

THE HOUSTON INDEPENDENT SCHOOL DISTRICT



AGENDA

**Board of Education
Meeting**

February 13, 2014

THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION

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MEMBERS OF THE BOARD OF EDUCATION

Juliet Stipeche, *President*
Rhonda Skillern-Jones, *First Vice President*
Manuel Rodriguez, Jr., *Second Vice President*
Anna Eastman, *Secretary*
Wanda Adams, *Assistant Secretary*
Paula M. Harris
Michael Lunceford
Greg Meyers
Harvin C. Moore

Terry B. Grier, Ed.D., *Superintendent of Schools*

THE HOUSTON INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

February 13, 2014

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- EC(LOCAL), First Reading**(WITHDRAWN)**

MEMORANDUM

TO: Members of the Board of Education

FROM: Terry B. Grier
Superintendent of Schools

SUBJECT: **MODIFICATIONS TO THE FEBRUARY 13, 2014, BOARD OF EDUCATION MEETING AGENDA**

The following modifications have been made to the agenda for the February 13, 2014, Board of Education meeting:

ITEM	SUBJECT	ACTION TAKEN	DATE
B-2	Board Appointments	Revised Attachment	2/13/14
D-3	Instructional Materials Allotment	Revised Item	2/10/14
F-1	District Improvement Plans	Revised Item	2/5/14
		New Attachment	2/6/14
F-2	Class Size Waiver Requests	Revised Item	2/5/14
H-1	Construction Contract	Revised Item	2/12/14
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J-2	2013–2014 School Listing	Withdrawn Attachment	2/13/14
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K-1	FEC(LOCAL)	Withdrawn	2/11/14
K-2	EIA(LOCAL)	Withdrawn	2/11/14
K-5	FEA(LOCAL)	Withdrawn	2/11/14
K-6	EC(LOCAL)	Withdrawn	2/11/14

TG/MP/vm/bk

Office of Board of Education
Board of Education Meeting of February 13, 2014

Anna Eastman, President

SUBJECT: APPROVAL FOR THE BOARD OF EDUCATION TO APPOINT TRUSTEES TO SERVE AS REPRESENTATIVES TO OTHER ORGANIZATIONS FOR ONE- OR TWO-YEAR TERMS

Members of the Houston Independent School District (HISD) Board of Education serve as representatives to various internal and external organizations. The HISD Board of Education is seeking approval to appoint trustees to these and other organizations for one- or two-year terms pursuant to BDB(LOCAL).

A list of committees and appointments is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 5: Improve Public Support and Confidence in Schools and aligns with Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education be given approval to appoint trustees to serve as representatives to other organizations for one- or two-year terms, effective February 14, 2014.

HISD BOARD OF EDUCATION
2014 Board Member Committees & Appointments

Trustee	Officer	Appointment #1	Appointment #2	Appointment #3	Appointment #4
<u>Juliet Stipeche</u>	President	<u>State Legislative Liaison</u>			
<u>Rhonda Skillern-Jones</u>	1 st VP	<u>TASB Board</u>	<u>BMS/Policy Team</u>		
<u>Manuel Rodriguez, Jr.</u>	2 nd VP	<u>Audit Committee</u>	<u>Mexican-American School Board Association</u>		
<u>Anna Eastman</u>	Secretary	<u>Audit Committee</u>	<u>BMS/Policy Team</u>		
<u>Wanda Adams</u>	Asst Sec'y	<u>BMS/Policy Team</u>	<u>TASB Delegate</u>	<u>Federal Legislative Liaison</u>	<u>Gulf Coast Area Assoc. of School Boards</u>
<u>Mike Lunceford</u>		<u>HCAD</u>	<u>Audit Committee</u>		
<u>Greg Meyers</u>		<u>Federal Legislative Liaison</u>	<u>State Legislative Liaison</u>	<u>HISD Foundation</u>	
<u>Harvin Moore</u>		<u>Federal Legislative Liaison</u>	<u>Public Facility Corporation</u>		
<u>Paula Harris</u>		<u>CGCS</u>	<u>BMS/Policy Team</u>	<u>Public Facility Corporation</u>	

Note:

- BMS = Board Monitoring System
- CGCS = Council of Great City Schools
- HCAD = Harris County Appraisal District
- TASB = Texas Association of School Boards

Office of Board of Education
Board of Education Meeting of February 13, 2014

Anna Eastman, Board President

**SUBJECT: APPOINTMENT OF HOUSTON INDEPENDENT SCHOOL DISTRICT
REPRESENTATIVE TO THE TAX INCREMENT REINVESTMENT
ZONE 5 BOARD OF DIRECTORS**

The Houston Independent School District (HISD) participates in 16 tax increment reinvestment zones (TIRZ) with the City of Houston. As a participant, HISD is entitled to appoint a representative to the board of directors of each zone, upon their director's term expiration.

This agenda item is to authorize appointment of the following person for a two-year term of service to the TIRZ 5 Board of Directors:

- Robert Stein – TIRZ Zone 5/Memorial Heights

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 5: Improve Public Support and Confidence in Schools and aligns to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve appointment of an HISD Representative to the TIRZ Board of Director position for Tax Increment Reinvestment Zone 5, effective February 14, 2014.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Academic Services
Daniel Gohl, Chief Academic Officer

SUBJECT: APPROVAL OF CURRENT AND ANTICIPATED DONATIONS FOR DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE, EXECUTE, AND AMEND NECESSARY CONTRACTS ASSOCIATED WITH THESE DONATIONS

In accordance with board policy, all donations in aggregate of \$5,000 or more must be approved by the Houston Independent School District's (HISD's) Board of Education.

The attachment reflects a summary of proposed donations.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and is aligned with Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed donations for districtwide and school-specific programs and authorize the superintendent or a designee to negotiate, execute, and amend necessary contracts, effective February 14, 2014.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation	Budget String
Pin Oak Parent Teacher Organization	Pin Oak Middle School	Theater Arts Department	\$5,180	SR1-11-6399-337-10-YY7-YY7
Pin Oak Middle School funds to be used to support of their various theater activities and projects.				
Mark Twain Parent Teacher Organization	Mark Twain Elementary School	V-Brick Technology	\$25,000	SR1-11-6632-251-10-YY7-YY7
Mark Twain Elementary School funds to be used to purchase district-approved technology equipment.				
Civic Entertainment Group, LLC	Pershing Middle School	Athletic Department, Pershing physical education (PE) students	\$10,000	SRI-11-6399-064-10-YY7-YY7
Pershing Middle School will utilize this donation will provide the PE students materials and supplies.				
Harvard Elementary School Activity Fund	Harvard Elementary School	Technology / Classroom computers	\$75,000	SR1-11-6632-169-10-YY7-YY7
This donation will be used to purchase district-approved computers for the classroom.				

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation	Budget String
Houston Texans Foundation via the Houston Independent School District (HISD) Foundation	Patrick Henry Middle School, Sutton Elementary School, Garden Oaks Elementary School, and J.P. Henderson Elementary School	Playground/Gym Equipment for PE/After- School Programs	\$34,000	SR1-81-6639-052-99-NF7-NF7 \$10,000 (Patrick Henry Middle School) SR1-81-6639-248-99-NF7-NF7 \$10,000 (Sutton Elementary School) SR1-81-6639-157-99-NF7-NF7 \$10,000 (Garden Oaks Elementary School) SR1-81-6639-171-99-NF7-NF7 \$4,000 (J.P. Henderson Elementary School)

Four HISD schools were awarded Play 60 grants from the Houston Texans Foundation. These grants are designed to supply schools with equipment for the playground or gym that will help facilitate PE or after-school programs. All HISD elementary and middle school principals were invited to apply for a Play 60 grant for a chance to be awarded up to \$10,000.

Total Value of Donations - \$149,180

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Academic Services
Daniel Gohl, Chief Academic Officer

SUBJECT: ACCEPTANCE OF GRANT FUNDS IN SUPPORT OF DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS REQUIRED UNDER THE GRANTS

In accordance with board policy, all grant funds in aggregate of \$5,000 or more must be approved by the Houston Independent School District's (HISD's) Board of Education.

The attachment reflects a summary of grants awarded to HISD.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and is aligned with Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed grant funds for districtwide and school-specific programs and authorize the superintendent of schools or designee to negotiate and execute contracts required under the grants, effective February 14, 2014.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant	Budget String
Texas Education Agency	Houston Independent School District Career and Technical Education Department	Carl D. Perkins Basic Formula Grant	\$281,954	SR1-11-6300-670-10-AV4-AV4
This funding will be used to support career and technology supplies and materials.				
Qatar Foundation	Bellaire High School	General Supplies for Bellaire High School Arabic Language Program, 2013–2014	\$19,064	SR1-11-6399-002-10-AL1-AL1

This donation will be used to purchase general supplies for the Arabic Language Program.

Total Value of Grants - \$301,018

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Academic Services
Daniel Gohl, Chief Academic Officer

SUBJECT: ACCEPTANCE OF THE INSTRUCTIONAL MATERIALS ALLOTMENT AND ADOPTION OF RECOMMENDATIONS FOR DISTRICTWIDE INSTRUCTIONAL MATERIALS FOR SCHOOL YEAR 2014–2015

The 82nd Texas Legislature, as part of the state budget, appropriated funding for the purchase of instructional materials. In the past, the state purchased and distributed all textbooks used by school districts. This change now allows the district to purchase textbooks off the state adopted list using the district's Instructional Materials Allotment. These materials can be in the form of textbooks, e-books, online materials, and technology such as computers or other hand-held devices.

As part of the legislation, the state has relinquished control of all textbook ownership to school districts. The Houston Independent School District (HISD) is required to accept and account for these instructional materials as part of our inventory and replacements will be funded from funds generated from lost instructional materials fees.

HISD followed a standard adoption process outlined for materials selection. As part of Proclamation 2014, the Instructional Materials Allotment Team (IMAT), established selection committees to preview, analyze, and make recommendations about print and digital instructional materials for use in HISD. The IMAT has deliberated and made recommendations for adoption. This item brings forth the request for using the IMA funds for the recommended instructional materials listed below.

HISD proposes adoption of the instructional materials listed below starting with the 2014–2015 school year.

K-5 Science	Houghton Mifflin Harcourt (HMH): Texas Science Fusion
6-8 Science	McGraw Hill, Texas Glencoe iScience
Biology	Pearson Education
Chemistry	HMH
Physics	McGraw-Hill Education
Integrated Physics and Chemistry (IPC)	McGraw-Hill Education
Advanced Biotechnology	EMC Publishing, LLC

Anatomy and Physiology	The Goodheart-Willcox Company, Inc.
Earth and Space Science	Discovery Education, INC
Environmental Systems	HMH
Food Science	The Goodheart-Willcox Company, Inc.
Forensic Science	TPS Publishing Inc.
Math K-5	HMH Go Math
Math Grades 6-8	HMH/Holt McDougal, Texas Go Math
Tech Apps K-5	Learning.com
Tech Apps 6-8	Learning.com
Computer Science I	CompuScholar, Teen Coder: Windows Programming
Computer Science II	CompuScholar, Teen Coder: Java Programming
Game Programming	CompuScholar, Teen Coder: Game Programming
Digital Video and Audio Design	Goodheart-Willcox, TV Production & Broadcast Journalism

This approval is contingent upon the verification that all available digital materials are compatible with the previously adopted Digital Teaching and Learning platform.

COST/FUNDING SOURCE: Use of \$17,652,697 Instructional Materials Allotment for the 2013–2014 school year. (SR1-11-6321-928-99-MK1-MK1).

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accept the instructional materials allotment distributed by the Texas Education Agency and adopt recommendations of the HISD supplemental materials selection committees for school year 2014–2015, effective February 14, 2014.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of ~~Academic Services~~ Student Support
Mark Smith, Chief ~~School~~ Student Support Officer

SUBJECT: DISTRICT IMPROVEMENT PLANS FOR 2013–2014

Texas Education Code (TEC) §11.252 requires that each school district have a District Improvement Plan (DIP) that is developed, evaluated, revised, and approved by the Board of Trustees annually. Additionally, TEC §39.102.a(3) requires a school district to prepare a student achievement improvement plan targeting indicators related to the Performance-Based Monitoring Analysis System (PBMAS). The purpose of the DIP and PBMAS Improvement Plans is to guide district and campus staff members in the improvement of student performance for all student groups in order to attain state standards in respect to the academic-excellence indicators. The 2013–2014 DIP and PBMAS Improvement Plans are:

- One-year plans aligned to the information from relevant Board Monitoring System Reports.
- Working plans which can be updated and modified throughout the year based on district need.
- Utilized for federal and state reporting purposes. The plans include strategies to support the Houston Independent School District's (HISD) Goal 1: Increase Student Achievement, and are aligned to all five core initiatives for transformation.

Attached is the Executive Summary of the District Improvement Plan. The full plans are on file in Board Services.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and is aligned to all five Core Initiatives.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the 2013–2014 District Improvement Plans, effective February 14, 2014.



District Improvement Plans 2013-2014

EXECUTIVE SUMMARY

Purpose

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere. In fulfilling this goal and as required by law, Texas Education Code §11.251. PLANNING AND DECISION-MAKING PROCESS states that the board of trustees of each independent school district shall ensure that a district improvement plan and improvement plans for each campus are developed, reviewed, and revised annually for the purpose of improving the performance of all students. TEC Chapter 39 requires additional targeted improvement plans related to specific performance areas as measured by the Texas Academic Performance Reports (TAPR), and the Performance-Based Monitoring Analysis System (PBMAS). The board shall annually approve district and campus performance objectives. In fulfilling this goal, HISD's Board of Education has designed a program to systematically monitor the district's goals and core values. The Board Monitoring System set the foundation for the comprehensive Houston Independent School District improvement plan. The plan must also be submitted to the Texas Education Agency (TEA) annually for a State Compensatory Education Desk Audit.

Components of the District Improvement Plan

The District Improvement Plan must include a comprehensive needs assessment, objectives/targets, strategies (some are required by law), resources, staff members responsible, and timelines for strategies. The objectives are written as "targets" to align to the Board Monitoring System. Data were gathered from the reports that the Research and Accountability Department provides for the Board Monitoring System, which is placed on the website. The data in the plan are the most current data available at the time of developing this plan. The District Improvement Plan and PBMAS Improvement Plan include strategies and initiatives from the various departments within Academic Services, as well as strategies that are required specifically by law. Those strategies include: instructional strategies for addressing the needs of student groups not achieving their full potential; suicide prevention programs; conflict resolution programs; violence prevention programs; dropout reduction; discipline management; staff development; career education; and accelerated instruction. Strategies may be located under more than one target, if it relates to that particular target. Many strategies are a continuation from the previous year.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of ~~School~~ Student Support
Mark Smith, Chief ~~School~~ Student Support Officer

**SUBJECT: APPROVAL OF SPRING 2014 CLASS-SIZE WAIVER REQUESTS
AND CLASS-SIZE REDUCTION PLAN AND TRANSMITTAL OF
REPORT TO THE TEXAS EDUCATION AGENCY**

Each school district in Texas is required to conduct a class-size enrollment survey for grades kindergarten through four. Prekindergarten classes are no longer covered by the 22:1 student/teacher ratio requirement. If any section(s) in grades kindergarten through four exceeds the allowable class-size limit of 22:1, the Houston Independent School District (HISD) must submit a class-size waiver request. Class-size waivers may be granted by the Commissioner of Education only in cases of hardship. HISD is required to document its efforts to alleviate the existing hardship(s) with the class-size waiver request. Class-size surveys conducted on January 27, 2014, were used to determine the additional number of waivers needed. The waiver report, which includes the class-size waiver requests and the class-size reduction plan, must be approved by the Board of Education before it is submitted to the Texas Education Agency.

A class-size waiver document is on file in Board Services.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and is aligned to Core Initiative 1: Effective Teacher in Every Classroom. The number of waivers requested indicates the need for additional teachers and classroom space to meet the state mandate.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the 2013–2014 class-size waiver requests and class-size reduction plan for transmittal to the Texas Education Agency, effective February 14, 2014.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Business Operations
Leo Bobadilla, Chief Operating Officer

SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND CONSTRUCTION CONTRACT FOR JOHN CODWELL ELEMENTARY SCHOOL, GOLFCREST ELEMENTARY SCHOOL, AND JAMES LAW ELEMENTARY SCHOOL RENOVATIONS

The Houston Independent School District (HISD) 2007 bond election approved the renovations of John Codwell Elementary School, Golfcrest Elementary School, and James Law Elementary School.

~~At its August 27, 2009, meeting, the HISD Board of Education approved \$13.5 million to be allocated to additional facility projects in each of the nine trustee districts, for a total of \$121.5 million.~~

~~On November 10, 2011, the HISD Board of Education approved funding for District III Trustee awarded funds in the amount of \$500,000 to provide classroom improvements, site improvements, and other capital related improvements at Golfcrest Elementary School.~~

The HISD Board of Education approved the design contract for the renovations for 2007 Bond Program group four projects, including Codwell, Golfcrest, and Law Elementary Schools on March 8, 2012.

On October 10, 2013, the HISD Board of Education approved \$963,000 to provide repairs to the foundation at Codwell Elementary School.

The renovation scope of work for Codwell Elementary School includes safety/security systems improvements, foundation repairs, accessibility code compliance, and other capital-related improvements.

The renovation scope of work for Golfcrest Elementary School includes safety/security systems improvements, accessibility code compliance, and other capital-related improvements.

The renovation scope of work for Law Elementary School includes safety/security systems improvements, window replacement, accessibility code compliance, and other capital-related improvements.

This project was advertised on December 7 and 14, 2013. On January 9, 2014, the district received a competitive sealed proposal from the following responsive contractor:

Prime Contractors, Inc.

After evaluation, in accordance with the procedures approved by the HISD Board of Education, Prime Contractors, Inc. was determined to be the highest-ranked best-value proposer. Therefore, it is recommended this contractor be awarded a contract for the renovations.

