All construction projects shall be administered by the Superintendent or designee.</p> <p>The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public. <u>[See CH series]</u></p> |
| CHANGE ORDERS | Change orders <u>allowances</u> shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility. |
| FINAL PAYMENT | Final payments for construction work and/or the supervision of such work in the District shall not be made until the work has been completed and accepted by the <u>Board Officer, Construction and Facility Services or designee.</u> |

FACILITIES CONSTRUCTION

CV
(LOCAL)

BOND OVERSIGHT
COMMITTEE

The Bond Oversight Committee encourages greater accountability, transparency, public support, and confidence in the effective and efficient use of bond proceeds. The committee's charge, as outlined in the committee charter [See CV5 (REGULATION)], is to monitor all applicable bond funded construction projects and help interested Houstonians to stay informed about new construction and renovation projects in the District.

Office of the Board of Education
Board of Education Meeting of March 7, 2013

Office of School Support
Mark Smith, Chief School Support Officer

SUBJECT: **PROPOSED REVISIONS TO BOARD POLICY EL(LOCAL),
CHARTER CAMPUS OR PROGRAM—FIRST READING**

Following discussion of the Houston Independent School District (HISD) Board of Education Policy Committee meeting on February 7, 2013, the administration has proposed revisions to charter campus and/or program to provide clarity.

A summary of the changes, including the rationale for making the changes, is shown below:

EL(LOCAL), *CHARTER CAMPUS OR PROGRAM*

- Added DEFINITION of a charter campus or program as separate and distinct operating entities; and
- Made non-substantive changes moving COMPLIANCE WITH LAW section in proximity to DEFINITION.

The proposed revised policy is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 5: Improve Public Support and Confidence in Schools and is aligned with Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed revisions to Board Policy EL(LOCAL), *Charter Campus or Program*, on first reading.

CHARTER CAMPUS OR PROGRAM

EL
(LOCAL)

DEFINITION

Within the Houston Independent School District (HISD), a charter campus or program is a separate legal entity established via an agreement between the District and another group for the purpose of operating an educational entity. The charter campus or program is operated by an external entity (i.e. not HISD) and employees are not District employees.

By law, the District is responsible for charter campus or program ability to meet state accountability standards. Because a charter campus or program is a separate and distinct entity, the charter campus or program may operate within different parameters and resources from other non-charter campuses or programs. Specific differences shall be outlined in the charter campus or program application.

COMPLIANCE WITH
LAW

Charter campuses or programs shall comply with all federal law and with state law governing such charters and shall be secular. [See EL(LEGAL)]

The Board shall consider an application for a campus charter or campus program charter if the applicant:

1. Follows the application process established by the District.
2. Supplies evidence to the Board that the applicant will comply with the statutory and District requirements for a campus charter or campus program charter.
3. Supplies the Board with a petition signed by the parents of more than 50 percent of the students and by more than 50 percent of the teachers at a campus.

An external entity may propose a charter to the Board to be established under a charter contract with the District.

A campus or program for which a charter is granted is exempt from the instructional and academic rules and Board policies as specified in the charter and retains the authority to operate under this charter only if the students at the campus or in the program perform satisfactorily as provided by the charter.

COMPLIANCE WITH
LAW

~~Campus charters and campus program charters shall comply with all federal law and with state law governing such charters and shall be secular. [See EL(LEGAL)]~~

APPLICATION
PROCESS

When a Request for Proposals (RFP) is issued, the Superintendent or designee shall schedule an informational meeting for anyone expressing interest in establishing a charter campus or charter program. Applications and petition forms for charter campuses and charter programs shall be available in the Superintendent's or de-

CHARTER CAMPUS OR PROGRAM

EL
(LOCAL)

signee's office, in accordance with the time lines established by the RFP.

Applicants shall present a draft of the application to the Superintendent or designee in accordance with a time line established in the RFP. The Superintendent or designee shall work with the applicants in completing the application process.

A public forum shall be held to allow the applicants an opportunity to present their proposals to the Board and to the community prior to formal consideration by the Board.

Final applications and petitions for campus charters or campus charter programs shall be submitted to the District prior to the deadline established in the RFP for a charter to be considered by the Board to begin the following school year.

