There are 7 types of activities in your APEX course:

*Study Sheets - for your reference as you are going through the "Study" sections. You will actually find the answers to those pages as you are going through them. These are not graded but this is how you are receiving the instruction on a certain lesson.

*Discussions - you complete the discussion assignments within the discussion area in your course. This is a graded assignment. You may not always have someone to reply to as a classmate, but your teacher should provide feedback on the discussion to help the learning experience.

*Practice - This is a graded assignment that usually calls for short answers or for you to hand write your answers like "fill in the blank". You may copy and paste this document into a word processing program so that you can submit your work digitally. If you had write your answers you may submit your assignments either by scanning it and using the message tab to submit your assignment or by printing out the cover sheet for the specific assignment and faxing it using the 1800 number provided on the cover sheet. You must print out the correct cover sheet for each assignment in order for the system to recognize your submission.

*Journals - this is a graded assignment that usually calls for a free response of some sort. You may write your response in a word processing program to submit your work digitally. If you had write your answers you may submit your assignments by either scanning it and using the message tab to submit your assignment, or by printing out the cover sheet for the specific assignment and faxing it using the 1800 number provided on the cover sheet. You must print out the correct cover sheet for each assignment in order for the system to recognize your submission.

*Quiz - This is a graded quiz that will yield an automatic grade. As you are going through the quiz you will receive feedback on whether the answer is correct or incorrect. You have 3 attempts to reach a 70 or move on the quiz. If you fail to reach a 70 within the 3 attempts, you must contact your teacher or record (not Maria Bonilla) for him or her to allow progress for the course.

*Computer Scored Tests (CST) - This is an automatically graded UNIT TEST that will yield an automatic grade. As you are going through the CST you will receive feedback on whether the answer is correct or incorrect. You have 3 attempts to reach a 70 or move on the quiz. If you fail to reach a 70 within the 3 attempts, you must contact your teacher or record (not Maria Bonilla) for him or her to allow progress for the course. Which will allow you to move forward without reaching the mastery level of 70; otherwise, you will be stuck in that same section and the system will not allow you to move on.

*Teacher Scored Tests (TST) This is the TEACHER SCORED UNIT TEST. You may copy and paste this document into a word processing program so that you can submit your work digitally. If you had write your answers you may submit your assignments by either scanning it and using the message tab to submit your assignment or by printing out

the cover sheet for the specific assignment and faxing it using the 1800 number provided on the cover sheet. You must print out the correct cover sheet for each assignment in order for the system to recognize your submission.