Approval will authorize the superintendent of schools or a designee to negotiate and execute a contract in an amount not to exceed the identified cost and amend the contract within the established allowance. The requested amount is as follows:

Codwell Elementary School: \$750,000
 Golfcrest Elementary School: \$430,000
 Law Elementary School \$820,000

Highest-Ranked Firm	Contract Amount Not to Exceed	Construction Contingency Allowance	Total Budget	Estimated Calendar Days	M/WBE Participation
Prime Contractors, Inc.	\$2,000,000	\$200,000	\$2,200,000	138	20.15%

COST/FUNDING SOURCE(S): The total cost shall not exceed \$2,200,000 and will be funded by ~~previously approved Trustee Allocations~~ and 2007 Bond Program funds (CP1 81-6621 123-99-617 617 CP1 81-6621 159-99-617 617 ~~CP1 81-6621 159-99-609 609~~ CP1 81-6621 263-99-812 812).

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorize the superintendent of schools or a designee to negotiate, execute, and amend a construction contract with Prime Contractors, Inc. for the renovations at John Codwell Elementary School, Golfcrest Elementary School, and James Law Elementary School, effective February 14, 2014.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Business Operations
Leo Bobadilla, Chief Operating Officer

SUBJECT: APPROVAL OF ADJUSTMENT IN THE BUDGET AND CONTINGENCY ALLOWANCE FOR MARIO GALLEGOS AND PLEASANTVILLE ELEMENTARY SCHOOLS AND AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND ALL NECESSARY CONTRACTS

The Houston Independent School District (HISD) 2007 bond election approved the renovations of Mario Gallegos Elementary School and Pleasantville Elementary School. On April 9, 2009, the HISD Board of Education approved the award of a design contract for Gallegos Elementary School and Pleasantville Elementary School.

On May 10, 2012, the HISD Board of Education approved an award of construction contract for the renovation of Gallegos Elementary School and Pleasantville Elementary School.

On November 8, 2012, the HISD Board of Education approved an adjustment to the construction and design contingency allowance for renovations to Pleasantville Elementary School.

Since that approval, additional needs have been identified that are necessary for the successful completion of the project. An increase in the construction contingency allowance will be required to address the increased scope as outlined in the table below:

	Requested Increase to Construction Contingency Allowance	Requested Increase for Permitting, Testing, and Other Costs Related to the Project	Total Requested Increase to the Project Budget
Gallegos Elementary School	\$77,040	\$95,500	\$172,540
Pleasantville Elementary School	\$83,598	\$0	\$83,598

COST/FUNDING SOURCE(S): There will be an increase to the overall project budget and the total cost shall not exceed \$256,138 and will be funded by 2007 Bond Program Funds (CP1 81-6623 291-99-814 814 CP1 81-6624 291-99-814 814 CP1 81-6623 220-99-814 814 CP1 81-6624 220-99-814 814).

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve an increase in the budget and increase in construction contingency allowance and authorize the superintendent of schools or a designee to negotiate, execute, and amend all necessary contracts for the renovations at Mario Gallegos Elementary School and Pleasantville Elementary School, effective February 14, 2014.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Business Operations
Leo Bobadilla, Chief Operating Officer

SUBJECT: APPROVAL OF ADJUSTMENT IN THE BUDGET AND CONTINGENCY ALLOWANCE FOR THE RENOVATION/ADDITION TO JOHN MCREYNOLDS MIDDLE SCHOOL AND AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND ALL RELATED CONTRACTS

The Houston Independent School District (HISD) 2007 bond election approved the renovation/addition to John McReynolds Middle School. On April 9, 2009, the HISD Board of Education approved the award of a design contract for this project.

On May 20, 2010, the HISD Board of Education authorized the superintendent of schools or a designee to negotiate, execute, and amend a construction manager-at-risk (CMAR) contract with Satterfield and Pontikes Construction, Inc.

On March 8, 2012, the HISD Board of Education approved award of a construction manager-at-risk (CMAR) guaranteed maximum price (GMP) contract with Satterfield and Pontikes Construction, Inc.

On October 11, 2012, the HISD Board of Education approved an adjustment to the construction and design contingency allowance.

Since that approval, additional requirements by the City of Houston have been identified, along with other necessary safety-related improvements. An increase in the construction contingency allowance will be required to address the increased scope as outlined in the table below:

	Requested Increase to Construction Contingency Allowance	Requested Increase for Permitting, Testing, and Other Costs Related to the Project	Total Requested Increase to the Project Budget
McReynolds Middle School	\$156,000	\$397,500	\$553,500

COST/FUNDING SOURCE(S):

There will be an increase to the overall project budget and the total cost shall not exceed \$553,500 and will be funded by 2007 Bond Program Funds (CP1 81-6623 062-99-814 814 CP1 81-6624 062-99-814 814).

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve an increase in the budget and construction contingency allowance and authorize the superintendent of schools or a designee to negotiate, execute, and amend all necessary contracts for the renovations/addition to John McReynolds Middle School, effective February 14, 2014.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Chief Financial Officer
Kenneth Huewitt, Chief Financial Officer

SUBJECT: APPROVAL OF CONSULTANT AND PROFESSIONAL-SERVICE CONTRACTS

The purpose of this item is to authorize consultant contracts and professional-service contracts as required by board policy. According to current policy, the Houston Independent School District (HISD) Board of Education's approval is required for consultant contracts and professional services exceeding \$50,000 per engagement, inclusive of expenses, or for consultant contracts where payment to a consultant for the fiscal year has aggregated \$100,000, inclusive of all expenses. The attachment reflects a summary of proposed requests. Individual contracts are on-file in Board Services.

COST/FUNDING SOURCE(S): Funds for this recommended action are shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and HISD Goal 4: Increase Management Effectiveness and Efficiency, and is aligned to Core Initiative 1: Effective Teacher in Every Classroom.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the proposed consultant and professional-service contracts, effective February 14, 2014.

SUMMARY OF CONSULTANT AND PROFESSIONAL-SERVICE REQUESTS

<u>Name</u>	<u>Using Department</u>	<u>Total Cost of This Request</u>	<u>Total Contracts to Date</u>	<u>Budget</u>
College Board	College Readiness	\$1,174,600	\$686,714.30	GF1-31-6491-635-10-999-999

The College Board is a not-for-profit membership organization whose mission is to connect students to college success and opportunity. With more than 30 courses in a wide variety of subject areas, Advanced Placement (AP) provides willing and academically prepared high school students with the opportunity to study and learn at the college level. AP courses culminate in a suite of college-level assessments (exams) developed and scored by college and university faculty as well as experienced AP teachers. The Houston Independent School District (HISD) will pay for AP exams of all the students enrolled in corresponding AP/International Baccalaureate (IB) courses and students who wish to take an AP language exam in their heritage language.

Term of Contract: April 1, 2014–December 31, 2014

IB Organization	College and Career Readiness	Not To Exceed \$325,400	\$0	GF1-31-6491-635-10-999-999
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The IB Organization is a nonprofit educational foundation that supports a shared academic experience emphasizing critical thinking and exposure to a variety of points of view that would encourage intercultural understanding and acceptance of others by young people. The Diploma Programme concentrates on the last two years of secondary school in order to build a comprehensive curriculum that would lead to a diploma recognized by universities in every country. The district will pay for the Diploma Programme students' IB assessment candidate/subject and subject amendment fees.

Term of Contract: November 7, 2013–June 30, 2014

SUMMARY OF CONSULTANT AND PROFESSIONAL-SERVICE REQUESTS

<u>Name</u>	<u>Using Department</u>	<u>Total Cost of This Request</u>	<u>Total Contracts to Date</u>	<u>Budget</u>
ConnectEd	College and Career Readiness	\$240,000 <u>\$125,000</u> <u>\$365,000</u>	\$365,000	SR1-13-6299-670-74-AV4-AV4 GF1-31-6299-639-99-999-999

To assist with the deep transformation underway in HISD, ConnectEd provides consultation, planning, coaching, and training to teachers and administrators, along with access to an online platform which includes curriculum mapping, student e-portfolios, and toolkits. At its June 13, 2013, meeting, the Board approved negotiation of a \$365,000 contract to continue the district’s partnership with ConnectEd for the 2013–2014 school year according to the contract term noted below. This addendum seeks approval to split the cost of the approved contract between the Carl D. Perkins Grant funds and the Career Readiness Department funds.

Term of Agreement: July 1, 2013–June 30, 2014

Trice Education Resources Inc.	James DeAnda Elementary	\$57,425	\$911,516	GFI-11-6299-383-10-E1-101
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Trice Education Resources, Inc., will provide one consultant who will conduct forty-three (43) six-hour sessions with in-classroom push-in instruction in mathematics with third and fifth grade regular education students. Trice Education Resources will also provide two scholars who will conduct eighty-eight (88) four and one-half hour sessions with small group, one-on-one, and in-classroom push-in instruction in reading, language arts, and mathematics with third and fifth grade bilingual education students.

Term of Contract: January 6, 2014–May 31, 2014

SUMMARY OF CONSULTANT AND PROFESSIONAL-SERVICE REQUESTS

<u>Name</u>	<u>Using Department</u>	<u>Total Cost of This Request</u>	<u>Total Contracts to Date</u>	<u>Budget</u>
Judy M. Wallis	Henry Middle School	\$48,000 <u>\$12,000</u> <u>\$60,000</u>	\$141,000	GF1-11-629930-052-30-S1-137 GF1-13-6299-052-10-S1-101

Judy M. Wallis will provide services supporting English Language Arts (ELA). Contracted teachers will co-plan and co-teach ELA students based on low scores in State of Texas Assessments of Academic Readiness (STAAR) reporting categories and other identified weak areas throughout the school year. Targeted students are the Limited English Proficiency and special education populations, along with students who received significantly low scores on the STAAR exam.

Term of Contract: January 20, 2014–June 15, 2014

Valley Speech Language and Learning Center, L.C	Curriculum and Instruction	\$8,000 <u>\$8,000</u> <u>\$16,000</u>	\$248,939.50	GF1-13-6299-698-10-020-999 SR1-13-6299-650-31-EW6-EW6
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Valley Speech Language and Learning Center will provide Spanish foundational literacy training to K–3 bilingual teachers. Grade 1–3 teachers will be trained on Esperanza and kindergarten teachers will be trained on Lenguaje Y Lectura. Grade 4 teachers will receive training on Words of Our World (WOW), a vocabulary program which addresses the use of cognates and common roots in Spanish and English to further develop word knowledge. Valley Speech will also provide a teacher to demonstrate the delivery of K–5 Spanish Scripted Lessons. The demonstration will be taped and commentary will be added. The video will be used during principal trainings to build capacity for principals to monitor and support literacy instruction.

Approval of this item will grant the Superintendent of Schools or a designee the authority to negotiate and execute a contract with Valley Speech Language and Learning Center.

Term of Contract: September 1, 2013–June 30, 2014

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Chief Financial Officer
Kenneth Huewitt, Chief Financial Officer

SUBJECT: APPROVAL OF VENDOR AWARDS FOR PURCHASES OVER \$100,000 AND RATIFICATION OF VENDOR AWARDS FOR PURCHASES UNDER \$100,000

The purpose of this item is to authorize vendor awards for purchases over \$100,000 and ratify vendor awards for purchases under \$100,000. Pursuant to Board of Education policy, contracts for purchases over \$100,000 are submitted to the Houston Independent School District (HISD) Board of Education for approval prior to the issuance of purchase orders and/or agreement letters. Procurement Services, authorized by board policy, enters into purchase agreements for bid projects less than \$100,000, subject to ratification by the Board of Education.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids are in compliance with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders, the budgets to be charged, and a description of the items to be purchased. A copy of each tabulation is on file in Board Services.

COST/FUNDING SOURCE(S): Funds for these recommended actions will be necessary only one time.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all six goals and is aligned with all five core initiatives of the district.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve vendor awards for purchases over \$100,000 and ratify vendor awards for purchases under \$100,000, effective February 14, 2014.

APPROVAL OF PURCHASES OVER \$100,000

RECOMMENDED AWARD FOR FEBRUARY 13, 2014, BOARD AGENDA

<u>PROJECT</u>	<u>DESCRIPTION</u>	<u>*M/WBE COMMIT</u>	<u>M/WBE ACTUAL</u>	<u>BIDS/RFP'S ISSUED</u>	<u>BIDS REC'D</u>	<u>** LOC</u>	<u>AWARDED TO</u>	<u>AMOUNT</u>	<u>BUDGET CHARGE</u>
13-09-01CS	RFP/Generators- Purchase, Inspection, Maintenance, Repair	C/D C/5%		5	3	H H	Clarke Power Waukesha	Not to Exceed \$300,000	School and Department Budgets
BB	HVAC & Boilers-First Response Maintenance & Repair Services and Chiller Replacement						Carrier Commercial Services AMS LLC	Not To Exceed \$10,000,000	GF1-51-6639-801-99-XXX-999 GF1-51-6249-801-99-XXX-999

This item was originally approved by the Board at the March 7, 2013 meeting. This is to request approval for additional expense to cover needed and anticipated repairs and replacements.

APPROVAL OF SOLE SOURCE ITEMS

RECOMMENDED AWARD FOR FEBRUARY 13, 2014, BOARD AGENDA

<u>PROJECT</u>	<u>DESCRIPTION</u>	<u>*M/WBE COMMIT</u>	<u>M/WBE ACTUAL</u>	<u>BIDS/RFP'S ISSUED</u>	<u>BIDS REC'D</u>	<u>** LOC</u>	<u>AWARDED TO</u>	<u>AMOUNT</u>	<u>BUDGET CHARGE</u>
Sole Source	Math Formative Assessments						Vontoure Learning, LLC	Not To Exceed \$300,000	Various School Budgets
Sole Source	Library Services Database						Knovation Learning	Not To Exceed \$180,000	SR1-11-6321-929-10-MK1-MK1

Knovation Learning is the developer and sole source vendor for the NetTrekker database program utilized by Library Services for distribution to the schools.

APPROVAL OF CONTRACT RENEWAL PURCHASES OVER \$100,000

RECOMMENDED AWARD FOR FEBRUARY 13, 2014, BOARD AGENDA

<u>PROJECT</u>	<u>DESCRIPTION</u>	<u>*M/WBE COMMIT</u>	<u>M/WBE ACTUAL</u>	<u>BIDS/RFP'S ISSUED</u>	<u>BIDS REC'D</u>	<u>** LOC</u>	<u>AWARDED TO</u>	<u>AMOUNT</u>	<u>BUDGET CHARGE</u>
00-11-06	RFP/Communication Services E-Rate Project (Renewal)	C/1%				H	Phonoscope Enterprises Group, LLC	See Below	Technology Department Budgets
10-09-09	RFP/Wireless Data Services E-Rate Project (Renewal)	C/4%				OT	Verizon Wireless	See Below	Technology Department Budgets
11-11-10	RFP/Basic Maintenance - Cisco - E-Rate (Renewal)	A/100%	A/100%			H	Netsync Network Solutions	See Below	Technology Department Budgets
10-12-03	RFP/Data Communication - MPLS - E-Rate (Renewal)	C/D				O	ENA Services, LLC	See Below	Technology Department Budgets
12-09-02	RFP/Video Conferencing E-Rate (Renewal)	A/100%	A/100%			H	Data Projections, Inc.	See Below	Technology Department Budgets
12-09-03	RFP/Video Distribution E-Rate (Renewal)	A/100%	A/100%			H	Data Projections, Inc.	See Below	Technology Department Budgets
12-10-05	RFP/Video Conferencing – Warranty – E-Rate (Renewal)	A/100%	A/100%			H	Data Projections, Inc.	See Below	Technology Department Budgets

APPROVAL OF CONTRACT RENEWAL PURCHASES OVER \$100,000

RECOMMENDED AWARD FOR FEBRUARY 13, 2014, BOARD AGENDA

<u>PROJECT</u>	<u>DESCRIPTION</u>	<u>*M/WBE COMMIT</u>	<u>M/WBE ACTUAL</u>	<u>YEAR 2 OF 3</u>	<u>YEAR 3 OF 3</u>	<u>** LOC</u>	<u>AWARDED TO</u>	<u>AMOUNT</u>	<u>BUDGET CHARGE</u>
12-09-07	RFP/Network Hardware E-Rate (Renewal)	A/100%	A/100%			H	Netsync Network Solutions	See Below	Technology Department Budgets
12-10-06	RFP/Video Distribution – Warranty – E-Rate (Renewal)	A/100%	A/100%			H	Data Projections, Inc.	See Below	Technology Department Budgets
12-09-06	RFP/Internet Connectivity E-Rate (Renewal)	C/5.5%				H	TW Telecom Holdings, Inc.	See Below	Technology Department Budgets
12-09-05	RFP/Network Cabling E-Rate (Renewal)	A/100%	A/100%			H	MCA Communications	See Below	Technology Department Budgets
11-10-17	RFP/Network Cabling Repairs E-Rate (Renewal)	A/100%	A/100%			H	MCA Communications	See Below	Technology Department Budgets
10-09-07	RFP/Voice Telecommunications E-Rate Project (Renewal)	C/14%				H	AT&T Texas	See Below	Technology Department Budgets
DIR	AT&T Communication Circuits E-Rate Project					H	AT&T Texas	See Below	Technology Department Budgets

APPROVAL OF CONTRACT RENEWAL PURCHASES OVER \$100,000

RECOMMENDED AWARD FOR FEBRUARY 13, 2014, BOARD AGENDA

<u>PROJECT</u>	<u>DESCRIPTION</u>	<u>*M/WBE COMMIT</u>	<u>M/WBE ACTUAL</u>	<u>YEAR 2 OF 3</u>	<u>YEAR 3 OF 3</u>	<u>** LOC</u>	<u>AWARDED TO</u>	<u>AMOUNT</u>	<u>BUDGET CHARGE</u>
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Estimated "Not to Exceed Amounts" – Note 1			
Project	HISD	USAC	Total
00-11-06	\$160,000	\$840,000	\$1,000,000
10-09-09	\$800,000	\$4,200,000	\$5,000,000
11-11-10	\$420,000	\$2,100,000	\$2,520,000
10-12-03	176,000	\$924,000	<u>\$1,100,000</u>
12-09-02	\$700,000	\$700,000	\$1,400,000
12-09-03	<u>\$1,300,000</u>	<u>\$1,300,000</u>	\$2,600,000
12-10-05	\$3,000	\$27,000	\$30,000
12-10-06	\$6,000	\$54,000	\$60,000
12-09-06	\$144,000	\$756,000	\$900,000
12-09-07	\$30,000,000	\$600,000	\$30,600,000
12-09-05	\$10,000,000	\$600,000	\$10,600,000
11-10-17	\$560,000	\$40,000	\$600,000
10-09-07	\$608,000	\$3,192,000	\$3,800,000
DIR	<u>\$28,800</u>	\$151,200	\$180,000

Note 1 – These amounts are estimated amounts because the District will not know the scope and quantities which impact the total costs until the deadline for filing Form 471 is set by USAC. Actual disbursements will not occur until the service is implemented, invoiced, validated by HISD, and authorized by USAC. Depending on the negotiated invoicing terms, HISD will either pay 100% of the total invoiced costs with subsequent reimbursement from USAC for the discounted amount, or a percentage of the total and the vendor will invoice USAC directly for the discounted amount. Upon final reimbursement from USAC, the estimated net amount disbursed by HISD is shown above. Procurement will monitor the actual expenditures against the estimated amount and will obtain Board approval for any potential overrun if necessary.

