

Room Operations

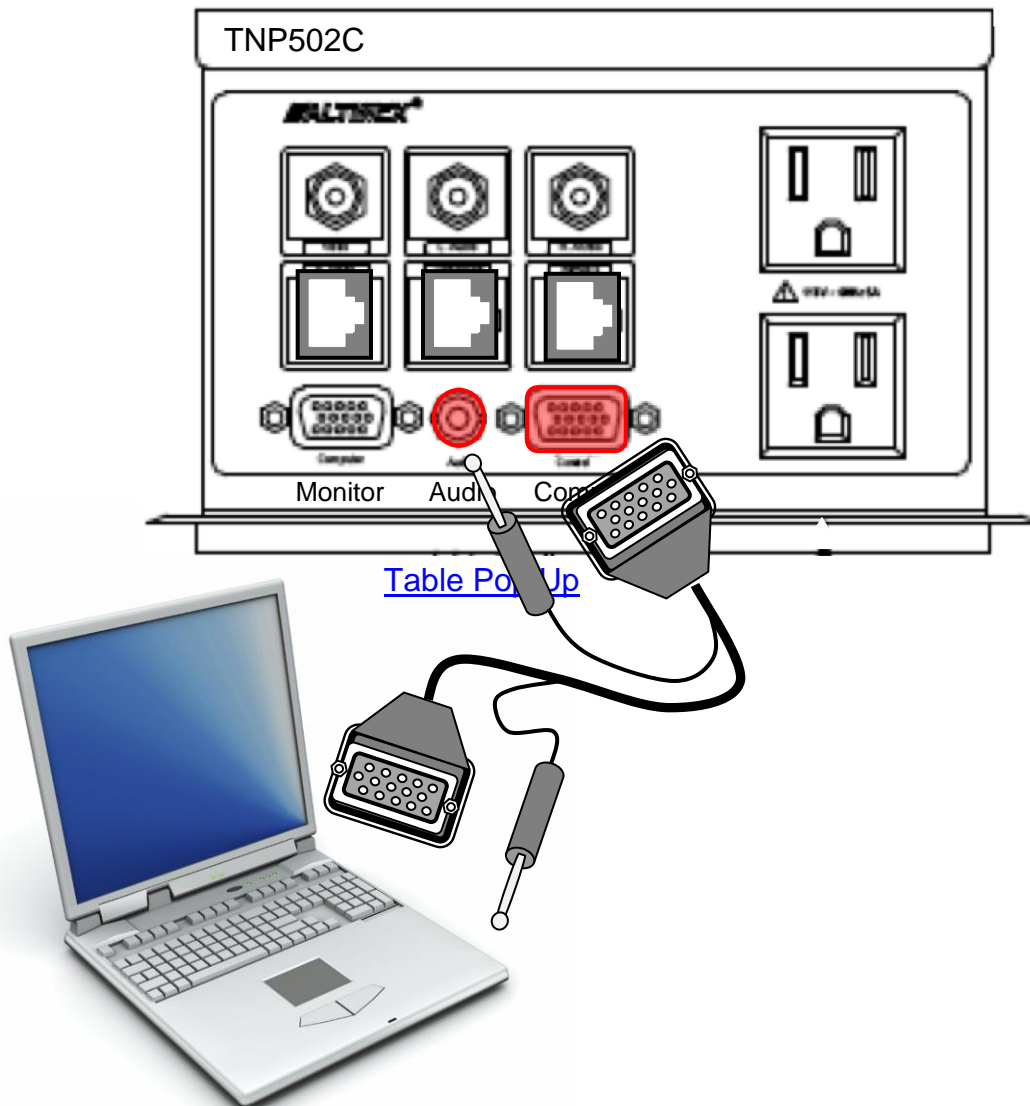
for Rooms
3C10 & 3C12

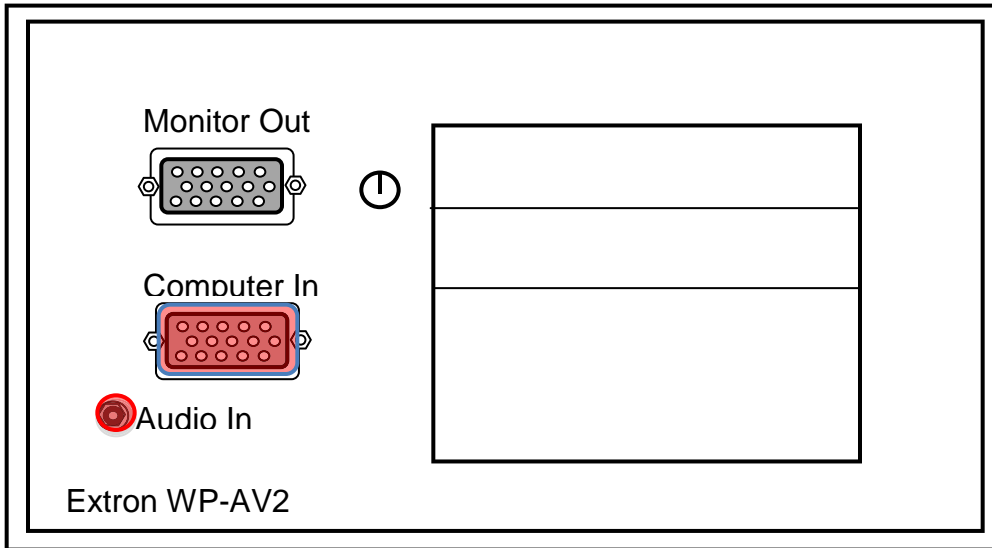
To increase the successful projection of your computer, you should know how to:

- adjust the Resolution Ratio (1024 x 760 pixels)
- place the computer Display in Dual, Clone, or Mirror Mode

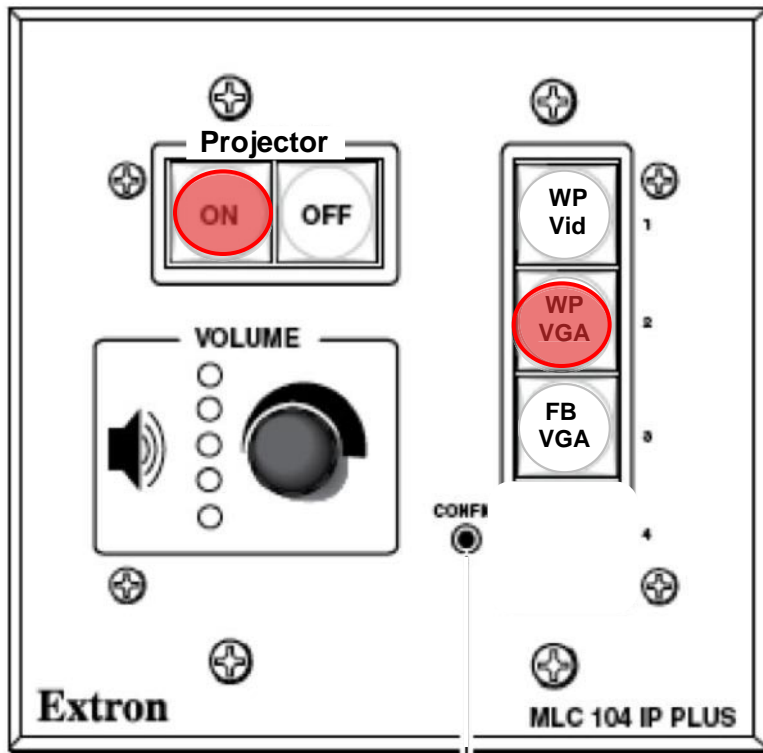
Before starting, make sure the lectern is on. In the lower cabinet, above the DVD Player, there is a red switch that should be on.

- Plug the VGA cable into the **Computer In** jack in the lectern's Table Pop Up panel or Floor Box. If needing audio, plug the audio cable into the mini **Audio In** jack. Plug the opposite end of the VGA cable into the computer's **VGA Out** jack and the mini audio cable into the **Headphones Out** jack.





