

Welcome! This guide will help you get started with Apex Learning® Courses.

Getting Started Checklist

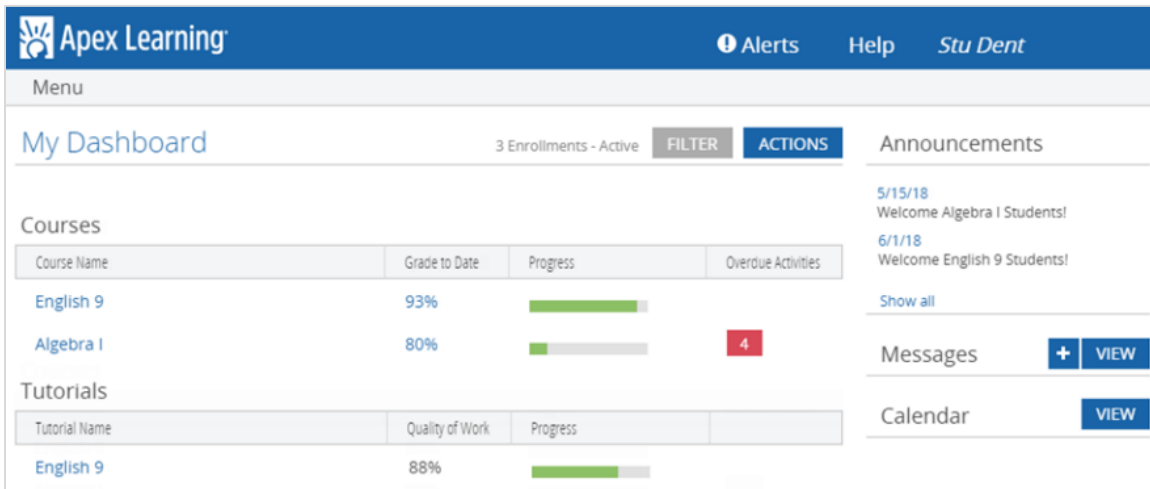
- Gather everything you need to succeed in class.
 - Device with internet access that has passed the [System Check-Up](#)¹
 - Course materials (printer, paper, ear buds, binder, calculator, required books)
 - Contact information for teachers
 - Course start and end dates
- Sign in, reset your password, and set up security questions.
- Launch the course window by selecting a course title from the My Dashboard screen.
- Online Help is available 24/7 by signing in to Apex Learning and selecting Help.

My Dashboard

Your school will provide your username, password, and the correct URL – most students sign in at www.apexvs.com. For security reasons, Apex Learning Support does not distribute sign in information.

After signing in, you are taken to My Dashboard where you can:

- Access your courses and view progress information
- See important announcements posted by your teachers
- Send messages and submit work to your teachers
- View your calendar of activity due dates



Course Name	Grade to Date	Progress	Overdue Activities
English 9	93%	<div style="width: 93%;"></div>	
Algebra I	80%	<div style="width: 80%;"></div>	4

Tutorial Name	Quality of Work	Progress
English 9	88%	<div style="width: 88%;"></div>

How to Submit Your Work

Some activities, like quizzes and tests, are computer-scored and completed online in the course window. Other activities have worksheets to print or to download and complete on your device. Ask your teachers how they would like you to submit your work. They may ask you to print and submit in person or you may need to scan or upload your work and submit it online using the Messages feature on My Dashboard.

¹ <https://support.apexlearning.com/SystemCheckUp>

The Course Window

Most of your time will be spent working in the course window. There are two course designs you may see: New Generation and Classic.

New Generation

The screenshot displays the Apex Learning interface for English 9. At the top, the course title "English 9" and the Apex Learning logo are visible. The main content area is titled "Unit 1: The Short Story, Part 1" and includes a navigation bar with "INTRODUCTION", "LESSON 1.1", "LESSON 1.2", and "LESSON 1.3". Below this, the current lesson is "The Shape of a Story".

The course outline shows a series of activities: 1.1.1 Checkup, 1.1.2 Study, 1.1.3 Quiz, 1.1.4 Read, 1.1.5 Quiz, 1.1.6 Discuss, 1.1.7 Study, 1.1.8 Quiz, 1.1.9 Write, 1.1.10 Practice, and Lesson 1.2. A callout box labeled "Course outline navigation" points to the 1.1.5 Quiz icon.

The "1.1.7 Study" activity is expanded, showing a "Study guide" icon and a "RESUME" button. The activity page itself is titled "Analyze the Shape of a Story" and includes text about "The Monkey's Paw" by W. W. Jacobs. A callout box labeled "Activity resources" points to an illustration of a man. Below the text is a question: "If you had the monkey's paw from Jacobs's story, what would you do with it?" with two radio button options. A callout box labeled "Activity page navigation" points to the "NEXT" button at the bottom of the page.

Classic

The screenshot displays the Apex Learning interface for English 9. At the top, the course title 'English 9' and the Apex Learning logo are visible. The breadcrumb trail reads 'UNIT 1 > LESSON 1 > ACTIVITY 7 : Analyze the Shape of a Story'. A search bar is located in the top right corner.

The main content area is titled 'Analyze the Shape of a Story'. It includes an introductory paragraph about 'The Monkey's Paw' by W. W. Jacobs, a central illustration of a man holding a paw, and a section for a reading comprehension activity. The activity asks students to analyze the story's tension and structure, and includes a multiple-choice question: 'If you had the monkey's paw from Jacobs's story, what would you do with it?'. The options are:

- I'd make three wishes, but I'd be smart about it so I could avoid bad consequences.
- I'd keep it, but I'd only wish on it when I was about to die. Then what would I have to lose?
- I'd give it to my worst enemy. Muahahahaha!
- I'd burn it. The world is better off without that kind of thing.
- I don't believe in magic. I'd toss it out like the junk it is.

Three callout boxes highlight specific features:

- 'Course outline navigation' points to the left-hand sidebar menu.
- 'Activity resources' points to an icon of a document with a pencil.
- 'Activity page navigation' points to the bottom navigation bar, which includes a 'Page 1 of 11' indicator and a 'Go' button.

Thank you for taking the time to become familiar with Apex Learning. We look forward to helping you meet and exceed your academic goals!