APPROVAL OF CONTRACT RENEWAL PURCHASES UNDER \$100,000

RECOMMENDED AWARD FEBRUARY 13, 2014, BOARD AGENDA

<u>PROJECT</u>	<u>DESCRIPTION</u>	<u>*M/WBE COMMIT</u>	<u>M/WBE ACTUAL</u>	<u>YEAR 2 OF 3</u>	<u>YEAR 3 OF 3</u>	<u>** LOC</u>	<u>AWARDED TO</u>	<u>AMOUNT</u>	<u>BUDGET CHARGE</u>
13-01-01	RFP/Crime Insurance Coverage (Renewal)	C/D		X		H	Fidelity & Deposit Company of Maryland (Arthur J. Gallagher Risk Management Services, Inc., Insurance Broker)	Not To Exceed \$75,622	GF1-41-6426-911-99-940-940

Code Legend

M/WBE - Minority and Women Business Enterprises Percentage Notations
 Option A - Certified M/WBE firm; Percentages greater than 100% indicates the M/WBE firm will also subcontract with other M/WBE firms.
 Option B - Non M/WBE firm who will subcontract the indicated percentage with an M/WBE firm(s) to meet or exceed the district's goal.
 Option C - Non M/WBE firm. If listed with percentage greater than 0%, the awardee will sub-contract with an M/WBE firm for a percentage less than the district's goal. If listed as C//X%, the awardee will participate under an indirect program for the percentage indicated. If listed as C/D, the awardee made direct contact with M/WBE firms regarding subcontracting opportunities but has no costs attributable as either indirect or direct costs with M/WBE suppliers.

BB The BuyBoard Cooperative
 DIR Texas Department of Information Resources
 GSA Federal General Services Administration Schedule 70
 HCDE Harris County Department Of Education
 HGAC Houston-Galveston Area Council
 REGION IV Region IV Education Service Center
 TASB Texas Association of School Boards
 TBPC Texas Building and Procurement Commission
 TIPS TIPS/TAPS Region 8 Interlocal Cooperative
 TCPN The Cooperative Purchasing Network
 TPASS Texas Procurement and Support Services
 TXMAS Texas Multiple Award Schedules
 USC U. S. Communities

Other Status Options

NC) - Non-compliant ; NE) - Not evaluated; NFP) - Non-profit; P) - Pending Certification

LOC - Location

Houston (H); Texas (T); Out of State (O); Out of State with Local Office (OT).

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Chief Financial Officer
Kenneth Huewitt, Chief Financial Officer

SUBJECT: APPROVAL OF 2013–2014 MIDYEAR BUDGETARY UPDATE

A comprehensive midyear report on the status of the 2013–2014 budget as of December 31, 2013, has been completed. This report reflects various adjustments that are required to be approved by the Houston Independent School District Board of Education in accordance with state guidelines, as well as other adjustments recommended by the Superintendent of Schools for ratification by the board.

Included is budgetary information for the following funds: General Fund, Special Revenue Fund, Debt Service, Food Services, and Capital Projects.

The midyear budgetary update has been transmitted to the board under separate cover.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This item supports all six goals of the district and is aligned to Core Initiatives 4: Data-Driven Accountability and 5: Culture of Trust through Action. It also allows the financial records to accurately reflect new funds, as well as funds originally budgeted, to support, increase, or change educational services delivered to students.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the midyear budgetary update reflecting fiscal adjustments to estimated revenues and appropriations for fiscal year 2013–2014, effective February 14, 2014.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Legal Services
Elneita Hutchins-Taylor, General Counsel

**SUBJECT: CONSIDERATION AND APPROVAL OF CONTINUING CONTRACT
TEACHING FIELDS FOR REDUCTION IN FORCE**

The superintendent recommends that the Board of Education approve reduction in force for certain continuing contract employees for the following reasons:

- Campuses anticipating low enrollments for the 2014-2015 school year.
- Recommended program changes, including school consolidations or closings, related to the need to improve and/or meet academic needs on some campuses and in some departments.
- Recommended reorganizations based on the needs of the department or campus.

To address these issues, the superintendent recognizes that a reduction in force may be necessary in some schools, and therefore recommends that the board approve this action for employees on continuing contracts. In accordance with board policy DFFC(LOCAL), the superintendent has determined that reorganization and/or program change is required to meet the needs of students on some campuses and in some departments.

Program change is defined by board policy as: “change shall mean any elimination, curtailment, or reorganization of a program, department, school operation, or curriculum offering, including, for example, a change in curriculum objectives; a modification of the master schedule; the restructuring of an instructional delivery method; or a modification or reorganization of staffing patterns in a department, on a particular campus, or District wide.”

Board policy requires that the teaching fields of individuals on a continuing contract affected by a reduction in force must be identified. These teaching fields may be implemented campus or district wide. An employee may fall within one or more teaching fields. Each teaching field will be applied by campus. The following specific teaching fields are recommended for a reduction in force, as needed:

ELEMENTARY SCHOOLS AND K-8

- Department Chairs
- Elementary certified teacher
- Early Childhood / Pre-K
- First Grade
- Second Grade
- Third Grade
- Fourth Grade
- Fifth Grade
- Sixth Grade
- Special Education
- English as a Second Language
- Librarian
- Art
- Music
- Band
- Orchestra Music
- Choral Music
- Spanish
- French
- World Languages
- Chapter I
- Nurse
- Counselor
- Counselor, Elementary
- Physical Education
- Fine Arts
- Instructional Coordinators
- Other contracted positions (Title I Coordinator, Magnet Coordinator, etc.)
- Multi-Grade Teacher
- Bilingual
- Special Education
- Computer/Technology Teacher
- Special Education Co-Teacher
- Special Education Resource
- Special Education SC MI

- Special Education Life Skills
- Special Education Behavior Class Instructor
- Special Education Math
- Special Education Reading
- Special Education Pre-K
- Special Education Autism Teacher
- Special Education English
- Special Education SC BSC
- Speech
- Teacher, Multi Grade
- Reading/Language Arts
- Math
- Science
- Social Studies

MIDDLE SCHOOLS AND K-8, ALTERNATIVE AND HIGH SCHOOLS

- Core Content Teachers and Specialists
- Reading
- Department Chairs
- Theater
- Dance
- Band
- Choral Music
- Music
- Orchestra Music
- Art
- Secondary subject areas
- Mathematics
- Science
- Social Studies
- English/Language Arts
- Physical Education
- Fine Arts
- Spanish
- French

- English
- Language Arts
- Computer /Technology Teacher
- Health
- History
- World languages; each of the following is a separate teaching field:
 - Arabic, French, German, Hebrew, Japanese, Vietnamese, Latin, Italian, Russian, Spanish, Mandarin Chinese, Chinese, Hindi, Exploratory Language, American Sign Language
- Nurse and other health services
- Librarian
- Counselor
- Counselor, Secondary
- English as a Second Language
- Coordinator
- Instructional Specialist
- Play It Smart Coach
- Special Education Co-Teacher
- Special Education Resource
- Special Education SC MI
- Special Education Life Skills
- Special Education Behavior Class Instructor
- Special Education Math
- Special Education Reading
- Special Education Pre-K
- Special Education Autism Teacher
- Special Education English
- Special Education SC BSC
- Special Education VAC
- Teacher, Multi Grade
- Career and Technology Education Programs; each of the following is a separate teaching field:
 - Advertising and Design, Automotive Collision and Repair, Automotive Technology, Aviation, Career Prep/Co-Op, Cosmetology, Computer Maintenance/Networking, Construction, Criminal Justice, Culinary and Hospitality, Drafting, Education and Training, Electronics (Engineering), Graphic Arts, Health Science, HVAC, Maritime, Marketing, Media

Technology, Mill and Cabinetry, Petro Chemical, Photography, Plumbing, Small Engine Repair, Welding, Agriculture, Business Education, Family and Consumer Service, Skills for Living/Family & Consumer Science, Typing/Touch Data Systems, Data Processing, Office Education, Typing, Trades and Industries, Maintenance, General Business

- Ancillary
- Special Education Resource
- Instructional Support
- Bilingual
- Special Education
- Special Education with specific endorsement or special certification
- Computer/Technology Teacher
- Theater
- Dance
- Choral Music
- Orchestra Music
- Lead Teacher
- Electives
- College Access Coordinator
- Dean of Instruction
- Title I Coordinator
- Campus Administration
- Assistant Principal
- Student Referral Center
- Speech
- Student Referral Center (SRC)
- Play it Smart Coach
- Mathematics
- Science
- Social Studies
- English/Language Arts
- Physical Education
- Fine Arts
- Reading 6-12
- Special Education, Department Chair for Instruction
- Registrar
- CATE, Business Administration

- Chair, Special Education, 10-months
- Chemistry
- ESL Secondary
- Special Education SC Lifeskills
- CATE, Business Education CP
- CATE, Marketing Ed-Career Prep
- Computer Science 6-12
- Physical Science
- Teacher Coordinator, 11-months

This agenda item requests that the board approve these teaching fields for reduction in force.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency, and aligns with Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the continuing contract teaching fields that will be subject to the reduction in force, effective February 14, 2014.

HISD-ELEMENTARY SCHOOLS
ALPHABETICAL LISTING - 2013-2014

ORG #	SCHOOL NAME	GR	ORG #	SCHOOL NAME	GR LEVEL	ORG #	SCHOOL NAME	GR LEVEL
102	ALCOTT	EE-5	158	GARDEN VILLAS	EE-5	214	PARK PLACE	EE-5
104	ALMEDA	EE-5	159	GOLFCREST	EE-5	215	PARKER	EE-5
105	ANDERSON	EE-5	162	GREGG	EE-5	216	PATTERSON	EE-5
273	ASHFORD	EE-2	058	GREGORY-LINCOLN ED CTR**	EE-8	217	PECK	EE-5
274	ASKEW	EE-5	262	GRISSOM	EE-5	265	PETERSEN	EE-5
106	ATHERTON	EE-5	369	GROSS	EE-5	218	PILGRIM ACADEMY**	EE-8
107	BARRICK	EE-5	131	HALPIN EARLY CHILDHOOD CTR	EE-1	219	PINEY POINT	EE-5
108	BASTIAN	EE-5	320	HARRIS CO JJAEP**	4-12	220	PLEASANTVILLE	EE-5
151	BELL	EE-5	166	HARRIS, J R	EE-5	221	POE	EE-5
360	BELLFORT EARLY CHILDHOOD CTR	EE-PK	167	HARRIS, R P	EE-5	222	PORT HOUSTON	EE-6
295	BENAVIDEZ	EE-5	168	HARTSFIELD	EE-5	223	PUGH	EE-5
268	BENBROOK	EE-5	169	HARVARD	EE-5	396	RAY DAILY	EE-5
109	BERRY	EE-5	170	HELMS	EE-5	382	REAGAN K-8 EDUCATIONAL CTR **	K-8
110	BLACKSHEAR	EE-6	171	HENDERSON, J	EE-5	224	RED	EE-5
111	BONHAM	EE-5	172	HENDERSON, N	EE-5	225	REYNOLDS	EE-5
112	BONNER	EE-5	173	HEROD	EE-5	080	RICE SCHOOL/LA ESCUELA RICE**	KG-8
114	BRAEBURN	EE-5	286	HERRERA	EE-5	228	RIVER OAKS	EE,KG-5
116	BRIARGROVE	EE,KG-5	174	HIGHLAND HEIGHTS	EE-5	229	ROBERTS	PK-5
344	BRIARMEADOW CHARTER**	EE-8	473	HILIARD*	KG-5	186	ROBINSON	EE-5
117	BRISCOE	EE-6	395	HINES-CALDWELL	EE-5	113	RODERICK R PAIGE	EE-5
119	BROOKLINE	EE-5	175	HOBBY	EE-5	372	RODRIGUEZ	EE-5
120	BROWNING	EE-5	178	HORN	EE,KG-5	231	ROOSEVELT	EE-5
121	BRUCE	EE-5	180	ISAACS	EE-5	232	ROSS	EE-5
122	BURBANK	EE-5	181	JANOWSKI	EE-5	233	RUCKER	EE-5
124	BURNET	EE-6	182	JEFFERSON	EE-5	281	SANCHEZ	EE-5
125	BURRUS	EE-5	187	KASHMERE GARDENS	EE-5	237	SCARBOROUGH	EE-5
275	BUSH	EE-5	185	KELSO	PK-5	353	SCHOOL AT ST GEORGE PLACE	EE-5
287	CAGE	EE-5	187	KENNEL	EE-5	260	SCROGGINS	EE-5
292	CARRILLO	EE-5	188	KENNEDY	EE-5	373	SEGUIN	EE-5
123	CODWELL	EE-5	389	KETELSEN	EE-5	276	SHADOWBRIAR	3-5
013	COMMUNITY SERVICES-SEC**	EE-12	355	KING EARLY CHILDHOOD CTR	EE-PK	479	SHADYDALE*	KG-5
130	CONDIT	EE-5	189	KOLTER	EE-5	239	SHEARN	EE-5
358	COOK JR., FELIX	EE-5	192	LANTRIP	EE-5	240	SHERMAN	EE-5
132	COOP	EE-5	340	LAS AMERICAS	EE-5	241	SINCLAIR	EE-5
133	CORNELIUS	EE-5	357	LAURENZO EARLY CHILDHOOD CTR	4-8	242	SMITH	EE-5
290	CRESPO	EE-5	263	LAW	EE-KG	069	SOAR CTR**	01-12
135	CROCKETT	EE-5	194	LEWIS	EE-5	244	SOUTHMAYD	EE-5
136	CUNNINGHAM	EE-5	195	LOCKHART	1-5	245	STEVENS	EE-5
297	DAVILA	EE-5	196	LONGFELLOW	EE-5	246	SUTTON	EE-5
137	DE CHAUMES	EE-5	197	LOOSCAN	EE-5	039	T H ROGERS SCHOOL**	EE,KG-12
138	DE ZAVALA	EE-5	198	LOVE	EE-5	100	TEXAS CONNECTIONS ACADEMY **	3-10
383	DEANDA	EE-5	199	LOVETT	EE-5	234	THE RUSK SCHOOL**	EE-8
139	DODSON	EE-6	201	LYONS	EE,KG-5	243	THOMPSON	EE-5
140	DOGAN	EE-5	128	MAGGREGOR	EE-5	279	TIJERINA	EE-6
115	DURHAM	EE-5	203	MADING	EE-5	374	TINSLEY	1-5
144	DURKEE	EE-5	460	MANDARIN CHINESE LANGUAGE IMMER	EE-5	249	TRAVIS	EE-5
466	ELEMENTARY DAEP	KG-5	480	MARSHALL*	PK-5	251	TWAIN	PK-5
147	EIJOT	EE-5	289	MARTINEZ, C	KG-5	285	VALLEY WEST	EE-5
475	ELMORE*	KG-5	296	MARTINEZ, R	EE-5	252	WAINWRIGHT	EE-5
148	ELROD	EE-5	179	MCGOWEN	EE-5	253	WALNUT BEND	EE-5
149	EMERSON	EE-5	227	MCNAMARA	EE-5	254	WESLEY	EE-5
351	EMERSON	KG-5	204	MEMORIAL	EE-5	255	WEST UNIVERSITY	EE,KG-5
352	FARIAS EARLY CHILDHOOD CENTER	PK	299	MILNE	EE-5	256	WHARTON K-8 DUAL LANGUAGE ACADEMY**	EE-8
152	FIELD	EE-5	354	MISTRAL CENTER FOR EARLYCHILDHOOD	EE-5	257	WHIDBY	EE-5
271	FOERSTER	EE-5	264	MITCHELL	EE-PK	267	WHITE	EE-5
153	FONDREN	EE-5	207	MONTGOMERY	EE-5	258	WHITTIER	EE-5
470	FONWOOD EARLY CHILDHOOD CTR*	EE-PK	359	MORENO	EE-5	259	WILSON MONTESSORI**	EE-8
154	FOSTER	EE-5	209	NEFF ECC	EE-5	260	WINDSOR VILLAGE	EE-5
155	FRANKLIN	EE-5	394	NEFF	EE-1	127	WOODSON SCHOOL**	EE-8
156	FROST	EE-5	210	NORTHLINE	2-5	247	YOUNG	EE-5
291	GALLEGOS	EE-5	211	OAK FOREST	EE-5	291		PK
283	GARCIA	EE-5	212	OATES	EE-5	292		PK-8
157	GARDEN OAKS	EE-5	213	OSBORNE	EE-6			