CONTENT OF FINAL
APPLICATION

A final application for a campus charter or campus program charter shall include the following:

1. The purpose and need for such a campus or program;
2. The unique distinction between the proposed program and the District's current program;
3. A mission and goals statement;
4. The curriculum to be offered;
5. A plan for measuring student achievement;
6. A governance and decision-making plan, including a list of local Board policies which shall apply, as well as a list of local policies the applicant is requesting the Board to waive;
7. An enrollment and withdrawal process;
8. A plan for maintaining and reporting PEIMS data in accordance with state requirements;
9. Discipline procedures;
10. A safety and security plan;
11. A plan for providing facilities and student transportation;
12. A facility and maintenance plan that includes routine maintenance as well as emergency procedures for managing potential danger to the health and safety of students and employees;

CHARTER CAMPUS OR PROGRAM

EL
(LOCAL)

13. An employment plan consistent with federal and applicable state guidelines, due process requirements, and contract non-renewal and termination procedures; and
14. The role of the chief operating officer responsible for personnel, the budget, purchasing, program funds, and other areas of management.

Applicants shall submit with the application the required petitions indicating evidence of support for the approval of a campus charter or campus program charter.

CONTENT OF
CHARTER

A charter shall be a written contract signed by the Board President, the Superintendent, and the chief operating officer of the campus charter or campus charter program.

Each charter shall:

1. Satisfy the requirements of the law governing campus charters or campus charter programs.
2. Include the items listed in the application, with any modifications required by the Board.
3. Stipulate a term length for the charter.
4. Establish a date for review or renewal of the charter.

PROVISIONS FOR
REVOCATION

The Board ~~may~~ shall revoke a charter if it finds that the charter campus or charter program:

1. Violates a provision of applicable state or federal law.
2. Violates a provision of the charter.
3. Fails to meet generally accepted accounting standards for fiscal management. [See CAA series]

REVOCATION
PROCEDURE

~~The Superintendent shall investigate any allegation that a charter campus or program has violated federal or applicable state law or provisions of the charter or fails to meet generally accepted accounting standards for fiscal management. The Superintendent shall hold a conference with the chief operating officer and governing body of the charter campus or program to discuss any such allegation.~~

~~If the Superintendent determines that a violation or mismanagement has occurred, the chief operating officer of the charter campus or program shall respond to the allegation at the next regularly scheduled Board meeting. The Superintendent shall ensure that the issue is on the agenda.~~

CHARTER CAMPUS OR PROGRAM

EL
(LOCAL)

~~The Board shall hear the presentation and take action, if necessary, to place the charter campus or program on probation.~~

~~If the Board decides to consider revocation of the charter, it shall schedule a public hearing to be held on the campus where the program is located.~~

Office of the Board of Education
Board of Education Meeting of March 7, 2013

Office of School Support
Mark Smith, Chief School Support Officer

SUBJECT: **PROPOSED REVISIONS TO BOARD POLICY EGA(LOCAL),
CURRICULUM DEVELOPMENT: INNOVATIVE AND MAGNET
PROGRAMS—FIRST READING**

Following discussion of the Houston Independent School District (HISD) Board of Education Policy Committee meeting on February 7, 2013, the administration has proposed revisions to various policies to provide greater public transparency and accountability. A summary of the changes to this policy, including the rationale for making the changes, is shown below:

EGA(LOCAL), CURRICULUM DEVELOPMENT: INNOVATIVE AND MAGNET PROGRAMS

- At PROGRAM DESIGN, inserted language underscoring district responsibility to facilitate school choice options districtwide; and
- Added the specific responsibilities of the administration at ROLE OF ADMINISTRATION to create timelines and/or phased approach when establishing, modifying or discontinuing programs; ascertain rigorous and transparent application and acceptance processes; systematically review programs; and develop funding systems.

The proposed revised policy is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 5: Improve Public Support and Confidence in Schools and is aligned with Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed revisions to Board Policy EGA(LOCAL), *Curriculum Development: Innovative and Magnet Programs*, on first reading.

CURRICULUM DEVELOPMENT
INNOVATIVE AND MAGNET PROGRAMS

EGA
(LOCAL)

MAGNET PROGRAMS
AND SCHOOLS

The District's Magnet Program is a system of educational choices developed to serve students with specialized interests, talents, and needs.

DEFINITION

The following characteristics serve as the underlying framework of the Magnet Program:

1. Each magnet program offers an enriched curriculum designed around a specialized theme that meets students' interests, talents, and needs and has relevance in today's society;
2. Each magnet program strives to provide an ethnically diverse student body so that students gain the experience needed to live in a multicultural society;
3. Each magnet program accepts, within its enrollment goal, students who have a strong interest in its magnet theme and who have met the selection criteria appropriate to the program;
4. Each magnet program strives to increase student access to the program through the District's awareness activities, transfer procedures, and transportation policies; and
5. Each magnet program actively encourages parent, community, and business involvement.

PROGRAM DESIGN

The district, inspiring creative thinking and innovative approaches that lead to instructional and operational excellence, shall facilitate school choice programs across the district. As such, careful consideration shall be given to magnet program design, characteristics and implementation plans.