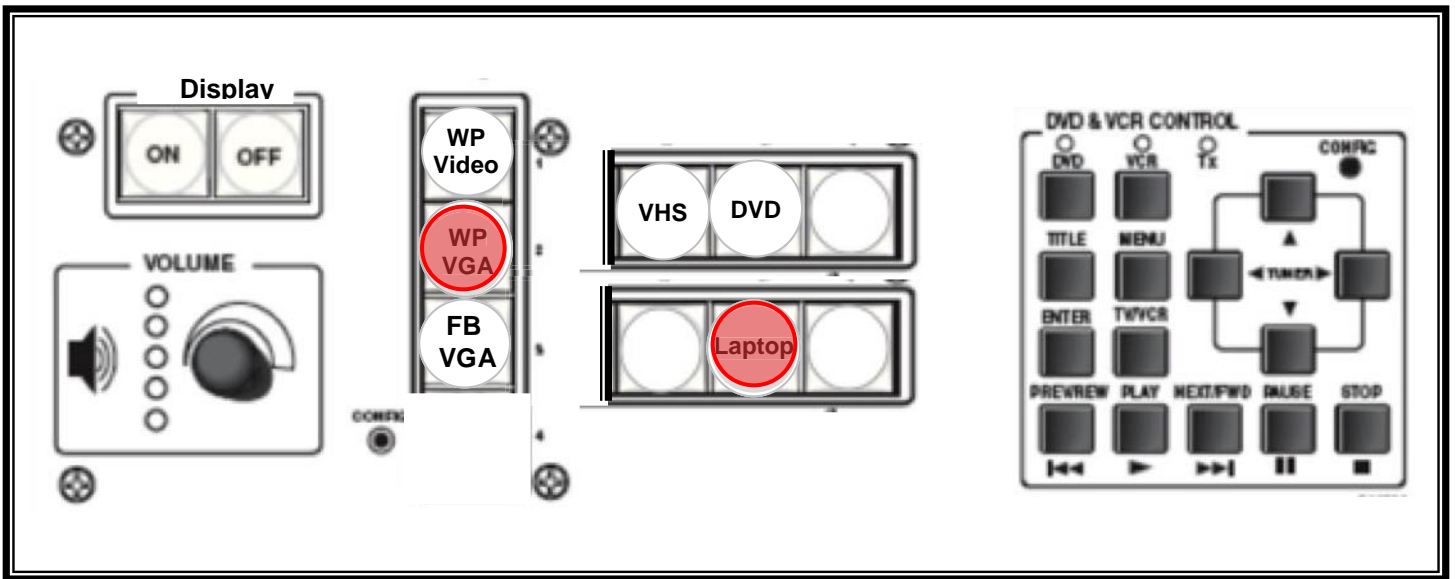
Floor Box
3C10, 3C12



Wall Controller
3C10, 3C12

Using the Wall Controller:

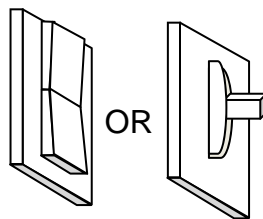
- Press the **Projector On** button to start the projector.
- Press the **WP VGA** button.



Lectern [Controller](#) 3C10 & 3C12

On the lectern, push the “**WP VGA**” button as you did on the Wall Panel, and push the **Laptop** button.

- Turn on the computer.
- Lower the screen using the white toggle switch on the wall.