* New HISD School 2013-2014

** School is listed on Elementary & Secondary List

HISD-SECONDARY SCHOOLS

ALPHABETICAL LISTING - 2013-2014

ORG #	SCHOOL NAME	GR LEVEL	ORG #	SCHOOL NAME	GR LEVEL
462	ADVANCED VIRTUAL ACADEMY	09-12	008	LAMAR HS	09-12
041	ATTUCKS MS	06-08	057	LANIER MS	06-08
001	AUSTIN HS	09-12	340	LAS AMERICAS MS	04-08
467	BAYLOR COLLEGE OF MEDICINE ACADEMY AT RYAN*	06	034	LAW ENF/CRI JUS HS	09-12
		06-12	009	LEE HS	09-12
002	BELLAIRE HS	09-12	324	LIBERTY HS	12
042	BLACK MS	06-08	059	LONG ACADEMY	06-10
344	BRIARMEADOW CHARTER**	EE-08	010	MADISON HS	09-12
043	BURBANK MS	06-08	061	MARSHALL MS	06-08
322	CARNEGIE VANGUARD HS	09-12	062	MCREYNOLDS MS	06-08
323	CHALLENGE EARLY COLLEGE HS	09-12	011	MILBY HS	09-12
027	CHAVEZ HS	09-12			09-12
048	CLIFTON MS	06-08	477	NORTH FOREST H S	09-12
013	COMMUNITY SERVICES**	EE-12	308	NORTH HOUSTON EARLY COLLEGE H S	09-12
044	CULLEN MS	06-08	338	ORTIZ MS	06-08
003	DAVIS HS	09-12	025	PERFORMING & VISUAL ARTS HS	09-12
045	DEADY MS	06-08	064	PERSHING MS	06-08
026	DEBAKEY HS FOR HEALTH PROFESSIONS	09-12	218	PILGRIM ACADEMY**	EE-08
075	DOWLING MS	06-08	337	PIN OAK MS	06-08
345	EAST EARLY COLLEGE HS	09-12	071	PROJECT CHRYSALIS MS	06-08
301	EASTWOOD ACADEMY	09-12	349	REACH CHARTER	11-12
046	EDISON MS	06-08	012	REAGAN HS	09-12
		06-08	382	REAGAN K-8 EDUCATIONAL CTR**	PK-08
		06-08	060	REVERE MS	06-08
		06-08	080	RICE SCH /LA ESCUELA RICE**	KG-08
		09-12	024	SCARBOROUGH HS	09-12
		06-08	023	SHARPSTOWN HS	09-12
468	ENERGY INSTITUTE HS*	06-08	081	SHARPSTOWN INTERNATIONAL SCHOOL	06-12
078	FLEMING MS	09	069	SOAR CENTER**	01-12
072	FONDREN MS	06-08	486	SOUTH EARLY COLLEGE PREP HS	09-12
047	FONVILLE MS	06-08	014	STERLING HS	09-12
476	FOREST BROOK MIDDLE*	06-08	098	STEVENSON MS	06-08
004	FURR HS	09-12	163	SUGAR GROVE ACADEMY	06-08
068	GRADY MS	06-08	039	T H ROGERS SCHOOL**	EE KG-12
058	GREGORY-LINCOLN ED CTR**	EE-08			03-11
456	HS AHEAD ACADEMY	06-10	234	THE RUSK SCHOOL**	EE-08
049	HAMILTON MS	06-08	077	THOMAS MS	06-08
094	HARPER ALTERNATIVE SCHOOL	06-12	015	WALTRIP HS	09-12
320	HARRIS COUNTY JJAEP**	04-12	016	WASHINGTON B T HS	09-12
051	HARTMAN MS	06-08	056	WELCH MS	06-08
097	HCC LIFE SKILLS	12	099	WEST BRIAR MS	06-08
052	HENRY MS	06-08	017	WESTBURY HS	09-12
053	HOGG MS	06-08	036	WESTSIDE HS	09-12
050	HOLLAND MS	06-08	256	WHARTON K-8 DUAL LANGUAGE ACADEMY**	EE-08
		09-12	018	WHEATLEY HS	09-12
348	HOUSTON ACADEMY FOR INTERNATIONAL STUDIES	09-12	082	WILLIAMS MS	06-08
310	HOUSTON MATH SCIENCE AND TECHNOLOGY CENTER	09-12	259	WILSON MONTESSORI**	EE-08
		05-08	127	WOODSON SCHOOL**	EE-08
054	JACKSON MS	06-08	019	WORTHING HS	09-12
055	JOHNSTON MS	06-08	020	YATES HS	09-12
006	JONES HS	09-12	458	YOUNG MEN'S COLLEGE PREP ACADEMY	06-10
033	JORDAN HS	09-12			PK-08
007	KASHMERE HS	09-12	463	YOUNG WOMEN'S COLLGE PREP ACADEMY	06-10
079	KEY MS	06-08			

* New HISD School 2013-2014

** School is listed on Elementary & Secondary List

2013-2014 SCHOOL LISTINGS

Houston Independent School District · 4400 West 18th Street · Houston, Texas 77092-8501

EARLY CHILDHOOD CENTERS

School	Address
Bellfort	7647 Bellfort (77061-1703)
Farias, Armandina	515 East Rittenhouse (77076-1607)
Fonwood	10719 Seneca St (77016-2529)
Halpin, Sharon	10901 Sandpiper (77096-5717)
King, Martin Luther Jr.	3930 West Fuqua (77045-6302)
Laurenzo, Ninfa	205 North Delmar (77011-2309)
Mistral, Gabriela	6203 Jessamine (77081-6304)
Neff, Pat	8200 Carvel (77036-6320)

ELEMENTARY SCHOOLS

School	Address
Alcott, Louisa May	5859 Bellfort (77033-2143)
Almeda	14226 Almeda School Rd.(77047-5061)
Anderson, Ralph	5727 Ludington (77035-4305)
Ashford	1815 Shannon Valley (77077-4901)
Askew, Jewel	11200 Wood Lodge (77077-4237)
Atherton, Charles	2011 Solo (77020-4223)
Barrick, Charles E.	12001 Winfrey (77076-1239)
Bastian, Mamie	5051 Bellfort (77033-3826)
Bell, Kate	12323 Shaftsbury (77031-3123)
Benavidez, Roy P.	6262 Gulfton (77081-2306)
Benbrook, Joyce	4026 Bolin (77092-4711)
Berry, James	2310 Berry (77093-7418)
Blackshear, Edward	2900 Holman (77004-3240)
Bonham, James	8302 Braes River (77074-4212)
Bonner, Melinda	8100 Elrod (77017-5216)
Braeburn	7707 Rampart (77081-7105)
Briargrove	6145 San Felipe (77057-2801)
Briscoe, Andrew	321 Forest Hill (77011-4801)
Brookline	6301 South Loop East (77087-1012)
Browning, Robert	607 Northwood (77009-4510)
Bruce, Blanche	510 Jensen (77020-5834)
Burbank, Luther	216 Tidwell (77022-2046)
Burnet, David	5403 Canal (77011-2307)
Burrus, James	701 East 33 rd (77022-5101)
Bush, Barbara	13800 Westerloch (77077-1900)
Cage, Rufus	4528 Leeland (77023-3047)
Carrillo, Edna	960 South Wayside (77023-3412)
Codwell, John	5225 Tavenor (77048-2625)
Condit, Al	7000 South 3 rd , Bellaire (77401-4420)
Cook, Felix Jr.	7115 Lockwood (77016-7027)
Coop, Ethel	10130 Aldine-Westfield (77093-5449)
Cornelius, John	7475 Westover (77087-6113)
Crespo, Manuel	7500 Office City (77012-4115)
Crockett, David "Davy"	2112 Crockett (77007-3923)
Cunningham, Leroy	5100 Gulfton (77081-2906)
Daily, Ray	12909 Briar Forest (77077-2005)
Dávila, Jaime	7610 Dahlia (77012-3005)
DeAnda, James	7980 Almeda-Genoa (77075-0000)
DeChaumes, Helen	155 Cooper (77076-2541)
De Zavala, Lorenzo	7521 Avenue H (77012-1125)
Dodson, Julius N.	1808 Sampson (77003-5434)
Dogan, Matthew	3300 Russell (77026-4730)
Durham, Mylie	4803 Brinkman (77018-2021)
Durkee, John	7301 Nordling (77076-1636)
Eliot, Charles	6411 Laredo (77020-4930)
Elmore	8200 Tate 77028-5532

School	Address
Elrod, Horace	6230 Dumfries (77096-4603)
Emerson, Ralph Waldo	9533 Skyline (77063-5215)
Field, Eugene	703 East 17th (77008-4414)
Foerster, Cecile	14200 Fonmeadow (77035-5218)
Fondren, Walter	12405 Carlsbad (77085-1224)
Foster, Marcellus	3919 Ward (77021-4861)
Franklin, Benjamin	7101 Canal (77011-2753)
Frost, Robert	5002 Almeda-Genoa (77048-4725)
Gallegos, Mario	7415 Harrisburg (77011-4740)
García, Macario	9550 Aldine-Westfield (77093-6211)
Garden Villas	7185 Santa Fe (77061-2621)
Golfcrest	7414 Fairway (77087-3623)
Gregg, Lucile	6701 Roxbury (77087-5103)
Grissom, Virgil	4900 Simsbrook (77045-5321)
Gross, Jenard	12583 South Gessner (77071-2848)
Harris, John Richardson	801 Broadway (77012-2124)
Harris, Roland Plunket	1262 Mae (77015-5515)
Hartsfield, Victor	5001 Perry (77021-3515)
Harvard	810 Harvard (77007-1607)
Helms, James	503 West 21st (77008-3641)
Henderson, James	
Pinckney	1800 Dismuke (77023-4753)
Henderson, Nathaniel	
Q.	701 Solo (77020-7213)
Herod, Gary L.	5627 Jason (77096-2110)
Herrera, John J.	525 Bennington (77022-4911)
Highland Heights	865 Paul Quinn (77091-4154)
Hiliard	8115 East Houston (77028-2022)
Hines-Caldwell, Jean	5515 West Orem (77085-1253)
Hobby, William P.	4021 Woodmont (77045-3515)
Horn, Paul	4530 Holly, Bellaire (77401-5803)
Isaacs, Rollin	3830 Pickfair (77026-3968)
Janowski, Peter	7500 Bauman (77022-6125)
Jefferson, Thomas	5000 Sharman (77009-2651)
Kashmere Gardens	4901 Lockwood (77026-2942)
Kelso, Anna	5800 Southmund (77033-1832)
Kennedy, John F.	400 Victoria (77022-2422)
Ketelsen, James	600 Quitman (77009-8113)
Kolter, Jennie	9710 Runnymede (77096-4220)
Lantrip, Dora	100 Telephone (77023-1834)
Law, James	12401 South Coast (77047-2736)
Lewis, Judd	6745 Tipperary (77061-2339)
Lockhart, Lucian	3200 Rosedale (77004-6211)
Longfellow, Henry	
Wadsworth	3617 Norris (77025-3600)
Looscan, Adele	3800 Robertson (77009-4959)
Love, William	1120 West 13th (77008-6627)
Lovett, Edgar	8814 South Rice (77096-2622)
Lyons, E. A. "Squatty"	800 Roxella (77076-4431)
MacGregor, Henry	4801 La Branch (77004-5650)
Mading, Reagan	8511 Crestmont (77033-1324)
Mandarin Chinese	
Immersion School	6300 Avenue B Bellaire, (77401-3716)
Marshall, Thurgood	6200 Winfield (77050-4604)
Martínez, Clemente	901 Hays (77009-8910)
Martínez, Raul C.	7211 Market (77020-5422)
McGowen, Ernest Sr.	
(formerly Houston	
Gardens)	6820 Homestead (77028-5045)
McNamara, Ila	8714 McAvoy (77074-7308)
Memorial	6401 Arnot (77007-2007)
Milne, A. A.	7800 Portal (77071-1700)
Mitchell, James	10900 Gulfdale (77075-4608)
Montgomery, James	4000 Simsbrook (77045-5628)
Moreno, Joe	620 East Canino (77037-4619)
Neff, Pat	8301 Neff St. (77036-6320)
Northline	821 Witcher (77076-4818)

School	Address
Oak Forest	1401 West 43rd (77018-4106)
Oates, James W.	10044 Wallisville (77013-4616)
Osborne, John G.	800 Ringold (77088-6337)
Paige, Roderick	7501 Curry (77093-8821)
Park Place	8235 Park Place (77017-3104)
Parker, Cynthia	10626 Atwell (77096-4925)
Patterson, Robert	5302 Allendale (77017-6214)
Peck, Lora	5001 Martin Luther King (77021-2711)
Petersen, Henry	14404 Waterloo (77045-6620)
Piney Point	8921 Pagewood (77063-5543)
Pleasantville	1431 Gellhorn (77029-3343)
Poe, Edgar Allan	5100 Hazard (77098-5330)
Port Houston	1800 McCarty (77029-3761)
Pugh, Leeona	1147 Kress (77020-7416)
Red, Samuel	4520 Tonawanda (77035-3716)
Reynolds, James R.	9601 Rosehaven (77051-3132)
River Oaks	2008 Kirby (77019-6016)
Roberts, Oran	6000 Greenbriar (77030-1145)
Robinson, Judson	12425 Woodforest (77013-6110)
Rodríguez, Sylvan	5858 Chimney Rock (77081-2715)
Roosevelt, Theodore	6700 Fulton (77022-5416)
Ross, Betsy	2819 Bay (77026-3203)
Rucker, Pearl	5201 Vinett (77017-4958)
Sánchez, George	2700 Berkley (77012-3550)
Scarborough, Walter	3021 Little York (77093-3519)
School at St. George Place	5430 Hidalgo (77056-6211)
Scroggins, Mary	400 Boyles (77020-5242)
Seguin, Juan	5905 Waltrip (77087-5140)
Shadowbriar	2650 Shadowbriar (77077-6000)
Shadydale	5905 Tidwell (77016-4745)
Shearn, Charles	9802 Stella Link (77025-4605)
Sherman	1909 McKee (77009-2124)
Sinclair, Thomas	6410 Grovewood (77008-3222)
Smith, Katherine	4802 Chrystell (77092-3513)
Southmayd, Joanna	1800 Coral (77012-3123)
Stevens, Lulu	1910 La Monte (77018-4619)
Sutton, William	7402 Albacore (77074-6512)
Thompson, Ruby	6121 Tierwester (77021-1311)
Tijerina, Felix	6501 Sherman (77011-3521)
Tinsley, Eleanor	11035 Bob White (77096-5714)
Travis, William B.	3311 Beauchamp (77009-6613)
Twain, Mark	7500 Braes (77025-1224)
Valley West	10707 South Gessner (77071-3507)
Wainwright, Jonathan	5330 Milwee (77092-6655)
Walnut Bend	10620 Briar Forest (77042-2320)
Wesley, Mabel	800 Dillard (77091-2301)
West University	3756 University (77005-2828)
Whidby, Tina	7625 Springhill (77021-6033)
White, Edward	9001 Triola (77036-6147)
Whittier, John Greenleaf	10511 La Crosse (77029-2111)
Windsor Village	14440 Polo (77085-3352)
Young, Ethel M.	3555 Bellfort (77051-1401)

ELEMENTARY/MIDDLE SCHOOL COMBINATIONS (PK/K-8)

School	Address
Briar Meadow	3601 Dunvale (77063-5707)
Garden Oaks	901 Sue Barnett (77018-5415)
Gregory-Lincoln	1101 Taft (77019-4537)
Pilgrim, Thomas	6302 Skyline (77057-6902)
Reagan, Billy R.	4842 Anderson Rd (77053-2202)
The Rice School	7550 Seuss (77025-2271)
Rogers, Thomas Horace	5840 San Felipe (77057-3059)
Rusk, Thomas	2805 Garrow (77003-2323)

School	Address
Wharton, William	900 West Gray (77019-4226)
Wilson, Woodrow	2100 Yupon (77006-1830)
Woodson, Carter	10720 Southview (77047-1038)

MIDDLE SCHOOLS

School	Address
Attucks, Crispus	4330 Bellfort (77051-1802)
Baylor College of Medicine Academy <i>(formerly) Ryan MS</i>	2610 Elgin (77004-3202)
Black, Frank	1575 Chantilly (77018-4150)
Burbank, Luther	315 Berry (77022-3209)
Clifton, Ruby	6001 Golden Forest (77092-2359)
Cullen, Ezekiel	6900 Scott (77021-4851)
Deady, James	2500 Broadway (77012-3814)
Dowling, Richard	14000 Stancliff (77045-5328)
Edison, Thomas Alva	6901 Avenue I (77011-2629)
Fleming, Lamar	4910 Collingsworth (77026-5150)
Fondren, Walter	6333 South Braeswood (77096-3605)
Fonville, Richard	725 East Little York (77076-1626)
Forest Brook	7525 Tidwell (77016-4413)
Grady, Henry	5215 San Felipe (77056-3605)
Hamilton, Alexander	139 East 20th (77008-2533)
Hartman, Charles	7111 Westover (77087-5943)
Henry, Patrick	10702 East Hardy (77093-4002)
High School Ahead Academy	5320 Yale (77091-5730)
Hogg, James	1100 Merrill (77009-6009)
Holland, William S.	1600 Gellhorn (77029-3328)
Jackson, Thomas "Stonewall"	5100 Polk (77023-1420)
Johnston, Albert Sidney	10410 Manhattan (77096-5202)
Key, Francis Scott	4000 Kelley (77026-1534)
Lanier, Sidney	2600 Woodhead (77098-1615)
Las Américas	6501 Bellaire (77074-6428)
Marshall, John	1115 Noble (77009-8437)
McReynolds, John	5910 Market (77020-6627)
Ortiz, Daniel	6767 Telephone (77061-2056)
Pershing, John J.	3838 Bluebonnet (77025-1230)
Pin Oak	4601 Glenmont (77401-2328)
Project Chrysalis	4528 Leeland (77023-3047)
Revere, Paul	10502 Briar Forest (77042-2338)
Stevenson, William	9595 Winkler (77017-5921)
Sugar Grove	8405 Bonhomme (77074-5502)
Thomas, Albert	5655 Selinsky (77048-1864)
Welch, Louie	11544 South Gessner (77071-2210)
West Briar	13733 Brimhurst (77077-1770)
Williams, McKinley	6100 Knox (77091-4143)

MIDDLE/ HIGH SCHOOLS COMBINATIONS (6-12)

School	Address
Long Academy	6501 Bellaire (77074-6428)
Sharpstown International	8330 Triola (77036-6310)
Young Men's College Preparatory	1701 Bringhurst (77020-8314)
Young Women's College Preparatory	1906 Cleburne (77004-4131)

HIGH SCHOOLS

School	Address
Austin, Stephen F.	1700 Dumble (77023-3139)
Bellaire	5100 Maple, Bellaire (77401-4936)