ROLE OF
ADMINISTRATION

Specifically, it shall be the role of the administration to:

- Create timelines and/or phased approach for new, modified or discontinued magnet programs including the development of proposals to be considered by the Board of Education; and
- Create rigorous and consistent magnet program standards for application and acceptance processes that are public, transparent, and appropriate as to the theme and level; and
- Create aligned measures of success and accountability to be utilized for the ongoing monitoring and systematic review of district magnet programs; and
- Create equitable magnet program funding systems.

Office of the Board of Education
Board of Education Meeting of March 7, 2013

Office of School Support
Mark Smith, Chief School Support Officer

**SUBJECT: PROPOSED REVISIONS TO BOARD POLICIES FDA(LOCAL),
ADMISSIONS: *INTERDISTRICT TRANSFERS* AND FDB(LOCAL),
ADMISSIONS: *INTRADISTRICT TRANSFERS AND CLASSROOM
ASSIGNMENTS—FIRST READING***

Following discussion of the Houston Independent School District (HISD) Board of Education Policy Committee meeting on February 7, 2013, the administration has proposed revisions to transfer policies to provide enhanced educational choices for children of district employees. A summary of the changes to these policies, including the rationale for making the changes, is shown below:

FDA(LOCAL), ADMISSIONS: *INTERDISTRICT TRANSFERS*

- Revisions to offer out-of-district employees open choice options as if they were in-district residents at NONRESIDENT EMPLOYEES; and
- Clarified that an out-of-district resident may not displace a resident or out-of-district employee at secondary schools that do not have an attendance zone.

FDB(LOCAL), ADMISSIONS: *INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS*

- Inserted language at NONRESIDENT EMPLOYEE to align with revisions to FDA(LOCAL); and
- Removed Majority to Minority priority transfer request type at TRANSFER REQUESTS.

The proposed revised policies are attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 5: Improve Public Support and Confidence in Schools and is aligned with Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed revisions to Board Policies FDA(LOCAL), *Admissions: Interdistrict Transfers* and FDB(LOCAL), *Admissions: Intradistrict Transfers and Classroom Assignments*, on first reading.

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

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| AUTHORITY | The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language. |
| CHANGE IN RESIDENCE | Resident students who become nonresidents during the course of a semester shall be permitted to continue in attendance for the remainder of the semester only with an approved out-of-District transfer. A new out-of-District transfer must be completed for the following semester/school year, subject to any applicable restrictions related to program and space availability. |
| TRANSFER REQUESTS | A nonresident student wishing to transfer into the District shall file an application for transfer by October 1 of each school year with the Superintendent or designee. Nonresident transfer status will be granted on a tuition-free basis, one year at a time, on the factors outlined below, provided the student qualifies for state funding. This deadline does not apply to external contract charter school programs with space available. |
| NONRESIDENT EMPLOYEES | A nonresident employee shall <u>benefit as if they were</u> he or she was an in-district resident and be permitted to enroll his or her out-of-District child in any District school <u>following the same practices as in-district students.</u> with space available, provided that no resident student's application for an intradistrict transfer has been denied due to lack of space. Should that school be a magnet program, limitations and the space-available policy as stated below shall apply. Once a transfer is approved, and as long as the student is enrolled continuously, the student shall be allowed to complete his of or her academic program at that particular school. [See FDB(LOCAL)] |
| MAGNET AND SPECIALTY PROGRAMS | No out- Out-of-District transfers shall may be accepted into secondary separate and unique school (SUS) magnet programs, or at early college high schools and other specialty schools on campuses that do not have an attendance zone <u>provided no resident or employee has been denied acceptance due to lack of space.</u> Other out-of-District transfers to magnet programs or other District schools shall be considered on a case-by-case basis by the Superintendent. Students granted such transfers shall be permitted to complete the program at the school to which the transfer was granted, provided they complete the official approval process and, if in a magnet program, continue to meet the requirements of the magnet school program on an annual basis. [See FDB(LOCAL)] |
| EXCEPTIONS | In extenuating circumstances, the Superintendent may approve out-of-District tuition transfers to SUS magnet programs, early college high schools and specialty programs on a case-by-case basis |

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

for students. When exceptions are granted by the Superintendent, tuition shall be charged.

Students accepted to these programs prior to June 10, 2008, shall be permitted to complete the program, on a tuition basis, at the school to which the transfer was granted, provided they annually complete the official approval process and, if in a magnet program, continue to meet the requirements of that magnet school program on an annual basis.

EXTERNAL
CONTACT

A nonresident student wishing to transfer into an external contract charter school may do so on a tuition-free basis provided that all in-District qualifying students have been enrolled.