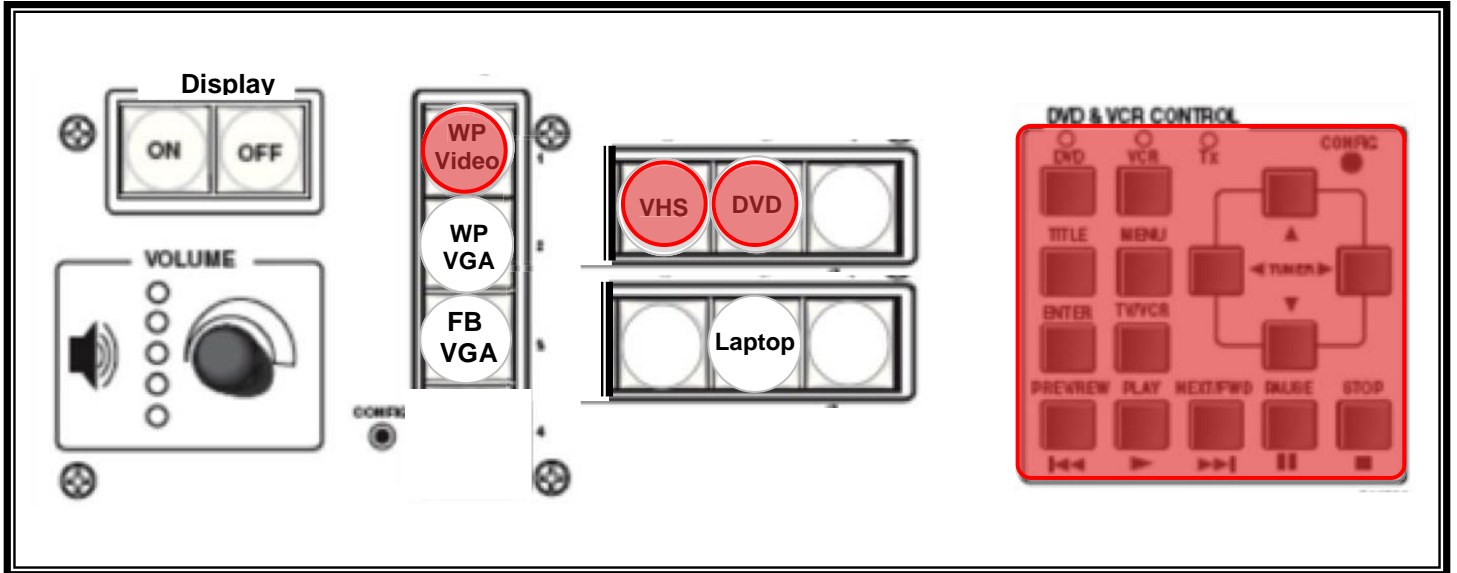


Screen Toggle Switch

- It takes about a minute for the projector to be ready, and you should see the desktop projected.
- If the desktop is not showing, check to make sure the Aspect Ratio of the computer is not higher than 1024 x 760 pixels.
- Also check that the computer is not in Extended Monitor mode, **but** in **Mirror, Clone or Identical Monitor** mode.
- To hear any **Audio** from the computer or any media device, turn up the volume on the Wall Controller, lectern, **and** the computer.

Lectern's DVD-VHS Player

- Make sure the DVD-VHS player is on.
- Push the DVD or VHS button on the lectern.
- Control the player using the **Control** buttons on the lectern panel.

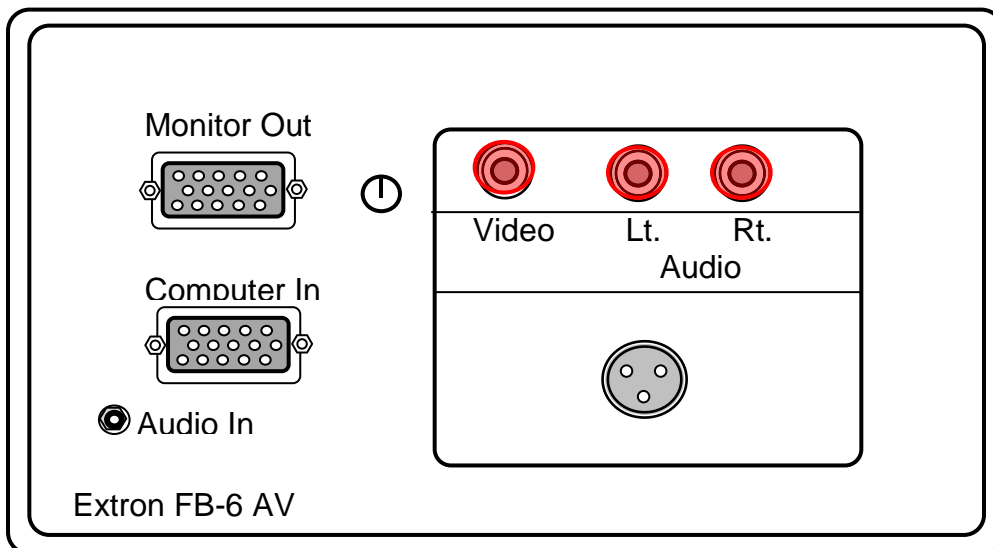


Lectern [Controller](#)

3C10 & 3C12

External Devices

- To use an External DVD, VHS, or any external device, plug the device into the Table Pop Up or Wall Panel AV **Video** and **Audio In** jacks.
- Press the Video button on the Wall Controller.
- Adjust the volume from the Wall Controller.



Wall Panel

Please press the Off button on the Wall Panel when finished. Thank you.