School	Address
Carnegie, Andrew— Vanguard	1501 Taft (77019-4537)
Challenge Early College	5601 West Loop South (77081-2221)
Chávez, César	8501 Howard (77017-3829)
Davis, Jefferson	1101 Quitman (77009-7815)
DeBakey, Michael E.	3100 Shenandoah (77021-1042)
East Early College High School	220 N. Milby (77003-2623)
Eastwood Academy	1315 Dumble (77023-1902)
Energy Institute	812 W. 28 th (77008-1710)
Furr, Ebbert	520 Mercury (77013-5217)
High School for Law Enforcement and Criminal Justice	4701 Dickson (77007-7304)
High School for Performing and Visual Arts	4001 Stanford (77006-4948)
Houston Academy for International Studies	1810 Stuart (77004-3043)
Jones, Jesse	7414 St. Lo (77033-2797)
Jordan, Barbara—High School for Careers	5800 Eastex Freeway (77026-1565)
Kashmere	6900 Wileyvale (77028-4156)
Lamar, Mirabeau B.	3325 Westheimer (77098-1003)
Lee	6529 Beverly Hill (77057-6406)
Madison, James	13719 Whiteheather (77045-4421)
Milby, Charles	1601 Broadway (77012-3721)
North Forest	10725 Mesa (77078-1401)
North Houston Early College High School	99 Lyerly (77022-8501)
REACH Charter	520 Mercury (77013-5217)
Reagan, John	413 East 13th (77008-7021)
Sam Houston Math, Science & Technology Center	9400 Irvington (77076-5224)
Scarborough, George	4141 Costa Rica (77092-5202)
Sharpstown	7504 Bissonnet (77074-5502)
South Early College	7414 St. Lo (77033-2732)
Sterling, Ross	11625 Martindale (77048-2005)
Waltrip, Stephen	1900 West 34th (77018-6107)
Washington, Booker T.	119 East 39th (77018-6545)
Westbury	11911 Chimney Rock (77035-4403)
Westside	14201 Briar Forest (77077-1806)
Wheatley, Phillis	4801 Providence (77020-7235)
Worthing, Evan	9215 Scott (77051-3302)
Yates, Jack	3703 Sampson (77004-4741)

ALTERNATIVE AND CHARTER SCHOOLS

Energized for Excellence (1-5)	6201 Bissonnet (77081-6809)
Energized for Excellence (PK-K)	6107 Bissonnet (77081-6809)
Energized for Excellence MS	6201 Bissonnet (77081-6809)
Harper, Frances— Alternative	4425 North Shepherd (77018-4507)
HCC Life Skills	1301 Alabama (77004-3907)
Hope Academy Charter	3015 N. MacGregor Way (77004-7628)
Inspired for Excellence Academy	4103 Brisbane (77047-1701)
JJAEP	2525 Murworth (77054-1603)
Kandy Stripe Academy	8701 Delilah (77033-3807)
Liberty	6400 SW. Frwy., Suite A (77074-2213)
Mount Carmel Academy	7155 Ashburn (77061-2611)

Pro-Vision School closed	4590 Wilmington (77051-3332)
SOAR	4400 West 18 Street (77092-8501)
Texas Connections Academy at Houston	10550 Richmond Ave. Suite #140 (77042-5020)
TSU Charter Lab	3100 Cleburne #139 Nabrit Floor (77004-4501)
Vision Academy closed	4590 Wilmington (77051-3332)
Young Learners	8432 Bissonnet (77074-3908)
Young Scholars Academy for Excellence	1809 Louisiana (77002-8013)

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Legal Services
Elneita Hutchins-Taylor, General Counsel

**SUBJECT: CONSIDERATION AND APPROVAL OF TERM CONTRACT
EMPLOYMENT AREAS FOR REDUCTION IN FORCE**

The superintendent recommends that the Board of Education approve reduction in force for certain term contract employees for the following reasons:

- Campuses anticipating low enrollments for the 2014–2015 school year.
- Recommended program changes, including school consolidations or closings, related to the need to improve and/or meet academic needs on some campuses and in some departments.
- Recommended reorganizations based on the needs of the department or campus.

To address these issues, the superintendent recognizes that a reduction in force may be necessary in some schools, and therefore recommends that the board approve this action for employees on term contracts. In accordance with board policy DFFB(LOCAL), the superintendent has determined that reorganization and/or program change is required to meet the needs of students on some campuses and in some departments.

Program change is defined by board policy as: “change shall mean any elimination, curtailment, or reorganization of a program, department, school operation, or curriculum offering, including, for example, a change in curriculum objectives; a modification of the master schedule; the restructuring of an instructional delivery method; or a modification or reorganization of staffing patterns in a department, on a particular campus, or District wide.”

Board policy requires that the employment areas of individuals on a term contract affected by a reduction in force must be identified. These employment areas may be implemented campus or district wide. An employee may fall within one or more employment areas. Each employment area will be applied by campus. The following, specific employment areas are recommended for a reduction in force, as needed:

ELEMENTARY SCHOOLS AND K–8

- Department Chairs
- Elementary certified teacher
- Early Childhood / Pre-K
- First Grade
- Second Grade
- Third Grade
- Fourth Grade
- Fifth Grade
- Sixth Grade
- Special Education
- English as a Second Language
- Librarian
- Art
- Music
- Band
- Orchestra Music
- Choral Music
- Spanish
- French
- World Languages
- Chapter I
- Nurse
- Counselor
- Counselor, Elementary
- Physical Education
- Fine Arts
- Instructional Coordinators
- Other contracted positions (Title I Coordinator, Magnet Coordinator, etc.)
- Multi-Grade Teacher
- Bilingual
- Special Education
- Computer/Technology Teacher
- Special Education Co-Teacher
- Special Education Resource
- Special Education SC MI

- Special Education Life Skills
- Special Education Behavior Class Instructor
- Special Education Math
- Special Education Reading
- Special Education Pre-K
- Special Education Autism Teacher
- Special Education English
- Special Education SC BSC
- Speech
- Teacher, Multi Grade
- Reading/Language Arts
- Math
- Science
- Social Studies

MIDDLE SCHOOLS AND K-8, ALTERNATIVE AND HIGH SCHOOLS

- Core Content Teachers and Specialists
- Reading
- Department Chairs
- Theater
- Dance
- Choral Music
- Band
- Music
- Orchestra Music
- Art
- Secondary subject areas
- Mathematics
- Science
- Social Studies
- English/Language Arts
- Physical Education
- Fine Arts
- Spanish
- French

- English
- Language Arts
- Computer /Technology Teacher
- Health
- History
- World languages; each of the following is a separate employment area:
 - Arabic, French, German, Hebrew, Japanese, Vietnamese, Latin, Italian, Russian, Spanish, Mandarin Chinese, Chinese, Hindi, Exploratory Language, American Sign Language
- Nurse and other health services
- Librarian
- Counselor
- Counselor, Secondary
- English as a Second Language
- Coordinator
- Instructional Specialist
- Play It Smart Coach
- Special Education
- Special Education Co-Teacher
- Special Education Resource
- Special Education SC MI
- Special Education Life Skills
- Special Education Behavior Class Instructor
- Special Education Math
- Special Education Reading
- Special Education Pre-K
- Special Education Autism Teacher
- Special Education English
- Special Education SC BSC
- Special Education VAC
- Teacher, Multi Grade
- Career and Technology Education Programs; each of the following is a separate employment area:
 - Advertising and Design, Automotive Collision and Repair, Automotive Technology, Aviation, Career Prep/Co-Op, Cosmetology, Computer Maintenance/Networking, Construction, Criminal Justice, Culinary and Hospitality, Drafting, Education and Training, Electronics (Engineering),

Graphic Arts, Health Science, HVAC, Maritime, Marketing, Media Technology, Mill and Cabinetry, Petro Chemical, Photography, Plumbing, Small Engine Repair, Welding, Agriculture, Business Education, Family and Consumer Service, Skills for Living/Family & Consumer Science, Typing/Touch Data Systems, Data Processing, Office Education, Typing, Trades and Industries, Maintenance, General Business

- Ancillary
- Special Education Resource
- Instructional Support
- Bilingual
- Special Education
- Special Education with specific endorsement or special certification
- Computer/Technology Teacher
- Theater
- Dance
- Choral Music
- Orchestra Music
- Lead Teacher
- Electives
- College Access Coordinator
- Dean of Instruction
- Title I Coordinator
- Campus Administration
- Assistant Principal
- Student Referral Center
- Speech
- Student Referral Center (SRC)
- Play it Smart Coach
- Mathematics
- Science
- Social Studies
- English/Language Arts
- Physical Education
- Fine Arts
- Reading 6–12
- Special Education, Department Chair for Instruction

- Registrar
- CATE, Business Administration
- Chair, Special Education, 10-months
- Chemistry
- ESL Secondary
- Special Education SC Lifeskills
- CATE, Business Education CP
- CATE, Marketing Ed-Career Prep
- Computer Science 6–12
- Physical Science
- Teacher Coordinator, 11-months

This agenda item requests that the board approve these employment areas for reduction in force.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency, and aligns to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve the term contract employment areas affected by the reduction in force, effective February 14, 2014.

HISD-ELEMENTARY SCHOOLS
ALPHABETICAL LISTING - 2013-2014

ORG #	SCHOOL NAME	GR	ORG #	SCHOOL NAME	GR LEVEL	ORG #	SCHOOL NAME	GR LEVEL
102	ALCOTT	EE-5	158	GARDEN VILLAS	EE-5	214	PARK PLACE	EE-5
104	ALMEDA	EE-5	159	GOLFCREST	EE-5	215	PARKER	EE-5
105	ANDERSON	EE-5	162	GREGG	EE-5	216	PATTERSON	EE-5
273	ASHFORD	EE-2	058	GREGORY-LINCOLN ED CTR**	EE-8	217	PECK	EE-5
274	ASKEW	EE-5	262	GRISSOM	EE-5	265	PETERSEN	EE-5
106	ATHERTON	EE-5	369	GROSS	EE-5	218	PILGRIM ACADEMY**	EE-8
107	BARRICK	EE-5	131	HALPIN EARLY CHILDHOOD CTR	EE-1	219	PINEY POINT	EE-5
108	BASTIAN	EE-5	320	HARRIS CO JJAEP**	4-12	220	PLEASANTVILLE	EE-5
151	BELL	EE-5	166	HARRIS, J R	EE-5	221	POE	EE-5
360	BELLFORT EARLY CHILDHOOD CTR	EE-PK	167	HARRIS, R P	EE-5	222	PORT HOUSTON	EE-6
295	BENAVIDEZ	EE-5	168	HARTSFIELD	EE-5	223	PUGH	EE-5
268	BENBROOK	EE-5	169	HARVARD	EE-5	396	RAY DAILY	EE-5
109	BERRY	EE-5	170	HELMS	EE-5	382	REAGAN K-8 EDUCATIONAL CTR **	K-8
110	BLACKSHEAR	EE-6	171	HENDERSON, J	EE-5	224	RED	EE-5
111	BONHAM	EE-5	172	HENDERSON, N	EE-5	225	REYNOLDS	EE-5
112	BONNER	EE-5	173	HEROD	EE-5	080	RICE SCHOOL/LA ESCUELA RICE**	KG-8
114	BRAEBURN	EE-5	286	HERRERA	EE-5	228	RIVER OAKS	EE,KG-5
116	BRIARGROVE	EE,KG-5	174	HIGHLAND HEIGHTS	EE-5	229	ROBERTS	PK-5
344	BRIARMEADOW CHARTER**	EE-8	473	HILIARD*	KG-5	186	ROBINSON	EE-5
117	BRISCOE	EE-6	395	HINES-CALDWELL	EE-5	113	RODERICK R PAIGE	EE-5
119	BROOKLINE	EE-5	175	HOBBY	EE-5	372	RODRIGUEZ	EE-5
120	BROWNING	EE-5	178	HORN	EE,KG-5	231	ROOSEVELT	EE-5
121	BRUCE	EE-5	180	ISAACS	EE-5	232	ROSS	EE-5
122	BURBANK	EE-5	181	JANOWSKI	EE-5	233	RUCKER	EE-5
124	BURNET	EE-6	182	JEFFERSON	EE-5	281	SANCHEZ	EE-5
125	BURRUS	EE-5	187	KASHMERE GARDENS	EE-5	237	SCARBOROUGH	EE-5
275	BUSH	EE-5	185	KELSO	PK-5	353	SCHOOL AT ST GEORGE PLACE	EE-5
287	CAGE	EE-5	187	KENNEDY	EE-5	269	SCROGGINS	EE-5
292	CARRILLO	EE-5	188	KETELSEN	EE-5	373	SEGUIN	EE-5
123	CODWELL	EE-5	389	KING EARLY CHILDHOOD CTR	EE-5	276	SHADOWBRIAR	3-5
013	COMMUNITY SERVICES-SEC**	EE-12	355	KOLTER	EE-5	479	SHADYDALE*	KG-5
130	CONDIT	EE-5	189	LANTRIP	EE-PK	239	SHEARN	EE-5
358	COOK JR., FELIX	EE-5	192	LAS AMERICAS	EE-5	240	SHERMAN	EE-5
132	COOP	EE-5	340	LAURENZO EARLY CHILDHOOD CTR	EE-5	241	SINCLAIR	EE-5
133	CORNELIUS	EE-5	357	LAW	4-8	242	SMITH	EE-5
290	CRESPO	EE-5	194	LEWIS	EE-KG	069	SOAR CTR**	01-12
135	CROCKETT	EE-5	195	LOCKHART	EE-5	244	SOUTHMAYD	EE-5
136	CUNNINGHAM	EE-5	196	LONGFELLOW	1-5	245	STEVENS	EE-5
297	DAVILA	EE-5	197	LOOSCAN	EE-5	246	SUTTON	EE-5
137	DE CHAUMES	EE-5	198	LOSCAN	EE-5	039	T H ROGERS SCHOOL**	EE,KG-12
138	DE ZAVALA	EE-5	199	LOVE	EE-5	100	TEXAS CONNECTIONS ACADEMY **	3-10
383	DEANDA	EE-5	199	LOVETT	EE-5	234	THE RUSK SCHOOL**	EE-8
139	DODSON	EE-6	128	LYONS	EE,KG-5	243	THOMPSON	EE-5
140	DOGAN	EE-5	201	MAGGREGOR	EE-5	279	TIJERINA	EE-6
115	DURHAM	EE-5	203	MADING	EE-5	374	TINSLEY	1-5
144	DURKEE	EE-5	460	MANDARIN CHINESE LANGUAGE IMMER	EE-5	249	TRAVIS	EE-5
466	ELEMENTARY DAEP	KG-5	480	MARSHALL*	PK-5	251	TWAIN	PK-5
147	EIJOT	EE-5	289	MARTINEZ, C	KG-5	285	VALLEY WEST	EE-5
475	ELMORE*	KG-5	296	MARTINEZ, R	EE-5	252	WAINWRIGHT	EE-5
148	ELROD	EE-5	179	MCGOWEN	EE-5	253	WALNUT BEND	EE-5
149	EMERSON	EE-5	227	MCNAMARA	EE-5	254	WESLEY	EE-5
351	EMERSON	KG-5	204	MEMORIAL	EE-5	255	WEST UNIVERSITY	EE,KG-5
352	FARIAS EARLY CHILDHOOD CENTER	PK	299	MILNE	EE-5	256	WHARTON K-8 DUAL LANGUAGE ACADEMY**	EE-8
152	FIELD	EE-5	354	MISTRAL CENTER FOR EARLYCHILDHOOD	EE-5	257	WHIDBY	EE-5
271	FOERSTER	EE-5	264	MITCHELL	EE-PK	267	WHITE	EE-5
153	FONDREN	EE-5	207	MONTGOMERY	EE-5	258	WHITTIER	EE-5
470	FONWOOD EARLY CHILDHOOD CTR*	EE-PK	359	MORENO	EE-5	259	WILSON MONTESSORI**	EE-8
154	FOSTER	EE-5	209	NEFF ECC	EE-5	260	WINDSOR VILLAGE	EE-5
155	FRANKLIN	EE-5	394	NEFF	EE-1	127	WOODSON SCHOOL**	EE-8
156	FROST	EE-5	210	NORTHLINE	2-5	247	YOUNG	EE-5
291	GALLEGOS	EE-5	211	OAK FOREST	EE-5	250		PK
283	GARCIA	EE-5	212	OATES	EE-5	252		PK-8
157	GARDEN OAKS	EE-5	213	OSBORNE	EE-6			

* New HISD School 2013-2014

** School is listed on Elementary & Secondary List

HISD-SECONDARY SCHOOLS

ALPHABETICAL LISTING - 2013-2014

ORG #	SCHOOL NAME	GR LEVEL	ORG #	SCHOOL NAME	GR LEVEL
462	ADVANCED VIRTUAL ACADEMY	09-12	008	LAMAR HS	09-12
041	ATTUCKS MS	06-08	057	LANIER MS	06-08
001	AUSTIN HS	09-12	340	LAS AMERICAS MS	04-08
467	BAYLOR COLLEGE OF MEDICINE ACADEMY AT RYAN*	06	034	LAW ENF/CRI JUS HS	09-12
		06-12	009	LEE HS	09-12
002	BELLAIRE HS	09-12	324	LIBERTY HS	12
042	BLACK MS	06-08	059	LONG ACADEMY	06-10
344	BRIARMEADOW CHARTER**	EE-08	010	MADISON HS	09-12
043	BURBANK MS	06-08	061	MARSHALL MS	06-08
322	CARNEGIE VANGUARD HS	09-12	062	MCREYNOLDS MS	06-08
323	CHALLENGE EARLY COLLEGE HS	09-12	011	MILBY HS	09-12
027	CHAVEZ HS	09-12			09-12
048	CLIFTON MS	06-08	477	NORTH FOREST H S	09-12
013	COMMUNITY SERVICES**	EE-12	308	NORTH HOUSTON EARLY COLLEGE H S	09-12
044	CULLEN MS	06-08	338	ORTIZ MS	06-08
003	DAVIS HS	09-12	025	PERFORMING & VISUAL ARTS HS	09-12
045	DEADY MS	06-08	064	PERSHING MS	06-08
026	DEBAKEY HS FOR HEALTH PROFESSIONS	09-12	218	PILGRIM ACADEMY**	EE-08
075	DOWLING MS	06-08	337	PIN OAK MS	06-08
345	EAST EARLY COLLEGE HS	09-12	071	PROJECT CHRYSALIS MS	06-08
301	EASTWOOD ACADEMY	09-12	349	REACH CHARTER	11-12
046	EDISON MS	06-08	012	REAGAN HS	09-12
		06-08	382	REAGAN K-8 EDUCATIONAL CTR**	PK-08
		06-08	060	REVERE MS	06-08
		06-08	080	RICE SCH /LA ESCUELA RICE**	KG-08
		09-12	024	SCARBOROUGH HS	09-12
		06-08	023	SHARPSTOWN HS	09-12
468	ENERGY INSTITUTE HS*	06-08	081	SHARPSTOWN INTERNATIONAL SCHOOL	06-12
078	FLEMING MS	09	069	SOAR CENTER**	01-12
072	FONDREN MS	06-08	486	SOUTH EARLY COLLEGE PREP HS	09-12
047	FONVILLE MS	06-08	014	STERLING HS	09-12
476	FOREST BROOK MIDDLE*	06-08	098	STEVENSON MS	06-08
004	FURR HS	09-12	163	SUGAR GROVE ACADEMY	06-08
068	GRADY MS	06-08	039	T H ROGERS SCHOOL**	EE KG-12
058	GREGORY-LINCOLN ED CTR**	EE-08			03-11
456	HS AHEAD ACADEMY	06-10	234	THE RUSK SCHOOL**	EE-08
049	HAMILTON MS	06-08	077	THOMAS MS	06-08
094	HARPER ALTERNATIVE SCHOOL	06-12	015	WALTRIP HS	09-12
320	HARRIS COUNTY JJAEP**	04-12	016	WASHINGTON B T HS	09-12
051	HARTMAN MS	06-08	056	WELCH MS	06-08
097	HCC LIFE SKILLS	12	099	WEST BRIAR MS	06-08
052	HENRY MS	06-08	017	WESTBURY HS	09-12
053	HOGG MS	06-08	036	WESTSIDE HS	09-12
050	HOLLAND MS	06-08	256	WHARTON K-8 DUAL LANGUAGE ACADEMY**	EE-08
		09-12	018	WHEATLEY HS	09-12
348	HOUSTON ACADEMY FOR INTERNATIONAL STUDIES	09-12	082	WILLIAMS MS	06-08
310	HOUSTON MATH SCIENCE AND TECHNOLOGY CENTER	09-12	259	WILSON MONTESSORI**	EE-08
		05-08	127	WOODSON SCHOOL**	EE-08
054	JACKSON MS	06-08	019	WORTHING HS	09-12
055	JOHNSTON MS	06-08	020	YATES HS	09-12
006	JONES HS	09-12	458	YOUNG MEN'S COLLEGE PREP ACADEMY	06-10
033	JORDAN HS	09-12			PK-08
007	KASHMERE HS	09-12	463	YOUNG WOMEN'S COLLGE PREP ACADEMY	06-10
079	KEY MS	06-08			