FACTORS

In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff, the student's disciplinary history, and attendance records. Qualified nonresident students, including the nonresident children of employees who live outside the boundaries of the District, may not be approved for admission to a school on a transfer if any qualified resident student's transfer has been denied during the current school year.

REVOCATION OF
TRANSFER

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the transfer agreement. The effective date of the revocation will be set in accordance with the written transfer agreement.

Written notification of any transfer revocation shall be sent to the school district of residence.

TUITION

The Board shall establish tuition rates based on state guidelines and shall charge and collect tuition within prescribed limits for students ineligible for ADA funding.

APPEALS

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

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| ATTENDANCE AREAS | A student shall be assigned to a school in the attendance area in which he or she resides. A student who wishes to attend a school other than as assigned shall obtain approval prior to enrollment. |
| CHANGE OF RESIDENCE | A student whose parent or guardian moves his or her residence (domicile) to another attendance zone during the course of a semester may remain at his or her initial school until the end of the semester. If the student is in grade 5, 8, or 12, the student may remain at the initial school until the end of the school year. |
| <u>NONRESIDENT EMPLOYEES</u> | <u>A nonresident employee shall benefit as if they were an in-district resident and follow the same practices as in-district students. [See FDA(LOCAL)]</u> |
| CLASS CHANGES | The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus. |
| TRANSFER REQUESTS | <p>An intradistrict transfer request shall be considered in the following priority order:</p> <ol style="list-style-type: none">1. Legally mandated—such as for special education students.2. Magnet schools.3. Majority to Minority.4-3. Special.5-4. Open enrollment—granted to any enrolled District student who wishes to transfer to another school that has space available to accommodate the student.6-5. Public Education Grant (PEG)—see FDAA(LEGAL) and (LOCAL). <p>An intradistrict transfer shall be for one-year and must be renewed annually. Non-legally mandated transfers may be revoked prior to one year due to misconduct. A student may lose his or her transportation privileges and/or have his or her transfer revoked due to Level IV or V misconduct on the bus.</p> |
| MAGNET SCHOOL TRANSFERS | A transfer to the Magnet Program, including Magnet and Vanguard Programs, shall be granted to a student who meets the eligibility criteria and qualifications of the specific magnet program requested when there is available space to accommodate the transfer student. These programs shall strive to achieve ethnic and other forms of diversity in the selection of students through a uniform, fair, credible, and properly applied application process. Application procedures shall be disseminated to every parent and guardian. |

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

Transportation may be provided in accordance with established campus guidelines.

MAGNET AND
VANGUARD
PROGRAM

The following provisions shall apply to a Magnet and Vanguard transfer:

1. All completed applications postmarked by the deadline, which shall be determined annually, shall be processed during Phase I.
2. A letter shall be sent to each applicant with program ~~recommendations information~~ and qualifying status by the annually established date.
3. Each student receiving an acceptance letter from a Magnet or Vanguard program shall be responsible for informing the program by the designated date of his or her intent to enroll.
4. Final acceptance shall be approved by the Student Transfer department.
5. An applicant who has not responded to the acceptance letter shall be contacted by the coordinator.
6. An applicant who does not respond to the coordinator shall be removed from the acceptance list to make space for other students.
7. ~~Vanguard programs with vacancies~~ Students may accept a change in programs location if a space becomes available at the first choice school until the deadline for the transfer date specified by the Student Transfer department.
8. A Magnet or Vanguard student shall be locked into his or her final Magnet transfer for one year on the August date specified each year.

MAJORITY TO
MINORITY
TRANSFERS

~~A majority-to-minority transfer, aimed at preventing racial isolation of any particular ethnic group, shall be granted to a student who wishes to transfer from his or her attendance area where his or her race is in the majority to another school where his or her race is in the minority. Acceptance of a majority-to-minority transfer shall be in accordance with the Elementary School Guidelines and Secondary School Guidelines and shall be reviewed on an annual basis.~~

~~Majority-to-minority transfers shall include transportation, with consideration limited up to 95 percent of building capacity.~~

SPECIAL TRANSFERS

A special transfer shall be granted to a student requesting a transfer to a school offering courses and facilities not available in the

ADMISSIONS
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FDB
(LOCAL)

LIMITATION OF
ENROLLMENT

school in his or her attendance zone or on the basis of certain hardship situations.

[For additional information on types of and qualifications for intradistrict transfers, refer to the *Secondary and Elementary School Guidelines* for the current year.]

The Superintendent is authorized to limit the enrollment in a school when enrollment reaches the building's capacity and the Superintendent determines that any additional enrollment would adversely impact the educational program at that school.

When the Superintendent limits enrollment or "caps" a school, the Superintendent or designee shall have the authority to deny transfer requests to the capped school and/or to assign students zoned to the capped school to another District school.

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.