* New HISD School 2013-2014

** School is listed on Elementary & Secondary List

2013-2014 SCHOOL LISTINGS

Houston Independent School District · 4400 West 18th Street · Houston, Texas 77092-8501**EARLY CHILDHOOD CENTERS**

School	Address
Bellfort	7647 Bellfort (77061-1703)
Farias, Armandina	515 East Rittenhouse (77076-1607)
Fonwood	10719 Seneca St (77016-2529)
Halpin, Sharon	10901 Sandpiper (77096-5717)
King, Martin Luther Jr.	3930 West Fuqua (77045-6302)
Laurenzo, Ninfa	205 North Delmar (77011-2309)
Mistral, Gabriela	6203 Jessamine (77081-6304)
Neff, Pat	8200 Carvel (77036-6320)

ELEMENTARY SCHOOLS

School	Address
Alcott, Louisa May	5859 Bellfort (77033-2143)
Almeda	14226 Almeda School Rd.(77047-5061)
Anderson, Ralph	5727 Ludington (77035-4305)
Ashford	1815 Shannon Valley (77077-4901)
Askew, Jewel	11200 Wood Lodge (77077-4237)
Atherton, Charles	2011 Solo (77020-4223)
Barrick, Charles E.	12001 Winfrey (77076-1239)
Bastian, Mamie	5051 Bellfort (77033-3826)
Bell, Kate	12323 Shaftsbury (77031-3123)
Benavidez, Roy P.	6262 Gulfton (77081-2306)
Benbrook, Joyce	4026 Bolin (77092-4711)
Berry, James	2310 Berry (77093-7418)
Blackshear, Edward	2900 Holman (77004-3240)
Bonham, James	8302 Braes River (77074-4212)
Bonner, Melinda	8100 Elrod (77017-5216)
Braeburn	7707 Rampart (77081-7105)
Briargrove	6145 San Felipe (77057-2801)
Briscoe, Andrew	321 Forest Hill (77011-4801)
Brookline	6301 South Loop East (77087-1012)
Browning, Robert	607 Northwood (77009-4510)
Bruce, Blanche	510 Jensen (77020-5834)
Burbank, Luther	216 Tidwell (77022-2046)
Burnet, David	5403 Canal (77011-2307)
Burrus, James	701 East 33 rd (77022-5101)
Bush, Barbara	13800 Westerloch (77077-1900)
Cage, Rufus	4528 Leeland (77023-3047)
Carrillo, Edna	960 South Wayside (77023-3412)
Codwell, John	5225 Tavenor (77048-2625)
Condit, Al	7000 South 3 rd , Bellaire (77401-4420)
Cook, Felix Jr.	7115 Lockwood (77016-7027)
Coop, Ethel	10130 Aldine-Westfield (77093-5449)
Cornelius, John	7475 Westover (77087-6113)
Crespo, Manuel	7500 Office City (77012-4115)
Crockett, David "Davy"	2112 Crockett (77007-3923)
Cunningham, Leroy	5100 Gulfton (77081-2906)
Daily, Ray	12909 Briar Forest (77077-2005)
Dávila, Jaime	7610 Dahlia (77012-3005)
DeAnda, James	7980 Almeda-Genoa (77075-0000)
DeChaumes, Helen	155 Cooper (77076-2541)
De Zavala, Lorenzo	7521 Avenue H (77012-1125)
Dodson, Julius N.	1808 Sampson (77003-5434)
Dogan, Matthew	3300 Russell (77026-4730)
Durham, Mylie	4803 Brinkman (77018-2021)
Durkee, John	7301 Nordling (77076-1636)
Eliot, Charles	6411 Laredo (77020-4930)
Elmore	8200 Tate 77028-5532

School	Address
Elrod, Horace	6230 Dumfries (77096-4603)
Emerson, Ralph Waldo	9533 Skyline (77063-5215)
Field, Eugene	703 East 17th (77008-4414)
Foerster, Cecile	14200 Fonmeadow (77035-5218)
Fondren, Walter	12405 Carlsbad (77085-1224)
Foster, Marcellus	3919 Ward (77021-4861)
Franklin, Benjamin	7101 Canal (77011-2753)
Frost, Robert	5002 Almeda-Genoa (77048-4725)
Gallegos, Mario	7415 Harrisburg (77011-4740)
García, Macario	9550 Aldine-Westfield (77093-6211)
Garden Villas	7185 Santa Fe (77061-2621)
Golfcrest	7414 Fairway (77087-3623)
Gregg, Lucile	6701 Roxbury (77087-5103)
Grissom, Virgil	4900 Simsbrook (77045-5321)
Gross, Jenard	12583 South Gessner (77071-2848)
Harris, John Richardson	801 Broadway (77012-2124)
Harris, Roland Plunket	1262 Mae (77015-5515)
Hartsfield, Victor	5001 Perry (77021-3515)
Harvard	810 Harvard (77007-1607)
Helms, James	503 West 21st (77008-3641)
Henderson, James	
Pinckney	1800 Dismuke (77023-4753)
Henderson, Nathaniel	
Q.	701 Solo (77020-7213)
Herod, Gary L.	5627 Jason (77096-2110)
Herrera, John J.	525 Bennington (77022-4911)
Highland Heights	865 Paul Quinn (77091-4154)
Hiliard	8115 East Houston (77028-2022)
Hines-Caldwell, Jean	5515 West Orem (77085-1253)
Hobby, William P.	4021 Woodmont (77045-3515)
Horn, Paul	4530 Holly, Bellaire (77401-5803)
Isaacs, Rollin	3830 Pickfair (77026-3968)
Janowski, Peter	7500 Bauman (77022-6125)
Jefferson, Thomas	5000 Sharman (77009-2651)
Kashmere Gardens	4901 Lockwood (77026-2942)
Kelso, Anna	5800 Southmund (77033-1832)
Kennedy, John F.	400 Victoria (77022-2422)
Ketelsen, James	600 Quitman (77009-8113)
Kolter, Jennie	9710 Runnymede (77096-4220)
Lantrip, Dora	100 Telephone (77023-1834)
Law, James	12401 South Coast (77047-2736)
Lewis, Judd	6745 Tipperary (77061-2339)
Lockhart, Lucian	3200 Rosedale (77004-6211)
Longfellow, Henry	
Wadsworth	3617 Norris (77025-3600)
Looscan, Adele	3800 Robertson (77009-4959)
Love, William	1120 West 13th (77008-6627)
Lovett, Edgar	8814 South Rice (77096-2622)
Lyons, E. A. "Squatty"	800 Roxella (77076-4431)
MacGregor, Henry	4801 La Branch (77004-5650)
Mading, Reagan	8511 Crestmont (77033-1324)
Mandarin Chinese	
Immersion School	6300 Avenue B Bellaire, (77401-3716)
Marshall, Thurgood	6200 Winfield (77050-4604)
Martínez, Clemente	901 Hays (77009-8910)
Martínez, Raul C.	7211 Market (77020-5422)
McGowen, Ernest Sr.	
(formerly Houston	
Gardens)	6820 Homestead (77028-5045)
McNamara, Ila	8714 McAvoy (77074-7308)
Memorial	6401 Arnot (77007-2007)
Milne, A. A.	7800 Portal (77071-1700)
Mitchell, James	10900 Gulfdale (77075-4608)
Montgomery, James	4000 Simsbrook (77045-5628)
Moreno, Joe	620 East Canino (77037-4619)
Neff, Pat	8301 Neff St. (77036-6320)
Northline	821 Witcher (77076-4818)

School	Address
Oak Forest	1401 West 43rd (77018-4106)
Oates, James W.	10044 Wallisville (77013-4616)
Osborne, John G.	800 Ringold (77088-6337)
Paige, Roderick	7501 Curry (77093-8821)
Park Place	8235 Park Place (77017-3104)
Parker, Cynthia	10626 Atwell (77096-4925)
Patterson, Robert	5302 Allendale (77017-6214)
Peck, Lora	5001 Martin Luther King (77021-2711)
Petersen, Henry	14404 Waterloo (77045-6620)
Piney Point	8921 Pagewood (77063-5543)
Pleasantville	1431 Gellhorn (77029-3343)
Poe, Edgar Allan	5100 Hazard (77098-5330)
Port Houston	1800 McCarty (77029-3761)
Pugh, Leeona	1147 Kress (77020-7416)
Red, Samuel	4520 Tonawanda (77035-3716)
Reynolds, James R.	9601 Rosehaven (77051-3132)
River Oaks	2008 Kirby (77019-6016)
Roberts, Oran	6000 Greenbriar (77030-1145)
Robinson, Judson	12425 Woodforest (77013-6110)
Rodríguez, Sylvan	5858 Chimney Rock (77081-2715)
Roosevelt, Theodore	6700 Fulton (77022-5416)
Ross, Betsy	2819 Bay (77026-3203)
Rucker, Pearl	5201 Vinett (77017-4958)
Sánchez, George	2700 Berkley (77012-3550)
Scarborough, Walter	3021 Little York (77093-3519)
School at St. George Place	5430 Hidalgo (77056-6211)
Scroggins, Mary	400 Boyles (77020-5242)
Seguin, Juan	5905 Waltrip (77087-5140)
Shadowbriar	2650 Shadowbriar (77077-6000)
Shadydale	5905 Tidwell (77016-4745)
Shearn, Charles	9802 Stella Link (77025-4605)
Sherman	1909 McKee (77009-2124)
Sinclair, Thomas	6410 Grovewood (77008-3222)
Smith, Katherine	4802 Chrystell (77092-3513)
Southmayd, Joanna	1800 Coral (77012-3123)
Stevens, Lulu	1910 La Monte (77018-4619)
Sutton, William	7402 Albacore (77074-6512)
Thompson, Ruby	6121 Tierwester (77021-1311)
Tijerina, Felix	6501 Sherman (77011-3521)
Tinsley, Eleanor	11035 Bob White (77096-5714)
Travis, William B.	3311 Beauchamp (77009-6613)
Twain, Mark	7500 Braes (77025-1224)
Valley West	10707 South Gessner (77071-3507)
Wainwright, Jonathan	5330 Milwee (77092-6655)
Walnut Bend	10620 Briar Forest (77042-2320)
Wesley, Mabel	800 Dillard (77091-2301)
West University	3756 University (77005-2828)
Whidby, Tina	7625 Springhill (77021-6033)
White, Edward	9001 Triola (77036-6147)
Whittier, John Greenleaf	10511 La Crosse (77029-2111)
Windsor Village	14440 Polo (77085-3352)
Young, Ethel M.	3555 Belfort (77051-1401)

ELEMENTARY/MIDDLE SCHOOL COMBINATIONS (PK/K-8)

School	Address
Briar Meadow	3601 Dunvale (77063-5707)
Garden Oaks	901 Sue Barnett (77018-5415)
Gregory-Lincoln	1101 Taft (77019-4537)
Pilgrim, Thomas	6302 Skyline (77057-6902)
Reagan, Billy R.	4842 Anderson Rd (77053-2202)
The Rice School	7550 Seuss (77025-2271)
Rogers, Thomas Horace	5840 San Felipe (77057-3059)
Rusk, Thomas	2805 Garrow (77003-2323)

School	Address
Wharton, William	900 West Gray (77019-4226)
Wilson, Woodrow	2100 Yupon (77006-1830)
Woodson, Carter	10720 Southview (77047-1038)

MIDDLE SCHOOLS

School	Address
Attucks, Crispus	4330 Bellfort (77051-1802)
Baylor College of Medicine Academy <i>(formerly) Ryan MS</i>	2610 Elgin (77004-3202)
Black, Frank	1575 Chantilly (77018-4150)
Burbank, Luther	315 Berry (77022-3209)
Clifton, Ruby	6001 Golden Forest (77092-2359)
Cullen, Ezekiel	6900 Scott (77021-4851)
Deady, James	2500 Broadway (77012-3814)
Dowling, Richard	14000 Stancliff (77045-5328)
Edison, Thomas Alva	6901 Avenue I (77011-2629)
Fleming, Lamar	4910 Collingsworth (77026-5150)
Fondren, Walter	6333 South Braeswood (77096-3605)
Fonville, Richard	725 East Little York (77076-1626)
Forest Brook	7525 Tidwell (77016-4413)
Grady, Henry	5215 San Felipe (77056-3605)
Hamilton, Alexander	139 East 20th (77008-2533)
Hartman, Charles	7111 Westover (77087-5943)
Henry, Patrick	10702 East Hardy (77093-4002)
High School Ahead Academy	5320 Yale (77091-5730)
Hogg, James	1100 Merrill (77009-6009)
Holland, William S.	1600 Gellhorn (77029-3328)
Jackson, Thomas "Stonewall"	5100 Polk (77023-1420)
Johnston, Albert Sidney	10410 Manhattan (77096-5202)
Key, Francis Scott	4000 Kelley (77026-1534)
Lanier, Sidney	2600 Woodhead (77098-1615)
Las Américas	6501 Bellaire (77074-6428)
Marshall, John	1115 Noble (77009-8437)
McReynolds, John	5910 Market (77020-6627)
Ortiz, Daniel	6767 Telephone (77061-2056)
Pershing, John J.	3838 Bluebonnet (77025-1230)
Pin Oak	4601 Glenmont (77401-2328)
Project Chrysalis	4528 Leeland (77023-3047)
Revere, Paul	10502 Briar Forest (77042-2338)
Stevenson, William	9595 Winkler (77017-5921)
Sugar Grove	8405 Bonhomme (77074-5502)
Thomas, Albert	5655 Selinsky (77048-1864)
Welch, Louie	11544 South Gessner (77071-2210)
West Briar	13733 Brimhurst (77077-1770)
Williams, McKinley	6100 Knox (77091-4143)

MIDDLE/ HIGH SCHOOLS COMBINATIONS (6-12)

School	Address
Long Academy	6501 Bellaire (77074-6428)
Sharpstown International	8330 Triola (77036-6310)
Young Men's College Preparatory	1701 Bringhurst (77020-8314)
Young Women's College Preparatory	1906 Cleburne (77004-4131)

HIGH SCHOOLS

School	Address
Austin, Stephen F.	1700 Dumble (77023-3139)
Bellaire	5100 Maple, Bellaire (77401-4936)

School	Address
Carnegie, Andrew— Vanguard	1501 Taft (77019-4537)
Challenge Early College	5601 West Loop South (77081-2221)
Chávez, César	8501 Howard (77017-3829)
Davis, Jefferson	1101 Quitman (77009-7815)
DeBakey, Michael E.	3100 Shenandoah (77021-1042)
East Early College High School	220 N. Milby (77003-2623)
Eastwood Academy	1315 Dumble (77023-1902)
Energy Institute	812 W. 28 th (77008-1710)
Furr, Ebbert	520 Mercury (77013-5217)
High School for Law Enforcement and Criminal Justice	4701 Dickson (77007-7304)
High School for Performing and Visual Arts	4001 Stanford (77006-4948)
Houston Academy for International Studies	1810 Stuart (77004-3043)
Jones, Jesse	7414 St. Lo (77033-2797)
Jordan, Barbara—High School for Careers	5800 Eastex Freeway (77026-1565)
Kashmere	6900 Wileyvale (77028-4156)
Lamar, Mirabeau B.	3325 Westheimer (77098-1003)
Lee	6529 Beverly Hill (77057-6406)
Madison, James	13719 Whiteheather (77045-4421)
Milby, Charles	1601 Broadway (77012-3721)
North Forest	10725 Mesa (77078-1401)
North Houston Early College High School	99 Lyerly (77022-8501)
REACH Charter	520 Mercury (77013-5217)
Reagan, John	413 East 13th (77008-7021)
Sam Houston Math, Science & Technology Center	9400 Irvington (77076-5224)
Scarborough, George	4141 Costa Rica (77092-5202)
Sharpstown	7504 Bissonnet (77074-5502)
South Early College	7414 St. Lo (77033-2732)
Sterling, Ross	11625 Martindale (77048-2005)
Waltrip, Stephen	1900 West 34th (77018-6107)
Washington, Booker T.	119 East 39th (77018-6545)
Westbury	11911 Chimney Rock (77035-4403)
Westside	14201 Briar Forest (77077-1806)
Wheatley, Phillis	4801 Providence (77020-7235)
Worthing, Evan	9215 Scott (77051-3302)
Yates, Jack	3703 Sampson (77004-4741)

ALTERNATIVE AND CHARTER SCHOOLS

Energized for Excellence (1-5)	6201 Bissonnet (77081-6809)
Energized for Excellence (PK-K)	6107 Bissonnet (77081-6809)
Energized for Excellence MS	6201 Bissonnet (77081-6809)
Harper, Frances— Alternative	4425 North Shepherd (77018-4507)
HCC Life Skills	1301 Alabama (77004-3907)
Hope Academy Charter	3015 N. MacGregor Way (77004-7628)
Inspired for Excellence Academy	4103 Brisbane (77047-1701)
JJAEP	2525 Murworth (77054-1603)
Kandy Stripe Academy	8701 Delilah (77033-3807)
Liberty	6400 SW. Frwy., Suite A (77074-2213)
Mount Carmel Academy	7155 Ashburn (77061-2611)

Pro-Vision School closed	4590 Wilmington (77051-3332)
SOAR	4400 West 18 Street (77092-8501)
Texas Connections Academy at Houston	10550 Richmond Ave. Suite #140 (77042-5020)
TSU Charter Lab	3100 Cleburne #139 Nabrit Floor (77004-4501)
Vision Academy closed	4590 Wilmington (77051-3332)
Young Learners	8432 Bissonnet (77074-3908)
Young Scholars Academy for Excellence	1809 Louisiana (77002-8013)

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Communications
Tiffany Davila, Chief Communications Officer

SUBJECT: APPROVAL FOR EXPANSION OF THE ACADEMIC PARENT-TEACHER TEAMS PROGRAM

This item requests that the Board of Education approve expansion of the Academic Parent-Teacher Teams (APTT) program into 30 additional campuses to assist schools with students struggling in literacy and reading.

The APTT model replaces traditional parent-teacher conferences focused on improving student learning inside and outside of the school. Parents participate in three 75-minute team meetings (all parents in the class are present) and one 30-minute individual session (the student, the teacher, and the student's family). During APTT meetings teachers share student performance data that are actionable, review grade-level foundational skills, and demonstrate concrete activities parents can do at home to help students master those skills. Parents practice the activities with other parents in the class, and each family sets 60-day academic goals for their student. When parents attend APTT meetings, they go home feeling informed, clear about their role, and committed to improving their child's learning outcomes.

APTT Outcomes

In schools across the country, APTT has resulted in:

- Higher achievement outcomes for students in Language Arts and Mathematics
- Higher student attendance
- Improved parent-teacher communication and collaboration
- Increased family skills, knowledge and confidence to support student learning at home
- Enhanced student attitude and behavior
- Improved school climate

APTT in HISD

APTT is being piloted in nine Houston Independent School District (HISD) schools during the 2013–2014 school year: Fonwood Early Childhood Center, Durham Elementary School (ES), Garden Villas ES, Patterson ES, Pugh ES, Wharton ES, Whittier ES, Sugar Grove Middle School (MS), and Welch MS. APTT is being implemented with approximately 45 teachers in grades Pre-K–8th. Five specialists are assigned to implement this pilot program.

A copy of the budget detail is on file in Board Services.

COST/FUNDING SOURCE(S): The total cost for the program expansion is \$1,000,000 and will be funded by SES funds to be used for training, curriculum, supplies and program monitoring, implementation costs associated with expanding APTT to 30 HISD campuses.
SR1 – 61-6299-621-41-CD1-CD1

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approve expansion of the Academic Parent-Teacher Teams program, effective February 14, 2014.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Student Support
Mark Smith, Chief Student Support Officer

**SUBJECT: PROPOSED REVISIONS TO BOARD POLICY FEC(LOCAL),
ATTENDANCE: ATTENDANCE FOR CREDIT—FIRST READING**

Changes to Houston Independent School District (HISD) policy on attendance for credit are recommended to comply with House Bill 5, which applies 90 percent attendance requirements to the award of a final grade in addition to award of credit.

The following revisions to FEC(LOCAL) are recommended:

- At GUIDELINES ON EXTENUATING CIRCUMSTANCES, replace the list of statutorily excused absences with a cross-reference to FEA(LEGAL), *Attendance: Compulsory Attendance*. The policy continues to provide that if makeup work is completed satisfactorily, excused absences that are allowed under compulsory attendance requirements shall be considered days of attendance.
- Add award for a final grade throughout the policy to comply with recent legislative changes.

The proposed changes are noted in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and is aligned with Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed revisions to Board Policy FEC(LOCAL), *Attendance: Attendance for Credit*, on first reading.

ATTENDANCE
ATTENDANCE FOR CREDIT

FEC
(LOCAL)

ATTENDANCE
COMMITTEES

Campus-based attendance committees shall be established in accordance with Education Code 25.092.

The Superintendent or designee shall make the specific appointments in accordance with legal requirements. The principal shall be responsible for establishing high standards of attendance and punctuality for every student. [See the *Elementary School Guidelines* and *Secondary School Guidelines*]

PARENTAL NOTICE
OF EXCESSIVE
ABSENCES

A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below the required number of days established in the *Elementary School Guidelines* and *Secondary School Guidelines* for the current school year.

METHODS FOR
REGAINING CREDIT
OR AWARDING A FINAL
GRADE

When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class or a final grade by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.

If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee.

Petitions for credit or a final grade may be filed at any time the student receives notice, but, in any event, no later than 30 days after the last day of classes or the date the parent or adult student receives notification.

The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. The committee may also, whether a petition is filed or not, review the records of all students whose attendance drops below 90 percent of the days the class is offered.

Students who have lost credit or have not received a final grade because of excessive absences may regain credit or be awarded a final grade by fulfilling the requirements established by the attendance committee.

GUIDELINES ON
EXTENUATING
CIRCUMSTANCES

The attendance committee shall adhere to the following guidelines to determine attendance for award of credit or a final grade:

DAYS OF
ATTENDANCE

1. All absences shall be considered in determining whether a student has attended the required percentage of days. If makeup work is completed satisfactorily, excused absences that are allowed under compulsory attendance requirements for the following reasons shall be considered days of attendance for this purpose. [See FEA(LEGAL) at EXCUSED ABSENCES FOR COMPULSORY ATTENDANCE DETERMINATIONS] purpose:
 - a. Religious holy days;
 - b. Required court appearances;
 - c. Activities related to obtaining U.S. citizenship;
 - d. Serving as an election clerk;
 - e. Visiting an institution of higher education [see FEA]; and
 - f. Health care appointments.

[See FEB]

TRANSFERS /
MIGRANT
STUDENTS

2. A transfer or migrant student incurs absences only after his or her enrollment in the District.

BEST INTEREST
STANDARD

3. In reaching consensus regarding a student's absences, the committee shall attempt to ensure that its decision is in the best interest of the student.
- 4.3. The Superintendent or designee shall develop administrative regulations addressing the committee's documentation of the decision.

DOCUMENTATION

- 5.4. The committee shall consider the acceptability and authenticity of documented reasons for the student's absences.

CONSIDERATION OF
CONTROL

- 6.5. The committee shall consider whether the absences were for reasons out of the student's or parent's control.

STUDENT'S
ACADEMIC RECORD

- 7.6. The committee shall consider whether or not the student has completed assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.

INFORMATION
FROM STUDENT OR
PARENT

- 8.7. The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.

IMPOSING
CONDITIONS FOR
AWARDING CREDIT
OR A FINAL GRADE

The committee may impose any of the following conditions for students with receiving credit lost because of excessive absences to regain credit or be awarded a final grade:

1. Completing additional assignments, as specified by the committee or teacher.
2. Attending tutorial sessions as scheduled, which may include before- and after-school programs.
3. Maintaining the attendance standards for the rest of the semester.
4. Taking an examination to earn credit. [See EHDB ~~EEJA~~]
5. Attending a flexible school day program.
6. Attending summer school.

In all cases, the student must also earn a passing grade in order to receive credit.

APPEALS

The attendance committee's decision may be appealed in accordance with provisions included in the *Elementary School Guidelines* and *Secondary School Guidelines*.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Student Support
Mark Smith, Chief Student Support Officer

**SUBJECT: PROPOSED REVISIONS TO BOARD POLICY EIA(LOCAL),
ACADEMIC ACHIEVEMENT: GRADING/PROGRESS REPORTS TO
PARENTS—FIRST READING**

The Houston Independent School District's (HISD) policy on grading was recently reviewed for compliance with changes stemming from House Bill (HB) 5.

The following revisions to EIA(LOCAL) are recommended:

- At RELATION TO TEXAS ESSENTIAL KNOWLEDGE AND SKILLS (TEKS), delete the statement that the student's mastery level shall be a major factor in determining the student's grade, since this sentence is no longer accurate. Education Code 28.0216 requires the district's grading policy to ensure that a student's grade reflects the student's relative mastery of an assignment, as reflected at DISTRICT GRADING POLICY and now at GUIDELINES FOR GRADING.
- Deleted all provisions addressing end-of-course assessments, including how the district would count retake scores and calculate final grades, since HB 5 changes delete the requirement to count end-of-course assessment scores as 15 percent of the student's final grade.
- Update text throughout for consistency with policy style.

The proposed changes are noted in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and is aligned with Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed revisions to Board Policy EIA(LOCAL), *Academic Achievement: Grading/Progress Reports to Parents*, on first reading.

ACADEMIC ACHIEVEMENT
GRADING/PROGRESS REPORTS TO PARENTS

EIA
(LOCAL)

RELATION TO TEXAS
ESSENTIAL
KNOWLEDGE AND
SKILLS (TEKS)

The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that ~~each~~ the student's performance indicates the level of mastery of the designated District ~~objectives~~ standards. ~~The student's mastery level shall be a major factor in determining the grade for a subject or course.~~

DISTRICT GRADING
POLICY

The District's grading policy shall include the following provisions:

1. A classroom teacher shall be required to assign a grade that reflects the student's relative mastery of an assignment;
2. A classroom teacher shall not be required to assign a minimum grade for an assignment without regard to the student's quality of work; and
3. A student shall be allowed a reasonable opportunity to make up or redo a class assignment or examination for which the student received a failing grade.

GUIDELINES FOR
GRADING

The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects ~~a student's relative mastery of an assignment~~ student achievement and that a sufficient number of grades are taken to support the ~~student's cycle grade average~~ assigned. Guidelines for grading shall be clearly communicated to students and parents in writing.

END-OF-COURSE
ASSESSMENTS

~~As required by statute, students must take STAAR end-of-course (EOC) assessments for courses in which they are enrolled as part of their graduation requirements. The EOC assessments shall count for 15 percent of the final grade for the courses that are reported on student transcripts. The admission, review, and dismissal committee shall determine the type of assessment to be administered to students with disabilities.~~

RETAKES

~~A student shall retake an EOC assessment until a minimum score is achieved and may retake an EOC at any time according to the testing schedule.~~

MIDDLE SCHOOL
STUDENTS
ENROLLED IN HIGH
SCHOOL COURSES

~~A middle school student who takes a course for high school credit must take the EOC exam related to the course. A middle school student taking an EOC course shall not be denied promotion on the basis of EOC performance.~~

ACADEMIC ACHIEVEMENT
GRADING/PROGRESS REPORTS TO PARENTS

EIA
(LOCAL)

~~TRANSFER
STUDENTS~~

~~A student transferring from a homeschool, an out-of-district school, or an out-of-state or other national school system shall take the EOC assessments for the courses in which he or she is enrolled and shall meet the required cumulative core content scores appropriate for the number of courses taken.~~

WRITTEN NOTICE TO
PARENTS

Teachers shall send out written notice to a student's ~~the~~ parents regarding ~~their~~ the student's performance in each class or subject as specified in the ~~Elementary School Guidelines and Secondary School Guidelines~~ for the current year.

Teachers shall have conferences with parents as appropriate. Conferences may be scheduled at the request of a teacher or parent.

ACADEMIC
DISHONESTY

~~A student~~ Students found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Business and Community Relations
Michele Pola, Chief Business and Community Relations Officer

**SUBJECT: PROPOSED REVISIONS TO BOARD POLICIES DH(LOCAL),
EMPLOYEE STANDARDS OF CONDUCT AND GKA(LOCAL),
COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES,
AND ESTABLISHMENT OF BOARD POLICY FNCD(LOCAL),
STUDENT CONDUCT: TOBACCO USE AND POSSESSION—FIRST
READING**

This agenda item seeks Houston Independent School District (HISD) Board of Education approval to revise board policies with regard to the use of electronic (smokeless) cigarettes by employees, students, and the public on district grounds and at school events on or off district premises. In September 2013, the district added to the board approved *Code of Student Conduct* an update to the prohibition on smoking, using, or possessing tobacco or tobacco products to include smokeless cigarettes, e-cigarettes, or any other nicotine delivery device or any substance for consumption containing nicotine.

In addition, as a result of the continued effort to provide a safe environment for the district's students and employees and to clarify an employee's responsibility to comply with district policy, a recommendation is made to add a statement to DH(LOCAL) requiring an employee to report child abuse and neglect as required by law.

A summary of the changes to these policies, including the rationale for making the changes, is shown below:

DH(LOCAL), *Employee Standards of Conduct*

- Add new text at DISCRIMINATION, HARASSMENT, OR ABUSE regarding an employee's responsibility to report child abuse and neglect and a cross-reference to FFG, which includes recent changes in reporting requirements and an exhibit with more detailed reporting instructions.
- At PROHIBITIONS, add a category for electronic cigarettes and other nicotine delivery devices.

FNCD(LOCAL), *Student Conduct: Tobacco Use and Possession*

- This newly recommended policy reinforces the update to the *Code of Student Conduct* regarding the prohibition on smoking, using, and possessing tobacco and other nicotine delivery devices.

GKA(LOCAL), *Community Relations: Conduct on School Premises*

- The recommended change to this local policy clarifies HISD’s position regarding certain conduct on district premises.

The proposed changes are shown in the attached new and revised policies.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 3: Provide a Safe Environment and HISD Goal 5: Improve Public Support and Confidence in Schools, and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES ESTABLISH AND MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed revisions to Board Policies DH(LOCAL), *Employee Standards of Conduct*, and GKA(LOCAL), *Community Relations: Conduct on School Premises*, and establishment of Board Policy FNCD(LOCAL), *Student Conduct: Tobacco Use And Possession*, on first reading.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

DEFINITIONS

For purposes of defining prohibited conduct, the following shall apply:

- “Immorality” is conduct that the Board determines is not in conformity with the accepted principles of right and wrong behavior or that the Board determines is contrary to the moral standards that are accepted within the District.
- “Moral turpitude” is an act of baseness, vileness, or depravity in the private or social duties that a person owes another member of society in general and that is contrary to the accepted rule of right and duty between persons. Examples include but shall not be limited to: theft, attempted theft, swindling, forgery, indecency with a minor, prostitution, and the like.
- “Workplace” is defined as the site for performance of work done in connection with all assignments or duties of one’s employment with the District, including any District building or premise; any District-owned or District-approved vehicle, including any vehicle used to transport students to and from school or school activities; or any off-school property during any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event where students are under the jurisdiction of the District.
- “Electronic media” includes all forms of digital media, such as text messaging, instant messaging, electronic mail (e-mail), and Internet and social media. Electronic media also includes all forms of telecommunications, such as landlines, cell phones, and Web-based applications.
- “Social media” covers Web-based, interactive communication between individuals, organizations, or communities, which includes but is not limited to Web logs (e.g., blogs, electronic forums such as chat rooms, video-sharing Web sites (e.g., YouTube, Vimeo), editorial comments posted on the Internet, and social networking sites including, but not limited to Facebook, Twitter, Google+, Instagram, LinkedIn, Wikispace, and Edmodo.
- “User” is defined as a District employee or District contractor using computers, Internet and social media, e-mail, chat rooms, text messaging, instant messaging, and other forms of electronic communications or equipment for which the District has administrative responsibility. It also applies to any equipment that uses the District’s network to access online resources.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

GENERAL GUIDELINES Employees shall be courteous to one another and the public, working together in a cooperative spirit to serve the best interests of the District. All District employees shall be expected to adhere to the standards of conduct set out in the Educators' Code of Ethics, and Standard Practices for Texas Educators. [See DH(EXHIBIT)]

Employees wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA(LOCAL)]

E-RATE MATTERS In the case of E-Rate matters, refer to governance provided at CAA.

EMPLOYEE
RESPONSIBILITIES

Every employee shall be responsible for:

1. Arriving at work on time every day and following attendance procedures;
2. Satisfactorily completing the duties as specified by the job description and/or contract, if any;
3. Relating to colleagues and supervisors with respect, courtesy, and in a professional manner;
4. Spending the workday on work-related activities to the exclusion of personal business;
5. Dressing in a manner that is appropriate for the job assignment, that reflects positively on the District, and that includes the use of all issued safety equipment;
6. Recognizing that employment with the District is not guaranteed, but is dependent on employee performance, budget, and need;
7. Following the established rules of behavior for the District and society in general as defined by local, state, and federal laws;
8. Conducting their duties in a safe manner, following the District's general safety policies and department rules regarding proper use of approved safety equipment and apparel; and
9. Following the directives of the supervisor.

VIOLATIONS OF
STANDARDS OF
CONDUCT

Employees shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to their status as District employees. Violation of any policies, regulations, or guidelines may result in disciplinary action, including termination of employment. [See DCD and DF series]

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

DISCRIMINATION,
HARASSMENT, OR
ABUSE

District employees shall work, supervise others, or be supervised in a work environment free of discrimination, harassment, and abuse. Accordingly, the use of discriminatory remarks and/or epithets regarding an employee's race, sex, age, color, religion, ancestry, handicap or disability, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or national origin shall not be permitted. Employees shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees, as defined at DIA.
2. Students, as defined at FFH. [See FFG regarding child abuse and neglect]

While acting in the course of their employment, employees shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

RELATIONSHIPS WITH
STUDENTS

Employees shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See DIA and FFH]

FREEDOM OF SPEECH

The First Amendment of the United States Constitution prohibits the government from creating law that abridges the freedom of speech. Under Article 1, Section 8 of the Texas Constitution, every person shall be at liberty to speak, write, or publish his or her opinions on any subject, being responsible for the abuse of that privilege; and no law shall ever pass curtailing the liberty of speech. This policy is not intended to abrogate any individual's state and federal constitutional right to free speech on matters of public concern or to inhibit an employee's right to participate in political affairs in the employee's community, state, or nation as provided under Education Code 21.407(b). These rights must be exercised responsibly and within the context of the District's right to maintain and secure an effective and efficient workplace and school operations free from disruptions that detract from the District's objective of educating children.

SOCIAL MEDIA

The District recognizes the powerful impact that social media can have on education. The user participation and sharing of information inherent in these media can be beneficial to students and teachers; and when used responsibly and safely, they may be ef-

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

fectively integrated into the educational environment to support traditional instruction.

SOCIAL MEDIA USE
WITH STUDENTS

In accordance with administrative regulations, a certified or licensed employee, or any other employee designated in writing by the Superintendent or designee, may use social media to communicate with currently enrolled students about matters within the scope of the employee's professional responsibilities. All other employees are prohibited from using social media to communicate directly with students who are currently enrolled in the District. For specific procedures on the following, see the administrative regulation [see DH5(REGULATION)]:

1. Exceptions for family and social relationships; and
2. Procedures for establishing professional media sites, limitations to communicating with students, content restrictions, administrative monitoring and review, privacy issues, adherence to applicable laws and policies, and site accessibility to parents and administrators.

Each employee shall continue to comply with the applicable state and federal laws, local policies, administrative regulations, and the Code of Ethics and Standards for Texas Educators including:

- Compliance with the Public Information Act and the Family Educational Rights and Privacy Act (FERPA), including retention and confidentiality of student records; [See CPC and FL]
- Copyright law; and [See CY]
- Technology resources. [See CQ]

PERSONAL USE OF
SOCIAL MEDIA

An employee shall be held to the same professional standards in his or her use of social media as for any other public conduct. If an employee's use of social media violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

SAFETY
REQUIREMENTS

All employees shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

WEAPONS
PROHIBITION

District employees are prohibited from possessing or using any of the weapons defined in Section 46.05 of the Penal Code [see FNCG(LEGAL)] while on District property, while working in the scope of assigned duties, or while attending District-sponsored ac-

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

tivities. Any exceptions to this provision shall be specifically authorized by the Superintendent or designee.

TOBACCO USE /
ELECTRONIC
CIGARETTES

Employees shall not use tobacco products, electronic cigarettes, or electronic vaporizing devices in District buildings, in District vehicles, nor in the presence of students at school or at school-related activities. [See DH and GKA(LEGAL)]

ALCOHOL AND DRUGS

A copy of this policy, the purpose of which is to eliminate alcohol and drug abuse from the workplace, shall be provided each employee at the beginning of each year or upon employment.

Employees shall not unlawfully manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while at school or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant, or mood-changing, mind-altering, or behavior-altering drugs.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

EXCEPTION

An employee who uses a drug authorized by a licensed physician through a prescription specifically for that employee's use shall not be considered to have violated this policy.

Each employee shall be given a copy of the District's notice regarding drug-free schools. [See DI(EXHIBIT)] All employees are subject to reasonable suspicion testing for alcohol and/or drug use. [See DHE(LOCAL)]

NOTICE

An employee who tests positive for prohibited drugs and/or alcohol shall be subject to termination, except when an employee voluntarily admits to alcohol or illegal drug use and commences counseling or rehabilitation prior to an event that leads to the initiation of any alcohol or drug testing. Such an employee must thereafter refrain from using alcohol and/or illegal drugs. [See also DI(EXHIBIT) for Drug-Free Workplace Requirements and DHE(LOCAL) for alcohol and drug testing]

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

UNAUTHORIZED
PERSONS ON
DISTRICT PREMISES

A District employee shall not bring his or her own relative, personal aide, or hired helper to assist the employee in the performance of duties on District premises or at school-sponsored activities without prior approval from the principal/work location supervisor and/or Human Resources Department. [See also DC(LOCAL) and GKG(LOCAL)]

DRESS AND
GROOMING

The dress and grooming of District employees shall be clean, neat, in a manner appropriate for their assignments, and in accordance with any additional standards established by their supervisors and approved by the Superintendent.

MONEY LENDING

The District prohibits loans made by one employee to another with the intent of collecting interest.

ANNUAL CRIMINAL
HISTORY RECORD
CHECK

An annual criminal background check shall be conducted on all active personnel who do not have electronic fingerprints on file with the Texas Department of Public Safety.

REVIEW COMMITTEE

A review committee will assess the records of employees found to have criminal records that may bar them from continued employment in the District. The committee shall use the standards for reviewing employees and applicants as set out in DC16(REGULATION).

CRIMINAL HISTORY
RECORD CHECK
PRIOR TO
PROMOTION OR
TRANSFER

A criminal background check shall be conducted on all employees prior to any promotion or transfer to an administrator position, on a campus or within the central office, or as determined by the Superintendent's direct report.

Employees shall disclose a prior record when requested to do so at the time of employment. Failure to do so shall result in termination of employment.

RESPONSIBILITY TO
REPORT CHARGES

Employees are required to notify the District within ten days should they be charged with, convicted of, granted deferred adjudication for, or entered a plea of nolo contendere to any felony or any misdemeanor involving moral turpitude. This notification must be made in writing to the custodian of records in the Human Resources Department. Failure to do so could result in termination of employment.

REASSIGNMENT
PENDING FINAL
DISPOSITION

An employee shall be subject to being temporarily reassigned when the District becomes aware of any pending charge, previous conviction, or deferred adjudication. The decision to reassign an employee shall be made by the appropriate direct report to the Superintendent or designee.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

DETERMINATION
UPON FINAL
DISPOSITION

A determination regarding what action, if any, to take will be made after the final disposition of the pending charge(s) or, in the case of a conviction or deferred adjudication, after a recommendation is made to the senior manager, Human Resources (HR) Operations, by the criminal history review committee. In the case of an employee, final disposition of pending charges means a conviction, deferred adjudication, or dismissal of the charges. An employee's completion of probation or other sentencing is not required for a final disposition by the District.

REPORTS OF
MISCONDUCT

In its Declaration of Beliefs and Visions, the Board expressed its strong confidence in and appreciation for District personnel. The Board desires to provide a uniform system that adequately addresses the needs and concerns of all District employees. The Board therefore encourages employees and others connected with the District to bring forward reports in the form of complaints, comments, and suggestions in order to maintain effective and efficient operations, free from disruptions that detract from the District's main objective of educating children.

This policy applies not only to District employees but is also available to parents, students, patrons of the District, and the general public.

The Board recognizes that there are existing resources through which reports can be made and resolved. These resources include the Employee Hotline, the Employee Assistance Program, the Equal Employment Opportunity, Professional Standards, District Police, and Internal Affairs Departments, as well as other appropriate law enforcement authorities. The Board has designated the senior manager, HR Employee Relations, as the clearinghouse for all reports of wrongdoing and for the coordination of resolutions.

**STUDENT CONDUCT
TOBACCO USE AND POSSESSION**

**FNCD
(LOCAL)**

**USE OR POSSESSION
BY STUDENTS**

Students shall be prohibited from smoking, using, or possessing tobacco, tobacco products, smokeless cigarettes, electronic cigarettes (e-cigarettes), and any other nicotine delivery device or any substance for consumption containing nicotine, at a school-related or school-sanctioned activity on or off school property.

VIOLATIONS

A student who violates this prohibition shall be subject to appropriate discipline in accordance with the Code of Student Conduct.

COMMUNITY RELATIONS
CONDUCT ON SCHOOL PREMISES

GKA
(LOCAL)

PRINCIPAL'S
AUTHORITY

Principals are authorized to refuse entry onto school grounds to persons who do not have legitimate business at the school and to request any unauthorized person or persons engaging in unacceptable conduct to leave the school grounds.

LAW ENFORCEMENT

The Superintendent or designee is authorized to request assistance of law enforcement officers in cases of emergency and to seek prosecution to the full extent of the law when persons violate the provisions of GKA regarding trespassing on school grounds, damage to school property, loitering, and disruptive activity.

PROHIBITIONS

ELECTRONIC
CIGARETTES

The District prohibits the use of electronic cigarettes or any other electronic vaporizing device on District property at all times.

WEAPONS
PROHIBITED

The District prohibits the use, possession, or display of any firearm, illegal knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

EXCEPTION

No violation of this policy occurs when the use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Business and Community Relations
Michele Pola, Chief Business and Community Relations Officer

**SUBJECT: PROPOSED REVISIONS TO BOARD POLICY FMA(LOCAL),
STUDENT ACTIVITIES: SCHOOL-SPONSORED PUBLICATIONS,
AND GKB(LOCAL), COMMUNITY RELATIONS: ADVERTISING AND
FUND RAISING IN THE SCHOOLS—FIRST READING**

This agenda item seeks Houston Independent School District (HISD) Board of Education approval to revise board policies regarding school-sponsored publications and community advertising in district venues. The suggested changes further identify the types of advertising that will not be permitted, including products such as electronic (smokeless) cigarettes.

A summary of the changes to these policies, including the rationale for making the changes, is shown below:

FMA(LOCAL), *Student Activities: School-Sponsored Publications*

- At ADVERTISING, add electronic cigarettes to the list of prohibited advertising products.

GKB(LOCAL), *Community Relations: Advertising and Fund Raising in Schools*

- At HOUSTON ISD DIGITAL MEDIA, ATHLETIC FACILITIES, AND OTHER APPROVED VENUES, the recommended change adds electronic (smokeless) cigarettes to the type of advertisement that will not be approved on district venues approved by the board.

The proposed changes are noted in the attached revised policies.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 4: Increase Management Effectiveness and Efficiency and HISD Goal 5: Improve Public Support and Confidence in Schools, and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed revisions to Board Policies FMA(LOCAL), Student Activities: *School-Sponsored Publications* and GKB(LOCAL), *Community Relations: Advertising and Fund Raising in the Schools*, on first reading.

STUDENT ACTIVITIES
SCHOOL-SPONSORED PUBLICATIONS

FMA
(LOCAL)

All publications edited, printed, or distributed in the name of or within the District schools shall be under the control of the school administration and the Board. All publications approved and issued by individual schools shall be part of the instructional program, under the supervision of a faculty sponsor, and shall be carefully edited to reflect the ideals and expectations of the citizens of the District for their schools. The exercise of appropriate economy in materials and production is expected without jeopardy to the content. The principal shall be responsible for all matters pertaining to the organization, issuance, and sale of such publications and any other publication procedure, subject to the Superintendent's approval.

ADVERTISING

Advertising in individual school publications may be accepted from bona fide business firms, subject to the approval of professional employees exercising editorial supervision over the publications. Advertising deemed inappropriate for student readers or that advertises products presenting a health hazard, such as alcohol, or tobacco products, electronic cigarettes, or any other nicotine delivery device or substance for consumption containing nicotine, shall not be accepted.

COMPLAINTS

Students who have a complaint regarding the procedures or a professional decision affecting the content or style of a school-sponsored publication shall present that complaint in accordance with FNG.

COMMUNITY RELATIONS
ADVERTISING AND FUND RAISING IN THE SCHOOLS

GKB
(LOCAL)

POLITICAL /
SECTARIAN GROUPS

Except as provided in this policy, school facilities shall not be used to advertise, promote, sell tickets, or collect funds for any organization or program defined as political or sectarian in nature without prior approval of the Superintendent or designee.

CRITERIA FOR
APPROVAL

In granting approval under this policy, the Superintendent or designee shall reject any proposals or materials that are reasonably foreseeable to be disruptive, libelous, obscene, inflammatory, sexually inappropriate for the age of the audience, or that endorse actions endangering the health or safety of students. The Superintendent or designee shall grant or reject the request within five school days, and decisions may be appealed to the Board.

ADVERTISING

Advertising, with the approval of the Superintendent or designee, shall be permitted on book covers, school calendars, and similar materials provided by the District. Advertising in school publications and in instructional materials shall be in accordance with policies FMA and EFA, respectively.

CIVIC / CULTURAL
GROUPS

The Superintendent or designee may authorize nonprofit civic or cultural organizations to advertise shows, events, or activities; to distribute free tickets or ticket discounts or options; or to make commercial announcements in the schools. Schools shall not sell tickets, collect funds, or distribute advertising literature by or through students without prior approval of the Superintendent or designee.

HOUSTON ISD DIGITAL
MEDIA, ATHLETIC
FACILITIES, AND
OTHER APPROVED
VENUES

Advertising on District-operated digital media, District athletic facilities, District school buses and other District vehicles, and other District venues approved by the Board shall be in accordance with the following:

1. All advertisements must be submitted to the Superintendent or designee in accordance with administrative regulations.
2. Using the standards found in this policy, the Superintendent or designee shall approve or reject the submitted advertisement within ten school days of the time the advertisement was received.
3. The District shall consider advertisements only from commercial businesses or nonprofit entities whose primary purpose is serving children or other humanitarian ends. An advertisement shall not be approved if:
 - a. The advertisement is obscene or vulgar.
 - b. The advertisement endorses actions endangering the health or safety of the public.

- c. The advertisement promotes use of alcohol, cigarettes or other tobacco products, electronic (smokeless) cigarettes, illegal drugs, or other controlled substances.
- d. The advertisement would violate the intellectual property rights, privacy rights, or other rights of another person.
- e. The advertisement contains defamatory statements about public figures or others.
- f. The advertisement advocates imminent lawless or disruptive action and is likely to incite or produce such action.
- g. The advertisement scurrilously attacks ethnic, religious, or racial groups or contains content aimed at creating hostility and violence and would materially and substantially interfere with the rights of others.
- h. There is reasonable cause to believe that the advertisement would result in material and substantial interference with the rights of others.
- i. The advertisement is political, including advertising for or against political candidates, or for or against political propositions and/or referendums.
- j. The advertisement promotes food products that are at variance with national school nutritional standards as set forth in regulations implementing the Healthy, Hunger-Free Kids Act of 2010, or other appropriate nutritional guidelines.
- k. The advertisement is for adult entertainment or sexually oriented businesses of any sort.

APPEALS

In the event there is a question concerning the appropriateness of any advertising intended for dissemination by the District, the Superintendent or designee, using the above-listed standards, shall have final approval authority in such matter.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Student Support
Mark Smith, Chief Student Support Officer

**SUBJECT: PROPOSED REVISIONS TO BOARD POLICY FEA(LOCAL),
ATTENDANCE: COMPULSORY ATTENDANCE—FIRST READING**

Senate Bill 553 permits a district to adopt a policy excusing a student for serving as an early voting clerk. However, the total excused absences for this purpose and service as an election clerk are limited to two days per school year. If the Houston Independent School District (HISD) excuses a student's absence for this purpose, the student shall be counted for Average Daily Attendance and, if the student makes up the work missed, the absences shall be counted as days of attendance for compulsory attendance.

The following revisions to FEA(LOCAL) are recommended:

- Add a provision to excuse a student for up to two days a year to serve as an EARLY VOTING OR ELECTION CLERK and require the student to submit appropriate documentation.
- Add nonsubstantive editorial change at HIGHER EDUCATION VISITS.

The proposed changes are noted in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 6: Create a Positive District Culture and is aligned with Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed revisions to Board Policy FEA(LOCAL), *Attendance: Compulsory Attendance*, on first reading.

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

STUDENTS AGE 18
AND OVER

A student who voluntarily attends school after the student's 18th birthday shall be required to attend school until the end of the school year.

HIGHER EDUCATION
VISITS

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year~~A student shall be excused for up to two days during the student's junior year and up to two days during the student's senior year~~ to visit an accredited institution of higher education. A student shall be required to submit verification of such visits in accordance with administrative regulations.

EARLY VOTING OR
ELECTION CLERK

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk. A student shall be required to submit verification of service in accordance with administrative regulations.

WITHDRAWAL FOR
NONATTENDANCE

The District may initiate withdrawal of a student under the age of 18 for nonattendance under the following conditions:

1. The student has been absent ten consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

For withdrawal of students 18 or older, see FEA(LEGAL).

STUDENTS IN
HOMESCHOOLS

When the District becomes aware that a student is being or will be homeschooled, the Superintendent or designee may request in writing a letter of notification from the parents of their intention to homeschool using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

If the parents refuse to submit a letter of notification or if the District has evidence that the school-age child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

Office of Superintendent of Schools
Board of Education Meeting of February 13, 2014

Office of Student Support
Mark Smith, Chief Student Support Officer

**SUBJECT: PROPOSED REVISIONS TO BOARD POLICY EC(LOCAL),
SCHOOL DAY—FIRST READING**

Changes from House Bill 5 require the board to adopt and strictly enforce a policy limiting loss of class time for tutorials and test preparation. Education Code 25.083 also requires the district to limit specific types of class interruptions. To comply with these local policy requirements, the Houston Independent School District (HISD) policy on the school day was reviewed for necessary changes.

The following revisions to EC(LOCAL) are recommended:

- Add language at LOSS OF CLASS TIME to limit removals from a regularly scheduled class for remedial tutoring or test preparation to no more than 10-percent of days on which the class is offered, although a parent can provide written consent for additional removals.
- Add new text at INTERRUPTIONS to limit nonacademic activities that interrupt the academic process, restrict announcements made over the public address system to once a day, and prohibit selling or solicitation during class time.

The proposed changes are noted in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports HISD Goal 1: Increase Student Achievement and is aligned with Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accept the proposed revisions to Board Policy EC(LOCAL), *School Day*, on first reading.

SCHOOL DAY

EC
(LOCAL)

LOSS OF CLASS TIME

The District shall not remove a student from a regularly scheduled class for tutoring or test preparation for more than ten percent of the school days on which the class is offered without a parent's written consent.

INTERRUPTIONS

The District shall limit nonacademic activities that interrupt and distract from the academic process and shall enforce the following restrictions:

1. A School-wide or all-call announcements, other than emergency announcements, shall be made over the public address system only once during the school day.
2. Selling or solicitation shall not be permitted during class time. [For fund-raising activities, see FJ]

SCHOOL DAY

The daily program shall be established in accordance with the needs of the individual school, the District, and TEA guidelines.

All schools shall operate on a minimum seven-hour, 15-minute standard school day, including intermissions and recesses.

KINDERGARTEN PROGRAM

All kindergarten classes in the District shall operate on a full-day, full-year basis. [See EC(LEGAL) and FD(LEGAL)]